

**The City of Lee's Summit**  
**Action Letter - Draft**  
**Community and Economic Development Committee**

Wednesday, April 12, 2023

5:00 PM

City Council Chambers  
and Via Video Conference  
220 SE Green Street  
Lee's Summit, MO 64063

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Notice is hereby given that the Community and Economic Development Committee for the City of Lee's Summit will meet in Regular Session on Wednesday, April 12, 2023 at 5:00 pm in person and via video conference as provided by Section 2-50 of Ordinance No. 9172. Persons wishing to comment on any item of business on the agenda, including public testimony during a Public Hearing, via video conference may do so by sending a request prior to 5:00 p.m. on Tuesday, April 11, 2023, to the City Clerk at [clerk@cityofls.net](mailto:clerk@cityofls.net) to attend the meeting on the video conferencing platform. The meeting may be viewed on the City's website at [WatchLS.net](http://WatchLS.net), or Spectrum Channel 2, AT&T U-Verse Channel 99 and Comcast Channel 7.

**1. Call to Order**

Chair Edson called to order the April 12, 2023 Community and Economic Development Council meeting at 5:01 p.m.

**2. Roll Call**

**Present:** 4 - Chairperson Phyllis Edson  
Vice Chair Hillary Shields  
Councilmember John Lovell  
Councilmember Mia Prier

**Absent:** 1 - Planning Commissioner Dana Arth

**3. Approval of Agenda**

**A motion was made by Councilmember Shields, seconded by Councilmember Lovell, to approve the April 12, 2023 Community and Economic Development Agenda.**  
**The motion carried by the following votes:**

**Aye:** 4 - Chairperson Edson  
Vice Chair Shields  
Councilmember Lovell  
Councilmember Prier

**Absent:** 1 - Planning Commissioner Arth

**4. Public Comments**

There were no public comments.

**5. Business**

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- A. [2023-5508](#) Approval of the March 8, 2023 Community and Economic Development Action Letter.

**A motion was made by Councilmember Shields, seconded by Councilmember Prier, to approve the March 8, 2023 Community and Economic Development Action Letter.**

**The motion carried by the following votes:**

**Aye:** 4 - Chairperson Edson  
Vice Chair Shields  
Councilmember Lovell  
Councilmember Prier

**Absent:** 1 - Planning Commissioner Arth

- B. [2022-5237](#) Presentation: Infill Policy Discussion

Josh Johnson, Director of Development Services, presented information on infill and provided several examples for the committee. After discussion and questions, staff was asked to bring back additional information for further review and discussion.

- 9C. [TMP-2594](#) An Ordinance amending Chapter 33, Unified Development Ordinance, of the Lee's Summit Code of Ordinances, Article 7 Subdivisions, to allow for requirement of public infrastructure with the administrative approval of minor plats.

Josh Johnson, Director of Development Services, explained the purpose of this ordinance is to improve the minor plat process when dividing lots. Currently administrative approval of minor plats does not allow for requirement of public infrastructure and the proposed ordinance changes clarify that Council is directing staff to require public infrastructure through minor plats that create new lots.

**A motion was made by Councilmember Shields, seconded by Councilmember Prier to recommend to the Planning Commission, approval of an Ordinance amending Chapter 33, Unified Development Ordinance, of the Lee's Summit Code of Ordinances, Article 7, Subdivision 1, to allow for requirement of public infrastructure with the administrative approval of minor plats.**

**The motion carried by the following votes:**

**Aye:** 4 - Chairperson Edson  
Vice Chair Shields  
Councilmember Lovell  
Councilmember Prier

**Absent:** 1 - Planning Commissioner Arth

- D. [TMP-2621](#) An Ordinance amending Chapter 33, Unified Development Ordinance, of the Lee's Summit Code of Ordinances, Article 6, Division IV, Subdivision 1, by updating the general requirements for accessory uses and structures and Article 6, Division II, Subdivision 2, by updating the short term rental regulations.

Shannon McGuire, Planner, reviewed the results of the ADU public outreach survey. He then presented proposed amendments to the current policy as well as examples of types of ADU's. After discussion, staff was asked to bring back proposed amendments that include additional information on zones, specific lot sizes for ADU's and short term rentals.

## **6. Roundtable**

Ryan Elam stated items on next month's CEDC meeting agenda will include discussion on the Incentive Policy and Attainable Housing.

Chair Edson reminded everyone about the Douglas Street Improvements public meeting on April 19, 2023 at City Hall.

## **7. Adjournment**

Chair Edson adjourned the meeting at 6:46 p.m.

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