

2017 Section#		Updated Section#	Update
1	Add/Remove	1	Removed duplicate definitions: some definitions that were also included in the body of the document Added or updated the following: Contract, Contractual Year, Protest, Project, and Transaction
2.1	Update	2.1	Added reference to City Charter
2.4	Moved/updated	2.2	Moved, edited and added clarifying language
2.3		2.3	No change
2.5	Moved/Updated	2.4	Moved, placed Enforcement and Disciplinary Action under the heading, added clarification language
2.2	Moved	2.4.1	Moved within the Policy
2.11	Moved/updated	2.4.2	Moved within the Policy
2.6	Moved/updated	2.5	Moved, added the definition and modified some language
2.7	Moved/updated	2.6	Moved, some clarifying language added
2.8	Moved/updated	2.7	Moved, added clarification language about the process and roles of approval
2.10	Moved/updated	2.8	Moved, updated by Council Ordinance# 8640
3.1		3.1	No change
3.2	Split	3.2	Local business outreach, will conform to Grant source requirements
		3.3	Domestic preference
3.3	Moved	3.4	Moved within the Policy
3.4	Moved/updated	3.5	Moved, added new language to support Grant requirements that may conflict with City Policy. Give City Manager authority to waive conflicts, in writing. Added language to encourage MBE/MBE participation and solicitation lists
3.5	Moved	3.6	Moved within the Policy
3.6	Moved	3.7	Moved within the Policy
3.7	Moved	3.8	Moved within the Policy
	New	3.9	New item to recognize Construction projects require specialized documents and should be coordinated through Public Works.
3.8	Moved	3.10	Moved, restructured language to better flow and better understanding
3.10	Moved	3.11	Moved within the Policy
3.11	Moved	3.12	Moved within the Policy
3.13		3.13	No change
	New	3.14	Added recognition of Prevailing Wage per the revised State Law
	New	3.15	Added to provide clarification for Section 4 and others
	New	3.16	Added to support funding identified before proceeding with a solicitation.
4.2	Moved/updated	4.0	Section 4 was restructured to provide better guidance to Staff for approval levels. The update also provides flexibility in the use of Quotes for one-time purchases of commodities. Separated out Solicitation Processes into Section 5.
4.2.1	Moved/updated	4.1	Moved and updated terminology
4.2.2	Moved/updated	4.2	Moved and updated terminology
4.2.3	Moved/updated	4.3	Moved and updated approvals for one-time commodity vs. multiple purchase or service

4.2.4	Moved/updated	4.4	Moved and provided clear approval language for Council approval
	Moved/updated	4.5	Moved from 5.6 and updated language
5.6	Moved/Updated	4.5	Moved and updated language
7.1	Moved/Updated	5.1	Moved and updated terminology and language
7.2	Moved/Updated	5.2	Moved and updated terminology and language
7.3	Moved/Updated	5.3	Moved and updated terminology and language
7.4	Moved/Updated	5.4	Moved and updated terminology and language
7.5	Moved/Updated	5.5	Moved and updated terminology and language
	New	5.6	Moved and changed this item to cover all on-call contracts, not just professional services.
7.6	Moved/Updated	5.7	Moved and updated language
5.4	Moved/Updated	6.1	Moved and combined 5.4 and 5.5 into one item. The definition was removed from Section 1 and placed as part of 6.1 Provides authorization for the City to participate in Cooperative contracts.
5.5	Moved/Updated	6.1	See above.
	New	6.2	Added Convenience Contract language to the Policy
8.2	Moved/Updated	7.1	Moved and small updates to language
8.3	Moved/Updated	7.2	Moved and updated the language
8.4	Moved/Updated	7.3	Moved and updated the language, defined items listed
6.1	Moved/Updated	8.1	Moved and updated subsections to 8.1 including addition of Extentions in 8.1.3. The updates provide for non-construction contracts only.
2.9	Moved/updated	8.1.3	Moved to section with Contract Modifications and updated
6.2	Moved/Updated	8.2	Moved 6.3 -6.5 and updated section 8.2 to include all construction contract modifications under one section. The updated provide for construction contracts only.
	New	9.1	New item describing an approved method for project delivery and appropriate solicitation process.
	New	9.2	New item describing an approved method for project delivery and appropriate solicitation process.
	New	9.3	New item describing an approved method for project delivery and appropriate solicitation process.
	New	9.4	New item describing an approved method for project delivery and appropriate solicitation process.
	New	9.5	New item describing an approved method for project delivery and appropriate solicitation process.
9.1	Moved	10.1	Moved
9.2	Moved/Updated	10.2	Moved and updated some definitions and processes
9.3	Moved	10.3	Moved
10.4	Moved/Updated	11	Moved, added clarifying language and expectations
11.1	Moved/Updated	12.1	Moved updated some language
11.2	Moved/Updated	12.2	Moved updated some language
11.3	Moved/Updated	12.3	Moved

12	Moved/Updated	13	Moved and updated language- move responsibility to Procurement
12.1	Moved/Updated	13.1	Moved and updated language
12.2	Moved/Updated	13.2	Moved and updated language
12.3	Moved/Updated	13.3	Moved and updated language
12.4	Moved/Updated	13.4	Moved and updated language
12.5	Moved/Updated	13.5	Moved and updated language
12.6	Moved/Updated	13.6	Moved, restructured to make Procurement Responsible
13.2	Moved/Split	14.1	Moved and updated language to Contract Vendors
	Moved/Split	14.2	Moved and updated language to non-contract vendors
14	Moved/Updated	15	Moved and updated language and options
15	Moved/Updated	16	Moved and updated language
3.9	Removed		Removed, not relevant to Procurement
3.12	Removed		Duplicate, definition improved
4.1	Removed		See Section 5 Solicitation Processes
5.1	Removed		Not needed
5.2	Removed		Not needed
5.3	Removed		Not needed, some duplication
5.7	Removed		Duplicate of 4.4
8.1	Removed		Duplicate of 4.1
10.1	Removed		Payment method not relevant to procurement
10.2	Removed		Payment method not relevant to procurement
10.3	Removed		Payment method not relevant to procurement
13.1	Removed		Not needed, covered by 13
13.3	Removed		This is provided under City Policy