

ACTION LETTER6/19/2017

OPENING ROLL CALL: 6:10

Kathy Smith	Absent	Dan Shepard	Present
Joseph Towns	Present		
Amberlynn Issacs	Present	Dunnie Funk	PC Liaison Absent
Martin Owens	Present	Craig Faith	CC Liaison Absent
Rick Wasson	Absent		

Shannon McGuire, Planner & HPC Staff Liaison
Ryan Elam, Development Center Director

APPROVAL OF AGENDA

HPC ACTION: On motion of Commissioner Shepard seconded by Commissioner Isaacs, the Historic Preservation Commission voted unanimously by voice vote to amend agenda item #2 by continuing it to the next scheduled meeting.

PUBLIC COMMENTS

PUBLIC COMMENTS: None.

APPROVAL OF CONSENT AGENDA

- A. Action Letter of the April 17, 2017 Historic Preservation Commission Meeting

HPC ACTION: On motion of Commissioner Shepard and seconded by Commissioner Owens, the Historic Preservation Commission voted unanimously by voice vote to APPROVE the consent agenda.

REGULAR AGENDA

2. Discussion After Action Report - Retrospective Analysis of the 2017 Historic Homes Walking Tour

Continued to a date certain of July 17, 2017.

3. Discussion HPC Work Program - Developing an educational program for local districts - Mary Sayers, Historic Preservation Outreach & Education Coordinator w/SHPO

Mary Sayers, Historic Preservation Outreach & Education Coordinator w/SHPO began her presentation with a brief history on the formation of the Certified Local Government (CLG) program and the requirements for becoming CLG. She continued the presentation by covering the items required for the annual report. Ms. Sayers covered the requirement to submit, monthly the agenda and the meeting minutes. She requested that they be submitted to her on a monthly basis rather than all at once with the annual report.

Ms. Sayers gave a brief explanation of the Federal Section 106 Review process. She continued with an explanation of the different sections and responsibilities within the SHPO. The presentation

ACTION LETTER

6/19/2017

continued with an overview of nonprofit organizations that provide resources for local preservation commissions and HPC. Commissioner Towns discussed the advantages of joining the National Alliance of Preservation Commissions (NAPC). Mr. Elam informed the Commission that they are budgeted for NAPC membership. Mr. McGuire told the Commission he would check the status of the HPC's membership and report back to the members.

Ms. Sayers wrapped up her presentation by covering the requirements, regulations and responsibilities of a CLG HPC. She explained that the HPC has the responsibility to review all new construction, demolition, alterations and property/district nominations in locally designated properties. The HPC can undertake other responsibilities with an agreement from the SHPO. At this time Ms. Sayers explained that the HPC does not have any approved additional responsibilities. Commissioner Towns expressed, on behalf of the commission, his appreciation for the information and the willingness of the SHPO to allow State staff to come to the HPC meeting.

OTHER ITEMS

ROUNDTABLE

Mr. McGuire informed the HPC of a Section 106 review that the Rock Island Rail Corridor Authority is undertaking with regard to their project and informed that a representative from the Authority will be attending the next HPC meeting. The HPC was informed of an Exterior Renovation Permit that has been submitted for façade improvements for 6 SW 3rd St. Mr. McGuire asked the HPC to be thinking of any comment, questions or concerns with the Section 106 review of the Rock Island Rail Corridor Authority's project.

ADJOURNMENT

Meeting Adjourned At: 7:39