

Yours Truly

American Public Works Association
Re-Accreditation 2020

Lee's Summit
Public Works Department (LSPW)



Background

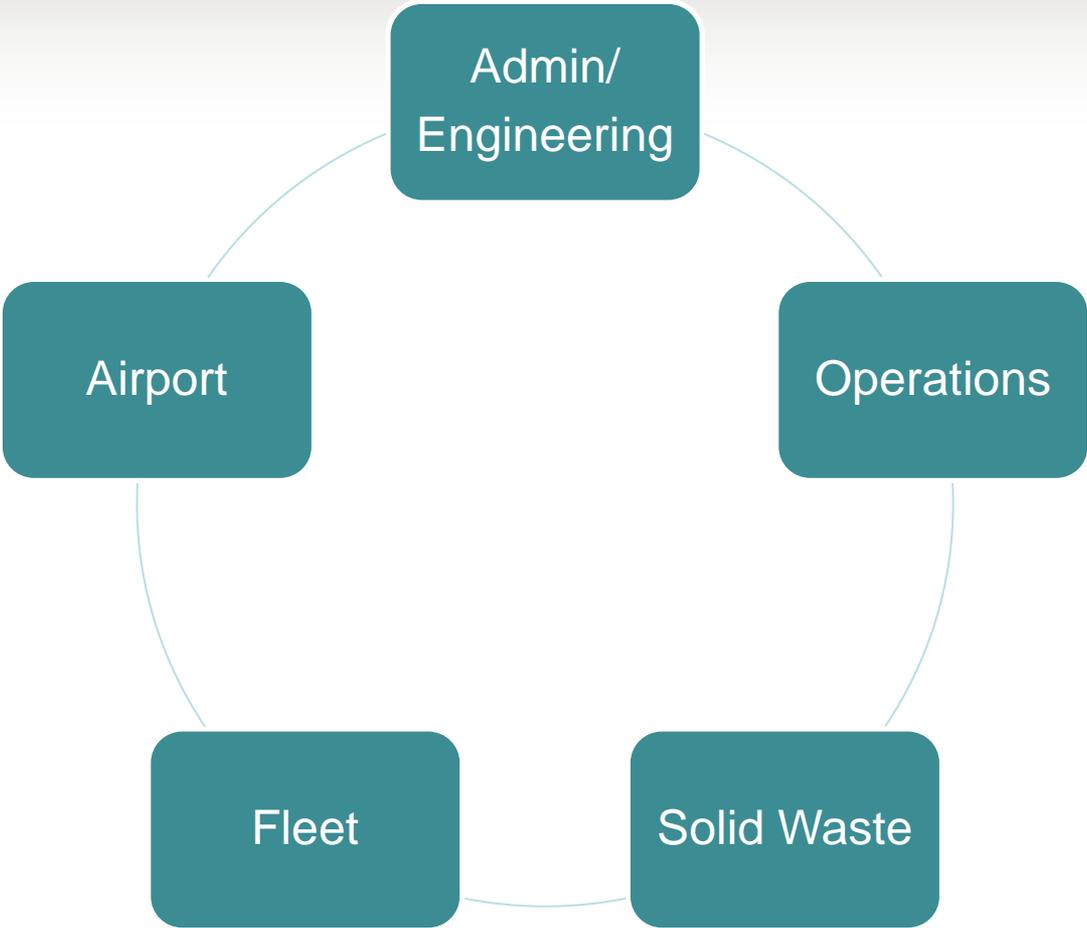
Why we are here:

- Provide a presentation on LSPW functions and its mission and vision
- Provide an overview of LSPW's re-accreditation process
- Staff is seeking a Resolution of Support for the re-accreditation effort from the City Council

APWA Accreditation

- APWA began the accreditation program in 1996 to “enhance the effectiveness of agencies and their competencies in the public works field.”
- LSPW was accredited in 2004 as the 16th agency in the U.S.
- There are approximately 150 APWA Accredited agencies.
- Agencies are re-accredited every four years. LSPW has been re-accredited in 2008, 2012 & 2016.
- LSPW is directly responsible for 27 Chapters identified in the 9th edition of the *Public Works Management Practices Manual*.

LSPW Divisions



LSPW Mission Statement*

Lee's Summit Public Works is committed to promoting and supporting our community's quality of life by working to provide:

- Safe and efficient infrastructure;
- Responsive services;
- Ethical and equitable customer service.

* Developed by the LSPW Strategic Plan Committee and reviewed in 2020

LSPW Vision Statement*

Lee's Summit Public Works aspires to provide outstanding services in an effort to achieve community and organizational goals in accordance with the City's core values. Growth, re-development and maintenance will be accommodated through progressive planning and implementation. Employees are critical to our success and we are committed to promoting a positive work environment.

* Developed by the LSPW Strategic Plan Committee and reviewed in 2020

Public Works Airport Division

The Public Works Airport Division is responsible for the daily operation of the Lee's Summit Municipal Airport (LXT).



Aviation Services Provided at LXT

- Stationary and mobile refueling
- Hangar rental
- Aircraft towing
- Car rental
- Crew cars
- Office space

Services Provided by Others at LXT

- Aircraft inspections and maintenance
- Aircraft rental
- Airplane rides
- Light Sport Aviation

Public Works Engineering Division

The Engineering Division provides the City with technical expertise for managing the City's infrastructure from concept through construction.

- Capital Projects
- Traffic & Transportation
- Water, Stormwater & Sanitary Sewer Engineering
- Construction Management & Inspections



Fleet Division

- In July 2019, Fleet became a division of Public Works.
- Staff of 6 mechanics, Superintendent, Shop Supervisor and clerical support
- Responsible for the purchase, maintenance and sale of 458 city vehicles
- Completes approximately 1,651 work orders a year
- Total annual repair cost was \$587,600
- Fleet vehicles drive approximately 2,050,800 miles per year
- Total annual fuel cost was \$480,800
- Responsible for fuel storage and dispensing

Public Works Operations Division



Public Works Operations maintains the city's infrastructure through:

- Repair of City streets and sidewalks
- Street sweeping
- Snow and ice removal
- Maintenance of public drainage facilities
- Mowing of property in the City's right-of-way

The Operations Division maintains more than 1,039 lane miles of roadway, which is equivalent to a single-lane road from Lee's Summit to Washington D. C.

Public Works Solid Waste Division

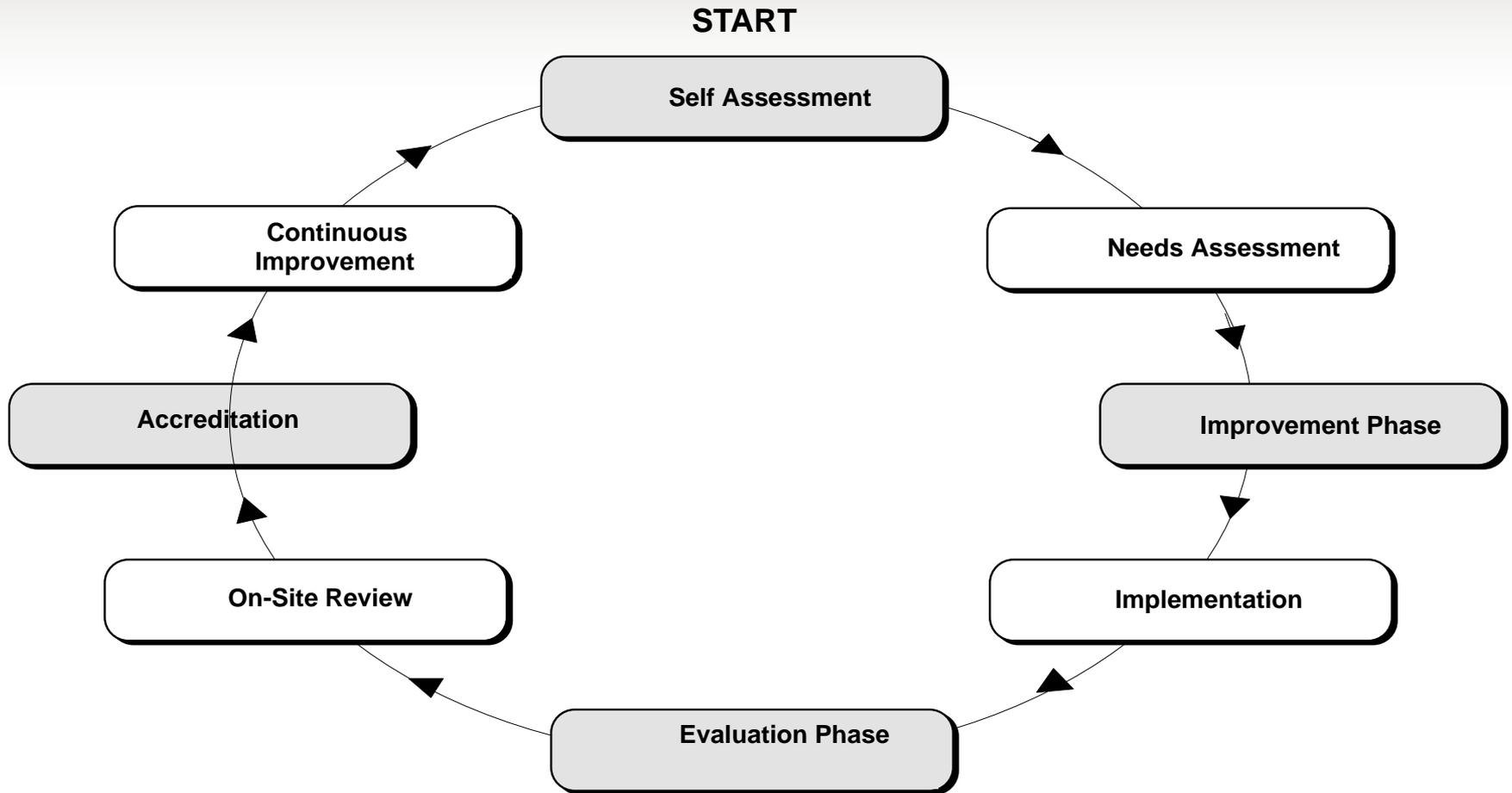
- In April 2019, the City's Landfill reached its permitted capacity.
- A private company is operating the public disposal area (PDA) to continue solid waste disposal services to private individuals.
- The City is exploring the possibility of having a transfer station on the site, and continues oversight, compliance, and post-closure of the City's landfill.
- Responsible for the long-term care and maintenance of the site.

APWA Accreditation

Accreditation provides a mechanism to:

- Evaluate the organization
- Improve effectiveness
- Encourage documentation of policies and procedures
- Foster cross-training and interaction among staff
- Instill staff and community with pride

The APWA Accreditation Process



Accreditation = Continuous Improvement

- Accreditation is an ongoing process tied to the daily operations of LSPW.
- Continuous improvements is sought by all LSPW staff in implementing and updating practices, policies and procedures of the agency.

- Accreditation is a department-wide effort that engages staff from all five divisions
- Chapter Leaders are responsible for ensuring the agency is in full compliance with all of the identified management practices in their chapters.

Chapter	Chapter Title	Chapter Leader
Chapter 1:	Organization & Strategic Planning	Sarah Shore
Chapter 2:	Human Resource Management	George Binger
Chapter 3:	Occupied Facilities	Ron Johnson
Chapter 4:	Finance	Sarah Shore
Chapter 5:	Risk Mgmt & Legal Review	Bob Hartnett
Chapter 6:	Communications	Sarah Shore
Chapter 7:	IT and Telecommunications	Tyler Sonne
Chapter 8:	Emergency Management	Kara Taylor
Chapter 9:	Safety	Kara Taylor/Nick Lightner
Chapter 10:	Planning & Development	Dave Lohe
Chapter 11:	Code Enforcement	Curt Powelson
Chapter 12:	Engineering Design	Craig Kohler
Chapter 13:	Bid Process	Mike Friedrich
Chapter 14:	Project Management	Jon Haley/Rodney Hudson/Steve Proudfit
Chapter 15:	Right-of-Way Mgmt	Matt Munger
Chapter 16:	Utility Coordination	Bob Burns
Chapter 17:	Facilities Mgmt	Kara Taylor
Chapter 18:	Equipment & Fleet Mgmt.	Mark Stinson/Bruce Taylor
Chapter 19:	Parks, Grounds, Forestry	Shawn Graff
Chapter 20:	Solid Waste Mgmt	Chris Bussen
Chapter 21:	Solid Waste Collection	Chris Bussen
Chapter 22:	Solid Waste Recycling & Reuse	Chris Bussen
Chapter 23:	Solid Waste Disposal	Chris Bussen
Chapter 24:	Street Maintenance	Vince Schmoeger
Chapter 25:	Street Cleaning	Bruce Taylor
Chapter 26:	Snow Removal & Ice Control	Shawn Graff
Chapter 27:	Storm Water & Flood Mgmt	Karen Quackenbush
Chapter 28:	Vector Control	Matt Munger
Chapter 29:	Potable Water	Sara Boschert
Chapter 30:	Water Treatment	Sara Boschert
Chapter 31:	Wastewater Collection & Conveyance	John Persing
Chapter 32:	Wastewater Treatment & Disposal	John Persing
Chapter 33:	Traffic Operations	Jackie White
Chapter 34:	Parking	Brad Cooley
Chapter 35:	Cemeteries	Shawn Graff
Chapter 36:	Airports	John Ohrazda/Joel Arrington
Chapter 37:	Transit Operations	Erin Ralovo
Chapter 38:	Bridges	Mike Anderson
Chapter 39:	Beach Management	Mike Friedrich
Chapter 40:	Asset Management	Michael Park

Upcoming Re-Accreditation Virtual Site Visit

- LSPW is seeking re-accreditation in 2020
- Virtual site visit is Sept. 21-23
- Three evaluators – one from APWA, and two from outside agencies – will review agency compliance
- LSPW anticipates being fully compliant and re-accredited in 2020

LSPW is seeking a resolution of support for its Re-accreditation Efforts



Questions?