

The City of Lee's Summit
Action Letter - Final
Public Works Committee

Monday, January 6, 2020

5:30 PM

City Council Chambers

City Hall

220 SE Green Street

Lee's Summit, MO 64063

- A. Invocation
- B. Pledge of Allegiance
- C. Call to Order

The January 6, 2020 Public Works Committee meeting was called to order by Chairman Faith, at 5:36 p.m. at City Hall, 220 SE Green St., in the City Council Chambers. Notice had been provided by posting the meeting notice with a tentative agenda, at least 24 hours in advance of the meeting, at both entrances to City Hall.

- D. Roll Call

Present: 4 - Chairperson Craig Faith
Vice Chair Rob Binney
Councilmember Fred DeMoro
Councilmember Phyllis Edson

- 1. Approval of Agenda

A motion was made by Councilmember Edson, seconded by Vice Chair Binney, to approve the agenda as posted. The motion carried by a unanimous 4-0 vote.

- 2. Approval of Action Letter

- A. [2019-3199](#) Approval of the December 2, 2019 Action Letter.

A motion was made by Councilmember DeMoro, seconded by Councilmember Edson, to approve the Public Works Committee Action Letter dated December 2, 2019. The motion carried by a unanimous 4-0 vote.

- 3. Public Comments

None

- 4. Business

- A. [BILL NO. 20-13](#) An Ordinance approving award of RFQ 2020-030 to HDR Engineering, Inc., and to Olsson Associates Inc. for on-call yearly engineering services for water and wastewater for a one-year with two possible one-year renewal options.

(PWC 1/06/20)

A motion was made by Vice Chair Binney, seconded by Councilmember DeMoro, that this Ordinance be recommended for approval to the City Council. The motion carried by a unanimous 4-0 vote.

B. [BILL NO.
20-14](#)

An Ordinance authorizing the execution of a Missouri Highways and Transportation Commission Airport Aid Agreement to Airport by and between the City of Lee's Summit, Missouri, and the Missouri Highways and Transportation Commission, Granting funds for \$98,064 for the Airport Business Plan at the Lee's Summit Municipal Airport. (BOAC 12/9/19, PWC 1/06/20)

A motion was made by Vice Chair Binney, seconded by Councilmember Edson, that this Ordinance be recommended for approval to the City Council. The motion carried by a unanimous 4-0 vote.

5. Items for Discussion

A. [2019-3229](#)

Stormwater Program Review

Ms. Dena Mezger, Director of Public Works, gave a synopsis of the status of the stormwater program that had been requested at the Dec. 2 Public Works Committee meeting. She provided a powerpoint summarizing the status of program goals, four different funding options (Public Works Committee was supportive of option 2), what other communities were doing, and the different types of funding with a utility concept seeming most applicable. Program goals for scenario #2 funding are to improve reliability of existing system through increased proactive maintenance, expand implementation of regulatory water quality rules and programs, as well as monitoring standards and ordinances for stormwater.

To fund scenario #2, the projected numbers are from 2016. The annual funding to do labor and materials for those program goals would be approximately \$1.6 million in current dollars. While visiting with community groups to get feedback several participants were supportive to add additional funding every year to go towards small capital projects, providing some capital as smaller projects can be completed along the way as needed.

It will be necessary to do a comprehensive rate study in order to put anything on the ballot. The City will have to determine what rates are required for different classes and types of properties in order to come up with the necessary revenue. Cost for the study is estimated to be \$400-450K. That study will take an in depth look at each property to come up with a classification system and recommended rate. The first phase of the study will take about one year for research, recommending policy, and setting rates to be completed before voting. The second phase would be to implement a billing system, which would take about six months. The CIP sales tax cannot be used to fund the study. At this point the option would be to put the study on the expansion list for the FY21 budget to compete against all of the other expansion items. The general

fund is the only money that can be found to fund this and it will have to compete with the other general fund needs.

Councilmember Edson expressed concerns if the study does not make the expansion list. She asked about taking care of a study internally. Ms. Mezger stated that the City does not have the manpower and resources to do that.

Councilmember Faith asked if the study was a one-time expense and about the number of companies that do that kind of work. Ms. Mezger stated that it is and that it would help to set up the framework for the utility, and adjust as things come into the system. Once established, then it is just updating and keeping up that system. There are probably 6-10 companies to choose from, some here locally.

Councilmember Faith asked that for the next meeting staff present a chart or report from 2007 to present denoting stormwater response expenses. Ms. Mezger said there is a report but it will not show emergencies, however, it will include standard maintenance and that they will bring that information forward. Christal Weber, Assistant City Manager, said the clearest comparison is what we currently spend verses what we should spend to have a true program we are actually maintaining as if we made it new today and maintained it the way you should take care of it. If you can see what we typically have budgeted and go back and talk about the scenario of what we believe we need, then you can see the gap.

6. Roundtable

Councilmember Binney had several inquiries about trees on 3rd Street and the way they were cut. Everydy did that in order to move their lines. The City requested they remove the trees properly and Everydy declined to do that so it will fall into the contract when the time comes to rebuild the street.

Councilmember Faith inquired about public communication during snow events. Ms. Mezger said that Creative Services is using the City's website for basic information. They also work in Facebook and on the Nextdoor app to direct people to the information. They also have a communication log in place for after hours services.

7. Adjournment

The January 6, 2020 Public Works Committee meeting was adjourned by Chairman Faith at 6:18 p.m. at City Hall, 220 SE Green St., City Council Chambers.

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