

CITY OF LEE'S SUMMIT
 PROCUREMENT AND CONTRACT SERVICES DIVISION
 STANDARDIZED EVALUATION FORM
 Interview Ranking Composite Score Sheet

PROJECT: Custodial Services
 RFP NO.: 2017-063

| | | | | Composite Interview Score Sheet | | | | | |
|--|-----------------------|-----------------------|-----------------------|---------------------------------|---------|------------|-----------------------|--------------------------------|---------------------------------|
| | 30 Point Questions | 20 Point Questions | 10 Point Questions | | | | FIRM Crystal Clear | FIRM Alliance Janitorial | FIRM Citywide Maintenance |
| Outstanding | 25 - 30 | 17 - 20 | 9 - 10 | | | | | | |
| Exceeds Acceptable | 19 - 24 | 13 - 16 | 7 - 8 | | | | | | |
| Acceptable | 13 - 18 | 9 - 12 | 5 - 6 | | | | | | |
| Marginal | 0 - 12 | 0 - 8 | 0 - 4 | | | | | | |
| | | | | Pts | # Mmbrs | Max Pts | | | |
| 1. Evidence of Experience, Reliability and References: (FORM 3): Consider experience and references listed by the firm/provider on Form 3 of the RFP. Is the provider experienced in providing services similar to that requested in the RFP? . Consider any sub-consultants to be used and their experience (if applicable). | | | | 30 | 2 | 60 | 49 | 52 | 52 |
| 2. Expertise of Firm Personnel: (FORM 4): Consider comparable experience and background of specific personnel that shall be assigned to the City's project as outlined on Form 4 of the RFP. Also consider the specific involvement of those persons in projects listed on Form 3 of the RFP. Experience on projects of similar scope and size: Project Manager, Project team, sub-consultants (if applicable). | | | | 30 | 2 | 60 | 45 | 49 | 50 |
| 3. Applicable Resources: (FORM 1, 2, AND 5): / Schedule Evaluate the extent of applicable resources available to the firm / provider to complete the City's project as listed on Forms 1, 2, and 5 of the RFP. Standard Quality Assurance/Quality Control program or procedures the firm has in place. Adequacy of proposed team/resources to complete project within proposed time frame. | | | | 10 | 2 | 20 | 11 | 16 | 16 |
| 4. Project Approach: (FORM 5): Evaluate the firm/ provider's approach to and understanding of the Scope of Services required in the RFP as evidenced by the project approach out. Project schedule and detailed approach is reasonable/responsive to City's needs. Roles of all involved parties clearly identified. Familiarity with project location as evidenced by proposal (if applicable). Identify/recognize critical or unique issues specific to the project. Adequacy of proposed communications process. Unique approaches that have been successful elsewhere. | | | | 20 | 2 | 40 | 14 | 33 | 26 |
| 5. Cost: Includes all related cost associated with this project. (FORM 6D): | | | | 10 | 2 | 20 | 9 | 15 | 13 |
| | | | | 100 | | 200 | 128 | 165 | 157 |