



The City of Lee's Summit
Action Letter
Board of Aeronautic Commissioners

Tuesday, January 23, 2018

7:00 PM

*** Amended ***City Council Committee Room
City Hall
220 SE Green Street
Lee's Summit, MO 64063

1. CALL TO ORDER

Chairman Mall called the January 23, 2018, Board of Aeronautic Commissioners meeting to order at 7:02 p.m. Notice of said meeting was provided by posting a proposed agenda at least 24 hours in advance for public notice.

2. ROLL CALL

Present: 5 - Chairperson Phil Mall
Commissioner James Brady
Commissioner Paula Derks
Commissioner Joseph Towns
Commissioner Tom Townsend

Absent: 3 - Vice Chair Ken Stremming
City Council Liaison Craig Faith
Commissioner Molly Waller

3. APPROVAL OF AGENDA

A motion was made by Commissioner Townsend, seconded by Commissioner Towns, that the Agenda of January 23, 2018 be approved. The motion carried unanimously 5-0.

4. APPROVAL OF ACTION LETTER

A. [2017-1676](#) Action Letter dated October 9, 2017.

A motion was made by Commissioner Townsend, seconded by Commissioner Brady, to approve the October 9, 2017 Action Letter. The motion carried unanimously 5-0.

5. PUBLIC COMMENTS

None

6. BUSINESS

A. [2018-1792](#) PRESENTATION REGARDING THE PROPOSED HANGAR RATES FOR THE NEW REPLACEMENT HANGARS FOR THOSE CUSTOMERS IN HANGAR UNITS L, S & OPEN-T'S WHO MUST PARK THEIR AIRCRAFT OUTSIDE UNTIL NEW REPLACEMENT HANGAR UNITS ARE AVAILABLE A DISCOUNTED RATE FOR A PERIOD OF TWO YEARS BEGINNING IN FISCAL

YEAR 2019. (BOAC 1-23-18)

Bob Hartnett, Deputy Director of Public Works, gave a presentation on the replacement of hangar units L, S & Open T's. That project has been approved through BOAC, Public Works Committee, and City Council. We now know that the old hangars will come down at the end of February or first of March. John Ohrazda, Airport Manager, has let airport tenants know that leases will terminate Feb. 20, to allow for demolition. Staff would like to share with Airport tenants the anticipated rental rates on new hangars. A comparison study by Mr. Ohrazda was discussed. The Airport is in a competitive market. Airport staff is striving for a fair transition and recommends a two year transition on a sliding scale for those tenants who are displaced and must park their aircraft outside until the new hangar units are completed. Mr. Ohrazda stated the transition is over three years, cost wise, thus it is not a full jump right away. Discussion about rentals and tenant meetings ensued. Another tenant meeting is scheduled at 9 a.m. on Feb. 17. Staff recommended approval of the proposed hangar rates.

A motion was made by Commissioner Brady, seconded by Commissioner Towns, to recommend to City Council approval of THE PROPOSED HANGAR RATES FOR THE NEW REPLACEMENT HANGARS FOR THOSE CUSTOMERS IN HANGAR UNITS L, S & OPEN-T'S WHO MUST PARK THEIR AIRCRAFT OUTSIDE UNTIL NEW REPLACEMENT HANGAR UNITS ARE AVAILABLE A DISCOUNTED RATE FOR A PERIOD OF TWO YEARS BEGINNING IN FISCAL YEAR 2019. The motion carried unanimously 5-0.

B. [TMP-0782](#)

AN ORDINANCE APPROVING A FIXED BASE OPERATOR AGREEMENT BETWEEN AVIONICS INSTALLATIONS, INC (HEREINAFTER "OPERATOR") AND THE CITY OF LEE'S SUMMIT, MISSOURI (HEREINAFTER "CITY") TO PERFORM AVIONICS AND INSTRUMENT SALES, SERVICE AND INSTALLATION OPERATIONS AT THE LEE'S SUMMIT MUNICIPAL AIRPORT AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE SAME BY AND ON BEHALF OF THE CITY. (BOAC 1-23-18)

John Ohrazda presented the agreement for consideration. This company would like to open an Avionics Company in Hangar 1. They would like to begin by renting 625 square feet for one year. They also would like a \$500 per month guarantee of an aircraft space in the hangar. Avionics is an item that tenants have been asking for. Higginsville and Olathe airports are the only airports near Lee's Summit offering this service. One of the assets of the airport would be avionics maintenance.

A motion was made by Commissioner Derks, seconded by Commissioner Towns, to recommend to City Council approval of AN ORDINANCE APPROVING A FIXED BASE OPERATOR AGREEMENT BETWEEN AVIONICS INSTALLATIONS, INC (HEREINAFTER "OPERATOR") AND THE CITY OF LEE'S SUMMIT, MISSOURI (HEREINAFTER "CITY") TO PERFORM AVIONICS AND INSTRUMENT SALES, SERVICE AND INSTALLATION OPERATIONS AT THE LEE'S SUMMIT MUNICIPAL AIRPORT AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE SAME BY AND ON BEHALF OF THE CITY. The motion carried by unanimous vote 5-0.

7. ROUNDTABLE

John Ohrazda said a pre-construction meeting was held on the new hangars and they should be breaking ground, weather permitting, on Monday, Jan. 29. The buildings should arrive in April, be erected in May, and ready for tenants by the end of the fiscal year. There was some discussion about what would be done with the scrap from the hangars. Mr. Ohrazda said that decision belongs to the contractor. Mr. Hartnett reminded everyone of the tenant meeting at 9 a.m. on Feb. 17. State Aviation Day is in April; a flyer will be coming soon. Commissioner Derks said she was glad to make her first meeting with BOAC. More discussion ensued about if a new terminal was still on track for next year. Mr. Hartnett said staff is still working on a CIP for that and due to funding it has been deferred out for another year. Commissioner Towns asked about a sign off Lee's Summit Road for the Airport. Mr. Ohrazda said something was in the works; maybe staff will have some more news for the April meeting.

8. ADJOURNMENT

Commissioner Mall adjourned the Jan. 23 meeting of the Board of Aeronautic Commissioners at 7:39 p.m. at City Hall, 220 SE Green Street, City Council Chambers.

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