



LEE'S SUMMIT MISSOURI

January 18, 2022

To: Mayor Baird and City Council

From: Mike Snider, Fire Chief

A blue ink handwritten signature, appearing to read 'Mike Snider', with a horizontal line extending to the right.

Copy: Stephen Arbo, City Manager

Re: CARES Act Funding Review

The purpose of this written report is to provide the final update in regards to CARES Act funding disbursement activities.

On March 27, 2020, the United States enacted the Coronavirus Aid, Relief, and Economic Security Act ("CARES Act") which established the Coronavirus Relief Fund and appropriated \$150 billion to the fund. Jackson County, Missouri received \$122.7 million from the Fund, and the County, through ordinance 5372, appropriated approximately \$36.9 million of its CARES Act funding to cities within its borders, of which the City of Lee's Summit was appropriated \$5,921,527 from Jackson County.

Timeline:

- June 22, 2020: Jackson County approves assignment of \$5,921,527 to LSMO
- June 22, 2020: Staff continues research on Federal restrictions / guidelines relating to CARES Funds and JACO assignment of funds
- June 29, 2020 - present: Staff conducts search for qualified vendors and firms to fulfill COVID 19 operational needs
- August 18, 2020: Presentation to City Council regarding potential disbursement plan and draft intergovernmental agreement between LSMO and JACO
- August 19 - August 26, 2020: Legal review of intergovernmental agreement between LSMO and JACO
- August 27, 2020 - September 8: Solicitation of applications from local non-profits for relief funding
- September 1, 2020: Approval of intergovernmental agreement by City Council
- September 14, 2020: Presentation of disbursement plan including community-based awards
- October 13, 2020: Approval of an Ordinance allocating additional CARES Act Funds to non-profit entities
- December 8, 2020: Presentation providing a status update on CARES Act Funds
- February 23, 2021: Council approved an extension to the original agreement with JACO allowing use of funds through December 31, 2021

Administration

-December 31, 2021: Funds have been fully accounted for and utilized

The initial approved, reallocated, projected, and final proposed budget per the six (6) CARES Act fund categories were:

Expense Type	CARES Act Proposed Budget*	Reallocated 09.14.2020	Projected 12.08.2020	Final 12.31.2021
Medical Expenses [1]	\$ 243,089	\$ 243,089	\$ 257,235	\$ 257,235
Public Health [2]	\$ 2,998,518	\$ 3,262,018	\$ 3,478,198	\$ 3,822,850
Payroll Expenses [3]	\$ 656,000	\$ 656,000	\$ 656,000	\$ 401,198
Compliance with Public Health Measures [4]	\$ 261,720	\$ 279,220	\$ 336,981	\$ 302,109
Economic Support [5]	\$ 935,000	\$ 710,000	\$ 706,555	\$ 682,823
Other Related Expenses [6]	\$ 827,200	\$ 771,200	\$ 486,558	\$ 455,312
Total Budget	\$ 5,921,527	\$ 5,921,527	\$ 5,921,527	\$ 5,921,527

*Includes expenses incurred through 05.31.2020

[1] Includes emergency medical response expenses

[2] Includes expenses for communication of public health orders, acquisition and distribution of medical and protective supplies, including sanitizing products and PPE, disinfection of public areas and other facilities, technical assistance to local authorities, public safety measures taken, and quarantining individuals

[3] Includes payroll expenses for public safety, human services, and similar employees whose services are substantially dedicated to mitigating or responding to the public health emergency

[4] Includes expenses to improve telework capabilities for public employees, providing paid sick and paid family and medical leave to public employees

[5] Includes provision of grants to small businesses to reimburse the costs of business interruption and other community assistance

[6] Includes any other related expenses reasonably necessary to the function of government

City staff, as authorized, continued to ensure expenses allocated to the CARES Act Fund were within the requirements provided and made appropriate requests to Jackson County administratively to maintain compliance with the approved Intergovernmental Agreement between the City and County. The use of these funds expired on December 31, 2021 and as of that date funds have been expended as authorized.

Other Information:

-Bill No. 20-158 (An Ordinance Approving the CARES Act Budget for the City of Lee's Summit and Approving and Authorizing the Mayor to Execute an Intergovernmental Agreement with Jackson County, Missouri to Accept CARES Act Funds) was passed by unanimous vote on September 1, 2020.

-Bill No. 20-159 (An Ordinance approving Amendment No. 2 to the Budget for fiscal year ending June 30, 2021, as adopted by Ordinance No. 8905 and Ordinance No. 8906, by amending the authorized expenditures in various categories to provide for the spending of CARES Act funds allocated to the City) was passed by unanimous vote on September 1, 2020.

-Bill No. 20-194 (An Ordinance allocating additional Coronavirus Relief Funds to certain non-profit entities) was passed by unanimous vote on October 13, 2020.

-Bill No. 21-33 (An Ordinance approving and authorizing the Mayor to execute an extension of an Intergovernmental Agreement with Jackson County, Missouri for the Use of CARES Act Funds (first read by Council on February 16, 2021) was passed by unanimous votes on February 23, 2021.