

DIVISION 3. - STANDING COMMITTEES^[4]

Sec. 2-60.1. - Composition of membership.

City Councilmembers shall be appointed to regular standing committees by the Mayor Pro Tempore who, when appointing a committee, shall designate a member thereof as Chair, designate another member as Vice Chair and designate the total number of Councilmembers to serve on each committee. The Mayor Pro Tempore shall also designate one (1) councilmember, other than himself/herself, to serve as an alternate member for each standing committee. The alternate committee member shall have voting rights and shall be counted for purposes of quorum only when a quorum would not exist without the alternate's attendance. No Councilmember shall serve as an alternate for more than two (2) standing committees. The Mayor Pro Tempore shall be an ex-officio member of all committees of the City Council, for the purpose of a quorum and discussion, but shall have no vote unless the Mayor Pro Tempore is a duly appointed member of said committee. A quorum for a standing committee cannot be achieved by the presence of both the alternate committee member and the Mayor Pro Tempore.

(Ord. No. 8789, § 2, 12-17-2019)

Sec. 2-60.2. - Regular Standing Committees enumerated.

The regular standing committees of the Council shall be as follows:

- A. Community and Economic Development Committee;
- B. Finance and Budget Committee;
- C. Legislative/Inter-Governmental Relations Committee;
- D. Public Works Committee;
- E. Rules Committee.

(Ord. No. 8789, § 2, 12-17-2019)

Sec. 2-60.3. - Duties of the regular Standing Committees.

- A. *Community and Economic Development Committee.* The committee shall review current or proposed policies or ordinances dealing generally with planning, zoning and other related community development department issues. The committee shall review current or proposed policies or ordinances dealing with code enforcement; review current or proposed procedures for the administrative enforcement of the International Building Codes, Life Safety Codes, and the International Fire Codes (includes review of all relevant national codes); review current and proposed policies in relation to residential and commercial development, park and land use and development, and general landscaping issues. The committee may consider and report upon proposed ordinances and matters referred to it relating to commerce, industrial growth, expansion and development, economic development, the creation and retention of jobs, and all other matters as directed by the City Council. The committee shall review CDBG applications and decide on a recommended allocation of grant funds for City Council approval by ordinance.
- B. *Finance and Budget Committee.* The committee shall evaluate and review financial statements, review and evaluate investment actions, recommend purchasing and bid approvals to the full Council and consider all other financial transactions as directed by the City Council. The committee shall review the City Manager's proposed budget prior to its consideration by the City Council pursuant to Article XI of the City Charter. The committee shall report upon all bills, proposed ordinances, measures or questions referred to it pertaining to appropriations and the overall financial condition and future needs of the City. The committee shall consider all other budget related matters as directed by the City Council.

- C. *Legislative/Inter-Governmental Relations Committee.* The committee shall develop the annual state and federal legislative programs for City Council consideration, host the Annual "Kick-Off" Meeting with state legislators in combination with the school districts and Chamber of Commerce to present the state legislative program, and work with City staff to monitor legislation introduced at the state and federal level affecting municipalities and identify issues for the Council to consider taking a position and/or lobbying state or federal legislators. The committee shall work with political subdivisions in the area on common issues, projects, and agreements. A quick response team consisting of the Mayor, City Manager, and Chairman of this Committee shall meet and provide a position statement for the Committee during the legislative session in those instances where action on specific legislation is imminent.
- D. *Public Works Committee.* The committee shall review matters relating to the following:
 - 1. Public works or water and wastewater items prior to consideration and action by the City Council, consider current or proposed ordinances or policies addressing all infrastructure or transportation issues, in conjunction with the Design and Construction Manual, and review issues concerning the Lee's Summit Airport, following review and recommendations from the Board of Aeronautical Commissioners; and
 - 2. The development, use and conservation of energy and other energy related concerns; environmental impact and pollution, including natural resources such as air, water, solid waste, recovery of natural resources of all types and by all means, including environmental impact and public health and safety as it relates to these issues, and the committee shall also consider changes and amendments to the landfill operations, review Department of Natural Resources (DNR) regulations, consider closure and post-closure requirements and review matters concerning the Sanitary Landfill and Resource Recovery Park prior to consideration and action by the Council.
- E. *Rules Committee.* The committee shall formulate and present for consideration the rules of the Council; shall consider and report upon all propositions to amend or change the rules, which propositions shall stand referred without reading or consideration and without discussion, explanation or debate to the Committee on Rules.

(Ord. No. 8789, § 2, 12-17-2019)

Sec. 2-60.4. - Duties of Committee Chair; Committee organization.

- A. It is the duty of the Chair to preside at all sessions of the committee. In the absence of the Chair, the Vice Chair of the committee shall preside, and in his/her absence a member appointed by the Chair.
- B. The Chair, while the committee is in session, shall preserve order and decorum in and adjacent to the committee or meeting room and shall conduct all hearings in accordance with the Rules of the Council.
- C. The Chair shall have custody of all bills, proposed ordinances, papers and other documents referred to the committee and shall make reports authorized by the committee and submit the same to the Council without delay.
- D. An affirmative vote of a majority of committee members shall be required to recommend an item to City Council for approval. Whenever a motion that a bill or proposed ordinance be "recommended to the City Council for approval" shall fail, or if there is an even division on the question, the Chair shall report on said bill or proposed ordinance with respective committee voting results to the full Council.
- E. When a motion has been decided by a committee, any member voting on the prevailing side may move to reconsider the vote provided that: (1) the Chair still has possession of the bill or proposed ordinance; and (2) the motion to reconsider is made on the same day on which the motion was decided or at the next day on which the committee convenes with a quorum present at a properly scheduled meeting at which the original motion would be in order. A majority of the members appointed to the committee is required to sustain any motion to reconsider.

(Ord. No. 8789, § 2, 12-17-2019)

Sec. 2-60.5. - Public to be heard.

All items before a committee shall be considered only after giving the proponents, the opponents, and any persons desiring to address the committee a reasonable opportunity to be heard during the public comment period on the agenda. Persons addressing the committee shall keep their remarks to the point and avoid repetition and are subject to call to order by the Chair for failure to do so. In the discretion of the committee Chair, the length of time allowed any one (1) speaker may be limited. Additionally, in the discretion of the Chair, a member of the public may be permitted to speak during presentation of an agenda item in addition to the public comment opportunity for addressing the committee.

(Ord. No. 8789, § 2, 12-17-2019)

Sec. 2-60.5a. - Quorum.

A majority of all committee members shall constitute a quorum for the transaction of business.

(Ord. No. 8789, § 2, 12-17-2019)

Editor's note— Ord. No. 8789, § 2, adopted December 17, 2019, set out provisions intended for use as 2-65. For purposes of classification, and at the editor's discretion, these provisions have been included as § 2-60.5a.

Sec. 2-60.6. - Other duties.

Each committee, in addition to the duty above prescribed, shall perform such other duties as may be required by the Council.

(Ord. No. 8789, § 2, 12-17-2019)

Sec. 2-60.7. - Assignment to Committee—Procedure—Time in committee.

Any Councilmember may request, during "Council Comments" at any Council meeting, that the Mayor Pro Tempore assign an item or issue to a Committee for discussion and/or action. The Mayor Pro Tempore shall, within fourteen (14) days after the request is made at the City Council meeting, either assign the item or issue as requested or shall affirmatively decline, in writing filed with the City Clerk. In the event that the Mayor Pro Tempore shall fail to act in the time specified or shall decline to assign the item or issue, he or she shall assign any item or issue to a Committee upon receipt of a written petition containing the signatures of at least three (3) Councilmembers. Any such petition shall be filed with the City Clerk not later than fourteen (14) days after the Mayor Pro Tempore shall decline to assign the issue or item; or, twenty-eight (28) days after the initial request is made during "Council Comments" at a Council meeting, whichever is less.

Any item or issue so assigned shall remain with its respective standing committee or a special standing committee of the Council, until sixty (60) calendar days have expired after referral to the committee by the Mayor Pro Tempore. Three (3) members of the Council shall have the power to call up any item to the full Council after that time. Such power may be exercised by filing a petition to that effect with the City Clerk in such form as the City Clerk may require. Upon receipt of said petition containing the signatures of at least three (3) Councilmembers, the City Clerk shall provide said petition to the full Council for further determination as to how to proceed with the bill or proposed ordinance.

An item, bill or proposed ordinance shall not be subject to the petition process upon the expiration of sixty (60) calendar days after the first date the item is subject to the petition process described herein.

(Ord. No. 8789, § 2, 12-17-2019)

Sec. 2-60.8. - Attendance.

Any member of a committee or Council liaison to any board or commission absent, without good cause as acknowledged by the Chair of the committee, board or commission, from three (3) consecutive meetings thereof as shown by the records of the committee, board or commission, may be dropped therefrom as determined by the Mayor Pro Tempore upon written notification of said committee member of being removed from the committee, board or commission; however, if the Mayor Pro Tempore is the member who has been absent as described above from three (3) consecutive meetings, the Mayor Pro Tempore may be dropped from the liaison or Committee appointment as determined by the Council.

(Ord. No. 8789, § 2, 12-17-2019)