

ACTION LETTER3/20/2017

OPENING ROLL CALL: 6:02

Amberlynn Issacs	Present	Rick Wasson	Absent
Dan Shepard	Present		Vacant
Joseph Towns	Present	Dunnie Funk	PC Liaison Absent
Kathy Smith	Present	Craig Faith	CC Liaison Present
Martin Owens	Present		

Shannon McGuire, Planner & HPC Staff Liaison
Heping Zhan, Assistant Director of Planning Services

APPROVAL OF AGENDA

HPC ACTION: On motion of Commissioner Towns seconded by Commissioner Owens, the Historic Preservation Commission voted unanimously by voice vote to APPROVE the Agenda as published.

PUBLIC COMMENTS

PUBLIC COMMENTS: None.

APPROVAL OF CONSENT AGENDA

- A. Action Letter of the February 27, 2017 Historic Preservation Commission Meeting

HPC ACTION: On motion of Commissioner Wasson seconded by Commissioner Towns, the Historic Preservation Commission voted unanimously by voice vote to APPROVE the consent agenda.

REGULAR AGENDA

2. Presentation & April 4, 2017 Election Information
Q/A Presenters: Dena Mezger, Gladys Bratton, Ron Williams

Dena Mezger, Gladys Bratton, Ron Williams and Brad Cox were present to give a presentation regarding the April 4, 2017 Election. The presenters gave a brief history of how the election commission was formed and how they reviewed the City Charter for needed updates and changes. The presenters took turns explaining the different ballot questions and taking questions.

3. Update & 2017 May Preservation Month Activities
Decision -

Mr. Heping updated the commission that the May Preservation Month Award medallion had been ordered and should be completed in the next week or so.

Ms. Smith gave an update to the homes that have agreed to open their properties for the walking tour. Ms. Smith also reiterated that this was a walking tour of the exterior of the homes not an

ACTION LETTER

3/20/2017

interior tour. She also stated that she would be in contact with Nigel to have a short video on the city channel.

OTHER ITEMS

4. Update HPC Member Training Opportunities - 2017 Missouri CLG Forum

Mr. Shepard and Owens agreed to attend the 2017 Missouri CLG Forum in Jefferson City. Heping reminded the commission that the City will reimburse for the expenses incurred during training. Mr. Towns offered to email his Power Point slides to the city so that they can be forwarded to SHPO for approval for training hours.

ROUNDTABLE

Mr. McGuire stated that new commission members need to complete the SHPO required letter of conduct.

Mr. Heping spoke to the commission about updating and adopting formal work program and implementation plan to be adopted and put in place for the next fiscal year.

ADJOURNMENT

Meeting Adjourned At: 7:19