



LEE'S SUMMIT MISSOURI

NOTICE OF PARTICIPATION-COOPERATIVE CONTRACT

September 3, 2019

Kubota Tractor Corporation
Attn: Jon Cheek
1000 Kubota Drive
Grapevine, TX 76051

Re: City of Lee's Summit Participation in Cooperative/Contract for Utility Tractors, Mowers & Equipment –LS #2020-019
Originating Entity-Sourcewell (Formerly NJPA)
Contract Number: 062117-KBA

Dear Mr. Cheek:

You are hereby notified that the City of Lee's Summit, Missouri may be a participant in the above referenced Contract/Agreement. All terms, conditions and pricing of the Contract/Agreement will apply to purchases and/or utilization of said Contract/Agreement by the City of Lee's Summit, Missouri.

Your organization shall return the following document(s) within (7) seven days after receipt of this Notice of Participation via email to Mrs. Des Collins at desiree.collins@cityofls.net:

- ◆ Sign and return Notice of Participation
- ◆ Certificate of Insurance (Naming City of LS as additionally insured for General Liability)

This procedure does not imply an exclusive contract, nor does it preclude the city from bidding or purchasing items from other sources. The Contract renewal pricing is effective August 18, 2017 to August 18, 2021.

The Departments will contact you directly to place orders. Please be advised that all orders or work regarding this Contract will require a **Purchase Order** and all invoices provided to the City for payment must reference the Purchase Order number. For prompt payment, all invoices shall be sent directly to Accounts Payable, City of Lee's Summit, MO, 220 S.E. Green Street, Lee's Summit, MO 64063, faxed to 816-969-1113, or e-mailed to ap@cityofls.net.

If you have any questions or problems during the contract year, please contact Des Collins in the Purchasing Division at 816-969-1082.

CITY OF LEE'S SUMMIT:

CONTRACTOR

Authorized Signature

Type or Print Name Legibly

Title

Authorized Signature

Date

Title

ATTEST: _____
Office of City Clerk

Name of Company

Approved as to Form:

Office of the City Attorney

The mission of the Purchasing Division is to provide innovation, value and cost-effective solutions with integrity while preserving the public trust.