

PROJECT: Custodial Services  
RFP NO.: 2018-091  
Proposal Ranking Composite Score Sheet

			Composite Proposal Score Sheet						
	35 Point Questions	10 Point Questions				FIRM	FIRM	FIRM	FIRM
Outstanding	29 - 35	9 - 10	Pts	# Mmbrs	Max Pts	WBM	Lane's Cleaning	Riteway Maintenance	Town & Country
Exceeds Acceptable	24 - 28	7 - 8							
Acceptable	17 - 23	5 - 6							
Marginal	0 - 17	0 - 4							
<b>1. Evidence of Experience &amp; References with Similar Projects (Appendix B)</b>									
Consider experience and references listed by the firm/provider on Appendix B of the RFP. Is the provider experienced in providing services similar to that requested in the RFP? • Familiarity and experience with similar projects • Consider any sub-consultants to be used and their experience (if applicable)			20	5	100	85	64	79	83
<b>2. Expertise of Firm/Provider Personnel (Appendix C)</b>									
Consider comparable experience and background of specific personnel that shall be assigned to the City’s project as outlined on Appendix C of the RFP. Also consider the specific involvement of those persons in projects listed on Appendix D of the RFP. Experience on projects of similar scope and size: • Project Manager • Project team • Sub-consultants (if applicable)			20	5	100	82	59	69	65
<b>3. Applicable Resources (Appendix A, B, C, and D)</b>									
Evaluate the extent of applicable resources available to the firm / provider to complete the City’s project as listed on Appendix A, B, C, and D of the RFP • Standard Quality Assurance/Quality Control program or procedures the firm has in place • Adequacy of proposed team/resources to complete project within proposed time frame			30	5	150	106	84	88	85
<b>4. Project Approach (Appendix D)</b>									
Evaluate the firm/provider’s approach to and understanding of the Scope of Services required in the RFP as evidenced by the project approach presented in Appendix D. • Project schedule and detailed approach is reasonable/responsive to City’s needs • Roles of all involved parties clearly identified • Familiarity with project location as evidenced by proposal (if applicable) • Identify/recognize critical or unique issues specific to the project • Adequacy of proposed communications process • Unique approaches that have been successful elsewhere			10	5	50	46	41	37	38
<b>5. Cost (Appendix E)</b>									
Determination of cost and pricing data: Consider whether elements of cost and pricing conform to the requirements of the RFP.			20	5	100	100	85	100	95
			100		500	419	333	373	366