

The City of Lee's Summit
Action Letter
Finance and Budget Committee

Monday, April 13, 2020

5:00 PM

Via Videoconference

****AMENDED****

Notice is hereby given that the Finance and Budget Committee for the City of Lee's Summit will meet in regular session on Monday, April 13, 2020 at 5:00 pm via videoconference as provided by Section 610.015 of the Revised Statutes of the State of Missouri. Due to the ongoing Covid-19 pandemic, City Hall will be physically closed and therefore, the public is invited to attend by viewing the meeting on the City website at www.WatchLS.net, and various cable providers (Spectrum channel 2, Google TV channel 143, AT&T U-Verse channel 99 and Comcast channel 7) for those whose cable providers carry the City of Lee's Summit meetings. Additionally, persons wishing to comment on any item of business on the agenda may do so in writing prior to 12:00 p.m. on April 13, 2020, either by e-mail to: clerk@cityofls.net, by leaving a voicemail at 816-969-1005 or by leaving written printed comments in the utility payments drop boxes located in the alley behind City Hall or inside the foyer at the north end of City Hall, both located at 220 SE Green Street, Lee's Summit, MO 64063. Written comments submitted by these methods will be presented at the Council meeting.

1. Call to Order

Chairman Johnson called the April 13, 2020 Finance and Budget meeting to order at 5:05 pm.

2. Roll Call

Present: 4 - Chairperson Bob Johnson
Vice Chair Beto Lopez
Councilmember Diane Forte
Councilmember Trish Carlyle

3. Approval of Agenda

ACTION: A motion was made by Councilmember Forte, seconded by Vice Chair Lopez, to approve the published Amended Agenda. The motion carried by the following vote:

Aye: 4 - Chairperson Johnson
Vice Chair Lopez
Councilmember Forte
Councilmember Carlyle

4. Public Comments

There were no Public Comments.

5. Business

- A. [2020-3399](#) Approval of March 9, 2020, Finance and Budget Committee Action Letter.

ACTION: A motion was made by Vice Chair Lopez, seconded by Councilmember Carlyle, to approve the March 9, 2020 Finance and Budget Committee Action Letter. The motion carried by the following vote:

Aye: 4 - Chairperson Johnson
Vice Chair Lopez
Councilmember Forte
Councilmember Carlyle

- B. [BILL NO. 20-80](#) An Ordinance approving the use of a Cooperative Contract between Omnia Partners and Office Depot, Inc. to purchase office materials and supplies as needed and authorizing the City Manager to execute and use the same by and on behalf of the City of Lee's Summit, Missouri. (F&BC 4/13/20)

ACTION: A motion was made by Councilmember Forte, seconded by Vice Chair Lopez, to recommend for approval to the City Council an Ordinance approving the use of a Cooperative Contract between Omnia Partners and Office Depot Inc., Contract No. 2020-059, to purchase office materials and supplies as needed and authorizing the City Manager to execute the same for the City of Lee's Summit, Missouri. The motion carried by the following vote:

Aye: 4 - Chairperson Johnson
Vice Chair Lopez
Councilmember Forte
Councilmember Carlyle

- C. [BILL NO. 20-66](#) An Ordinance approving the award of RFP No. 2020-026 for financial auditing services for a one-year term with up to four, one-year renewals, to RSM US LLP, and authorizing the City Manager to execute the same and by and on behalf of the City of Lee's Summit, Missouri. (F&BC 4-13-20)

ACTION: A motion was made by Vice Chair Lopez, seconded by Councilmember Carlyle, to recommend for approval to the City Council an Ordinance approving the award of RFP No. 2020-026 for financial auditing services for a one-year term with up to four, one-year renewals, to RSM US LLP, and authorizing the City Manager to execute the same and by and on behalf of the City of Lee's Summit, Missouri. The motion carried by the following vote:

Aye: 4 - Chairperson Johnson
Vice Chair Lopez
Councilmember Forte
Councilmember Carlyle

- D. [BILL NO. 20-81](#) An Ordinance authorizing the First Amendment to a Real Property and Tower Site Lease Agreement by and between the City of Lee's Summit and New Cingular Wireless PCS, LLC, extending the lease term and increasing the annual rental payment, and authorizing the Mayor to execute the same by and on behalf of the City. (F&BC 4/13/20)

ACTION: A motion was made by Vice Chair Lopez, seconded by Councilmember Forte, to recommend for approval to the City Council an Ordinance authorizing the First Amendment to a Real Property and Tower Site Lease Agreement by and between the City of Lee's Summit and New Cingular Wireless PCS, LLC, extending the lease term and increasing the annual rental

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payment, and authorizing the Mayor to execute the same by and on behalf of the City. The motion carried by the following vote:

Aye: 4 - Chairperson Johnson
Vice Chair Lopez
Councilmember Forte
Councilmember Carlyle

- E. [BILL NO. 20-82](#) An Ordinance approving the 2020 Combat Drug Commission DARE Agreement by and between the City of Lee's Summit, Missouri and Jackson County, Missouri, and authorizing the Mayor to execute the same by and on behalf of the City. (F&BC 4/13/20)

ACTION: A motion was made by Councilmember Carlyle, seconded by Vice Chair Lopez, to recommend for approval to the City Council an Ordinance approving the 2020 Combat Drug Commission DARE Agreement by and between the City of Lee's Summit, Missouri and Jackson County, Missouri, and authorizing the Mayor to execute the same by and on behalf of the City. The motion carried by the following vote:

Aye: 4 - Chairperson Johnson
Vice Chair Lopez
Councilmember Forte
Councilmember Carlyle

- F. [BILL NO. 20-67](#) An Ordinance approving Amendment No. 10 to the Budget for the Fiscal Year ending June 30, 2020, as adopted by Ordinance No. 8643 and Ordinance No. 8652, by amending the authorized expenditures in the Fire Department for the City of Lee's Summit, Missouri. (F&BC 4-13-20)

ACTION: A motion was made by Councilmember Forte, seconded by Councilmember Carlyle, to recommend for approval to the City Council an Ordinance approving Amendment No. 10 to the Budget for the Fiscal Year ending June 30, 2020, as adopted by Ordinance No. 8643 and Ordinance No. 8652, by amending the authorized expenditures in the Fire Department for the City of Lee's Summit, Missouri. The motion carried by the following vote:

Aye: 4 - Chairperson Johnson
Vice Chair Lopez
Councilmember Forte
Councilmember Carlyle

- G. [BILL NO. 20-84](#) An Ordinance approving term extensions until December 31, 2020 for certain Public Service Agreements by and between the City of Lee's Summit, Missouri and the Lee's Summit Chamber of Commerce, Inc.; Downtown Lee's Summit Main Street; Lee's Summit Economic Development Council; and, Velocity Lee's Summit, Inc., for the purposes stated in each agreement; and authorizing the City Manager to execute the same by and on behalf of the City. (F&BC 4/13/20)

ACTION: A motion was made by Vice Chair Lopez, seconded by Councilmember Carlyle, to recommend for approval to the City Council an Ordinance approving term extensions until December 31, 2020 for certain Public Service Agreements by and between the City of Lee's Summit, Missouri and the Lee's Summit Chamber of Commerce, Inc.; Downtown Lee's Summit Main Street; Lee's Summit Economic Development Council; and, Velocity Lee's Summit, Inc., for the purposes stated in each agreement; and authorizing the City Manager to execute the same by and on behalf of the City. The motion carried by the following vote:

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Aye: 4 - Chairperson Johnson
Vice Chair Lopez
Councilmember Forte
Councilmember Carlyle

H. [2020-3356](#) Recommendation for Funding Stormwater Utility Rate Study

Mr. Steve Arbo, City Manager, asked the Committee to consider delaying the implementation of the fees and charges previously approved by this Committee regarding stormwater funding due to the current economic conditions because of the COVID-19 pandemic.

Mr. Dan White, Chief Counsel of Management & Operations, advised the ordinance had not been presented to the Committee yet, so no action is necessary, just direction to delay.

Chairman Johnson asked staff to hold this matter until this Committee is ready to consider moving forward at a future date. All other committee members agreed to the delay.

This Discussion Item was received and filed.

I. [2020-3428](#) Presentation of the FY21 General Fund Revenue Forecast

Mr. Chris Clubine, Financial Analyst, provided up to date information on the FY21 General Fund Revenue Forecast advising there will be much less going in to this fund during this COVID-19 pandemic the future is uncertain as to how long this will last.

This Presentation was received and filed.

J. [2020-3430](#) Presentation of the FY20 February General Fund Financial Dashboards

Nothing was presented on this matter.

This Presentation was received and filed.

6. Roundtable

Committee Member Forte expressed her appreciation for everything the staff at City Hall is doing. She said she feels back for so many businesses in Lee's Summit that are really struggling through this crisis.

Vice-Chair Lopez also thanked staff for everything they are doing to try to provide the best services to citizens and the City Council.

Chair Johnson stated his grandson broke his leg over the weekend and was transported to Children's Mercy. He said our first responders did an excellent job and he appreciates them.

Mr. Steve Arbo, City Manager, thanked the City Council for their patience and assistance in moving forward with meetings and for being a part of the first

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ever virtual meeting for the City of Lee's Summit.

Chair Johnson stated the next meeting will be held on May 4, 2020. Time will be determined later when all committee members are able to attend.

7. Adjournment

Hearing no further business, Chair Johnson adjourned the April 13, 2020 Finance and Budget Committee meeting at 6:27pm.

For your convenience, City Council agendas, as well as videos of City Council and Council Committee meetings, may be viewed on the City's Legislative Information Center website at "lsmo.legistar.com"