

ACTION LETTER1/23/2017

OPENING ROLL CALL: 6:02

Kathy Smith	Present	Rick Wasson	Present
Joseph Towns	Present		
Dan Shepard	Present	Dunnie Funk	PC Liaison Present
Amberlynn Issacs	Absent	Craig Faith	CC Liaison Present
Martin Owens	Present		

Heping Zhan, Assistant Director of Planning & Special Projects

APPROVAL OF AGENDA

HPC ACTION: On motion of Commissioner Wasson seconded by Commissioner Towns, the Historic Preservation Commission voted unanimously by voice vote to APPROVE the Agenda as published.

PUBLIC COMMENTS

PUBLIC COMMENTS: None.

APPROVAL OF CONSENT AGENDA

- A. Action Letter of the November 21, 2016 Historic Preservation Commission meeting

HPC ACTION: On motion of Commissioner Wasson seconded by Commissioner Towns, the Historic Preservation Commission voted unanimously by voice vote to APPROVE the consent agenda.

REGULAR AGENDA

2. Update & Decision - HPC Work Program Amendment Proposals and FY 2017-2018 Funding Needs

HPC ACTION: Subcommittees had no new proposals for the Commission to consider. The Commission discussed the following ideas for the Work Program update:

- 1.) Promote protection of historic agricultural buildings and structures;
- 2.) Provide public education and awareness events and materials;
- 3.) Analyze and strengthen City's zoning regulations and development standards to maximize historic preservation benefits;
- 4.) Work towards establishments of local historic preservation districts in the City; and
- 5.) Develop wayfinding strategies through installation of signage.

On motion by Commissioner Towns seconded by Commissioner Owens, the Commission approved unanimously by voice vote to include the above in the HPC Work Program.

The HPC also discussed and, on motion by Commissioner Towns seconded by Commissioner Wasson, approved unanimously by voice vote the proposed FY 2017-18 HPC funding needs as proposed by staff.

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3. Discussion & 2017 May Preservation Month Activities
Decision -

HPC ACTION: The HPC confirmed an earlier decision to hold two major events during the 2017 May Preservation Month: The Walking Tour and Strawberry Lawn Fete with a Graves/Hale Preservation Award to Jackson County in recognition of its effort to acquire the Rock Island Railroad for future development of a regional trail/rail corridor. The dates and times of these events are yet to be determined.

OTHER ITEMS

4. Update - HPC Member Training Opportunities

Mr. Zhan shared with the Commission on his recent contact with SHPO regarding qualified trainings for CLG HPC members. He indicated that Mr. Towns' proposed training materials could be used as part of the training pending SHPO confirmation. SHPO also indicated that training opportunities will be distributed to local CLG's when they become available. HPC members should also think about topics they would like to be trained on and opportunities can be sought.

ROUNDTABLE

ADJOURNMENT

Meeting Adjourned At: 7:38