## PROJECT: Custodial Services RFP NO.: 2018-091

## Proposal Ranking Composite Score Sheet

Composite Proposal Score Sheet

| Outstanding 20 - 35 9 - 10 0 Exceeds Acceptable 24 - 28 7 - 8 Acceptable 17 - 23 5 - 6 Pts Mmbrs Pts Pts Mmbrs Pts Mmbrs Pts Mmbrs Pts Mmbrs Pts Mmbrs Pts Mmbrs Pts Pts Mmbrs Pts Mmbrs Pts Mmbrs Pts Mmbrs Pts Mmbrs Pts Mmbrs Pts Pts Mmbrs Pts Pts Mmbrs Pts Mmbrs Pts |   | 35 Point                                 | 10 Point   |     | Composite Proposal Score Sileet |     |      |                 |             |                |  |
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| Outstanding 29 - 35 9 - 10 Exceeds Acceptable 24 - 28 7 - 8 Acceptable 17 - 23 5 - 6 Acceptable 17 - 23 5 - 6 Marginal 0 - 17 0 - 4 Pts Mmbrs Pts WBM Lane's Cleaning Rileway Maintenance Town & Coundary  |   |  |  |     |                                 |     | FIRM | FIRM            | FIRM        | FIRM           |  |
| Exceeds Acceptable 17 - 23 5 - 6 Marginal 10 - 17 0 - 4  1. Evidence of Experience & References with Similar Projects (Appendix B) Consider experience and references listed by the firm/provider on Appendix B of the RFP. Is the provider experienced in providing services similar to that requested in the RFP? - Familiarity and experience with similar projects - Consider only sub-consultants to be used and their experience (if applicable)  2. Expertise of Firm/Provider Personnel (Appendix C) Consider only sub-consultants to be used and their experience (if applicable)  2. Expertise of Firm/Provider Personnel (Appendix C) Consider only sub-consultants to be used and their experience (if applicable)  3. Applicable experience and background of specific personnel that shall be assigned to the City's project as outlined on Appendix C of the RFP. Experience on projects of similar scope and size: - Project Manager - Sub-consultants (if applicable)  3. Applicable Resources (Appendix A) - Supplicable resources available to the firm / provider to complete the City's project as listed on Appendix A, B, C, and D of the RFP - Experience on projects of similar scope and sub-consultants (if applicable)  3. Applicable Resources (Appendix A) - Supplicable resources available to the firm / provider to complete the City's project as listed on Appendix A, B, C, and D of the RFP - Standard Quality Assurance/Quality Control program or procedures the firm has in place - Adequacy of proposed team/resources to complete project within proposed time frame - Arequacy of proposed team/resources to complete project within proposed time frame - Arequacy of proposed communications process - Roles of all involved parties clearly identified - Froject Approach (Appendix D) - Froject Approach (Appen | Outstanding   |  |  |     |                                 |     |      |                 |             |                |  |
| Acceptable 17-23 5-6 Marignal 0-17 0-4  1. Evidence of Experience & References with Similar Projects (Appendix B) Consider experience and references listed by the firm/provider on Appendix B of the RFP. Is the provider experienced in providing services similar to that requested in the RFP? * Familiarity and experience with similar projects * Consider any but-consultants to be used and their experience (if applicable)  20 5 100 85 64 79 83  ** South Consider or Sub-consultants to be used and their experience (if applicable)  21 Expertise of Firm/provider Personnel (Appendix C) Consider or sub-consultants to be used and their experience (if applicable)  22 Expertise of Firm/provider Personnel (Appendix C) Consider or sub-consultants or specific involvement of those persons in projects listed on Appendix D of the RFP. Experience on projects of similar scope and size: ** Project team ** Sub-consultants (if applicable)  33 Applicable Resources (Appendix A, B, C, and D) ** Sub-consultants (if applicable)  34 Explicable Resources (Appendix A, B, C, and D)  55 100 82 59 69 65  57 100 82 59 69 65  58 100 82 59 69 65  58 100 82 59 69 65  59 66 4 88 88 85  50 100 82 88 85  50 100 82 88 85  50 100 84 88 85  50 100 85 100 85 85  50 100 84 88 88 85  50 100 85 80 80 80 80 80 80 80 80 80 80 80 80 80   | •   | 24 - 28                                  | 7 - 8  |     |                                 |     |      |                 | D:+         |                |  |
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| Consider experience and references listed by the firm/provider on Appendix B of the RFP. Is the provider experienced in providing services similar to that requested in the RFP?  Familiarity and experience with similar projects  Consider any sub-consultants to be used and their experience (if applicable)  Zo Expertise of Firm/Provider Personnel (Appendix C)  Consider comparable experience and background of specific personnel that shall be assigned to the City's project as outlined on Appendix C of the RFP. Also consider the specific involvement of those persons in projects listed on Appendix O of the RFP. Experience on projects of similar scope and size:  Project Manager  * Project Manager  * Sub-consultants (if applicable)  3. Applicable Resources (Appendix A, B, C, and D)  Evaluate the extent of applicable)  * Standard Quality Assurance/Quality Control program or procedures the firm has in place  * Adequacy of proposed team/resources valiable to the firm / provider to complete the City's project as listed on Appendix A, B, C, and D of the RFP  * Standard Quality Assurance/Quality Control program or procedures the firm has in place  * Adequacy of proposed team/resources to complete project within proposed time frame  4. Project Approach (Appendix D)  * Project schedule and detailed approach to and understanding of the Scope of Services required in the RFP as evidenced by the project approach presented in Appendix D.  * Project schedule and detailed approach is reasonable/responsive to City's needs  * Reales of all involved parties clearly identified  10 5 50 46 41 37 38  * Familiarity with project location as evidenced by proposal (if applicable)  * Identify/recognize critical or unique issues specific to the project  * Adequacy of proposed communications process  * Unique approaches that have been successful elsewhere  * Cost (Appendix E)  Determination of cost and pricing data: Consider whether elements of cost and pricing conform to the requirements of the RFP.   | Marginal  | 0 - 17                                   | 0 - 4  |     | IVIIIIDIS                       | PIS |      |                 | Maintenance |                |  |
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| Familiarity and experience with similar projects  Consider any sub-consultants to be used and their experience (if applicable)  Expertise of Firm/Provider Personnel (Appendix C)  Consider comparable experience and background of specific personnel that shall be assigned to the City's project as outlined on Appendix C of the RFP. Also consider the specific involvement of those persons in projects listed on Appendix D of the RFP. Experience on projects of similar scope and size:  Project Manager Project Manager Sub-consultants (if applicable)  3. Applicable Resources (Appendix A, B, C, and D)  Evaluate the extent of applicable resources available to the firm / provider to complete the City's project as listed on Appendix A, B, C, and D of the RFP Standard Quality Assurance/Quality Control program or procedures the firm has in place Adequacy of proposed team/resources to complete project within proposed time frame  4. Project Approach (Appendix D)  Evaluate the firm/provider's approach to and understanding of the Scope of Services required in the RFP as evidenced by the project approach presented in Appendix D.  Project schedule and detailed approach is reasonable/responsive to City's needs Realizing with project location as evidenced by proposal (if applicable) Identify/recognize critical on unique issues specific to the project Adequacy of proposed communications process Unique approaches that have been successful elsewhere  Cost (Appendix E)  Determination of cost and pricing data: Consider whether elements of cost and pricing conform to the requirements of the RFP.  Project tanks of the RFP.  Project Approach (Appendix D)  **Total Consider Without the project of the RFP.  **Total Consider Without the project of the R | Consider experience and references listed by the firm/provider on Appendix B of the RFP. Is the provider experienced in providing services similar to |  |  |     |                                 |     |      |                 |             |                |  |
| - Consider any sub-consultants to be used and their experience (if applicable)  2. Expertise of Firm/Provider Personnel (Appendix C)  Consider comparable experience and background of specific personnel that shall be assigned to the City's project as outlined on Appendix C of the RFP. Also consider the specific involvement of those persons in projects listed on Appendix D of the RFP. Experience on projects of similar scope and size:  20 5 100 82 59 69 65  **Project team **Project team **Sub-consultants (if applicable)  3. Applicable Resources (Appendix A, B, C, and D)  Evaluate the extent of applicable resources available to the firm / provider to complete the City's project as listed on Appendix A, B, C, and D of the RFP  **Standard Quality Assurance/Quality Control program or procedures the firm has in place **Adequacy of proposed team/resources to complete project within proposed time frame  4. Project Approach (Appendix D)  Evaluate the infrm/provider's approach to and understanding of the Scope of Services required in the RFP as evidenced by the project approach presented in Appendix D.  **Project Appendix D.  **Project Identify/recognize critical or unique issues specific to the project **Adequacy of proposed communications process**  **Project Chapter (appendix C)  **Project Chapter (appendix C)  **Project Identify/recognize critical or unique issues specific to the project **Adequacy of proposed communications process**  **Unique approaches that have been successful elsewhere  5. Cost (Appendix E)  **Determination of cost and pricing data: Consider whether elements of cost and pricing conform to the requirements of the RFP.  20 5 100 100 85 100 95   | that requested in the RFP?  |  |  |     | 5                               | 100 | 85   | 64              | 79          | 83             |  |
| 2. Expertise of Firm/Provider Personnel (Appendix C) Consider comparable experience and background of specific personnel that shall be assigned to the City's project as outlined on Appendix C of the RFP. Also consider the specific involvement of those persons in projects listed on Appendix D of the RFP. Experience on projects of similar scope and size:  Project Manager Project team Sub-consultants (if applicable) 3. Applicable Resources (Appendix A, B, C, and D) Evaluate the extent of applicable resources available to the firm / provider to complete the City's project as listed on Appendix A, B, C, and D of the RFP Sub-consultants (if applicable) 3. Applicable Resources (Appendix A, B, C, and D) Evaluate the extent of applicable resources available to the firm / provider to complete the City's project as listed on Appendix A, B, C, and D of the RFP Standard Quality Assurance/Quality Control program or procedures the firm has in place Adequacy of proposed team/resources to complete project within proposed time frame 4. Project Approach (Appendix D) Evaluate the firm/provider's approach to and understanding of the Scope of Services required in the RFP as evidenced by the project approach presented in Appendix D. Project schedule and detailed approach is reasonable/responsive to City's needs Reales of all involved parties clearly identified 10 5 50 46 41 37 38 Reales of all involved parties clearly identified 10 5 50 46 41 37 38 Light (Appendix D) Light ( | Familiarity and experience with similar projects  |  |  |     | l                               |     | l    |                 | ĺ           |                |  |
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| Evaluate the extent of applicable resources available to the firm / provider to complete the City's project as listed on Appendix A, B, C, and D of the RFP  • Standard Quality Assurance/Quality Control program or procedures the firm has in place  • Adequacy of proposed team/resources to complete project within proposed time frame  4. Project Approach (Appendix D)  Evaluate the firm/provider's approach to and understanding of the Scope of Services required in the RFP as evidenced by the project approach presented in Appendix D.  • Project schedule and detailed approach is reasonable/responsive to City's needs  • Roles of all involved parties clearly identified  • Familiarity with project location as evidenced by proposal (if applicable)  • Identify/recognize critical or unique issues specific to the project  • Adequacy of proposed communications process  • Unique approaches that have been successful elsewhere  5. Cost (Appendix E)  Determination of cost and pricing data: Consider whether elements of cost and pricing conform to the requirements of the RFP.  20 5 100 100 85 100 95   | Sub-consultants (if applicable)   | e)                                       |  |     |                                 |     |      |                 |             |                |  |
| **Standard Quality Assurance/Quality Control program or procedures the firm has in place  **Adequacy of proposed team/resources to complete project within proposed time frame  **A. Project Approach (Appendix D)  Evaluate the firm/provider's approach to and understanding of the Scope of Services required in the RFP as evidenced by the project approach presented in Appendix D.  **Project schedule and detailed approach is reasonable/responsive to City's needs  **Rolles of all involved parties clearly identified  **Familiarity with project location as evidenced by proposal (if applicable)  **Identify/recognize critical or unique issues specific to the project  **Adequacy of proposed communications process  **Unique approaches that have been successful elsewhere  **S. Cost (Appendix E)  Determination of cost and pricing data: Consider whether elements of cost and pricing conform to the requirements of the RFP.  **Solution**  **Total Control of the Standard  | 3. Applicable Resources (Appe   | endix A, B, C, and D)                    |  |     |                                 |     |      |                 |             |                |  |
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| 4. Project Approach (Appendix D) Evaluate the firm/provider's approach to and understanding of the Scope of Services required in the RFP as evidenced by the project approach presented in Appendix D.  • Project schedule and detailed approach is reasonable/responsive to City's needs  • Roles of all involved parties clearly identified  • Roles of all involved parties clearly identified  • Identify/recognize critical or unique issues specific to the project  • Adequacy of proposed communications process  • Unique approaches that have been successful elsewhere  5. Cost (Appendix E)  Determination of cost and pricing data: Consider whether elements of cost and pricing conform to the requirements of the RFP.  Determination of cost and pricing data: Consider whether elements of cost and pricing conform to the requirements of the RFP.  | • Standard Quality Assurance/   | Quality Control program or procedure     | es the firm has in place   |     |                                 |     |      |                 |             |                |  |
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| presented in Appendix D.  • Project schedule and detailed approach is reasonable/responsive to City's needs  • Roles of all involved parties clearly identified  • Roles of all involved parties clearly identified  • Roles of all involved parties clearly identified  • Identify/recognize critical or unique issues specific to the project  • Adequacy of proposed communications process  • Unique approaches that have been successful elsewhere  5. Cost (Appendix E)  Determination of cost and pricing data: Consider whether elements of cost and pricing conform to the requirements of the RFP.  20 5 100 100 85 100 95   | 4. Project Approach (Appendi  | x D)                                     |  |     |                                 |     |      |                 |             |                |  |
| • Project schedule and detailed approach is reasonable/responsive to City's needs • Roles of all involved parties clearly identified • Familiarity with project location as evidenced by proposal (if applicable) • Identify/recognize critical or unique issues specific to the project • Adequacy of proposed communications process • Unique approaches that have been successful elsewhere  5. Cost (Appendix E)  Determination of cost and pricing data: Consider whether elements of cost and pricing conform to the requirements of the RFP.  10 5 50 46 41 37 38  41 37 38  42 5 50 46 41 37 38  43 8 41 37 38  44 9 41 37 38  45 9 9 9 9 9 9 9 9 9 9 9 9 9 9 9 9 9 9 9  | Evaluate the firm/provider's ap   | pproach to and understanding of the      | Scope of Services required in the RFP as evidenced by the project approach         |     |                                 |     |      |                 |             |                |  |
| • Roles of all involved parties clearly identified  • Familiarity with project location as evidenced by proposal (if applicable)  • Identify/recognize critical or unique issues specific to the project  • Adequacy of proposed communications process  • Unique approaches that have been successful elsewhere  5. Cost (Appendix E)  Determination of cost and pricing data: Consider whether elements of cost and pricing conform to the requirements of the RFP.  10 5 50 46 41 37 38  41 37 38  42 5 50 46 41 37 38  43 6 41 37 38  44 6 41 37 38  45 6 41 37 38  46 41 37 38  46 41 37 38  48 6 41 37 38  48 6 41 37 38  49 6 41 37 38  40 6 41 41 37 37  40 6 41 41 37 37  40 6 41 41 37 37  40 6 41 41 37 38  40 6 41 41 37 38  40 6 41 41 37 38  40 6 41 41 37 38  40 6 41 41 37 38  40 6 41 41 37 38  40 6 41 41 37 38  40 6 41 41 41 41  40 6 6 6 6 6 6 6 6 6 6 6 6 6 6 6 6 6 6 6   | presented in Appendix D.  |  |  |     |                                 |     |      |                 |             |                |  |
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| Identify/recognize critical or unique issues specific to the project     Adequacy of proposed communications process     Unique approaches that have been successful elsewhere     Cost (Appendix E)  Determination of cost and pricing data: Consider whether elements of cost and pricing conform to the requirements of the RFP.  20 5 100 100 85 100 95  | <ul> <li>Roles of all involved parties of</li> </ul>  | clearly identified                       |  | 10  | 5                               | 50  | 46   | 41              | 37          | 38             |  |
| • Adequacy of proposed communications process • Unique approaches that have been successful elsewhere  5. Cost (Appendix E)  Determination of cost and pricing data: Consider whether elements of cost and pricing conform to the requirements of the RFP.  20 5 100 100 85 100 95   | <ul> <li>Familiarity with project locat</li> </ul>  | ion as evidenced by proposal (if appli   | cable)   |     |                                 |     |      |                 |             |                |  |
| • Unique approaches that have been successful elsewhere  5. Cost (Appendix E)  Determination of cost and pricing data: Consider whether elements of cost and pricing conform to the requirements of the RFP.  20 5 100 100 85 100 95   | • Identify/recognize critical or  | unique issues specific to the project    |  |     |                                 |     |      |                 |             |                |  |
| 5. Cost (Appendix E) Determination of cost and pricing data: Consider whether elements of cost and pricing conform to the requirements of the RFP.  20 5 100 100 85 100 95   | <ul> <li>Adequacy of proposed comm</li> </ul>   | nunications process                      |  |     |                                 |     |      |                 |             |                |  |
| Determination of cost and pricing data: Consider whether elements of cost and pricing conform to the requirements of the RFP.  20 5 100 100 85 100 95  | Unique approaches that have   | e been successful elsewhere              |  |     |                                 |     |      |                 |             |                |  |
| Determination of cost and pricing data. Consider whether elements of cost and pricing comorni to the requirements of the Kirk.   | , , , ,   |  |  | 20  | -                               | 100 | 100  | 0.5             | 100         | 0.5            |  |
| 100 500 419 333 373 366  | Determination of cost and price   | cing data: Consider whether elements     | s of cost and pricing conform to the requirements of the RFP.                      | 20  | 5                               | 100 | 100  | 85              | 100         | 95             |  |
|  |   |  | <del></del>  | 100 |                                 | 500 | 419  | 333             | 373         | 366            |  |