

EXHIBIT A to ADDENDUM NO. 7 SCOPE OF SERVICES

This exhibit is hereby attached to and made a part of the On-Call Agreement for Professional Water and Sanitary Sewer Engineering Services (RFQ No.2016-042-2) dated January 13, 2017 between City of Lee's Summit ("Client") and Olsson Associates, Inc. ("Olsson") providing for professional services. Olsson's Scope of Services for the Modification No. 6 of the Agreement is indicated below.

GENERAL

Olsson has acquainted itself with the information provided by Client relative to the project and based upon such information offers to provide the services described below for the project. Client warrants that it is either the legal owner of the property to be improved by this Project or that Client is acting as the duly authorized agent of the legal owner of such property.

PROJECT DESCRIPTION AND LOCATION

Project will be located at: Lee's Summit, Missouri

Project Description: Water Tower Re-coatings Project

COMPENSATION

Client shall pay to Olsson for the performance of the Scope of Services, pursuant to Article IV of the On-Call Agreement. Olsson shall submit invoices on a monthly basis and payment is due within 30 calendar days of invoice date.

Olsson's Scope of Services will be provided on a time and expense basis, including the additions of NACE-certified RPR at rate of \$90/hour and \$100 per trip-day Positector equipment charge not to exceed One Hundred Fifty-Nine Thousand Five Hundred Forty-eight Dollars (\$159,548.00) without written amendment authorization from the Client.

SCHEDULE FOR OLSSON'S SERVICES

Unless otherwise agreed, Olsson expects to perform its services under the Agreement as follows:

Anticipated Start Date: November 11, 2019

Anticipated Completion Date: June 30, 2021

Olsson will endeavor to start its services on the Anticipated Start Date and to complete its services on the Anticipated Completion Date. However, the Anticipated Start Date, the Anticipated Completion Date, and any milestone dates are approximate only, and Olsson reserves the right to adjust its schedule and any or all of those dates at its sole discretion, for any reason, including, but not limited to, delays caused by Client or delays caused by third parties.

SCOPE OF SERVICES

Olsson shall provide the following services (Scope of Services) to Client for the Project:

Phase 100 - Construction Administration Services

Olsson shall provide the following administrative assistance services for the construction contract thru Substantial Completion, over an anticipated period of fifteen (15) active months. Olsson will utilize City's document management software. City to provide remote access and up to ½ day training in software use.

Task 101 - Pre-construction Meeting

Olsson shall conduct a pre-construction meeting, prepare meeting agenda, and prepare and distribute meeting minutes to attendees.

Task 102 - Submittal Data

Olsson shall review Contractor's submittal data on materials for general conformance to design intent.

Task 103 - Review Progress Payments

Olsson shall review the Contractor's monthly progress payment applications for general conformance to the work progress and mathematical accuracy.

Task 104 - Progress Meetings

Olsson shall conduct monthly progress meetings during Project construction and prepare and distribute meeting minutes to attendees. Olsson shall attend a total of fifteen (15) progress meetings.

Task 105: Change Orders

Olsson shall evaluate and review Contractor's change order requests. If acceptable, Olsson shall develop change orders for Clients approval, as required.

Construction Administration Services Fee: \$25,724.00

Phase 200 - Construction Observation Services

Task 201 - Construction Observation

Olsson shall perform construction observation services and duties of Engineer as defined in Article 9 of the General Conditions of the Construction Contract. Olsson shall also provide Resident Project Representative (RPR) services outlined in Exhibit B of the construction documents, "Duties, Responsibilities and Limitations of Authority of the Resident Project Representative" with the following revisions:

- Replace Paragraph 8, Sub-paragraph a, with the following:
"Maintain digital records of daily observation reports, inspection reports, site photos, progress meeting minutes, plans and specifications, shop drawings, change orders, work change directives, and other project related documents."
- Replace Paragraph 8, Sub-paragraph b with the following:
"Keep a digital log of daily observation or inspection reports for each day the RPR is onsite, recording CONTRACTOR work performed, weather conditions, details and results of inspections or tests performed, job site visitors, daily activities, decisions, general and specific observations made, and all other pertinent information."
- Add the following Sub-paragraph to Paragraph 9:

"e. Daily observation or inspection reports will be submitted to the OWNER on a weekly basis through the OWNER'S online construction administration site. Other construction administration items will be submitted through the site as requested by the OWNER".

Olsson's RPR shall be a NACE CIP Level 2 certified inspector for the review of technical specifications for coatings and application; observation of blasting/surface preparation and cleaning; weather conditions; and coating application (all prime, intermediate, and final coats). Each coating layer will have dry film thickness readings collected. Surface profile readings, weather conditions, wet mil thickness, and dry film thickness readings will be recorded in a field coating report. A final coating oversight/inspection document will be completed.

RPR duties are anticipated to be approximately "full-time" during Contractor's active working days and allowable working hours defined in the construction contract. A total of 140 working days and estimated 1,120 hours are anticipated to complete construction work in the required sequence, over a period of 9 active working months during the restricted construction season and schedule.

Task 202 - Contract Documents

Olsson shall provide written responses to Client's requests for information (RFIs) about contract documents, as required.

Construction Observation Services Fee: \$128,596.00

Phase 300 - Project Close-Out

Task 301 - Substantial Completion Recommendation

Upon Contractor request for substantial completion approval, Olsson shall verify the Project on site and respond to Client.

Task 302 - Final Inspection

Olsson shall conduct the Project final inspection with Client. Olsson shall provide written punch list and/or certificate of completion to Contractor and Client.

Task 303 - Record Drawings

Olsson shall revise construction documents to reflect construction records for the Project with Contractor and RPR record drawings. Olsson shall provide Client with one (1) electronic copy and one (1) paper copy. Olsson shall provide shape files to Client, for implementation into the GIS system.

Project Close-Out Services Fee: \$5,228.00

TOTAL PROJECT SERVICES FEE: \$159,548.00

ADDITIONAL SERVICES

The following are examples of tasks/services that Client may authorize as an Additional Service or as an amendment to this Work Order.

Miscellaneous Additional Services

Additional meetings; certified payroll review; extended RPR service period for construction contract time extensions/delays; and/or additional quantity/scope of basic services.

Should Client request work in addition to the Scope of Services, Olsson shall invoice Client for such additional services (Optional Additional Services) at the standard hourly billing labor rate charged for those employees actually performing the work, plus reimbursable expenses if any. Olsson shall not commence work on Optional Additional Services without Client's prior written approval.

Olsson agrees to provide all of its services in a timely, competent and professional manner, in accordance with applicable standards of care, for projects of similar geographic location, quality and scope.

Attachments
Fee Estimate