

Composite Interview Score Sheet

	<u>50 Point Questions</u>	<u>30 Point Questions</u>	<u>20 Point Questions</u>
Outstanding	41 – 50	25 – 30	17 - 20
Exceeds Acceptable	31 – 40	19 – 24	13 - 16
Acceptable	21 – 30	13 – 18	9 - 12
Marginal	0 – 20	0 – 12	0 - 8

	Pts	# Mbrs	Max Pts	FIRM Enforcement
1. Evidence of Experience & References with Similar Projects (FORM 1, 2, 3, 5) Consider experience and references listed by the firm/provider on Form 3 of the RFP. Is the provider experienced in providing services similar to that requested in the RFP? <ul style="list-style-type: none"> • Familiarity and experience with similar projects • Consider any sub-consultants to be used and their experience (if applicable) • Standard Quality Assurance/Quality Control program or procedures the firm has in place • Adequacy of proposed team/resources to complete project within proposed time frame 	30	4	120	102
2. Expertise of Firm/Provider Personnel (FORM 3, 4) Consider comparable experience and background of specific personnel that shall be assigned to the City's project as outlined on Form 4 of the RFP. Also consider the specific involvement of those persons in projects listed on Form 3 of the RFP. Experience on projects of similar scope and size: <ul style="list-style-type: none"> • Project Manager • Project team • Sub-consultants (if applicable) 	20	4	80	65
3. Project Approach (FORM 5) Evaluate the firm/provider's approach to and understanding of the Scope of Services required in the RFP as evidenced by the project approach presented in Form 5. <ul style="list-style-type: none"> • Project schedule and detailed approach is reasonable/responsive to City's needs • Roles of all involved parties clearly identified • Familiarity with project location as evidenced by proposal (if applicable) • Identify/recognize critical or unique issues specific to the project • Adequacy of proposed communications process • Unique approaches that have been successful elsewhere. • Ability to meet City's defined requirements from Appendix A 	50	4	200	181
	100		400	348