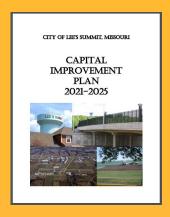
### Capital Improvement Plan

(A Step in the Process of Plans to Projects)







January 2021

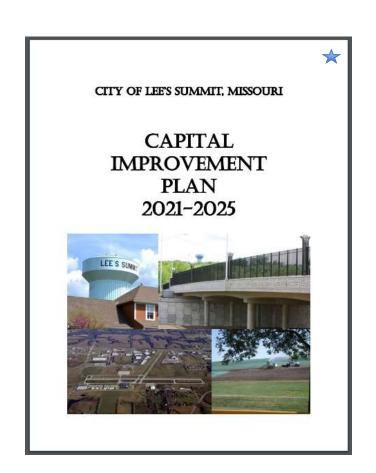
**Public Works Committee Meeting** 

Michael Park, PE, PTOE
City Traffic Engineer



### **CIP Discussion**

- Overview
- Funding
- Project Identification/Selection
- Project Prioritization
- Program Prioritization
- ❖ Public Involvement
- City Council Involvement
- Staff Implementation



### **CIP Overview**

- **❖** What is the CIP?
  - ❖Planning Document
  - ❖5-Year Fiscally Constrained Capital Improvements
  - ❖Generally, Capital Infrastructure Projects Exceeding \$50K
  - Roads, Water, Sewer, Buildings, Parks, IT Networks, Etc.
- ❖What is the CIP review and approval process?
  - ❖Annually Updated ★
  - ❖ Adopted in Comprehensive Plan by Planning Commission
  - ❖City Council Approval; 1<sup>st</sup> Year of CIP is in the City Budget ★



# **CIP Projects and Programs**

### Summary

#### Capital Improvement Plan Summary Fiscal Year 2021-2025 (Costs in \$1,000s)

Project	Prior Yrs.	2021	2022	2023	2024	2025	Total
Public Works Programs	18. p	7,323	7,476	7,746	7,952	8,160	38,657
Water Utilities Programs		1,045	653	552	2,058	306	4,614
Airport	7,161	5,485	4,447	3,654	4,033	988	25,768
Bridges, Streets and Signals*	38,296	11,378	24,842	19,450	21,908	6,525	122,399
Facilities	5,600	13,475	5,000	1.	( <b>7</b> )/	11180000000	24,075
Parks and Recreation	585	350	2,010	8,510	8,410	: <del>-</del>	19,865
Storm Water	5,320	3,703	1,690	-	(20)		10,713
Sanitary Sewer	11,456	4,880	4,750	2,950	5,300	1,100	30,436
Water	12,045	8,783	7,466	7,465	6,212	7,891	49,862
Total	80,463	56,422	58,334	50,327	55,873	24,970	326,389

<sup>\*</sup>Costs include water and sewer funding associated with road construction.



### CIP Project & Program Funds\*

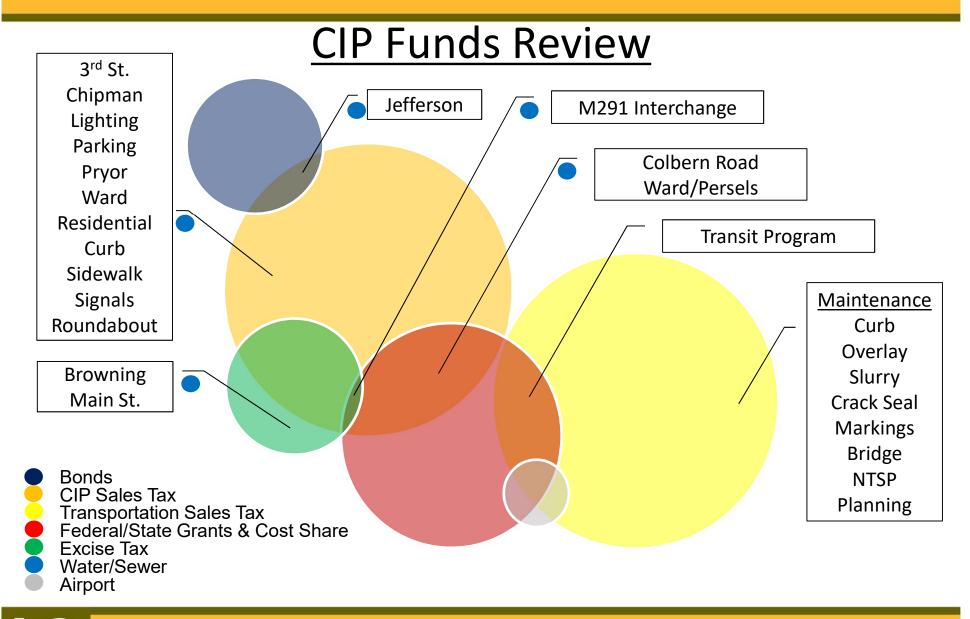
- **❖1/2 Cent Transportation Sales Tax**
- **❖1/2** Cent Capital Improvement Sales Tax (2018-2033)
- ❖1/4 Cent Parks & Recreation Sales Tax
- **Excise Tax**
- ❖ Bond Issues (G.O. Bonds, Revenue Bonds, Etc.)
- State/Federal Grants (FAA, STP, FTA, CDBG, Etc.)
- ❖ Tap Fees (Water/Sewer) and User Fees
  - Water, Sewer, Parks, Airport (Enterprise Funds)
- TIF/TDD/Escrows/Other



### **CIP Funds Review**

- ❖1/2 Cent Transportation Sales Tax ★
  - ❖ Maintenance Programs (Curb, Crack Seal, Overlay, Slurry, Markings, Bridge)
  - Transit Program
  - ❖Misc. Programs (Neighborhood Traffic Safety, Capital Planning)
  - **♦**\$8.5M Annually
- ❖1/2 Cent Capital Improvement Sales Tax (2018-2033)
  - ❖ Capital Projects: Road Projects, Storm Water Projects
  - Commitments from ballot initiatives, mandates/warranted improvements
  - Council and Citizen Priorities
  - ❖ Council Preferred Funding Schedule & Cash Flow Direction
  - **♦**\$8.5M Annually







### **CIP Funds Review**

### Capital Projects (Bridges, Streets & Signals)

Project	Prior Yrs.	2021	2022	2023	2024	2025	Total
Browning Street Extension - Browning to Hamblen Rd	1,723	1,477			-		3,200
Chipman Road, Bent Tree Dr. to View High Dr.	15,773						15,773
Colbern Road - M350 to Douglas Street	3,100	7,047	9,730		-		19,877
Douglas Street - Chipman Road to 2nd Street				500	2,008	3,500	6,008
Downtown Public Parking	1,000	-		*	*		1,000
Existing Street Light Improvements		115	0.00	*			115
Hamblen Road & Bailey Road Signal	380	87		- 20	0.0		380
Independence Ave & Town Centre Blvd Intersect Imp	1,760	10		7.0			1,760
Jefferson Street - Persels Road to Oldham Parkway	4,092						4,092
Main Street - Chipman Road to Commerce Drive	1,200				-		1,200
M291 North Interchange with US50	20000000		2,000	10,000	9,000		21,000
Pryor Road Widening Phase 1 - Hook to Longview	2,000	550	9,000	6,500			18,050
Pryor Road Widening Phase 2 - M150 to Hook	1,000	-	-	-	9,150		9,150
Residential Curb Replacements		1,000	250	250	250	250	2,000
Sidewalk Improvements		-			-	500	500
Streetlights - Lakewood Boulevard	875	( <del>)</del>	(*)	*	9		875
Streetlights - Shenandoah Drive	530	35		*			530
Third Street Improvements - Jefferson St to Blue Parkway/US50		531	2,987	50	35		3,518
Third Street Improvements - Murray Road to Pryor Road	5,863	658		- 20	-		6,521
Ward Road & Persels Road Signal	-	-	100	700	1,500	1,500	3,800
Ward Road - Chipman Road to NW O'Brien						775	775
Ward Road - NW O'Brien Road to Blue Parkway			775	1,500			2,275
Subtotal	38,296	11,378	24,842	19,450	21,908	6,525	122,399
Less water and sewer funds included in totals	2,642	931	790	480	150	275	5,268
Total	35,654	10,447	24,052	18,970	21,758	6,250	117,131



CIP Sales Tax
 (Added Commitment)

 Federal/State Grants
 (Specific Award)

Federal/State Grants (Pending Award)Excise Tax

Excise Tax (Committee Recommended)

# **CIP Funds Review**

Capital Programs (Public Works)

Programs	Prior Yrs	2021	2022	2023	2024	2025
Overlay & Slurry Seal	3800	4,300	4,400	4,500	4,600	4,700
Annual Curb and Gutter Replacement Program	2897	1,700	1,750	1,800	1,850	1,900
Neighborhood Traffic Safety Program	80	50	50	50	50	50
Bridge Rehab/ Maintenance	50	50	50	50	50	50
Capital Project Planning	40	45	45	50	50	50
Pavement Marking	550	525	500	587	613	640
Crack Sealing	240	300	310	320	330	340
Community Bus Service - ATA/OATS	336	353	371	389	409	430
TOTAL	7.993	7,323	7,476	7.746	7,952	8,160

# CIP Project: Implementation Process\*

- Master PlansProject ListsEmerging Needs
- Prioritization
- Funding Identification
- Sequencing
- Scheduling/Financing
- Capital Improvement Plan
- Project Delivery



### **CIP Project: Implementation Process**

- Infrastructure Master Plan
- Comprehensive Plan
- Strategic Plans & Policy Goals
- Capital Project Requests/Lists
- Emerging Needs
- Funding Opportunities
- Projecting Revenues
- Project Identification
- Project Prioritization
- Ballot Measures (Bonds/Taxes)
- Project Sequencing
- Cash Flow Project Fund
- Capital Improvement Plan
- Project Implementation
- Design
- Property Impacts
- Construction





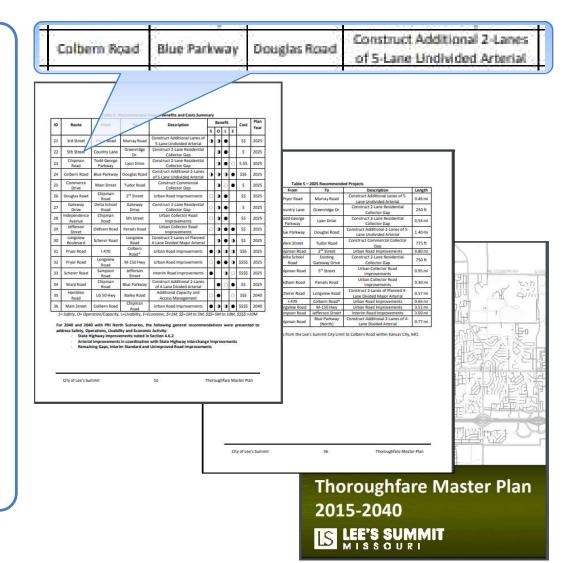


**Current Plan** 

**Project** 

Delivery

- Thoroughfare Master Plan
- Comprehensive Plan
- Strategic Plans & Policy Goals
- Update to TFMP 2006
- PC Meeting Jan. 28, 2014
- TIF Commission Feb. 13, 2014
- PWC Meeting Jun. 17, 2014
- PWC Meeting Jan. 20, 2015
- Sales Tax/TFMP Meetings 2016
- PC Hearing Jan. 10, 2017
- PC Resolution 2017-01
- PC/CC Session Oct. 12, 2017
- City Council Engaged
- Livable Streets Advisory Board Review (Multiple Dates)
- Planning Commission Approval





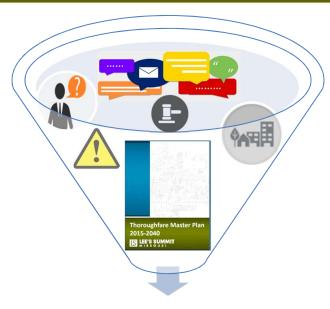


Funding Process

**Current Plan** 

Project Delivery

- Funding Opportunities Initiate Review of Projects (2017 CIP Sales Tax Renewal)
- TFMP, Public Comments,
   Development Support, Past
   Priorities (List of
   Recommendations from 2007
   CIP Sales Tax Balance Funds)
- Project Identification & Prioritization in Full Coordination with City Council
- PWC Meeting Oct. 10, 2016
- PWC Meeting Nov. 21, 2016
- PWC Meeting Dec. 19, 2016
- CC Meeting Jan. 12, 2017
- Bill No. 17-16 for Sales Tax
- Public Engagement (Ballot Education), Multiple Meetings
- Tax Election Apr. 4, 2017
- CC Accepted Election Results



#### **Project List**

Potential Future CIP Sales Tax Projects	Project Benefits	Cost Estimate		Project Source	
Road Projects	3			200	
Colbern Rd Reconstruction - M350 to Douglas	Capacity; safety; ED of annexed area	\$	10,000,000	Thoroughfare Master Plan (TMP)	
Pryor Rd Widening - Longview to M150	Capacity; ED in south LS	\$	15,000,000	TMP	
Scherer Rd. Reconstruction - Sampson to Jeff	Safety	\$	12,000,000	TMP	
3rd St. (East) - Green to M291	DT gateway (ED)- livable streets	\$	4,000,000	TMP	
3rd St. (West) - Jefferson to US50	DT gateway (ED)- livable streets	\$	3,000,000	DT Big Five	
Independence - Chipman to 5th	Livable streets	\$	5,000,000	TMP	
Douglas - Chipman to 2nd	Livable streets; capacity	\$	5,500,000	TMP	
Ward Rd - Chipman to 2nd/Bly	Livable streets- ped access to school	\$	4,000,000	TMP	
	Subtotal	\$	58,500,000	TMP	
Transportation-related					
Sidewalks - gap progr	Ped access and connectivity	\$	2,500,000	Citizen requests; sidewalk plan	
Curbs - collector and residential streets	Safety; reduced future maintenance	\$	5,000,000	Citizen requests	
Downtown Parking Garage	ED- future parking demand	\$	8,000,000	DT Parking Plan	

Colbern Rd Reconstruction - M350 to Douglas

Capacity; safety; ED c



Colbern Rd Reconstruction - M350 to Douglas

Capacity; safety; ED o

Long Range Plan

Funding Process

**Current Plan** 

Project Delivery

#### Project Sequencing

- CC Meeting Nov. 9, 2017
- PWC Meeting Dec. 19, 2017
- PWC Meeting Mar. 20, 2018
- PWC Meeting Apr. 4, 2018
- CC Meeting (CIP) Jun. 6, 2018
- Council Approved Approach
- Council Set Project Priorities
- Council Direction to Cash Flow
- Council Set Project Sequencing (5-Year Groupings)
- Stakeholder/Public Engagement Meetings in January 2018
- PWC & CC Meeting Opportunities for Public Comment

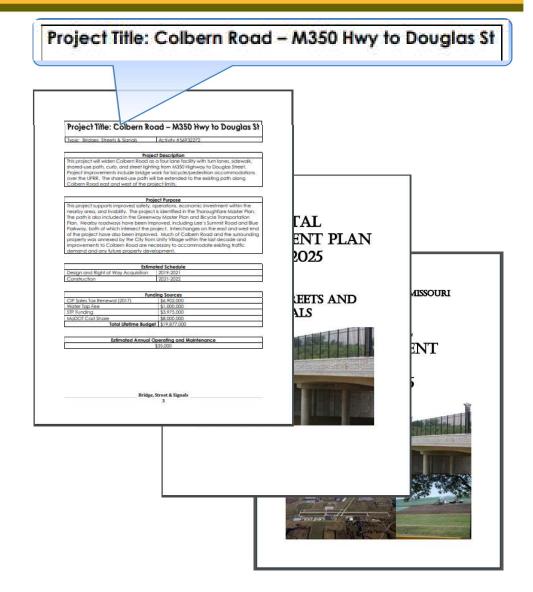






### Capital Improvement Plan Approved Projects, Cash Flow Fund Balance and Sequencing.

- (Project Added to CIP)Programming Projects
- Scoping Projects
- Budgeting Projects
- PWC May 2018 -Cancelled
- PC Hearing May 22, 2018
- PC Resolution 2018-01
- CC Meeting Jun. 7, 2018
- CC Resolution 18-18
- CC Budget Approval Ordinance
- Annual Public Engagement
- Annual LSAB Reviews
- Annual PWC Reviews
- Annual PC Public Hearings
- Annual PC Approvals
- Annual CC Approvals





#### **COLBERN ROAD RECONSTRUCTION**

Long Range Plan

> Funding Process

**Current Plan** 

Project Delivery

- Project Implementation
- Project Design (Contract)
  - PWC Jan. 29, 2019
  - CC Feb. 5, 2019
- Public Meeting(s)
- Stakeholder Meeting(s)
- Project ROW Acquisition
- Project Construction (FUTURE)
  - PWC Construction
  - CC Construction
  - Change Order Approvals
  - Public Meeting(s)
  - Stakeholder Meeting(s)



Federal Project No. STP-3301 (527) City Project No. 56932272 Garver Project No. 17177041





### CIP Project: Public Engagement Opportunities

#### Master Planning

- Comprehensive Planning
- Public/Stakeholder Meetings/Workshops
- ❖ PWC/CC/PC Meetings & Public Hearings
- **❖** Strategic Planning Coordination

#### Funding Initiatives

- ❖ PWC and Council Meetings with Public Engagement to Identify Needs/Priorities
- ❖ Public Education for Ballot Measures.

### Capital Improvement Planning

- ❖ PC, PWC, and CC Meetings, Work Sessions & Public Hearings
- ❖ Solicitation of Public Comments
- ❖Citizen Advisory Board Reviews

#### Project Delivery

- ❖ Design Engagement
- Property Impacts
- Construction Engagement

#### Public Comments (Open)

- **❖**Service Requests
- ❖Council & Committee Meetings
- Planning Commission Meetings
- **❖** Development Public Hearings
- Citizen Advisory Boards



# CIP Project: Council Approvals\*

- Master Planning Review/Guidance
- ❖ Strategic Planning, Market Planning, Policies, Standards, Etc.
- Funding Initiatives (Bonds, Sales Taxes, License Tax)
- Project Selection & Prioritization
- Sequencing Review/Guidance
- **❖** Capital Improvement Plan
- **❖** Budget
- Design Contracts
- Construction Contracts

### **CIP Project: Commission Approvals**

Master Planning/Comprehensive Plan

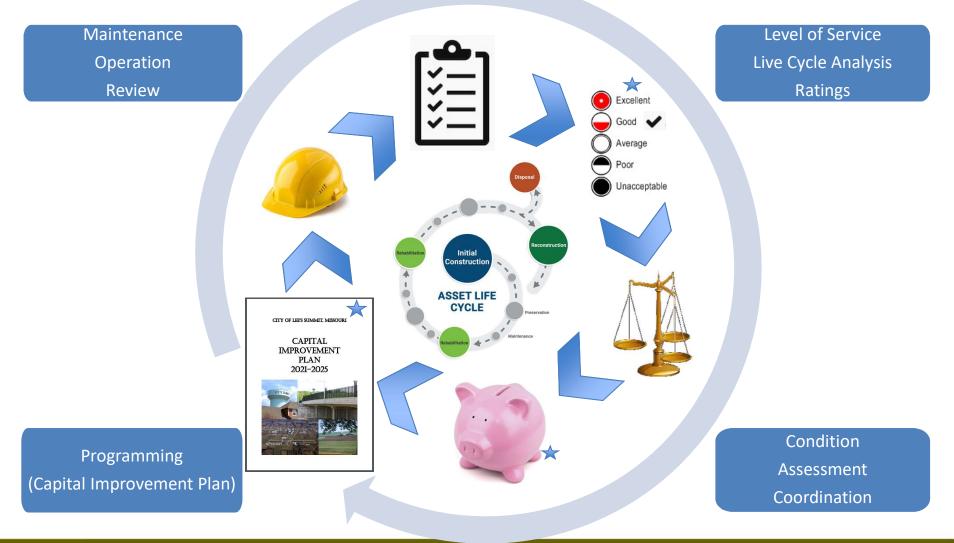


# CIP Program: Implementation Process\*

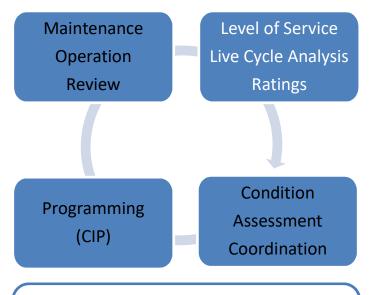
- ❖ Life Cycle Analysis/Asset Management Plans
- Level of Service
- Maintenance/Operations
- Regulatory Compliance
- Prioritization/Balance
- Infrastructure Coordination
- Hazard Mitigation
- Preventative Maintenance
- Capital Improvement Plan
- Program Delivery
- Performance Monitoring



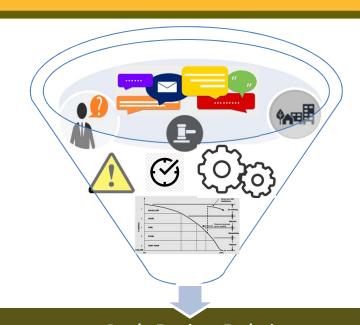
# CIP Program: Implementation Process





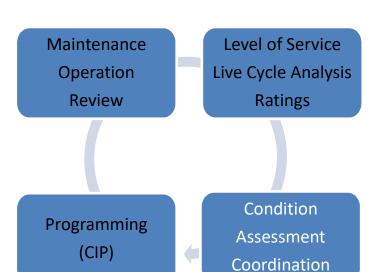


- Citizen Surveys/Service Requests
- Ballot Measures
- City Council Direction/Feedback
  - Residential Curb
  - Non-Residential Curb
- Asset Life Cycle
  - Failure Prevention & Function
  - Condition
  - Infrastructure Reliance
  - Replacement Priority
- Rating System Established

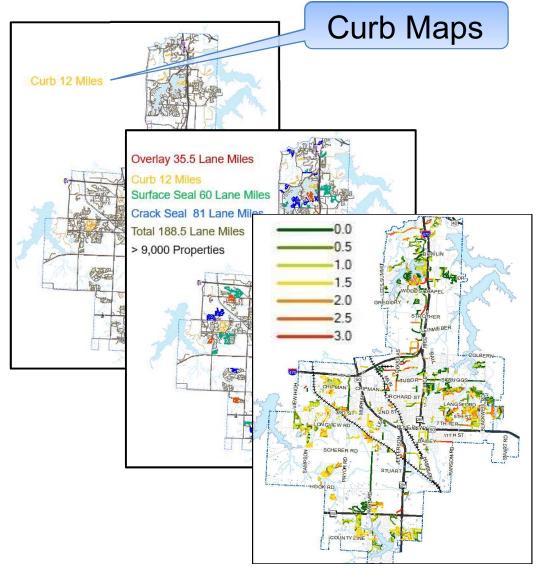


Curb Rating Rubric								
Rating	Type of Deterioration	Extent	Description					
0	None Observed	None/Minimal	Don't mess with					
0.5								
1	Looks good: very early stages noticed, but not developed (may last)	Intermittent	Should stay together a few years					
1.5	2							
2	D-cracking or Potholes at every joint (15-foot intervals)	Large pieces, but not continuous failure	Should be replaced but may not be evident. Replace large sections; but not all					
2.5								
3	Turning to gravel; potholes; asphalt patching	Along entire length of curb for large area (GLOBAL)	"No Brainer" "Global Failure" ASAP					





- Conditional Assessment
- Ratings Available
- Needs Determined
- Maintenance Areas Identified
- Coordinated with PMP Sequencing (Pavement Management Program)
  - Precedes Street Overlay Program
  - Addresses Critical Failures
  - Consolidates Replacement Areas
- Improve System Rating





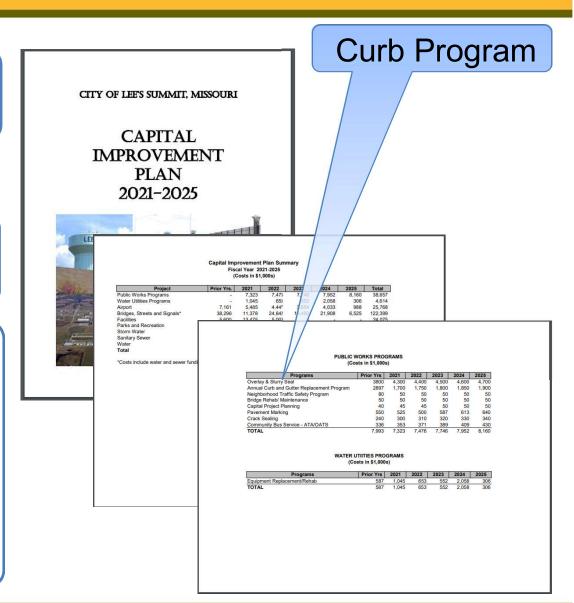
Maintenance
Operation
Review

Level of Service
Live Cycle Analysis
Ratings

Programming (CIP)

Condition
Assessment
Coordination

- Council Approves Funding
- Staff Prepared CIP for Programs
  - Balanced Needs (Various Programs)
  - Fiscally Constrained Budget
- Council Approved CIP



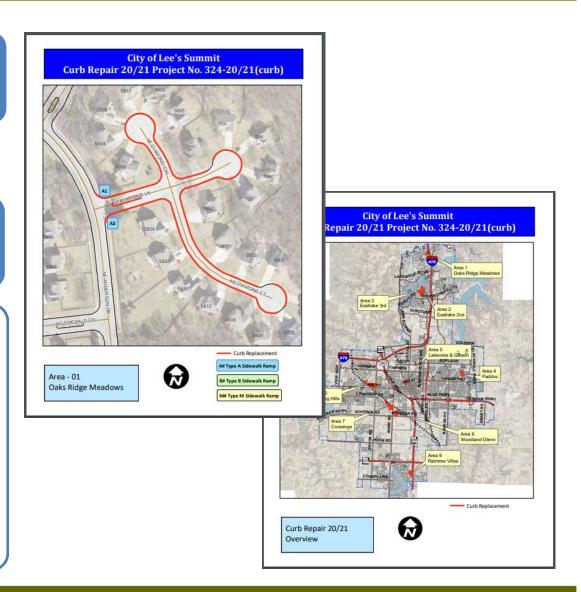


Maintenance Operation Review Level of Service
Live Cycle Analysis
Ratings

Programming (CIP)

Condition
Assessment
Coordination

- Council Approves Construction Contract
- Project Locations Shared Publicly
- Disruptions Coordinated with Residents
- Construction Completed
- Update Inventory and System Condition
- Review Program





### CIP Program: Public Engagement

#### Level of Service

- ❖ Level of Service Discussions, Performance Feedback
- Strategic Planning Priorities
- ❖ Related PWC/CC Meetings

#### Public Comments (Open)

- Service Requests
- **❖** Council & Committee Meeting Public Comments
- ❖ Surveys (WO Surveys, Citizen Surveys, Transit Demand Surveys)

### Capital Improvement Planning

- Planning Commission, PWC, and City Council Meetings & Public Hearings
- ❖ Solicitation of Public Comments

### Program Delivery

- ❖ Contracted Services and Construction Contracts PWC & City Council Meetings
- ❖Construction Phase Public Engagement



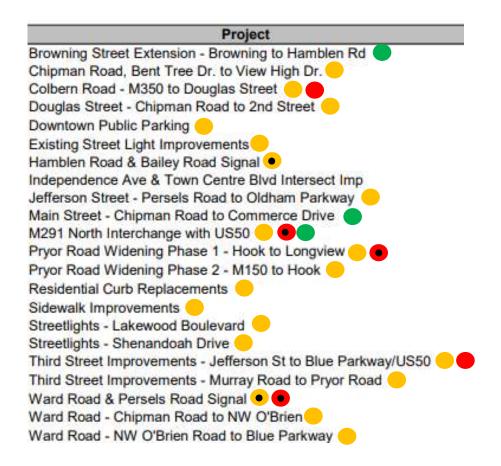
### CIP Program: Council Approvals\*

- Level of Service/Standards/Policies
- Strategic Planning
- Funding Approvals (Bonds, Sales Taxes)
- Program Guidance
- Capital Improvement Plan
- Budget
- Design Contracts (if applicable)
- Construction Contracts



### CIP 2021-2025 Review

#### Capital Projects (Bridges, Streets & Signals) & Programs (PW)



#### **Programs**

Overlay & Slurry Seal
Annual Curb and Gutter Replacement Program
Neighborhood Traffic Safety Program
Bridge Rehab/ Maintenance
Capital Project Planning
Pavement Marking
Crack Sealing
Community Bus Service - ATA/OATS

- Bonds
  - (Voted Requirement)
  - CIP Sales Tax (Voted Commitment)
- CIP Sales Tax (Added Commitment)
- Federal/State Grants (Specific Award)
- Federal/State Grants (Pending Award)
- Excise Tax (Committee Recommended)
- Transportation Sales Tax



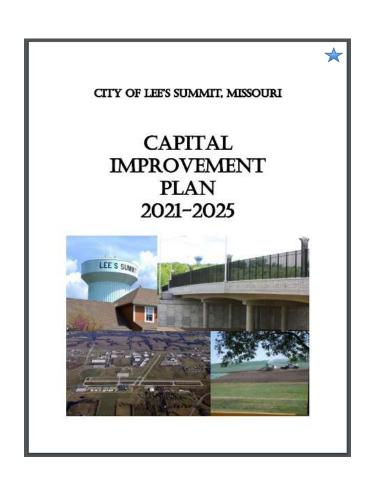
### Next Steps

- ✓ Annual License Tax Committee Meeting (December 2020)
- ❖FBC CIP Presentation (January 2021)
- CC Annual License Tax Report
- ❖PWC Meeting(s) for 2022-2026 CIP
- ❖ Citizen Advisory Board Review (LSAB) of 2022-2026 CIP
- ❖ PC Public Hearing for 2022-2026 CIP
- ❖ PC Resolution Adopting the 2022-2026 CIP
- CC Resolution Adopting the 2022-2026 CIP
- CC FY22 Budget Approval



### **CIP Questions?**

- Overview
- Funding
- Project Identification/Selection
- Project Prioritization
- Program Prioritization
- **❖** Public Involvement
- City Council Involvement
- Staff Implementation





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