

FEBRUARY 2021

Park Board Meeting Packet



Park Maintenance crew removed cat tails at Lea McKeighan South Park.



Girls Basketball began at Harris Park Community Center.



LSPR's Quarterly Breakfast celebrated six "Years of Service" employees and our Employee of the Quarter, Stephen Hayde.



Lowenstein Park Rededication Ribbon Cutting was held.



MISSION

To provide our community with outstanding recreational services, facilities, and parks.



PARKS AND RECREATION BOARD MEETING
City of Lee's Summit, Missouri ♦ 220 SE Green Street ♦ Lee's Summit, Missouri
Via Videoconference
AGENDA

Notice is hereby given that the Lee's Summit Parks and Recreation Board will meet in regular session on Wednesday, February 24, 2021 at 6:00pm via videoconference as provided by §610.015 of the Revised Statutes of the State of Missouri. Due to the ongoing COVID-19 pandemic the meeting will be held by video conference. The public is invited to attend by viewing the meeting on the City website at www.WatchLS.net, and various cable providers (Spectrum channel 2, Google TV channel 143, AT&T U-Verse channel 99 and Comcast channel 7) for those whose cable providers carry the City of Lee's Summit meetings.

Additionally, persons wishing to comment on any item of business on the agenda may do so in writing prior to 5:00pm on Tuesday, February 23, 2021, either by email to: lspr@cityofls.net, by leaving a voicemail at 816-969-1512 or by leaving written printed comments in the utility payment drop boxes located in the alley behind City Hall or inside the foyer at the north end of City Hall, both located at 220 SE Green Street, Lee's Summit, MO 64063. Written comments submitted by these methods will be presented at the Park Board meeting.

DATE:	February 24, 2021	TIME:	6:00 PM	PLACE:	Via Videoconference
6:00 PM Meeting Call To Order Via Videoconference				President, Melinda Aulenbach	
SPECIAL GUESTS					PAGES
• Employee of the Quarter – 4 th Quarter 2020				Joe Snook, Stephen Hayde	N/A
• Mike Childs Recognition				Joe Snook, Mike Childs	N/A
PRESENTATIONS					
• Presentation on Comprehensive Plan Parks Element Paper				Joe Snook, Josh Johnson, Jennifer Thompson	1-7
AGENDA ITEM				STAFF RESPONSIBLE	
APPROVAL OF MINUTES: January 2021 Regular Session Minutes				Carole Culbertson	8-12
TREASURER'S REPORT: read by James Huser, Treasurer (includes January 2021 Financial Report)				Carole Culbertson	13-22
SALES/USE TAX REPORT: February 2021				Carole Culbertson	23-24
BOARD APPROVAL ITEMS					
• FY2021 Budget Amendment – Fund 410 – Parks COP Debt				Carole Culbertson	25
OLD BUSINESS					
• Projects and Services Review				All Staff	26-33
• Capital Projects Plan –				Steve Casey	
o Velie Park Update					34
• Fundraising Update				David Dean	35-37
NEW BUSINESS					
Lowenstein End of Project Report				Steve Casey	38-41
End of Activity Reports				Various Staff	42-81
PATRON COMMENT REVIEW				Joe Snook	82-94
MONTHLY CALENDARS				For Information Only	95-96
ROUNDTABLE				Park Board Members and Staff	N/A
OTHER ITEMS TO BE BROUGHT BEFORE THE BOARD				Joe Snook	N/A
MEETING ADJOURNMENT					
Closed Session: Pursuant to Section 610.021 (2) of the Revised Statutes of the State of Missouri pertaining to the leasing, purchase or sale of real estate.					

BOARD COMMITTEES

Budget
James Huser-Chair
Casey Crawford
Samantha Shepard

Personnel
Lawrence Bivins-Chair
Nancy Kelley
Wesley Fields

Youth Sports
Casey Crawford
Jon Ellis
Samantha Shepard

Foundation Board
Tyler Morehead
Nancy Kelley

MEMORANDUM



Date: February 18, 2021

To: Lee's Summit Parks and Recreation Board

From: Joe Snook, CPRP
Administrator of Parks and Recreation

Re: Ignite Comprehensive Plan Element Paper

Josh Johnson, Assistant Director of Planning Services will attend our February meeting to discuss the current status of the City's comprehensive plan and how parks and recreation fits into that plan. Attached is the parks specific element paper that has been created by the consultants with input from our community and staff. Josh will provide a brief overview of the paper and lead the Board in a discussion to gather additional input. Please review the document prior to the Board meeting.

Vision Statement

A vibrant community ensuring the finest quality of life for all generations.

Chapter 1: Quality of Life

Our quality of life represents the standard of health, comfort and happiness experienced by the people who live, work and play here. Lee's Summit's high quality of life is the result of the great jobs, schools, homes and community amenities such as parks, trails, and cultural facilities available here. Parks, recreation and cultural resources are critical to achieving a high quality of life and a safe, vibrant and healthy environment.

Element Purpose

Identify Lee's Summit's parks and recreational amenities. Explain trends that may affect existing plans. Provide foresight and informed recommendations that support parks and recreation opportunities and enhance the community's quality of life.

Parks and Recreational Amenities

Goal 1.D. Create a community that celebrates, welcomes, and supports cultural and recreational amenities.

Objective 1.D.1 Create policies that expand and prioritize park investments, recreational programming, facility needs and identify funding strategies.

Critical Questions

- What current recreational programming and amenities do people use most?
- Which recreational programs should we offer or expand?
- What recreational amenities, spaces and facilities are needed?
- How do we create a community that celebrates, welcomes and supports additional recreational amenities?

Context

Parks have been a part of the American landscape since 1634, when Boston created Boston Common. Since then, municipalities continued to place value on these natural spaces, building parks of all sizes and shapes, and featuring a variety of facilities. Parks serve a wide variety of purposes to achieve three essential objectives: provide health and environmental benefits, economic value and enhanced cultural identity.

Lee's Summit established a park and recreation department with three parks and one staff member in 1968. The department grew into a national award-winning team serving with 41 full-time employees, 300 part-time and seasonal staff, 30 parks with a total of 1,200 acres, four community centers, 91 miles of trails, an outdoor aquatics facility, an amphitheater, a youth sports complex, an outdoor ice skating rink, an adult sports complex, and hundreds of available recreational programs.



In a 2019 survey, 88% of residents indicated they were satisfied or very satisfied with the number of city parks and how parks are maintained. Lee's Summit's achievements of receiving national accreditation for 15 years and winning a Gold Medal Award for Park and Recreation Excellence demonstrates its leadership in this area. Lee's Summit's 2016 Parks & Recreation Strategic Plan and 2017 Parks Master Plan provide a roadmap for continuous improvement.

Insight

Lee's Summit is committed to continuing its standard of park and recreation excellence, planning to add new programs and facilities. Future projects include one community center, renovations to neighborhood parks, new splash pads, athletic field house, a nature center and extending its trail network. Maintaining a standard of excellence includes more than adding new facilities—new industry trends and changes in culture and public health must guide future development of park and recreation offerings.

"There are no communities that pride themselves on their quality of life, promote themselves as a desirable location for businesses to relocate, or maintain that they are environmental stewards of natural resources, without such communities offering a robust, active system of parks and recreation programs for public use and enjoyment."

National Recreation
and Park Association

Map 1.X shows recreation amenities

Access to parks and recreation resources are important measures of community success and livability. Lee's Summit has 12.5 acres of parkland per 1,000 residents, well above the national average of 9.35 acres per 1,000 residents. Jackson County also developed an extensive park system that is third in the nation for amount of public land converted to parks. Lee's Summit benefits from those resources—nearly 80% of the City's population is located within a half mile from neighborhood parks, falling short of the national standard of 85%. All Lee's Summit residents live within three miles of off-road trail access.

Map 1.X shows park and trail access



*BASED ON LS 2018 YEAR END POPULATION ESTIMATE



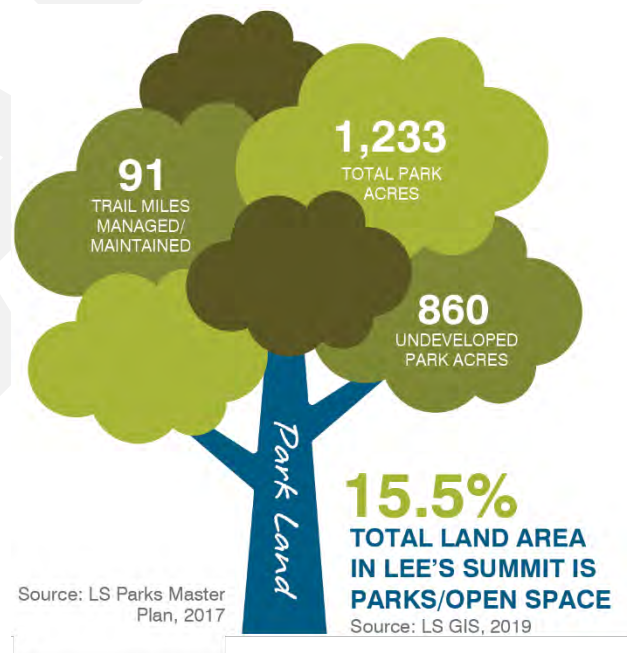
Lee's Summit provides robust youth activity programming, ranging from Lego workshops to horsemanship. Youth sports are thriving, as both the City and private non-profit organizations provide recreational and competitive sports programs. However, additional indoor and outdoor practice spaces for youth sports are required to meet demand.

Most rapidly growing cities such as Lee's Summit find it challenging to keep up with the community's need for adequate parks and facilities because they tend to rely on a one-size-fits approach. Cities that fare better are those that develop policies and facilities that meet the community's unique needs. This local-level approach creates greater flexibility to adapt to emerging trends, changing resources and community preferences.

Trends & Foresight

Future parks and recreation programming and facilities should focus on equity, inclusion, health and the environment.

The demand for increased access to parks and trails continues to grow nationwide. The 2020 COVID-19 pandemic has increased residents' appreciation and desire for parks, particularly non-programmed open spaces. Park and trail users would rather access those locations by foot instead of relying on cars to get there. The Trust for Public Land has an initiative that calls for cities to pledge a "10-minute walk to a park" standard, even as motorized vehicles become increasingly popular.



Trends in how residents want to use park and recreation facilities frequently change. Recent enthusiasm for drones, gaming and green infrastructure are just some of these. New technology is driving innovation and improving access, including the exponential growth of online fitness class instruction the current COVID-19 pandemic, and emerging technologies such as LED-illuminated sports floor line markings, user ID badges with access-control credentials, and virtual reality activities.

Despite technological advances, people continue to seek ways to connect with others through in-person interaction. Communities are looking for ways to increase intergenerational socializing—dog parks, cultural arts events, activities and facilities designed for people of all ages and abilities are some examples of ways to create new community connections through parks and recreation programming.

Strategic Approaches

- Make investments in parks and recreational amenities that increase participation and improve access.
- Work with community partners to enhance parks and recreation opportunities.

Strategies (from 2017 Parks and Recreation Master Plan)

Plan Development

- Complete the Greenway Master Plan and connect parks to neighborhoods. **(Ranked #2 Priority by Ignite Comprehensive Plan Community Survey Respondents: 83.53% rated this as ‘Very Important’ or ‘Important’ as of 2/12/21)**

Partnerships and Collaboration

- Seek partnership opportunities with other government and non-government organizations to support and enhance the outdoor, indoor and programming needs of the community.
- Work with Public Works, neighboring agencies, and private sector to expand greenway system.

Best Practice

- Continue to develop the Greenway Master Plan in conjunction with other marketing initiatives.
- Update 1 or 2 parks annually to improve neighborhood facilities and reduce maintenance costs.
- Utilize the best practices for the maintenance and operation of parks and facilities as well as appropriate asset and needs management plans for all parks facilities.
- Continue to seek grants and partnership opportunities to support parks and recreation in Lee's Summit (e.g., Land & Water Conservation Fund in Perpetuity, Recreational Trails Program, etc.)

Programs or Services

- Improve existing parks to include, but not be limited to, upgrades and/or installation of the following amenities: shelters, shade, restrooms,

trails, outdoor fitness equipment, playgrounds and climbing structures. **(Ranked #1 Priority by Ignite Comprehensive Plan Community Survey Respondents: 87.78% rated as 'Very Important' or 'Important' as of 2/12/21)**

- Develop programming to support outdoor education.

Facilities or Infrastructure Improvements

- Develop a park within ½ mile of 85% of residences where feasible as the community grows. (80-85% of residents currently meet this standard)
- Add splashpads in areas of the community underserved by water play opportunities.
- Develop an outdoor adventure park with various elements to challenge participants of all ages.
- Develop a fifth community center.
- Develop a nature center.
- Develop additional athletic practice spaces for youth and an athletic field house to serve the diverse recreational needs of our community.
- Develop a blue way for recreational water usage along the Little Blue Trace River.
- Support acquisition and development of the Rock Island corridor and connect to the Katy Trail. **(Ranked #3 by Ignite Comprehensive Plan Community Survey Respondents: 80% rated 'Very Important' or 'Important' as of 2/12/21)**
- Position Lee's Summit Parks and Recreation to acquire property strategically to serve community growth.
- Continue to create and acquire indoor and outdoor recreation space for all ages and abilities.



LEE'S SUMMIT PARKS AND RECREATION BOARD MEETING MINUTES

CITY OF LEE'S SUMMIT, MISSOURI

DATE:	January 27, 2021	TIME:	6:00 PM	PLACE:	Via Videoconference		
Board Members Present:		Board Members Absent:		Staff Present:		Other Guests:	
Mindy Aulenbach, President		Casey Crawford		Joe Snook		Hillary Shields, City Council Liaison	
Lawrence Bivins, Vice President		Nancy Kelley		Carole Culbertson		Bette Wordelman	
Jim Huser, Treasurer				David Dean		Jackie McCormick-Heanue	
Jon Ellis				Steve Casey			
Wesley Fields				Brooke Chestnut			
Tyler Morehead				Tede Price			
Samantha Shepard				Devin Blazek			
				Dana Thurber			
				Jodi Jordan			
				Mike Hedrick			
AGENDA ITEM		DISCUSSION (Findings/Conclusions)					RECOMMENDATIONS/ ACTIONS
Special Presentation							
Bette Wordelman, Director of Finance, City of Lee’s Summit		<p>Ms. Wordelman provided a comprehensive explanation of how sales tax revenues are projected, their relation to economic trends, the timing of remittance by the retailers and the timing of when the City of Lee’s Summit (City) receives the proceeds from the Missouri Department of Revenue (State). She noted that Lee’s Summit tends to hold up a little better than surrounding communities, likely due to the solid retail base, the number of restaurants and other factors.</p> <p>She stated sales tax patterns are ultimately driven by retail businesses who collect sales tax at the retail level and remit their sales tax collections to the State. The frequency for which a business remits their collected sales tax varies based on their sales volume. A very small business may only remit their collected sales tax on an annual basis compared to a large retailer, such as Walmart, which may remit on a bi-weekly basis. She noted that a majority of businesses in Lee’s Summit remit monthly. In addition, there is a date pattern for tax remittance, which affects the timing of proceeds received by the City. At the end of each quarter, the due date for retailers that remit monthly is delayed to the end of the month. Therefore, the timing of when the State begins processing and distributing the funds to the City is also delayed. She noted that remittances are processed to the City on the 7th of each month. For the retailers that remit on a monthly basis, their quarter-end remittance due by the end of the following month, may not be included in the payment issued to the City. Additionally, businesses do not always pay on a timely basis; however, significant penalties are incurred as a deterrent.</p> <p>She noted the amount received by the City includes the current month remittances as well as any prior month remittances that were processed by the State after the prior month was sent to the City on the 7th. Therefore, tracking and predicting sales tax accurately has been a challenge. She added, the Finance Department is currently working with the ITS Department to create some analysis tools to better track the timing of sales tax receipts to assist in more accurate sales tax forecasts.</p> <p>Ms. Wordelman also covered the collection of Use Tax, which began October 1, 2020 after being approved by the voters earlier in the year. The Use Tax is a tax on the sale of goods from out of state retailers who are supposed to collect and remit the tax to the State. After the passage of the Use Tax, the challenge was determining a way to notify retailers who sell products to residents of the City of Lee’s Summit of the Use Tax requirement. She explained the State posts an update on their website so retailers can update their processes accordingly, which she</p>					

	<p>believes has been an effective method based on the Use Tax revenues that have been generated thus far.</p> <p>The receipt of collected Use Tax by the City follows the same lag as sales tax, the Use Tax is collected by the retailer, remitted to the State the following month, is processed by the State, and then sent to the City the following month. The Parks department received \$21,000 in December and \$37,000 in January for Use Tax, which reflects sales for October and November.</p> <p>Mr. Snook thanked Ms. Wordelman for her thorough explanation of Sales and Use Tax and the City's process once the proceeds are received from the State. He asked her to provide the Board with a brief overview of EATs (Economic Activity Taxes). Ms. Wordelman noted that EATs generally refer to the TIFs (Tax Increment Finance projects) the City has in place. TIFs are economic development tools used by the City to provide an incentive to the developer for establishing an economic center in the community in which a Tax Incentive District is established. The developer invests their own dollars, however, is eligible for reimbursement for a portion of the project cost. The reimbursements are generally achieved either through EATs, which are related to sales taxes, or through PILOTs, which are related to property taxes. The City's Economic Development Policy places restrictions (no more than 50%) on reimbursable costs. The theory supporting economic development incentives is that the Development would not have occurred but for the incentive provided to the Developer by the City to offset a portion of the costs. Accordingly, if it were not for the business, there would be no sales tax generation to the City on the property. EATs taxes are collected the same manner as regular sales taxes but are credited to a separate account by the State. They are then passed along to the City for the benefit of the taxing district. The City serves as a pass through mechanism, retaining a percentage (usually 1%) for administration of the funds. The remainder of the sales tax is distributed in the same manner as the City's other sales taxes, including the general fund and the Parks fund.</p> <p>Mr. Fields stated the 1% the City retains for Administrative fee for the EATs is coming from the EATs portion not the City retained portion of the sales tax. Ms. Wordelman agreed with Mr. Fields. Mr. Fields also asked if there was a sunset provisions on the sales tax and use taxes. Ms. Wordelman stated the Parks sales tax, which was renewed beginning April 1, 2018, has a 15-year sunset. The use tax does not have a sunset on it.</p>	
Presentations:		
Longview Community Center 2020 End of Activity Report	<p>Ms. Jordan presented a PowerPoint showing highlights of the End of Activity report for the Longview Community Center. The full report will be included in the February 24, 2021 Park Board packet.</p> <p>The following are highlights included in the presentation:</p> <ul style="list-style-type: none"> - Prior to the facility closing on March 16th due to COVID-19, memberships totaled 2,973; memberships currently total 2,251. - Upon reopening the facility, there were several operational changes implemented including reduced hours of operations, moving group exercise classes to the gym to promote social distancing and less classes being offered. - Group swim lessons are not being offered. - Childcare was closed October 1st due to a lack of participation. - A decrease in aquatics rentals - Financial results for fiscal year end 2020 - A summary of patron comments <p>Mr. Fields asked whether the swim teams are private or sponsored by LSPR. Ms. Jordan advised they are private clubs however, staff requires a majority of participants be Lee's Summit residents. Mr. Fields also asked whether LSPR has a contract with the swim teams. Ms. Jordan confirmed there are contracts in place with the swim teams.</p>	



	<p>Treasurer Huser asked for the number of patrons needed to offset the revenue from swim teams. Ms. Jordan did not know and stated that while the swim teams share the lanes, patrons typically do not. She added that during the week, the diving wells are closed to provide two additional lanes for patrons.</p> <p>There were no further questions.</p>	
Lovell Community Center 2020 End of Activity Presentation	<p>Mr. Hedrick presented a PowerPoint showing highlights of the End of Activity report for the Lovell Community Center included in the December 9, 2020 Park Board packet.</p> <p>Treasurer Huser asked whether the touchless doors could be paid from money available due to COVID. Mr. Snook confirmed that all of the touchless upgrades at the facilities are being paid with CARESAct money.</p> <p>Ms. Shepard stated she was glad that attendance had only dropped by 30%.</p>	
AGENDA ITEMS:		
Approval of Minutes of December 9, 2020 Regular Park Board Meeting	Supporting documentation (see pages 1-8). No questions or discussion.	Mr. Morehead made a motion to approve the minutes of December 9, 2020; seconded by Mr. Fields. Motion carried unanimously.
Treasurer's Report – November and December 2020	Supporting documentation (see pages 9-28). Treasurer Huser read the treasurer's report for the November and December financial statements.	Mr. Morehead made a motion to accept the Treasurer's Report for November; seconded by Vice President Bivins. Motion carried unanimously. Vice President Bivins made a motion to accept the Treasurer's Report for December; seconded by Mr. Fields. Motion carried unanimously.
Sales and Use Tax Report – December 2020 and January 2021	Supporting documentation (see pages 29-32). Ms. Culbertson commented that Ms. Wordelman did a great job explaining the sales and use tax revenues received by Parks in her discussion earlier in the meeting. Ms. Culbertson also noted the Sales and Use Tax Reports included in the packet have been revised in a more concise format.	No Board Action.
BOARD APPROVAL ITEMS		
Youth Sports Association 2021 Agreement – Lee's Summit Baseball Association and Lee's Summit Girls Softball Association	<p>Supporting documentation (see pages 33-60). Ms. Chestnut stated the agreements included in the packet had been presented to the Youth Sports Association Committee where a recommendation was made to submit the revised agreements to the Park Board for consideration and approval.</p> <p>Mr. Fields asked whether the Associations receive prior approval for tournaments from LSPR and therefore the agreements to be changed to include "seek and obtain approval." Mr. Snook asked whether the proposed change needed to be brought back to the Board or implemented for next year. Mr. Fields stated next year is acceptable. Mr. Fields asked which part of the park is LSPR staff required to maintain. Mr. Snook advised that the YSA's maintain areas inside the fence of the complex except the fencing, backstops, foul pole fencing, and batting cages. In addition, the L-screens added this year.</p> <p>Mr. Snook thanked Mr. Ellis, Ms. Shepard and Mr. Crawford for their time on the sub-committee.</p> <p>Ms. Shepard asked whether there is a standard or level of service that is required as part of these agreements and whether a survey is conducted with patrons using their service. An example she provided was an expectation for communication with their patrons (ie. timeliness of response, avoiding rudeness, etc). Mr. Snook advised that LSPR conducts a survey to program users every year with the results and comments summarized and shared with the Associations and the Board. He added that the agreements do not currently include language regarding a performance standard. However, it can be discussed at the sub-committee level and at the quarterly meeting with the association presidents where the topic can be addressed over the next twelve months.</p>	Mr. Ellis made a motion to approve the agreements for the Lee's Summit Baseball Association and Lee's Summit Girls Softball Association as presented; seconded by Mr. Morehead. Motion carried unanimously.



Mowing Contract	<p>Supporting documentation (see pages 61-64). Ms. Chestnut advised the contract is utilized by the entire City and since the amount spent by Parks is over \$50,000, Board approval is required. She added that Stirling Lawns has been the City's contractor for years and they were the lowest bid. Mr. Snook advised this has been approved by the City Council since the contract is utilized by the City.</p> <p>Treasurer Huser asked whether these services could be performed in house to reduce the expense. Mr. Snook stated that performing these services in-house is evaluated every couple of years. Ms. Chestnut stated Stirling Lawns has 8 employees and they operate seven days a week. Ms. Culbertson advised with the benefits provided for an LSPR employee, it is more cost effective to contract the services.</p>	Treasurer Bivins moved to award Bid No. 2021-025 for mowing services to Stirling Lawns with the possibility of four (4) additional one-year renewals and further authorize the Administrator of Parks and Recreation to enter into an Agreement with Stirling Lawns as well as to execute any and all documents necessary to effectuate the same; seconded by Mr. Ellis. Motion carried unanimously.
OLD BUSINESS		
Projects and Services Review	Supporting documentation, (See pages 65-72). No discussion or questions.	No Board Action.
Capital Projects Plan	<p>Lowenstein Park Improvements: Supporting documentation (see pages 73-74). Mr. Casey advised that a third shelter is being added; there were only two shelters previously. The work will be performed in March with a shelter and nature play area next to the Butterfly Garden. Treasurer Huser noted that staff did a great job. Vice President Bivins expressed his gratitude for the grant the department received from the Beaudoin Family for the musical instruments.</p> <p>Velie Park Improvements: Supporting documentation (see pages 75). Mr. Casey advised the project is in the design concept phase with input being received from the surrounding neighborhood. He added a proposed plan would be brought forward in February with construction to begin in the fall of this year.</p>	No Board Action.
Fundraising Update	Supporting documentation (see pages 76-78). Mr. Dean stated all payments have been received except from one sponsor. He added that new sponsor, A1 Mortgage, had paid their full three-year commitment upfront totaling \$38,400.	No Board Action.
NEW BUSINESS		
2020 Planning Retreat Summary	Supporting documentation (see pages 79-88). Mr. Snook added the summary contains information from the Board and staff retreats held last fall. He added that staff is considering these priorities when developing their FY22 budgets since some of them have an associated cost.	No Board Action.
4th Quarter Parks Security Report	Supporting documentation (see pages 89-91). Ms. Chestnut added the new liaison with the Police Department, Major Walters, is great to work with.	No Board Action.
PATRON COMMENT REVIEW		
Supporting documentation (see pages 92-107). No questions or comments.		
MONTHLY CALENDARS		
Supporting documentation (see pages 108-110). President Aulenbach advised the next Board meeting would be held on Wednesday, February 24 th at 6pm.		
ROUNDTABLE		
<p>Council Member Shields stated the COVID vaccine is coming into the community and that she is looking forward to this coming year.</p> <p>Mr. Morehead stated the ribbon cutting at Lowenstein was great and added it was nice to get out and enjoy the company.</p> <p>Mr. Fields asked whether the Parks employees are a top-tier for the Covid-19 vaccine. Mr. Snook advised that the City has obtained 240 vaccines and some Park employees will be vaccinated on Friday, January 29th.</p> <p>President Aulenbach stated published article by Mr. Dean and Mr. McCage's was great and added that it is impressive to be represented.</p>		
OTHER ITEMS TO BE BROUGHT BEFORE THE BOARD		
Mr. Snook reminded the Board that staff is working on the FY22 budget and Ms. Culbertson will be working with the sub-committee, which includes Treasurer Huser, Mr. Crawford and Ms. Shepard. He added that communication regarding the schedule for the budget committee would be forthcoming.		



Mr. Snook advised the quarterly breakfast was held earlier in the day. He added that Steve Hayde was recognized as the Employee of the Quarter for the fourth quarter and five employees were recognized for 5, 15 and 25 years of service.

MEETING ADJOURNMENT

Financial Outlook as of January 31, 2021



Fund	Fund Balance @ 1/31/21
Gamber Community Center	\$ 480,941
Lovell Community Center	\$ 1,210,305
Longview Community Center	\$ (724,300)
Harris Park Community Center	\$ 206,468
Parks and Recreation	\$ 4,811,099
Summit Waves	\$ 14,792
Cemetery	\$ 1,359,416
Construction	\$ (3,232,271)
Park COP	\$ 1,217,780

Fund	MTD 1/31/21	Prior YTD Actual	Current YTD Actual	Approved FY21 Budget	Percentage of FY21 Budget
Gamber Community Center					
Revenue	\$ 27,288	\$ 283,152	\$ 142,426	\$ 500,324	28.47%
Expenses	\$ 28,848	\$ 224,172	\$ 180,680	\$ 399,101	45.27%
Income (Loss)	\$ (1,559)	\$ 58,979	\$ (38,254)	\$ 101,223	
Lovell Community Center					
Revenue	\$ 92,804	\$ 1,203,413	\$ 585,127	\$ 1,894,169	30.89%
Expenses	\$ 100,425	\$ 1,166,092	\$ 659,782	\$ 1,860,715	35.46%
Income (Loss)	\$ (7,621)	\$ 37,321	\$ (74,655)	\$ 33,454	
Longview Community Center					
Revenue	\$ 47,027	\$ 582,194	\$ 321,375	\$ 1,090,501	29.47%
Expenses	\$ 81,018	\$ 810,622	\$ 523,711	\$ 1,257,015	41.66%
Income (Loss)	\$ (33,991)	\$ (228,429)	\$ (202,336)	\$ (166,514)	
Harris Park Community Center					
Revenue	\$ 104,900	\$ 910,602	\$ 484,583	\$ 1,329,894	36.44%
Expenses	\$ 79,902	\$ 904,955	\$ 542,416	\$ 1,253,453	43.27%
Income (Loss)	\$ 24,998	\$ 5,648	\$ (57,833)	\$ 76,441	
Parks and Recreation					
Revenue	\$ 3,402,752	\$ 3,382,333	\$ 3,473,350	\$ 3,849,957	90.22%
Expenses	\$ 275,137	\$ 2,096,058	\$ 1,782,917	\$ 3,406,342	52.34%
Income (Loss)	\$ 3,127,615	\$ 1,286,276	\$ 1,690,433	\$ 443,615	
Summit Waves					
Revenue	\$ -	\$ 321,261	\$ 126,326	\$ 864,054	14.62%
Expenses	\$ 8,368	\$ 282,640	\$ 344,738	\$ 764,531	45.09%
Income (Loss)	\$ (8,368)	\$ 38,621	\$ (218,412)	\$ 99,523	
Cemetery					
Revenue	\$ 9,550	\$ 132,483	\$ 93,361	\$ 153,783	60.71%
Expenses	\$ 14,457	\$ 94,965	\$ 80,239	\$ 191,522	41.90%
Income (Loss)	\$ (4,907)	\$ 37,518	\$ 13,121	\$ (37,739)	
Construction					
Revenue	\$ 291,667	\$ 2,650,000	\$ 2,041,667	\$ 3,500,000	58.33%
Expenses	\$ 5,450	\$ 3,139,545	\$ 339,203	\$ 378,500	89.62%
Income (Loss)	\$ 286,217	\$ (489,545)	\$ 1,702,463	\$ 3,121,500	
Park COP Debt					
Revenue	\$ 376,424	\$ 2,440,524	\$ 2,624,514	\$ 3,847,040	68.22%
Expenses	\$ 304,792	\$ 2,622,083	\$ 2,133,542	\$ 3,657,500	58.33%
Income (Loss)	\$ 71,633	\$ (181,559)	\$ 490,972	\$ 189,540	

**GAMBER COMMUNITY CENTER
FUND 201
Financial Report for the Month and Year Ending January 31, 2021**

	Previous Year-to-date January 31, 2020	Month-to-Date January 2021	Year-to-Date January 2021	Year-to-Date Budget	Year-to-Date Variance		Approved FY21 Budget
REVENUES							
Activity & Membership Fees	91,240	10,649	38,594	108,738	(70,144)	²	177,076
User Charges	80	6	90	125	(35)		315
Rentals	80,049	3,509	9,934	88,939	(79,005)	³	156,433
Interest	6,685	-	(186)	2,100	(2,286)		3,600
Other Revenue	2,935	-	2,053	5,400	(3,347)		5,400
Miscellaneous	80	-	66	-	66		-
Transfers In from Park COP	102,083	13,125	91,875	91,875	-		157,500
TOTAL REVENUES	283,152	27,288	142,426	297,178	(154,752)		500,324
EXPENDITURES							
Personnel Services	120,309	15,219	114,537	133,880	(19,343)	⁴	230,028
Other Supplies, Services and Charges	38,317	6,846	25,037	50,254	(25,217)	⁵	87,468
Repairs and Maintenance	21,694	-	6,731	7,415	(684)		15,117
Utilities	24,777	3,366	22,413	29,501	(7,089)		45,981
Capital Outlay	7,366	-	-	-	-		-
Interdepartment Charges	11,709	3,417	11,962	11,962	-		20,507
TOTAL EXPENDITURES	224,172	28,848	180,680	233,013	(52,333)		399,101
NET GAIN / (LOSS)	58,979	(1,559)	(38,254)	64,165	(102,419)		101,223

BEGINNING FUND BALANCE

519,195 ¹

ENDING FUND BALANCE

480,941

¹ **Beginning Fund Balance** is final as the year-end audit is complete.

² Limited activities are currently being offered at the facility. There have been less memberships due to COVID-19 concerns, the reduced hours of operations, reduced group exercise classes being offered and the current mask requirement.

³ The budget anticipated revenue from the continuation of ongoing rentals along with revenue from new rental packages.

⁴ A significant variance exists in Part-time salaries (\$16,000) due to the reduced hours of operation and reduced classes/programming being offered. In addition, the budget included an allocation of the vacant Superintendent of Legal Services and Human Resources. Also, the payroll accrual has not been posted at the time of reporting.

⁵ Lower facility attendance and offering limited activities has a direct correlation to some of the supply and service items (i.e. Professional Fees, Recreational Supplies, Rentals and Lease Expense, Printing Expense, Furniture, Fixtures and Equipment, etc.) Also, the timing of when expenditures are anticipated in the budget may vary to when they are incurred and posted to the financial system.

**LOVELL COMMUNITY CENTER
FUND 202
Financial Report for the Month and Year Ending January 31, 2021**

	Previous Year-to-date January 31, 2020	Month-to-Date January 2021	Year-to-Date January 2021	Year-to-Date Budget	Year-to-Date Variance	Approved FY21 Budget
REVENUES						
Activity & Membership Fees	1,079,605	92,729	579,113	953,641	(374,528) ²	1,751,388
User Charges	1,737	574	672	2,419	(1,746)	4,292
Rentals	57,813	-	(320)	34,800	(35,120) ³	74,814
Interest	17,657	-	1,407	3,996	(2,589)	3,996
Other Revenue	3,980	-	150	1,914	(1,764)	41,679
Contributions	15,000	-	3,750	11,250	(7,500)	15,000
Miscellaneous	102	(498)	356	21,889	(21,533) ⁴	-
Transfers In	27,519	-	-	-	-	3,000
TOTAL REVENUES	1,203,413	92,804	585,127	1,029,908	(444,781)	1,894,169
EXPENDITURES						
Personnel Services	743,670	56,414	472,210	751,914	(279,704) ⁵	1,329,102
Other Supplies, Services and Charges	146,599	17,847	52,479	118,625	(66,146) ⁶	183,781
Repairs and Maintenance	109,716	6,704	34,184	87,874	(53,690) ⁷	126,084
Utilities	84,455	10,375	69,112	98,463	(29,351) ⁸	167,239
Capital Outlay	50,908	-	-	-	-	-
Interdepartment Charges	30,743	9,085	31,797	31,797	-	54,509
TOTAL EXPENDITURES	1,166,092	100,425	659,782	1,088,672	(428,890)	1,860,715
NET GAIN / (LOSS)	37,321	(7,621)	(74,655)	(58,764)	(15,891)	33,454

BEGINNING FUND BALANCE

1,284,960¹

ENDING FUND BALANCE

1,210,305

¹ Beginning Fund Balance is final as the year-end audit is complete.

² A breakdown of the unfavorable variance is as follows: Activity revenue (\$65,000); Gate Receipts (\$82,000) and Memberships (\$227,000). Limited activities are currently being offered at the facility. The facility has also experienced significantly lower single visits compared to the number anticipated in the budget. There have been less memberships due to COVID-19 concerns, the reduced hours of operations, reduced group exercise classes being offered and the current mask requirement.

³ The budget anticipated revenue from Birthday Party packages which are not being offered at this time.

⁴ The budget included a rebate of \$37,000 (spread monthly) related to a Solar Panel project. The project is currently on hold. The rebate will not be received until the project has been completed.

⁵ A significant variance exists in Part-time salaries (\$254,000) due to reduced hours of operation and reduced classes/programming being offered. In addition, the budget included an allocation of the vacant Superintendent of Legal Services and Human Resources, an existing Full Time Service Representative (vacant since early December) and a 2nd Full Time Service Representative to be hired 1/1/21 that was vacant during January. Also, the payroll accrual has not been recorded at this time.

⁶ Lower facility attendance has a direct correlation to some of the supply and service items (i.e. Professional Fees, Recreational Supplies, Janitorial Supplies, Printing Expense, Furniture Fixture and Equipment, Office Supplies, Chemical Supplies, etc.) Also, the timing of when expenditures are anticipated in the budget may vary to when they are incurred and posted to the financial system.

⁷ The budget includes Heat Exchanger repairs that have not been completed at this time (\$21,000). The budget also includes the pool maintenance usually completed annually in August; however, it was completed in March when the facility was closed. Staff is also making more in-house repairs such as roof repairs, paint and caulk repairs to reduce expenses.

⁸ A favorable variance exists in Natural Gas (\$11,000), Electricity (\$7,500) and Water/Sewer (\$11,000) due to reduced operating hours and milder weather in earlier months. Also, a portion of the usage/billing for the current month is billed in the following month (billed mid-month). An accrual is recorded in June for proper cutoff at year end which may impact a portion of the favorable variance.

**LONGVIEW COMMUNITY CENTER
FUND 205
Financial Report for the Month and Year Ending January 31, 2021**

	Previous Year-to-date January 31, 2020	Month-to-Date January 2021	Year-to-Date January 2021	Year-to-Date Budget	Year-to-Date Variance		Approved FY21 Budget
REVENUES							
Activity & Membership Fees	489,680	42,798	257,481	508,048	(250,567)	²	895,587
User Charges	1,277	503	562	2,038	(1,475)		3,630
Rentals	90,176	4,141	62,871	89,869	(26,998)	³	153,083
Miscellaneous	1,061	(415)	460	37,014	(36,554)	⁴	37,857
TOTAL REVENUES	582,194	47,027	321,375	636,969	(315,594)		1,090,501
EXPENDITURES							
Personnel Services	530,314	44,743	354,206	476,150	(121,944)	⁵	820,659
Other Supplies, Services and Charges	76,332	12,773	41,258	86,463	(45,205)	⁶	144,574
Repairs and Maintenance	33,383	206	22,576	43,949	(21,373)	⁷	62,994
Utilities	121,133	14,052	71,990	111,802	(39,812)	⁸	181,275
Interest Expense	4,080	1,325	5,964	-	5,964		-
Interdepartment Charges	27,102	7,919	27,716	27,716	-		47,513
TOTAL EXPENDITURES	810,622	81,018	523,711	746,080	(222,369)		1,257,015
NET GAIN / (LOSS)	(228,429)	(33,991)	(202,336)	(109,111)	(93,224)		(166,514)

BEGINNING FUND BALANCE (521,964) ¹
ENDING FUND BALANCE (724,300)

¹ **Beginning Fund Balance** is final as the year-end audit is complete.

² A breakdown of the unfavorable variance is as follows: Activity revenue (\$30,500); Gate Receipts (\$37,000) and Memberships (\$182,700). Limited activities are currently being offered at the facility. There have been less memberships due to COVID-19 concerns, the reduced hours of operations, reduced group exercise classes being offered and the current mask requirement.

³ The timing of when payments are in the budget may vary from when they are received and posted in the financial system.

⁴ The budget included a rebate of \$37,000 related to a Solar Panel project. The project is currently on hold. The rebate will not be received until the project has been completed.

⁵ A variance of approximately \$51,000 exists in Part-time salaries due to reduced hours of operation and reduced classes/programming being offered. In addition, there are two Full-Time positions currently vacant. The Full-Time Service Representative position is being covered by other full-time staff and part-time staff. The Recreation Supervisor position is currently on hold. Also, the payroll accrual has not been recorded at this time.

⁶ Lower facility attendance has a direct correlation to some of the supply and service items (i.e. Recreational Supplies, Rentals & Leases, Janitorial Supplies, Professional Fees, etc.) Also, the timing of when expenditures are anticipated in the budget may vary to when they are incurred and posted to the financial system.

⁷ Replacement of a compressor in the gym (\$13,500) and resurfacing the hardwood floors (\$4,000) were budgeted and put on hold. The budget is based on last years data for equipment repairs and building maintenance. At this time anticipated repairs have not been required. Also, the timing of when expenditures are anticipated in the budget may vary to when they are incurred and posted to the financial system.

⁸ A favorable variance in Natural Gas (\$16,400), Electricity (\$20,600) and Water/Sewer (\$2,700) due to reduced operating hours and milder weather in earlier months. Also, a portion of the usage/billing for the current month is billed in the following month (billed mid-month). An accrual is recorded in June for proper cutoff at year end which may impact a portion of the favorable variance.

**HARRIS PARK COMMUNITY CENTER
FUND 530
Financial Report for the Month and Year Ending January 31, 2021**

	Previous Year-to-date January 31, 2020	Month-to-Date January 2021	Year-to-Date January 2021	Year-to-Date Budget	Year-to-Date Variance		Approved FY21 Budget
REVENUES							
Activity & Membership Fees	605,111	32,824	246,251	291,695	(45,444)	²	867,373
User Charges	29,679	11,070	32,081	59,146	(27,065)	³	83,686
Rentals	64,938	8,414	38,807	81,613	(42,806)	⁴	161,240
Interest	5,229	-	(994)	-	(994)		-
Other Revenue	47,896	17	187	24,050	(23,863)	⁵	250
Contributions	144,125	52,575	168,075	77,813	90,263	⁶	183,025
Miscellaneous	13,625	-	176	1,306	(1,130)		34,320
TOTAL REVENUES	910,602	104,900	484,583	535,623	(51,040)		1,329,894
EXPENDITURES							
Personnel Services	422,360	43,397	352,677	313,809	38,868	⁷	695,472
Other Supplies, Services and Charges	375,163	24,585	107,456	168,755	(61,299)	⁸	380,963
Repairs and Maintenance	21,070	739	10,543	23,347	(12,804)	⁹	34,175
Utilities	58,968	10,532	58,965	66,141	(7,176)	¹⁰	99,212
Capital Outlay	11,200	-	-	-	-		-
Depreciation	11,433	561	9,927	10,927	(1,000)		18,732
Transfers Out	3,519	(3,000)	-	3,000	(3,000)		3,000
Interdepartment Charges	12,674	3,650	12,774	12,774	-		21,899
TOTAL EXPENDITURES	904,955	79,902	542,416	587,827	(45,411)		1,253,453
NET GAIN / (LOSS)	5,648	24,998	(57,833)	(52,204)	(5,629)		76,441

BEGINNING FUND BALANCE

264,301 ¹

ENDING FUND BALANCE

206,468

¹ Beginning Fund Balance is final as the year-end audit is complete.

² Camp Summit was over budget \$95,000 due to opening the program was not anticipated in the FY21 budget. Activity revenues are lower than anticipated in the Adult Instructional (\$20,500), Youth Instructional (\$8,000), and Athletics (\$75,800) programs due to lower number of adult teams, youth volleyball/basketball signups and no Itty Bitty programs. Gate receipts are lower than budget in the Harris Park Community Center (\$2,300), Summit Ice (\$7,700) and the Legacy Park Amphitheater (\$16,800) programs. Summit Ice has been closed for several days since opening due to weather conditions. The Legacy Park Amphitheater did not have any programs for the summer 2020 season due to COVID-19. Membership Fees at Lea McKeighan North, which represent a frequent skate pass, are below budget (\$8,500).

³ The budget anticipated higher revenue for Lea McKeighan North concessions and pro shop (\$23,300 variance) and in the Legacy Park Amphitheater program (\$3,700). Both of the facilities were not open during summer 2020 due to Covid-19. Sales since opening Summit Ice are below what was anticipated in the budget.

⁴ The budget anticipated revenue from the continuation of ongoing rentals along with revenue from new rental packages.

⁵ The budget included a rebate of \$23,800 related to a Solar Panel project. The project is currently on hold. The rebate will not be received until the project has been completed.

⁶ Banner Sponsorships delayed payment in the Spring until the start of FY21. All sponsors are currently caught up on their Spring 2020 payments. In addition, A1 Mortgage, a new sponsor, paid their three-year contract upfront (\$38,400).

⁷ Camp Summit Part-Time personnel expense was not included in the budget for summer 2020 based on not anticipating opening the program. The actual part-time personnel costs totaled approximately \$111,000. There were savings in the other programs due to lower program participation or not being offered (see footnote #2 above). In addition, the budget included an allocation of the vacant Superintendent of Legal Services and Human Resources and a vacant Recreation Supervisor hired in January. Both positions are vacant. In addition, the payroll accrual has not been recorded at this time.

⁸ The opening of Camp Summit was not anticipated in the budget (\$8,700 actual costs). Favorable variances exist in other programs including the Legacy Park Amphitheater (\$23,300), Lea McKeighan North/Summit Ice (\$8,700) and the Athletics, Youth and Adult Instructional programs (\$37,000) due to no programming offered or lower program participation which has a direct correlation to some of the supply and service items (i.e. Recreational Supplies, Professional Fees, Printing, Advertising expense, Rentals and Lease Expense, Concession Supplies, etc.).

⁹ Legacy Park Amphitheater (\$3,600) was not open in 2020. Harris Park Community Center floor resurface (\$3,700) is on hold and HVAC repairs (\$3,500) have not been required.

¹⁰ A majority of the variance is in the Lea McKeighan North/Summit Ice program. The budget includes electricity costs of \$6,600 for January; however the bill for January usage is not posted.

**PARKS & RECREATION
FUND 200
Financial Report for the Month and Year Ending January 31, 2021**

	Previous Year-to-date January 31, 2020	Month-to-Date January 2021	Year-to-Date January 2021	Year-to-Date Budget	Year-to-Date Variance		Approved FY21 Budget
REVENUES							
Taxes	3,194,957	3,396,604	3,396,604	3,178,560	218,044	²	3,658,483
Fines & Forfeitures	8,883	2,659	11,491	8,100	3,391		18,000
Interest	14,466	-	(7,586)	11,000	(18,586)	³	11,000
Other Revenue	2,477	1,220	3,591	2,042	1,550		3,500
Contributions	86,761	-	33,029	57,715	(24,686)	⁴	88,959
Miscellaneous	57,939	819	26,065	22,935	3,130		47,205
Transfers In	16,850	1,451	10,156	13,306	(3,149)		22,810
TOTAL REVENUES	3,382,333	3,402,752	3,473,350	3,293,658	179,693		3,849,957
EXPENDITURES							
Personnel Services	1,147,291	155,771	1,100,360	1,149,781	(49,421)	⁵	1,950,067
Other Supplies, Services and Charges	508,977	74,651	368,792	476,938	(108,146)	⁶	849,148
Repairs and Maintenance	181,419	11,573	124,684	202,345	(77,661)	⁷	311,346
Utilities	68,784	4,620	66,482	83,593	(17,111)	⁸	148,188
Fuel & Lubricants	21,529	10,239	13,410	19,815	(6,405)		33,790
Capital Outlay	54,707	10,895	74,000	54,300	19,700	⁹	66,300
Interdepartment Charges	113,351	7,388	189,881	189,881	-		202,196
Reimbursement - Interfund	-	-	(154,692)	(154,692)	-		(154,693)
TOTAL EXPENDITURES	2,096,058	275,137	1,782,917	2,021,962	(239,045)		3,406,342
NET GAIN / (LOSS)	1,286,276	3,127,615	1,690,433	1,271,695	418,737		443,615

BEGINNING FUND BALANCE

3,120,666 ¹

ENDING FUND BALANCE

4,811,099

¹ **Beginning Fund Balance** is final as the year-end audit is complete.

² The favorable variance in Taxes is related to Jackson County property tax (\$172,000) Cass County property tax (\$11,000) and Intangible tax (\$34,000).

³ The reversal of the 6/30/20 year-end favorable mark-to-market adjustment totaled \$47,341 (expense). The mark-to-market adjustment for the quarter ending December 31st is a favorable \$14,022 for a net expense adjustment of \$33,319. The interest earned through December totaled \$25,733. The interest for January has not been recorded at the time of this report.

⁴ Payment has not been received from the Lee's Summit Baseball Association and Lee's Summit Girls Softball Association due to discussions regarding the impact of COVID-19 on registrations.

⁵ The Superintendent of Legal Services and Human Resources (allocated 60% to this fund) was vacated in September with no plan to replace the position. A Park Specialist (allocated 40% to this fund) was vacant for the months of July and August. In addition, the payroll accrual has not been posted at the time of this report.

⁶ Significant variances identified in Travel and Meeting, Printing, Professional Fees, Miscellaneous Expense, Rentals and Leases, Other Construction Materials, Special Apparel and Asphalt. Printing expense would usually include the cost of printing the July Illustrated. The July Illustrated (\$12,000) was not produced due to limited activities being offered related to COVID-19. Also, a contingency of \$10,000 for claims was budgeted in FY21; however, only \$1,500 has been charged to the account. The timing of when expenditures are anticipated in the budget may vary to when they are incurred and posted to the financial system.

⁷ The majority of the variance is in Maintenance and Repairs Buildings, Grounds and Other Equipment. Shelter staining at Legacy Park (\$15,000) is on hold, structure repairs have not been needed (\$5,000), fertilizer (\$9,500), over seeding (\$5,000), tree replacement (\$5,500), table replacement (\$2,000) and mulching (\$16,000) have not been completed at the time of this report. In addition, Trash barrel replacement (\$5,600) and plumbing repairs (\$3,600) are on hold until spring. Also, the sign replacement contract is lower than anticipated (\$3,000). Public Works has not billed for winter salt (\$4,000) at the time of this report.

⁸ A majority of the variance is in Electricity (\$7,700) and Water (\$8,600). The year-to-date expenditures include the reversal of an accrual of utilities recorded for the 6/30/20 year-end of approximately \$4,000. A similar accrual for utilities will occur in June 2021 for year-end cutoff.

⁹ The year-to-date expenditures include the purchase of the Zamboni (\$33,350) to replace the Sport Ice machine at Summit Ice.

**SUMMIT WAVES
FUND 203
Financial Report for the Month and Year Ending January 31, 2021**

	Previous Year-to-date January 31, 2020	Month-to-Date January 2021	Year-to-Date January 2021	Year-to-Date Budget	Year-to-Date Variance		Approved FY21 Budget
REVENUES							
Activity Fees	241,315	-	100,666	181,335	(80,669)	²	715,762
User Charges	65,991	-	20,510	27,563	(7,053)		99,569
Rentals	8,957	-	7,000	17,878	(10,878)	³	46,360
Interest	4,550	-	(1,935)	-	(1,935)		1,200
Miscellaneous	448	-	84	189	(105)		1,163
TOTAL REVENUES	321,261	-	126,326	226,966	(100,640)		864,054
EXPENDITURES							
Personnel Services	179,532	(1,246)	225,681	270,905	(45,224)	⁴	471,126
Other Supplies, Services and Charges	49,009	13,827	44,386	56,003	(11,617)	⁵	150,213
Repairs and Maintenance	5,893	(135)	9,081	7,379	1,702		38,359
Utilities	28,906	1,643	46,257	39,525	6,732		75,965
Interdepartment Charges	13,316	(5,722)	13,348	13,348	-		22,883
Transfers Out (To 200)	5,985	-	5,985	5,985	-		5,985
TOTAL EXPENDITURES	282,640	8,368	344,738	393,145	(48,407)		764,531
NET GAIN / (LOSS)	38,621	(8,368)	(218,412)	(166,179)	(52,233)		99,523

BEGINNING FUND BALANCE

233,204 ¹

ENDING FUND BALANCE

14,792

¹ Beginning Fund Balance is final as the year-end audit is complete.

² No activities were offered this year. Pass memberships were sold to residents only and at a reduced cost due to the late opening of the facility. On July 24th, the facility began selling a limited number of Resident Single Visits.

³ The FY21 budget anticipated rentals in July and August for the facility and lap pool and a full facility rental booked in January (\$2,800) for the summer 2021 season. The year-to-date revenue includes swim team lane rental only.

⁴ Actual staffing of part-time personnel is based on activities offered and facility attendance levels (see footnote #2 above). In addition, the budget included an allocation of the vacant Superintendent of Legal Services and Human Resources and an Aquatics Supervisor which was vacant for the month of January.

⁵ Variances identified in Janitorial and Concession supplies, Uniforms and Employee training. The timing of when expenditures are anticipated in the budget may vary to when they are incurred and posted to the financial system.

**CEMETERY TRUST
FUND 204
Financial Report for the Month and Year Ending January 31, 2021**

	Previous Year-to-date January 31, 2020	Month-to-Date January 2021	Year-to-Date January 2021	Year-to-Date Budget	Year-to-Date Variance		Approved FY21 Budget
REVENUES							
Services	67,137	5,550	67,668	72,842	(5,174)		138,783
Sale of Property	48,027	4,000	22,000	6,000	16,000	²	6,000
Interest	17,319	-	3,692	5,250	(1,558)		9,000
TOTAL REVENUES	132,483	9,550	93,361	84,092	9,268		153,783
EXPENDITURES							
Personnel Services	32,536	3,192	23,158	32,481	(9,324)	³	53,754
Other Supplies, Services and Charges	35,804	2,859	32,321	48,194	(15,874)	⁴	87,873
Repairs and Maintenance	5,831	2,705	4,978	8,271	(3,293)		9,800
Utilities	1,536	320	1,430	2,250	(820)		4,000
Fuel & Lubricants	432	192	192	700	(508)		1,200
Interdepartment Charges	7,963	2,287	8,006	8,003	3		13,724
Transfers Out (To 026)	10,865	2,902	10,156	13,917	(3,761)		21,171
TOTAL EXPENDITURES	94,965	14,457	80,239	113,816	(33,577)		191,522
NET GAIN / (LOSS)	37,518	(4,907)	13,121	(29,724)	42,845		(37,739)

BEGINNING FUND BALANCE	<u>1,346,295</u> ¹
ENDING FUND BALANCE	<u><u>1,359,416</u></u>

¹ **Beginning Fund Balance** is final as the year-end audit is complete.

² The budget anticipated the sale of three columbarium niche through January; eleven have been sold to date.

³ The Superintendent of Legal Services and Human Resources (allocated 5% to this fund) was vacated in September with no plan to replace the position. A Park Specialist (allocated 60% to this fund) was vacant for the months of July and August. In addition, the payroll accrual has not been posted at the time of this report.

⁴ Variances identified in Professional Fees and Other Construction Materials. The timing of when expenditures are anticipated in the budget may vary to when they are incurred and posted to the financial system.



**CONSTRUCTION FUND
FUND 327
Financial Report for the Month and Year Ending January 31, 2021**

	Month-to-Date January 2021	Year-to-Date January 2021	Year-to-Date Budget	Year-to-Date Variance		Approved FY21 Budget
REVENUES						
Transfers from Fund 410	291,667	2,041,667	2,041,667	-		3,500,000
TOTAL REVENUES	291,667	2,041,667	2,041,667	-		3,500,000
EXPENDITURES						
Interest Expense	-	46,596	16,625	29,971	²	28,500
Additions to Const in Progress	5,450	292,607	204,167	88,440	³	350,000
TOTAL EXPENDITURES	5,450	339,203	220,792	118,412		378,500
NET GAIN / (LOSS)	286,217	1,702,463	1,820,875	(118,412)		3,121,500

BEGINNING FUND BALANCE	<u>(4,934,735) ¹</u>
ENDING FUND BALANCE	<u><u>(3,232,271)</u></u>

¹ Beginning Fund Balance is final as the year-end audit is complete. The Fund Balance is negative due to the purchase of the Longview Community Center in September 2018 for \$4.1 million.

² Due to the purchase of the Longview Community Center in addition to the completion of other already scheduled projects (Summit Park and Howard Park Renovations and the addition of the Wave Pool), the Construction Fund has a negative cash/fund balance. Therefore, instead of earning interest, there will be interest charged to the fund at the same rate as interest is earned by funds with positive cash balances. The interest expense anticipated in the FY21 budget assumed an average negative cash balance of \$3,600,000 at a 1.9% cost based on the average portfolio yield at 12/31/2019. The negative balance was higher year-to-date. The average yield through the December 31, 2020 investment report was 1.677%.

Funding for proposed projects in the FY21 budget includes:

Pleasant Lea Park Improvements (total project estimate \$400,000)		Approved FY21 Budget
		\$ 350,000
	Total	<u><u>\$ 350,000</u></u>

³ The above Additions to Construction in Progress includes costs for projects being completed in the current year that were funded in previous years including Lowenstein Park, Summit Park, Howard Park and the Wave Pool Project.

**PARKS COP DEBT
FUND 410
Financial Report for the Month and Year Ending January 31, 2021**

	Month-to-Date January 2021	Year-to-Date January 2021	Year-to-Date Budget	Year-to-Date Variance		Approved FY21 Budget
REVENUES						
Taxes	342,032	2,610,432	2,323,470	286,963	²	3,983,091
EATS	(3,275)	(55,427)	(82,280)	26,853	²	(141,051)
Use Tax	37,667	58,459	-	58,459	²	
Interest	-	11,051	2,917	8,134	³	5,000
TOTAL REVENUES	376,424	2,624,514	2,244,106	380,408		3,847,040
EXPENDITURES						
Transfers Out-Gamber Center	13,125	91,875	91,875	-		157,500
Transfers Out-Construction Fund	291,667	2,041,667	2,041,667	-		3,500,000
TOTAL EXPENDITURES	304,792	2,133,542	2,133,542	-		3,657,500
NET GAIN / (LOSS)	71,633	490,973	110,565	380,408		189,540

BEGINNING FUND BALANCE	<u>726,807</u> ¹
ENDING FUND BALANCE	<u><u>1,217,780</u></u>

¹ **Beginning Fund Balance** is final as the year-end audit is complete.

² See separate Sales/Use Tax Report included in this packet.

³ The year-to-date net interest includes a favorable Mark-to-Market adjust through the second quarter (\$2,110) and interest earned through December of \$6,850. In addition, interest income was received from the State for interest earned on sales tax of \$2,090.

MEMORANDUM



Date: February 24, 2021

To: Joe Snook, CPRP
Administrator of Parks and Recreation

From: Carole Culbertson
Superintendent II – Administration

Re: Sales and Use Tax Update – February 2021

Sales tax proceeds received in February totaled \$337,730, which is 1.75% over the monthly projection. Due to the unpredictable cutoff of processing remittance at the State of Missouri, the annual revenue budget has been spread evenly throughout FY2021. The year-to-date sales tax received totals \$2,948,162; which is \$148,120 over the amount received through February 2020.

At the time of this report, there is no additional information regarding the remitters included in the amount received from the State of Missouri.

The EATs for February and a portion for the month of January is not available at the time of this report.

In addition to sales tax proceeds, the collection of use tax began in October 2020 with December 2020 being the first month of use tax proceeds. The year-to-date amount received from use tax totals \$127,027.

Attached is a summary of the proceeds received for the Sales Tax, Economic Activity Taxes (EATs) and Use Tax.

Sales Tax and EATs	Budget	Actual	Amount Difference \$
Cumulative Balance Through FY 2020	72,202,968	72,438,409	235,441
FY 2021			
YTD Balance Forward - Sales Tax	2,323,470	2,610,432	286,962
YTD Balance Forward - EATs	(82,280)	(58,339)	23,941
Sales Tax Receipts - February 2021	331,924	337,730	5,806
EATs - February 2021	(11,754)	-	11,754
YTD Balance - Sales Tax	2,655,394	2,948,162	292,768
YTD Balance - EATs	(94,034)	(58,339)	35,695
LIFE-TO-DATE DATA BY SALES TAX			
Cumulative Net Proceeds-1/4 cent Sales Tax (4/1/18 through 3/31/33) **	6,854,901	7,224,736	369,835
Cumulative Net Proceeds-1/4 cent Sales Tax (4/1/08 through 3/31/18)	30,963,365	31,100,648	137,283
Cumulative Net Proceeds-3/8 cent Sales Tax (4/1/98 through 3/31/08)	32,768,255	32,955,600	187,345

Use Tax	Budget	Actual	Amount Difference \$
Cumulative Balance Through FY 2020	-	-	-
FY 2021			
YTD Balance Forward - Use Tax	-	58,459	58,459
Use Tax - February 2021	-	68,568	68,568
YTD Balance - Use Tax	-	127,027	127,027
LIFE-TO-DATE DATA BY USE TAX			
Cumulative Net Proceeds-October 2020 through Current Month	-	127,027	127,027

MEMORANDUM



Date: February 24, 2021
To: Joe Snook, CPRP
Administrator of Parks and Recreation
From: Carole Culbertson
Superintendent II - Administration
Re: FY2021 Budget Amendment for Fund 410 – Park COP Debt

The 2021 projections have been finalized with the total expenditures for Fund 410 – Park COP Debt anticipated being \$17,500 higher than the Fiscal Year 2021 budget approved in May 2020.

Total Expenditures – FY21 Projections	\$3,675,000
Total Expenditures – Original FY21 Budget	<u>3,657,500</u>
Variance	<u>\$ 17,500</u>

The higher anticipated expenditures are related to the sales tax revenue performing better than anticipated when the FY22 budget was developed in early May 2020. When the FY22 budget was developed, the Finance department was anticipating a reduction in sales tax revenues due to COVID-19. Therefore, the annual transfer of \$175,000 to the Gamber Community Center for operational support was reduced by 10% in the FY22 budget. With the year-to-date sales tax revenues performing better than anticipated, the full transfer amount of \$175,000 is included in the FY22 projections.

Since the projected expenditures are higher than the approved budget, approval of a budget amendment is required.

MOTION: I move to amend the budget for FY2021 by revising expenditures for Fund 410 – Parks COP Debt to a revised total amount of \$3,675,000.

TO: Joe Snook, CPRP
Administrator of Parks and Recreation

DATE: February 24, 2021

FROM: Carole Culbertson, Superintendent of Administration
David Dean, Superintendent of Recreation Services
Steve Casey, Superintendent of Park Development and Construction
Tede Price, Superintendent of Recreation Services
Brooke Chestnut, Superintendent of Park Operations



SUBJECT: FY21 Capital Improvement Projects and Parks and Recreation Services Report

Project	Budget ¹	Exp to Date	Variance ²	Status	Estimated Completion ³
Gamber Community Center Fund (201)					
	-	-	-		
Lovell Community Center Fund (202)					
Locker Replacement Project (*Rollover from FY20)	95,500	66,599	28,901	Complete	Sep-20
	95,500	66,599	28,901		
Longview Community Center Fund (205)					
	-	-	-		
Harris Park Community Center Fund (530)					
	-	-	-		
Parks and Recreation Fund (200)					
Operations					
Asphalt	125,000	1,490	123,510	In Progress	Jun-21
Resource Recovery Park Master Planning	24,000	15,650	8,350	In progress	Apr-21
Longview Community Center Shared Parking Lot Repairs	25,000	-	25,000		Jun-21
Legacy Park					
Asphalt	50,000	-	50,000	In Progress	Jun-21
	224,000	17,140	206,860		
Summit Waves Fund (203)					
	-	-	-		
Cemetery Fund (204)					
	-	-	-		
Capital Projects Fund (327)					
Lowenstein Park Renovations (*Continued from FY20)	515,000	518,559	(3,559)	In Progress	Mar-21
Summit Park Renovations (*Continued from FY20)	1,700,000	1,617,367	82,633	Complete	Jul-20
Howard Park Renovations (*Continued from FY20)	900,000	833,557	66,443	Complete	Jul-20
Arborwalk Trail Expansion (*Continued from FY20)	20,000	3,500	16,500	In Progress	May-21
Summit Waves Wave Pool Expansion (*Continued from FY20)	5,110,000	4,985,910	124,090	In Progress	Mar-21
Pleasant Lea Park Improvements	350,000	-	350,000		May-22
	8,595,000	7,958,893	636,107		
TOTAL	8,914,500	8,042,632	871,868		

¹ Budget amount established per Board Approval

² Variance is the difference between the budget and the year-to-date expenditures.

³ Estimated completion dates will be updated as necessary to reflect our best estimate of when a project will be completed.

The Services Review is based on the current Fiscal Year (July 2020-June 2021). "Goals" are based on the number implied in the Fiscal Year Budget. Some goals are annualized (i.e., LPCC, GCC and HPCC information). Other numbers will be reported on a monthly basis (i.e., programs beginning in the current board month) as well as annualized figures being reported against budgeted numbers. Shaded areas are completed services and activities.

		Target Goals - This Year (participants) 2020-2021	Results to Date (for programs/events starting July 2020)
Run Time			
Fund 201 - Gamber Community Center			
Memberships	July 20 - June 21		
<u>Resident Total</u>			
Active Flex	July 20 - June 21	1837	791
Annual		97	17
<u>Non-Resident Total</u>			
Active Flex		112	43
Annual		3	1
<u>Single Visit</u>			
Discount		188	66
Regular		79	1
(All Inclusive Membership - GCC)	July 20 - June 21		
<u>Resident</u>			
Annual		53	13
Flex	July 20 - June 21	1132	542
<u>Non-Resident</u>			
Annual		4	0
Flex		83	45
(Insurance Based Memberships)	July 20 - June 21		
Silver Sneakers Total	July 20 - June 21		2,462
Renew Active	July 20 - June 21		810
Facility Rentals	July 20 - June 21		
Event Packages		5	0
Gamber Package		43	2
Ballroom All	July 20 - June 21	160	11
Ballroom A	July 20 - June 21	142	57
Ballroom B		33	8
Classroom		100	18
Aerobics Room	July 20 - June 21	40	14
Programming			
GCC Paid Group Fitness	July 20 - June 21	0	6
Bingo	July 20 - June 21	2151	0
Line Dance	July 20 - June 21	659	248
Art Classes	July 20 - June 21	25	8
Ballroom, Swing, Latin Dance	July 20 - June 21	150	
Youth Tech	July 20 - June 21	50	
Photography	July 20 - June 21	45	
Special Event Programming			
Mistletoe Madness	July 20 - June 21	40	20
Veterans Day Luncheon	July 20 - June 21	100	20
Thanksgiving Day Luncheon	July 20 - June 21	160	75
Holiday Luncheon	July 20 - June 21	100	50
Father Daughter Dance	July 20 - June 21	240	234
Sr. Barn Players	July 20 - June 21	100	

Fund 202 - J. Thomas Lovell Jr. Community Center at Legacy Park

Memberships			
<u>Resident</u>			
Annual	July 20 - June 21	1,541	954
Flex	July 20 - June 21	3,260	2,318

	Run Time	Target Goals - This Year (participants) 2020-2021	Results to Date (for programs/events starting July 2020)
<u>Non-Resident</u>			
Annual	July 20 - June 21	233	261
Flex	July 20 - June 21	716	524
<u>Single Visit - Resident</u>	July 20 - June 21	23,323	4,786
<u>Single Visit -- Non-Resident</u>	July 20 - June 21	7,157	1,223
<u>Silversneakers</u>	July 20 - June 21	17,039	6,693
<u>Prime</u>	July 20 - June 21	139	175
<u>Renew Active</u>	July 20 - June 21	2,000	2,538
<u>Active and Fit</u>	July 20 - June 21	0	6
<u>Silver and Fit</u>	July 20 - June 21	101	196
<u>90 Day Memberships</u>			
Resident	July 20 - June 21	12	6
Nonresident	July 20 - June 21	3	2
Facility Rentals			
<u>Birthday Party Packages</u>			
Resident			
Package A	July 20 - June 21	223	0
Package B	July 20 - June 21	50	0
Non-Resident	July 20 - June 21		
Package A	July 20 - June 21	117	0
Package B	July 20 - June 21	13	0
<u>Community Rooms</u>			
Resident	July 20 - June 21	144	0
Non-Resident	July 20 - June 21		
<u>Court Rentals</u>			
Resident	July 20 - June 21	12	0
Non-Resident	July 20 - June 21	3	0
Lock-ins	July 20 - June 21	3	0
Pool	July 20 - June 21	2	0
<u>Paid Park Amenities</u>			
Resident			
Canoe	July 20 - June 21	350	0
Paddleboard	July 20 - June 21	350	0
Non-Resident			
Canoe	July 20 - June 21	150	0
Paddleboard	July 20 - June 21	150	0
<u>Free Park Amenities</u>			
Bikes	July 20 - June 21	712	0
<u>Child Care</u>			
Drop In	July 20 - June 21	11,335	51
Pass Card - Member	July 20 - June 21	134	21
Pass Card - Non-member	July 20 - June 21	8	0
Water and Land Aerobic Programming	July 20 - June 21	50,000	8,755
Provide Miscellaneous Fitness			
Personal Training	July 20 - June 21	1760	151
Virtual Personal Training	July 20 - June 21	0	0
LCC Paid Group Fitness	July 20 - June 21	300	0
LPA Paid Group Fitness	July 20 - June 21	500	117
Massage Therapy	July 20 - June 21	300	53
RevUP	July 20 - June 21	250	16
RevUP Reload	July 19 - June 20	200	22
Healthy Eating Every Day (H.E.E.D)	July 20 - June 21	0	16
Swim Lessons			
Swim Lessons	July 20 - June 21	859 Participants	29 28

		Target Goals - This Year (participants) 2020-2021	Results to Date (for programs/events starting July 2020)
	Run Time		
Private Swim Lessons	July 20 - June 21	152 Participants	56

Fund 530 - Harris Park Community Center

Camp Summit			
Camp Summit Enrollment	Summer 2020	750 Enrolled	373 Enrolled
Camp Summit Enrollment	Summer 2021	750 Enrolled	
Weekly Attendance	Summer 2020	440 Avg/Week	164 Weekly Avg through end of Camp
Weekly Attendance	Summer 2021	440 Avg/Week	

Offer School Break Camps			
School Break Camp Enrollment	Sept 20 - April 21	100	23 enrolled (2.16.21)
School Break Days	Nov 20 - April 21	Avg of 30/Day	Avg 8/Day

Recreation Center Operations			
Gym Rentals	July 20 - June 21	300 Rentals	116 Rentals
Classroom Rentals	July 20 - June 21	200 Rentals	61 Rentals
Entire Facility Rentals	July 20 - June 21	12 Rentals	1 Rental(s)
Week Long Rentals	July 20 - June 21	2 Rentals	1 Rental(s)
Open Gym	July 20 - June 21	1500 Participants	102 Participants

Summit Ice/Lea Mck North			
Public Skate	Nov 20 - March 21	8000	10,783 Skaters
Public skate - Non Res	Nov 21 - March 22	2500	
Public skate - Res	Nov 21 - March 22	5500	
Pond Hockey	Nov 20 - March 21	350	1152 Players
Pond hockey - Non Res	Nov 21 - March 22	80	
Pond hockey - Res	Nov 21 - March 22	150	
Skate with Santa (3)	December 20	200	Cancelled (Covid-19)
Skate with Sanata (3)	December 21	200	
Valentines Day Special	February 20	100	Cancelled (Covid-19)
Valentines Day Special	February 21	100	
Birthday Party Packages	Nov-March 20	75	Cancelled (Covid-19)
Birthday Party Packages	Nov-March 21	75	
Shelter Rentals	2020	100	0 (Covid-19)
Shelter Rentals	2021	100	

ATHLETICS			
Hartman Fields	July 20 - June 21	625 (Rental hours)	320 (Rental Hours)

Adult Leagues

Softball -- Coed, Men's, Women's

• Fall	Sept 20 - Oct 20	27 (Teams)	10 (Teams)
• Spring	Mar 21 - May 21	35 (Teams)	
• Summer	June 21 - Aug 21	32 (Teams)	16(teams)

Basketball -- Men's

• Fall	Jan 20 - Mar 21	20 (Teams)	On Hold
• Winter	March 21 - May 21	20 (Teams)	On Hold
• Spring	June 21 - Aug 21	16 (Teams)	On Hold
• Summer	July 20 - Oct 20	16 (Teams)	On Hold

Volleyball -- Coed, Women's

• Fall	Jan 21 - Mar 21	50 (Teams)	23 (Teams)
• Winter	Mar 21 - May 21	58 (Teams)	28 (Teams) (2.16.2021)
• Spring	June 21 - Aug 21	50 (Teams)	
• Summer I and II	July 20 - Jan 20	50 (Teams)	21 (Teams)

Kickball

• Fall	Sept 20 - Nov 20	14 (Teams)	
• Spring	Apr 21 - May 21	14 (Teams)	
• Summer	June 21 - Aug 21	14 (Teams)	DNM 29

		Target Goals - This Year (participants) 2020-2021	Results to Date (for programs/events starting July 2020)
Run Time			
Adult Instructional-Athletics			
<i>Golf</i>			
• Adult Beginning	July 20 - June 21	20	
<i>Tennis</i>			
• Outdoor Adult Beginning	July 20 - June 21	10	
Youth Instructional-Athletics			
<i>Golf</i>			
• Youth Beginner	July 20 - June 21	30	
<i>Tennis</i>			
• Rookies (Quikstart)	July 20 - June 21	30	13
• Youth Beginner	July 20 - June 21	65	20
Right Sized	July 20 - June 21	10	
Youth Leagues			
Girl's Basketball	Nov 20 - Feb 21	300 Participants	318 Participants (1.1.2020)
Spring Youth Volleyball	March 21 - May 21	250 Participants	11 Participants (2.16.2021)
Fall Youth Volleyball	Sept 20 - Oct 20	280 Participants	152 Participants (9.14.20)
Summer Youth Volleyball	June 21 - July 21	10 Teams	
Winter Youth Volleyball	Jan 21 - Feb 21	10 Teams	11 Teams
Youth Special Events-Athletics			
Junior Triathlon	July 21		
Youth Camps-Athletic			
Baseball Camp	June 21	15	
Basketball Camp	July 20	15	Cancelled
Volleyball Camp	July 20	35	Cancelled
Indoor Soccer Camp	June 21	15	
Tournaments			
Summer Classic Tennis Tournament	June 21		
INSTRUCTIONAL ACTIVITIES			
Adult Instructional			
<i>First Aid/CPR</i>			
CPR/AED	July 20 - June 21 (Year-to-date count)	40	15
First Aid	July 20 - June 21 (Year-to-date count)	25	9
BLS Healthcare Provider CPR	July 20 - June 21 (Year-to-date count)	30	13
CPR for Family and Friends	July 20 - June 21 (Year-to-date count)	30	On Hold
Youth Instructional			
<i>Itty-Bitty Sports</i>			
• Flag Football	Sept 20 - Oct 20	50	Cancelled
• Basketball	Jan 21 - Feb 21	80	Cancelled
• Outside Soccer	April 21 - May 21	50	Cancelled
• T-Ball	June 21 - July 21	50	
<i>Itty-Bitty Instructional Programs</i>			
• Itty Bitty PE	July 20 - June 21 (Year-to-date count)	10	On Hold
• Itty Bitty Dancers	July 20 - June 21 (Year-to-date count)	50	On Hold 30

	Run Time	Target Goals - This Year (participants) 2020-2021	Results to Date (for programs/events starting July 2020)
Indoor T-Ball	July 20 - June 21 (Year-to-date count)	20	On Hold
Instructional Basketball	July 20 - June 21 (Year-to-date count)	20	On Hold
• Indoor Soccer	July 20 - June 21 (Year-to-date count)	25	On Hold
• Itty Bitty Tumblers	July 20 - June 21 (Year-to-date count)	80	On Hold
<hr/>			
<i>Pint Size</i>			
Pint Size Playtime	Sept 20 - April 21	150	On Hold
<hr/>			
<i>Pee Wee Sports</i>			
• Flag Football	July 20 - June 21 (Year-to-date count)	20	Cancelled
• Basketball	July 20 - June 21 (Year-to-date count)	40	Cancelled
• Tumblers	July 20 - June 21 (Year-to-date count)	20	Cancelled
<hr/>			
<i>Animal Wonders</i>			
• Workshop	July 20 - June 21 (Year-to-date count)		
• Camps	July 20 - June 21 (Year-to-date count)		
<hr/>			
All Ages- Instructional			
<hr/>			
Horsemanship Classes			
• Beginning Horsemanship	July 20 - June 21 (Year-to-date count)	9 participants	1 participant
• Beginner Rider I	July 20 - June 21 (Year-to-date count)	4 participants	
• Beginner Rider II	July 20 - June 21 (Year-to-date count)	2 participants	
• Texas Tots	July 20 - June 21 (Year-to-date count)	2 participants	
• Texas Tots II	July 20 - June 21 (Year-to-date count)	2 participants	
<hr/>			
Special Event Programming for Families			
Night Flight	June 2021	250 participants	
Tour de Lakes	June 2021	875 participants	
<hr/>			
Festivals			
Legacy Blast	July 2021		
Jamaican Jam	July 2021	1000-1500	
Blues and Jazz Fest	Aug 2021	1000-1500	
Summit Music Fest	June 2021	500-1000	

	Run Time	Target Goals - This Year (participants) 2020-2021	Results to Date (for programs/events starting July 2020)
Fund 200 - Parks and Recreation			
Administration			
Provide departmental Annual Report	Sept 2020		
Coordinate, edit and produce Lee's Summit Illustrated.	FY20		
Publish bi-annual Visionary Task Force Newsletter (Legacy for Tomorrow)	Bi-annually		
Park Operations			
Two annual inventories performed	Bi-annually		
Two annual park openings performed on all parks (Spring and Fall)	Bi-annually		
Legacy Park Operations			
Maintain user group agreements	FY21		
City Grounds Maintenance			
Maintain Public Works MOU areas	FY21		
Fund 203 - Aquatics			
Summit Waves			
Group Swim Lessons	July 20 - Aug 21	131	0
Group Swim Lessons	May 21 - June 21	760	
Private swim parties	July 20 - Aug 21	56	0
Private swim parties	May 21 - June 21	11	
Junior Guard clinics	July 20 - Aug 21	10	0
Junior Guard clinics	May 21 - June 21	10	
Public swim - Regular	July 20 - Aug 21	4382	0
Public swim - Regular	May 21 - June 21	3500	
Public swim - Discount	July 20 - Aug 21	14672	1,641
Public swim - Discount	May 21 - June 21	2800	
Twilight - Regular	July 20 - Aug 21	135	0
Twilight - Regular	May 21 - June 21	252	
Twilight - Discount	July 20 - Aug 21	1010	0
Twilight - Discount	May 21 - June 21	1660	
Season Pass Sales	July 20 - Aug 21	25	2,451
Season Pass Sales	May 21 - June 21	1406	
Group Promotions			
Family Fun Nights (2)	July 20 - Aug 21	360	0
Family Fun Nights (1)	May 21 - June 21	262	
Birthday Party Packages	July 20 - Aug 21	36	0
Birthday Party Packages	May 21 - June 21	48	
Cabana Rentals	July 20 - Aug 21	22	0
Cabana Rentals	May 21 - June 21	11	
Fund 205 - Longview Community Center			
Memberships			
Resident			
Annual	July 20 - June 21	1,342	984
Flex	July 20 - June 21	1,121	899
Non-Resident			
Annual	July 20 - June 21	159	155
Flex	July 20 - June 21	338	212
90 Day Memberships			
Resident	July 20 - June 21	14	13
Nonresident	July 20 - June 21	4	3
Single Visit - Resident	July 20 - June 21	10,525	2,431
Single Visit -- Non-Resident	July 20 - June 21	2,926	713
Silversneakers visits	July 20 - June 21	7,729	3,367 32

	Target Goals -		Results to Date (for programs/events starting July 2020)
	Run Time	This Year (participants) 2020-2021	
<i>Prime visits</i>	July 20 - June 21	120	171
<i>Active and Fit visits</i>	July 20 - June 21	72	145
<i>Silver and Fit visits</i>	July 20 - June 21	120	29
<i>Renew active visits</i>	July 20 - June 21	2,130	1,125
<i>MCC Athletes</i>	July 20 - June 21	NA	27
<i>MCC PE classes</i>	July 20 - June 21	NA	146
<i>MCC Non resident memberships</i>	July 20 - June 21	1000 max	20
Facility Rentals			
<u>Lap lane rentals (hours)</u>			
Resident	July 20 - June 21	6573	3,757
Non-Resident	July 20 - June 21	618	11
<u>Room Rentals</u>			
Resident	July 20 - June 21	52	0
Non-Resident	July 20 - June 21	26	0
<u>Court Rentals</u>			
Resident	July 20 - June 21	51	2
Non-Resident	July 20 - June 21	12	15
Lock-ins	July 20 - June 21	2	0
Full Pool rental	July 20 - June 21	3	0
<u>Child Care</u>			
Drop In	July 20 - June 21	660	32
Pass Card - Member	July 20 - June 21	125	9
Pass Card - Non-member	July 20 - June 21	6	0
Water and Land Aerobic Programming	July 20 - June 21	30,000	6,855
Provide Miscellaneous Fitness			
Personal Training	July 20 - June 21	873	150
Virtual Personal Training		0	1
LVCC Paid Group Exercise Classes	July 20 - June 21	155	38
LVCC Paid Fitness programs	July 20 - June 21	100	0
Massage Therapy	July 20 - June 21	528	19
RevUP	July 20 - June 21	60	6
RevUP Reload	July 20 - June 21	42	17
Healthy Eating Every Day (H.E.E.D)	July 20 - June 21	0	4
Swim Lessons			
Swim Lessons	July 20 - June 21	340 participants	26
Private Swim Lessons	July 20 - June 21	142 participants	32

MEMORANDUM



Date: February 24, 2021
To: Joe Snook, CPRP, Parks Administrator
From: Steve Casey, PLA, ASLA, Superintendent of Park Planning and Construction
Re: Velie Park Update

Velie Park was vandalized on the evening of May 19, 2020 with significant damage to the playground equipment. LSPR continues to work with LSPD and LSFD to investigate the incident. Over the past several months, some Velie park patrons have reached out to us with issues and suggestions for park improvements. At this time, we want to update the Board on a schedule to address future improvements.

Prior to the incident, the LSPR Parks Master Plan identified Velie Park for renovations in 2023. Consequently, we plan to move the Velie Park renovations up to the summer of 2021. In an effort to start the renovations as soon as possible, we have started the process of reaching out to our neighbors and community for feedback and ideas which will be facilitated by our Parks and Recreation planning staff.

At the time of this report, staff is preparing site plan alternatives depicting recommended park improvements along with estimates of probable costs. The site plans will be reviewed with our neighborhood task force at an upcoming virtual meeting in early March. The outcome and comments from this meeting will formulate a final development plan and cost estimates for inclusion in the FY2022 Capital Improvement Plan.

(Portions not underlined denote new information since the previous Board update)

MEMORANDUM



Date: February 17, 2021
To: Joe Snook
Administrator of Parks and Recreation
From: David Dean
Superintendent of Recreation Services II
Re: Fundraising Update – February 2021

At the time of this report, there is three (3) outstanding payments for the months of December (1) and February (2).

Our Sponsorship Coordinator continues reaching out to leads that will help us reach our goal of 14 banner sponsors (currently at 12). I will provide further updates to the board at the meeting.

I have included a summary of the current sponsors and the financial impact of their investments over the life of the agreements. The summary is included as Attachment A. We will continue to update the Park Board monthly on the progress and status of the sponsorship program.

Attachment B reflects the sponsorship commitments from FY16 through FY24 based on existing contracts. As you will note, there was a shortfall of \$21,650 in FY20. This was due to a number of sponsorship payments that were deferred and setup on payment plans due to COVID-19. These deferred payments were collected in FY21. The amount collected YTD is also included.

(Portions not underlined denote progress since previous month's report)

Revenue

Sponsor, Date of Contract	FY21	FY22	FY23	FY24	Total ⁶
Equity Bank, 9/22/15	\$ 13,900.00				\$ 84,900.00
Jungmeyer & Suresh, 7/22/19	\$13,900.00	\$12,800.00			\$ 41,700.00
Harmon Flooring, 8/30/17	\$10,150.00	\$12,800.00	\$12,800.00	\$3,200.00	\$ 83,950.00
Foundation Guy 7/30/18	\$13,900.00				\$ 43,900.00
Freezing Moo 9/4/18	\$14,300.00				\$ 44,300.00
Integrity Roofing 10/10/18	\$13,900.00	\$3,200.00			\$ 43,350.00
Smile Doctors 2/10/19	\$13,900.00	\$6,400.00			\$ 42,800.00
Adams Toyota, 3/15/19	\$13,500.00	\$6,400.00			\$ 42,400.00
Instant Auto, 3/15/19	\$13,500.00	\$6,400.00			\$ 42,400.00
Rockhill Orthopedics 6/5/19	\$13,350.00	\$9,600.00			\$ 41,700.00
Pediatric Associates 11/26/19	\$15,000.00	\$12,800.00			\$ 42,800.00
PawConX 7/21/20	\$5,500.00	\$5,500.00			\$ 11,000.00
A1 Mortgage	\$38,400.00				\$ 38,400.00
Total	\$ 193,200.00	\$ 75,900.00	\$ 12,800.00	\$ 3,200.00	\$ 997,100.00

Expenses	FY21	FY22	FY23	FY24	Total ⁶
Equity Bank					
Banners (29*\$65) ⁴	\$ 325.00				\$ 3,510.00
Contractor ¹	\$ 3,475.00				\$ 22,575.00
Instant Auto					
Banners (29*\$65) ⁴	\$ 325.00	\$ 325.00			\$ 3,835.00
Contractor ¹	\$ 3,375.00	\$ 1,600.00			\$ 21,750.00
Adams Toyota					
Banners (29*\$65) ⁴	\$ 325.00	\$ 325.00			\$ 3,575.00
Contractor ¹	\$ 3,375.00	\$ 1,600.00			\$ 23,350.00
Jungmeyer & Suresh					
Banners (29*\$65) ⁴	\$ 325.00	\$ 325.00			\$ 3,510.00
Contractor ¹	\$ 3,475.00	\$ 3,200.00			\$ 23,362.50
Harmon Flooring					
Banners (29*\$65) ⁴	\$ 325.00	\$ 325.00	\$ 325.00		\$ 3,510.00
Contractor ¹	\$ 3,045.00	\$ 3,937.50	\$ 3,200.00	\$ 800.00	\$ 22,982.50
Foundation Guy					
Banners (31*\$65) ⁴	\$ 325.00				\$ 2,665.00
Contractor ¹	\$ 3,475.00				\$ 11,725.00
Freezing Moo					
Banners (31*\$65) ⁴	\$ 325.00				\$ 2,665.00
Contractor ¹	\$ 3,575.00				\$ 11,825.00
Integrity Roofing					
Banners (31*\$65) ⁴	\$ 325.00				\$ 2,665.00
Contractor ¹	\$ 3,475.00	\$ 800.00			\$ 11,587.50
Smile Doctors					
Banners (31*\$65) ⁴	\$ 325.00				\$ 2,665.00
Contractor ¹	\$ 3,475.00	\$ 1,600.00			\$ 11,450.00
Rockhill Orthopedics					
Banners (31*\$65) ⁴	\$ 325.00				\$ 2,665.00
Contractor ¹	\$ 3,337.50	\$ 2,400.00			\$ 11,175.00
Pediatric Associates					
Banners (31*\$65) ⁴	\$ 325.00	\$ 325.00			\$ 2,665.00
Contractor ¹	\$ 3,750.00	\$ 3,200.00			\$ 11,450.00
PawConX					
Banners (4*\$65)	\$ 260.00	\$ 65.00			\$ 325.00
Contractor ¹	\$ 1,650.00	\$ 1,375.00			\$ 3,025.00
A1 Mortgage					
Banners (31*\$65)	\$ 2,015.00	\$ 325.00	\$ 325.00	\$ 325.00	
Contractor ¹	\$ 10,240.00				
Total	\$ 55,572.50	\$ 21,727.50	\$ 3,850.00	\$ 1,125.00	\$ 308,740.00

	FY21	FY22	FY23	FY24	Total ⁶
Net	\$ 137,627.50	\$ 54,172.50	\$ 8,950.00	\$ 2,075.00	\$ 688,360.00

¹ Sponsorship Contractor receives 30% year 1, 25% subsequent years

² Blue Pearl to pay for all banners and signage at venues

³ One year contract for sponsorship of dog parks only

⁴ Payment of 31 banners year 1, assumes replacement of 5 banners per year for 2nd & 3rd year

⁵ Legacy Park Amphitheater sponsorship.

⁶ Totals include revenue and expenses from FY16 through FY24. Total from FY16 - FY20 is \$472,305.

Sponsorship Goals

Goal	FY 16 Status	FY17 Status	FY18 Status	FY19 Status	FY20 Status	FY21 ¹ Status	FY22 Status	FY23 Status	FY24 Status
\$205,000					\$204,700				
\$200,000				\$199,400					
\$195,000				\$195,800		\$193,200			
\$190,000									
\$185,000									
\$180,000					\$181,800				
\$175,000									
\$170,000						\$168,925			
\$165,000									
\$160,000									
\$155,000									
\$150,000			\$150,750						
\$145,000									
\$140,000									
\$135,000									
\$130,000									
\$125,000									
\$120,000									
\$115,000									
\$110,000									
\$105,000		\$105,500							
\$100,000									
\$95,000									
\$90,000									
\$85,000									
\$80,000									
\$75,000							\$75,900		
\$70,000									
\$65,000									
\$60,000									
\$55,000									
\$50,000									
\$45,000	\$48,500								
\$40,000									
\$35,000									
\$30,000									
\$25,000									
\$20,000									
\$15,000								\$12,800	
\$10,000									
\$5,000									
\$0									\$3,200

	Commitments
	Collected

¹In December 2020 the annual banner sponsorship fee was lowered from \$15,000 to \$12,800.

MEMORANDUM



Date: February 17, 2021

To: Joe Snook, CPRP
Administrator of Parks and Recreation

From: Steve Casey, PLA, ASLA
Superintendent of Park Planning and Construction

CC:

Re: Lowenstein Park Renovation End of Project Report

END OF PROJECT REPORT LOWENSTEIN PARK RENOVATIONS

Project Scope

LSPR began negotiations with Drake Development on the feasibility of a mixed-use development (Streets of West Pryor) adjacent to existing Lowenstein Park in 2018 with an initial presentation from the developer, Matt Pennington at the March, 2018 Park Board meeting. Development proposals on the property north of the park near Pryor Road and I-470 had been discussed for a number of years going back to 2005 and redevelopment proposals by RED Development, which depicted a reconfiguration of the park. With sensitivity to preservation of park property, LSPR staff solicited feedback from homeowner's association officials in August of 2018 and held a meeting at Lowenstein Park for adjacent residents and frequent patrons of the park to provide feedback on the Drake proposal in October 2018.

The final agreement between LSPR and Drake in December, 2018 maintained the park property in the original configuration, acreage, and amenities. The Memorandum of Understanding included a number of provisions for maintenance and upkeep of the proposed storm water pond on the east end of the site and outlined construction methods and restoration of a major sanitary sewer line through the park. The MOU also defined significant upgrades to the park at developer expense including expansion of parking facilities in the park, improved access with realignment and widening of Lowenstein Drive, permanent restrooms, trail upgrades with improved connectivity, tree plantings, site furnishings, and \$115,000 contributions for upgrades to the playground.

Project Schedule

A master plan for renovations to Lowenstein Park was prepared by staff in March of 2019 depicting the public and private developer improvements adjoining the park property. In addition, a new site plan for a playground and shelters on a new open area was developed west of the existing playground. Over the course of the next several months, Drake Development began



with heavy construction on the adjacent site with utilities and roadway improvements. These improvements along Lowenstein Drive created periodic disruption in access to the park during the Summer and Fall of 2019 however LSPR staff worked closely with the development project manager to ensure the park remained open to the public. By early 2020, a majority of the developer construction around and within the park was complete.

Groundbreaking on the new playground, outdoor fitness area, and park shelters did not begin until August 2020 due to COVID delays and completion of other projects at Summit and Howard Parks with LSPR crews. LSPR acted as the general contractor for the playground and park shelter area performing site grading, paving, minor utility upgrades, landscaping, and shelter installation. Playground installation subcontractors for the outdoor fitness equipment and playground equipment were also utilized for portions of the project. All work on the new playground area was completed and ready for public use by December 2020. The park was re-dedicated on January 23rd, 2021.

Budget and Expense Summary

The Parks CIP budget from FY 2020 earmarked \$400,000 for park improvements. Contributions of \$115,000 from Drake Development raised the total park budget to \$515,000. A donation from the Beaudoin Family Foundation of \$2,500 for outdoor musical instruments added to the value of the park improvements. An estimate of value of other developer contributions including the restrooms, parking expansion, trail improvements, landscaping, and site furnishings was approximated at \$400,000 for a total re-investment in the park at almost \$900,000.

Attached is a summary of expenses to date with only a small portion of expenses outstanding associated with installation of a third park shelter and a small nature play area near the Children's Memorial Butterfly garden. Staff anticipates that the project will be completed at or just slightly below the original \$515,000 project budget.

Project Evaluation

Lowenstein Park is one of the most recognizable and well-liked parks in Lee's Summit due to its location, natural beauty, rolling terrain, and variety of activities. Residents of adjacent neighborhoods especially enjoy the loop walking trail during all times of the day. The existing and now new playground is a popular excursion with moms and kids after a shopping trip to nearby Summit Woods. The Children's Memorial Butterfly Garden has been a respite for families who want to remember and memorialize a child.

LSPR's first outdoor functional fitness piece was installed as part of the playground area improvements. The Thrive 900 manufactured by Gametime is a multi-functional fitness unit with variable training options and accommodates up to 20 users at a time. The unit along with the unitary synthetic turf surfacing will allow for outdoor training opportunities for LSPR staff. The existing basketball half court was resurfaced and a new goal and seating were installed with the park renovation funding.



Consistent with previous projects over the past 15-20 years, significant project savings are accomplished and value added back into the park when LSPR acts as a general contractor and utilizes on call contracts and Requests for Proposals such as playgrounds, shelters, and splashpads in working directly with specialized subcontractors and supervising the work with internal staff. In addition, LSPR crews are adept at self-performing numerous construction tasks and consistently produce high quality work. As much as 20-25% of total project cost savings is achieved with this delivery method.

Staff feels that this has been a highly successful project. While the COVID pandemic and an active capital project workload delayed the project, initial reviews of the park improvements are very positive. During the installation of the playground and final safety inspection, staff was able to better understand internal processes for CPSI guidelines and best practices for inspecting playgrounds prior to park opening. Even during recent warm weather days in December and January, the playground is bustling with activity and the park trails are very active with walkers and joggers. The park remains an “oasis” in a busy, active retail center and high traffic corridor. With the new Streets of West Pryor development surrounding the park, Lowenstein will continue to provide green space and recreation to the neighborhoods and be popular with patrons of all ages in the years to come.

Project Name: Lowenstein Park Improvements

3-Feb-21

		Park Board approved CIP project budget \$400,000 plus \$115,000 contribution from developer	Revised construction budget COVID	Revised construction budget (DEC 2020)	Commitments to date	Notes
Item						
Pre Construction/ Site Preparation	Mobilization, Testing, Survey, Permits	\$ 2,000.00		\$ -	\$ -	
	Architectural + Engineering	\$ -		\$ -	\$ -	
	Erosion Control/Tree Protection	\$ 2,000.00	\$ 1,000.00	\$ 1,000.00	\$ 680.00	
	Earthwork/Grading	\$ 10,000.00	\$ 2,500.00	\$ 2,500.00	\$ 1,414.67	
	Demolition of Existing Park Features	\$ 3,000.00	\$ 1,000.00	\$ 1,000.00	\$ 946.49	ex. Playground, shelters, comfort station
Site Utilities	Storm Drainage	\$ 5,000.00	\$ 1,500.00	\$ 1,500.00	\$ 1,515.14	
	Sanitary Sewer Connection				\$ -	by others
	Electrical	\$ 3,000.00	\$ 2,500.00	\$ 2,500.00	\$ 3,214.74	power from RR transformer to shelters; RR heat
	Water Tap/Meter/Service				\$ -	by others
Paving	Concrete Walks and Curbs	\$ 50,000.00	\$ 30,000.00	\$ 35,000.00	\$ 37,374.98	in house revised; includes anchors, rebar, footings for shelters
	Asphalt-New Trail Construction	\$ -			\$ -	by others
	Parking Lot Resurfacing	\$ -			\$ -	by others
Park Features and Structures	Restroom Construction	\$ -			\$ -	by others
	Shelters and Installation (2 total 750 sf each)(Add 3rd shelter on 1/1/21)	\$ 65,000.00	\$ 58,000.00	\$ 80,000.00	\$ 76,783.64	Polygon similar to MJF (3rd Shelter added near Butterfly Garden
	Playground Equipment and Install	\$ 225,000.00	\$ 202,054.00	\$ 202,054.00	\$ 202,054.00	
	Playground surfacing and install	\$ 20,000.00	\$ 47,500.00	\$ 47,500.00	\$ 46,060.40	
	Landscaping	\$ 20,000.00	\$ 15,000.00	\$ 30,000.00	\$ 32,427.22	
	Site furnishings	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 17,029.23	df, benches, tables, trash
	Fitness Pod Equipment	\$ 65,000.00	\$ 65,000.00	\$ 54,889.00	\$ 55,524.41	Thrive 900
	Fitness Pod Surfacing	\$ 20,000.00	\$ 20,000.00	\$ 31,832.00	\$ 31,832.00	Forever Lawn Synthetic Turf
	Outdoor Musical Play Equipment (Note: \$2,500 grant from Beaudoin)	\$ -		\$ 5,000.00	\$ 4,848.00	project addition in June 2020
	Butterfly Garden Shelter, pad, tables,footings (Add on 1/1/21)					
	Subtotal	\$ 510,000.00			\$ -	
	Design and Construction Contingencies	\$ 5,000.00				
	Total Park Board Approved Budget	\$ 515,000.00				
Budget	Total Adjusted Budget on 4/13/20		\$ 466,054.00			
	Total Adjusted Budget on 12/31/20			\$ 514,775.00		
	Note:					
	\$115,000 in developer contribution to park improvements				\$ (115,000.00)	
	\$2,500 from Beaudoin grant				\$ (2,500.00)	
	\$3,000 from Gov Deals existing playground equipment				\$ (3,000.00)	

End of Activity Report Longview Community Center FY20

Report completed by: Jodi Jordan

Executive Summary

Brief Program Description:

The Longview Community Center (LVCC) is a 60,000 square foot facility that offers a multitude of fitness and community related activities geared to meet the needs of the residents of Lee's Summit and surrounding communities. These activities include: land and water group exercise classes, group and private swim lessons, strength and cardiovascular training areas, a gymnasium lined for basketball, volleyball, pickleball and badminton, walking track, a lap swimming pool, spa, a group exercise room, cycle studio, a drop-off childcare area for facility patrons, and outdoor bike reservations.

Participant Numbers:

FY2020: 106,057²

FY2019: 75,844¹

<u>Total Revenue:</u>	<u>Budget</u>	<u>Actual</u>²
FY2020:	\$1,478,871	\$793,747
FY2019:	\$824,027	\$586,556
<u>Total Expenses:</u>	<u>Budget</u>	<u>Actual</u>²
FY2020:	\$1,362,821	\$1,159,157
FY2019:	\$971,479	\$768,761
<u>Net:</u>	<u>Budget</u>	<u>Actual</u>²
FY2020:	\$116,050	(\$365,410)
FY2019:	(\$147,452)	(\$182,205)

Revenue by section	FY20 Budget	FY20Actual³
Activity Fees	\$128,716	\$49,699
Admission Fees-gate	\$124,024	\$66,780
Membership Fees	\$1,092,053	\$512,187
Facility Rentals	\$129,430	\$112,579
Concessions	\$2,400	\$1,603
ProShop	\$359	\$351
Interest On Investments	\$0	\$0
Market to Market Adj.	\$0	\$0
Refunds/Reimbursements	\$0	\$0
Cash Over/Short	\$24	\$66
Other Revenue	\$0	\$1,810
Contributions	\$0	\$0

¹FY19 numbers based off of December 17, 2018-June 30, 2019

² FY20 financials affected by the facility closure March 16-May 26, 2020 due to Jackson County Health Department Stay-at-Home orders

³FY20 numbers based off of facility closure March 16-May 26, 2020 due to Jackson County Health Department Stay at home orders

Recommendations:

Comment: There were 67 comments stating patrons had stopped using the facility due to COVID-19 pandemic.

Recommendation: The annual survey was sent out in July 2020 to patrons who had a membership during the FY20 fiscal year. Since March 2020, approximately 40% of the membership base has returned. The comments made in the survey stated the patrons would return to the facility once a vaccine was available. Staff will continue to advertise through social media and web page the safety precautions implemented to help keep the facility clean and disinfected in hopes patrons will return prior to the vaccine.

Comment: Open Swim times scored a 3.87 and had 24 comments from patrons stating LVCC caters to swim teams, not enough open swim time available for patrons.

Recommendation: On average LVCC has 388 hours of lap swimming, 120 hours of rental time, 18 hours of open swim and 3 hours of programming a week. Staff identified 60 hours of vacant swim time that could be used for rentals or additional lap/open swim for patron use. At this time, staff does not recommend changing the current rental availability. Committing a minimum of two lanes for patrons during peak times is currently working. Staff will closely monitor the patron usage and make adjustments as necessary.

Comment: There were 22 comments made by patrons who would like to see our hours of operations return to our standard operating hours.

Recommendation: The current hours of operation are; Monday-Friday 5am-8pm, Saturday 7am-6pm and Sunday 12pm-6pm, additionally the facility closes 1.5 hours Monday-Saturday for deep cleaning of the facility. These hours began on May 26, 2020 when the facility reopened and the current plan is for the hours to stay the same until there are changes with the COVID-19 pandemic. The reduced hours help offset the loss of revenue the facility has experienced due to decrease patron usage.

Comment: There were 18 comments made by patrons who would like to see the facility return to the old group exercise schedule.

Recommendation: Prior to the COVID-19 pandemic LVCC offered 59 classes per week. In May 2020, staff reduced the class offerings to 21 classes per week. This change was made due to reduced participation and cutting staff expense to offset the reduction in membership revenue. Additionally classes were moved to the gymnasium to allow for social distancing and to accommodate more patrons. Staff will continue to monitor the membership revenue and class attendance prior to adding more classes to the schedule.

Comment: The walking track scored a 3.95 and had 10 comments from patrons stating the track is too small.

Recommendation: The walking track is located on the second floor. It takes 22 laps to walk one mile. Patrons may also utilize the gymnasium to walk. It takes 16 laps to walk a mile in the gym. At this time staff does not have plans to expand or relocate the walking track.

Comment: There were eight comments made by patrons who would like to see additional equipment added. (Step Mill, additional free weights, glute/ hamstring raise and squat racks)

Recommendation: Supervisors are tracking the comments from patrons and developing a list of wants and needs. The pieces requested will be purchased in future years as budget allows.

Comment: Longview Community Center is struggling to bring in enough revenue to cover the expenses of the facility.

Recommendation: In March 2020, staff reached 3,000 paid memberships but then the facility closed due to COVID-19. Many adjustments were made to staffing levels to offset the decreased revenue. Staff reduced hours of operation, reduced the class offerings, limited childcare offerings, reduced service representative hours and did not fill the full time recreation supervisor position. Staff continues to evaluate expenses closely. Additionally, staff continues to find ways to market memberships, safety and the facility amenities through social media to help bring in potential members.

Comment: Implement a membership rate increase plan to offset rising minimum wage increases.

Recommendation: In FY20, staff developed a plan to increase revenue to offset increase part time salary expenses. That plan included a rate increase of \$1 per month per membership type in FY21 and another \$1 per month per membership in FY23. Due to the COVID-19 pandemic, the FY21 rate increase was delayed from July 2020 to January 2021.

Comment: Future expansion of LVCC.

Recommendation: LVCC has unused space available for future expansion. Staff worked with a consultant to develop a plan for future use. Staff recommends expanding the group exercise room (\$38,519) on the first floor first, then renovating the unused portion of the second floor of the facility. Staff recommends a larger cycle studio and adding a second smaller group exercise room (\$245,140) on the second level once the patron base builds and revenue can support the improvements. Staff will continue to monitor the group exercise attendance and membership base to determine when to implement the expansion.

Extensive Staff Report:

Purpose of Report:

End of Activity reports are used to evaluate each recreational activity at its conclusion. Four areas are reviewed: program content and execution, participant satisfaction, participation numbers, and financial performance. These areas are compared to the planned budget and previous sessions. Recommendations for improvements are developed from this review.

Program:

The Longview Community Center (LVCC) is a 60,000 square foot facility that offers a multitude of fitness and community related activities geared to meet the needs of the residents of Lee's Summit and surrounding communities. These activities include: land and water group exercise classes, strength and cardiovascular training areas, a gymnasium lined for basketball, volleyball, pickleball and badminton, walking track, lap swimming pool, spa, group exercise room, cycle studio, RevUp, group and private swim lessons, a drop-off childcare area for facility patrons, and free bike reservations.

In the first part of FY20 (July 1, 2019-March 15, 2020) the regular operating hours were Monday through Friday 5:00am until 10:00pm, Saturday 7:00am until 8:00pm and Sunday 8:00am until 8:00pm. After reopening (May 26, 2020 –June 30, 2020), the regular operating hours are Monday through Friday 5:00am until 8:00pm, Saturday 7:00am until 6:00pm and Sunday 12:00pm until 6:00pm. Additionally the facility closes 1.5 hours Monday- Saturday for cleaning due to COVID-19 pandemic. In FY20, LVCC was open 281 full days, 5 shortened holidays and 2 holiday completely closed and 77 days closed due to the Jackson County Health Department Stay-at-Home Order. The facility offers after hour events for private groups that wish to use the, aquatics area, gymnasium area or the entire facility.

Benefits:

The Longview Community Center offers many benefits to the residents of Lee's Summit including all five components of wellness: physical, mental, emotional, social and spiritual. Patrons determine what benefits are desirable to them and participate in those activities. The LVCC is also a family friendly facility and offers many programs geared towards increasing family togetherness and core family values.

Service Hours:

FY2020: 265,142 (2.5 estimated stay hours x 2586 average weekly attendance x 41 weeks)

FY2019:189,670 (2.5 estimated stay hours x 2,918 average weekly attendance x 26 weeks)

Refund Information

Total issued \$37,277.711

Refunds due to dissatisfaction: \$408.01

Memberships -\$29,286.17

Medical / Injury: \$374.11

Home Gym: \$353.76

Dissatisfied: \$138.51

(Confrontation with other patron, pool too cold for use)

Financial: \$586.33

Staff error: \$1,454.44

Changed membership plan: \$1,760.20

Lack of use \$4,449.24
 Moved: \$9,150.87
 COVID-19 \$10,083.68

Activity Fees- \$4,559.54

Medical: \$167
 Dissatisfied: \$269.50
 (Swim lessons, not enough 1 on 1 instruction, pool too cold, no instructor follow up)
 Lack of use: \$290.29
 Canceled Activity: \$433
 COVID-19: \$3,399.75

Facility Rentals -\$3,432

Deposits: \$900
 COVID-19: \$2,532

Fee Schedule

Activity Fees	Non-Members	Members
Swim Lessons	\$50.00 /\$39.00	\$45.00/\$35.00
Private Swim Lessons	\$75.00	\$75.00
Personal Training		
1 session	\$48.00	\$40.00
Couples 1 session	\$78.00	\$65.00
5 sessions	\$230.00	\$190.00
Couples 5 session	\$375.00	\$310.00
10 sessions	\$440.00	\$350.00
Couples 10 sessions	\$680.00	\$580.00
Healthy Eating Every Day	\$119.0	\$99.00
Circuit Training	\$53.00	\$50.00
Childcare multi-visit pass	\$80.00	\$70.00
Childcare drop-in	\$3.00 per child for up to 2 hours	
Master Swim	\$65.00	\$40.00
Massage Therapy		
Swedish		
(30 min)	\$40.00	\$28.00
(60 min)	\$65.00	\$52.00
(90 min)	\$95.00	\$76.00
Deep Tissue		
(30 min)	\$45.00	\$32.00
(60 min)	\$75.00	\$60.00
(90 min)	\$110.00	\$84.00
Prenatal		
(60 min)	\$70.00	\$56.00
Hot Stone	\$12 add-on to any Swedish, Deep Tissue or Sports massage	
Aroma Therapy	\$5 add-on to any massage	
Chair	(\$1 per minute)	

Admission Fees- gate	<u>Regular Rate</u>	<u>Discounted Rate</u>
Individual (4 and up)	\$8.00	\$6.00

Membership Fees

	<u>Regular Rate</u>	<u>Discounted Rate</u>
Annual Flex		
Individual	\$20.42/ mo	\$17.42/ mo
Monthly, \$25.00 enrollment fee		

	<u>Regular Rate</u>	<u>Discounted Rate</u>
Annual		
Individual	\$245.00	\$209.00

	<u>Regular Rate</u>	<u>Discounted Rate</u>
90 day membership	\$144.00	\$120.00

Rentals	<u>Regular Rate</u>	<u>Discounted Rate</u>
Gymnasium (one court)	\$90.00 per hour	\$72.00 per hour
(\$100 deposit)		
After Hours Gymnasium	\$145.00 per hour	\$116.00 per hour
(both courts)		
(\$100 deposit, 2 hour minimum)		
Group exercise Room	\$45.00 per hour	\$40.00 per hour
Lock-in	\$1,250.00	\$1,250.00
(\$250 deposit)		
After Hours Pool	\$162.00 per hour	\$135.00 per hour
(\$100 deposit, 2 hour minimum)		

Fee Schedule continued

Damage Deposit: \$100.00 for all rentals
 Alcohol Service Fee: \$175.00
 Security: \$42.00-\$55.00 per hour

Marketing:

Since the facility opened in December 2018, staff has been marketing the LVCC through our traditional means of the Illustrated, cross marketing internally, use of the community access cable channel, Facebook, Twitter, Eblasts and attendance at community safety and health fairs. There are information packets available at the welcome desk for community members that stop in and staff offers tours.

- September 2019-June 2020, Longview Community Center advertised in the LS Chamber Visitors guide.
- In January 2020, four (4) banners were displayed at Longview Community Center, Howard Station Park, Lea McKeighan Park and Harris Park.
- In February 2020, 7,700 postcards were mailed to surrounding neighborhoods, free single visit coupons were issued to the 2 apartment complexes and MCC –Longview students, and a digital billboard at the intersection of 3rd street and 50 Hwy. was used to promote the facility.
- In June 2020, a social media push went out to inform the community of the reopening and safety precautions implemented.

Summary of marketing results from the survey:

The question was asked of our patrons, are you are resident of Lee's Summit? The responses are listed below:

Yes: 459 No: 94

The question was asked of our patrons, how did you hear about Longview Community Center?

- Previous participant: 192
- Other: 152
- Acquaintance: 107
- Web page: 58
- Illustrated: 55
- Flyer: 18
- Social Media: 7

The question was asked of our patrons, what type of membership do you have? The responses are listed below:

- Annual: 274
- Insurance provided: 168
- Flex: 112
- 90 Day: 3

Patrons were asked "Have you heard of the Friends of the Park program?" The responses are listed below:

Yes: 217 No: 328

Patrons were asked "Are you a member of the Friends of the Park program?" The responses are listed below:

Yes: 69 No: 478

Evaluation/assessment (results):

Evaluations were mailed and emailed (through Survey Monkey); to all current and expired pass holders, during the months of July 2020 through September 2020. Staff asked patrons to return the surveys with any positive or negative comments about their experience at the LVCC. Surveys were distributed to 2,585 unique households representing 3,047 participants.

Of the 2,585 surveys distributed, 561 were returned for an overall return rate of 21.0%. Included below are some of the major trends that surfaced and a summary of positive/negative comments. For your reference, a blank copy of the survey can be found as pages 11 and 12. For a complete record of the survey comments regarding the facility and the service of LVCC, please see Survey Comments pages 13-29.

Rated above 4.5 on Likert scale

- Parking lot
- Lobby
- Aquatics Center
- Staff Friendliness

- Overall Longview Community Center
- Overall Lees Summit Parks and Recreation

Rated below 4.0 on Likert scale (needs improvement)

- Walking track
- Open Swim Hours

The following is a summary of the most frequently made positive and negative comments.

Positive

- Staff Friendliness
- Instructor Praise

Negative

- COVID-19 –not returning
- Swim teams taking up space
- Reduced hours of operation
- Walking track too small

<u>Overall</u>	<u>Total FY19</u>	<u>Total FY20</u>
LVCC	4.52	4.51
LSPR	4.48	4.54
<u>Facility</u>	<u>Total FY19</u>	<u>Total FY20</u>
Parking Lot	4.53	4.51
Lobby	4.63	4.60
Vending Area	4.13	4.10
Childcare	4.39	4.43
Gymnasium	4.41	4.42
Walking Track	3.96	3.95
Free Weight Equipment	4.33	4.28
Cardio Equipment	4.40	4.29
Strength Training Equipment	4.36	4.29
Aquatics Center	4.50	4.50
Pickelball Courts	4.31	4.26
Family Changing Room	4.13	4.27
Men's Locker Room	4.07	4.21
Women's Locker Room	4.14	4.26
Group Exercise Studio	4.24	4.21
Functional fitness space	4.24	4.22
Cycle Studio	4.21	4.19
Massage room	4.19	4.32
<u>Service</u>	<u>Total FY19</u>	<u>Total FY20</u>
Value of your membership	4.48	4.37
Membership Options	4.30	4.28
Staff Friendliness	4.62	4.56
Staff Knowledge	4.43	4.41
General Safety of the facility	4.56	4.45
Rules, Regulations and Policies	4.44	4.30
Current Hours of Operation	4.47	4.05
Open Swim Times	4.06	3.87
Child Care Hours	4.17	4.08
Quality of Land Exercise Classes	4.36	4.35
Quality of Water Exercise Classes	4.34	4.35
Fee Based programs	4.27	4.26
Personal Training	4.40	4.38
Registration Process	4.30	4.24
Bike Reservations	4.30	4.02

“Longview Community Center” Survey for LS Parks & Recreation

Dear Patron,

Your satisfaction is extremely important to us so we ask that you take a few minutes to complete this brief survey. Each survey is carefully evaluated, and recommendations are made so that we can better serve you and your family. By sharing your opinion, you will help us provide the highest quality of service for you and your family. Thank you!

Sincerely,



Joseph Snook, CPRP ♦ LSPR Administrator ♦ (816) 969-1500 ♦ lspr@cityofls.net

Which type of membership do you currently have?

☐ Annual ☐ Monthly Flex ☐ 90 day ☐ SilverSneakers ☐ Renew Active ☐ Prime ☐ Silver and Fit ☐ Other _____

Have you taken advantage of the other LSPR facilities? ☐ YES ☐ NO

If yes which facility? ☐ Lovell CC ☐ Gamber CC ☐ Harris Park CC

Are you currently a ☐ Resident ☐ Non Resident?

Overall Summary...	N/A	Very Poor	Poor	Fair	Good	Very Good
Overall rating of Longview Community Center	0	1	2	3	4	5
Overall rating of Lee's Summit Parks and Recreation	0	1	2	3	4	5
<u>Please rate your overall satisfaction with the facility...</u>	N/A	Very Poor	Poor	Fair	Good	Very Good
Parking lot	0	1	2	3	4	5
Lobby	0	1	2	3	4	5
Vending Area	0	1	2	3	4	5
Childcare	0	1	2	3	4	5
Gymnasium	0	1	2	3	4	5
Walking Track	0	1	2	3	4	5
Free Weight Equipment	0	1	2	3	4	5
Cardio Equipment	0	1	2	3	4	5
Strength Training Equipment	0	1	2	3	4	5
Pool	0	1	2	3	4	5
Hot Tub	0	1	2	3	4	5
Diving Well	0	1	2	3	4	5
Pickleball Courts	0	1	2	3	4	5
Family Changing Rooms	0	1	2	3	4	5
Men's Locker Room	0	1	2	3	4	5
Women's Locker Room	0	1	2	3	4	5
Group Fitness Room	0	1	2	3	4	5
Functional Fitness Space	0	1	2	3	4	5
Cycle Studio	0	1	2	3	4	5
Massage room	0	1	2	3	4	5

<u>Please rate ours services...</u>	N/A	Very Poor	Poor	Fair	Good	Very Good
Value of Your Membership	0	1	2	3	4	5
Membership Options	0	1	2	3	4	5
Staff Friendliness	0	1	2	3	4	5
Staff Knowledge	0	1	2	3	4	5
General Safety of the Facility	0	1	2	3	4	5
Rules, Regulations and Policies	0	1	2	3	4	5
Current Hours of Operation	0	1	2	3	4	5
Open Swim Times	0	1	2	3	4	5
Child Care Hours	0	1	2	3	4	5
Quality of Land Fitness Classes	0	1	2	3	4	5
Quality of Water Fitness Classes	0	1	2	3	4	5
Fee-Based Programs/Paid Group Fitness Classes	0	1	2	3	4	5
Quality of Personal Training	0	1	2	3	4	5
Quality of Massage Services	0	1	2	3	4	5
Registration Process	0	1	2	3	4	5
Bike Reservations	0	1	2	3	4	5

Comments: If you rated any of the above areas 3 or below please tell us why.

1. How did you hear about the facility? (Please check all that apply):

- ☐LS Illustrated
 ☐Website
 ☐Facebook/ Twitter
 ☐Flyer
 ☐LS Cable
 ☐Acquaintance
 ☐Prev. Participant
 ☐Other _____

2. Are you a member of the Friends of the Park program? ☐ YES ☐ NO

3. Have you heard of the Friends of the Park program? ☐ YES ☐ NO

Are there any additional comments you would like to add?

Thank you for your time. We appreciate your feedback!
 Please complete this survey by September 1, 2020.

Longview Community Center
 3801 SW Longview Drive ♦ Lee's Summit, MO 64081
 Ph: 816-969-1520

Patron Responses
Lowenstein - very disappointed - the retention pond is ugly - removal of barrier landscaping so we see the parking lot, shopping center and wall is not what a park is about. Hope that some additional landscaping and future plans for the pond is in the works.
Would like to have a kick boxing class available in the early evening otherwise with present circumstances everything is fine. Really like Nikki and Cheryl classes that are available during my off hours.
Very Friendly Staff. Just have to get rid of COVID 19 so I can participate more!
I appreciate all the steps you're taking to lower the COVID risk, especially with the staff cleaning all the equipment after each use. If possible, it would be nice for this type of machine cleaning to continue beyond the pandemic.
Great facility, just really want the 1.5 hr. cleaning time to be done.
We feel fortunate to have an excellent LSP&R. The facilities are top notch. The staff are friendly and helpful. We haven't returned to facility for exercise since COVID shutdown, but will go again at some point.
Staff has done a nice job navigating the COVID situation. I feel the facility is very clean and equipment is spaced appropriately.
The actions of Lee's Summit Parks in Recreation does not align with the stated mission and vision statements of The Parks and Recreation Board of Directors.
I signed up for the LSPR Friends of the Park Program several years ago. I am not sure what I am supposed to be receiving from this program.
I have a job that prevents me from using your facilities 3 months out of the year. I would like to have a month to month membership that is closer in price to the yearly one.
I wish there was an option to freeze my account. I haven't been able to use the facility for months due to COVID and my money is being wasted
I miss the rec center at Longview and especially Pam at front desk and Gulshan Ari in the many classes she instructs. I will be back when the virus clears up.
I haven't been able to utilize my membership due to COVID. I wish there was a way it could be extended until we are in a better place
Given the circumstances, I think Longview is doing a great job. In the future would like to see a second cable station and a decline bench in the weight area.
I wish yoga was offered at 7:30 or 8am and more classes around that time.
The staff seems to have lost interest in cleaning. Not enough yoga class options both time and location of the class.

The facility was kept very clean which is of the highest importance to me. It did not look like a worn public facility. The staff are so welcoming and appear to really monitor the facility. The group fitness classes were wonderful. I am no longer attending because of COVID. Know you have done everything to make it safe but I and my husband fall into one of those at risk groups so we will not be back until the pandemic is under control. Wish more people wore masks to control the virus in our community.
Good clean facility.
I understand, but think it's unfortunate membership time will be consumed by COVID.
I will return after Pandemic if still alive.
I wish there were a family option... it shouldn't cost me nearly \$120 per month for my family to come play basketball. Staff could be friendlier. Other than that, clean facilities and convenient.
Keep up the good work.
Extend Saturday pickleball till 1:00
Once all classes are back on schedule: the Longview class area needs to be made larger.
Gym is dark for pickleball. Would like for the fitness classroom to be bigger.
I wish there were more pool classes, but I understand the limitations due to Coronavirus.
With COVID I think the annual dues should be extended
Be happy when we can get back to normal as previously were. The old sanitizer dispensers were better since you did not have to touch the dispenser which we hesitate to do at the present time. The older dispenser dispensed the sanitizer and was hands free by placing your hand under it. Suggestion is to replace back to the older sanitizer dispensers.
More variety of group fitness classes are needed with more times available.
Not happy with pickleball hours at Longview. Have quit playing. Not really using the facilities now.
Miss the Silver Sneakers classes because of the Coronavirus. Love the facility.
Unfortunately, we are currently not using the facility because of the pandemic, because we are older and higher risk residents and see many young people there.
I have been a member at the Longview Facility since 1992 and since the parks department took it over the cleanliness and upkeep have improved markedly. I am a lifelong swimmer and the management of the pool is much better. The weight lifting areas are also significantly better.

I have participated in water exercise for many years and have really missed it during the lockdown. I came back twice, but then decided that there was too much contact with others, especially in the Thursday class. The instructor had the class go back and forth across the pool and people were breathing on each other as they passed. As much as I wanted to be there, I decided it was too risky.
LV handicapped parking is terrible. Though the first spaces are for handicapped they are a great distance from the building, those on walkers or using canes barely have the ability to get into the facility. There is ample space closer to the rec center to build a parking area for these individuals.
Each time I have been at the gym there have been patrons (of all ages) using the equipment improperly...dangerously. Moving forward, it would be smart to have an instructor take all patrons/visitors through the gym and demonstrate the proper use of equipment - including free weights. There should also be a staff member assigned on that floor to observe, answer questions, help, and provide further instruction if necessary. It is an accident (or several) waiting to happen. This interaction also allows the person to visit and get to know patrons which in turn will increase the likelihood of visitors joining.
Would like to see regular yoga class on weekday and not just Saturday.
I love going to Longview, I wish there were more free weights in the misc. room, no 12lb weights and 20lb and don't like the removal of the balls. If we can wipe down a 1/2 ball we can clean these.
I have attended classes in that building for 15 years. Why stop now?
Disappointed that resident single passes are not available to Summit Waves.
COVID has made a big changes for a "new" normal. TRY to have some classes in the bigger rooms at GAMBER and if you see a conflict in schedule then go back to the small little exercise space and call/email the registrants to the classes ... I would hope most reservations for the bigger space have made the arrangements more than a week out and there would be time before registrations for exercise classes... GIVE it a TRY...
I am so impressed with LSPR...and so glad you found a safe way to open facilities!
Would like to see late afternoon workout class at least once a week that starts at 4 p.m.
Regarding Group Exercise Schedule: I wish the 8:00 and the 9:00 classes could be switched at times. In other words Cycle / Aqua Fit are always at 9:00. Some of the classes like HIIT and Strength are always at 8:00. I think those schedules should be switched every other week.
Can't wait to get back, but I'm probably forced to wait until a vaccine is available due to my age and co-morbidity (diabetes). Please be available when I am able to return!
I also belong to a PF. Their selection of machines and free weights is far above what you all offer. There needs to be more room for stretching after your workout. You also need some stair steppers. Classes are way to full. Not much room to move around.
We haven't been in since March 2020.

Have paid the annual fee but don't workout because of COVID19.
The women's locker room has roaches.
Please bring back 5:30 am classes. It's difficult making 8 work with new work schedule
I miss Scott's yoga class on Saturday morning when it was at a later time. That class is one of the reasons why I came back to Longview. I will also miss the core class on Monday's at 6.
We have not been back since the shutdown. Looking forward to getting back soon!
I haven't been back since COVID started, not enough water class to attend
Communication centered on updating the hours of operation or changes to the hours will be helpful. Thanks for all of the work to keep the facility clean, even before the COVID stuff!! The pool is finally clearing up, any chance of expanded lap swim hours / lanes?
I have confidence that you will come up with a reasonable solution for your members who will not risk their health under the current circumstances.
With all the work LS Parks and Rec does to keep the facilities in top condition, I'm wondering when the Disc Park will get its renovations. The condition of the course has improved in some areas but is badly needing help in others.
My son was the one who told me of the fitness center so I signed my wife and daughter up.
I appreciate the LVCC staff for doing what they can to get the schedules back. Swim teams renting lanes should never have priority over members wanting more classes.
Lee's Summit has the best parks and community centers in the nation.
Great facility. Will continually to come regularly once this pandemic is over.
LSPR is outstanding and conveniently located.
Overall a great facility and we are happy with our memberships!
Haven't been back to LVCC since the initial closedown. Wish there were outside classes for fitness/dance as I'm still leery of inside classes.
Not comfortable being that public during COVID issues
I would love to have the Mixxed Fit class back!!
Plan to transfer from The View after recovery from surgery. PRIME member, registered at LV already, but have not participated in any fitness activities.
Why did you ask nothing about corona virus?
Probably will not seek another membership since fiasco of COVID, which is not your fault at all.
Great facility with caring staff but too many non-members using the pool.

As above, I am hopeful that early morning classes will be able to be offered in the near future. The variety and quality of the 5am classes were the perfect mix for me and I attended most weekdays before I headed off to work. What a great start to the day!
Sick and tired of this crap - few classes with limited capability. Just awful! Completely unnecessary - Jackson County Health Department is stupid and just lies about everything.
Have not been to facility since March due to COVID.
There is one staff member who goes above and beyond making sure workout equipment is clean and safety rules are followed. I don't know his name but he is shorter and wears military type boots with his employee uniform.
I would like the early morning group fitness classes to start back up!
Thank you for asking. I really enjoy the 8 AM land class teachers!!!
I mostly use the pool. My response are based on the current situation.
The staff here is fantastic. My husband and I are greeted by name when we workout weekday mornings and the team has done a great job staying on top of keeping equipment clean during the pandemic. The staff immediately wipes down surfaces as soon as you finish using equipment, which we appreciate it. The gym is quite small so beginning of year can be way too packed with gym goers but otherwise the size is just perfect for our needs.
Love instructors, Amber and Nikki. Wish center had more Rev&Flow classes.
Have not been back since "Coronavirus" outbreak.
The only thing to make it better is to be open on Sunday morning. Very clean facility with employees that do a very good job.
Some areas of equipment are good, I think with more knowledgeable staff you could add some equipment to really make the gym feel more complete.
I love Gulshan. She is inspiring, encouraging, full of life.
Love Lisa the yoga teacher. Her classes don't put you to sleep. Makes you want to come back.
I am not presently exercising in any facility until the pandemic is more under control.
You guys are so friendly. Always, a pleasure to see the staff.
I will use my membership again when COVID dies down some. Not using membership at this time. I would rather eat the cost than chance my health.
Love this facility. It offers everything. And is close to home.
How do I get a refund?
Longview has had a lot of great upgrades. Still have a more to go with customer service and membership options.
I have been enjoying the facilities; the only thing that would make it better would be to make COVID go away.
All good.

Ok basic gym for weight training/strength training. Not for serious training purposes.
I'm not using my membership at all now due to COVID concerns about public places in general, but I was really enjoying Longview until March.
Excellent facilities, thanks for the hard work!
Facility is great but your staff really makes the difference. Always friendly always very knowledgeable. I want to especially mention Jodi. Always extra friendly always says hello and calls patrons by name even if she's busy. James and Patty as well.
Longview is a nice facility and much closer to home. The changes in the layout & some of the equipment were a disappointment.
Super clean facility with knowledgeable and very friendly staff. Keep up the great work.
I LOVE working out at Longview!! I use the pool, cardio equipment, free weights and weight machines.
Rent personal locker so we don't have to use one that someone else has used. The YMCA lets you do that.
In every survey I'm asked about LSPR Friends of the Park. Every time I respond no. It would be so much better to just explain what this is.
Mostly happy at this time. We did just resume using the facility two weeks ago after the COVID issue made us afraid to use it even after it first reopened. We're just being extra cautious.
We love our membership, however with COVID, we have not returned. Probably won't till COVID settles down. Looking forward to returning.
I am happy it is open again since COVID lockdown but as an 8-year member, some changes since Lee's Summit Parks took over have lessened my enjoyment and participation, the pool inaccessibility being hardest.
Any refunds for COVID 19 issues?
Seated calf raise machine please.
I only feel safe after the vaccine is given to everyone. We just moved here and started in January. Looking forward to coming again!
Please bring back the mats.
The staff at Longview have done a remarkable job keeping the machines and equipment clean and ready for use. They are so responsive and polite and really work hard to ensure we are as safe as possible with the current situation. They go above and beyond to demonstrate their commitment to the members. Thank you so very much!
Great facility overall. Thank you.
Anytime I used the workout equipment there was never any staff on the floor to ask for help.
Will likely cancel my membership. I haven't returned since COVID shut down. I wish there was a way to put a hold on my membership until I decided it was safe to return.

Up until COVID19, we have been very pleased with our membership. Unfortunately, while I know you are doing the best you can, I have been disappointed that you have not opened up the 5:30am workout classes. When I asked, I was told that not enough people were attending the 8:00am class, so I informed your staff that those people can't come because they work. While I love the 5:30 am classes, I am considering dropping my membership since I have had to develop a workout routine at home at an earlier time.
Swim team practice takes up a lot of lanes. Should be able to adjust lanes used for swim teams to accommodate larger aqua classes.
Please resume Silver Sneaker programming at Longview.
I only wish there were more opportunities for private swim lessons. I am told every instructor has a full schedule and to "keep checking back." Also, would there ever be an opportunity to purchase 1 of the yellow bikes? I know they were donated but what if I made a large donation?
Thanks, love the Longview facility!
Realize there is a lot more on workers to do now with their cleaning, but thanks for providing clean facility! GLAD YOU FINALLY opened the Kids playgrounds & splash parks, they & parents NEEDED it!! But sadly playground equip gets TOO HOT to use:(Perhaps some shade ideas to add to them, so they can use more??
Why isn't the pool out at Legacy Park anyway? Weird that Legacy didn't build a huge competition pool in the first place. They should have worked with the school district to build it. But I am very glad someone realized the need for a pool, so thank you Longview Community Center.
Very nice facility. Only stopped because of COVID. Will re-join when I feel it is safe again.
Much better since LSPR took over. Much better on all levels!
The hours right now are limited, but due to COVID totally justifiable. Would love a speedy return to typical hours once allowed.
I don't like that a swim club has precedence over so many swim lanes this summer. They have 5 lanes, M-F, 08 - 12. Then another swim club comes in the afternoon. This has been difficult to find a lap lane. I realize the teams pay for time but it's as if the members don't count.
I paid annual membership and have not been able to come since COVID nor do I see using the facility anytime in the near future. How are membership dues being handled in this case?
Staff is not knowledgeable. Staff is unreliable. Shows up late to class. Instructor not qualified to teach and their class is boring.
We haven't visited the Community Center since the COVID outbreak.

Other Responses
So glad you acquired Longview. I have seen more than one woman slip while walking into the locker room when coming from pool.
Before COVID 19, facility was fair/good. Would like to have the machines/cardio equipment that was available at Longview before LSPR took over. Found them more comfortable to use. Due to low immune system afraid to come back to the gym. Hours are not convenient (the hours you clean would be the hours I would work out).
Swim teams a problem considering the current hours.
I wish the gym were open later on weekdays, but I understand why it closes at 8pm with COVID-19 and all.
Staff not always helpful, cancellation/registration for snowbirds is not fair. Parking lot at Upper Banner Park is not sufficient. Need more outdoor Pickleball courts & new nets.
Showers in the women's locker room are so small.
There is always room for improvement. The women's locker room floor is very slick when wet.
Rated at 4. The Gamber Center had an Arm rotation piece with variable loading. No equivalent device at LV.
The 1.5-hour 'cleaning break' is, in my humble opinion, rather ridiculous. Every machine is already being cleaned. I forgot about it the other day and when I got to the parking lot, there were only two cars there, meaning that not much cleaning is taking place during that time, it is just an excuse for staff to not be there or to take a break. It is very inconvenient for me to not be able to be there during that time. Please change this.
Wish there was a whole-family option for membership. The former LV Rec Center let your entire family join for \$59 per month. Would cost us much more at LSPR rate of \$17/person.
I would be more than happy to sit in a meeting to discuss these things. Value of membership has been poor in that I was charged for June and July while it was still not safe for me to exercise.
Discarded lost and found after 30 days.

<p>*The vending area has a limited selection as I recall.</p> <p>*The walking track is very small/short.</p> <p>*Open Swim Time could be better explained, the daily schedule is not always updated and the lane cones are not consistently changed to show when things will be changing, is there someplace where I can find the schedule for the month so I am not constantly guessing?</p> <p>*I am not a fan of the registration system that LSPR uses for activities, etc. Also, my annual membership was about to lapse and I had not received any notifications to make sure I renewed. I knew it was close and the staff at the facility were able to look it up and helped me renew.</p>
<p>I was very excited to join the community center. Unfortunately shortly after I joined, the coronavirus hit. I know you have reopened, and I have confidence you're doing a great job keeping everything clean. But I have health issues and my husband lives in a nursing home. So I am not willing to take the risk for myself or for him. I will steer clear for a while. I hope I get the opportunity to try it all out again.</p>
<p>I am glad the fitness classes are offered during this time. I would like the yoga w/ weights to begin again. My husband is somewhat frustrated that there are not more cardio/weight/etc. machines @ the Longview facility.</p>
<p>Walking track is so small. I would love a massage but not out in the middle of the lobby.</p>
<p>Should have online class registrations.</p>
<p>I effectively lost 6 months of membership due to COVID 19. At this point no option to compensate with membership extension has been offered. Little or no information about how facility is being sanitized and how masks, distancing will be enforced.</p>
<p>Walking track is small, cycle studio needs a larger to and better audio. It's also needs some air movement. Staff and class instructors are amazing!</p>
<p>Would like you to open on Sundays at 8:00 a.m.</p>
<p>More open swim time would be great!</p>
<p>Group fitness class area/room is much too small - especially given current CDC guidelines for distancing. At this time, I am not using my membership (primarily for group fitness classes) due to my own concerns about safety. As I understand LS Parks & Rec mask requirements, for group exercise classes masks are NOT mandatory. That is not a risk I will take.</p>
<p>Yoga classes in the gymnasium are ridiculous, can't hear the instructor over the AC. Having the AC blow directly on us does it seem safe?</p>

I have had very limited use of the facility and my membership, at the time I renewed I was in PT and not using the gym, then as I was released from PT pandemic hit. As I was considering coming back, I had my annual physical and the doctor urged me not to return to a gym environment due to COVID concerns. This was very disappointing news to me, but I am trying to follow this.
Membership options seems that it should include a smaller fee for kids....being closed 1:30-3pm is not completely convenient. 1.5 hours seems long. The policy to wear a mask while playing racquetball...ridiculous, not happening.
The pool is too cold!! It's miserable. Too bad because it makes me not want to renew my membership. There is no way I will get in this pool when it gets colder out. I understand they want it cold for the swim teams, but what about the members comfort? Cool is understandable, but not this cold!!
Pickleball is offered at Legacy from 8-12, but not at LV. Don't like the lighting on the PB courts as well as Legacy. The staff does not turn all the lights on, even when you ask them to, it's not lit as well as Legacy. Also, PB players have to wear a mask, but heard exercise classes do not.
The hours are really effecting me. I usually would work out during my lunch hour and sometimes that is 1-2, when it closes. I feel the gym is packed at 3-5 (as always) but because of COVID less equipment/weights are available. I wish part of the gymnasium had free weights and a mirror.
Need to have a stair master machine.
There should be a family membership price.
Saturday Zumba class music is so loud it prevents many from playing pickleball at Legacy.
Cycle studio small. Poor audio system. Women's locker room poor drainage. Lighting poor on pickleball courts. Could update some cardio.
Limited space or options available.
Strength Training Equipment - Not enough squat racks. They are always busy when I am able to come to the gym. General Safety - there are too many people who walk around in the gym area without their masks on. I constantly see people walking the track or going to get a wipe without a mask on. I don't feel very comfortable going to the gym because of it.
Due to age and health conditions during the "age of COVID" I haven't been to any facilities in several months and don't see my using them in the near future.
Too many outside groups take up pool time to accommodate members' lap swim time.
Group exercise room is too small. Possibly instruct each class to exit thru gym when completed.

Already a member at Lovell and when I went to Longview the attendant at the desk made me reregister. She was not aware we can attend any facility with our membership. Longview staff need to be more customer positive and friendly as they are at Lovell. Also, need a few comfortable chairs at all locations indoors for the people that wait for public transportation to pick them up even though there are COVID restrictions presently.
The temperature is always uncomfortably high in the gym year-round.
Can always use more open swim lanes.
I have not been to the gym since March, and I will not return until after adequate vaccinations is available for all. This means I will not renew my membership when it expires in December.
More water fitness classes needed. A waiting list for one class is not ideal. I cannot get in and water classes are all I do.
I wish you had longer hours for swimming.
Every other facility except Longview has their open Swim schedule and their class schedule on the web. Why doesn't Longview? I want to pick up my phone any day and be able to see what time classes are and what time open swim is. Also, at Gamber and Legacy the staff is so welcoming and helpful they are not that way at Longview. Longview is closest to my house. When I ask a question, the front desk people usually say "I'm not sure."
I am worried about how small the spin class room is... have not been back since COVID-19 and concerned about social distancing in a small contained room. I was concerned about how clean the lockers were before COVID-19. Floor always seemed dirty. I am worried about using lockers / locker-room during COVID-19.
Too few swim lanes available at multiple times during the day for patrons.
With COVID I haven't been able to use the facility. I know it might not be comfortable but the no mask policy while working out has kept me away and I won't be back till people are always required to wear masks or this is over. And I won't be renewing my membership until one of those requirements is met.
Extended hours, more availability (times) of fitness classes.
All ratings and comments reflect experience pre-COVID. Cardio options are few –would like to see more treadmills. Also would like additional free weight options available. Overall the upstairs is limited on space which places constraints on adding much more
With COVID hours, the very early and very late times that work for me are not available. In addition, the spray bottle used in the weights area is sprayed into the air by patrons and triggers my asthma. I talked to the desk and suggested changing the spray to a squirt top, but nothing was ever done.

Need to open regular hours again. With shortened hours I can't make it to the gym the days I have to work.
No nets between pickleball courts. Plus sometimes activity on opposite courts too noisy we can't hear our scores on our own courts.
Registering is lengthy.
Gym too noisy; bikes need to be removed from group fitness area.
As a working adult, there are no aqua fit times available. Also, there are very few open swim lanes available after work hours. It seems the swim team dominates the pool.
I haven't used my membership since COVID, so it feels like a waste for most of the annual membership I purchased. The facility is great though!
It would be nice if the facility was open later.
Too many swim practices for paying patrons to swim. No one should be sharing lanes at any time including now with COVID. More weight devices. Weight equipment needed. Decline bench leg curls and hamstring curls machines needed.
No Fair ratings- but Longview needs some additional services for children, like Legacy. Extending the "Track" to an outside area would be good too, since the indoor space is so limited.
I joined the club and one week later, it shut down in response to the Pandemic. I did not go before the shutdown or have I been since the facility reopened.
Many swim lanes restricted due to unknown team practices. Sunday morning swim times were eliminated.
Memberships should be offered for families. Wish more youth sports were offered by LSPR.
Extend hours.
I would like to see more open swim hours throughout the day rather than early AM times.
My husband (and I) have enjoyed taking yoga classes in the past but with the current health issues he is not comfortable taking classes in the gym. The a/c unit is so loud you can't hear the instructor and recirculating air has it's own dangers. Scott (one of our favorite instructors) wanted to teach outside and apparently that wasn't allowed. I haven't been using the membership because the last few times my husband was there he didn't think it seemed very safe—due to lack of patrons wearing masks or them waiting for staff to clean equipment before using.
Please open the bike reservations. How is it any different than the indoor spin classes where the bikes are cleaned after a class?

Swim team practices have reduced available lanes for lap swimming. And...hoping the pool temp will improve after summer ends!!!
I primarily use facility for lap swimming. Swim teams take up a lot of lanes. Not a big deal overall. Also, COVID realities of mask wearing is a nuisance.
Cardio equipment: Need to get a stair mill for some variety. Free weights: The barbells weights need to increase in 5 lb. increments, not the 10. It's discriminating to females.
Class schedules need adjustment. Need cardio or Pilates classes at 4:30 in the afternoon
Due to COVID I had to stop my daily visits to the facility. Typically, there from 9:30-11am, I really miss the daily workouts, aqua aerobics, use of the hot tub and men's locker room. Probably this is my overall biggest disappointment and inconvenience due to COVID. The desk staff were always first class during the weekday mornings.
Those are services I have not used.
Have only used Longview for the Refit Rev & Flor Class and the Thursday Yoga class.
Have paid the annual fee but don't workout because of COVID19.
Need more group classes.
The only one I rated lower was the policies/rules and that is due to the new COVID policies. Although I understand your POV, they do seem excessive, especially in not allowing people to use the pool equipment when swimming laps and masking in certain areas and not others where we're sharing the same air anyways. If I'm willing to go to the gym in the first place, I'm willing to take that risk. However, prior to this, it was good.
Would like to have more swim lanes open. Only able to use about 50% of the time, due to swim lanes used by classes.
The hours were cut back too much for me to make it to the gym.
Parking lot: just that it is a longer walk than should be necessary to the door. Registration process: I guess Active & Fit is uncommon, so registration was a bit delayed to research how, but worked fine.
The folks working at Longview Community Center have treated me very well. I am super happy with the staff.
SilverSneakers Splash is still not on the calendar.
The walking track is pretty small and just encircles the other equipment.
Men's locker room needs new lockers. Many of them are rusty and dented on the floor of the locker.
We cannot comment on current hours as we have not been since the COVID outbreak.
There are not a lot of options for classes. The rooms are small and right next to the gym which makes it noisy.

Not safe to return to gym according to one of the worst risks one can take now since there is no vaccine. Nothing has changed since the beginning! My husband is 67 and diabetic, hypertensive, on 3 drugs for blood pressure. Will not be visiting soon until a vaccine is available. We renewed each for an entire year in December. Understand it will be extended some but you need to consider extending further for those of us who went to gym regularly and did not get near our membership worth considering the circumstances. Need to do the fair and reasonable thing for your members if you want us to return.
New Sunday hours. Wish you were open in the am.
I know the hours are different because of COVID, but it makes going to the gym after work very difficult.
We bought a membership @ beginning of year, then COVID struck. Since we are both in the senior age group, we have not used our membership.
I have not used the facility since March because of COVID 19. Still don't feel safe inside indoor facilities where people are not wearing masks.
I understand that you can't control the COVID 19 situation but I only bought the membership to use the pool. I am now fearful of using it, which means I'm wasting my money.
The workout areas at Gamber and Legacy are in too small spaces. You have the room to put us in larger areas. Don't put us in small spaces with the virus everywhere.
Staff wasn't knowledgeable of some of the programs. Rules about grandparents, who are not members, and can't watch.
Since COVID, I have not been once to the gym... I just keep paying to support the city at this time...
I only rated one Fair and that was the hours of operation. I would like to see them return to normal hours on Sunday but I understand why they are reduced hours.
Open swim times: although I don't use it, I most likely will in the future. It appears that swim teams are able to rent more lanes than classes could use. Our water instructor really would like to also teach some deep water fitness classes but hasn't been asked to do so. As COVID lingers with us, why not add some optional classes? Swim teams can have some early/late hours.
With the current mask requirement and overall COVID concern, I would like an option to pause my account. Members were poor about cleaning equipment pre-COVID. The idea of working out in our current environment gives me the willies. I often see multiple staff members standing around talking, doing nothing, while talking to other staff members. What is their purpose? The facility seems overstaffed. When you check in, four people will be up front in their own conversation. They don't acknowledge you walking in the door. They aren't friendly. They could be cleaning equipment. They shouldn't have their phones out or in their pockets. If a loved one needs to get a hold of them, they can call the main line.

My lower ratings are based on the fact that I am not comfortable using the facilities during COVID. I still have my membership. I'm certain facility staff are doing everything possible to keep the facility safe but it's not enough for me. I really miss using Longview but I won't be back until there is a handle on COVID-19. I would like the option to pause my membership and not have to pay the startup fee again when I think the time is right to come back. I realize the economic impact this has on LSPR because I am not the only one feeling this way. So I guess I have to say my fair and below answers are not really anything you can improve upon it is just the state we are all living in!! I will probably discontinue my membership and repay the start up when I feel 'the gym' is a safe place to be again.
Rules and sign ups could be a bit easier. Registration is outdated. Hoping the long hours return soon. Pool time for patrons and not rentals and return of dive boards would be nice.
The open swim hours seem short, and often busy with lifeguard training or swim team (pre-COVID). The track is small (but I understand facility limitations) women's locker room just seems old and grungy.
The cycle studio was too crowded.
I haven't been to a fitness center since February.
Parking lot is very far away from front doors.
Have not used Gym since COVID, have not felt comfortable in that open of setting.
I wish it was open later but the hours are still good though.
Have not been comfortable returning post COVID stay at home order.
When asking the front desk about paying and then renewing personal training, they often do not know what I am asking for. Same goes for purchasing new memberships.
Some of the showerheads have inconsistent. Showerheads can't be tilted high enough for taller people, must bend down to get into the stream. Better drainage on the floor by the lockers, after the swim teams are done with practice the floors are soaked which makes it difficult to change without getting pants/socks wet. I was usually using the facility after 8 and those restricted hours have discouraged me from usage, as I would prefer times those later times where there are less people around.
The walking track at Longview is small.
The only reason I have a membership is for the walking track. Is it open yet?
I am a member at several gyms and the Longview Gym is the cleanest gym out there. Excellent job keeping us safe.

I have been very satisfied except for yesterday afternoon when I showed up at 11:45 AM to do my workout on the treadmill and not one of them was cleaned and sanitized. Usually the attendants are right on top of it, but yesterday not the case. And then the guy that came to clean them, chose to clean the one next to me and did not touch any of the others.

I wish that there were more lanes for open swim times because it feels like swim teams get priority over members during after work hours which is disappointing. Some staff are very friendly, but a few have not been. I think that members need to do a better job of wiping down equipment (before COVID) after use for sanitary purposes.

My daughter was asked to leave the Longview Center due to having a bare midriff. We asked for a refund of her membership as she no longer felt comfortable in the center. Three consecutive days after that I had to go down to the desk and inform them of others wearing similar revealing clothing. I see this every day and stopped informing the desk as this became a cursive conversation. I think this regulation is ridiculous...personally I have no issue with what people are wearing but this became an issue when my daughter was singled out.

Is there a vending area? No actual food.

The parking is beyond difficult. I am 74 and use a cane to walk, when I was there several years ago I was allowed to park in the rear and ring for someone to open the door, but it is a very challenging effort to get in the building, so much so that I only come 2-3 days per week instead of daily. I inquired about the rear entrance, but was told that it was no longer available. Because of my physical challenges (multiple joint replacements & arthritis), swimming is one of the few exercises in which I can participate.

Too many swim teams working out taking up lanes. Swim team in 4 lanes, 2-3 lanes for Aqua aerobics doesn't leave much space.

I didn't rate anything fair as I was mostly rating pre-pandemic. Such an excellent facility, staff, class options before things became limited. I am hopeful that early morning classes can again be offered. I went from working out 5 days/week at 5am before work to now not attending any classes because they do not start until 8am.

Bought an annual membership and then COVID quarantine hit. I still do not feel comfortable coming to facility without everyone using masks and social distancing.

There is only one type of free weight for lifting. These weights are big and clunky and difficult to use and lift properly with. The old Longview had 3 types of weights for members to choose from. Hex rubber weights were the best. Also, there aren't as many choices/options for cardio machinery and strength training machines...triceps push down machine, oblique twist machine, stair climbing machine, etc. The functional fitness space is very small and usually busy & crowded.
Sick and tired of this COVID crap -horrible! This is just awful! Doing yoga in a basketball court - absolutely stupid. Poor choices of classes -ridiculous! Doubt of I will renew next year!
I signed up primarily to play PB unfortunately; I am having to drive to Legacy to play in the morning. Legacy staff has been more in the know of changes to the program than Longview. I don't think older PB players should have to wear masks while playing PB as it is very difficult to breathe. With that said, I feel fortunate to be playing. Thank you.
Walking track crowded by equipment
Many times the rules are not being followed by younger people working out but yet they are not enforced by the staff. Fitness Center needs to extend hours of operation. Also, additional benches and weights need to added.
I would like the aqua plus class to be harder.
Currently there is NO 5:30 AM land fitness classes. This is very inconvenient for those us that work, school to come in and out in time. Also the pool and hot tub is out frequently.
It is just that so many lanes are taken up by the swim teams that does not leave very many lanes open for Lap swimmers. I understand the closing between 1:30 and 3:30 is necessary. It does restrict the use of the open lanes.
I haven't used the facility since COVID. How do I cancel?
Treadmills with TVs are great but would love to see stair climbers as another cardio option. Strength training equipment is missing some basic equipment like lying leg curl, standing calf machine, lying kick back machine
Having to make an appointment, outside of the facilities hours of operation has reduced my participation to zero. No visits since the last email that I received from you.
Zumba Instructors, Lori and Jamie are not good! I used to love Zumba. Since they became teachers I quit going. Longview location is convenient for me so I can't easily go to another place. Please make a change.
Pool too cold, lack of privacy in women's dressing area.

Just comparing standard's in relation to life experiences with other gym's I have been a member of.
I'm disappointed because I purchased my membership in December and since March have not been able to use the facilities because of Coronavirus. I support the facilities and once we get COVID under control I will resume using the services but this year my membership was not used.
Would like a bigger walking track at Longview.
Would be helpful if the facility was open till 10:00pm or 11:00pm weekdays and 8:00pm on Saturday and Sunday.
There needs to be more open swim sessions in the morning that aren't being overrun by the college swim team. They take up the whole pool, keeping your paying customers from using the service they are paying for.
My husband and I came in the afternoon during the week to work out in the weight room. I was concerned with the number of people in the gym. A good majority of the machines, treadmills, weight benches were occupied. Honestly, the occupancy looked similar to pre-COVID operations. We were not comfortable staying so we left. It didn't appear that there was any cap on occupancy and a space that is as fluid as that with people exerting themselves, breathing with great force, etc., I would expect more caution/restriction on how many can work out at the same time.
They aren't great but aren't horrible.
It's just a basic gym, no specialized equipment to make our gyms competing with quality of machines/free weights or extras for various dead lift bars or equipment.
The staff is very friendly and amazing. They are doing a wonderful job keeping the facility clean during COVID-19. However, large groups of teenagers like to gather together in the gym with no masks or social distancing. Sometimes 10-15 at a time in a really close space. Anyone to break up these groups, it's putting everyone at a greater risks.
The mask policy of using the gym plus the poor hours of classes. They are not like the use to be. Please go back to a better class system, the early classes 5am, 6am, are for those who work. No one can make 8 and after work while they are working.
I picked the Lovell Community Center because there wasn't a Longview CC choice or an N/A.
I have not been back to the facility since it re-opened after closure due to COVID-19. As a 70+ with a high-risk condition, I do not feel safe in an indoor public facility. Therefore, my membership has been of no value.
Staff doesn't seem to know open pool times and sometimes it is supposed to be open time and there always seems to be swim teams practicing.
I have had 2 flats leaving parking lot both were nails in tires.

When the employees are in the weight area they just walk around and don't clean the machines. Patrons are also not in a good habit of cleaning the machines after use. It needs to be implemented. Going to other gyms they are much cleaner! Everything else I love.
Had a problem with staff not knowing about a pickleball clinic being held. It had been paid for well in advance and the staff tried to close it down before it was finished. That left bad taste in the mouth of the person running the clinic. I am very much looking forward to getting back to the regular hours.
I only joined to play pickle ball. That is not an option. Is a refund of annual membership possible?
We're attending a gym closer to us.
More childcare hours.
Need to go back to offering a family membership. Need more in the free weight/equipment area - flat benches & squat racks. Front desk staff is kind. Gym rules should be flexible. Staff enforcing odd rules are rude. Sunday hours are terrible.
Locker room floors are slick when going in from the pool. Several of us have slipped and some have fallen. Mats would be an excellent safety feature.
Disappointed in the number on water fitness classes offered at this facility after the reopening. Also, need 3 lanes rather than 2 since most participants are short.
Not enough fitness equipment. Poorly arranged. Longview facility.
I would like you to be open later.
Haven't been there much due to virus.
The walking track is kind of in the way, but it works. And it would be awesome if it was open a bit later in the day!
The stationary bikes are uncomfortable. They appear designed for race training not general aerobic use. Seats very uncomfortable. No choices in stationary bike styles. Free weights also inferior. Also not comfortable going to any gym at this time with COVID 19. The floors in the locker room are often wet from swimmers not toweling off by the pool & footwear (thongs) not required. Much annoying in winter.
I do not believe gyms should be open due to the worsening pandemic.
More open swim lanes at more times, please.
The pool itself is kind of dirty, I don't like the new COVID hours, and hard to get a swim lane when there's swim team practices going on throughout the day.

I would like to see a family membership. With 5 people in our household, family would be a better option and we would all use. Please move to online registration and removing an account.
The walking track is small and crowded at times so we've been walking the perimeter of the gym. The locker room seems to always have wet floors. There should be a requirement to towel off before leaving the pool area.
Would love to see a better family option when it comes to pricing. Paying a monthly individual fee for a family of 4 seems to inefficient.
Do not use the services.
The pool hours have decreased due to large groups using it for practice every day of week. We can barely get a lane. The gym is not a good yoga space; acoustics and blower make it impossible to hear instructor. New yoga instructors are less qualified than prior to COVID-closing.
COVID 19 has prevented me from going to the gym.
I would like to have the ability to reserve a spot in classes on-line instead of having to call or reserve a spot in person. I would also like to see more aqua fit classes offered, with some evening options.
The seated calf raise machine has been removed and would appreciate it coming back. Main draw of the rec center.
Would love to have more hours available to allow for more social distancing/availability particularly in evening. Mask rules are not enforced when people are far less than 6ft apart in weight area.
I don't utilize theses options.
Should've extended childcare hours.
I would like to see the childcare hours return back to normal. It's hard to only have the option of attending the gym during the week until 11 am.
Walking track is too small. Locker rooms not always clean i.e. trash, hair. Group fitness room is too small
Vending options are very limited
The registration process is ridiculous. It should either be electronic or use one form per family. Filling out 6 triplicate forms is a waste of time for us and money for the facility, and the staff still have to enter everything on this forms into the computer. What's the point? The pool should be open later for more open swim hours.
Expand hours please especially on weekend mornings.
Everything offered is outstanding.

Pool is very cold. For a period of time the pool was very cloudy.
The reason I gave Fair to several areas is because when I registered I was not shown around the facility, at all. It was thank you and good-bye. That made my start a little uncomfortable not knowing where anything is. I'm somewhat shy to new experiences, and therefore only went to a couple classes and have not returned since the one class I desired was cancelled.
Our experience with personal training was not good at all. There was really nothing personalized about it. She simply showed us how to use the machines and what weight to use. We met a couple times, then the trainer went on vacation and never contacted us again. Yes, we should have contacted her, but weren't very motivated based on the experience we'd had to that point.
Poor aqua class schedule for people that work-no evenings or Saturdays.
With the pandemic we have not been visiting.
Before the Corona Virus I noticed more often than not people would not wipe off the equipment when they were finished. I do not feel safe returning to the facility.
Would like more time to swim in the evening.
Need to increase number of classes. Need to be able to register for membership online.
I wish there was a summer or winter break membership for students in both high school and college. My answers for this survey are pre-COVID. I have not yet been back since the gym and pool re-opened.
Limited family changing rooms with no bathroom facility.
While it is not your fault I have not gotten the services I paid for with my membership. I purchased the membership to participate in SilverSneaker exercise classes. The pandemic shut down happened very shortly after I purchased my membership. Although the facility has reopened, the classes are not being offered yet. I know they are available at other centers but Longview is closest to my house. I did come and use the weight circuit 3 or 4 times, but since the new mask order I have not. The membership has been a complete waste of \$ so far.
Walking track is too small. Can't run or jog.
The changing swim schedules requires attentiveness to your site.
The pool is often crowded, this being further complicated by swim teams coming in at 8 am.

Not sure why they limit Pickle Ball courts to end @noon. Clean, then they turn it to a Ball court, which is already open on other side & not many there!? I've stayed & walked track, & Pickleball side does not fill up for BB, other day was only 1 or 2 on it? Since we are limited to Pickleball facilities & hot weather outdoor courts, WE could use the Pickleball availability for the afternoons too! Too many players crammed in to play & mornings do not work for ALL! Especially since Harris Parks afternoon Pball has closed for daycare for so long! Please OPEN up for the afternoons too @Legacy/Lovell facility! Swim times seem the same, maybe just because of COVID restrictions!? Also need more classes times; such a wide time spread between the only 2 in morns & 2 at night.
While general safety is fair - I rated that way because I am cancelling due to lack of confidence in facility to help prevent spread of COVID. From equipment to the pool quality locker rooms, I just don't feel it's safe enough.
The hours should be longer for the evening.
No starting blocks or a decent timer clock in the pool. Why would you do all that work and not include that?
More free weight equipment would be nice. Example would be free weight T-bar row or a free weight chest press or standing calf raise machine.
I have not been in. I joined and then COVID hit.
Bikes not available.
The current hours are very limiting, especially in the open swim. You have diving boards that are never open. My kids want to be able to use the diving area, but staff can never tell me when it will be open.
I'd really like to see a heavier kettlebell; 40 and 50 pounds. It would also be good to see a glute-ham raise machine.
I do think free weight needs optimization. More squat racks are needed during busy periods. People utilizing multiple machines at once could use enforcement. Switching from an annual to monthly was a bit of a pain. Otherwise good facility, clean and I enjoy it.
Cost for membership is same for each person. My kids are not old enough to use 2/3 of the facility yet have to pay the same? Seems counterintuitive to have a "Community Center" and not offer family memberships. My kids can't use the facility unless I am there and again, get charged for each person no matter the age and what they can/can't do.
Since the pandemic I'm paying for a membership I can not use. I only joined for the water classes for seniors.
I wish the gym was open for longer hours.
Need more fans in exercise room or gym if exercise class is in there.

I've rated Gymnasium "Fair" as it's good sized, however I find the availability to be limited for basketball due to Pickleball courts. The ability to play basketball before/after any workout at any time is a large contributing factor to the start of my membership, and can be frustrating when unavailable.

I've rated the walking track "Poor" due to it's very small size. It doesn't allow for any running like a regular track would.

Pool water is cold, could be better filtered or swept.

Haven't been in months due to COVID.

Years ago, I had a membership at Longview, primarily for the pool. I joined back up several months ago, but then ran into some health issues, then the COVID closure & restrictions etc. blah blah. All that to say that since re-joining, I haven't used the facilities(s) once yet.

End of Activity Report
Fall Youth Volleyball
October – November 2020
Ryan Gibson

Executive Summary

Brief Program Description:

The fall youth volleyball program is an activity for the youth of Lee's Summit and surroundings areas in 4th – 8th grade designed to encourage participation in an organized recreational activity. It was held at Harris Park Community Center from October to November. Teams are coached by volunteers and normally practice twice a week and play one game a week for eight weeks. Due to Covid-19, the teams practiced 1 hour for four weeks, then played four weeks of games with double headers each week, playing eight games.

Participant Numbers:

Year	Participants	Teams
2020 ¹	151	16
2019	241	23
2018	298	30

Total Revenue:	Budget	Actual
2020	\$19,085.00	\$10,117.00
2019	\$20,039.40	\$22,230.50
2018	\$19,500.00	\$25,373.25

Total Expense:	Budget	Actual
2020	\$13,743.00 ²	\$5,225.61 ²
2019	\$13,470.06	\$12,030.60
2018	\$12,278.00	\$13,840.13

Net:	Budget	Actual
2020	\$5,342.00	\$4,891.39
2019	\$6,569.34	\$10,199.90
2018	\$7,222.00	\$11,533.12

¹ Decrease in total number of players and teams related to Covid-19

² Budget and Actual Expenses includes both Direct and Indirect Expenses. Indirect Expenses = \$1,358.06.

Recommendations

Comment: Should the program continue to be offered?

Recommendation Staff recommends we continue to offer the fall youth volleyball league as it cultivates every aspect of youth sports; including teamwork, fundamentals and sportsmanship. In addition, the league maintains financial success. Staff is hopeful the restrictions and adjustments related to Covid-19, and the resulting decline in participation will not be in place for future fall seasons.

Comment: There were 90 less participants in 2020 compared to the 2019 fall season, and 7 less teams.

Recommendation: Staff believes this directly related to the Covid-19 Pandemic. While staff implemented many policies and procedures to ensure the program was offered in a safe environment, staff believes many people did not sign up due to the virus.

Comment: Due to the Covid-19 Pandemic, staff implemented many new policies/protocols/procedures to ensure a safe environment for practice and games.

Recommendation: Below is a list of the policies/protocols/procedures that staff put in place:

- No usage of LSR-7 facilities, so all practices and games were held at Harris Park CC
 - First four weeks were 1-hour practices on Saturdays at HPCC for each team
 - Final four weeks were game weeks, each team played double headers
 - This allowed staff to keep the league at a total of eight weeks, and players were able to still play eight games
- Two game courts were used, they were set up on opposite sides of the gymnasium and the facility was split by a curtain
- Games on each court were scheduled on the hour, allowing plenty of time for the teams that just finished to leave and be out of the facility before the next two teams entered
- The two courts had staggered start times by 30 minutes, thus avoiding teams entering/leaving at the same time
- Masks had to be worn by every individual in the facility, except for the players actively playing on the court. Once they came off the court they had to put their mask back on
- Parents were not allowed to attend practices
- There was no cubbie seating allowed at Harris Park CC on game days, parents had to bring their own seating and sit socially distanced in the assigned parent seating sections and each family was encouraged to have no more than two individuals per player attend games
- LSPR purchased electronic whistles, so referees did not have to blow on a whistle for the sounds to be heard. The electronic whistles work by pressing a button
- Staff sanitized player benches after every match and the current game ball was switched out for a freshly sanitized and air dried game ball
- Staff used certain cubbies for player benches, the benches were socially distanced from the other team
- Two part-time front desk staff were scheduled to work during game days, so one staff person could constantly clean all touch points throughout the facility

Comment: There were multiple comments related to the four practices being the first four consecutive weeks of the season, and then the game weeks being the last four consecutive weeks.

Recommendation: Staff appreciates and understands these comments, and has made an adjustment for the spring youth girls volleyball league so that the four practice weeks and four game weeks are intertwined, and not consecutive in nature. This will allow the teams to play in a game, coaches to take note of what needs to be worked on and then have the opportunity for a practice to work on those skills before playing a game again. Staff is hopeful that this format will not be necessary for the 2021 season, but will plan to implement the intertwined practice/game schedule if need be.

Comment: From the survey: "There was a ref that was extremely confusing for players and parents alike. The first time we saw her she was reffing our game and was a coach for the opposing team at the same time. She called every play or time on a game only when it benefited her team. She got way too close to our girls, was in some of their faces telling them they need to take their earrings off, do this or that. With each game the rules changed and we never really knew what was going on when she was reffing. The one time she was training a ref she was extremely rude to the young girl that she was supposed to be teaching. She would repeatedly call out and embarrass these young girls who have never played before from her "tower". She really should have just stuck to the rules of the game and let the coaches handle their players."

Recommendation: There were no referees of the youth girl's fall volleyball league that were both a coach and a referee. Staff routinely monitored league play and did not witness any of the above comments. There was not a new staff member being trained to referee a game during the fall league and the referees are rated after each game by the coaches, referees rated at 4.56 or higher by the coaches and on the survey rated at 4.38. Staff recommends no changes to the referees for future youth girls' volleyball leagues.

Extensive Staff Report

Purpose of Report:

End of Activity reports are used to evaluate each recreational activity at its conclusion. Four areas are reviewed: program content and execution, participant satisfaction, participation numbers and financial performance. These areas are compared to the planned budget and previous seasons. Recommendations for improvements are developed from this review.

Program Description:

The Fall Youth Volleyball program is an activity for the youth of Lee's Summit and surroundings areas in 4th – 8th grade designed to encourage participation in an organized recreational activity. It is held at Harris Park Community Center, October - November. Teams are coached by volunteers and normally practice twice a week and play one game a week for eight weeks. Due to Covid-19, the teams practiced 1 hour for four weeks, then played four weeks of games with double headers each week, playing eight games.

Program Benefits:

The benefits of the Youth Volleyball program were that it was a great physical activity for the players. It fights obesity and helps players lead healthier lives. It helps players learn character building values such as teamwork, dedication and discipline. The program helped develop socialization skills, skill development, leadership skills and sportsmanship for the participants.

Service Hours:

2020	3,624
2019	5,784
2018	7,152

Volunteer Hours:

The total Volunteer Hours for the Fall Volleyball League were 384 (16 Coaches x 3 Hours/Week x 8 Weeks). Based on the average hourly rate/value for the volunteers, \$27.20, the value back to LSPR was \$10,444.80

Refunds:

Refunds: 6 (\$402.00)

Due to:

Scheduling Conflicts: 3 (\$201.00)

Covid-19: 2 (\$134.00)

Injury: 1 (\$67.00)

Dissatisfaction: 0

Fee Charged:

2020	\$67.00/\$77.00 ³	Picture – Purchased through Photographer
2019	\$88.00/\$95.00	Picture – Purchased through Photographer
2018	\$78.00/\$86.00	Picture – Purchased through Photographer

³ Price decrease due to removal of LSR-7 rental fee, as LSPR was not able to use LSR-7 facilities for practice

Program Timeline (standard):

January:	Budget
June:	Publicity of Fall League through LSPR's Marketing Department. Registration
August:	Recruitment of Personnel Scheduling of League Coaches' Meeting NYSCA Clinics Order Shirts
October:	League Begins Play Observation Order Awards Evaluation of League
November:	Collect Equipment
December:	EOA Report

Marketing:

The fall volleyball league was marketed through the LS Illustrated, LSPR Website, email blasts, posters at all LSPR facilities and Facebook.

Evaluation/Assessment:

The program is evaluated at the conclusion of the league by the parents of the participants or the participants. Out of the 151 players, there were 138 unique households. Each unique household was emailed a survey, 48 completed and returned a survey (34% return rate). Attached are the results of the survey.

Lee's Summit Parks & Recreation "Youth Fall Volleyball 2020" Survey

Number of Surveys Distributed - Email: 138 Via Mail: 0 In-Person: 0 # of Surveys Returned: 48

Were you a - Participant: 0 Coach: 11 Parent/Guardian: 127

How did you heard about the program? LS Illustrated: 14 Website/Facebook/Twitter: 7 Email Blast: 2 Flyer: 0 Postcard: 0
Newspaper: 0 LS Cable Channel: 0 Acquaintance: 0 Previous Participant: 4 Other: 0

Regarding the Registration Process...	N/A	Very Poor	Poor	Fair	Good	Very Good	Average
If you registered by phone or in person, how helpful was the person who assisted you?	32	0	0	0	8	8	4.50
Please rate the amount of time taken to register.	0	0	1	5	22	20	4.25
Please rate the overall registration procedure.	0	0	2	4	20	22	4.29

- I originally had issues as the link didn't work repeatedly. I did speak with someone who was very helpful and it started working again.
- Is a little annoying that I keep missing the extra step of adding to cart a couple times. Seems an unnecessary step.
- I was unable to register online for an unknown reason. They website is not super user friendly. I called in to the Parks and Rec Dept and was helped by a very nice person who was able to register by daughter within minutes.
- Online registration never works which is annoying. I always have to call.
- I didn't get an email from anyone after registering until the first week of practice after I called to verify.

Regarding the Value...	N/A	Very Poor	Poor	Fair	Good	Very Good	Average
Was the length of the activity appropriate for the fee?	0	0	0	8	20	20	4.25
Was the content of the activity appropriate for the fee?	0	0	0	6	19	23	4.35
If a uniform was provided, was it appropriate for the fee?	0	0	1	5	21	20	4.15
If awards were given, were they appropriate for the fee?	0	0	0	6	19	23	4.35

- This was as well done as it could have been in a Covid year. I would have liked to have seen the practices intertwined with the games to help develop skills throughout the season. Really good given that this has never been done before.
- I feel we should have continued to have weekly practices, not just the first 4 weeks.
- Great job adjusting to all practices for one month and all games the following month. It would be nice to practice "during the season," but this was appropriate with Covid.
- I understand that things were different this year due to Covid. However, the four practices followed by four games was not the best for these little girls. Rotating practices and games would have better served them so that they could work on the things in practice that they learned from each game.

Regarding the Program Sessions...	N/A	Very Poor	Poor	Fair	Good	Very Good	Average
Please rate the competence of activity staff.	0	0	0	5	20	23	4.38
Please rate the friendliness of activity staff.	0	0	0	4	22	22	4.38
Please rate the ability to recognize activity staff.	0	0	0	5	19	24	4.40
Please rate the amount of staff available during the activity.	0	0	0	4	18	26	4.46
Please rate the volunteer coach.	5	0	0	6	21	16	4.23
Please rate the officials.	0	0	0	3	24	21	4.38
Were the rules, regulations and policies appropriate for the activity?	0	0	0	4	20	24	4.42
Please rate the condition and suitability of the facility/fields used.	0	0	1	6	21	20	4.23
Please rate the condition and suitability of the equipment used.	0	0	0	8	20	20	4.25
Please rate the perceived safety of program.	0	0	0	2	22	24	4.46

- Coach Jerry Shirley was great with the girls.
- Thanks for making this happen during Covid.
- Other than mixing up games/practice weeks it was very well done considering the circumstances you were faced with. We didn't even think there would be a season, let alone one that went this well.

- There was a ref that was extremely confusing for players and parents alike. The first time we saw her she was reffing our game and was a coach for the opposing team at the same time. She called every play or time on a game only when it benefited her team. She got way too close to our girls, was in some of their faces telling them they need to take it their earrings off, do this or that. With each game the rules changed and we never really knew what was going on when she was reffing. The one time she was training a ref she was extremely rude to the young girl that she was supposed to be teaching. She would repeatedly call out and embarrass these young girls who have never played before from her "tower". She really should have just stuck to the rules of the game and let the coaches handle their players.

Overall Summary...	N/A	Very Poor	Poor	Fair	Good	Very Good	Average
Were the participant's overall needs met?	0	0	0	4	18	26	4.46
What is the likelihood of your recommendation of this activity to others?	0	0	0	4	17	27	4.45
Please rate the participant's overall enjoyment level.	0	0	0	4	18	26	4.46
What is your overall rating of the activity?	0	0	0	3	12	33	4.69
What is your overall rating of Lee's Summit Parks and Recreation?	0	0	0	2	16	30	4.58

- Under the circumstances, the girls were able to learn a little about the game and compete. We had very little practice time which was unfortunate considering the climate at the national, state and local level.
- Thanks for the extra work to have the season in spite of Covid. I know this made it difficult with practice facilities. If and when there is return to normal, have a practice or two a week with a game on Saturday would much be preferred to keep the kids improving throughout the 8 week period. I realize this was not possible this year. Thanks for all your work to organize so the girls could still play.
- Thanks for all you do!

February 2021 COMMENT REPORT

Attached are 12 patron comments with staff responses that were either submitted verbally, in writing or via email. Of these comments, 2 were compliments, 5 were questions, 2 were comments making suggestions or requests, and 3 were negative.

#	Location	Type	Date	To	From	Patron Name	Patron Comment	Staff Response
1	LCC	Compliment	1/19/21	David Dean	Grace Carson	Mary Varner	Thank you so much! The pool water has been great lately. I swim a lot and appreciate it.	Staff appreciates the positive comment. Staff does not recommend any changes with the pool temperatures. GC
2	Parks	Question	1/19/21	Steve Casey		Megan Christianson	Hello, I see that there is a planned park in Lees Summit near our home: Kensington Park at 1801 SW Blackpool Dr. When will construction on this park be started? Will there be any opportunity for donations towards this park (memorial trees, bench in memory of, etc.)? Thank you in advance for your assistance.	Ms. Christianson: Thank you for your comments and suggestions regarding Kensington Park. This park property is currently undeveloped and we are evaluating some of the park properties and development opportunities in the south portion of Lee's Summit due to rapid growth and new construction. Consequently, we do not have an immediate timetable on the development of this park. If you are interested in our memorial bench program in another park nearby, please contact Steve Thomas at 816.969.1532 as he oversees this. I will share your comment with our Parks and Recreation and keep you updated if anything changes.
3	Parks	Question	1/22/21	Steve Casey		Eileen Whiting	I walk in Lowenstien Park almost everyday and think the improvements have been great. I would like to know if the two shelter houses that were demolished will be replaced. They were both in ideal locations, shade for one thing and close to the butterfly garden. The two new shelter houses that have been built are in a great location if you have children due to them being close to the playground equipment. It is not a convent place for adults who would like to have a picnic or just go to the park to visit. therefore, I am in hopes there are plans to rebuild the shelter houses that have been torn down.	Ms. Whiting: Thank you for your comments regarding the park improvements at Lowenstein. The amenities in the park are well liked and it has been a representation of public/private partnership to add value to the community. I appreciate your comment about the two existing shelters that were removed. As for the shelter near the butterfly garden we do have plans to replace. I anticipate this work to be done in the spring. We will not be replacing the old shelter nearest the new playground. Both were somewhat structurally unsound and needed significant repair as is. We hope you continue to enjoy the park in the future and thanks again for your comments. Steve Casey
4	LCC	Compliment	1/23/21	David Dean	Grace Carson	Stephanie Bonello	THANK YOU aquatics department! I lost my glasses in the pool yesterday and your lifeguards found them. I cannot say thank you enough. Visiting from Colorado!	Staff appreciates the positive comment and will share it with the lifeguards at the next staff meeting. GC
5	LCC	Complaint	1/27/21	Mike Hedrick	Ola Shobowale	RT Ryan	First floor bathroom flushes for too long.	After receiving this comment, staff checked all the bathroom fixtures on the first floor and discovered the toilet in the handicap stall of men's restroom was flushing for too long. Staff dissembled the flushing assembly on 01.27.21, and replaced the bad flushing diaphragm. The toilet is now flushing properly. OS
6	LVCC	Question	2/2/21	Jodi Jordan		Robin Fleming	Any word yet on when the required mask mandate while working out will be lifted?	Thank you for contacting Lee's Summit Parks and Recreation regarding enforcement of the Jackson County Health Department's face covering guidelines. Your business is important to us, and we appreciate your feedback. LSPR monitor's the requirements from Jackson County Health Department regularly and at this time we have not received any communication from the county about changes in the face mask requirements. LSPR will follow the requirements as outlined by the Jackson County Health Department until they make modifications so we can continue to offer a safe and reliable experience for all of our patrons. If you have any additional questions, please feel free to contact me directly at 816.969.1525 or jjordan@cityofls.net.
7	Parks	Suggestion	2/5/21	Steve Casey		Taylor Jensen	We would like to suggest a new dog park toward the south side of Lee's Summit. We love Dogwood Park but there is not a dog park convenient to those in south Lee's Summit, near Lee's Summit West and highway 150.	Thank you for your observation and comment. Dog Parks are a popular amenity for park patrons and Dogwood and Happy Tails are well utilized parks for our paw friends. We are working on a strategy for park improvements in southern Lee's Summit with undeveloped park properties and looking for other development opportunities in rapidly growing areas of town. We currently feel like we are well served with two dog parks in our system but as growth continues we may need to re-evaluate. I will share your comments with our Parks and Recreation Board and I thank you again for your comments. Have a good weekend.

From:
Sent: Thursday, January 21, 2021 9:46 AM
To: LSPRregister <LSPRregister.LSPRregister@cityofls.net>
Subject: Contact Parks online form from CityofLS.net

Name: Janet Hicks

Message: Just wondering why there are 2 Zumba classes on the same night at the same time in 2 different locations? I've been going to Jamie's class on Thursdays since Gamber was too close of contact and the participants didn't go by the guidelines of social distancing. But since Christa is now at Legacy with more room, I want to go with her but I now feel bad for Jamie. She's trying to build her classes but at the same time I'm also wanting to go to Christa's out of loyalty. It truly doesn't seem right or fair to Jamie.

From: Jennifer Brennan <Jennifer.Brennan@cityofls.net>
Sent: Thursday, January 21, 2021 12:00 PM
To:
Cc: LSPRregister <LSPRregister.LSPRregister@cityofls.net>
Subject: RE: Contact Parks online form from CityofLS.net

Hello Janet,

Thank you for your comment. I understand and appreciate your concern for Jamie's Zumba class at Gamber Community Center (GCC) on Thursday evenings. The decision to add a Zumba class at Lovell Community Center (LCC) on Thursday evenings came from needing to replace an existing class that was not growing in attendance at LCC. While looking at the schedule for that facility, we realized the only cardio-designated class in the evenings at LCC was the Zumba Gold class held on Friday evenings. As we strive to keep a diverse schedule between facilities' without repeating classes whenever possible, this particular instance seemed to be a good fit due to the limited capacity we have for attendance at the Gamber Community Center and the lack of growing attendance we were facing for the Bootcamp class that was being offered at LCC. Due to Covid, we are monitoring classes on a monthly basis and adjusting classes whenever we can to accommodate the largest number of patrons with the community need. While we do not want to take attendance away from any of our classes, we are able to accommodate more people at that same time by making small adjustments to satisfy the community need. Please keep in mind we are not looking to take the class away from Jamie, but will evaluate to see what adjustments need to be made within the entire department schedules to help all facilities maximize our offerings to patrons. Jamie is a terrific instructor and I believe she will continue to have a tremendous response she has had to her class. I hope this answers your question and concern. If you would like to discuss this further, please feel free to reach out to me directly by email or call me at 816.969.1559. Again, thank you for contacting us with your concerns and your loyalty and compliments to Jamie. Have a wonderful day.

From:
Sent: Wednesday, January 27, 2021 9:47 AM
To: LSPRregister <LSPRregister.LSPRregister@cityofls.net>
Subject: Contact Parks online form from CityofLS.net

*** This email is from an external source, use caution before clicking on links or opening attachments. ***

The Contact Parks online form from the cityofls.net website was submitted.

Name: Joel Walkemeyer

Message: I was contacted last night racquetball partner that he was not coming in today because he was told that a pickel ball player who was currently on the court has COVID. He was said to be pointed out to the person behind the desk.

I also call and talked to a person who I thought was in charge and he said he would check it out.

Along with Juan (we had courts at 9 and 10 am) we were going to come in this morning and talk to the manager. I cannot make it, I do not know it, not sure if Juan is coming in or not.

According to the lady he talked to there is at least one and maybe two people with COVID in the club.

Sorry I could not make it this morning. Juan told me all this, so I hope he shows up.

Joel Walkemeyer

From: Mike Hedrick <Micheal.Hedrick@cityofls.net>
Sent: Monday, February 1, 2021 5:02 PM
To:
Subject: FW: Contact Parks online form from CityofLS.net

Greetings Mr. Walkemeyer,

Thank you very much for your email and for discussing on the phone with me your concerns about people testing positive for COVID-19 attending Lovell Community Center.

As I stated in our phone conversation, Lovell Community Center staff was not made aware of any patrons that visited the facility that have tested positive for COVID-19. As I stated, I spoke with the patron in question and their spouse tested positive one day but was not displaying any symptoms so they retested the next day and the test came back negative. The patron that was attending the facility had indeed tested negative for COVID-19 prior to visiting the facility.

Lee's Summit Parks and Recreation expects our patrons to be responsible and not enter the facility if they are displaying symptoms or have been exposed to someone that has tested positive. We trust that our patrons will do the right thing and not enter our facilities. We do not have protocols in place to remove patrons based on hearsay and privacy laws prevent us from asking questions about patrons' health. Staff has spoken with the Jackson County Health Department and they are in the process of developing signage to place in facilities to help deter people from entering facilities when they have been exposed to someone that has tested positive.

In your email, you state that you spoke with someone that was in charge and he would check it out. You were speaking with Assistant Manager Heath Harris. Heath was speaking to staff members and investigating the concern prior to your email being sent to my attention.

If you have any additional questions, please feel free to contact me directly at 816.969.1555 or mhedrick@cityofls.net.

Sincerely,

Sent: Wednesday, February 3, 2021 3:52 PM
To: LSPRregister <LSPRregister.LSPRregister@cityofls.net>
Subject: Contact Parks online form from CityofLS.net

***** This email is from an external source, use caution before clicking on links or opening attachments. *****

The Contact Parks online form from the cityofls.net website was submitted.

Message: To Whom it May Concern,

I am not the type of person to make complaints in lieu of offering solutions, but in circumstances where I have no control and see need for intervention, I am compelled to reach out to the powers that be. Recently, my spouse signed up our son to attend swimming lessons at Legacy Park Community Center over the phone, as online signup was not working. My son and I made the 20 minute drive to the lesson, only to learn that my son was not on the roster. We left. In our attempt to resolve the issue, we called the facility and were told that a supervisor would need to solve the issue. After a 22 hour wait, we were contacted by Grace Carson. Ms. Carson was eminently unprofessional and derogatory in her tone with my spouse. Ms. Carson condescended to my spouse concerning knowledge of days of the week, and offered information ignorant to the issue and irrelevant to our case, based on assumptions. She had to be prompted to look further into the issue. It was discovered that my son was signed up, retroactively, for a swimming class in February 2020, a year ago and at a different facility. Given this information, Ms. Carson ultimately corrected the issue, but made no apology for her demeanor. Her condescension and downright juvenile attitude towards my spouse throughout their interaction is appalling. In my opinion, Ms. Carson should be made aware that when she interacts with the public, she represents Lee's Summit Parks and Recreation and the municipal government at large. So far, she has done a poor job of assuring the public that Lee's Summit municipal government values its denizens. I imagine that if Ms. Carson were my subordinate, I would like to be made aware of such behavior so that I could correct it.

Respectfully,
Jonathan Grant

From: David Dean <David.Dean@cityofls.net>
Sent: Thursday, February 4, 2021 11:40 AM
Subject: LSPR swim lessons

Greetings Jonathon,

Thank you for your email about your swim lesson experience. I shared your email with Ms. Carson and we discussed the conversation she had with your spouse. Ms. Carson did not intend to come off condescending and was only trying to work through the issue with your spouse. We reviewed our patron service expectations and I know she will make every effort to meet those just as she has done during her time with us.

Ultimately, the registration issue was a mistake on our end and Ms. Carson was able to find a solution by getting your child enrolled in a class at the Longview Community Center. Because of the mistake on our end and the poor experience your spouse had with Ms. Carson, I'm going to issue a full refund for this class. The refund will be processed on Tuesday, February 9.

Again, I apologize for the less than desirable experience you and your spouse had getting signed up for this session of swim lessons and I hope you will give Lee's Summit Parks and Recreation another opportunity.

Sincerely,

From: Ryan Holland <ryanaholland@gmail.com>
Sent: Monday, February 8, 2021 4:06 PM
To: Joe Snook <Joe.Snook@cityofls.net>
Subject: Question on Electric Motorized Electrics Devices in Parks

Joe,

Thank you again for taking the time to read and respond to my questions. Sorry for the long messages on Facebook.

So my question lies with why electric skateboards, OneWheels, electric scooters, and the like. These would be a mix of devices that require push-starts (electric scooters) and others that don't require it (like electric skateboards, but can be push-started and ridden without the motor).

Why are these banned in the parks? Specifically, I am referring to the parks that are part of the trail system (Legacy, Langsford, McKee, etc). These trails offer a safer and more enjoyable path for riders to take when exploring the city. I can understand if people are concerned about safety, but most of these devices top out slower than the average bike rider. In addition, they weigh less and are easier to "bail" if the rider needs to, to avoid a collision.

These types of safety concerns can be mitigated by requiring safety equipment to be worn by riders, imposing speed limits, and requiring the same level of courtesy required of bike riders.

I have recently started riding these types of devices in my off-time and find them a great way to get around the city and enjoy the outdoors. However, there is already a limited number of places to safely ride them in the city and I have a feeling the demand will continue to rise as the devices become more affordable.

Thank you for your time,
Ryan Holland

From: Joe Snook
Sent: Tuesday, February 9, 2021 4:12 PM
To: 'Ryan Holland' <ryanaholland@gmail.com>
Subject: RE: Question on Electric Motorized Electrics Devices in Parks

Ryan,

Thank you for the email and your understanding my desire to separate business questions/issues from my private social media platforms. As a former City employee I'm sure you recall the Sunshine Laws we are required to follow and keeping separation allows me to have some sibilance of a private life. Hopefully the following information helps answer your questions.

City Ordinance 19-82 - Use of self-propelled vehicles in public parks or on City property

Except as required by relevant provisions of federal and/or state law, including, but not limited to the Americans with Disabilities Act, it shall be unlawful for any person to operate any self-propelled vehicle within any public park of the City except upon regular driveways or parkways set aside for vehicular traffic or upon areas in such parks or public places designated specifically for self-propelled vehicle use.

It is also helpful to understand the definition of Self-propelled as defined in the City ordinance: Self-propelled vehicle shall mean any device capable of being propelled solely by its own engine, motor or other automatic means without the physical intervention of the user.

City ordinances also address skateboards, bikes, etc in the following section.

City Ordinance 19-85 - Use of roller skates, bicycles, similar devices restricted.

It shall be unlawful for any person upon roller skates, bicycles or skateboards or riding in or by means of any coaster, toy vehicle, or similar device to interfere with the intended uses of sidewalks, parking lots or court areas within any public park.

Based on the City ordinances listed above we allow bikes, skate boards, etc. to use the trail system provided they are not self-propelled and they do not interfere with the intended uses of the trails. Trails are intended to be used for exercise, passive enjoyment of the park, and non-vehicular routes for transportation purposes where applicable. The vast majority of our trails fall into the first two categories. Also, it should be noted that trails are just one amenity offered in our parks. Ordinance 19-85 also prohibits the use of the listed devices on basketball, tennis and pickleball courts which is an issue we have addressed in the past.

The Board engaged in a lengthy discussion several months ago regarding e-bikes. It was determined that class 1 and class 3 e-bikes would be allowed on the trails because they require the user to provide power (pedal) for the bike to move. Type 2 e-bikes are not allowed because they are operated with a throttle and pedaling is not required to move the bike and thus much more consistent with a motorized device.

The addition of electric scooter providers (Bird, Lime etc.) in cities has caused park and recreation agencies across the country to review their current ordinances and park rules. Overwhelming, in my conversations I have found other agencies are opposed to and/or prohibit the use of motorized scooters in their parks and trail systems. The health and safety of other park users is the primary concern. In addition, many park users visit our parks for solace and motorized devices bussing by them may interfere with their use. Gas powered scooters and similar devices provide another layer of complexity to the discussion. One must also consider enforcement, which can also be an issue. It is challenging to allow use of some devices but not others that are similar in function but may be less safe and/or more invasive of other park users (i.e electric vs. gas). Finally, there is concern that allowing use of one motorized device will lead to the push for other motorized devices to be allowed (i.e snow mobiles, golf carts, etc.).

Lastly, I would mention that LSPR is focused and engaged in promoting healthy lifestyles and providing resources (parks, programs and facilities) to support those endeavors. The use of motorized devices in our parks does not support those goals. We recognized that people may choose to use a number of non-motorized devices to pursue their fitness needs/goals and LSPR will make every effort to support them provided they are safe and do not impact other park users.

Hopefully my email provides more clarity as to why motorized skateboards, scooters etc. are not allowed on park trails. Please let me know if you have additional questions.

Sincerely,

Joe Snook, M.S., CPRP | Administrator of Parks & Recreation
220 SE Green Street | Lee's Summit, MO 64063
(816) 969.1504 | fax: 816.969.1515 | www.lsparks.net
[Become a Friend of the Park today! Click Here!](#)

Lee's Summit Parks and Recreation
220 SE Green St.
Lee's Summit, Mo 64063
Attn: Ms. Mindy Aulenbach

Dear Ms. Aulenbach,

I am inquiring on the status of Pleasant Lea Park adjacent to Pleasant Lea Middle School at the end of Walnut Street. Are there any improvements planned for adding any pickleball courts?

Are plans in the Master Plan to resurface/rebuild the existing tennis courts?

I have taken liberty (yes, I am a little passionate about pickleball) to provide a drawing indicating various options. I am asking for consideration to expand a great facility that already represents the foresight Lee's Summit Parks & Rec provides to its constituents.

If not, is there a process to request painting the open concrete area between the tennis courts and handball courts? I would even paint one myself on an existing concrete area, if I could receive permission to do so. I have a portable net, as many pickleball players do, (thanks to COVID times), so the city would not incur costs and an expedited solution would be present.

The picture attached indicates various location options. Each has merits, but I hope they are realistic options to consider.

I would like to express my deepest thanks to the board, in its proactive address to the explosive growth of pickleball. Not only has it enhanced the health and social aspects of a multi-generation community, but also the reputation as a forward-thinking city, attractive to families as business.

Option 1 – Indicated in black paint, provides a quick solution, requiring minimal paint and 50' linear fencing to the west of the concrete area, installed in a northerly direction from a connection to the existing tennis court fencing.

Option 2 – provides a single dedicated pickleball court, a 30x60 asphalt playing area, and the least amount of 125' of linear fencing, using one side of the existing tennis court fencing.

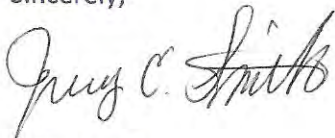
Option 3 – in following the successful design of Banner Park courts, providing a secluded area surrounded by existing foliage. This option utilizes two 30'x60' playing area, approximately 380 linear feet of fencing, a 6'x100' access sidewalk parallel to the west side of the handball court wall. I believe this would be the desired option, but, I am basing that on my hopes, and may not reflect that of the board.

Option 4 – provides a centralized facility access from adjacent parking lots of Pleasant Lea Park and Pleasant Lea Middle School (via the rear school parking lot). This option represents the most expensive proposition of two adjacent 30'x60' playing areas, approximately 380 linear feet of fencing.

Option 5 – while another expedited solution, this is the most impactive to the tennis community. Having personally witnessed (at a public meeting of proposed pickleball courts at Minor Park in Kansas City), the animosity between pickleball and tennis proposed on the same court, is not an amicable or realistic suggestion.

Thank you for your response and consideration.

Sincerely,

A handwritten signature in black ink, reading "Jerry C. Smith". The signature is written in a cursive style with a large, stylized "J" and "S".

Jerry Smith

1328 SW Heartwood Drive
Lee's Summit, Mo 64081





Lee's Summit Parks & Recreation Board

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220 SE Green Street
Lee's Summit, MO 64063

Phone: 816.969.1500
Fax: 816.969.1515

lspr@cityofls.net
www.lsparks.net



Member, National Recreation
& Park Association

Member, Missouri Park
& Recreation Association

February 9, 2021

Mr. Smith:

I am replying on behalf of Mindy Aulenbach, Lee's Summit Parks and Recreation Board President. Thank you for your letter inquiring about improvements to Pleasant Lea Park and your observations regarding pickleball and the recent growth of the sport.

In fall of 2019, LSPR prepared a master plan of improvements and solicited input from nearby park residents on potential upgrades and additions. We were very pleased with the level of interest and comments from the neighboring residents regarding Pleasant Lea Park and many of the suggestions have been incorporated into our future renovation plan. I have included the board approved master plan for your information. As it relates specifically to the existing tennis courts, we intend to refurbish and convert the area into a multi-sport court to accommodate tennis, pickleball, and basketball so there will be one regulation pickleball court in the park renovation. LSPR is awaiting final approval of a grant application from the state of Missouri to begin renovation of the park. We hope to begin the project in late spring or early summer 2021.

In response to your suggestion for multiple courts in the park, this idea presents logistical challenges with increased traffic and need for additional parking. Presently, a significant amount of park traffic is pedestrian and the neighborhood enjoys the conveniences of being able to walk or bicycle to Pleasant Lea. The configuration and site conditions do not permit an expansion of parking from the current cul-de-sac parking layout.

At this time LSPR has seven outdoor courts in Lee's Summit and indoor court space is available at Longview, Lovell, and Harris Park Community Centers. LSPR staff is currently conducting a needs assessment of pickleball in our community. From this plan, we will determine a strategy for responding to the sport's growth and look into the feasibility of a multi-court complex in the future. We will keep you advised of the outcome of this study.

I want to thank you again for your interest in pickleball and will share your letter and my response with the Park Board at the next meeting on February 24.

Sincerely,

Joe Snook, CPRP

Administrator of Parks and Recreation



PLEASANT LEA PARK - master plan

2021 FEBRUARY

Lee's Summit Parks and Recreation Board Monthly Calendar

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
31	01	02 City Council Regular Session - 6pm	03	04	05	06
07	08	09 City Council Regular Session - 6pm	10	11	12	13
14	15 President's Day - Administrative Offices Closed	16 City Council Regular Session - 6pm	17	18	19	20
21	22	23 City Council Regular Session - 6pm	24 Park Board Meeting - Zoom - 6pm	25	26	27
28	01	02	03	04	05	06
07	08	09	10	11	12	13

2021 MARCH

Lee's Summit Parks and Recreation Board Monthly Calendar

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
28	01	02	03	04	05	06
07	08	09 City Council Regular Session - 6pm	10	11	12	13
14	15	16 City Council Regular Session - 6pm	17	18	19	20
21	22	23 City Council Regular Session - 6pm	24 Park Board Meeting - Zoom - 6pm	25	26	27
28	29	30	31	01	02	03
04	05	06	07	08	09	10