



The City of Lee's Summit
Action Letter - Draft
Board of Aeronautic Commissioners

Monday, December 12, 2016

7:00 PM

City Council Committee Room

City Hall

220 SE Green Street

Lee's Summit, MO 64063

CALL TO ORDER

Chair Townsend called the December 12, 2016, Board of Aeronautic Commissioners meeting to order at 7:00 p.m. Notice of said meeting was provided by posting a proposed agenda at least 24 hours in advance for public notice.

This was received and filed.

Present: 6 - Chairperson Tom Townsend
Vice Chair Garey Reeves
Commissioner James Brady
Commissioner Phil Mall
Commissioner Joseph Towns
Commissioner Molly Waller

Absent: 3 - City Council Liaison Phyllis Edson
Commissioner Gary Fox
Commissioner Ken Stremming

ROLL CALL

Present: 6 - Chairperson Tom Townsend
Vice Chair Garey Reeves
Commissioner James Brady
Commissioner Phil Mall
Commissioner Joseph Towns
Commissioner Molly Waller

Absent: 3 - City Council Liaison Phyllis Edson
Commissioner Gary Fox
Commissioner Ken Stremming

1. APPROVAL OF AGENDA

A motion was made by Commissioner Mall, seconded by Commissioner Brady, to approve the 12-12-16 Agenda. The motion carried unanimously 6-0. (Commissioner Fox "Absent", Commissioner Stremming "Absent", Councilmember Edson "Absent").

2. PUBLIC COMMENTS

There were no public comments.

3. APPROVAL OF ACTION LETTER

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- A. [2016-0626](#) September 29, 2016 BOAC minutes.

Attachments: [9-29-16 Minutes.pdf](#)

A motion was made by Commissioner Mall, seconded by Commissioner Brady, that the Action Letter of September 29, 2016 be approved. The motion carried unanimously 6-0. (Commissioner Fox "Absent", Commissioner Stremming "Absent", Councilmember Edson "Absent").

- B. [2016-0631](#) October 10, 2016 BOAC minutes

Attachments: [Minutes 10-Oct-2016.pdf](#)

A motion was made by Commissioner Mall, seconded by Vice Chair Reeves, that the Action Letter of October 10, 2016 be approved. The motion carried unanimously 6-0. Commissioner Fox "Absent", Commissioner Stremming "Absent", Councilmember Edson "Absent").

- C. [2016-0708](#) Minutes for October 31, 2016

Attachments: [October 31, 2016 Minutes.pdf](#)

A motion was made by Commissioner Mall, seconded by Vice Chair Reeves, that the Action Letter of October 31, 2016 be approved. The motion carried unanimously 6-0. Commissioner Fox "Absent", Commissioner Stremming "Absent", Councilmember Edson "Absent".

4. BUSINESS

- [2016-0775](#) Staff Report, News Release, Fuel Reports.

Presenter: Presenter: John Ohrazda, Airport Manager

Attachments: [Staff Report-Initialed by DEM.pdf](#)

[News Release Air Charter Building.pdf](#)

[October 2016 Fuel Sales and Hangar Availability.pdf](#)

[November 2016 Fuel Sales and Hangar Availability.pdf](#)

[Copy of FUELHST-2017.pdf](#)

[Airport Pavement Management System.pdf](#)

John Ohrazda had additions to the current staff report. The Lee's Summit Municipal Airport was featured on the cover of the Catalyst Business Magazine with an article titled "LXT/Lee's Summit Municipal Airport Lands Expansion". John Ohrazda was featured and quoted. Mr. Ohrazda said the airport also has advertisements in the 2017 Lee's Summit Chamber Calendar showing the pancake breakfasts each month and the Airport Open House in June. The Missouri Pilot's Association's newsletter for December 2016, featured the Lee's Summit Municipal Airport. In February 2017, Joel Arrington will be attending the National Business Aircraft Association's Schedulers & Dispatchers Conference in Dallas. Mr. Arrington will be handing out information on the Airport's hangar and runways to the schedulers for all the big corporations and companys in attendance.

Bob Hartnett reported that he, John Ohrazda, and Curt Powelson drove to Jefferson City and met with the City's consultants Ty Sander, Brian Bloodworth and Tyler Horn from Crawford, Murphy & Tilly. The group met with Amy Ludwig, the Missouri Department of Aviation Director, and other members of her staff. A key issue that came from the meeting was regarding funding. The primary focus for funding at this time is for maintenance projects only. There are some airports in Missouri that get grants and are unable to take advantage of them, so they turn the money back in to the State. Ms. Ludwig cautioned that any airports that have projects that are ready to go could be a recipient of some of that turn-back money. Mr. Hartnett said the Lee's Summit Airport has a number of projects that could qualify. Mr. Hartnet said the City is still working on the CIP, but should be able to present a draft CIP at the February BOAC meeting.

Mr. Hartnett reported on the Airport Tenant Open House meeting that was held on Nov. 7. The Open House was extremely well received and the attendants were happy to learn about the long-range CIP for the airport. John Ohrazda reported about the airport's communication plan and how notification would be issued.

On Friday, Dec. 16, at 9:30 a.m., there will be a ribbon cutting for the Lee's Summit Road project and the newly purchased Hangar 1 building at the Airport. At 10:30 a.m. there will be a pre-construction conference with Emery Sapp & Sons on the pavement project.

This Report was received and filed.

5. SUGGESTION BOX

Vice Chairman Reeves said there were no suggestions in the suggestion box at this time.

This was received and filed.

6. ROUNDTABLE

John Ohrazda said there will be a runway closure on Thursday, Dec. 15, from 11:00 a.m. to 2:00 p.m. next to the runway, while a procedure called pot-holing is done to take soil samples. There are also surveying parties on the airport that are getting information for the design of Taxiway A. The State of Missouri will be on the airport on Jan. 4 & 5, to do a pavement analysis.

7. ADJOURNMENT

Chair Townsend adjourned the Dec. 12, 2016, Board of Aeronautic Commissioners meeting at 7:27 p.m.

For your convenience, City Council agendas, as well as videos of City Council and Council Committee meetings, may be viewed on the City's Internet site at "www.cityofls.net".

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