



## The City of Lee's Summit

### Action Letter

### Planning Commission

Thursday, August 13, 2020

5:00 PM

Via Video Conference

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Notice is hereby given that the Planning Commission of the City of Lee's Summit will meet in regular session on Thursday, August 13, 2020, at 5:00 pm via videoconference as provided by Section 610.015 of the Revised Statutes of the State of Missouri. Due to the ongoing Covid-19 pandemic, in-person meetings may or may not be possible on the date of this meeting based upon the current state of the health emergency. The public will be notified of the method by which this meeting will be held 24 hours prior to the start time, which is stated at the top of this agenda.

If the meeting is held by videoconference or in person, the public is invited to attend by viewing the meeting on the City website at [www.WatchLS.net](http://www.WatchLS.net), and various cable providers (Spectrum channel 2, Google TV channel 143, AT&T U-Verse channel 99 and Comcast channel 7) for those whose cable providers carry the City of Lee's Summit meetings. In the event that the meeting cannot be broadcast via [www.WatchLS.net](http://www.WatchLS.net) and the cable channels noted above, this agenda will be amended to include directions for the public to attend via the Zoom software platform at [www.Zoom.com](http://www.Zoom.com); such amendment will include a specific link to attend the Planning Commission meeting. If the meeting is held in the Council Chambers, a limited number of people will be allowed in the meeting room and it is therefore recommended that you attend by watching the meeting as described in this paragraph.

Additionally, persons wishing to comment on any item of business on the agenda may do so in writing prior to 5:00 pm on August 12, 2020, either by e-mail to: [clerk@cityofls.net](mailto:clerk@cityofls.net), by leaving a voicemail at 816-969-1005 or by leaving written printed comments in the utility payments drop boxes located in the alley behind City Hall or inside the foyer at the north end of City Hall, both located at 220 SE Green Street, Lee's Summit, MO 64063. Written comments submitted by these methods will be presented at the Planning Commission meeting. Persons wishing to speak at a public hearing on this agenda may do so by contacting the City Clerk prior to 5:00 p.m. on August 12, 2020 by e-mail at [clerk@cityofls.net](mailto:clerk@cityofls.net), and they will be provided with instructions regarding how to provide their live testimony via videoconference during the public hearing.

Call to Order

Roll Call

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**Present:** 7 - Chairperson Donnie Funk  
Vice Chair Carla Dial  
Board Member Dana Arth  
Board Member Mark Kitchens  
Board Member Jake Loveless  
Board Member John Lovell  
Board Member Matt Sanning

**Absent:** 1 - Board Member Terry Trafton

Approval of Agenda

**A motion was made by Vice Chair Dial, seconded by Board Member Kitchens, that this agenda be approved. The motion carried by the following vote:**

**Aye:** 7 - Chairperson Funk  
Vice Chair Dial  
Board Member Arth  
Board Member Kitchens  
Board Member Loveless  
Board Member Lovell  
Board Member Sanning

**Aye:** 7 - Chairperson Funk  
Vice Chair Dial  
Board Member Arth  
Board Member Kitchens  
Board Member Loveless  
Board Member Lovell  
Board Member Sanning

**Absent:** 1 - Board Member Trafton

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Public Comments

**There were no public comments at the meeting.**

1. Approval of Consent Agenda

- A. [TMP-1655](#) Appl. #PL2020-103 - FINAL PLAT - Monticello, 4th Plat, Lots 109-153 & Tracts K-N; Engineering Solutions, LLC, applicant

**A motion was made by Vice Chair Dial, seconded by Board Member Arth, that this application be recommended for approval to the City Council - Regular Session. The motion carried by the following vote:**

**Aye:** 7 - Chairperson Funk  
Vice Chair Dial  
Board Member Arth  
Board Member Kitchens  
Board Member Loveless  
Board Member Lovell  
Board Member Sanning

**Absent:** 1 - Board Member Trafton

- B. [2020-3595](#) Approval of the July 23, 2020 Planning Commission minutes

**A motion was made by Vice Chair Dial, seconded by Board Member Arth, that the minutes be approved. The motion carried by the following vote:**

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**Aye:** 7 - Chairperson Funk  
Vice Chair Dial  
Board Member Arth  
Board Member Kitchens  
Board Member Loveless  
Board Member Lovell  
Board Member Sanning

**Absent:** 1 - Board Member Trafton

Other Agenda Items

2. [2020-3604](#) Amendment to the Planning Commission bylaws

**David Bushek gave a presentation regarding the Amendment to the Planning Commission bylaws. There will be a vote at the Planning Commission meeting on August 27, 2020 to approve the amendment.**

Roundtable

**Chairperson Funk introduced Matt Sanning as the newest member of the Planning Commission.**

Adjournment

**There being no further business, Chairperson Funk adjourned the meeting at 5:14 P.M.**

For your convenience, Planning Commission agendas, as well as videos of Planning Commission meetings, may be viewed on the City's Legislative Information Center website at "lsmo.legistar.com"