



## POLLING PLACE CONTRACT 2022

November 17, 2021

TRISHA FOWLER ARCURI  
CITY OF LEE'S SUMMIT  
220 SE GREEN  
LEES SUMMIT, MO 64063

**Polling Place:**

Gamber Center  
4 SE Independence Ave  
Lee's Summit, MO 64063

CITY OF LEE'S SUMMIT hereby agrees to provide said premises to Jackson County, MO for election purposes, for the following election(s):

2022 April General Municipal Election, 4/5/2022

2022 August Primary Election, 8/2/2022

2022 November General Election, 11/8/2022

2023 February Bond Election, 2/7/2023

SECTION 1 -The Jackson County Board of Election Commissioners requires a clean area with adequate heat and/or cooling, electrical outlets, lighting and restroom facilities unless other arrangements are noted in Section 1A.

SECTION 1A - \_\_\_\_\_

SECTION 2 -The use of a poll location telephone is required under this contract unless other arrangements are noted in Section 2A.

SECTION 2A - \_\_\_\_\_

SECTION 3 - Must provide adequate tables and chairs, to be determined each election by notice from this office.

SECTION 3A - PLEASE HAVE TABLES SET UP

SECTION 4 - It is necessary that someone be present on a predesignated day preceding the election so that voting equipment and supplies can be delivered and someone must be present on a predesignated day following the election so that voting equipment and supplies can be picked up unless other arrangements are noted in Section 4A.

SECTION 4A - \_\_\_\_\_

SECTION 5 - Election judges must be able to gain entry to the poll at 5:00 a.m. on election day and will remain there until all closing procedures are completed after 7:00 p.m. There shall be no exceptions on Section 5.

SECTION 6 - Other conditions may be required at times due to changes in state statutes or Election Commission rules. These changes will be noted in Section 6A.

SECTION 6A - \_\_\_\_\_

SECTION 7 -The Jackson County Board of Election Commissioners agrees that it will provide no obstructions to the conduct of normal and necessary business in this poll location and will make no obstructions to any common use areas, such as lobbies, halls, stairways and parking lots, other than those restrictions which are necessary to guarantee the conduct of the election under and as provided by the statutes and the laws of the State of Missouri, and any changes in this paragraph will be noted in Section 7A.

SECTION 7A - \_\_\_\_\_

SECTION 8 -The Jackson County Board of Election Commissioners will provide liability coverage for the premises to be occupied by them for use as a poll. This coverage is limited to operations performed by, or on behalf of, the Election Board. Coverage is provided only for the facilities owned or used by the Election Board in the conduct of the election.

Fee Payable to Facility: \$150.00

**RETURN ONE COMPLETED COPY OF THIS CONTRACT**  
**Building must be open at 5:00 AM on election day.**

PLEASE VERIFY and complete any information not provided below:

General Election Voting Room(s)	Shenandoah Room
On-site Contact Person	Megan Crews
Is Phone Available to Poll Workers?	Yes
Phone Number:	(816)286-0620
Phone Location:	

In the event that the building is not open at 5:00am on election day, election judge may call:

(list any available contacts who have keys)

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In case of a facility issue on election day, contact:

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Secure Equipment Storage Location

Shenandoah Room
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Instructions for Delivery Personnel:

<b>Warehouse: POLL IN SHENANDOAH ROOM; CONFIRM WHERE TO STORE EQUIPMENT WITH GAMBER CENTER STAFF.</b> <b>Delivery Comments: NEEDS 2 VOTE HERE SIGNS.</b>
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Signed:

Representing Gamber Center

Print Name:

Date:

Signed:



Jackson County Election Board Poll Coordinator

Print Name: **Lori Smith**

Date: **11 / 17 / 2021**

# Gamber Center Information Sheet

Last Used: 4/5/2022

**Building:** Gamber Center  
4 SE Independence Ave  
Lee's Summit, MO 64063

**Phone 1:** (816)969-1581

**Phone 2:** (816)898-7250

**Cell:**

**Email:** megan.crews@cityofls.net

**Contact:** Megan Crews

**Address:** 220 SE GREEN ST  
LEE'S SUMMIT, MO 64063

**Poll Worker Key?** ☐ **Delivery Key?** ☐

**Onsite Phone?** ☒ (816)286-0620

**Contact for Keys:**

**Elect. Day Contact:**

**Voting Locations:** Shenandoah Room

**Storage Location:** Shenandoah Room

## Other Polling Place Contacts:

<u>Contact Type</u>	<u>Contact</u>	<u>Address</u>	<u>Phone / Email</u>
Call List	MEGAN CREWS		969-1581 (alt) 868-2439 (c)
Emergency Contact	MEGAN CREWS		969-1581 (alt) 868-2439 (c) megan.crews@cityofls.net
Emergency Contact	RYAN GIBSON		969-1541 (alt) 810-4266 (c)
Letter Recipient	MEGAN CREWS	GAMBER CENTER 220 SE GREEN LEES SUMMIT, MO 64063	969-1581 (w) 868-2439 (alt) megan.crews@cityofls.net
Letter Recipient	TRISHA FOWLER ARCURI	CITY OF LEES SUMMIT 220 SE GREEN LEES SUMMIT, MO 64063	(816)969-1007 (w) trisha.fowlerarcuri@cityofls.net

**Notes for Judges:** Facility Notes: SHENANDOAH ROOM; POLL AREA 23' X 48'. RESTROOMS NEXT TO POLLING LOCATION. TELEPHONE IN OFFICE.

## Receiving Staff:

## Phone:

**Delivery Instructions:** Warehouse: POLL IN SHENANDOAH ROOM; CONFIRM WHERE TO STORE EQUIPMENT WITH GAMBER CENTER STAFF.  
Delivery Comments: NEEDS 2 VOTE HERE SIGNS.

## Traffic Management:

**Voter Parking:** Doors to use: EAST MAIN DOOR.  
Driving Directions: FROM 291 HWY & 2ND ST, GO WEST ON SECOND ST. GAMBER CENTER ON CORNER OF 2ND ST AND INDEPENDENCE AVE. TURN SOUTH/LEFT ON INDEPENDENCE AVE & WEST/RIGHT ON SUMMIT AVE. ENTER PARKING LOT ON SUMMIT AVE. ENTER THRU EAST MAIN DOORS.

**ADA Entrance / Notes:** Handicap Parking? Yes  
Doorways 32"? Yes  
Thresholds 1/2"? Yes  
Door Knobs? Pull Knob  
No Obstacles? Yes  
Restrooms Handicap Accessible? Yes  
Good Lighting? Yes

## Other Notes:

Reminder Call? Yes  
Cell Phone Reception? Yes  
Outlets, East Wall: 2, North Wall: 2, South Wall: 1, 3 Prong? Yes