



The City of Lee's Summit
Final Agenda
City Council - Regular Session

Thursday, May 11, 2017

6:15 PM

City Council Chambers

City Hall

220 SE Green Street

Lee's Summit, MO 64063

(816) 969-1000

REGULAR SESSION NO. 35

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF AGENDA

1. PUBLIC COMMENTS:

(NOTE: Total time for Public Comments will be limited to 10 minutes.)

2. COUNCIL COMMENTS:

(NOTE: Total time for Council Comments will be limited to 5 minutes.)

3. ITEMS FOR DISCUSSION:

- A. [2017-1138](#) Consideration of District 4 City Councilmember filings
- B. [2017-1177](#) Consideration pursuant to Section 3.8 of the City Charter to consider initiation of City Council proceedings regarding potential violation of Section 14.1 and applicability of Section 3.7(b) of the City Charter regarding Missouri Ethics Commission filings dated April 20, 2017 that relate to Councilmember Diane Forte.

4. COMMITTEE REPORTS (Committee chairs report on matters held in Committee):

5. COUNCIL ROUNDTABLE:

6. STAFF ROUNDTABLE:

7. ADJOURNMENT

Unless determined otherwise by the Mayor and City Council, no new agenda items shall be considered after 11:00 p.m.

For your convenience, City Council agendas, as well as videos of City Council and Council Committee meetings, may be viewed on the City's Internet site at "www.cityofls.net".

Packet Information

File #: 2017-1138, Version: 1

Consideration of District 4 City Councilmember filings

Application Review Process Conducted by the City Council on May 11, 2017

Establishment of Speaking Order:

- All candidates must be present in the City Council Chambers at 6:00 PM and introduce themselves to Denise Chisum, City Clerk. She will be positioned at her desk in front of the City Council Dais.
- Each applicant will draw a number from the box indicating their order of presentation to the City Council later that evening.
- The City Clerk will establish the speaking order list based upon the lottery drawing and present that list to the Mayor and City Council .

Speaking to the City Council as an Applicant:

- Each applicant will be called upon to speak for a five-minute period by the Mayor in the same order as established by the City Clerk
- A five-minute timer will be set for each individual. A count-down clock will be shown on the screen to help the applicant stay within the time limit.
- The comments are to be made **without the assistance of visuals**, such as a PowerPoint slide or overhead projection.

City Council Questions to the Applicants:

- Upon completion of the five-minute presentations by all applicants, the Mayor will conduct a question/answer period between the City Councilmembers and the applicants.
- In total, there will be a 60 minute period allotted to City Council questions and applicant responses.
- The City Councilmembers will ask their questions as briefly and succinctly as possible to allow time for the respondent.
- The City Councilmembers' questions will be directed for a single designated applicant; a group question to all applicants consumes meeting time and may diminish the availability of questions for other Councilmembers.
- Applicant responses will be limited to a three-minute period.
- The Mayor will declare the question and response period completed, when appropriate.

City Council Selection Process:

- Upon completion of the question and response period, general discussion may occur regarding the merits of the applicants.
- Following deliberation, the Mayor will ask for nominations. A City Councilmember may nominate one of the applicant participants as the next District 4 Councilmember. (Staff will have a sample motion available in writing in the packet form.) Upon hearing no further nominations the Mayor will declare nominations are closed.
- The Mayor will conduct a roll call vote based upon the motion or motions made to nominate an applicant.

- If there are not 4 votes for a single applicant, only the applicants with the two highest total votes will remain as eligible applicants for nomination. The Council will continue voting until a single applicant receives 4 votes.
- The applicant receiving four affirmative voice votes from the City Council will be named as the District 4 Councilmember to serve a term to expire on April 2018.

Proposed City Council Motion:

I nominate _____ to fill the vacant position in District 4, term to expire April of 2018.

Filing for Council Vacancy
District 4
2017

	Candidate	Address	E-mail	Phone	Resume?
1	James F. Freeman III	624 NE Twin Brook Drive 64086	James.Freemaniii@att.net	816-868-1422	X
2	Madonna (Donna) Gordon	1142 NE Country Lane Place 64086	dgordon@investmentresources.biz	816-304-7958 (c) 816-246-5187 (h)	X
3	Dana R. Arth	2819 NE Wood Creek Lane 64086	dana@danaarthcpa.com	816-520-0920 (c)	X
4	Erik Crew	2011 NE Concord Street 64086	erikcrew@outlook.com	816-716-1003	X
5	Frederick E. DeMoro	1146 NE Oak Tree Drive	fedm@hotmail.com	816-616-3178	X
6	Michelle Kraxberger	2221 SE King Street	theMichelleK@icloud.com	816-200-4842	X
7	Gladys V. Bratton	1416 NE Blackwell Road 64086	gvlambchip@gmail.com	816-524-4640	X
8	Casey Crawford	509 SE Country Lane 64063	ccrawford@wallacesaunders.com	913-620-2995	X
9	Jarrold Gravatt	829 NE Bryant Drive 64086	jdgravatt@hotmail.com	816-916-2891	X
10	Amy Fox	1432 NE Whitestone Drive 64086	afox8@kc.rr.com	816-820-8415	X

NO. 1

**CITY OF LEE'S SUMMIT
APPLICATION FOR APPOINTMENT**

I, the undersigned, being a qualified voter under the laws and constitution of the State of Missouri and the Charter and ordinances of the City of Lee's Summit, counties of Jackson and Cass, State of Missouri, do hereby announce and declare myself a candidate to fill a vacancy for:

COUNCILMEMBER - DISTRICT 4

for a term to expire April 3, 2018.

Per State Law and City Charter provisions, I do solemnly swear that:

1. I am a qualified voter in the State of Missouri;
2. I have been a resident of the city for two years next preceding appointment and a qualified voter;
3. I shall remain a resident of my district and a qualified voter;
4. I have been a resident of my district for six months next preceding appointment;
5. I am not in arrears for any unpaid City taxes or municipal user fees; and,
6. I am not in forfeiture or defalcation in office.

DATE OF BIRTH: 12-17-63

SIGNED: 

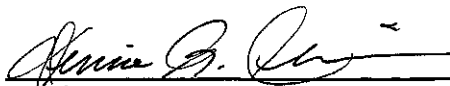
(PRINTED): James F. Freeman III

ADDRESS: 624 NE Twin Brook Dr ZIP: 64086

PHONE: (816) 868-1422

E-MAIL: james.freemaniii@att.net

Subscribed and sworn to before me this 24th day of April, 2017.


City Clerk
City of Lee's Summit

Time of Filing: 8:28 AM



James F. Freeman III
Swanson Midgley, LLC

Education:

University of Missouri at Kansas City, J.D.,
1989

University of Missouri at Kansas City, B.S.,
1986

Admissions:

Supreme Court of Missouri

Supreme Court of Kansas

U.S. Supreme Court

U.S. Court of Appeals – 8th Circuit

U.S. Court of Appeals – 10th Circuit

U.S. District Court of Western Missouri

U.S. District Court of Eastern Missouri

U.S. District Court of Kansas

U.S. Court of Federal Claims

EXPERIENCE OVERVIEW:

Construction, land use, church, commercial litigation, insurance defense, business, contract, employment, probate litigation, and corporate law.

Published Opinions:

- *In re: Edmonds*, 110 B.R. 38 (D.Kan.1989)
- *Edmonds v. Lawrence Nat. Bank & Trust Co., N.A.*, 16 Kan.App.2d 331, 823 P.2d 219 (1991)
- *In re: Edmonds*, 924 F.2d 176, Bankr.L.Rep. P 73, 793 (10th Cir.(Kan.)1991)
- *Martinez v. Krohne*, 834 S.W.2d 262 (Mo.App.W.D.1992)
- *Service Drywall Supply, Inc. v. Sharp*, 842 S.W.2d 564 (Mo.App.W.D.1992)
- *Fennesy v. LBI Management, Inc.*, 18 Kan.App.2d 61, 847 P.2d 1350, Prod.Liab.Rep. (CCH) P 13,577 (1993)
- *Protection Sprinkler Co. v. Lou Charno Studio Inc.*, 888 S.W.2d 422 (Mo.App.W.D.1994)
- *Stokers S.A. v. Morrison*, 147 F.3d 759, 40 Fed.R.Serv.3d 1378 (8th Cir.(Mo.)1998)
- *In re: Farmland Industries Inc.*, 298 B.R. 382 (Bankr. W.D.Mo.2003)
- *The Ex. Bd. of the Missouri Baptist Convention v. Carnahan, et al.*, 170 S.W.3d 437(Mo.App. W.D. 2005)
- *Executive Bd. of Mo. Baptist Convention v. Windermere Baptist Conference Ctr.*, 280 S.W.3d 696 (Mo.App. 2009)
- *In re Trilogy Development Co.*, 437 B.R. 683 (Bankr. W.D. Mo. 2010)
- *In re Trilogy Development Co.*, 468 B.R. 854 (Bankr. W.D. Mo. 2011)
- *Executive Bd. of Mo. Baptist Convention v. Missouri Baptist Foundation*, 380 S.W.3d 599 (Mo.App. 2012)
- *In re Interstate Bakeries Corp.*, 499 B.R. 376 (Bankr. W.D. Mo. 2013)
- *In re Ottawa Bus Service, Inc.*, 498 B.R. 281 (Bankr. Kan. 2013)
- *Tetzner v. State, Dept. of Social Services*, 446 S.W.3d 689 (Mo.App. 2014)
- *Casework, Inc. v Hardwood Associates, Inc.*, 466 S.W.3d 622 (Mo.App. 2015)

Publications:

- Chapter 1, Formation, Mo. Contracts (MO Bar 2007)
- 2016 Cumulative Supp, Chapter 16, Indefinite Delivery Contracts (MO Bar 2016)

Seminars Presented:

- Purchasing Law, Lorman Education Services, Kansas City, February 10, 1999
- Purchasing Law in Missouri, Lorman Education Services, Kansas City, January 22, 2003
- The Anatomy of a Construction Contract, 2004, The Missouri Bar, Kansas City, June 4, 2004
- Missouri Construction Contracts for Professional Engineers, Kansas City, November 4, 2005
- The Fundamentals of Construction Contracts in Missouri; Kansas City, Missouri; April 21, 2006
- Construction Insurance, Bonding and Liens, Springfield, July 31, 2007
- The Fundamentals of Construction Contracts: Understanding the Issues, Kansas City, February 27, 2008.
- Building Codes, Kansas City, Missouri; August 28, 2008
- Building Codes, Missouri Department of Transportation, Columbia, Missouri, 2008
- Construction Project Management: Making Construction Laws Simple, Overland Park, Kansas, January 26, 2009
- Foreclosures and Mechanic's Liens, 2009 Missouri Judicial College, October 13, 2009
- Legal Issues Affecting Churches and Pastors, Kansas City, November 6, 2009
- Dirty Litigation Tactics: How to Deal with the "Rambo" Litigator, Kansas City, April 27, 2011
- Law of Construction Defects and Failures, Overland Park, Kansas, October 3, 2012
- Handling Property Tax Appeals in Missouri, Missouri Department of Revenue, November 13, 2012
- Current Issues in Storm Water Regulation, Kansas City, November 16, 2012
- Guide to Construction Liens, Overland Park, Kansas April 4, 2013
- Representing Small Business Clients, Overland Park, Kansas 2013
- In Depth Title Insurance Principles, Overland Park, Kansas May 6, 2013
- Boundary Issues and Easement Law, Overland Park, Kansas November 3, 2014
- Dirty Litigation Tactics: How to Deal with the Rambo Litigator, Overland Park, Kansas May 21, 2015
- Construction Defect Insurance Coverage Issues Demystified, National, September 10, 2015
- Top 8 Title Defects – Cured, Overland Park, Kansas June 17, 2015
- Construction Law: Advanced Issues and Answers, Kansas City, Missouri March 4, 2016
- Real Estate Litigation in Kansas, Overland Park, Kansas April 8, 2016

Honors and Community Activities:

- Missouri & Kansas Super Lawyers - Construction - Super Lawyer 2009-2016
- AV 5.0 - Martindale - Preeminent
- Boy Scouts of America:
 - Assistant Scoutmaster - Troop 195, Grace United Methodist Church

- District Chairman, District Committee Vice-Chairman of Finance and Programs, Assistant District Commissioner, Friends of Scouting Fundraising Chairman, Thunderbird and High Trail Districts Heart of America Council
 - Executive Board, Heart of America Council
 - Silver Beaver - Heart of America Council.
- Instructor- Government Contract Law- U.S. Army Command and General Staff College, Ft. Leavenworth
- Lee's Summit, Missouri
 - City Council member: 1996-1998, 2000-2008
 - Mayor *Pro Tem*, 2006-2008
 - Chair of Public Works, Solid Waste and Community Development Committees
 - Member of the Finance and Personnel Committee, and of the Intergovernmental Affairs Committee
 - Council Liaison to Planning Commission
 - Youth Court and Public Safety Advisory Board
 - oversight of 500+ public employees and annual budgets in excess of \$200 million.
- Midwestern Baptist Theological Seminary
 - Trustee 2003-2011
 - Executive Board-1st Vice President
 - Business Services Committee, Chair
- Missouri Baptist Convention
 - Executive Board
 - Administrative Committee
 - Parliamentarian
 - Nominating Committee
 - Committee on Continuing Review, Chair
 - Support Services, Chair
- Missouri Municipal League- Board of Directors, 2007-2008
- Lee's Summit, Missouri City Charter Commission: Chairman of the Blue Ribbon Commission of leading Lee's Summit citizens, which drafted the constitution for Lee's Summit, which was overwhelmingly approved by voters.
- Hannibal-LaGrange University, Trustee 2015 - present
- Lee's Summit 360: Charting Tomorrow - Co-Chair; Transportation Group.
- Robert C. Welch Volunteer Attorney of the Year Award.

NO. 2

**CITY OF LEE'S SUMMIT
APPLICATION FOR APPOINTMENT**

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COUNCILMEMBER - DISTRICT 4

for a term to expire April 3, 2018.

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1. I am a qualified voter in the State of Missouri;
2. I have been a resident of the city for two years next preceding appointment and a qualified voter;
3. I shall remain a resident of my district and a qualified voter;
4. I have been a resident of my district for six months next preceding appointment;
5. I am not in arrears for any unpaid City taxes or municipal user fees; and,
6. I am not in forfeiture or defalcation in office.

DATE OF BIRTH: 4/28/65

SIGNED: Madonna Gordon (Donna)


(PRINTED): Madonna Gordon

ADDRESS: 1142 NE Country Lane Place ZIP: 64086

PHONE: 816-246-5187(h) 816-304-7958 (cell/work)

E-MAIL: dgordon@investmentresources.biz

Subscribed and sworn to before me this 24th day of April, 2017.


City Clerk
City of Lee's Summit

Time of Filing: 1:00 pm

Donna Gordon

1142 NE Country Lane Place

Lee's Summit, MO 64086

(816) 246-5187 (H) (816) 304-7958 (W)

<http://www.linkedin.com/in/donnagordon>

Professional Experience

Investment Resources

2001 - present

Lee's Summit, MO <http://www.investmentresources.biz>

Owner- Provide research and strategic expertise to individuals, associations and rapidly growing firms, and the organizations who support them. Primary focus is on researching the right kind of information for effective decision-making.

Representative projects have included:

Non-Profits/Government

- *Life Science Census and Survey* Produced a specific and comprehensive census of life science companies in the Manhattan, KS to Columbia, MO corridor in 2006, 2009, 2012 & 2015. The census clarified the number and kinds of firms in the region but also revealed employment and research spending trends in the region. The report is available for download at <http://www.kclifesciences.org/news/industry-census/>
- *Asset Mapping Project and Database* Led a project team to research and complete a comprehensive inventory of information related to the agribusiness, biosciences and health industries in Iowa. The result was a dynamic database used to develop a comprehensive web-based asset map detailing companies, resources, and university support for these sectors. It is utilized as a tool for economic developers and universities in the state of Iowa. <http://www.cultivationcorridor.org/iowa-ag-bioscience-asset-database/>
- *Market analysis of the dynamics, influences and success factors that would impact the City of Lee's Summit (2008).* As part of the City's Lee's Summit 360 strategic planning process, worked with the research committee to prepare a presentation on the factors that were relevant to the planning process, including demographics, workforce, quality of life issues, transportation, and economic development.

Market Trends, Business Growth and Development

- *Market Analysis for an agribusiness firm* The client had developed some new products and technologies and was seeking to understand the size and breadth of the market, and trends in companion product usage in order to utilize development dollars most efficiently. Provided a foundation to guide future product development and improvements, and noted competitor trends and threats.
- *Development opportunities for an engineering firm* The company was seeking to develop opportunities in a new market and wanted a better understanding of potential projects and development partners. Utilized phone and web research to develop an opportunity map of potential prospects, and prioritized those prospects based on criteria developed in partnership with the client. The company was able to utilize an effective approach to developing new relationships and prospects.
- *Developed a comprehensive market scan for a consumer products company.* The company was seeking to expand their presence in several existing and new markets. Researched and developed a matrix to evaluate the attractiveness of six market

opportunities in support of a broader strategic plan. The matrix provided insight into drivers in those market and helped guide the company's efforts in marketing and product development.

Kansas City Manufacturing Network

2008 -present

Overland Park, KS

Managing Director Comprehensive management of all aspects of maintaining the Network, a non profit sponsored by MAMTC and Missouri Enterprise. Provide monthly programming to provide educational and networking opportunities to the region's manufacturers. Formed and manage 3 special interest groups: Workforce, Lean Support, and EHS Support. Developed customized curriculum, in partnership with JCCC, to support leadership development for mid-level supervisors (Emerging Leaders). Duties include meeting planning, member recruitment, maintenance of membership records and collections, maintain website and email contact program, oversee and facilitate discussions on the Linked In group and other duties related to growing the Network.

Capital for Manufacturers

1997 to 2000

Overland Park, KS

Managing Director/Business Analyst-Facilitate placement of capital for small and mid-sized manufacturing clients in the Midwest. Work directly with client companies to determine financial strategies, or coordinate with complementary organizations to provide overall strategic direction for client companies.

Capital for Entrepreneurs/Center for Business Innovation

1996 to 1997

Kansas City, MO

Business Analyst- Responsibilities include performing services for small business clients, researching data and compiling reports for management, and financial analysis and reporting on client companies and applicants.

Retail Management

1987 to 1995

Aldi, Inc. and Long John Silver's (LJS, Inc.)

Operations Manager, Area Supervisor Responsible for store operations including customer service, employee training, and achievement of productivity and inventory control goals. Also held multi unit management positions responsible for overall operation of a six store district, including sales, productivity, inventory control, personnel and store maintenance. Special projects included researching and implementing a program to reduce worker injury, and design and implementation of maintenance and merchandising programs.

E d u c a t i o n

University of Central Missouri, Warrensburg, MO 1983 to 1987 Bachelor of Science, Business Administration, General Management

University of Missouri Kansas City, 1995 to 1998, Master of Business Administration with an emphasis in Finance

C o m m u n i t y

Lee's Summit Land Clearance for Redevelopment Authority - Board Member 2015 to present. Evaluate and approve proposals for tax abatement, following board established criteria and metrics developed in partnership with the city to ensure that projects meet economic development goals.

Truly 150 Volunteer coordinator – 2014-2015. Member of the steering committee; working with the committee and community organizations to recruit and manage volunteers for Lee's Summit's Sesquicentennial in 2015.

Downtown Master Plan Task Force – 2015. Member of a group of citizens tasked with review of the 2004 Downtown Master Plan to identify and reaffirm the 2004 strategies still relevant, and determine updated strategies consistent with current needs and community objectives.

Citizen's Leadership Academy - 2011 graduate of a 6 month program designed to educate and develop citizens in the community for engagement in city boards, commissions and other city projects.

Lee's Summit 360 Planning Initiative - 2008-09. Research issues relevant to development of a strategic plan for the city, including strengths, weaknesses, opportunities and threats. Worked with the local government group to develop a mission statement, goals and objectives.

Regional Workforce Intelligence Network (RWIN) - 2014- present. RWIN is an group led by Mid-America Regional Council (MARC) to encourage greater collaboration among the region's workforce data and information professionals. The network provides input on real-time labor market reports, sector partnership development and other workforce development activities in the region.

Career Pathways Advisory Team for LSR-7 School District - 2014-present. The R-7 Career Pathways teams advise teachers on career-related curriculum to enhance the core subjects and align to the 38 areas of focus.

Oak Tree Farms Homeowners Association - Served in a variety of roles beginning in 2006; Board President 2011-2015. Activities include social events and activities, revision of association by-laws, enforcement of neighborhood standards, and overseeing management of pool and clubhouse areas.

Global Ties KC - 2011 to present. Home Hospitality Host - Promote citizen diplomacy by facilitating person-to-person contact with international guests to the KC area. Hosted dinners and overnight stays with guests from 11 different countries.

Mid Continent Girl Scouts - Troop leader 2000 - 2012. Plan meetings, events, and service projects and assist with coordination of area events. Communicate with girls and parents regarding group-developed goals and objectives.

Public Speaking engagements - Volunteer presenter to a wide variety of business and community groups on business planning and research. Groups include Association of Information Technology Professionals, Mid America Minority Business Development Council, Bonner Springs Chamber of Commerce, Kansas Women's Business Center, and many others.

Memberships: Association for Corporate Growth, Lee's Summit Chamber, Association of Independent Information Professionals, Fairfax Industrial Association, Kansas City International Visitors Council (Now Global Ties KC). Member of St. Margaret of Scotland church.

NO. 3

**CITY OF LEE'S SUMMIT
APPLICATION FOR APPOINTMENT**

I, the undersigned, being a qualified voter under the laws and constitution of the State of Missouri and the Charter and ordinances of the City of Lee's Summit, counties of Jackson and Cass, State of Missouri, do hereby announce and declare myself a candidate to fill a vacancy for:

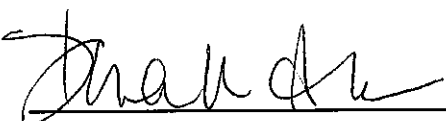
COUNCILMEMBER - DISTRICT 4

for a term to expire April 3, 2018.

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1. I am a qualified voter in the State of Missouri;
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4. I have been a resident of my district for six months next preceding appointment;
5. I am not in arrears for any unpaid City taxes or municipal user fees; and,
6. I am not in forfeiture or defalcation in office.

DATE OF BIRTH: 8/16/67

SIGNED: 

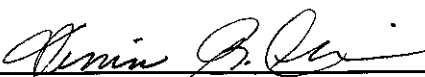
(PRINTED): Dana R Arth

ADDRESS: 2819 NE Wood Creek Ln ZIP: 64086

PHONE: (816) 520-0920 (cell)

E-MAIL: dana@danaarthcpa.com

Subscribed and sworn to before me this 24th day of April, 2017.


City Clerk
City of Lee's Summit

Time of Filing: 1:12 pm.

May 2, 2017

Dear Mayor Rhoads and City Council Members:

I am submitting my application to be considered for the position of City Council Member for the fourth district. I feel it is a privilege to be able to serve our great community. Therefore, it is an honor to discuss my qualifications, so you may determine if I would be the best candidate for that position.

I have many years of experience as a CPA, both in public and private accounting. Additionally, I have an MBA with an emphasis in management. As a graduate student, I participated in an honors program called the Executive Semester. It was a leadership intensive course, where I held the position of president in my simulation company. I have strong leadership abilities; and that particular course, in addition to daily business, has helped me to hone those skills.

Further, I am a local business owner, and my company was honored to be named as a recipient for a 2016 Business of the Year award by the Lee's Summit Chamber of Commerce. I consider myself blessed to be part of a community that encourages commerce and entrepreneurship so heartily.

Not only do I have an interest in seeing our town flourish from a business perspective; I want to be a part of the legacy that will be left to my children and yours. I firmly believe that one of the biggest responsibilities of leadership is to lay a foundation that can be built upon in the future. This involves visioning, planning and a clear mission. Nothing about that is easy, but I am not afraid of challenges and would do my part to embrace any tasks we might have before us.

I am truly interested in people and have a desire to treat others well. I am humbled by the trust my clients place in me, and I recognize that it is my job to serve them. I strive to use my experiences to bring wisdom and knowledge to the table. Likewise, I would view a position as a council member in the same manner.

I love this town I call home, and am excited about our future. If selected to represent the fourth district, I would fulfill my role with integrity and work diligently to make decisions for the betterment of Lee's Summit. I can confidently assure you that my CPA background has taught me to be thorough and objective when making decisions; relying upon the facts of the situation, rather than how I may feel. Moreover, I am comfortable advising clients on a daily basis, and would similarly be comfortable interacting with constituents within the district.

Attached you will find my resume, outlining more specific details regarding my work experience, service to the community, and education. I feel it is indicative of a well-rounded background that could be used to make Lee's Summit a better place for all. Thanks you so much for your consideration.

Respectfully Submitted,

Dana R. Arth

Objective To represent, as a City Council Member, the city of Lee's Summit in a positive manner by focusing on building a strong and prosperous community that will foster growth and opportunity for all its citizens.

Experience **Owner.** Dana Arth, CPA, LLC. Lee's Summit, Missouri. November 2009 to present.

- Established in 2009 with a vision for high quality individualized service for both business and individual clients.
- The Company provides services to businesses such as: bookkeeping; payroll and payroll tax preparation; financial statement preparation; budgeting; QuickBooks training; income tax return filings. We also provide tax services to individual tax filers. We are licensed wealth management advisors, and I hold a designation as an Accredited Investment Fiduciary.
- Our business client base is comprised of various industries and professions such as: commercial property management, real estate, legal, construction, consulting, counseling, retail, interior design, website management, recreation, waste disposal and medical.

Adjunct Instructor. Donnelly College, DeVry University, Keller University. Kansas City Metro Area. January 2011 to April 2012.

- Instructor of seven different accounting courses ranging from financial accounting to cost accounting and budgeting; both in undergraduate and graduate schools.
- Responsible for administrative functions such as designing syllabi and implementing policies and objectives for the course.
- Successfully created a positive learning experience where students were both challenged and encouraged.

Additional Experience. January 1988 to November 2009.

From 1989 through 2007, I was employed in various positions, both in public and private (corporate) accounting. My experience included being responsible for all areas of accounting; managing employees; preparing income tax, sales tax and payroll tax returns; QuickBooks consulting and training; client relations. This experience laid the ground work for the formation of my company in 2009.

Education **Rockhurst University.** Kansas City, Missouri.

- MBA, emphasis in management.
- Participant in The Executive Semester.

Rockhurst University. Kansas City, Missouri.

- B.S.B.A., accounting major.
- Graduated Cum Laude.

**Activities and
Associations**

- President of Kansas City Chapter and state board member of Missouri Society of Accountants.
- Leadership team member in local Business Networking International chapter.
- Member of Lee's Summit Chamber of Commerce; committee task force chair.
- Business member of Community of Character (Lee's Summit Cares).
- Recipient of Lee's Summit Chamber of Commerce Business of the Year award in 2016.
- Member of Missouri Society of CPAs.
- Licensed CPA in the state of Missouri.
- Registered Investment Advisor.
- Prior Board Member of International Dyslexic Association and PTA.
- Prior Executive Board Member (Treasurer) of Summit Art.

NO. 4

**CITY OF LEE'S SUMMIT
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DATE OF BIRTH: Dec. 14, 1970

SIGNED: Erik Crew

(PRINTED): Erik Crew

ADDRESS: 2011 NE Concord St. ZIP: 64086

PHONE: 816.716.1003

E-MAIL: erikcrew@outlook.com

Subscribed and sworn to before me this 24 day of April, 2017.

For [Signature]
City Clerk
City of Lee's Summit

Christal Weber
Asst City Manager

Time of Filing: 1:57 pm

Education

Master of Arts in Organizational Leadership (2008)

Certificate of Servant-Leadership (2007)

Gonzaga University, Spokane, WA

Bachelor of Arts in History, Minor: Business (1995)

Olivet Nazarene University, Bourbonnais, IL

Certifications

Associate Certified Coach (2016)

International Coach Federation, Lexington, KY

- The world's largest organization of professionally trained coaches and the leading global organization dedicated to advancing the coaching profession
 - 70 hours of training with 300+ hours of coaching experience

Level 1 Certification (2016)

Kansas Leadership Center, Wichita, KS

- A premier center for civic leadership training and practice
 - 100 hours of training, practice, and feedback in alignment with the Kansas Leadership Center framework and principles

Professional Vocation

Founder | Leadership Developer (2008-present)

E.Crew Executive Leadership Coaching | www.ecrewcoaching.com

After serving in construction, retail, higher education enrollment, and the publishing industry, I created E.Crew Executive Leadership Coaching to partner with people and organizations in elevating their leadership capacity, corporate culture, and vision for the common good. E.Crew Executive Leadership Coaching is a leadership boutique specializing in executive leadership coaching and organizational leadership development where a passion for exploration and experimentation is the driving force behind transformational growth in managing self, engaging others, creating a thriving culture, and building a purposeful future.

Endorsement

The lifeblood of an effective leader is to have an effective leadership coach. In my case Erik Crew has been that lifeblood. Our coaching relationship and its results have been the highlight of my career launching me to new levels of awareness and an appreciation for true leadership.

**A Senior Vice President
A Forbes Best Bank**

Teaching Experience

Adjunct Faculty Instructor | Intro to Leadership & Organizational Leadership (2015-present)

Department of Professional Studies, Southwestern College, Winfield, Kansas

Adjunct Faculty Instructor | Org. Behavior & Fundamentals of Leadership (2009-2014)

Department of Organizational Leadership, Donnelly College, Kansas City, KS

Adjunct Faculty Instructor | Perspectives in Leadership & Essentials of Marketing (2009-2011)

College of Adult and Professional Studies, Friends University, Wichita, KS

Experiential Learning Instructor | Team Building & Leadership (2008-2013)

Tucker Leadership Lab, William Jewell College, Liberty, MO

Guest Leadership Learning Facilitator

- **The Urban League of Kansas City**, Kansas City, MO
- **Central Exchange South**, Overland Park, KS
- **Central Exchange Downtown**, Kansas City, MO
- **Johnson County Business Partners**, Olathe, KS

Additional Work Experience

Marketing Manager (2006-2007)

Nazarene Publishing House, Kansas City, MO

- Provided marketing communications oversight for two strategic business units
- Directed allocation of marketing communications budget in excess of \$400,000.00
- Coached staff members in team building and leadership development
- Point-person/co-creative for re-design of flagship product line's brand identity

Customer Relations Representative (2004-2006)

Nazarene Publishing House, Kansas City, MO

- Responsible for grass-roots generation of SBU product sales. Personally produced over 50% of customer memberships to company's web service in 2005
- Spokesperson for SBU, its services, products, and mission at conventions and workshops nationwide

Marketing Coordinator (2002-2004)

Nazarene Publishing House, Kansas City, MO

- Developed copy and designed imagery to synergize branding of SBU, convey its message, and showcase its products
- Planned and coordinated SBU development and distribution of over 500,000 promotional pieces
- Efforts increased website viewing nearly three times prior indicator
- Identified and engaged new marketing avenues involving direct marketing and space advertising

Associate Director of Recruitment (2000-2002)-also served as University's Advisor to Class of 2003 Olivet Nazarene University, Bourbonnais, IL

- Responsible for developing new recruitment markets within the University's educational region; additionally maintained admissions counseling schedule and student recruitment responsibilities
- Leadership team member assisting in development of staff policy and recruitment initiatives

Admissions Counselor (1996-2000)-also served as University's Advisor to Class of 1999 Olivet Nazarene University, Bourbonnais, IL

- Achieved record enrollment against previous 10 years in first full year of service
- Communicated the ideology and benefits of the university to prospective students, their families, and the university's constituency via public speaking, networking, and personal relationship building
- Assisted in the planning and implementation of major campus recruitment events
- Represented the university in a variety of venues including: college fairs, youth camps, high schools, and regional and national events
- Provided direction to student office staff for implementation of recruitment strategies
- Collaborated with the Financial Aid office in finalizing student financial aid award portfolios

Civic Involvement

- **Founding President**, Gonzaga University Kansas City Alumni Chapter
- **Marketing Consultant**, Entrepreneur Center, The Urban League of Kansas City
- **Team Leader**, Justice & Reconciliation Team, Church of the Resurrection UMC
- **Participant**, FaithWork community service, Church of the Resurrection UMC
- **Member**, Lee's Summit Chamber of Commerce

Motto: *Transforming to Lead—Leading to Transform*

NO. 5

**CITY OF LEE'S SUMMIT
APPLICATION FOR APPOINTMENT**

I, the undersigned, being a qualified voter under the laws and constitution of the State of Missouri and the Charter and ordinances of the City of Lee's Summit, counties of Jackson and Cass, State of Missouri, do hereby announce and declare myself a candidate to fill a vacancy for:

COUNCILMEMBER - DISTRICT 4

for a term to expire April 3, 2018.

Per State Law and City Charter provisions, I do solemnly swear that:

1. I am a qualified voter in the State of Missouri;
2. I have been a resident of the city for two years next preceding appointment and a qualified voter;
3. I shall remain a resident of my district and a qualified voter;
4. I have been a resident of my district for six months next preceding appointment;
5. I am not in arrears for any unpaid City taxes or municipal user fees; and,
6. I am not in forfeiture or defalcation in office.

DATE OF BIRTH: JANUARY 13, 1954

SIGNED: FREDERICK E. DeMORO

(PRINTED): FREDERICK E. DeMORO

ADDRESS: 1146 NE OAK TREE DRIVE ZIP: 64086

PHONE: 816-616-3178

E-MAIL: fedm@hotmail.com

Subscribed and sworn to before me this 24th day of April, 2012.

[Signature]
for City Clerk
City of Lee's Summit

[Signature]
Asst. City Manager

Time of Filing: 3:03 pm

Date: April 24, 2017

To: The Esteemed Members of the Lee's Summit City Council

From: Fred DeMoro

Re: District 4 City Council Vacancy

I, Fred DeMoro, a District 4 resident of Lee's Summit, would like to be considered for the appointment to the District 4 vacancy on the Lee's Summit City Council. I have been an active participant in civic issues for many years culminating in the following commission and committee appointments.

- Planning Commissioner and Secretary of the Lee's Summit Planning Commission (2011-present)
- Planning Commission Liaison to the Lee's Summit City Council Community and Economic Development Committee (2013 – present)
- Charter Review Commissioner of the 2017 Lee's Summit Charter Review Commission
- Member of the 2015 Downtown Master Plan Task Force
- Member of the District 4 Advisory Committee
- District 4 resident for 31 years

I am very proud of my experience, and would like to take that experience to the next level to serve the constituents of District 4 and all the residents of Lee's Summit.

I would describe myself as a team player and will work hard for a diverse constituency. Never afraid to speak my mind and debate controversial issues, I also know that reaching a consensus and resolving issues outweighs getting nothing substantial done. Open minded on all issues that arise, I am not swayed by special interest groups, and will only consider those propositions that promote and strengthen the City of Lee's Summit.

Maintaining and supporting capital improvement projects that support the quality of our community is of utmost importance. In addition, exploring and acting upon economic development opportunities that bring well paying and sustainable wages to our citizens is tantamount for future growth.

Public safety employees, especially our firefighters/paramedics and police deserve our continued support and I will be at the forefront to keep and maintain the standards of excellence that are exhibited by all that serve and protect the citizens of Lee's Summit daily.

Continuing strong alliances with the Economic Development Council, Lee's Summit Chamber of Commerce, Downtown Main Street Lee's Summit and the Lee's Summit R-7 School District is another priority of mine.

In closing, I would be honored to serve the residents of District 4 and the entire City of Lee's Summit.

NO. 6

**CITY OF LEE'S SUMMIT
APPLICATION FOR APPOINTMENT**

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COUNCILMEMBER - DISTRICT 4

for a term to expire April 3, 2018.

Per State Law and City Charter provisions, I do solemnly swear that:

1. I am a qualified voter in the State of Missouri;
2. I have been a resident of the city for two years next preceding appointment and a qualified voter;
3. I shall remain a resident of my district and a qualified voter;
4. I have been a resident of my district for six months next preceding appointment;
5. I am not in arrears for any unpaid City taxes or municipal user fees; and,
6. I am not in forfeiture or defalcation in office.

DATE OF BIRTH: Feb, 17, 1967

SIGNED: _____

(PRINTED): Michelle Kravberger

ADDRESS: 2221 SE King Street ZIP: 64063

PHONE: 816-200-4842

E-MAIL: the.Michelle.K@icloud.com

Subscribed and sworn to before me this 24th day of April, 2017

[Signature]
City Clerk
City of Lee's Summit

[Signature]
Asst. City Manager

Time of Filing: 3:35 pm

Biographical Data

Michelle Rene' Kraxberger

Self Employed

The Fixer

Owner/Consultant

Management, Efficiencies, Marketing, Technology, Training, Sales, Customer Service, Operations, Social Media, Connection Services

March 2010 – Present

Responsible for managing operations and business development for multiple small businesses based throughout the Midwest region (both 501C3 and for-profit organizations). Develop strategies and connections throughout the Midwest region to increase customers, brand recognition and ultimately the bottom line of each business. Responsible for business development and analysis, determining necessary strategic direction and implementation, Negotiated contracts with vendors and customers. Develop and implement social media as well as traditional marketing plans to achieve a variety of goals for individual clients. Responsible for company hardware/software/training. Responsible for working with clients on behalf of my clients in need of business solutions. Conducted assessments via both onsite and telephone to determine critical issues, the best solution to implement and following through to implementation, including but not limited to client training when required. Worked with a variety of clients conducting needs assessments in personnel recruiting, daily operations, behavioral analysis, technology, marketing, social media and financial areas. Responsible for instituting solutions after reporting needs analysis to executive staff. Using proven processes that begin where the business is and move them to the level they wish to attain in the shortest time possible to achieve success.

Self Employed

MechPro

Owner/Business Administrator and Operations Manager

April 2003 - May 2010

Responsible for managing the government contract for a multi-million-dollar facility. Revenue increase from \$1k to in excess of \$500k in under 3 years. Responsible for the overall direction, management, and operations of MechPro. Negotiated contracts with vendors and customers. Responsible for existing and new construction services under sub-contractor agreement with Richard Bolling Federal Building in Kanas City, working under the direction of GSA employees to complete projects on time and on budget. Responsible for the overall productivity and profitability of the organization. Responsible for human resources. Responsible for all hardware/software performance, purchasing, and training. Responsible for all aspects of MechPro's internet presence. Due to the economic downturn in the construction industry the company was sold in February 2010.

Self Employed

Michelle Kraxberger General Consultant

Owner/Consultant

August 2001-April 2003

Responsible for managing operations and business development for several small businesses. Responsible for business process analysis, development, and determining necessary reporting metrics, creating the database to track profitability and overall company progress versus goals. Responsible for company financials. Negotiated contracts with vendors and customers. Responsible for all personnel matters. Responsible for company hardware/software. Worked with a variety of clients conducting needs assessments in personnel recruiting, daily operations, and financial areas. Use marketing solutions to exceed desired results with clients. Responsible for working with clients in need of software/hardware solutions. Conducted assessments via

both onsite and telephone to determine computer/printer/accessory issues, determined the best solution to implement or repair said issue and implemented through including but not limited to client training when required. Responsible for instituting solutions after reporting needs analysis to executive staff. Responsible for marketing and various other needed activities as deemed by upper management.

Consultis

General Manager/Consultant

July 99 - June 2001

Managed the Overland Park branch of Consultis. Responsible for the overall productivity and profitability of this branch. Designed and implemented reporting tools to track branch productivity and profitability. Designed and implemented a tracking system for the branch, encompassing both recruiter progress, organizational impact, and sales profitability. Developed reporting metrics used by owners. Responsible for reporting sales/hires to corporate on weekly basis. Analyzed reports generated from corporate. Managed all aspects of sales, administration and recruiting. Direct daily interaction with customers (hiring managers, human resources, and perspective employees/consultants). Communication and coordination with all clients, vendors, business units, team members from executive to peers. Responsible for computer hardware/software/network. Responsible for working with clients in need of software/hardware solutions. Conducted assessments via both onsite and telephone to determine computer/printer/accessory issues, determined the best solution to implement or repair said issue and implemented through including but not limited to client training when required. Negotiated sales and vendor contracts. Developed marketing plan for the branch.

Developed marketing plan for 2000 encompassing action items, budgets, detailed plan, and analysis. Manage both the administration and technical departments. Direct consulting, assisting clients to determine their technical needs, analyzing, pricing, scheduling, and delivery of same. Designing and developing 4 websites in various industries. Designing intranet site. Responsible for developing full-scale web-marketing campaigns for same. Responsible for sourcing and interviewing both internal and clients staff. Analyze current hardware/software/network needs for the medium sized accounting firm. Designed and developed an internal database system to track clients, the profitability of each, etc. Responsible for marketing HR/Internet/Technical services. Analyzed major corporation's financials and business plan. Develop clients process workflow and optimize as necessary.

Self Employed

May 95 - June 01

Sprint PCS

Internet/Intranet Communications Specialist

Media Specialist

Database Administrator

Project Manager

(Term Employee) <http://www.sprintpcs.com>

September 96 - September 99

Internet & Print Media

Conducted research and analysis of Internet recruiting, advertising, Internet service providers. Determine marketing requirements for attracting top quality IT talent. Recommended and negotiated contracts and SLA's with vendors. Developed 1997-1999 Internet strategies and project approach for Internet Recruiting. Developed Internet and Print media plan 1997-1999. Designed/Developed Intranet page layout, including text, graphics, and animation. Maintain Sprint PCS standards of integrity in both print media and

Internet ad copy. Continued vendor management assuring highest quality product presentation. Set up processes and systems to manage the influx of responses from these resources. Knowledge base for major Internet speech presentations. Participated in Virtual Job Fairs. Tracked and analyzed results throughout the project. Located a need for recruitment/HR focus on Sprint PCS website. Created plan to implement recruitment/HR site for PCS. Responsible for working with clients in need of software/hardware solutions. Conducted assessments via both onsite and telephone to determine computer/printer/accessory issues, determined the best solution to implement or repair said issue and implemented through including but not limited to client training when required. Responsible for purchase, implementation, design and rollout of the external Web site to assist with candidate flow/management/prescreening, thus fulfilling the need for an PCS Web site with the focus on recruiting/HR, as well as paperless resume flow within ITSO. Developed multiple "out of the box" recruitment methods.

Data Management

Designed and implemented database utilized to track project results, encompassing all recruiting efforts. Conducted research and analysis of full-service candidate tracking system. Designed and implemented the tracking system for ITSO organization, encompassing both recruiter progress and organizational impact. Created and produced organizational & flow charts. Recommended purchase of Resumix software by Information Technology. Created process flow for implementation and continued usage of Resumix. Supervisor for Resumix implementation team. IT Administrator for Resumix system. Demonstrated the value and ongoing need of the ITSO organization through reporting metrics. Responsible for developing, producing and monitoring departmental metrics on monthly basis. Responsible for working with clients in need of software/hardware solutions. Conducted assessments via both onsite and telephone to determine computer/printer/accessory issues, determined the best solution to implement or repair said issue and implemented through including but not limited to client training when required.

Recruiting

Involved from start to finish with candidate sourcing, screening, interviewing, offers and hires. Communication and coordination with all vendors, business units, team members from executive to peers. Developed and managed retained search firm process for IT, which is responsible for augmenting hires of internal recruitment staff. Conduct in-depth research and analysis at a hiring manager level to develop a higher understanding of their hiring needs, and communicate needs to vendors and recruiters. Instituted a specialized (cloning) system for hiring managers with hard to fill/always open positions. Through research and process improvement drove candidate present-to-offer cycle time down from average 30+ days to average of 15 days, thus creating a higher rate of acceptance.

Training/Misc.

Composed training materials and conducted training courses. Mentored 5 associates, as they undertook roles I previously held. Technical support for remote and local team members. Conducted software assessment, guidance, and installations. Through a multitude of projects throughout my tenure with SPCS, it has been critical to developing professional rapport and leadership with SPCS associations, management, vendors, and peers. I have worked successfully through very difficult issues with other departmental teams peers and management to implement the various process that has increased the value of the ITSO organization.

1 Sprint

Located and implemented an avenue for saving \$443k/4Q in advertising for Information Technology department when reducing the ad rate paid to the KC Star by capitalizing on a 1 Sprint approach. Sprint PCS IT team lead for 1 Sprint Technical Career Night, including all budgeting, planning, and implementation of the first 1 Sprint Technical Career Night held in KC. Lead 1 Sprint Internet team consisting of participants from Sprint, Sprint PCS and Sprint Paranet. This team now partners in Internet advertising thus creating cost savings and increased services for all organizations. Negotiated 75% of the contracts for the 1 Sprint Internet team. The resulting savings of this 1 Sprint Internet contract consolidation process was in excess of 200k.

Various Clients

Director of Training

Training Consultant/Software/Hardware/Network Consultant

May 96 September 97

Computer instruction for over 900 students. Instructed on all Microsoft products. Composed and instructed customized courses for large Kansas City corporations. Developed loyal recurring student base. Received exemplary evaluations. Assisted in the technological advancement of major Kansas City corporation. Requested for instruction in surrounding cities. As Director of Training, responsible for training and management of 18 instructors, 10 training rooms, 200 computers, multiple platforms and software applications. Identify education requirements for client base. Maintained the highest level of quality instruction. Post training effectiveness analysis. Measured trainer effectiveness for compensation bonus. Oversaw development and production of training materials. Composed training materials. Created training schedules. Allocated training staff and other resources. Created and maintained student and instructor database. Responsible for working with clients in need of software/hardware solutions. Conducted assessments via both onsite and telephone to determine computer/printer/accessory issues, determined the best solution to implement or repair said issue and implemented through including but not limited to client training when required. Responsible for all human resource functions of the training staff. Conducted monthly career fairs. Budgetary responsibility for all aspects of training. Negotiated agreements with vendors. Evaluated and purchased CBT and other training materials. Conducted client and in-house "Train the Trainer" sessions. Researched training delivery methods. Facilities and resource coordination. Classroom setup and software installation.

Conducted training needs assessment. Developed and produced sales office automation and resources (SOAR) education curriculum. Facilitated and conducted SOAR training sessions for a major airline based in KC and St. Louis. Conducted "Train the Trainer" session for other staff consultants to conduct said training. Trained both nationally and internationally.

Some clients included: Sprint PCS, Allied Signal, TWA, The Event Group, H&R Block, HNTB Corporation, Clinical Reference Labs, Yellow Freight Corporation

The Event Group

Computer Consultant/Liaison

May 95 to June 01

Conducted assessment of all aspects of computer operations, hardware, software, training, and networking. Recommend all hardware/software purchases. Handle all hardware/software installations. Handle basic to advanced hardware/software-troubleshooting calls. Conduct all training sessions. Designed and implemented large-scale (5000+ participant) full-service tracking database using Microsoft Access on behalf of TEG for large KC based company. Manage day to day computer operations.

HNTB Corporation

Computer Technician/Training Coordinator

<http://www.hntb.com>

August 92 December 95

Designed, produced and conducted the customized on-site training program for staff of over 250 employees. Controlled and managed outsourced training. Trained staff on all software applications. Assisted in network administration and hardware troubleshooting and repair. Supervised technical support for all employees. Responsible for monthly divisional graphic presentations. Established the system to streamline manpower reporting process, using customized

software package. Entrusted with highly confidential and proprietary information. Created multiple presentations for Bridge Engineering Department. Developed graphic layout for entry in national engineering contest. Responsible for working with clients in need of software/hardware solutions. Conducted assessments via both onsite and telephone to determine computer/printer/accessory issues, determined the best solution to implement or repair said issue and implemented through including but not limited to client training when required.

Software:

Accounting/Payroll Programs;
Adobe Illustrator;
Adobe Photoshop;
Aldus Pagemaker;
Business Plan Pro;
Calendar Creator Plus;
Compuserve;
Internet;
Corel Draw, Photo Paint, Flow, Move, Show, Ventura; Cross Talk;
D Base;
Data Perfect; Draw Perfect; ExecuTRACK; Fire Fox; Fox Pro; FormFlow; Front Page; Google Chrome; HTML
Harvard Graphics; Hot Dog Professional; Janna Contact Manager; Lotus (all versions);
MacAfee; Macintosh System 7.X; Method I & Design I;
Access; Excel; Internet Explorer; Outlook Scheduler+; Office 95; Office 97;
Office 98; Office 2000; Office 2003, Office 2007, Office 2010; PowerPoint; Project; Windows 3.1, NT; Windows for Workgroups; Windows 95; Windows 98; Windows 2000; Windows XP;
540 Class - Windows 95 Supporting and Administering; Windows 7; Word; Modem Access Programs; Norton Utilities, Antivirus; OS/2; PARS/PROFS; Paradox; PC Anywhere; Perform Pro Plus; Plan Perfect; Q&A Write; QuarkXpress; Quickbooks; Quicken; Rapid File; Resumix; Safari; TimeLine; Ventura Publishing; Visio; Winfax, Pro; Word Perfect; MAC Experience Listed Separately
Many apps for iPhone, iPad, MAC

Sprint PCS Project Management:

Responsible for the initiation and project management of following projects
(cradle to grave)

Candidate Tracking Systems (3 years)
ITSO Reporting Metrics (3 years)
Internet & Print Media (3 years)
Resumix Project (3 years)
Recruitment Web Site Development (3 years)
World Hire Project (6 months)
Retained Search Firm Project (6 months)
1 Sprint Internet (1 year)
1 Sprint Career Fair (6 months)
Recruitment Process Development (3 years)

Professional Affiliations:

LS Chamber of Commerce
National Association of Female Executives
American Business Women's Association
Women Speakers Association
Lake Winnebago Lions Club

Volunteer Roles:

President for 2 Area PTA's for over 6 Years | Board Member Various Positions 10 years |
Member 25 years
Board Member LS Area Council of PTA's
Previous Board Chair for Lees Summit United Methodist Church (The Summit)
Previous Board Chair Secret Sisters Network

Professional Speaking Engagement:

Desktop Publishing Conference, Kansas City | 4 Conference Presentations
Various Women's Events as Guest Speaker for Business, Domestic Violence, and Volunteerism

Internet Seminars Nationwide

Resource & SME for speeches given by Greg Tolander (CIO Sprint PCS) detailing
Sprint PCS Information Technologies Internet Recruitment Efforts

Professional Trainings & Certifications

Covey Certified Facilitator/Trainer | The 7 Habits of Highly Effective People
ISACA CISM Certified
(Crises Management and Stress Management Program – Assisting Individuals in Crises Group
Crises Intervention)
Certified Sales Coach
Certified Business Coach
Certified Master Life Coach
Management Training Certification
Effective Presentation Certification
Empowerment: A Practical Guide for Success Training
Sales and Customer Service Training
Project Management Training
Myers-Briggs Testing and Training
DISC Profile Training
Behavioral Bias and Emotional Intelligence Training
540 Supporting and Administering Windows 95
Oz Recruitment Training
Self-Published Author

Business Consulting Clients

Sprint
TWA
HNTB
Consultis
The Event Group
MechPro
My Kansas City Mommy
Maximum Impact Consulting
ItAllCounts
Edible Arrangements
Vault Denim
Region 7 Head Start
TheRealMoms.com
PTA MPossible
Aldersgate
North Arrow Consulting and Services
My NB Life
The Indie Creative
Various other small businesses

Contact Information:

Lee's Summit, MO 64063
Mobile: (816) 200-4842
themichellek@icloud.com
<https://www.linkedin.com/in/michelle-kraxberger-a1274513/>

NO. 7

**CITY OF LEE'S SUMMIT
APPLICATION FOR APPOINTMENT**

I, the undersigned, being a qualified voter under the laws and constitution of the State of Missouri and the Charter and ordinances of the City of Lee's Summit, counties of Jackson and Cass, State of Missouri, do hereby announce and declare myself a candidate to fill a vacancy for:

COUNCILMEMBER - DISTRICT 4

for a term to expire April 3, 2018.

Per State Law and City Charter provisions, I do solemnly swear that:

1. I am a qualified voter in the State of Missouri;
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4. I have been a resident of my district for six months next preceding appointment;
5. I am not in arrears for any unpaid City taxes or municipal user fees; and,
6. I am not in forfeiture or defalcation in office.

DATE OF BIRTH: 4/22/51

SIGNED: Gladys V. Bratton

(PRINTED): Gladys V. Bratton

ADDRESS: 1416 NE Blackwell Rd ZIP: 64086

PHONE: 524-4640

E-MAIL: gv1ambchop@gmail.com

Subscribed and sworn to before me this 26th day of April, 2017.

Kenneth G. Jan
City Clerk
City of Lee's Summit

Time of Filing: 9:05 Am

Gladys Bratton

Education

1993 – 1996 Central Missouri State University Warrensburg, MO

Bachelor of Science in Education

Major: Special Education BD / EMH

Professional experience

2016 Chairperson Lee's Summit City Charter Review Commission

2014 Retired

2001 – 2014 Self Employed Business Owner

Discover – An Educational Workshop, LLC Warrensburg, MO

Student Assessments

Academic Skills and Level

Auditory Processing Ability

Visual Assessment

Dyslexia Assessment

Tutor Students K-12

Reading, Math, Phonics, Study Skills

Employer

Hire and supervise employees

1998 – 2004 Argus Health Systems Kansas City, MO

Customer Service Coordinator

Data entry

Assist team members

Verification of data

Process eligibility files

Maintain customer benefits

Customer Service Account Representative

Argus daily contact to customers

View monthly and quarterly reports

Submit customer requests to proper department

Research claim, system, benefit questions

Submit requests' status to customer

Work with various departments to complete requests

Assist team members

GLADYS BRATTON (cont.)

Pharmacy Network Analyst

Establish new paid claims files (PCT) for pharmacies
Establish procedures for maintaining paid claims table
Establish procedures for setting up new PCT's
Research pharmacy questions regarding funding & payment of claims
Coordinated across departments to establish file transfer protocol (FTP)
Coordinated across departments to establish electronic fund transfer (EFT)
Audit records and identify pharmacies receiving PCT's
Coordinated with Accounting to establish billing and charges for unpaid PCT's
Coordinated with accounting billing and collection of fees for quotes related to programming
Audit pharmacy funding relating to errors, verify payments & amounts
Assist pharmacies in tracking funded checks
Assist with maintenance of Global Pharmacy Address File

Title: Business Analyst Team Lead

Assess associates training needs
Performance Reviews
Organization of workloads
Review data entry
Continue above listed duties

Company affiliations

Member & Chairperson of Community Charity Committee
Junior Achievement Classroom Volunteer
Awarded by Junior Achievement;
2002-2003 Female Volunteer of The Year

1997 – 1998 Sylvan Learning Center Lee's Summit, MO

Director of Education

Assess student academic skill levels
Design and manage student program
Conference with parents, students, teachers and counselors
Conduct workshops for high school students
Enforce center policies
Assist with staff training and development
Assess staff performance
Maintain assigned student load and communication

GLADYS BRATTON (cont.)

1984 – 1994 PTA Lee's Summit School District

PTA President and volunteer

Local Chapter President (2 years)
Chairperson for several committees
Parent volunteer in the school
Organized community parenting workshop

1984 – 1993 Camp Fire Girls and Boys

Club Leader and District Chairperson

Organize activities and events both club and district wide
District Public Relations

1983 – 1993 Lee's Summit School District

Parent Volunteer

Assist teachers in the classroom
Tutor students

1976 – 1979 Midwest Research Institute

Switchboard Operator

Reproduction Dept.

Print and bind documents for government and private research

1974 – 1976 St. Luke's Hospital

Sr. Operator and Weekend Supervisor

Page phone operator
Answer and direct incoming calls
Direct appropriate personnel to proper locations during emergencies
Assist doctors / nursing staff as needed

**CITY OF LEE'S SUMMIT
APPLICATION FOR APPOINTMENT**

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4. I have been a resident of my district for six months next preceding appointment;
5. I am not in arrears for any unpaid City taxes or municipal user fees; and,
6. I am not in forfeiture or defalcation in office.

DATE OF BIRTH: 10/30/1987

SIGNED: _____

(PRINTED):

Casey Crawford

ADDRESS:

509 SE Country Ln

ZIP:

64063

PHONE:

913-620-2995

E-MAIL:

ccrawford@wallacesaunders.com

Subscribed and sworn to before me this 27th day of April, 2017.

Kevin A. [Signature]
City Clerk
City of Lee's Summit

Time of Filing: 1:15 pm

Casey Garrett Crawford, J.D.

509 SE Country Ln · Lee's Summit, MO 64063 · 913-620-2995 · ccrawford@wallacesaunders.com

Employment

Wallace, Saunders, Austin, Brown & Enochs, Overland Park, KS May 2014 – Current
Associate Attorney

- Focus practice in the areas of business litigation, construction and design litigation, criminal, insurance litigation, and estate planning.
- Law Clerk – May 2014 to August 2015

Lee's Summit R-7 School District, Lee's Summit, MO Oct. 2012 – March 2015
Assistant Girls' Basketball Coach

- Freshmen and JV coach at Lee's Summit High School

University of Missouri-Kansas City School of Law, Kansas City, MO Sept. 2013 – May 2014
Research Assistant

- Conduct research for scholarly articles and publications for Professor Nancy Levit.

AT&T, St. Louis, MO May 2013 – August 2013
Law Clerk

- Researched and prepared memorandums for AT&T counsel on various legal topics.
- Assisted AT&T counsel in preparation for litigation.

Professional Basketball Leagues October 2010 – October 2011

Akita Northern Happinets – Akita City, Japan – July 2011 – Oct. 2011

Edmonton Energy – Edmonton, Alberta (Canada) – May 2011 – July 2011

Coventry Crusaders – Coventry, United Kingdom – October 2010 – April 2011

- Played for numerous professional basketball organizations, provided clubs with media relations and community outreach.

Education

University of Missouri-Kansas City School of Law, Kansas City, MO May 2015
Juris Doctor

- Dean's List
- Law Review Board Member – Comment Editor

University of Colorado at Boulder, Boulder, CO May 2010
Bachelor of the Arts in Political Science

- Basketball Scholarship (3 years), 3-Time Big 12 Commissioner's Honor Roll, Phillips 66 Academic Player of the Week 2-16-2009, 2010 2nd Team All-Big 12 Academics

Wake Forest University, Winston-Salem, NC July 2006 – May 2007
Bachelor of Science in Business Administration

- Basketball Scholarship, ACC Academic Honor Roll (Atlantic Coast Conference)

Community Involvement

- Assistant Varsity Girls' Basketball Coach at Lee's Summit High School 2012 – 2015, Our Lady of Presentation Catholic Church Sunday School Teacher 2012-2013, Knights of Columbus Council 6819 1st Degree Knight, 2013 – Current
- "Livin' the Dream" exhibition basketball team: compete against Midwest area Division II, II and NAIA teams.
- Prairie Township - Jackson County, Missouri Committeeman – 2016-2018 (Term)
- Licensed to practice law in Missouri, Kansas, and the United States District Courts for the Western District of Missouri and District of Kansas.

NO. 9

**CITY OF LEE'S SUMMIT
APPLICATION FOR APPOINTMENT**

I, the undersigned, being a qualified voter under the laws and constitution of the State of Missouri and the Charter and ordinances of the City of Lee's Summit, counties of Jackson and Cass, State of Missouri, do hereby announce and declare myself a candidate to fill a vacancy for:


COUNCILMEMBER - DISTRICT 4

for a term to expire April 3, 2018.

Per State Law and City Charter provisions, I do solemnly swear that:

1. I am a qualified voter in the State of Missouri;
2. I have been a resident of the city for two years next preceding appointment and a qualified voter;
3. I shall remain a resident of my district and a qualified voter;
4. I have been a resident of my district for six months next preceding appointment;
5. I am not in arrears for any unpaid City taxes or municipal user fees; and,
6. I am not in forfeiture or defalcation in office.

DATE OF BIRTH: 7/15/83

SIGNED: 

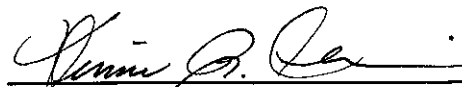
(PRINTED): JARROD GRAVATT

ADDRESS: 829 NE Bryant Dr. ZIP: 64086

PHONE: 816-916-2891

E-MAIL: Jelgravatt@hotmail.com

Subscribed and sworn to before me this 27th day of April, 2017.


City Clerk
City of Lee's Summit

Time of Filing: 3:00pm

Jarrold D. Gravatt

EDUCATION

University of Missouri <i>Master's Degree: M.Ed. Health, Education and Promotion, August 2008-August 2011</i>	Columbia, MO
Florida Atlantic University <i>Undergraduate Degree: Sociology; Minor: Business, August 2006-August 2008</i>	Boca Raton, FL
University of Kansas <i>Studied Business Management, August 2003-May 2006</i>	Lawrence, KS

PROFESSIONAL EXPERIENCE

Gravatt Waste Solutions, Lee's Summit, MO

Owner, January 2017-Present

- Founded Gravatt Waste Solutions in January 2017
- Began research in February 2016 because of complaints during public comments at council meetings
- 310 customers in first 3 months of business. 145 of these are in District 4
- I saw a problem in the community with waste management so I started my own company to be the solution

Baker Distributing Company, Lee's Summit, MO & Miami, FL

Territory Sales Manager, April 2012 – Present

- Started in 2015 with a book of business of \$750,000 in KC, and finished 2016 with \$3.9 million in sales
- 2016 Baker's Best Midwest Salesperson of the year
- Implemented a successful marketing plan for the Kansas City area
- Earned the trust and respect of seasoned HVAC professionals, and have propelled those relationships into growth and success in sales
- Train new sales people in the Midwest Region at Baker.

Tennessee Tech Basketball, Cookeville, TN

Director of Basketball Operations/Assistant Basketball Coach, July 2010-March 2012

- Responsible for oversight and management of all student support staff. Engineer and integrate student support staff operations, including staffing, productivity, processes, training, and team building. Assist in the scheduling of recruiting activities, including campus tours, highlight video presentations.
- Responsible for team budget in following areas: travel, recruiting and supplies
- Recruited and developed two All Conference players and won the 2011 Ohio Valley Conference
- Director of community service and speaking engagements in the community of Cookeville and surrounding areas

University of Missouri Basketball, Columbia, MO

Graduate Assistant Coach, July 2008-June 2010

- Assist coaching staff in running, organizing, participating in practice drills, preparation of team scouting reports and production of team edit tapes, film exchange, and film breakdown

Community Involvement

- Appointed to Livable Streets Advisory Board in April 2016
- Participant of the 2016 Lee's Summit Leadership Academy
- Adopt-A-Street program – 1.9 mile stretch on Scruggs from Todd George to Blackwell
- Vice President of Lee's Summit Girls Softball Association
- Board member and division rep for Sporting Lee's Summit
- Softball and soccer coach for my niece and daughter
- Sponsor for youth sports and other community events
- Member of the Lee's Summit Chamber
- Meals on Wheels volunteer

**CITY OF LEE'S SUMMIT
APPLICATION FOR APPOINTMENT**

I, the undersigned, being a qualified voter under the laws and constitution of the State of Missouri and the Charter and ordinances of the City of Lee's Summit, counties of Jackson and Cass, State of Missouri, do hereby announce and declare myself a candidate to fill a vacancy for:

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1. I am a qualified voter in the State of Missouri;
2. I have been a resident of the city for two years next preceding appointment and a qualified voter;
3. I shall remain a resident of my district and a qualified voter;
4. I have been a resident of my district for six months next preceding appointment;
5. I am not in arrears for any unpaid City taxes or municipal user fees; and,
6. I am not in forfeiture or defalcation in office.

DATE OF BIRTH: May 23, 1964

SIGNED: _____

(PRINTED): _____

ADDRESS: _____

PHONE: _____

E-MAIL: _____

Subscribed and sworn to before me this 27th day of April, 2017.

[Signature]

City Clerk
City of Lee's Summit

Time of Filing: _____

AMY E. FOX

1432 NE Whitestone
LSMO, 64086

Phone 816-820-8415
Email afox8@kc.rr.com

PROFILE

My family has called Lee's Summit our home for the last 19 years. We found ourselves attracted to Lee's Summit because of its hometown traditional feel and beauty.

I hold a degree in practical theology and am a certified diamontologist through the Dimond Council of America. I've managed a fine jewelry store for a family-owned chain based in Chicago. For a season, my husband and I owned a mobile photography business. After the arrival of our son, I became a full-time mom, volunteering at school and church as a woman's ministry. Currently, I work as a visual merchandiser.

CIVIC/COMMUNITY LEADERSHIP

- ❖ Ran for City Council in 2016
- ❖ Twice elected as a Prairie Township Committeewoman, Jackson County Republican Committee
- ❖ Member of Missouri Federated Republican Woman
- ❖ Concerned Woman for America of Missouri Issue Specialist
- ❖ Hosted numerous civic forums locally
- ❖ Organized speaking venues for nationally known speakers including Kris-Ann Hall, Robert Spencer, Curtis Bowers, and Trevor Loudon
- ❖ Initiated Center for Self Governance classes in Lee's Summit
- ❖ Conducts regional presentations on Sustainable Development

HOBBIES

Traveling, reading, scrapbooking, and gardening

If selected, I'd be pleased to partner with the Council to act in the best interest and welfare of the citizens of Lee's Summit.

Packet Information

File #: 2017-1177, **Version:** 2

Consideration pursuant to Section 3.8 of the City Charter to consider initiation of City Council proceedings regarding potential violation of Section 14.1 and applicability of Section 3.7(b) of the City Charter regarding Missouri Ethics Commission filings dated April 20, 2017 that relate to Councilmember Diane Forte.

Issue/Request:

Mayor Rhoads will be asking the following question of the City Council: Shall the City Council proceed to consider the qualification of Councilmember Forte in light of the April 20, 2017 Missouri Ethics Commission filings?

Background:

The Mayor has requested that this item be placed on the Agenda for the City Council to have the opportunity to discuss whether it wishes to consider initiation of action under the relevant provisions of the City Charter as it relates to the Missouri Ethics Commission findings regarding a complaint filed against Councilmember Forte.

Because the City Council is the judge of qualifications of its' members, and the sole authority to determine whether a violation of City Charter Section 14.1 exists is vested with the City Council, it is appropriate that the City Council discuss and consider whether it wishes to take any action.

For reference, a copy of the Missouri Ethics Commission documents received by the City in connection with the above-referenced inquiries have been included.

**BEFORE THE
MISSOURI ETHICS COMMISSION**

Filed
APR 20 2017
Missouri Ethics
Commission

MISSOURI ETHICS COMMISSION,)	
)	
Petitioner,)	
)	Case No. 16-0098-I
v.)	
)	
DIANE FORTE,)	
Lee's Summit Councilmember,)	
)	
Respondent.)	

**JOINT STIPULATION OF FACTS, WAIVER OF HEARING
BEFORE THE MISSOURI ETHICS COMMISSION, AND
CONSENT ORDER WITH JOINT PROPOSED
FINDINGS OF FACT AND CONCLUSIONS OF LAW**

The undersigned parties jointly stipulate to the facts and consent to the action set forth below.

The undersigned Respondent, Diane Forte, acknowledges that she has received and reviewed a copy of the Complaint filed by the Petitioner in this case, and the parties submit to the jurisdiction of the Missouri Ethics Commission.

The undersigned Respondent further acknowledges that she is aware of the various rights and privileges afforded by law, including but not limited to: the right to appear and be represented by counsel; the right to have all allegations against Respondent be proven upon the record by competent and substantial evidence; the right to cross-examine any witnesses appearing at the hearing against Respondent; the right to present evidence on Respondent's behalf at the hearing; and the right to a decision upon the record of the hearing. Being aware of these rights provided to Respondent by operation of law, the undersigned Respondent knowingly and voluntarily waives each and every one of these rights and freely enters into this Joint Stipulation of Facts, Waiver of Hearing before the Missouri Ethics Commission, and Consent

Order with Joint Proposed Findings of Fact and Conclusions of Law, and agrees to abide by the terms of this document.

I.

Based upon the foregoing, the Petitioner and the undersigned Respondent jointly stipulate to the following and request that the Missouri Ethics Commission adopt as its own the Joint Proposed Findings of Fact and the Joint Proposed Conclusions of Law, as follows:

JOINT PROPOSED FINDINGS OF FACT

1. The Missouri Ethics Commission is an agency of the State of Missouri established pursuant to Section 105.955, RSMo, in part for the purpose of enforcing the provisions of Chapter 105, RSMo.
2. Respondent Forte filed a Declaration of Candidacy with the Lee's Summit City Clerk announcing her candidacy in the April 2014 municipal election. On or about April 2014, Respondent Forte was elected as a Councilmember in Lee's Summit, District 1.
3. Lee's Summit, Missouri, is a charter city, under Chapter 82, RSMo, and a political subdivision of the State of Missouri.
4. As a member of the council, Respondent is member of a governing body of Lee's Summit, Missouri. Section 79.035, RSMo.
5. Respondent Forte is the sole owner of Diane Forte Enterprises, LLC.
6. On or about May 4, 2015, Diane Forte Enterprises, LLC performed services to the City of Lee's Summit and received \$768.00 in payment paid in full by the city. The transaction was not made pursuant to an award of contract upon public notice and competitive bidding.

7. On or about May 9, 2016, Diane Forte Enterprises, LLC performed services to the City of Lee's Summit and received \$1,170.00 in payment paid in full by the city. The transaction was not made pursuant to an award of contract upon public notice and competitive bidding.

8. Pursuant to Sections 105.957 and 105.961, RSMo, the Commission's staff investigated a complaint filed with the Commission and reported the investigation findings to the Commission.

9. Based on the report of the Commission's staff, the Commission determined that there were reasonable grounds to believe that violations of law occurred, and it therefore authorized a hearing in this matter pursuant to Section 105.961.3, RSMo.

10. Respondent Forte, as the sole owner of Diane Forte Enterprises, LLC, was prohibited from providing services to the City of Lee's Summit unless Diane Forte Enterprises, LLC qualified as a business entity under § 105.458.2, RSMo, and if so, the services were in excess of \$500.00 without a contract let following public notice and competitive bidding and the bid was the lowest received.

11. Respondent Forte filed, through her agent Patrick Starke, an Articles of Organization with the Missouri Secretary of State on January 6, 2014 for Diane Forte Enterprises, LLC.

JOINT PROPOSED CONCLUSIONS OF LAW

12. Pursuant to § 105.458.1(1), RSMo, "no member of any legislative or governing body of any political subdivision of the state shall ... [p]erform any service for such political subdivision or any agency of the political subdivision for any consideration other than the compensation provided for the performance of his or her official duties, except as otherwise provided in this section."

13. "No sole proprietorship, partnership, joint venture, or corporation in which any member of any legislative body of any political subdivision is the sole proprietor, a partner having more than a ten percent partnership interest, or a coparticipant or owner of in excess of ten percent of the outstanding shares of any class of stock, shall:

(1) Perform any service for the political subdivision or any agency of the political subdivision for any consideration in excess of five hundred dollars per transaction or five thousand dollars per annum, or in the case of a school board five thousand dollars per annum, unless the transaction is made pursuant to an award on a contract let after public notice and competitive bidding, provided that the bid or offer accepted is the lowest received." § 105.458.2(1), RSMo.

14. There is probable cause to believe that Respondent Forte violated Sections 105.458.1 and 105.458.2(1), RSMo, by performing services in the selling of products for compensation to the City of Lee's Summit, and in any event without a contract let following public notice and competitive bidding.

II.

Based on the foregoing, the parties hereto mutually agree and stipulate that the following shall constitute the order entered by the Missouri Ethics Commission in this matter. This order will be effective immediately upon the issuance of the Consent Order of the Missouri Ethics Commission without further action by any party:

1. The parties understand that the Petitioner will maintain this Joint Stipulation as an open and public record of the Missouri Ethics Commission.

2. The Commission shall issue its Consent Order in the form attached hereto as Exhibit A.

a. Respondent shall comply with all relevant sections of Chapter 105, RSMo.

b. It is the Order of the Missouri Ethics Commission that a fee is imposed against Respondent Diane Forte in the amount of \$1,938.00, pursuant to Section 105.961.4(6), RSMo. However, if Respondent pays \$387.00 of that fee within forty-five days after the date of the Order, the remainder of the fee will be stayed, subject to the provisions below. The fee will be paid by check or money order made payable to the Missouri Ethics Commission.

c. If Respondent Diane Forte commits any further violation or violations of the conflict of interest laws under Chapter 105, RSMo, within the two year period from the date of this order, then Respondent will be required to pay the remainder of the fee. The fee will be due immediately upon final adjudication finding that Respondent has committed such a violation.

3. The parties consent to the entry of record and approval of this Joint Stipulation and to the termination of any further proceedings before the Commission based upon the Complaint filed by the Petitioner in the above action.

4. Respondent, together with her heirs, successors, and assigns, does hereby waive, release, acquit and forever discharge the Missouri Ethics Commission and its attorneys of or from any liability, claim, actions, causes of action, fees, costs and expenses, and compensation, including but not limited to, a claim for attorney's fees whatsoever which Respondent or Respondent's attorney may now have or which they may hereafter have, which are based upon or arise out of the above cases.

RESPONDENT DIANE FORTE

By: Diane Forte 4/10/17
Diane Forte Date

PETITIONER MISSOURI ETHICS
COMMISSION

By: James Klahr 4/24/17
James Klahr Date
Executive Director

By: Brian Hamilton 4/20/17
Brian Hamilton Date
Attorney for Petitioner

BEFORE THE
MISSOURI ETHICS COMMISSION

Filed
APR 20 2017
Missouri Ethics
Commission

MISSOURI ETHICS COMMISSION,

Petitioner,

v.

DIANE FORTE,

Respondent.

Case No. 16-0098-I

CONSENT ORDER

The parties have filed a Joint Stipulation of Facts, Waiver of Hearing, and Proposed Consent Order with the Missouri Ethics Commission. Accordingly, the Missouri Ethics Commission accepts as true the facts stipulated and finds that Respondent Forte violated Sections 105.458.1 and 105.458.2(1), RSMo.

The Commission directs that the Joint Stipulation be adopted.

1. Respondent shall comply with all relevant sections of Chapter 130, RSMo.
2. It is the order of the Missouri Ethics Commission that a fee is imposed against Respondent Forte in the amount of \$1,938.00, pursuant to Section 105.961.4(6), RSMo. However, if Respondent pays \$387.00 of that fee within forty-five (45) days after the date of this Order, the remainder of the fee will be stayed, subject to the provisions below. The fee will be paid by check or money order made payable to the Missouri Ethics Commission.
3. If Respondent Forte commits any further violation of the conflict of interest laws pursuant to Chapter 105, RSMo, within the two-year period from the date of this order, then Respondent will be required to pay the remainder of the fee. The fee will be due

immediately upon final adjudication finding that Respondent committed such a violation.

SO ORDERED this 20th day of April, 2017

By:

Nancy Hagan

Nancy Hagan, Chair
Missouri Ethics Commission