



**The City of Lee's Summit**  
**Action Letter**  
**Board of Aeronautic Commissioners**

Monday, October 11, 2021

7:00 PM

Via Video Conference

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Notice is hereby given that the Board of Aeronautic Commissioners of the City of Lee's Summit will meet in regular session on Monday, October 11, 2021, at 7:00 pm by video conference as provided by Section 2-50 of the City of Lee's Summit Code of Ordinances, adopted by the City Council on June 15, 2021, Ordinance No. 9172. Persons wishing to attend the meeting may do so by one of these methods:

- By sending a request to the City Clerk at [clerk@cityofls.net](mailto:clerk@cityofls.net) to attend the meeting on the Zoom platform. The City Clerk will provide instructions regarding how to attend by this method.

Persons wishing to comment on any item of business on the agenda may do so in writing prior to noon on Oct. 11, 2021, by one of the following methods:

- By sending an e-mail to [clerk@cityofls.net](mailto:clerk@cityofls.net),
- By leaving a voicemail at 816-969-1005 or
- By leaving written printed comments in the utility payments drop boxes located in the alley behind City Hall or inside the foyer at the north end of City Hall, both located at 220 SE Green Street, Lee's Summit, MO 64063.

Written comments submitted by these methods will be presented at the Board of Aeronautic Commissioners meeting. Persons wishing to speak at a public hearing on this agenda may do so by contacting the City Clerk prior to 5:00 p.m. on Oct. 11, 2021, by e-mail at [clerk@cityofls.net](mailto:clerk@cityofls.net), and they will be provided with instructions regarding how to provide their live testimony via videoconference during the public hearing.

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Call to Order

Chairman Townsend called the Oct. 11, 2021, Board of Aeronautic Commissioners meeting to order at 7:01 p.m. Notice of said meeting was provided by posting the meeting notice with a tentative agenda, at least 24 hours in advance of the meeting, at both entrances to City Hall and on the City's website.

Roll Call

Staff in attendance were Mike Anderson, Deputy Director of Public Works; John Ohrazda, Airport Manager; and Cindy DeShazo, Administrative Assistant. Joel Arrington, Assistant Airport Manager, arrived a bit later. Commissioner Derks previously provided notice of her resignation from the Board.

**Present:** 7 - Chairperson Tom Townsend  
Vice Chair James Brady  
Commissioner Steve Benson  
Commissioner Phil Mall  
Commissioner Darryl Nelson  
Commissioner Joseph Towns  
Commissioner Kirk Fletcher

**Absent:** 1 - City Council Liaison Trish Carlyle

Approval of Agenda

**A motion was made by Commissioner Mall, seconded by Commissioner Fletcher, that the agenda of Oct. 11, 2021, be approved. The motion carried unanimously 7-0. (Councilmember Carlyle absent).**

Approval of Action Letter

[2021-4434](#) Action Letter dated August 9, 2021

**A motion was made by Commissioner Mall, seconded by Commissioner Benson, to approve the August 9, 2021, Action Letter. The motion carried unanimously 7-0. (Councilmember Carlyle absent).**

Public Comments

None.

Items for Discussion

**Business**

[2021-4437](#) Staff Report, Fuel Sales & Fuel History

Mike Anderson, Deputy Director of Public Works, thanked Commissioner Derks for her service as she has since resigned from her post. Interested applicants were sent over to the Mayor for his review, and Chairman Townsend followed up with an email.

Jet fuel spiked this past month. Mr. Anderson shared staff's recommendation on the FBO, and who operates/maintains the Airport fuel sales. An outside offer has been presented to staff, for another entity to take over fuel sales at the

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Airport. Staff is not ready to let fuel sales go at this time, and should maintain this customer service going into the future. Commissioner Benson agreed.

Chairman Townsend asked about hangar lease agreements on the eastern new development side, and per Mr. Ohrazda there has been interest in hangar space, an aviation technology center and an aviation manufacturer. This was not for one particular area, but the overall footprint on the west side as well as interest on the east development side.

**This Presentation was received and filed.**

[2021-4436](#)

Election of Officers

**A motion was made by Commissioner Mall to nominate Tom Townsend for Chairman, seconded by Commissioner Benson. A motion was made by Commissioner Mall to nominate James Brady as Vice Chair, seconded by all the Commissioners. There were no other nominations. Tom Townsend was elected Chairman in a unanimous 7-0 vote. James Brady was elected as Vice Chair in a unanimous 7-0 vote. (Councilmember Carlyle absent.)**

Roundtable

The Sept. 22 Airport Celebration event to showcase the Master Plan and Business Plan had a good turnout. Commissioner Brady spoke at the event on behalf of the Board. Chairman Townsend thanked Commissioner Brady and staff for hosting the event, since he was unable to attend. Roughly 50 people attended.

Commissioner Nelson participated in a promotional video for the Airport, which will inform the public on the scope and impact of the Master and Business Plan and benefit citizens. Commissioner Nelson commented on the nice job of the City's Creative Services group, which made that video.

Commissioner Fletcher said he is interested to see what the next year holds. Commissioner Towns said he was glad to be listening in. Commissioner Mall noted the City of Harrisonville will be getting a new runway that is 4,000 feet of concrete with no taxiway. Chairman Townsend asked about new equipment at the Airport from the Cares Act. Mr. Ohrazda stated they purchased a lift for de-icing in winter as well as for maintenance. The other is an aircraft tug (Lektro tug), which was already in the VERP. The tug, which can move aircraft of more than 80,000 pounds, is an expansion request.

Mr. Anderson thanked all Commissioners for their service. Chairman Townsend would like to meet in person in December, if possible.

Adjournment

Chairman Townsend adjourned the Oct. 11, 2021, Zoom meeting of the Board of Aeronautic Commissioners at 7:24 p.m.

For your convenience, City Council agendas, as well as videos of City Council and Council Committee meetings, may be viewed on the City's Legislative Information Center website at "lsmo.legistar.com"

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