

APRIL 2024

Park Board Meeting Packet



LSPR participated in the Touch a Truck event. Department trucks and the AOD mascot, Sam, were present.



The Solar Eclipse Watch Party at LPA welcomed 206 attendees.



20 teams participated in Gamber Community Center's Puzzle Madness event.



There were 39 players at the Pokémon Play & Trade event at Harris Park Community Center.



MISSION

To provide our community with outstanding recreational services, facilities, and parks.



PARKS AND RECREATION BOARD MEETING City of Lee's Summit, Missouri ♦ 220 SE Green Street ♦ Lee's Summit, Missouri AGENDA			
DATE:	April 24, 2024	TIME:	6:00 PM
PLACE:	Strother Conference Room		
6:00 PM Meeting Call to Order @ Strother Conference Room		President, Lawrence Bivins	
SPECIAL GUESTS			
1 st Quarter Employee of the Quarter, 2023 Employee of the Year		Joe Snook	
CITIZEN COMMENTS			
PRESENTATIONS			
AGENDA ITEM			
APPROVAL OF MINUTES:			
• March 27, 2024 Park Board Minutes		Tede Price	1-2
TREASURER'S REPORT: read by Samantha Shepard, Treasurer (includes March 2024 Report)		Joe Snook/Devin Blazek	3-12
SALES/USE TAX REPORT: March 2024		Devin Blazek	13-14
BOARD APPROVAL ITEMS			
Longview Land Purchase		Joe Snook	15-45
OLD BUSINESS			
Projects and Services Review		All Staff	46-53
Williams Grant Update		Steve Thomas	54-56
NEW BUSINESS			
Security Report		Brooke Chestnut	57-60
Fundraising Update		David Dean	61-62
End of Project Review - Lower Banner		Steve Thomas	63-65
End of Activity Reports		Various Staff	66-82
PATRON COMMENT REVIEW		Joe Snook	83-85
MONTHLY CALENDARS		For Information Only	86-87
ROUNDTABLE		Park Board Members and Staff	N/A
OTHER ITEMS TO BE BROUGHT BEFORE THE BOARD		Joe Snook	N/A
MEETING ADJOURNMENT			
CLOSED SESSION:			
Pursuant to Section 610.021(1) of the Revised Statutes of the State of Missouri pertaining to legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys.			
Pursuant to Section 610.021 (2) of the Revised Statutes of the State of Missouri pertaining to leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration.			
BOARD COMMITTEES			
Budget Samantha Shepard-Chair Wesley Fields Jon Ellis Kathy Campbell	Personnel Jim Huser-Chair Mindy Aulenbach Jon Ellis	Youth Sports Lawrence Bivins Samantha Shepard Kathy Campbell	Foundation Board Tyler Morehead Mindy Aulenbach



LEE'S SUMMIT PARKS AND RECREATION BOARD MEETING MINUTES

CITY OF LEE'S SUMMIT, MISSOURI

DATE:	March 27, 2024	TIME:	6:01 PM	PLACE:	Strother Conference Room
Board Members Present:		Board Members Absent:		Staff Present:	
Lawrence Bivins, President				Joe Snook	
Jim Huser, Vice President				Brooke Chestnut	
Mindy Aulenbach				Steve Casey	
Kathy Campbell				Tede Price	
Casey Crawford (left 7:28pm)				Devin Blazek	
Samantha Shepard, Treasurer				Jodi Jordan	
Tyler Morehead (left at 7:31pm)				David Dean	
Jon Ellis (joined 6:03pm)				Steve Thomas	
Wesley Fields (joined 6:03pm left 7:53pm)					
SPECIAL GUESTS					
CITIZEN COMMENTS					
PRESENTATIONS					
DISCUSSION (Findings/Conclusions)					
RECOMMENDATIONS/ ACTIONS					
AGENDA ITEM					
Approval of Minutes – February 28, 2024		Supporting documentation (see pages 1-2). No questions or discussion.		Mr. Morehead made a motion to approve the meeting minutes from the Park Board meeting on February 28, 2024, Ms. Aulenbach seconded. The motion carried unanimously.	
Treasurer's Report – February 2024		Supporting documentation (see pages 3-12). Ms. Shepard read the treasurer's report from February 2024. No questions or discussion.		Mr. Huser made a motion to accept the treasurer's report for February 2024; Ms. Aulenbach seconded. Motion carried unanimously.	
Sales and Use Tax Report – February 2024		Supporting documentation (see pages 13-14). Mr. Blazek stated sales tax is performing well, 2% over budget. Use tax is 44% over budget.		No Board Action.	
BOARD APPROVAL ITEMS					
Meet Me in the Park MOU		Supporting documentation (see pages 15-19). Ms. Price said this is annual event in conjunction with LSR-7 Special Education department to provide an opportunity for their students to enjoy Harris Park and surrounding area. As well as learn about inclusive events throughout the summer.		Mr. Ellis made a motion to approve the MOU for Meet Me in the Park Ms. Campbell seconded. Mr. Crawford abstained.	
OLD BUSINESS					
Projects and Services Review –		Supporting documentation (See page 20-27) No additional comments.		No Board Action.	
Lower Banner Park		Supporting documentation (See page 28-30) Mr. Thomas said it is finished with the exception of laying the asphalt. Staff hosted a nice rededication in early March.		No Board Action.	



William Grant Update	Supporting documentation (See pages 31-33). Mr. Thomas stated the playground equipment is currently being installed this week.	No Board Action.
Park Impact Fee	Supporting documentation (See pages 34-37). Mr. Snook said the City Council meeting on March 23 was not what he anticipated. He discussed a recap of the meeting and concerns the council had that he did not meet with the HBA prior to the March 23 meeting. Mr. Snook said he was not going to meet with them until he had conversations and direction from the Park Board. Mr. Snook stated he will have a meeting with the HBA prior to the April 9 meeting. He stated the City Council expressed the Park Board make a recommendation of what the fees should be. Mr. Snook said he thinks the most important thing is that the HBA wants to be heard. Mr. Ellis said there should be some flexibility. Mr. Morehead stated he felt like it should be the Council's decision to finalize the range. Ms. Aulenbach stated this enhances the home builders and the council including the mayor seemed confident it would pass. She also said she is still undecided on the three options presented. Mr. Crawford said the City Council should be the ones to determine the fees. Ms. Campbell suggested a facts sheet be presented to the council for a quick memory recap. Mr. Fields said he doesn't feel comfortable suggesting a range is presented to the Council. Ms. Shepard asked for clarification on the schedule of fee process. Mr. Snook explained how the schedule of fees work and any annual adjustments would be made through the budget process. Mr. Bivins suggested there be a gentle reminder of the strategic plan and Ignite to the City Council. He stated the Board should give them a range or final number. Mr. Snook said he would give the Council a fact sheet next week. He asked the Board for direction. Mr. Bivins asked the Park Board if they could be in favor of \$250 per bedroom with no cap and commercial at 20 cents per square foot. Mr. Fields suggested staff present a range approach to the Council with what they suggested and showing the Council what the impact will be on each. Ms. Shepard said \$350 with a cap of \$1400 and 20 cent, \$250 with a cap of \$1200. Mr. Snook clarified the direction he needs with a range of \$250-\$350 per bedroom with a cap at 4. And, commercial showing at both 20 cents and 30 cents per square foot for commercial.	No Board Action.
NEW BUSINESS		
MPRA Conference Summaries	Supporting documentation (See pages 38-52). Ms. Aulenbach said it was a wonderful conference.	
End of Activity Reports	Supporting documentation (See pages 53-65). No additional comments.	No Board Action.
PATRON COMMENT REVIEW		
	Supporting documentation (see pages 66-70) No additional comments.	No Board Action.
MONTHLY CALENDARS		
Supporting documentation (see pages 71-73) no additional comments		
ROUNDTABLE		
Ms. Shepard said how can we put out what's in our parks to keep kids busy in the summer for the middle to junior high age groups. Ms. Campbell congratulated the staff on taking second place in the parks rodeo. Councilman Felker gave an update on the Downtown Market Street project as well as the PRI property. Ms. Aulenbach thanked Councilman Felker for his time on the Council. Mr. Bivins asked the Board to try to get out to the next City Council meeting on April 9 to show support for the Parks Impact Fee. He reminded Board of the Volunteer Gala on April 25. Mr. Bivins said the nomination committee for the new slate of officers will be Ms. Aulenbach, Mr. Morehead and Ms. Campbell. This committee will bring their officer recommendations to the Board in May.		
OTHER ITEMS TO BE BROUGHT BEFORE THE BOARD		
Mr. Snook stated the LPA season has now been set.		
MEETING ADJOURNMENT:		
The meeting adjourned into closed session 8:17pm by a motion made by Ms. Shepard to move into closed session, Ms. Aulenbach seconded.		
CLOSED SESSION: Pursuant to Section 610.021 (2) of the Revised Statutes of the State of Missouri pertaining to leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration.		

Financial Outlook as of March 31, 2024



Fund	Fund Balance @ 3/31/24
Gamber Community Center	\$ 474,080
Lovell Community Center	\$ 1,013,571
Longview Community Center	\$ (977,496)
Harris Park Community Center	\$ 447,881
Parks and Recreation	\$ 3,959,136
Summit Waves	\$ 670,240
Cemetery	\$ 1,211,730
Construction	\$ 9,411,638
Park COP	\$ 5,538,371

Fund	MTD 3/31/24	Prior YTD Actual	Current YTD Actual	Approved FY24 Budget	Percentage of FY24 Budget
Gamber Community Center					
Revenue	\$ 37,573	\$ 393,046	\$ 465,428	\$ 445,838	104.39%
Expenses	\$ 106,567	\$ 360,274	\$ 501,700	\$ 530,359	94.60%
Income (Loss)	\$ (68,995)	\$ 32,772	\$ (36,273)	\$ (84,521)	
Lovell Community Center					
Revenue	\$ 163,168	\$ 1,278,843	\$ 1,397,593	\$ 2,072,538	67.43%
Expenses	\$ 162,016	\$ 1,467,446	\$ 1,407,811	\$ 2,108,966	66.75%
Income (Loss)	\$ 1,152	\$ (188,603)	\$ (10,218)	\$ (36,428)	
Longview Community Center					
Revenue	\$ 109,013	\$ 797,740	\$ 889,239	\$ 1,373,515	64.74%
Expenses	\$ 114,569	\$ 924,329	\$ 922,446	\$ 1,281,496	71.98%
Income (Loss)	\$ (5,556)	\$ (126,589)	\$ (33,207)	\$ 92,019	
Harris Park Community Center					
Revenue	\$ 134,570	\$ 932,746	\$ 1,070,030	\$ 1,786,770	59.89%
Expenses	\$ 99,963	\$ 1,068,731	\$ 1,164,653	\$ 1,726,842	67.44%
Income (Loss)	\$ 34,607	\$ (135,985)	\$ (94,624)	\$ 59,928	
Parks and Recreation					
Revenue	\$ 133,574	\$ 4,355,483	\$ 4,534,072	\$ 4,424,226	102.48%
Expenses	\$ 285,207	\$ 2,815,904	\$ 5,734,018	\$ 7,099,882	80.76%
Income (Loss)	\$ (151,633)	\$ 1,539,579	\$ (1,199,946)	\$ (2,675,656)	
Summit Waves					
Revenue	\$ 47,183	\$ 599,008	\$ 550,800	\$ 1,336,959	41.20%
Expenses	\$ 41,251	\$ 667,001	\$ 569,931	\$ 1,117,884	50.98%
Income (Loss)	\$ 5,932	\$ (67,993)	\$ (19,131)	\$ 219,075	
Cemetery					
Revenue	\$ 6,500	\$ 78,368	\$ 99,376	\$ 118,700	83.72%
Expenses	\$ 7,368	\$ 115,338	\$ 119,064	\$ 198,557	59.96%
Income (Loss)	\$ (868)	\$ (36,970)	\$ (19,688)	\$ (79,857)	
Construction					
Revenue	\$ 646,719	\$ 2,255,471	\$ 5,715,453	\$ 16,403,691	34.84%
Expenses	\$ 14,241	\$ 848,013	\$ 758,485	\$ 6,445,000	11.77%
Income (Loss)	\$ 632,478	\$ 1,407,458	\$ 4,956,968	\$ 9,958,691	
Park COP Debt					
Revenue	\$ 465,433	\$ 4,492,608	\$ 4,833,008	\$ 6,268,030	77.11%
Expenses	\$ 583,333	\$ 2,381,250	\$ 5,425,000	\$ 7,175,000	75.61%
Income (Loss)	\$ (117,900)	\$ 2,111,358	\$ (591,992)	\$ (906,970)	

**GAMBER COMMUNITY CENTER
FUND 201
Financial Report for the Month and Year Ending March 31, 2024**

	Previous Year-to-date Mar 2023	Month-to-Date Mar 2024	Year-to-Date Mar 2024	Year-to-Date Budget	Year-to-Date Variance		Approved FY24 Budget
REVENUES							
Activity & Membership Fees	110,452	17,161	127,951	103,720	24,231	²	137,113
User Charges	725	128	850	540	310		720
Rentals	98,352	20,284	112,087	94,415	17,672	³	125,605
Interest	5,744	-	17,841	3,225	14,616	⁴	4,300
Other Revenue	2,660	-	31,479	3,100	28,379	⁵	2,100
Miscellaneous	113	-	221	-	221		1,000
Transfers In from Park COP	175,000	-	175,000	175,000	-		175,000
TOTAL REVENUES	393,046	37,573	465,428	380,000	85,428		445,838
EXPENDITURES							
Personnel Services	193,124	20,920	203,541	199,231	4,310		265,522
Other Supplies, Services and Charges	70,071	16,596	73,545	67,909	5,637		84,383
Repairs and Maintenance	21,633	20,140	87,480	95,702	(8,223)		26,663
Utilities	40,363	2,866	33,447	41,002	(7,555)		53,787
Capital Outlay	15,467	44,550	88,123	79,875	8,248		79,875
Interdepartment Charges	19,617	1,495	15,565	15,647	(82)		20,129
TOTAL EXPENDITURES	360,274	106,567	501,700	499,366	2,335		530,359
NET GAIN / (LOSS)	32,772	(68,995)	(36,273)	(119,366)	83,093		(84,521)

BEGINNING FUND BALANCE

510,353 ¹

ENDING FUND BALANCE

474,080

¹ **Beginning Fund Balance** is final as the year-end audit is complete.

² Added a fifth Father Daughter Dance and an increase in Memberships.

³ More Facility rentals than anticipated.

⁴ Favorable variance in Interest on Investments (\$2,536) and Mark to Market (\$12,080).

⁵ Donation for the pergola from the Legacy for LS Parks Foundation.



**LOVELL COMMUNITY CENTER
FUND 202
Financial Report for the Month and Year Ending March 31, 2024**

	Previous Year-to-date Mar 2023	Month-to-Date Mar 2024	Year-to-Date Mar 2024	Year-to-Date Budget	Year-to-Date Variance		Approved FY24 Budget
REVENUES							
Activity & Membership Fees	1,138,042	154,784	1,233,063	1,433,118	(200,055)	²	1,910,188
User Charges	2,422	79	1,334	2,118	(784)		2,613
Rentals	62,197	8,004	79,211	73,733	5,478		92,543
Interest	10,208	-	28,649	7,800	20,849	³	10,400
Other Revenue	4,563	266	1,432	1,996	(564)		1,996
Contributions	7,500	-	-	-	-		-
Miscellaneous	391	35	385	399	(14)		1,278
Transfers In	53,519	-	53,520	53,520	-		53,520
TOTAL REVENUES	1,278,843	163,168	1,397,593	1,572,684	(175,091)		2,072,538
EXPENDITURES							
Personnel Services	869,802	96,221	895,202	1,042,902	(147,700)	⁴	1,396,346
Other Supplies, Services and Charges	152,500	15,695	180,645	187,206	(6,561)		221,175
Repairs and Maintenance	117,261	16,621	116,170	110,469	5,701		142,258
Utilities	132,884	29,577	138,376	133,715	4,660		179,728
Capital Outlay	141,553	-	31,833	111,759	(79,926)	⁵	111,759
Interdepartment Charges	53,446	3,902	45,584.16	45,993	(409)		57,700
TOTAL EXPENDITURES	1,467,446	162,016	1,407,811	1,632,044	(224,233)		2,108,966
NET GAIN / (LOSS)	(188,603)	1,152	(10,218)	(59,360)	49,142		(36,428)

BEGINNING FUND BALANCE

1,023,789 ¹

ENDING FUND BALANCE

1,013,571

¹ **Beginning Fund Balance** is final as the year-end audit is complete.

² An unfavorable variance in Memberships (\$143,553), Activities (\$12,028) and Gate Receipts (\$44,474).

³ Favorable variance in Interest on Investments (\$1,198) and Mark to Market (\$19,951).

⁴ Favorable variance on Part-Time (\$92,045) and Heath/Dental, FICA and Medicare.

⁵ All Capital Improvements were scheduled for July and at the time of this report the new floor machine, Nustep and weight pad reupholstery are the only items complete.

**LONGVIEW COMMUNITY CENTER
FUND 205
Financial Report for the Month and Year Ending March 31, 2024**

	Previous Year-to-date Mar 2023	Month-to-Date Mar 2024	Year-to-Date Mar 2024	Year-to-Date Budget	Year-to-Date Variance		Approved FY24 Budget
REVENUES							
Activity & Membership Fees	674,589	97,020	775,694	858,107	(82,413)	²	1,149,023
User Charges	2,015	285	2,516	1,992	525		2,699
Rentals	120,481	11,708	110,903	167,492	(56,589)	³	220,391
Miscellaneous	656	-	127	402	(275)		1,402
TOTAL REVENUES	797,740	109,013	889,239	1,027,992	(138,753)		1,373,515
EXPENDITURES							
Personnel Services	584,693	65,069	598,702	623,850	(25,148)	⁴	837,877
Other Supplies, Services and Charges	69,130	7,744	84,806	90,208	(5,401)		112,960
Repairs and Maintenance	76,589	15,435	56,318	50,747	5,571		70,236
Utilities	133,824	22,834	124,062	143,335	(19,273)	⁵	189,035
Capital Outlay	-	-	10,610	22,627	(12,017)	⁶	22,627
Interest Expense	13,548	-	9,910	-	9,910		-
Interdepartment Charges	46,545	3,487	38,038	38,300	(262)		48,761
TOTAL EXPENDITURES	924,329	114,569	922,446	969,067	(46,621)		1,281,496
NET GAIN / (LOSS)	(126,589)	(5,556)	(33,207)	58,925	(92,132)		92,019

BEGINNING FUND BALANCE	<u>(944,289)</u> ¹
ENDING FUND BALANCE	<u><u>(977,496)</u></u>

¹ **Beginning Fund Balance** is final as the year-end audit is complete.

² Unfavorable variance in Memberships (\$66,351), Activities (\$8,185) and Gate Receipts (\$7,878).

³ The reported YTD revenue is dependent on the timing of monthly reoccurring rental payments. In addition, swim teams have reduced their rental times.

⁴ Favorable variance in Part-Time (\$24,567), Health/ Dental Insurance, FICA and Medicare.

⁵ Favorable Variance on Electricity (\$11,264), Gas (\$7,059) and Water/Sewer (\$950).

⁶ All Capital Improvements were scheduled for July and at the time of this report only the Nustep has been purchased.



**HARRIS PARK COMMUNITY CENTER
FUND 530
Financial Report for the Month and Year Ending March 31, 2024**

	Previous Year-to-date Mar 2023	Month-to-Date Mar 2024	Year-to-Date Mar 2024	Year-to-Date Budget	Year-to-Date Variance		Approved FY24 Budget
REVENUES							
Activity & Membership Fees	591,296	51,792	683,419	738,521	(55,102)	²	1,190,972
User Charges	71,423	-	64,293	96,399	(32,106)	³	104,325
Rentals	124,221	27,929	137,273	217,368	(80,095)	⁴	253,807
Interest	2,868	-	12,012	-	12,012	⁵	-
Other Revenue	3,104	107	1,263	1,532	(269)		8,436
Contributions	130,339	54,580	160,262	124,500	35,762		211,650
Miscellaneous	9,495	162	11,508	12,016	(508)		17,580
TOTAL REVENUES	932,746	134,570	1,070,030	1,190,336	(120,306)		1,786,770
EXPENDITURES							
Personnel Services	561,101	49,314	629,347	687,774	(58,428)	⁶	1,008,878
Other Supplies, Services and Charges	327,086	34,533	352,213	326,120	26,093		494,672
Repairs and Maintenance	27,623	4,011	42,788	39,506	3,282		48,717
Utilities	91,111	10,611	79,915	60,850	19,065	⁷	84,882
Capital Outlay	36,222	-	35,858	43,649	(7,791)		43,649
Depreciation	13,161	1,696.27	15,266	12,550	2,717		16,733
Transfers Out	3,519	-	3,520	3,520	-		25,791
Interdepartment Charges	22,070	1,495	21,013	21,307	(294)		3,520
TOTAL EXPENDITURES	1,068,731	99,963	1,164,653	1,182,726	(18,073)		1,726,842
NET GAIN / (LOSS)	(135,985)	34,607	(94,624)	7,610	(102,233)		59,928

BEGINNING FUND BALANCE	<u>542,505</u> ¹
ENDING FUND BALANCE	<u>447,881</u>

¹ **Beginning Fund Balance** is final as the year-end audit is complete.

² An unfavorable variance in Camp Summit (\$50,892), Youth Instructional (\$2,813) and Legacy Park Amphitheater (\$6,820).

³ Unfavorable variance in Legacy Park Amphitheater Concessions (\$4,136) and Summit Ice Pro Shop (\$27,243).

⁴ The reported YTD revenue is dependent on the timing of monthly reoccurring rental payments. Harris Park Community Center rentals lower than anticipated.

⁵ Favorable variance in Interest on Investments (\$3,976) and Mark to Market (\$8,037).

⁶ Favorable variance in Camp Summit Part Time (\$29,684) and Health and Dental (\$18,073).

⁷ Unfavorable variance in Harris Park Natural Gas (\$3,916) and Hartman Park Water (\$16,384).

**PARKS & RECREATION
FUND 200
Financial Report for the Month and Year Ending March 31, 2024**

	Previous Year-to-date Mar 2023	Month-to-Date Mar 2024	Year-to-Date Mar 2024	Year-to-Date Budget	Year-to-Date Variance		Approved FY24 Budget
REVENUES							
Taxes	4,140,744	117,053	4,338,941	4,199,998	138,943	²	4,199,998
Fines & Forfeitures	14,221	1,988	16,975	17,712	(737)		17,712
Interest	62,509	-	35,110	19,500	15,610	³	26,000
Other Revenue	8,301	562	5,759	1,940	3,819		1,940
Contributions	51,260	5,292	42,137	45,582	(3,445)		59,784
Miscellaneous	56,111	8,679	71,114	62,158	8,956		94,756
Transfers In	22,337	-	24,036	24,036	-		24,036
TOTAL REVENUES	4,355,483	133,574	4,534,072	4,370,926	163,146		4,424,226
EXPENDITURES							
Personnel Services	1,466,903	169,708	1,618,558	1,657,710	(39,152)	⁴	2,204,484
Other Supplies, Services and Charges	767,821	70,656	843,001	1,172,745	(329,745)	⁵	1,397,991
Repairs and Maintenance	279,743	36,425	290,356	354,370	(64,014)	⁶	401,261
Utilities	101,162	4,732	94,975	115,126	(20,151)	⁷	141,326
Fuel & Lubricants	40,468	2,405	32,952	29,298	3,654		38,948
Capital Outlay	99,512	5,481	147,933	221,648	(73,714)	⁸	221,647
Interdepartment Charges	217,061	12,560	257,100	257,690	(590)		295,369
Transfer to Park Construction Fund	-	-	2,600,000	2,600,000	-		2,600,000
Reimbursement - Interfund	(156,766)	(16,762)	(150,858)	(150,858)	-		(201,144)
TOTAL EXPENDITURES	2,815,904	285,207	5,734,018	6,257,729	(523,712)		7,099,882
NET GAIN / (LOSS)	1,539,579	(151,633)	(1,199,946)	(1,886,803)	686,858		(2,675,656)

BEGINNING FUND BALANCE

5,159,082 ¹

ENDING FUND BALANCE

3,959,136

¹ **Beginning Fund Balance** is final as the year-end audit is complete.

² Favorable variance in Jackson County Property Taxes.

³ Favorable variance in Interest on Investments (\$1,420) and Mark to Market (\$20,690).

⁴ Payroll accruals have not been posted at the time of this report. In addition, significant savings in Health/Dental and Part-Time Salaries.

⁶ A favorable variance on Asphalt, Postage, Contract Serv-Concrete, Professional Fees and Travel & Meeting. There is an unfavorable variance in Consumable Tools, Other Construction Supplies and Recreational Supplies.

⁷ Favorable variance in Water/Sewer (\$17,340) and Electricity (\$3,315).

⁸ The July budget included Concrete Mega Mixer and shade tarps for Lea McKeighan North which have not been completed.



**SUMMIT WAVES
FUND 203
Financial Report for the Month and Year Ending March 31, 2024**

	Previous Year-to-date Mar 2023	Month-to-Date Mar 2024	Year-to-Date Mar 2024	Year-to-Date Budget	Year-to-Date Variance		Approved FY24 Budget
REVENUES							
Activity Fees	471,609	47,000	433,219	519,794	(86,575)	²	1,090,929
User Charges	100,364	-	75,441	108,603	(33,162)	³	191,936
Rentals	19,237	183	17,760	16,635	1,125		42,324
Interest	4,122	-	21,119	5,100	16,019	⁴	6,800
Contributions	-	-	140	-	140		
Miscellaneous	3,676	-	3,121	2,535	586		4,970
TOTAL REVENUES	599,008	47,183	550,800	652,667	(101,867)		1,336,959
EXPENDITURES							
Personnel Services	362,171	8,648	325,402	442,035	(116,633)	⁵	688,828
Other Supplies, Services and Charges	112,085	16,473	114,915	111,473	3,442		221,274
Repairs and Maintenance	22,122	1,968	23,738	25,480	(1,742)		39,958
Utilities	66,240	4,259	69,317	69,112	205		106,301
Interdepartment Charges	22,589	1,495	22,166	22,510	(344)		26,993
Capital Outlay	75,809	8,408	8,408	14,908	(6,500)		28,545
Transfers Out (To 200)	5,985	-	5,985	5,985	-		5,985
TOTAL EXPENDITURES	667,001	41,251	569,931	691,503	(121,572)		1,117,884
NET GAIN / (LOSS)	(67,993)	5,932	(19,131)	(38,836)	19,705		219,075

BEGINNING FUND BALANCE	<u>689,371</u> ¹
ENDING FUND BALANCE	<u><u>670,240</u></u>

¹ **Beginning Fund Balance** is final as the year-end audit is complete.

² There was a unfavorable variance in Activities (\$14,692), Gate Receipts (\$68,337) and Memberships (\$3,546).

³ Unfavorable variance in Concession sales.

⁴ Favorable variance in Interest on Investment (\$2,103) and Mark to Market (\$13,916).

⁵ Favorable variance in Part-Time salaries, Heath/Dental, FICA and Medicare.

**CEMETERY TRUST
FUND 204
Financial Report for the Month and Year Ending March 31, 2024**

	Previous Year-to-date Mar 2023	Month-to-Date Mar 2024	Year-to-Date Mar 2024	Year-to-Date Budget	Year-to-Date Variance		Approved FY24 Budget
REVENUES							
Services	56,941	2,000	33,362	64,700	(31,338)	²	76,550
Sale of Property	8,750	4,500	30,390	27,000	3,390		33,750
Interest	12,677	-	35,624	6,300	29,324	³	8,400
TOTAL REVENUES	78,368	6,500	99,376	98,000	1,376		118,700
EXPENDITURES							
Personnel Services	38,683	3,813	37,956	39,959	(2,003)		52,743
Other Supplies, Services and Charges	41,362	2,284	46,338	71,800	(25,462)	⁴	96,367
Repairs and Maintenance	2,450	79	417	-	417		11,224
Utilities	2,147	252	2,082	2,243	(161)		2,831
Fuel & Lubricants	595	-	710	720	(10)		960
Interdepartment Charges	13,751	940	13,510	13,561	(50)		16,382
Transfers Out (To 026)	16,352	-	18,051	18,051	-		18,050
TOTAL EXPENDITURES	115,338	7,368	119,064	146,332	(27,269)		198,557
NET GAIN / (LOSS)	(36,970)	(868)	(19,688)	(48,332)	28,644		(79,857)

BEGINNING FUND BALANCE
ENDING FUND BALANCE

1,231,418 ¹
1,211,730

¹ **Beginning Fund Balance** is final as the year-end audit is complete.

² Unfavorable variance on Grave Openings and Monument Sales.

³ Favorable variance in Interest on Investment (\$4,637) and Mark to Market (\$24,687).

⁴ Favorable variance on Professional Fees and Other Construction Materials.



**CONSTRUCTION FUND
FUND 327
Financial Report for the Month and Year Ending March 31, 2024**

	Month-to-Date Mar 2024	Year-to-Date Mar 2024	Year-to-Date Budget	Year-to-Date Variance		Approved FY24 Budget
REVENUES						
Interest	-	402,067	43,691	358,376	2	43,691
Other Revenue	63,385	63,385	-	63,385	3	
Transfers from Fund 410	583,333	5,250,000.00	5,250,000.00	-		7,000,000
TOTAL REVENUES	646,719	5,715,453	5,293,691	421,762		9,643,691
EXPENDITURES						
Maintenance & Repair	-	550	-	550		-
Capital Outlay	-	97,399	-	97,399	4	-
Additions to Const in Progress	14,241	659,430	4,967,500	(4,308,070)	5	6,445,000
TOTAL EXPENDITURES	14,241	758,485	4,967,500	(4,209,015)		6,445,000
NET GAIN / (LOSS)	632,478	4,956,968	326,191	4,630,777		3,198,691

BEGINNING FUND BALANCE	<u>4,454,670</u> ¹
ENDING FUND BALANCE	<u><u>9,411,638</u></u>

¹ **Beginning Fund Balance** is final as the year-end audit is complete.
² A favorable variance in Interest on Investments (\$76,703) and Mark to Market (\$281,673).
³ Final reimbursement from the grant on Pleasant Lea Park renovation.
⁴ Expenses were miscoded to Capital Outlay and should be in Additions to Const in Progress.



**PARKS COP DEBT
FUND 410
Financial Report for the Month and Year Ending March 31, 2024**

	Month-to-Date Mar 2024	Year-to-Date Mar 2024	Year-to-Date Budget	Year-to-Date Variance		Approved FY24 Budget
REVENUES						
Taxes	402,758	3,973,314	4,061,243	(87,929)	²	5,414,991
EATS	(16,557)	(162,537)	(123,197)	(39,340)	²	(164,263)
Use Tax	79,163	1,006,037	757,809	248,228	²	1,010,412
Interest	70	16,194	5,168	11,027	³	6,890
TOTAL REVENUES	465,433	4,833,008	4,701,023	131,985		6,268,030
EXPENDITURES						
Transfers Out-Gamber Center		175,000.00	175,000.00	-		175,000
Transfers Out-Construction Fund	583,333	5,250,000.00	5,250,000.00	-		7,000,000
TOTAL EXPENDITURES	583,333	5,425,000	5,425,000	-		7,175,000
NET GAIN / (LOSS)	(117,900)	(591,992)	(723,977)	131,985		(906,970)

BEGINNING FUND BALANCE 6,130,363 ¹
ENDING FUND BALANCE 5,538,371

¹ **Beginning Fund Balance** is final as the year-end audit is complete.

² See separate Sales/Use Tax Report included in this packet.

³ Unfavorable variance in Interest on Investment (\$6,353) and favorable variance on Mark to Market (\$18,458).

MEMORANDUM



Date: April 24, 2024

To: Joe Snook, CPRP
Administrator of Parks and Recreation

From: Devin Blazek, MBA
Management Analyst

Re: Sales and Use Tax Update – March FY2024

Sales tax proceeds received in March totaled \$402,758, which is 10.75% below the monthly projection. Due to the unpredictable cutoff of processing remittance at the State of Missouri, the annual revenue budget has been spread evenly throughout FY2024. The year-to-date sales tax received totals \$3,973,314, which is \$96,689 over the amount received through March FY2023.

At the time of this report, there is no additional information regarding the remitters included in the amount received from the State of Missouri.

Use tax proceeds received in March totaled \$79,162.53, which is 6% below the monthly projection. Due to the unpredictable cutoff of processing remittance at the State of Missouri, the annual revenue budget has been spread evenly throughout FY2024. The year-to-date use tax totals \$1,006,037, which is \$293,554 over the amount received through March FY2023.

Attached is a summary of the proceeds received for the Sales Tax, Economic Activity Taxes (EATs) and Use Tax.



Sales Tax and EATs	Budget	Actual	Amount Difference \$
Cumulative Balance Through FY 2023	84,862,653	89,772,256	4,909,603
FY 2024			
YTD Balance Forward - Sales Tax	3,609,994	3,570,556	(39,438)
YTD Balance Forward - EATs	(109,508)	(145,980)	(36,472)
Sales Tax Receipts - March 2024	451,249	402,758	(48,491)
EATs - March 2024	(13,688)	(16,557)	(2,869)
YTD Balance - Sales Tax	4,061,243	3,973,314	(87,929)
YTD Balance - EATs	(123,196)	(162,537)	(39,341)
LIFE-TO-DATE DATA BY SALES TAX			
Cumulative Net Proceeds-1/4 cent Sales Tax (4/1/18 through 3/31/33) **	24,631,519	26,516,190	1,884,671
Cumulative Net Proceeds-1/4 cent Sales Tax (4/1/08 through 3/31/18)	30,963,365	31,100,648	137,283
Cumulative Net Proceeds-3/8 cent Sales Tax (4/1/98 through 3/31/08)	32,768,255	32,955,600	187,345

Use Tax	Budget	Actual	Amount Difference \$
Cumulative Balance Through FY 2023	1,956,025	3,288,678	1,332,653
FY 2024			
YTD Balance Forward - Use Tax	673,608	926,874	253,266
Use Tax - March 2024	84,201	79,163	(5,038)
YTD Balance - Use Tax	757,809	1,006,037	248,228
LIFE-TO-DATE DATA BY USE TAX			
Cumulative Net Proceeds-December 2020 through Current Month	2,713,834	4,294,715	1,580,881

MEMORANDUM



Date: April 17, 2024
To: Lee's Summit Parks and Recreation Board
From: Joe Snook, CPRP
Administrator, Lee's Summit Parks and Recreation
Re: Longview Land Purchase

Background Information

For the past several months, at the direction of the Lee's Summit Parks and Recreation Board (Board), LSPR staff has been working diligently towards the goal of purchasing 13 +/- acres of land and parking lot adjacent to Longview Community Center. After several months of negotiations and due diligence the Junior College District of Metropolitan Kansas City, Missouri (hereinafter "MCC") and Lee's Summit Parks and Recreation (LSPR) have come to a successful resolution of all outstanding issues related to the transaction.

The parties reached an agreement for the property to be purchased by LSPR from MCC for the total price of \$530,000. The purchase price includes 13.1 acres of property with approximately 10.7 acres of green space and 2.4 acres of parking lot (296 spaces). Image 1 highlights the proposed purchase in red.

Image 1



In 2018 LSPR purchased the property north of the proposed parcel that includes the Longview Community Center and adjacent parking (370 spaces). This purchase would ensure all property on the

NW corner of the Longview campus would belong to LSPR. Image 2 identifies the complete parcel as highlighted in blue (existing LSPR property) and red (proposed purchase).

Image 2



The purchase agreement is included with this memo as Attachment A.

Assuming approval by the Board, the following process will take place:

- 1) MCC Board of Trustees will approve the purchase at a future Board of Trustee's meeting
- 2) Because this is an intergovernmental agreement, City Council approval will be required.
After approval by MCC, the agreement will be presented to the City's Finance and Budget Committee (F&BC) for review and approval.
- 3) Assuming approval by the F&BC, the agreement will be moved to the full City Council for final approval.

It is staff's intention to complete this process and purchase by the end of FY24 (June 30, 2024).

Proposed Motion

I move to approve the Real Estate Purchase Agreement by and between Lee's Summit Parks and Recreation and the Junior College District of Kansas City, Missouri for the acquisition of the Longview property by Lee's Summit Parks and Recreation for the total purchase price of \$530,000 and subject to terms and conditions as outlined in the Agreement, substantially in the form as presented, and to authorize the Administrator of Parks and Recreation and other City officials to execute it and all related documents necessary to effectuate the transaction by and on behalf of the Lee's Summit Parks and Recreation Board.

REAL ESTATE PURCHASE AGREEMENT

THIS REAL ESTATE PURCHASE AGREEMENT (“**Agreement**”) is entered into this _____ day of _____, 2024 (the “**Effective Date**”) by and between **THE JUNIOR COLLEGE DISTRICT OF METROPOLITAN KANSAS CITY, MISSOURI** (hereinafter referred to as “**Seller**”) and **CITY OF LEE’S SUMMIT, MISSOURI, BY AND THROUGH THE LEE’S SUMMIT PARKS AND RECREATION BOARD** (hereinafter referred to as “**Buyer**”) (Seller and Buyer are each a “**party**” and are together the “**parties**”).

WITNESSETH:

In consideration of Ten Dollars (\$10.00) paid by Buyer to Seller, the covenants and agreements set forth herein, and for other good and valuable consideration, the parties hereto covenant and agree as follows:

1. **Property and Easement.** Seller hereby sells and agrees to convey to Buyer and Buyer hereby purchases from Seller that approximately 13.1 acre tract of Seller’s real property generally located at 3801 SW Longview Road, Lee’s Summit, Missouri, at the location depicted on **Exhibit A-1**, a copy of which is attached and incorporated by reference (the “**Property**”), which Property is also legally described on **Exhibit A-2**, a copy of which is attached and incorporated by reference. Upon the “Closing” (hereinafter defined in **Section 7** below), fee simple title to the Property shall be conveyed to Buyer by Seller, as-is, where is, without warranties of any kind whatsoever, together with grants for: (a) access, utility easements and easements for cross-parking and pedestrian and vehicular ingress/egress easements (each and collectively, the “**Easement**”), all of which shall be subject and subordinate to all “Permitted Exceptions” (defined in **Section 3** below) and one or more covenants and restrictions which shall be made of record prior to the recording of the Warranty Deed (defined in Section 2 below).

2. **Purchase Price.** In consideration of Seller’s fee simple interest in the Property, the Utility Easements, and the Access Easement, Buyer agrees to and shall pay to Seller the sum of Five Hundred Thirty Thousand and No/100 Dollars (\$530,000.00) (the “**Purchase Price**”), which Purchase Price, subject to adjustment pursuant to **Section 7** herein, shall be payable to Seller in cash or other immediately available funds, upon Seller’s delivery to Buyer of (a) a special warranty deed (the “**Warranty Deed**”), in the form attached and incorporated by reference as **Exhibit B**; (b) an Easement, in the form attached and incorporated by reference as **Exhibit C**.

3. **Title Insurance.** The title to the Property, and the interests in the Easement to be furnished to Seller and Buyer, respectively and as applicable, shall be good and merchantable title, free and clear of any and all leases, liens, and/or other encumbrances of any kind whatsoever upon the Property and the Easement, except for any exceptions that would appear on a title commitment and pertain to matters agreeable to Buyer. Such title to the Property and the Easement shall be insured by Assured Quality Title (the “**Title Company**”) for the amount of the Purchase Price herein, with costs to be shared equally by Buyer and Seller, pursuant to an ALTA Form 2006 Policy of Title Insurance, subject only to those exceptions approved by Buyer. Seller agrees to order a title commitment from the Title Company (the “**Title Commitment**”) within five (5) days of the Effective Date, and Buyer shall have ten (10) days after receipt of the Title Commitment (the “**Review Period**”) in which to advise Seller of objections, if any, Buyer has to the matters shown on the Title Commitment. Any matters which are set forth in the Title Commitment and to which Buyer does not object within the Review Period shall be deemed to be permitted exceptions to the status of Seller’s title (the “**Permitted Exceptions**”). With regard to items to which Buyer does object within the Review Period, Seller shall have until Closing to cure the objections. If Seller determines, in its sole discretion, that Buyer’s Title Commitment objections are not reasonable and elects

not to cure the objections of Buyer, Seller shall notify Buyer within ten (10) days following the expiration of the Review Period. Upon Buyer's receipt of such notice by Seller, Buyer may, in its sole discretion, elect to either (i) terminate this Agreement, in which event neither party shall have any further liability under the Agreement, or (ii) waive its objections to title and proceed under the Agreement. In the event of either (i) or (ii) above, Buyer shall provide timely notice to Seller of Buyer's election.

4. Survey and Legal Description. Seller has obtained a survey of the Property at Seller's cost (the "**Survey**"), a copy of which has been provided to Buyer, prior to the Effective Date. Buyer hereby agrees that it shall have until the expiration of the Review Period to advise Seller of objections, if any, Buyer has to matters shown on the Survey. If Buyer has objections to matters shown on the Survey and so advises Seller on or before the expiration of the Review Period, Seller shall have until the Closing Date, as defined herein, to correct the reasonable objections of Buyer. Any matters which are set forth on the Survey and to which Buyer does not object prior to the expiration of the Review Period shall be deemed to be Permitted Exceptions to the Survey. If Seller determines, in its sole discretion, that Buyer's Survey objections are not reasonable and elects not to cure the objections of Buyer, Seller shall notify Buyer within ten (10) days following the expiration of the Review Period. Upon Buyer's receipt of such notice by Seller, Buyer may, in its sole discretion, elect to either (i) terminate this Agreement, in which event, neither party shall have any further liability under the Agreement, or (ii) waive its objections to the Survey and proceed under the Agreement, in which case, any matters which are set forth on the Survey shall be deemed to be Permitted Exceptions to the Survey. In the event of either (i) or (ii) above, Buyer shall provide timely notice to Seller of Buyer's election. Upon agreement to the Survey, the legal descriptions set forth therein of the Property and the Easement shall be appended to each of the exhibits included with this Agreement, respectively and as applicable, ipso facto, and shall become the legal descriptions thereof, for all purposes.

5. Inspections.

A. For a period of thirty (30) days after the Effective Date (the "**Inspection Period**"), Buyer shall have access to the Property and servient estate (including the Easement) for the purpose of Buyer or Buyer's representatives conducting due diligence and one or more physical inspections (collectively, the "**Inspections**"). The Inspections of the Property (inclusive of the parking and utility areas which comprise the Easement) made by Buyer during the Inspection Period may include, but are not limited to, a Phase I environmental study, soil tests and such other inspections as the Buyer may reasonably conduct, to include borings and taking of samples of any material which, in the reasonable discretion of Buyer's inspector, may include asbestos or other hazardous materials. Notwithstanding the foregoing, in the event Buyer requests entry for purposes of conducting Inspections and Seller unreasonably denies such request, then Buyer shall have the right to terminate this Agreement by providing notice to Seller within five (5) days of the denial.

B. Buyer shall not conduct any invasive testing without first obtaining Seller's prior written consent, which consent may be given or withheld in Seller's reasonable discretion. Buyer shall not have access to any secured areas within the Property without the prior consent of Seller. Seller shall have the right to disapprove any and all entries, surveys, tests (including without limitation a Phase II environmental assessment of the Property), investigations and other matters that in Seller's reasonable judgment could result in any damage to the Property or expose Seller to any loss, liability, cost or expense or result in any violation of applicable law, or otherwise adversely affect the Property or Seller's interest therein. No consent by Seller to any such activity shall be deemed to constitute a waiver by Seller or assumption of liability or risk by Seller.

C. Buyer shall maintain and cause its third-party consultants and contractors to maintain comprehensive public liability insurance with combined single limit coverage of not less than \$1,000,000.00. Buyer shall use all reasonable efforts to conduct such activities in a manner which will not damage the

Property and which will minimize interference with the use and occupancy of the Property by Seller and its invitees and licensees.

D. Upon completion of such activities Buyer shall, at its sole expense, cause the Property to be restored to substantially the same condition it was in prior to such activities, including filling, compaction and resodding of all excavations and the repair of any and all other damage to the Property in a manner reasonably satisfactory to Seller, which obligation of Buyer shall survive the termination of this Contract.

E. Buyer shall, to the extent permitted by applicable law, indemnify and hold harmless Seller from and against all claims for bodily injury and property damage which may be asserted against Seller arising out of or in any way related to any such activities on the Property by Buyer, which obligation of Buyer shall survive the closing and delivery of the Deed or the termination of this Contract. Nothing in this Agreement shall constitute a waiver of or otherwise negatively affect either sovereign immunity as provided by applicable law.

F. Buyer shall not permit any mechanic's or materialman's lien to be filed against the Property by reason of labor, services or materials performed or furnished to or for Buyer in connection with the Inspections. If any such lien is filed, Buyer may contest it in good faith but notwithstanding such contest Buyer shall, within 15 days after the filing thereof, cause such lien to be released of record by payment, bond, order of a court of competent jurisdiction or otherwise. If Buyer fails to cause any such lien to be released of record, Seller may remove it by paying the full amount thereof or by bonding or in any other manner Seller deems appropriate, without investigating the validity thereof and irrespective of the fact that Buyer may contest the propriety or the amount thereof, and Buyer, upon demand, shall pay Seller all reasonable amounts expended by Seller in connection with the discharge of such lien, including all expenses and reasonable attorneys' fees of Seller, which obligation of Buyer shall survive the closing and delivery of the Deed or the termination of this Agreement. Nothing contained in this Agreement shall be construed as a consent on the part of Seller to subject Seller's estate in the Property to any lien or liability under the lien laws of the State of Missouri.

G. If Buyer is not satisfied with the results of the Inspections, in Buyer's sole discretion, Buyer shall have the option of either (a) waiving the unsatisfactory condition(s) and proceeding to closing under this Agreement, or (b) terminating this Agreement, in which latter event, this Agreement shall terminate and be of no further force and effect, and neither party shall have any liability hereunder, excepting the Buyer's obligations set forth in this **Section 5**. If Buyer shall fail to terminate this Agreement by a written notice of termination received by Seller on or before 5:00 P.M. Central Time on the last day of the Inspection Period (as may be extended), Buyer shall automatically be deemed to have waived all physical conditions, and thereafter shall not have the right to terminate this Agreement, due to nonsatisfaction of the condition(s) of the Property or the servient estates which are the subject of the Easement.

6. **Cooperation of Buyer and Seller.** Upon Seller's acceptance of the Agreement, Buyer and Seller agree in good faith to cooperate and assist the other party in completing the transaction contemplated herein as follows:

A. Seller shall cooperate with Buyer in its performance of the Inspections, as set forth in **Section 5**, above.

B. Seller shall, during the term of this Agreement, at the request of Buyer, furnish information and documents and permit reasonable access to the Property and estate (including the Easement); provided, however, information and documents of Seller shall be furnished to Buyer without any warranty as to the accuracy or completeness of the content therein contained.

C. Seller and/or Buyer shall take no action or commence any proceeding which would interfere with either party's ability to execute this Agreement or to carry out its obligations hereunder.

D. Seller shall furnish all instruments and documents as Buyer's counsel shall reasonably request, establishing the power and authority of Seller to enter into this Agreement and to carry out Seller's obligations hereunder.

E. Seller shall furnish to the Title Company all instruments and documents as the Buyer may reasonably require to eliminate any title exceptions in the Title Commitment, respecting the rights of parties in possession of the Property or claims of laborers or materialmen for labor, services or materials performed or delivered to the Property.

F. Seller shall, following the Effective Date, take all cooperative actions requested by Buyer, if any, to (i) subdivide the Property and comply with the regulatory requirements to establish a separate tax parcel, and all ordinances of the City of Lee's Summit, Missouri and Kansas City, Missouri, related to the legal subdividing and/or minor plating for the Property, at the cost of Seller, except any application fees due to the City of Lee's Summit, Missouri or Kansas City, Missouri shall be paid by the Buyer, and (ii) cause the annexation of any portions of the Property not located within the City of Lee's Summit boundaries, at Buyer's sole cost and expense. This sub-paragraph shall survive the Closing.

G. Seller shall take all actions reasonably requested by Buyer, at the expense of Buyer, to cooperate with the segregation, removal and relocation of any above or below ground utility facilities located on or below the Property, in accordance with the Easement, including, but not limited to, Seller's "C-Cure" system, emergency call tower, security cameras, and fire panel.

H. Seller and Buyer shall take any and all other reasonable steps necessary to implement the terms and conditions of this Agreement and the Easement.

7. Closing Requirements. Subject to the terms and provisions of this Agreement, the closing of this transaction (the "**Closing**") shall take place as follows:

A. Seller shall pay all fees, expenses, costs and other charges owed to any person or entity performing work on or supplying materials for the Property on or prior to the Closing Date hereof, except for any work done or materials supplied for or on behalf of the Buyer.

B. All mortgages, deeds of trust and other liens that are monetary in nature and which encumber all or any part of the Property as of the Closing Date shall be paid and fully discharged by Seller on or prior to the Closing Date and Seller shall pay any fees, penalties or charges which are required to discharge such liens.

C. Buyer and Seller shall equally share in the payment of all escrow fees charged by the Title Company, including the cost to the Buyer to obtain endorsements, if any, to the Title Policy.

D. Buyer and Seller are tax exempt, and, as such, no taxes shall be due and owing at the Closing. To the extent any unpaid tax liabilities exist on the property prior to transfer, Seller shall be responsible for clearing said liabilities, and Buyer shall be responsible for taxes or special assessments, if any, which accrue following the Closing Date.

E. On the Closing Date, Buyer shall deliver to Seller the Purchase Price, in cash or by wire transfer, less any closing costs assumed by Seller pursuant to this Agreement, and less any amount of related outstanding real property taxes and special assessments, if any.

F. At least three (3) days prior to Closing, Seller shall deliver into escrow with the Title Company the Warranty Deed and the Easement, each in proper form for recording, subject to no liens, charges, claims, actions, encumbrances or title exception of any kind or nature whatsoever except the Permitted Exceptions as herein permitted. Seller shall describe the Property and Easement in accordance with the legal descriptions to be developed pursuant to the Survey provided for herein.

G. Buyer and Seller shall execute a Right of First Refusal Agreement (the “ROFR”), the form of which is attached and incorporated by reference as **Exhibit D**, and the memorandum of which (the “ROFR Memo”) shall be recorded with the Jackson County Recorder of Deeds office (the “Recorder”), the form of which is attached and incorporated by reference as **Exhibit E**, which ROFR shall grant Seller the first right to repurchase the Property from Buyer.

H. Buyer and Seller shall execute a Declaration of Covenants and Restrictions (the “Covenants”), the form of which is attached and incorporated by reference as **Exhibit F**, pursuant to which the Property will be subject to covenants and restrictions pertaining to land use and land development.

I. Buyer and Seller shall execute the Easement which shall be recorded with the Recorder.

J. Buyer shall deliver the Purchase Price, Seller shall deliver the Warranty Deed, and both Buyer and Seller shall deliver the Easement, the ROFR, the ROFR Memo, and Covenants, and other instruments to be delivered by them to the Title Company to be held by it under instructions that the same not be released unless and until: (i) the Warranty Deed, the Easements, the ROFR Memo, and the Covenants are recorded with the Recorder; and (ii) the Title Company is irrevocably ready, willing, able and committed to issue and deliver to Buyer the Title Policy required by the terms of this Agreement.

K. All other costs and expenses incurred by each party hereto in connection with this Agreement and the transaction contemplated herein shall, unless otherwise provided herein, be paid by the party incurring the cost or expense.

L. To the extent feasible, the costs of utilities consumed at the Property on or before the Closing Date shall be paid by Seller, and on the Closing Date and thereafter, the costs of utilities shall be paid by Buyer. To the extent utility costs cannot be ascertained at Closing, the utility costs shall be paid by the parties in accordance with the Easement.

8. Contingencies.

A. Buyer’s obligations hereunder to purchase the Property shall be subject to and contingent upon the following:

- i. Seller’s delivery of a good and merchantable fee simple title to the Property and insurable title to the Easement as herein provided;
- ii. Seller’s completion of and compliance with all of its obligations under this Agreement;
- iii. Buyer’s satisfaction with the forms of Warranty Deed, the Easement, the ROFR and the Covenants;

- iv. Buyer's satisfaction, in its sole discretion, with the Inspections; and
- v. The approval of this Agreement by Buyer's governing body and signature of the Mayor of Lee's Summit, Missouri.

B. Seller's obligations hereunder to convey the Property shall be subject to and contingent upon the following:

- i. Buyer's completion of and compliance with all of its obligations under this Agreement;
- i. Seller's satisfaction with the forms of Warranty Deed, the Easement, the ROFR and the Covenants; and
- ii. Approval of this Agreement by Seller's Board of Trustees.

9. Closing Date. Unless otherwise agreed in writing by the parties, the Closing of Buyer's purchase of the Property shall occur at 9:30 A.M. at the Title Company, _____, 2024.

10. Remedies. In the event of default hereunder, each party shall have all rights available at law and in equity, including the right to specific performance and damages. A default shall have occurred upon the failure of either party to cure its violation of any covenant stated in this Agreement following fifteen (15) days' notice from the other party of violation of the Agreement and the failure of such party to remedy the violation. In the event litigation arises between the parties to enforce this Agreement, the prevailing party shall be entitled to recover its attorney's fees and court costs.

11. Assignment and Encumbrances. Seller shall not mortgage, pledge or otherwise encumber this Agreement in any other way whatsoever as collateral or otherwise, and any such mortgage, pledge or encumbrance shall render this Agreement null and void. Buyer may not assign this Agreement without the written consent of Seller.

12. Casualty. If, in Seller's sole determination, the event the Property is destroyed or substantially damaged by fire or other casualty subsequent to the effective date of this Agreement and until Seller delivers possession of the Property to Buyer, Buyer shall have the right, to accept the Agreement and purchase the Property pursuant to the terms of this Agreement; provided that Buyer shall receive an assignment of all insurance proceeds payable to Seller as a result of said casualty or a reduction in the purchase price equal to the amount of said proceeds. In the event the Property is damaged by fire or other casualty prior to the delivery of possession, which damage, in Seller's sole discretion, is not substantial, this Agreement shall remain in full force and effect and Seller shall assign to Buyer the insurance proceeds payable to Seller as a result of said casualty or reduce the purchase price for the Property in the amount of said proceeds.

13. Miscellaneous. Each party agrees to perform any further acts and deliver any documents that may be reasonably requested and necessary to carry out the provisions of this Agreement. Whenever any party is required to act hereunder within a specified period of time after the occurrence of a specified event, such period shall begin to run on the day next following the day on which the event occurred and shall expire at 6:00 p.m. on the final day of the period. Should any part, term or provision of this Agreement be declared illegal or in conflict with any law, rule, or regulation, the validity of remaining portion, terms, or provisions shall not be affected thereby. The captions at the beginning of Sections and Subsections are used for convenience only and are not to be used in attempting to construe any part of this Agreement. None of the provisions of this Agreement may be amended without the written consent of each party. Any waiver by a party of any provision or condition of this Agreement shall not be construed or deemed to be a waiver of any other provision or condition of this Agreement, nor a waiver of a subsequent breach of the

same provision or condition, unless such waiver be so expressed in writing and signed by the party to be bound. All representations and warranties of the parties shall survive the Closing. This Agreement shall be governed by the laws of the State of Missouri.

14. Notices. Any notices to be given either party shall be mailed by certified mail, postage prepaid, delivered by over-night express, or personally served. In the event of mailing, notices shall be deemed effective three days after posting; in the event of overnight delivery, notices shall be deemed effective on the next business day following deposit with the delivery service; in the event of personal service, notices shall be deemed effective when delivered. All notices shall be sent as follows:

If to Buyer:

City of Lee's Summit, Missouri
ATTN: Parks and Recreation
220 SE Green Street
Lee's Summit, MO 64063

with a copy to:

City of Lee's Summit, Missouri
ATTN: Scott Ison, Esq.
Chief Counsel of Infrastructure & Recreation
Office of the City Attorney
220 SE Green Street
Lee's Summit, MO 64063

If to Seller:

The Junior College District of Metropolitan Kansas City, Missouri
ATTN: Sandra D. Garcia, Esq.
General Counsel & Vice Chancellor Institutional Compliance
Metropolitan Community College
3200 Broadway
Kansas City, MO 64111
Office: 816-604-1588
Email: sandra.garcia@mckck.edu

with a copy to:

Hardwick Law Firm, LLC
ATTN: Allison L. Bergman, Esq.
2405 Grand Boulevard, Suite 800
Kansas City, Missouri 64108
Office: (816) 221-9445
Email: abergman@hardwicklaw.com

15. Entire Agreement. Except for the Operating Agreement executed contemporaneously herewith, as of the Effective Date, this Agreement contains the entire agreement between Seller and Buyer and there are no other terms, conditions, promises, understandings, statements, express or implied, regarding the transaction contemplated hereby.

16. Survival. This Agreement shall bind and inure to the benefit of the legal and personal representatives, successors and assigns of the parties hereto.

17. Binding Effect. The provisions of this Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors, permitted assigns, and legal representatives.

18. Captions. The captions of the paragraphs in this Agreement have been inserted for convenience of reference only and shall in no way modify or restrict any provision hereof or be used to construe any of the provisions hereof.

IN WITNESS WHEREOF, the parties have entered into this Agreement as of the Effective Date above stated.

**THE JUNIOR COLLEGE DISTRICT OF
METROPOLITAN KANSAS CITY,
MISSOURI, Seller**

By: _____

Name: _____

Title: _____

[Signature of Buyer Appears on Next Page]

CITY OF LEE'S SUMMIT, MISSOURI, Buyer

By: _____

Name: _____

Title: Mayor

INDEX TO EXHIBITS

Depiction of Property Exhibit A-1
Legal Description of Property..... Exhibit A-2
Form of Special Warranty DeedExhibit B
Form of Easement.....Exhibit C
Form of Right of First Refusal.....Exhibit D
Form of Memo of Right of First Refusal Exhibit E
Form of Declaration of Covenants and Restrictions..... Exhibit F

Attachment A

Exhibit A-1

Depiction of Property



Exhibit A-2

Legal Description of Property

ALL THAT PART OF THE NORTHEAST QUARTER OF SECTION 9, TOWNSHIP 47 NORTH, RANGE 32 WEST, PARTIALLY IN KANSAS CITY AND PARTIALLY IN LEE'S SUMMIT, JACKSON COUNTY, MISSOURI, DESCRIBED AS FOLLOWS: COMMENCING AT THE NORTHEAST CORNER OF SAID SECTION 9, THENCE N87°35'48"W ALONG THE NORTHERLY LINE OF SAID SECTION 9, 2100.10 FEET (DEED=2100.00 FEET); TO THE WEST LINE OF TRACT 1 DESCRIBED IN DOCUMENT NO. 2014E0081914 IN THE JACKSON COUNTY RECORDER OF DEEDS OFFICE; THENCE S03°15'09"W, ALONG SAID WEST LINE (THROUGH A 3 1/4" ALUMINUM MONUMENT MARKED USACE BEING 0.10 FEET SOUTH OF SAID NORTHERLY LINE) 30.00 FEET, TO THE APPARENT SOUTH RIGHT-OF-WAY LINE OF LONGVIEW ROAD, BEING THE POINT OF BEGINNING; THENCE S87°35'48"E, PARALLEL WITH SAID NORTHERLY LINE, AND ALONG SAID RIGHT-OF-WAY LINE, 779.43 FEET; THENCE IN A SOUTHEASTERLY DIRECTION ALONG A CURVE TO THE LEFT WITH AN INITIAL TANGENT BEARING OF S00°19'34"E, HAVING A RADIUS OF 210.00 FEET, THROUGH A CENTRAL ANGLE OF 22°49'53", AN ARC DISTANCE OF 83.68 FEET; THENCE S23°09'27", 396.55 FEET; THENCE N87°41'21"W, 409.48 FEET; THENCE S02°19'21"W, 47.69 FEET; THENCE N87°35'05"W, 568.64 FEET, TO THE WEST LINE OF SAID TRACT 1, THENCE N03°15'09"E, ALONG SAID WEST LINE, 486.63 FEET, TO THE POINT OF BEGINNING.

Exhibit B

Form of Special Warranty Deed

MISSOURI SPECIAL WARRANTY DEED

This Indenture is made and entered into as of the ____ day of _____, 2024, by and between **THE JUNIOR COLLEGE DISTRICT OF METROPOLITAN KANSAS CITY, MISSOURI** (hereinafter referred to as “**Grantor**”), and the **CITY OF LEE’S SUMMIT, MISSOURI** (hereinafter referred to as “**Buyer**”), having an address of 220 SE Green Street, Lee's Summit, MO 64063 (“**Grantee**”).

WITNESSETH, THAT GRANTOR, for and in consideration of the sum of Ten Dollars (\$10.00) and other good and valuable consideration paid by Grantee, the receipt of which is hereby acknowledged, does by these presents BARGAIN AND SELL, CONVEY AND CONFIRM unto Grantee the following: the real estate located in Jackson County, Lee’s Summit, Missouri, as more particularly described on **Exhibit A** attached hereto and incorporated herein (the “**Property**”).

SUBJECT, HOWEVER, TO the matters listed on **Exhibit B** attached hereto and incorporated herein by reference, and further subject to the condition that the Property shall be used by Grantee solely for public purposes, pursuant to and as required by RSMo Section 177.091.

TO HAVE AND TO HOLD THE PROPERTY, together with all and singular the tenements, hereditaments and appurtenances thereunto belonging or in any wise appertaining, unto Grantee and Grantee’s successors and assigns forever; the said Grantor hereby covenanting that the Property is free and clear from any encumbrance done or suffered by Grantor except as set forth above; and that Grantor will warrant and defend the title to the Property unto Grantee and Grantee’s successors and assigns forever, against the lawful claims and demands of all persons claiming under Grantor except as set forth above.

[Remainder of Page Intentionally Left Blank]

IN WITNESS WHEREOF, Grantor has hereunto set its hand the day and year first above written.

**THE JUNIOR COLLEGE DISTRICT OF
METROPOLITAN KANSAS CITY,
MISSOURI**

By: _____

Name: _____

Title: _____

ACKNOWLEDGMENT

STATE OF MISSOURI)
) ss
COUNTY OF JACKSON)

On this _____ day of _____, 2024, before me, appeared _____, to me personally known, who, being by me duly sworn (or affirmed), did say that s/he is the _____ of **THE JUNIOR COLLEGE DISTRICT OF METROPOLITAN KANSAS CITY, MISSOURI**, a _____, and that the said instrument was signed and sealed in behalf of said District by authority of its Board of Trustees, and said person acknowledged said instrument to be the free act and deed of said District.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my official seal in the County and State aforesaid, as of the day and year first above written.

Name:
Notary Public
My Commission Expires:

(SEAL)

Exhibit A to Warranty Deed

Legal Description of Property

ALL THAT PART OF THE NORTHEAST QUARTER OF SECTION 9, TOWNSHIP 47 NORTH, RANGE 32 WEST, PARTIALLY IN KANSAS CITY AND PARTIALLY IN LEE'S SUMMIT, JACKSON COUNTY, MISSOURI, DESCRIBED AS FOLLOWS: COMMENCING AT THE NORTHEAST CORNER OF SAID SECTION 9, THENCE N87°35'48"W ALONG THE NORTHERLY LINE OF SAID SECTION 9, 2100.10 FEET (DEED=2100.00 FEET), TO THE WEST LINE OF TRACT 1 DESCRIBED IN DOCUMENT NO. 2014E0081914 IN THE JACKSON COUNTY RECORDER OF DEEDS OFFICE; THENCE S03°15'09"W, ALONG SAID WEST LINE (THROUGH A 3 1/4" ALUMINUM MONUMENT MARKED USACE BEING 0.10 FEET SOUTH OF SAID NORTHERLY LINE) 30.00 FEET, TO THE APPARENT SOUTH RIGHT-OF-WAY LINE OF LONGVIEW ROAD, BEING THE POINT OF BEGINNING; THENCE S87°35'48"E, PARALLEL WITH SAID NORTHERLY LINE, AND ALONG SAID RIGHT-OF-WAY LINE, 779.43 FEET; THENCE IN A SOUTHEASTERLY DIRECTION ALONG A CURVE TO THE LEFT WITH AN INITIAL TANGENT BEARING OF S00°19'34"E, HAVING A RADIUS OF 210.00 FEET, THROUGH A CENTRAL ANGLE OF 22°49'53", AN ARC DISTANCE OF 83.68 FEET; THENCE S23°09'27", 396.55 FEET; THENCE N87°41'21"W, 409.48 FEET; THENCE S02°19'21"W, 47.69 FEET; THENCE N87°35'05"W, 568.64 FEET, TO THE WEST LINE OF SAID TRACT 1, THENCE N03°15'09"E, ALONG SAID WEST LINE, 486.63 FEET, TO THE POINT OF BEGINNING.

Exhibit C

Form of Easement

[TO BE DRAFTED AND APPENDED]

Exhibit D

Form of Right of First Refusal

RIGHT OF FIRST REFUSAL

This Right of First Refusal Agreement (“**Agreement**”) is entered into this _____ day of _____, 2024 (the “**Effective Date**”) by and between the **CITY OF LEE’S SUMMIT, MISSOURI** (hereinafter referred to as “**Offeror**”) and **THE JUNIOR COLLEGE DISTRICT OF METROPOLITAN KANSAS CITY, MISSOURI** (hereinafter referred to as “**Offeree**”) (each a “party” and together, the “parties”).

Recitals of Fact

A. Offeror is the owner of the property (the “**Property**”) depicted on Exhibit A-1 and legally described on Exhibit A-2, copies of which are attached and incorporated by reference, which Property it acquired from Offeree.

B. Offeree, the prior owner of the Property and following the conveyance of the Property to Offeror, continues to own real property which adjoins the Property, at the location shown on the Site Plan, a copy of which is attached and incorporated by reference as Exhibit B.

C. As a condition of conveying the property to Offeror, Offeree desires to have a right of first refusal to repurchase the Property from Offeror, if and at such time Offeror desires to convey all or any portion of the Property, and Offeror desires to grant such right of first refusal (“**Purchase Right**”), on the terms and conditions set forth herein.

Agreement

In consideration of Ten Dollars (\$10.00) and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties agree as follows:

1. **Right of First Refusal.** Offeror agrees that in the event the Offeror receives an offer from a third party for the purchase of fee simple interest in all or any portion of the Property (other than an offer of a purchase in lieu of condemnation) (an “**Offer**”), Offeror shall notify Offeree in writing (the “**Offer Notice**”). The Offer Notice shall be delivered to Offeree, within twenty (20) days after its receipt of such Offer. The Offer Notice shall be accompanied by a copy of the Offer (if written) or a letter setting forth the terms of the Offer (if verbal). Offeree may, within twenty (20) days after the date of the Offer Notice, elect to purchase the Property on the same terms as those set forth in the Offer, by sending to Offeror a written notice of its election (“**Purchase Notice**”). If Offeror does not receive a Purchase Notice from Offeree within such 20-day period, then Offeror may sell the Property (or portion thereof described in the Offer Notice) to the third-party offeror or to any party related to the same or by which the Offer may be assigned or made, and upon such sale, this Right of First Refusal shall expire and be of no further force and effect as to the Property or portion thereof which is sold pursuant to the Offer. If Offeror does not sell the Property described in the Offer Notice to the third party (or to a party related to the same or by which the Offer may be assigned or made), then, in such event, Offeree shall continue to have the Purchase Right, in connection with subsequent offers.

2. **Limitation of Right of First Refusal.** The Offeree’s Purchase Right stated herein shall not apply to transfers of fee simple interest by the Offeror to (a) an affiliate of Offeror, (b) a single member

public corporation or limited liability company where the sole member is Offeror, and/or (c) a corporation owned solely by Offeror.

3. **Notice.** All notices or other communications shall be in writing signed by the sender, and shall either be personally delivered or mailed by certified mail, at or to the following addresses:

If to Offeror:

City of Lee's Summit, Missouri
ATTN: Parks and Recreation
220 SE Green Street
Lee's Summit, MO 64063

with a copy to:

Scott Ison, Esq.
Chief Counsel of Infrastructure & Recreation
Office of the City Attorney
220 SE Green Street
Lee's Summit, MO 64063

If to Offeree:

The Junior College District of Metropolitan Kansas City, Missouri
ATTN: Sandra D. Garcia, Esq.
General Counsel & Vice Chancellor Institutional Compliance
Metropolitan Community College
3200 Broadway
Kansas City, MO 64111
Office: 816-604-1588
Email: sandra.garcia@mckkc.edu

with a copy to:

Hardwick Law Firm, LLC
ATTN: Allison L. Bergman, Esq.
2405 Grand Boulevard, Suite 800
Kansas City, Missouri 64108
Office: (816) 221-9445
Email: abergman@hardwicklaw.com

Either party may change the address by written notice to the other. Notices shall be effective when received (if personally delivered) or when deposited in the United States mail (if mailed by certified mail).

4. **Miscellaneous.** This Agreement shall inure to the benefit of and be binding upon the heirs, estates, executors, administrators, receivers, custodians, successors and assigns of the respective parties. The captions of the sections of this Agreement are inserted for convenience only and shall not be used in the interpretation or construction of any provisions of this Agreement. The interpretation and enforceability of this Agreement shall be governed by the laws of the State of Missouri.

INTENDING to be fully bound, the parties have executed this Agreement the day and year above written.

CITY OF LEE'S SUMMIT, Offeror

By: _____

Name: _____

Title: _____

**THE JUNIOR COLLEGE DISTRICT OF
METROPOLITAN KANSAS CITY,
MISSOURI, Offeree**

By: _____

Name: _____

Title: _____

**EXHIBIT A-1
to Right of First Refusal**

Depiction of Offeror Property



EXHIBIT A-2
to Right of First Refusal

Legal Description of Offeror Property

ALL THAT PART OF THE NORTHEAST QUARTER OF SECTION 9, TOWNSHIP 47 NORTH, RANGE 32 WEST, PARTIALLY IN KANSAS CITY AND PARTIALLY IN LEE'S SUMMIT, JACKSON COUNTY, MISSOURI, DESCRIBED AS FOLLOWS: COMMENCING AT THE NORTHEAST CORNER OF SAID SECTION 9, THENCE N87°35'48"W ALONG THE NORTHERLY LINE OF SAID SECTION 9, 2100.10 FEET (DEED=2100.00 FEET), TO THE WEST LINE OF TRACT 1 DESCRIBED IN DOCUMENT NO. 2014E0081914 IN THE JACKSON COUNTY RECORDER OF DEEDS OFFICE; THENCE S03°15'09"W, ALONG SAID WEST LINE (THROUGH A 3 1/4" ALUMINUM MONUMENT MARKED USACE BEING 0.10 FEET SOUTH OF SAID NORTHERLY LINE) 30.00 FEET, TO THE APPARENT SOUTH RIGHT-OF-WAY LINE OF LONGVIEW ROAD, BEING THE POINT OF BEGINNING; THENCE S87°35'48"E, PARALLEL WITH SAID NORTHERLY LINE, AND ALONG SAID RIGHT-OF-WAY LINE, 779.43 FEET; THENCE IN A SOUTHEASTERLY DIRECTION ALONG A CURVE TO THE LEFT WITH AN INITIAL TANGENT BEARING OF S00°19'34"E, HAVING A RADIUS OF 210.00 FEET, THROUGH A CENTRAL ANGLE OF 22°49'53", AN ARC DISTANCE OF 83.68 FEET; THENCE S23°09'27", 396.55 FEET; THENCE N87°41'21"W, 409.48 FEET; THENCE S02°19'21"W, 47.69 FEET; THENCE N87°35'05"W, 568.64 FEET, TO THE WEST LINE OF SAID TRACT 1, THENCE N03°15'09"E, ALONG SAID WEST LINE, 486.63 FEET, TO THE POINT OF BEGINNING.

**EXHIBIT B
to Right of First Refusal**

Depiction of Offeree Property

(In general, less the Offeror Property depicted on Exhibit A-1 shown below with a star)



**Exhibit E
to Real Estate Purchase Agreement**

Form of Memorandum of Right of First Refusal

MEMORANDUM OF RIGHT OF FIRST REFUSAL

This Memorandum of Right of First Refusal (this “**Memorandum**”) is entered into by and between **CITY OF LEE’S SUMMIT, MISSOURI** (hereinafter referred to as “**Offeror**”) and **THE JUNIOR COLLEGE DISTRICT OF METROPOLITAN KANSAS CITY, MISSOURI** (hereinafter referred to as “**Offeree**”).

RECITALS

A. Offeror and Offeree are parties to that certain Right of First Refusal dated _____, 2024 (hereinafter, the “**ROFR**”) whereby Offeror did grant to Offeree a right of first refusal to purchase that certain real property more particularly described on **Exhibit A** attached hereto and incorporated herein (the “**Property**”).

B. Offeror and Offeree desire to enter into this Memorandum, which is to be recorded in the office of the recorder of deeds for Jackson County, Missouri (the “**Recorder**”), in order that third parties may have notice of the parties’ rights and obligations under the ROFR.

Terms

Specific reference is hereby made to the following terms and provisions of the ROFR:

1. The term of the ROFR commenced on _____, 2024, and shall continue until terminated, as provided in the ROFR.
2. Any third party entering into a contract with Offeror to purchase or obtain title to all or any portion of the Property is hereby on notice that Offeree has the superior and first right to purchase or acquire the Property (or any portion thereof).
3. Additional information concerning the provisions of the ROFR may be obtained from the parties at the following addresses:

If to Offeror:

City of Lee’s Summit, Missouri
ATTN: Parks and Recreation
220 SE Green Street
Lee’s Summit, MO 64063

with a copy to:

Scott Ison, Esq.
Chief Counsel of Infrastructure & Recreation
Office of the City Attorney
220 SE Green Street
Lee’s Summit, MO 64063

If to Offeree:

The Junior College District of Metropolitan Kansas City, Missouri
ATTN: Sandra D. Garcia, Esq.
General Counsel & Vice Chancellor Institutional Compliance
Metropolitan Community College
3200 Broadway
Kansas City, MO 64111
Office: 816-604-1588
Email: sandra.garcia@mccckc.edu

with a copy to:

Hardwick Law Firm, LLC
ATTN: Allison L. Bergman, Esq.
2405 Grand Boulevard, Suite 800
Kansas City, Missouri 64108
Office: (816) 221-9445
Email: abergman@hardwicklaw.com

This Memorandum is executed for the purpose of recordation in the public records of the Recorder, in order to give notice of all the terms and provisions of the ROFR, and is not intended and shall not be construed to define, limit, or modify the ROFR. All of the terms, conditions, provisions and covenants of the ROFR are incorporated into this Memorandum by reference as though fully set forth herein, and both the ROFR and this Memorandum shall be deemed to constitute a single instrument or document.

CITY OF LEE’S SUMMIT, MISSOURI, Offeror

By: _____

Name: _____

Title: _____

**THE JUNIOR COLLEGE DISTRICT OF
METROPOLITAN KANSAS CITY,
MISSOURI, Offeree**

By: _____

Name: _____

Title: _____

**Exhibit A to
Form of Memorandum of Right of First Refusal**

Legal Description of Property

ALL THAT PART OF THE NORTHEAST QUARTER OF SECTION 9, TOWNSHIP 47 NORTH, RANGE 32 WEST, PARTIALLY IN KANSAS CITY AND PARTIALLY IN LEE'S SUMMIT, JACKSON COUNTY, MISSOURI, DESCRIBED AS FOLLOWS: COMMENCING AT THE NORTHEAST CORNER OF SAID SECTION 9, THENCE N87°35'48"W ALONG THE NORTHERLY LINE OF SAID SECTION 9, 2100.10 FEET (DEED=2100.00 FEET), TO THE WEST LINE OF TRACT 1 DESCRIBED IN DOCUMENT NO. 2014E0081914 IN THE JACKSON COUNTY RECORDER OF DEEDS OFFICE; THENCE S03°15'09"W, ALONG SAID WEST LINE (THROUGH A 3 1/4" ALUMINUM MONUMENT MARKED USACE BEING 0.10 FEET SOUTH OF SAID NORTHERLY LINE) 30.00 FEET, TO THE APPARENT SOUTH RIGHT-OF-WAY LINE OF LONGVIEW ROAD, BEING THE POINT OF BEGINNING; THENCE S87°35'48"E, PARALLEL WITH SAID NORTHERLY LINE, AND ALONG SAID RIGHT-OF-WAY LINE, 779.43 FEET; THENCE IN A SOUTHEASTERLY DIRECTION ALONG A CURVE TO THE LEFT WITH AN INITIAL TANGENT BEARING OF S00°19'34"E, HAVING A RADIUS OF 210.00 FEET, THROUGH A CENTRAL ANGLE OF 22°49'53", AN ARC DISTANCE OF 83.68 FEET; THENCE S23°09'27", 396.55 FEET; THENCE N87°41'21"W, 409.48 FEET; THENCE S02°19'21"W, 47.69 FEET; THENCE N87°35'05"W, 568.64 FEET, TO THE WEST LINE OF SAID TRACT 1, THENCE N03°15'09"E, ALONG SAID WEST LINE, 486.63 FEET, TO THE POINT OF BEGINNING.

Exhibit F

Form of Declaration, Covenants and Restrictions

[TO BE DRAFTED AND APPENDED]

TO: Joe Snook, CPRP
 Administrator of Parks and Recreation

DATE: April 24, 2024

FROM: David Dean, Superintendent of Recreation Services
 Steve Casey, Superintendent of Park Development and Construction
 Tede Price, Superintendent of Administration
 Brooke Chestnut, Superintendent of Park Operations
 Jodi Jordan, Superintendent of Recreation Services



SUBJECT: FY24 Capital Improvement Projects and Parks and Recreation Services Report

Project	Budget ¹	Exp to Date	Variance ²	Completion Status	Budget Status	Estimated Completion ³
Gamber Community Center Fund (201)						
Ballroom & Patio renovations	46,000	33,336	12,664	On Schedule	Under Budget	Apr-24
HVAC controls replacment	33,875	33,875	-	Completed	On Budget	Feb-24
	79,875	33,336	12,664			
Lovell Community Center Fund (202)						
Upholstrey Replacement	14,694	15,126	(432)	Completed	Over Budget	May-24
Upper Arm Ergometer	6,995	7,226	(231)	Completed	Over Budget	Oct-23
Floor machine	14,950	14,995	(45)	Completed	Over Budget	Sep-23
Track Replacement	75,120	81,200	(6,080)	Behind Schedule	Over Budget	Jun-24
	111,759	118,546	(6,787)			
Longview Community Center Fund (205)						
Upholstrey Replacement	15,632	3,384	12,248	Completed	Under Budget	Oct-23
Upper Arm Ergometer	6,995	7,226	(231)	Completed	Over Budget	Oct-23
	22,627	10,610	12,017			
Harris Park Community Center Fund (530)						
HVAC controls replacement	15,874	15,874	-	Completed	On Budget	Dec-23
Gymnasium floor repair	15,440	7,500	7,940	Completed	Under Budget	Aug-23
Exterior wood staining	12,335	12,335	-	Completed	On Budget	Aug-23
	43,649	35,709	7,940			
Parks and Recreation Fund (200)						
Operations						
Concrete Mega Mixer Bucket	7,007	7,007	-	Completed	On Budget	Aug-23
Retaining Walls for Hartman Park	28,755	28,755	-	Completed	On Budget	Sep-23
Aera-Vator	8,019	8,019	-	Completed	On Budget	Aug-23
Shade Tarps and LMN	11,600	11,600	-	Completed	On Budget	Mar-24
Hartman Park Fence Painting	33,700	33,700	-	Completed	On Budget	Oct-23
Consulting for Lake Dredging	20,000	5,922	14,078	Completed	On Budget	Jan-24
Asphalt (FY24)	240,000	98,800	141,200	On Schedule	On Budget	Jun-24
Arborwalk Bridge ⁴	20,000	21,041	(1,041)	Completed	Over Budget	Jul-23
Legacy Park						
Wayfinding Signage ⁴	100,000	33,565	66,435	Completed	Under Budget	Oct-23
Asphalt (FY24)	247,000	121,045	125,955	On Schedule	On Budget	Jun-24
	716,081	369,453	346,628			
Summit Waves Fund (203)						
Slide Timer	14,907		14,907	On Schedule	On Budget	May-24
Outdoor Speaker	13,367		13,367	On Schedule	On Budget	May-24
	28,274	-	28,274			
Cemetery Fund (204)						
	-	-	-			
Capital Projects Fund (327)						
Arts in the Park	10,000		10,000	On Schedule	On Budget	Jun-24
Eagle Creek/Park West	1,050,000		1,050,000	On Schedule	On Budget	Jan-25
Pickleball Complex	1,000,000		1,000,000	On Schedule	On Budget	Sep-24
Fieldhouse	4,000,000		4,000,000	On Schedule	On Budget	Dec-25
Lower Banner Park	250,000	193,348	56,652	On Schedule	On Budget	May-24
Williams Grant Park	250,000	233,837	16,163	On Schedule	On Budget	Jul-24
Neighborhood Park Improvements	185,000		185,000	On Schedule	On Budget	Jun-24
Plesant Lea Park Improvements	670,000	599,721	70,279	Completed	Under Budget	Aug-23
Turf for Playgrounds	436,000	394,651	41,349	On Schedule	On Budget	Apr-28
	7,851,000	1,421,557	6,429,443			
TOTAL	8,853,265	1,951,865	6,830,178			

¹ Budget amount established per Board Approval

² Variance is the difference between the budget and the year-to-date expenditures.

³ Estimated completion dates will be updated as necessary to reflect our best estimate of when a project will be completed.

⁴ Items rolled over from FY23

The Services Review is based on the current Fiscal Year (July 2023-June 2024). "Goals" are based on the number implied in the Fiscal Year Budget. Some goals are annualized (i.e., LPCC, GCC and HPCC information). Other numbers will be reported on a monthly basis (i.e., programs beginning in the current board month) as well as annualized figures being reported against budgeted numbers. Shaded areas are completed services and activities.

	Run Time	Target Goals - This Year (participants) 2023-2024	Results to Date (for programs/events starting July 2023)
Fund 201 - Gamber Community Center			
Memberships			
<u>Resident Total</u>			
Active Flex	July 23 - June 24	93	58
Annual	July 23 - June 24	39	34
<u>Non-Resident Total</u>			
Active Flex	July 23 - June 24	5	4
Annual	July 23 - June 24	3	5
<u>Single Visit</u>			
Discount	July 23 - June 24	120	71
Regular	July 23 - June 24	24	11
(All Inclusive Membership - GCC)			
<u>Resident</u>			
Annual	July 23 - June 24	39	80
Flex	July 23 - June 24	60	66
<u>Non-Resident</u>			
Annual	July 23 - June 24	2	4
Flex	July 23 - June 24	5	10
(Insurance Based Memberships)			
Silver Sneakers Total	July 23 - June 24	6,400	5,606
Renew Active	July 23 - June 24	2,000	4,735
Facility Rentals			
Event Packages	July 23 - June 24	5 Packages	3
Gamber Package	July 23 - June 24	18 Packages	30
Ballroom All	July 23 - June 24	205 hours	80
Ballroom A	July 23 - June 24	430 hours	234
Ballroom B	July 23 - June 24	255 hours	188
Classroom	July 23 - June 24	470 hours	300
Aerobics Room	July 23 - June 24	56 hours	0
Programming			
GCC Paid Group Fitness	July 23 - June 24		
Bingo	July 23 - June 24	1160	1094
Line Dance	July 23 - June 24	760	381
Art Classes	July 23 - June 24	96	80
Ballroom, Swing, Latin Dance	July 23 - June 24	71	57
Youth Tech	July 23 - June 24	41	3
	July 23 - June 24		
Special Event Programming			
Mistletoe Madness	July 23 - June 24	30 Booths	40
Thanksgiving Day Luncheon	July 23 - June 24	100	112
Holiday Luncheon	July 23 - June 24	100	58
Father Daughter Dance	July 23 - June 24	150/Night - 4 Nights	903
Fund 202 - J. Thomas Lovell Jr. Community Center at Legacy Park			
Memberships			
<u>Resident</u>			
Annual	July 23 - June 24	1,074	1,113

	Run Time	Target Goals - This Year (participants) 2023-2024	Results to Date (for programs/events starting July 2023)
Flex	July 23 - June 24	3,393	2,099
<u>Non-Resident</u>			
Annual	July 23 - June 24	153	320
Flex	July 23 - June 24	725	585
<u>Single Visit - Resident</u>	July 23 - June 24	21,003	10,353
<u>Single Visit -- Non-Resident</u>	July 23 - June 24	6,998	4,824
<u>Silversneakers</u>	July 23 - June 24	16,405	17,174
<u>Prime</u>	July 23 - June 24	139	85
<u>Renew Active</u>	July 23 - June 24	2,914	22,109
<u>Active and Fit</u>	July 23 - June 24	0	505
<u>Silver and Fit</u>	July 23 - June 24	101	269
<u>90 Day Memberships</u>			
Resident	July 23 - June 24	12	23
Nonresident	July 23 - June 24	3	10
Facility Rentals			
<u>Birthday Party Packages</u>			
Resident	July 23 - June 24	223	251
Non-Resident	July 23 - June 24	142	181
<u>Room Rentals</u>			
Resident	July 23 - June 24	2	2
Non-Resident	July 23 - June 24	2	0
<u>Court Rentals</u>			
Resident	July 23 - June 24	4	1
Non-Resident	July 23 - June 24	0	0
Lock-ins	July 23 - June 24	3	0
Pool	July 23 - June 24	0	1
<u>Paid Park Amenities</u>			
Resident			
Canoe	July 23 - June 24	406	63
Paddleboard	July 23 - June 24	406	237
Kayak	July 23 - June 24	406	95
Non-Resident			
Canoe	July 23 - June 24	178	68
Paddleboard	July 23 - June 24	178	170
Kayak	July 23 - June 24	178	91
<u>Free Park Amenities- Bikes</u>	July 23 - June 24	0	350
<u>Child Care</u>			
Drop In	July 23 - June 24	415	258
Pass Card - Member	July 23 - June 24	39	24
Pass Card - Non-member	July 23 - June 24	1	4
Water and Land Aerobic Programming	July 23 - June 24	34,000	26,266
Provide Miscellaneous Fitness			
Personal Training	July 23 - June 24	100	489
LCC Paid Group Fitness Classes	July 23 - June 24	150	0
LCC Paid Group Fitness Programs	July 23 - June 24	56	28
LPA Paid Group Fitness Events	July 23 - June 24	65	28
Massage Therapy	July 23 - June 24	154	206
RevUP	July 23 - June 24	54	28
RevUP Reload	July 23 - June 24	135	134
Walking Book Club	July 23 - June 24	NA	66
Swim Lessons			
Swim Lessons	July 23 - June 24	485	271

	Run Time	Target Goals - This Year (participants) 2023-2024	Results to Date (for programs/events starting July 2023)
Private Swim Lessons	July 23 - June 24	148	3

Fund 530 - Harris Park Community Center

Camp Summit			
Camp Summit Enrollment	Summer 2023	750 Enrolled	601 Enrolled
Camp Summit Enrollment	Summer 2024	600 Enrolled	580 enrolled (through 4.16)
Weekly Attendance	Summer 2023	440 Avg/Week	366 Avg/Week
Weekly Attendance	Summer 2024	350/Avg/Week	

Offer School Break Camps			
School Break Camp Enrollment	Sept 1 - April 5	100	59
School Break Days	Oct 20 - April 5	Avg of 30/Day	16/Day

Recreation Center Operations			
Gym Rentals	July 23 - June 24	337	377 (Through 4.21.24)
Classroom Rentals	July 23 - June 24	106	44 (Through 4.21.24)
Entire Facility Rentals	July 23 - June 24	18	14 (Through 4.21)
Week Long Rentals	July 23 - June 24	2	2 (Through 3.19.24)
Open Gym	July 23 - June 24	285	372 (Through 4.21.24)

Summit Ice/Lea Mck North			
Public Skate	23-24	13500	12,877
Pond Hockey	23-24	500	641
Skate with Santa (2)	23-24	100 Participants	195 total
Skate with Sanata (2)	24-25	150 Participants	
Birthday Party Packages	23-24	\$9,250	\$15,883
Birthday Party Packages	24-25	\$11,000	
Shelter Rentals	23	100	88 (through 4.16)
Shelter Rentals	24	100	

ATHLETICS			
Hartman Fields	July 23 - June 24	511	95 (Through 2.20.24)
Adult Leagues			
<i>Softball -- Coed, Men's, Women's</i>			
• Fall	Sept 23 - Oct 23	13	8 Teams
• Spring	Mar 24 - May 24	14	14 Teams
• Summer	June 24 - Aug 24	19	
<i>Basketball -- Men's</i>			
• Fall	Aug 23 - Oct 23	20	21
• Winter	Nov 23 - Feb 24	20	20
• Spring	Mar 24 - June 24		
• Summer	July 23 - Aug 23	18	17
<i>Volleyball -- Coed, Women's</i>			
• Fall	Oct 23 - Dec 23	32	36
• Winter	Jan 24 - Mar 24	32	40
• Spring	April 24 - June 24		
• Summer	July 23 - Sept. 23	28	36
Adult Instructional-Athletics			
<i>Golf</i>			
• Adult Beginning	July 23 - June 24 (Year-to-date count)	25	8 (through 4.11)
<i>Tennis</i>			
• Outdoor Adult Beginning	July 23 - June 24 (Year-to-date count)	12	10 (through 4.11)

Youth Instructional-Athletics

	Run Time	Target Goals - This Year (participants) 2023-2024	Results to Date (for programs/events starting July 2023)
Golf			
• Youth Beginner	July 21 - June 22	25	11 (through 4.11)
Tennis			
• Rookies (Mighty Stars)	Year-to-date count	20	22 (through 4.11)
• Youth Beginner	Year-to-date count	55	56 (through 4.11)
• Middle/High School	Year-to-date count	45	28 (through 4.11)
Indoor Tennis Lessons	Year-to-date count		12 (through 1.16)
Youth Leagues			
Girl's Basketball	Nov 22 - Feb 23	415 Participants	485 Participants
Spring Youth Volleyball	March 23 - May 23	260 Participants	295 Participants
Fall Youth Volleyball	Sept 22 - Nov 22	200 Participants	250 Participants
Summer Youth Volleyball	July 22 - Aug 22	10 Teams	8 teams
Winter Youth Volleyball	Jan 23 - Feb 23	10 Teams	Not Offered

Youth Camps-Athletic			
Baseball Camp	July 22	15	7
Basketball Camp	July 22	15	15
Volleyball Camp	July 22	30	15
Indoor Soccer Camp	June 23	15	

Tournaments			
Summer Classic Tennis Tournament	June 2-3	50	71 Participants
eSports Leagues/Tournaments	Year-to-date count	60	208 (through 4.11)

INSTRUCTIONAL ACTIVITIES			
Adult Instructional			
First Aid/CPR			
CPR/AED	July 23 - June 24 (Year-to-date count)	0	4 (through 10.12)
CPR for Family and Friends	July 23 - June 24 (Year-to-date count)	0	2 (through 11.27)

Youth Instructional			
Itty-Bitty Sports			
• Flag Football	July 23 - June 24 (Year-to-date count)	55	66 (through 10.12)
• Basketball	July 23 - June 24 (Year-to-date count)	80	71 (through 1.16)
• Outside Soccer	July 23 - June 24 (Year-to-date count)	80	150 (through 4.11)
• T-Ball	July 23 - June 24 (Year-to-date count)	100	84 (through 4.11)
Itty-Bitty Instructional Programs			
• Itty Bitty PE	July 23 - June 24 (Year-to-date count)	20	23 (through 2.20)
Indoor T-Ball	July 23 - June 24 (Year-to-date count)	20	24 (through 2.20)
Instructional Basketball	July 23 - June 24 (Year-to-date count)	30	22 (through 2.20)
• Indoor Soccer	July 23 - June 24 (Year-to-date count)	30	22 (through 2.20)

Pee Wee Sports			
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	Run Time	Target Goals - This Year (participants) 2023-2024	Results to Date (for programs/events starting July 2023)
• Flag Football	July 23 - June 24 (Year-to-date count)	45	52 (through 10.12)
• Basketball	July 23 - June 24 (Year-to-date count)	80	59 (through 1.16)
• Soccer	July 23 - June 24 (Year-to-date count)	40	64 (through 4.11)
• T-Ball	July 23 - June 24 (Year-to-date count)	10	33 (through 4.11)
Indoor T-Ball	July 23 - June 24 (Year-to-date count)	20	26 (through 2.20)
Indoor Soccer	July 23 - June 24 (Year-to-date count)	20	26 (through 2.20)
Pee Wee PE	July 23 - June 24 (Year-to-date count)	20	
Instructional Basketball	July 23 - June 24 (Year-to-date count)	20	24 (through 2.20)
Kids Night Out	July 23 - June 24 (Year-to-date count)	30	22 (through 2.20)
Taekwondo	July 23 - June 24 (Year-to-date count)	18	3 (through 9.19)
Skateboarding 101	July 23 - June 24 (Year-to-date count)	60	8 (through 10.12)
Astrology	July 23 - June 24 (Year-to-date count)	40	
Intramural Spikeball	July 23 - June 24 (Year-to-date count)	12	
Intramural Ultimate Frisby	July 23 - June 24 (Year-to-date count)	20	
Intramural Basketball	July 23 - June 24 (Year-to-date count)	6	
All Ages- Instructional			
Learn to Play D&D	July 23 - June 24 (Year-to-date count)	50	2 (through 10.12)
Special Event Programming for Families			
Night Flight	Jun-24	300	
Tour de Lakes	Jun-24	900	64
Festivals			
Jamaican Jam	7/14	900	1,054
Queens of Country	28-Jul	870	201
Phul Collins Experience	4-Aug	225	352
Hotel California	18-Aug	1050	1,143
Journey	16-Sep	870	779
Celebration of the Arts	May	100	canceled
Blues Fest	June	500	385
RED: Taylor Swift Tribute	31-May	1050	
Fund 200 - Parks and Recreation			
Administration			
Provide departmental Annual Report	Sept 2020	Mar-21	Completed May 2021
Coordinate, edit and produce Lee's Summit Illustrated.	FY22		
Publish bi-annual Visionary Task Force Newsletter (Legacy for Tomorrow)	Bi-annually		
Park Operations			
Two annual inventories performed	Bi-annually		

	Run Time	Target Goals - This Year (participants) 2023-2024	Results to Date (for programs/events starting July 2023)
Two annual park openings performed on all parks (Spring and Fall)	Bi-annually		
Legacy Park Operations			
Maintain user group agreements	FY22		
City Grounds Maintenance			
Maintain Public Works MOU areas	FY22	Monthly	Ongoing

Fund 203 - Aquatics			
Summit Waves			
Group Swim Lessons	July 23-August 23	367	331
Group Swim Lessons	May 24- June 24	235	
Public swim - Regular	July 23-August 23	20,810	20,110
Public swim - Regular	May 24- June 24	14600	
Public swim - Discount	July 23-August 23	19,880	17,812
Public swim - Discount	May 24- June 24	14000	
Twilight - Regular	July 23-August 23	610	315
Twilight - Regular	May 24- June 24	510	
Twilight - Discount	July 23-August 23	500	336
Twilight - Discount	May 24- June 24	430	
Season Pass Sales	July 23-August 23	52	24
Season Pass Sales	May 24- June 24	2,010	278
Special Events			
Family Fun Nights 1	July 23-August 23	1,275	716
Family Fun Nights 2 & 3	May 24- June 24	900	
Dive in Movie 1	July 23-August 23	400	148
Dive in Movie 2	May 24- June 24	500	
Pooch	Aug-23	120	
River Walking	July 23-August 23	0	353
River Walking	May 24- June 24	0	
Tai Chi	July 23-August 23	10	11
Tai Chi	May 24- June 24	20	
Moonlight Yoga	July 23-August 23	30	14
Moonlight Yoga	May 24- June 24	8	
Glow Zumba	July 23-August 23	15	
Glow Zumba	May 24- June 24	8	
Sunset Yoga	July 23-August 23	15	12
Sunset Yoga	May 24- June 24	8	
Parties and rentals			
Birthday Party Packages	July 23-August 23	52	96
Birthday Party Packages	May 24- June 24	75	1
Cabana Rentals	July 23-August 23	55	65
Cabana Rentals	May 24- June 24	73	
Lap Pool Rentals	July 23-August 23	25	37
Lap Pool Rentals	May 24- June 24	25	

Fund 205 - Longview Community Center

As of 4/16/24

Memberships			
Resident			
Annual	July 23 - June 24	1,198	1,109
Flex	July 23 - June 24	1,406	1,171
Non-Resident			
Annual	July 23 - June 24	200	172
Flex	July 23 - June 24	318	300
90 Day Memberships			
Resident	July 23 - June 24	74	20

	Run Time	Target Goals - This Year (participants) 2023-2024	Results to Date (for programs/events starting July 2023)
Nonresident	July 23 - June 24	15	12
Single Visit - Resident	July 23 - June 24	8,980	6,452
Single Visit -- Non-Resident	July 23 - June 24	3,555	2,772
Silversneakers visits	July 23 - June 24	6,820	12,138
Prime visits	July 23 - June 24	220	270
Active and Fit visits	July 23 - June 24	250	826
Silver and Fit visits	July 23 - June 24	250	390
Renew active visits	July 23 - June 24	9,451	13,160
MCC Athletes Pass	July 23 - June 24	NA	169
MCC PE Pass	July 23 - June 24	NA	369
MCC Non resident memberships Pass	July 23 - June 24	1000 max	786
Facility Rentals			
<u>Lap lane rentals (hours)</u>			
Resident	July 23 - June 24	6400	4,062
Non-Resident	July 23 - June 24	60	0.5
<u>Room Rentals</u>			
Resident	July 23 - June 24	106	341
Non-Resident	July 23 - June 24	461	4
<u>Court Rentals</u>			
Resident	July 23 - June 24	78	84.5
Non-Resident	July 23 - June 24	6	0
Lock-ins	July 23 - June 24	1	0
Full Pool rental	July 23 - June 24	1	1
Water and Land Aerobic Programming	July 23 - June 24	24,000	17,655
Provide Miscellaneous Fitness			
Personal Training	July 23 - June 24	100	718
LVCC Paid Group Exercise Classes	July 23 - June 24		0
LVCC Paid Fitness Programs (6 weeks)	July 23 - June 24	32	22
Massage Therapy	July 23 - June 24	79	54
RevUP	July 23 - June 24	33	3
RevUP Reload	July 23 - June 24	35	25
Dietitian Programs	July 23 - June 24	NA	50
Swim Lessons			
Swim Lessons	July 23 - June 24	453	274
Private Swim Lessons	July 23 - June 24	129	2

MEMORANDUM



Date: April 24, 2024
To: Joe Snook
Administrator of Parks and Recreation
CC: Steve Casey, PLA, ASLA
Superintendent of Park Planning and Construction
From: Steve Thomas
Assistant Superintendent of Park Construction
Re: Williams Grant Park Renovations Project
401 SE Howard Street

In October 2022, staff conducted an open house at Williams Grant park to receive input from the neighbors and community on what features and amenities they would like to have added into the park redevelopment planning.

In April 2023, Park Board approved the Master Plan for the park renovations and an \$250,000 budget in Capital Improvements for the project. the scope of the project includes playground equipment replacement, turf play surface, park shelter, and new site furnishings.

In August 2023, Park Board approved playground equipment and installation along with a shelter in the amount of \$133,382.55 from Cunningham/Gametime INC.

At the time of this report the playground contractor has completed the installation of the 2-5 age and 5-12 age playground equipment. Park crew has begun to install the playground drainage system.

A projected timeline of the project (Attachment 'A') and itemized cost sheet (Attachment 'B') have been attached to this memo.

We will continue to keep the Park Board advised of updates on the Williams Grant project.

(Portions not underlined denote new information since the previous Board update)

ATTACHMENT 'B'

Project Name: Williams Grant Park Improvements

11-Apr-24

AJ:32784750444

Act #: 94832784

Item	Project Estimate of Cost	Commitments to date	Notes
Pre Construction/ Site Preparation			
Mobilization/Equipment Rental	\$ 1,500.00	\$ -	
Demolition/Clearing/Tree Removal	\$ 1,000.00	\$ -	
Erosion Control/Tree Protection	\$ -	\$ -	
Earthwork/Grading	\$ 1,000.00	\$ -	
Drainage	\$ 1,500.00	\$ -	
Electrical	\$ -	\$ -	
Concrete Walks and Curbs	\$ 20,000.00	\$ -	
Asphalt-Trail Repairs	\$ -	\$ -	add \$40,000 to asphalt repair budget in FY 24
Park Shelter/Shade Structure	\$ 15,000.00	\$ 13,290.00	
Play equipment and installation	\$ 125,000.00	\$ 120,092.55	
Play Surface Materials and installation-Synthetic Turf	\$ 75,000.00	\$ 90,000.00	Include in playground unitary surface replacement program
Site furnishings	\$ 9,000.00	\$ 10,454.35	benches, trash receptacles, tables
Landscaping	\$ 1,000.00	\$ -	
Seeding	\$ -	\$ -	
Park Lighting	\$ -	\$ -	solar security lighting
Subtotal	\$ 250,000.00	\$ 233,836.90	
EITAS Grant for Inclusive Play	\$ 8,884.00		
Total Budget	\$ 258,884.00		

MEMORANDUM



Date: April 16, 2024

To: Joseph Snook, CPRP
Administrator of Parks and Recreation

From: Brooke Chestnut, CPRP, CPSI, MW5124 AU,
Superintendent of Park Operations

CC:

Re: Security Report for the 1st Quarter of 2024

Attached are the police activity reports for the 1st quarter of 2024, listing activity by the police department for each park and a comparison of crime trends since 2021. There were a total of 957 reports of activity during the 1st quarter.

1st Quarter Security Summary:

During the 1st quarter, the majority of activity occurred at Lea McKeighan South (115), Hartman Park (98), Lea McKeighan North (92) and Legacy Park Community Center (92). These four locations accounted for 397 of the 957 events. Of the 1st quarter events, the majority consisted of park checks (671), directed patrols (83) and building checks (63), which accounted for 85% of the total.

According to the Lee's Summit Police Department, the following events were notable events for the 1st quarter of 2024. The mention of shots fired at Howard and Lowenstein were unfounded.

Summary and Comparison:

Attached is a summary of the 1st quarter reports provided by the Lee's Summit Police Department (Attachment A). Also attached is a comparison of events annually by quarter (Attachment B), and crime trends since 2021 (Attachment C), for comparison. Staff will continue to monitor police activity within the parks and encourage LSPD to continue providing security within our parks system.

Incident Type	ARBORWALK PARK	BANNER PARK LOWER	BANNER PARK UPPER	DEER VALLEY PARK	DOGWOOD PARK (DOG PARK)	GAMBER CENTER	HAPPY TAILS PARK	HARRIS PARK	HARRIS PARK COMMUNITY CENTER	HARTMAN PARK	HOWARD PARK	LEA MCKEIGHAN PARK NORTH	LEA MCKEIGHAN PARK SOUTH	LEES SUMMIT HISTORICAL CEMETERY	LEGACY PARK	LEGACY PARK AMPHITHEATER	LEGACY PARK COMMUNITY CENTER	LEGACY PARK BIRDSOFTBALL VENUE	COMPLEX	LEGACY PARK SOCCER VENUE	LONGVIEW COMMUNITY CENTER	LOWENSTEIN PARK	MILLER J FIELDS PARK	OSAGE TRAIL PARK	PLEASANT LEA PARK	POTTBERG PARK	SUMMIT PARK	SUMMIT WAVES	VELIE PARK	Grand Total	
ALARM BUSINESS						1																								2	
AREA CHECK											1					1														2	
BUILDING CHECK						2	1		2				1		2		29					42								79	
C & I DRIVER				2																										2	
CAR STOP								1	1			4	4		1		2										1			14	
CHECK LIGHTS/BARRICADES																				1										1	
CHECK THE WELFARE											1	1																		2	
CITIZEN CONTACT									1	1		1	3					1					1							8	
DIRECTED PATROL						9	1	4	6			2	7		18		18				3	13		1			1			83	
DISPERSE GROUP																							1							1	
DISTURBANCE NOISE												1																		1	
FOLLOW UP																						1						1		2	
FOOT PATROL																1		1												2	
HARASSMENT/THREATS																1														1	
ILLEGALLY PARKED VEHICLES/DETAIL								1																1						2	
JUVENILE FOUND																							1							1	
OBSERVATION/SURVEILLANCE															2															2	
OBSTRUCTION IN ROADWAY																												1		1	
PARK CHECK	6	2	5	2	4		43	47		90	32	75	78	1	24		36	3	6				36	68	34	46	5	18	10	671	
PEDESTRIAN CHECK																							1							2	
PROPERTY DAMAGE/VANDALISM												1						1			2									4	
RECOVERED PROPERTY		1								1			2																1	5	
SHOTS FIRED											1												1							2	
STEALING																	1													1	
SUSPICIOUS CAR & OCCUPANT												1	1										1						1	4	
SUSPICIOUS PERSON				1							1				1								1	1	1			1		7	
TRESPASSING													4															1		5	
VEHICLE CHECK							1	3		6		5	15			1	4	1					6	3	1		1	3		50	
Grand Total	6	3	5	5	4	12	47	55	10	98	35	92	115	2	50	2	92	4	7	1	5	57	49	73	37	46	6	25	3	11	957

Attachment A

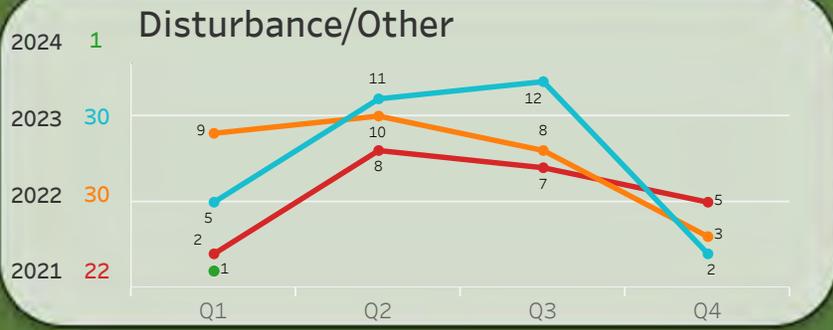
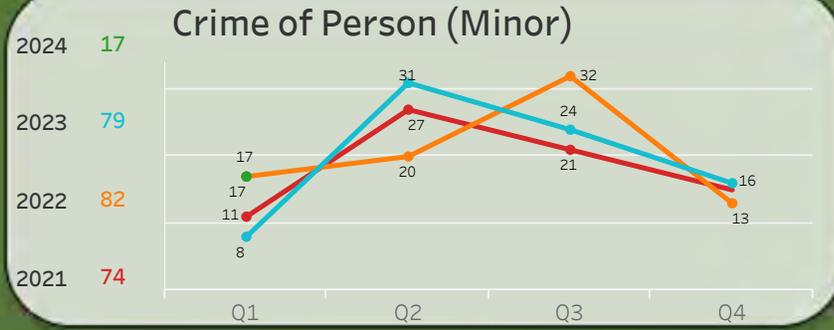
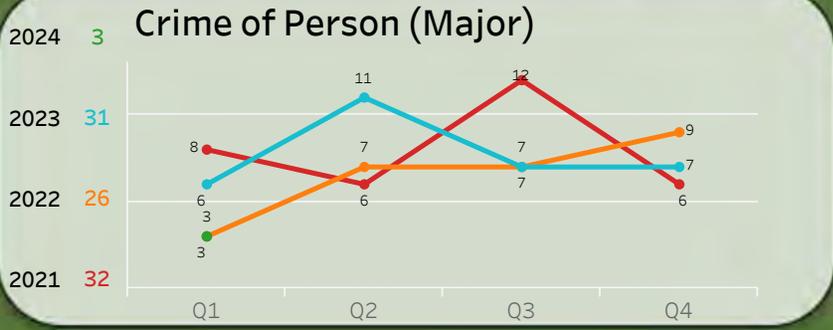
ANNUAL

Year	1st Quarter Incidents	2nd Quarter Incidents	3rd Quarter Incidents	4th Quarter Incidents	6 Month Summary	9 Month Summary	YTD Summary
2005	82	171	148	89	253	401	490
2006	96	159	164	132	255	419	551
2007	149	232	261	184	381	642	826
2008	142	334	316	266	476	792	1,058
2009	390	917	1,259	1,016	1,307	2,566	3,582
2010	503	669	677	711	1,172	1,849	2,560
2011	458	779	953	1,011	1,237	2,190	3,201
2012	681	801	654	823	1,482	2,136	2,959
2013	792	1,023	1,094	837	1,815	2,909	3,746
2014	821	891	837	481	1,712	2,549	3,030
2015	504	573	301	446	1,077	1,378	1,824
2016	463	561	560	337	1,024	1,584	1,921
2017	288	655	617	416	943	1,560	1,976
2018	391	639	684	449	1,030	1,714	2,163
2019	558	606	872	669	1,164	2,036	2,705
2020	758	735	601	346	1,493	2,094	2,440
2021	558	827	753	711	1,385	2,138	2,849
2022	997	1,130	1,379	1,290	2,127	3,506	4,796
2023	1274	1,543	1,274	1,139	2,817	4,091	5,230
2024	957				957	957	957

QUARTERLY

	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	YTD Total
Arborwalk Park	6				6
Banner Park Lower	3				3
Banner Park Upper	5				5
Canterbury Park	0				0
Deer Valley Park	5				5
Dogwood (Dog Park)	4				4
Eagle Creek Park	0				0
Gamber Community Center	12				12
Happy Tails Park	47				47
Harris Park	55				55
Harris Park Community Center	10				10
Hartman Park	98				98
Howard Park	35				35
Howard Station Park (Old Jones Park)	0				0
Langsford Park	0				0
Lea McKeighan North	92				92
Lea McKeighan South	115				115
Lee's Summit Historical Cemetery	2				2
Legacy Park	50				50
Legacy Park Adult Venue	0				0
Legacy Park Amphitheater	2				2
Legacy Park Baseball Venue	0				0
Legacy Park Community Center	92				92
Legacy Park Football Venue	0				0
Legacy Park Frisbee Golf	4				4
Legacy Park Girls Softball Venue	7				7
Legacy Park Maintenance Complex	1				1
Legacy Park Soccer Venue	5				5
Longview Community Center	57				57
Lowenstein Park	49				49
McKee Park	0				0
Miller J Fields	73				73
Osage Trails	37				37
Pleasant Lea Park	46				46
Pottberg Park	6				6
South Lea Park	0				0
Summit Park	25				25
Summit Waves	3				3
Sylvia Bailey Farm Park	0				0
Velie Park	11				11
Wadsworth Park	0				0
Winterset Nature Area	0				0
Woods Playground	0				0
Total	957	0	0	0	957

Parks Crime Report - Q1 2024



Crime of Person (Major)

- ADULT/CHILD ABUSE
- ANIMAL CRUELTY/ABUSE
- ASSAULT ARMED
- ASSAULT COMMON
- BURGLARY BUSINESS
- DISTURBANCE ARMED
- DOMESTIC VIOLENCE
- HARASSMENT/THREATS
- INDECENT EXPOSURE
- POSSESSION OF CONTROLLED SUBSTANCE
- ROBBERY ARMED
- SEX OFFENSE
- SHOTS FIRED
- WARRANT ARREST
- WEAPON OFFENSE

Crime of Person (Minor)

- DISPERSE GROUP
- DISTURBANCE
- ILLEGAL DUMPING
- INTERFERENCE WITH CUSTODY
- INTOXICATED DRIVER
- INTOXICATED PERSON
- PROWLER CAR
- ROAD RAGE
- SUSPICIOUS CAR & OCCUPANT
- SUSPICIOUS PERSON
- TRESPASSING

Crime of Property

- FORGERY/FRAUD
- FRAUD USE OF CREDIT DEVICE
- PROPERTY DAMAGE/VANDALISM
- RECOVERED PROPERTY
- STEALING
- STEALING; FRAUD USE OF CREDIT DEVICE
- STOLEN AUTO

Disturbance/Other

- ANIMAL DANGEROUS
- CRASH NON-INJ (PROPERTY DAMAGE)
- CRASH PRIVATE PROPERTY ONLY
- CRASH WITH INJURY
- DISTURBANCE NATURE UNKNOWN
- DISTURBANCE NOISE
- EXPLOSION
- FIREWORKS
- PROWLER
- SUICIDE ATTEMPT

MEMORANDUM



Date: April 16, 2024
To: Joe Snook
Administrator of Parks and Recreation
From: David Dean
Superintendent of Recreation Services II
Re: Quarterly Fundraising Update – April 2024

At the time of this report, there is one outstanding payment for the month of April.

In the last quarter our sponsorship coordinator was able to secure Alliance Title, Bill Fry the Plumbing Guy and One Hour HVAC as new banner sponsors to replace sponsors who chose not to renew. He also secured a renewal agreement with Tompkins Industries, Inc. for another three years and Pet Suites of America and Gameday Men's Health Lee's Summit are coming on board for three years each as sponsors for the Legacy Park Amphitheater.

Attachment A reflects the sponsorship commitments from FY16 through FY25 based on existing contracts. As you will note, there was a shortfall of \$21,650 in FY20. This was due to a number of sponsorship payments that were deferred and setup on payment plans due to COVID-19. These deferred payments were collected in FY21. The amount collected YTD is also included.

(Portions not underlined denote progress since previous month's report)

Sponsorship Goals

Goal	FY 16 Status	FY17 Status	FY18 Status	FY19 Status	FY20 Status	FY21 ^{1 & 2} Status	FY22 Status	FY23 Status	FY24 Status	FY25 Status	FY26 Status	FY27 Status
\$235,000						\$236,757						
\$230,000												
\$225,000												
\$220,000												
\$215,000												
\$210,000												
\$205,000					\$204,700	208,025						
\$200,000				\$199,400					\$198,800			
\$195,000				\$195,800								
\$190,000							\$187,600					
\$185,000												
\$180,000					\$181,800			\$181,400				
\$175,000							\$174,750					
\$170,000								\$169,550				
\$165,000									\$163,625			
\$160,000												
\$155,000												
\$150,000			\$150,750							\$147,800		
\$145,000												
\$140,000												
\$135,000												
\$130,000												
\$125,000												
\$120,000												
\$115,000												
\$110,000												
\$105,000		\$105,500										
\$100,000												
\$95,000												
\$90,000											\$89,800	
\$85,000												
\$80,000												
\$75,000												
\$70,000												
\$65,000												
\$60,000												
\$55,000												
\$50,000												
\$45,000	\$48,500											
\$40,000												\$42,700
\$35,000												
\$30,000												
\$25,000												
\$20,000												
\$15,000												
\$10,000												
\$5,000												
\$0												

	Commitments
	Collected

¹In December 2020 the annual banner sponsorship fee was lowered from \$15,000 to \$12,800.

²Includes payment for all three years of the A1 Mortgage sponsorship (\$38,400)

MEMORANDUM



Date: April 24, 2024
To: Joe Snook
Administrator of Parks and Recreation
CC: Steve Casey, PLA, ASLA
Superintendent of Park Planning and Construction
From: Steve Thomas
Assistant Superintendent of Park Construction
Re: Lower Banner Park Renovation End of Project Report
601 NE Park

END OF PROJECT REPORT Lower Banner Park Renovation

Project Scope

Lower Banner is a 5.6-acre park nestled between Westwind Estates and Banner Grove Estates located at the end of Chipman Road on the east section of Lee's Summit. The park was purchased in 1975 and developed in 1976.

In 2017, Lee's Summit Parks and Recreation (LSPR) established a Master Plan which included, among other items, a priority to improve existing parks with upgrades such as playground equipment, shelters and trails, etc. In September 2022 staff conducted a survey via Survey Monkey to gather data on what features and amenities patrons would like for park improvements. The following month, October 2022 staff conducted a neighborhood meeting ("Coffee & Doughnuts in the Park") showing results from the survey and gathering the neighbors thoughts and requests.

In February 2023 staff advertised Request for Proposals (RFP) for the Design and installation of Park Improvements at Lower Banner which included the following:

- Tot play area (ages 2-5)
- Adventure play area (ages 5-12)
- Synthetic turf play surface
- 16' x 16' metal park shelter

LSPR received five proposals and after evaluating the proposals, staff awarded Contract Agreements to AB Creative to provide and install all the playground equipment and provide the shelter and Synlawn to install the play surface for the two play areas.

With a Park Board approved budget of \$250,000 and approval of contractor, staff began the renovations at Lower Banner Park



Project Schedule

Late summer of 2023 park crews began demolition work (removal of old playground equipment, concrete, mulch, etc.). In the Fall, park crews began grading and site work for the new play area. After the contractor installed the play area equipment, park crews began the installation of the play area drainage system, and the forming and pouring of concrete walks and borders. Upon the completion of the concrete, Synlawn installed the synthetic turf play surface for both play areas.

Our crew then focused on the installation of the park shelter along with installing new backstops for the 2 practice ballfields.

In the winter of 2024 our crew began preparing for the new asphalt trail by cutting in the trail layout and installing a 4" gravel base. In March 2024 Tandem Paving laid the asphalt for the new trail. After the trail was laid, our crew backfilled around the edges and seeded the area.

On March 2nd, LSPR conducted a ribbon cutting presenting the newly renovated park to the public and announcing its opening.

Budget and Expense Report

With a Park Board approved budget of \$250,000 the total renovations cost \$197,706 representing a savings of \$52,294 (21%). A large portion of the savings was achieved due to park crews performing a majority of the work. The final cost tracking form is included in this memo (Attachment A).

Project Evaluation

Lower Banner Park is one of several neighborhood parks in the LSPR system. With minimal improvements to the park since the parks acquisition, Lower Banner was prime for a total renovation project. The new park improvements (play equipment, shelter, ballfields, and trail) have added value and enjoyment to the park. It has been well received and offers a multitude of recreational opportunities. Comments provided by park patrons indicate that the improvements have been very well received. Overall, with the project coming in well below budget and with the appreciation from the surrounding neighborhoods this project was another enormous success.

Attachment 'A'
COST SHEET

Project Name: Lower Banner Park Improvements

Item	Park Board approved CIP budget	Commitments to date	Notes
Pre Construction/ Site Preparation			
Mobilization/Equipment Rental	\$ 5,000.00	\$ 507.70	
Demolition/Clearing/Tree Removal	\$ 20,000.00	\$ 90.00	additional clearing for trail connector to Upper Banner
Erosion Control/Tree Protection	\$ 2,500.00	\$ -	trail construction and stream protection
Earthwork/Grading/Infield replacement	\$ 15,000.00	\$ 6,638.27	ag lime
Hardware/Miscellaneous	\$ 2,500.00	\$ 5,012.01	lumber, screws, restroom, etc.
Site Utilities			
Storm Drainage	\$ 1,500.00	\$ -	
Electrical	\$ -	\$ -	
	\$ -	\$ -	
	\$ -	\$ -	
Paving			
Concrete Walks, Curbs, Footings	\$ 20,000.00	\$ 22,715.75	
Asphalt-New Trail Construction	\$ -	\$ -	\$75,000 in FY 24 asphalt budget for new trail construction
Soft trail and low water x-ing to Upper Banner	\$ 10,000.00	\$ -	
Park Features and Structures			
Park Shelter/Shade Structure	\$ 14,175.00	\$ 14,175.00	materials only; install by LSPR
Play equipment and installation	\$ 93,431.00	\$ 93,431.00	design to budget
Play Surface Materials and installation-Synthetic Turf	\$ 47,499.38	\$ 42,792.72	Include in playground unitary surface replacement program
Site furnishings	\$ 7,500.00	\$ 9,352.54	
Landscaping	\$ 10,000.00	\$ -	
Park Lighting	\$ -	\$ -	
Seeding & Straw	\$ -	\$ 2,991.11	
	\$ -	\$ -	
	\$ -	\$ -	
	\$ -	\$ -	
	\$ -	\$ -	
Subtotal	\$ 249,105.38	\$ 197,706.10	
Total Approved CIP Budget	\$ 250,000.00		

**End of Activity Report
Men's Fall Basketball
November 2023 - January 2024
Report Completed By: Paul Arndorfer**

Executive Summary

Brief Description:

The men's basketball league is a program for men age 18 and older offering competitive and recreational leagues. The games are held on Wednesday evenings at Harris Park Community Center.

Participant Numbers:

<u>Year</u>	<u>Participants</u>	<u>Teams</u>
2023	171	21
2022	113	14
2021 ¹	0	0

<u>Total Revenue:</u>	<u>Budget</u>	<u>Actual</u>
2023	\$11,000.00	\$11,550.00
2022	\$6,000.00	\$7,000.00
2021 ¹	\$0.00	\$0.00

<u>Total Expenses:</u>	<u>Budget</u>	<u>Actual</u>
2023	\$10,008.00 ²	\$10,174.00 ²
2022	\$5,712.67	\$6,671.87
2021 ¹	\$0.00	\$0.00

<u>Net:</u>	<u>Budget</u>	<u>Actual</u>
2023	\$992.00	\$1,376.00
2022	\$287.33	\$328.13
2021 ¹	\$0.00	\$0.00

¹ Due to Covid-19, there was no league held in 2021

² Total budgeted and actual expenses include both direct and indirect expenses. Indirect expense for this activity: \$2,698.00.

Recommendations:

Comment: Should LSPR continue to offer this program?

Recommendation: Staff recommends LSPR continues to offer this league to the community members of Lee's Summit and the surrounding area.

Extensive Staff Report

Purpose of Report:

End of Activity reports are used to evaluate each recreational activity at its conclusion. Four areas are reviewed: program content and execution, participant satisfaction, participation numbers, and financial performance. These areas are compared to the planned budget and previous sessions. Recommendations for improvements are developed from this review.

Program Description:

The men's basketball league is a program for men age 18 and older offering competitive and recreational leagues. The games are held at the Harris Park Community Center on Wednesday nights from 7 – 10 pm. The focus is recreational league play for the community. The league included an eight game schedule.

Program Benefits:

The benefits of the Men's Basketball program were that it was a great physical activity that promoted a good cardiovascular work out. It promoted team work, fun, skill development, socialization and sportsmanship for the participants.

Service Hours:

Service hours for the fall league was 1,368 (171 participants x 8 games = 1,368).

2023 1,368

2022 904

2021³ 0

Volunteer Hours:

There were no volunteer hours for this league.

Refunds:

Total Refunds: 0

Refunds Due to Dissatisfaction: 0

³ Due to Covid-19, no league was held in 2021.

Fee Charged:

2023	\$550.00/\$600.00
2022	\$500.00/\$550.00
2021	\$380.00/\$418.00

Program Timeline:

August:	Publicity of fall league as outlined in the marketing section. Recruitment of fall personnel Registrations of fall league
September:	Scheduling of the league
Oct. – Jan.:	League begins play Observation
January:	Evaluation of league Order t-shirt awards
February	End of Activity report

Marketing:

Emails were sent to all the captains of teams that participated in the league the year before. Posters were visible at the Lovell, Harris Park, Longview and Gamber Community Centers. Leagues were advertised on the LSPR website, DYK TV's and through various social media outlets.

Evaluation/assessment (results):

Evaluations were handed out towards the end of the season. 171 surveys were given to participants and 43 were returned (25%). Please see the attached survey results page.

LS Parks & Recreation "Men's Basketball League, Fall 2023-24" Survey

of Surveys Distributed: Email: 171 In Person: # of Surveys Returned: 43 25% of Returns

Participant: 43 Parent/Guardian _____ Coach/Asst.Coach/Volunteer _____

LS Illustrated 0 Website/Facebook/Twitter 0 Email Blast 0 Flyer 0 Postcard 0 Newspaper 0
 LS Cable Channel 0 Acquaintance 5 Previous Participant 38 Other 0

Comments (Other):

Regarding the registration process...	N/A	Very Poor	Poor	Fair	Good	Very Good	Average
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If you registered by phone or in person, how helpful was the person who assisted you?	12	0	0	0	12	19	4.61
If you registered on-line, please rate the ease of registration	14	0	0	0	18	11	4.38
Please rate the amount of time taken to register	9	0	0	0	13	21	4.62
Please rate the overall registration procedure	9	0	0	0	13	21	4.62

Comments:

- I always end up calling in.

Regarding the value...	N/A	Very Poor	Poor	Fair	Good	Very Good	Average
------------------------	-----	-----------	------	------	------	-----------	---------

Was the length of the activity appropriate for the fee?	0	0	0	0	22	21	4.48
Was the content of the activity appropriate for the fee?	0	0	0	3	16	24	4.49
If awards were given, were they appropriate for the fee?	34	0	0	0	3	6	4.67

Comments:

- Best league in the area!!

Regarding the program sessions...	N/A	Very Poor	Poor	Fair	Good	Very Good	Average
-----------------------------------	-----	-----------	------	------	------	-----------	---------

Please rate the competence of activity staff	0	0	0	2	19	22	4.46
Please rate the friendliness of activity staff	0	0	0	1	14	28	4.63
Please rate the ability to recognize activity staff	0	0	0	0	12	31	4.72
Please rate the amount of staff available during the activity	0	0	0	0	15	28	4.65
Please rate the officials	0	0	2	4	29	8	4.00
Were the rules, regulations and policies appropriate for the activity?	0	0	0	6	28	9	4.06
Please rate the condition and suitability of the facility/fields used.	0	0	0	0	27	16	4.37
Please rate the condition and suitability of the equipment used.	0	0	0	0	17	26	4.60
Please rate the perceived safety of program.	0	0	0	0	23	20	4.53

Comments:

- Should be harder to receive technical fouls if 2 techs mean a forfeit.
- Refs are fine, a lot of people complain but they really do a good job.

Overall Summary...	N/A	Very Poor	Poor	Fair	Good	Very Good	Average
--------------------	-----	-----------	------	------	------	-----------	---------

Were the participant's overall needs met?	0	0	0	1	19	23	4.51
What is the likelihood of your recommendation of this activity to others?	0	0	0	6	20	17	4.26
Please rate the participant's overall enjoyment level	0	0	0	2	15	26	4.56
What is your overall rating of the activity?	0	0	0	1	22	20	4.41
What is your overall rating of Lee's Summit Parks & Recreation?	0	0	0	0	19	24	4.56

Comments:

- Harris Park is a great facility

End of Activity Report
Fall Adult Volleyball
 October – December 2023
 Report By: Paul Arndorfer

Executive Summary

Brief Description:

The Fall Adult (Ages 18 and over) Indoor Volleyball program is an activity to provide an opportunity for participation in a competitive/recreational volleyball league for Lee’s Summit residents and the surrounding area.

Participant Numbers:

<u>Year</u>	<u>Participants</u>	<u>Teams</u>
2023	245	36
2022	258	38
2021	204	30

Total Revenue:

	<u>Budget</u>	<u>Actual</u>
2023	\$6,528.00	\$8,100.00
2022	\$6,750.00	\$8,550.00
2021	\$6,400.00	\$6,000.00

Total Expense:

	<u>Budget</u>	<u>Actual</u>
2023	\$5,518.92 ¹	\$5,395.92 ¹
2022	\$5,299.78	\$5,090.78
2021	\$4,555.00	\$4,273.00

Net:

	<u>Budget</u>	<u>Actual</u>
2023	\$1,009.08	\$2,704.08
2022	\$1,450.22	\$3,459.22
2021	\$1,845.00	\$1,727.00

¹ Total budget and actual expenses include both direct and indirect expenses. Indirect expense for this activity: \$1,430.92.

Recommendations:

Comment: Should LSPR continue to offer this league?

Recommendation: Staff recommends LSPR continue to offer the Adult Volleyball League during the fall.

Comment: There were comments regarding the last games starting too late.

Recommendation: Staff recognizes this concern but games are not able to start until 7:15pm due to Southern Elite Volleyball Club renting practice courts until 7:00pm.

Extensive Staff Report

Purpose of Report

End of Activity reports are used to evaluate each recreational activity at its conclusion. Four areas are reviewed: program content and execution, participant satisfaction, participation numbers and financial performance. These areas are compared to the planned budget and previous seasons. Recommendations for improvements are developed from this review.

Program Description:

The Fall Adult (Ages 18 and over) Indoor Volleyball program is an activity to provide an opportunity for participation in a competitive/recreational volleyball league for Lee's Summit residents and the surrounding area. The level of competition varies between recreational and intermediate play. Divisions were held in Coed Recreational, Coed Intermediate, Women's Power, Women's "A", and Women's "B". The league is held at the Harris Park Community Center from October through December.

Program Benefits:

The benefits of the Adult Volleyball program are a great physical activity and socialization outlet for the participants. It promotes skill development, team work, fun and sportsmanship.

Service Hours:

Service hours provided by this activity is 2,205
(245 players x 1 game x 9 weeks = 2,205).

2023: 2,205

2022: 2,322

2021: 1,836

Volunteer Hours:

There were no volunteer hours for the league.

Refunds:

Refunds Due to Dissatisfaction: 0

Fee Charged:

2023 \$225.00/\$250.00

2022 \$225.00/\$250.00

2021 \$200.00/\$220.00

Program Timeline:

September: Registrations for fall
Scheduling of league
Recruitment of fall personnel

October: League play begins
Observation

November: Observation

December: Observation

Evaluation of league

January Order awards

February: EOA Report

Marketing:

Emails were sent to all the captains of teams that participated in the league last season. Leagues were advertised on the LSPR website, flyers, social media, DYK TV and email blasts.

Evaluation/assessment (results):

The program is evaluated at the conclusion of the league by participants of the league. A total of 245 evaluations were distributed and 63 were returned (26%).

“Adult Fall Volleyball 2023” Survey Results

of Surveys Distributed: Email: 245 In Person: 0 **# of Surveys Returned: 63** **26% of Returns**

Participant: 63 Parent/Guardian 0 Coach/Asst.Coach/Volunteer 0

LS Illustrated 0 Website/Facebook/Twitter 1 Email Blast 0 Flyer 0 Postcard 0 Newspaper 0

LS Cable Channel 0 Acquaintance 4 Previous Participant 48 Other

Comments (Other):

- We have played in this league for years.

Regarding the registration process...	N/A	Very Poor	Poor	Fair	Good	Very Good	Average
If you registered by phone or in person, how helpful was the person who assisted you?	39	0	0	0	9	15	4.71
If you registered online, please rate the ease of registration	44	0	0	2	10	7	4.22
Please rate the amount of time taken to register	40	0	0	0	11	12	4.54
Please rate the overall registration procedure	38	0	0	0	14	11	4.40

Comments:

- Online registration seems to have gotten better.
- Easiest to just call to register.
- I prefer to call in to register.

Regarding the value...	N/A	Very Poor	Poor	Fair	Good	Very Good	Average
Was the length of the activity appropriate for the fee?	0	0	0	14	22	27	4.26
Was the content of the activity appropriate for the fee?	0	0	0	6	21	26	4.38
If awards were given, were they appropriate for the fee?	49	0	0	0	11	3	4.21

Comments:

Regarding the program sessions...	N/A	Very Poor	Poor	Fair	Good	Very Good	Average
Please rate the competence of activity staff	0	0	0	3	30	30	4.51
Please rate the friendliness of activity staff	0	0	0	8	27	28	4.40
Please rate the ability to recognize activity staff	0	0	0	0	20	43	4.72
Please rate the amount of staff available during the activity	0	0	0	8	14	41	4.64
Please rate the officials if applicable	0	0	0	8	37	18	4.19
Were the rules, regulations and policies appropriate for the activity?	0	0	0	7	35	31	4.43
Please rate the condition and suitability of the facility/fields used.	0	0	0	9	22	32	4.45
Please rate the condition and suitability of the equipment used.	0	0	0	9	30	24	4.25
Please rate the perceived safety of program.	0	0	0	1	38	24	4.34

Comments:

- We liked being able to start at 6:30 better.
- Will we have referees again?
- 9:30 start times are late.

Overall Summary...	N/A	Very Poor	Poor	Fair	Good	Very Good	Average
Were the participant’s overall needs met?	0	0	0	2	34	26	4.38
What is the likelihood of your recommendation of this activity to others?	0	0	0	6	25	32	4.57
Please rate the participant’s overall enjoyment level	0	0	0	9	25	29	4.51
What is your overall rating of the activity?	0	0	0	3	31	29	4.49
What is your overall rating of Lee’s Summit Parks & Recreation?	0	0	0	0	24	39	4.64

Comments:

- We have enjoyed this league for years.

**End of Activity Report
A to Z Artistry
2023**
Completed by: Megan Crews

Executive Summary

Brief Description:

LSPR offers youth instructional programs in partnership with A to Z Artistry. There are multiple class categories including art enrichment, workshops and camps. The ages of the participants vary from 5 to 18+ depending on the specific class offered.

Participant numbers:

	<u>LSPR</u>	<u>A to Z</u>	<u>Total</u>
2023	149	299	448
2022	184	279	463
2021	106	147	253

Total Revenue:

	<u>Budget</u>	<u>Actual</u>
2023	\$6,535.00	\$12,071.00
2022	\$7,200.00	\$10,727.40
2021	\$1,580.00	\$6,508.50

Total Expenses:

	<u>Budget</u>	<u>Actual</u>
2023	\$3,336.51 ¹	\$2,288.01 ¹
2022	\$8,218.29	\$3,178.29
2021	\$4,682.91	\$5,783.91

Net:

	<u>Budget</u>	<u>Actual</u>
2023	\$3,198.49	\$9,782.99
2022	(\$1,018.29)	\$7,549.11
2021	(\$3,102.91)	\$724.59

Recommendations:

Comment: Should LSPR continue to offer this program?

Recommendation: Staff recommends to continue offering art programming in partnership with A to Z Artistry.

Comment: Feedback regarding A to Z instructors was both positive and negative.

Recommendation: Feedback received has been shared with A to Z Artistry.

Comment: The following areas in the registration process rated below a 4.0, amount of time taken to register at 3.72, ease of registration at 3.79 and over all registration process at 3.73.

Recommendation: Staff will utilize comments received and feedback from A to Z instructor to adjust program descriptions, website placement and class schedules. A to Z Art Class have been separated from other programs on LSPR's online registration page, staff has seen an increase of online registration versus in person registrations.

Comment: The likelihood for others to recommend the program to others rated below a 4.0 at 3.63.

Recommendation: Staff has shared this rating with A to Z instructors and reviewed additional areas both organizations work towards improvement together.

Comment: LSPR and A to Z Artistry began their partnership in 2020. Registrations are completed through LSPR and A to Z Artistry registration systems. A combined total of registrations is utilized to determine direct cost per the agreement.

Recommendation: The service agreement compensates A to Z Artistry and LSPR on a 70/30 split. Revenue collected through the service agreement for LSPR totals \$12,071.00. Expenses represented are indirect expenses utilized to host the program at Gamber Community Center. Staff recommend the continued utilization of this service agreement structure.

¹ Budgeted and actual expenses include indirect expenses of \$816.51.

Extensive Staff Report

Purpose of Report:

End of Activity reports are used to evaluate each recreational activity at its conclusion. Four areas are reviewed: program content and execution, participant satisfaction, participation number and financial performance. These areas are compared to the planned budget and previous sessions. Recommendations for improvements are developed from this review.

Program Description:

A to Z Artistry was founded in 2019 by owners Heather Alvarado and Ivey Zoellers. With over 30 years of combined experience, small class sizes, and a passion for providing opportunities in art education to the Lee's Summit community, A to Z Artistry is the premier children's art program in the Kansas City Metro area. A to Z Artistry utilizes Gamber Community Center to host their programming.

Benefits of Program:

The benefits of LSPR A to Z Artistry classes are the learning of age appropriate skills and techniques of art, developing social and motor skills, promoting creativity and imagination, developing concentration, learning art terminology and simply having fun.

Service Hours:

2023 2,196 Hours
2022 2,083 Hours
2021 1,491 Hours

Volunteer Hours:

No volunteers were utilized for these programs.

Refunds:

Total Refunds: 3
Activity Canceled: 1
Other: 1- Schedule Conflict, 1 – Age

Programs & Fees Charged:

<u>Program</u>	<u># of Days</u>	<u>Time</u>	<u>Age</u>	<u>Fee</u>
Pop Art for Teens	2	3hrs	10-14yrs	\$80
Blooms & Bugs	3	3hrs	5-14yrs	\$110
Mimic the Master	3	3hrs	5-14yrs	\$110
Dragons, Mermaids & Unicorns	5	3hrs	5-14yrs	\$160
Art from the Heart	5	3hrs	5-14yrs	\$160
Bird is the Word	3	3hrs	5-14yrs	\$110
Printmaking	3	3hrs	5-14yrs	\$110
Food in Art	2	3hrs	5-14yrs	\$80
Superhero Art Camp	2	3hrs	5-14yrs	\$80
Harry Potter Camp	5	3hrs	5-14yrs	\$170
Dollhouse Camp	5	3hrs	5-14yrs	\$170
Artistic Enrichment	3	1hr	5-14yrs	\$70
Halloween Mini Camp	1	3hrs	5-14yrs	\$45
Christmas Makers Camp	1	3hrs	5-14yrs	\$45
Early Childhood Program	2	2hrs	3-5yrs	\$60
Donut Day	1	2hrs	3-18+	\$25
Dog Days of Summer	3	2hrs	10+	\$80

Program Timeline:

- February: Program for Spring
- March: Advertise via Eblasts, Social Media, LS Illustrated
- April: Advertise via Eblasts, Social Media, LS Illustrated
- May: Program for Late Summer Illustrated
- June: Advertise via Eblasts, Social Media, LS Illustrated
- July: Advertise via Eblasts, Social Media, LS Illustrated
- August: Advertise via Eblasts, Social Media, LS Illustrated
- October: Program for Winter
- November: Advertise via Eblasts, Social Media, LS Illustrated
- December: Compile Information for EOA
- January: EOA Submitted

Marketing:

The programs were marketed in the LSPR Illustrated, LSPR website, social media and multiple eBlasts.

Evaluation/Assessment:

Out of 76 surveys distributed to unique households, 33 surveys were completed and returned. This is a 43% return rate for the surveys. Surveys were distributed based on the number of unique households enrolled in each class. Please see attached Survey Summary for results.

Lee's Summit Parks & Recreation – A to Z Art 2023 Surveys

of Surveys Distributed: Email: 76 # of Surveys Returned: 33

Participant: 0 Parent/Guardian: 33

LS Illustrated 8 Social Media 3 Email Blast 4 Website 13 Flyer 1 Previous Participant 3 Acquaintance 0

Friends of the Park (FOP): Yes 6 No 16 I don't know what this is 11

Regarding the registration process...	N/A	Very Poor	Poor	Fair	Good	Very Good	Average
If you registered by phone or in person, how helpful was the person who assisted you?	28	0	0	1	2	2	4.20
Please rate the amount of time taken to register	1	1	1	11	12	7	3.72
Please rate the overall registration procedure	0	0	1	11	15	6	3.79
If you registered online, please rate the ease of registration	0	0	1	13	13	6	3.73

Comments:

- Couldn't find course online, had to call to register
- There was information on the website regarding enrollment numbers, and a statement that classes may be cancelled for low enrollment. I called A to Z Art for details the week prior because I needed to know if my kids would be in the program, they assured me they would have classes and that the information on the website was incorrect. The business was great help but the website could be clearer.
- By phone, help was excellent
- Registration could be simpler and less time consuming.
- Registered 2 participants for multiple classes each. System was a little cumbersome in that it wasn't particularly clear and navigating between separate class descriptions and age groups required multiple page navigations, to/back, re-search, etc.
- The website doesn't indicate that the class is every other week.

Regarding the value...	N/A	Very Poor	Poor	Fair	Good	Very Good	Average
Was the length of the activity appropriate for the fee?	0	0	0	2	14	17	4.45
Was the content of the activity appropriate for the fee?	0	0	0	2	9	22	4.61

Comments:

- Loved the program! Wish there were late afternoon programs!
- My daughter loved the Harry Potter camp and I hope you have it again next summer.
- For the price, two weeks may be more appropriate

Regarding the program sessions...	N/A	Very Poor	Poor	Fair	Good	Very Good	Average
Please rate the competence of activity staff	1	0	0	0	5	27	4.84
Please rate the friendliness of activity staff	0	0	1	0	6	26	4.73
Please rate the ability to recognize activity staff	1	0	0	1	9	22	4.66
Please rate the amount of staff available during the activity	3	0	0	1	9	20	4.63
Please rate the condition and suitability of the facility/fields used.	3	0	0	0	4	26	4.87
Please rate the perceived safety of program.	2	0	0	0	11	20	4.65

Comments:

- My child was at the younger age of the age requirement. We knew my child would not be a world class artist, but it is an activity that they enjoy and we thought they would have fun. There were some comments by the staff that left me feeling like they thought my child was too young despite meeting age requirement or that there was an expectation that they produce quality art rather than just have fun with the assignments, and some sarcastic comments directed towards my child by the adult staff at drop off. It left me feeling uncomfortable and I almost didn't let my child participate that day because of it. My child, who is normally enthusiastic about art and any activity, was quiet, would not talk about the day and did not want to return. Ultimately, I would not enroll my child with another creative class through the A-Z organization when there are other young artist programs available, even though I would rather support LSPR. As a professional creative myself, I don't want to risk turning my child away from creative expression.

Overall Summary...	N/A	Very Poor	Poor	Fair	Good	Very Good	Average
Were the participant's overall needs met?	0	0	0	2	5	25	4.72
What is the likelihood of your recommendation of this activity to others?	0	0	1	2	5	24	3.63
Please rate the participant's overall enjoyment level	0	0	1	2	4	25	4.66
What is your overall rating of the activity?	0	0	1	1	7	23	4.63
What is your overall rating of Lee's Summit Parks & Recreation?	0	0	1	0	15	16	4.44

Comments:

- My Great granddaughter took several months of program. There was always something new being taught! We both loved it!!!
- Totally don't blame the parks department for a contracted staff member who probably prefers working with older students. But I'm bummed by this experience, especially when we have been so impressed with the friendliness of our new Lee's Summit community as a whole!
- This is our 3rd year doing summer art camps w LSPR/A to Z, my kids love it and are already planning to attend classes next summer.

**End of Activity Report
eSports
2023-2024
Report Completed by: Sean Dorrance**

Executive Summary

Brief Description:

eSports is a program that encompasses multiple videogame tournaments held throughout the year. This report includes tournaments for Super Smash Brothers Ultimate and Mario Kart 8. Tournaments were held at Harris Park Community Center on either Fridays from 6:00 PM – 10:00 PM or on Saturdays from 1:00 PM – 5:00 PM. From May 2023 – March 2024, eight total tournaments were held. Tournaments were done in a double elimination format for Mario Kart and a round robin with double elimination for Super Smash Brothers. Prizes were given to the top four finishes in each event.

Participant numbers:

2023: 197

Total Revenue:

	<u>Budget</u>	<u>Actual</u>
2023:	\$500.00	\$1,970.00

Total Expenses:

	<u>Budget</u>	<u>Actual</u>
2023:	\$154.29 ¹	\$1,695.61 ¹

Net:

	<u>Budget</u>	<u>Actual</u>
2023:	\$345.71	\$247.39

Recommendations:

Comment: Should LSPR continue to hold this program?

Recommendation: Staff recommends continuing to offer this program. Participation numbers were promising for new programs and survey results were positive.

Comment: Net profit for the program was low despite high participation.

Recommendation: With the program reaching higher numbers than initially expected staff had to purchase additional games and equipment. Super Smash Brothers was added to the list of games requiring the purchase of three games (\$180). Due to Mario Kart Tournaments going much longer than expected staff also had to purchase another switch with a controller and an extra game (\$500).

Comment: There were five (5) comments regarding needing a third console/tournaments going to long.

Recommendation: Staff recognized throughout the year that tournaments, especially Mario Kart, were taking longer than advertised to finish. In order to fix this problem a third Nintendo Switch was purchased which will reduce the amount of time taken to finish the tournaments.

Extensive Staff Report

Purpose of Report

End of Activity reports are used to evaluate each recreational activity at its conclusion. Four areas are reviewed: program content and execution, participant satisfaction, participation numbers and financial performance. These areas are compared to the planned budget and previous sessions. Recommendations for improvements are developed from this review.

¹ Budgeted and actual expenses include indirect expense. Indirect expense for this program: \$154.29.

Program Description

eSports is a program that encompasses multiple videogame tournaments held throughout the year. This report includes tournaments for Super Smash Brothers Ultimate and Mario Kart 8. Tournaments were held at Harris Park Community Center on either Fridays from 6:00 PM – 10:00 PM or on Saturdays from 1:00 PM – 5:00 PM. From May 2023 – March 2024, eight total tournaments were held. Tournaments were done in a double elimination format for Mario Kart and a round robin with double elimination for Super Smash Brothers. Prizes were given to the top four finishes in each event, starting with plaques for the first six events and switching to gift cards for the final two based off patron feedback. Gift cards will be awarded as prizes moving forward. For each event food and drinks were provided for those who participated.

Benefits of Program

eSports offers an outlet for those with a similar hobby to come together and compete. It also gives LSPR an option for those who aren't interested in the athletic side of Parks and Recreation. It is an inclusive program that offers youth, teens and families the opportunity to participate.

Service Hours: [197 participants x 4 hours]

2023: 788 hours

Volunteer Hours:

Total number of volunteers: There were no volunteers for this class.

Refunds:

Total Refunds: 0 (\$0.00)

Refunds Due to dissatisfaction: 0

Other reasons:

Fees Charged:

Year

2023:

Amount

\$10.00/ tournament

Program Timeline:

- April: Event put into Rec Trac and opened for registration. Marketing for program begins.
- May: Event runs. Surveys distributed.
- June: Event put into Rec Trac and opened for registration.
- July: Event runs. Surveys distributed.
- August: Event put into Rec Trac and opened for registration.
- September: Event put into Rec Trac and opened for registration. Event runs. Surveys distributed.
- October: Event runs. Surveys distributed.
- November: Event put into Rec Trac and opened for registration.
- December: Event put into Rec Trac and opened for registration. Event runs. Surveys distributed.
- January: Event put into Rec Trac and opened for registration. Event runs. Surveys distributed.
- February: Event put into Rec Trac and opened for registration. Event runs. Surveys distributed.
- March: Event put into Rec Trac and opened for registration. Event runs. Surveys distributed.
- April: Event put into Rec Trac and opened for registration. Event runs. Surveys distributed. EOA Completed.

Marketing:

The program was marketed on the LSPR website, social media sites, LSPR Illustrated, DYK TV and multiple eBlast.

Evaluation/Assessment:

Out of 197 participants, there were 86 unique households enrolled in the program. There were 86 surveys distributed for eSports, of which 20 surveys were completed and returned. This is 22% return rate for the surveys. Please see attached Survey Summary for results.

Lee's Summit Parks & Recreation "eSports 2023" Survey

Number of Surveys Distributed - Email: 86 Via Mail: 0 In-Person: 0 # of Surveys Returned: 20

Were you a - Participant: 0 Coach: 0 Parent/Guardian: 20

How did you heard about the program? LS Illustrated: 0 Website/Facebook/Twitter: 18 Email Blast: 0 Flyer: 2 Postcard: 0
Newspaper: 0 LS Cable Channel: 0 Acquaintance: 0 Previous Participant: 0 Other: 0

Regarding the Registration Process...	N/A	Very Poor	Poor	Fair	Good	Very Good	Average
If you registered by phone or in person, how helpful was the person who assisted you?	14	0	0	0	2	4	4.67
If you registered on-line, please rate the ease of registration	1	0	0	2	4	13	4.58
Please rate the amount of time taken to register.	0	0	0	2	7	20	4.45
Please rate the overall registration procedure.	0	0	0	1	8	20	4.50

Regarding the Value...	N/A	Very Poor	Poor	Fair	Good	Very Good	Average
Was the length of the activity appropriate for the fee?	1	0	0	1	4	14	4.68
Was the content of the activity appropriate for the fee?	1	0	0	1	4	14	4.68
<ul style="list-style-type: none"> • A bit more detailed description of the event would have been better • It was actually almost too long and only because the needed another Switch to allow more races at once. • It went a little late for the younger players, maybe try starting earlier. 							

Regarding the Program Sessions...	N/A	Very Poor	Poor	Fair	Good	Very Good	Average
Please rate the competence of activity staff.	1	0	0	1	2	16	4.79
Please rate the friendliness of activity staff.	0	0	0	1	3	16	4.75
Please rate the ability to recognize activity staff.	1	0	1	0	3	15	4.68
Please rate the amount of staff available during the activity.	1	1	0	2	9	7	4.11
Were the rules, regulation and policies appropriate for the activity?	1	0	0	1	5	13	4.63
Please rate the condition and suitability of the facility/fields used.	1	0	0	2	3	14	4.63
Please rate condition and suitability of the equipment used.	1	0	0	3	6	10	4.37
Please rate the perceived safety of program.	1	0	0	0	2	17	4.89

Overall Summary...	N/A	Very Poor	Poor	Fair	Good	Very Good	Average
Were the participant's overall needs met?	2	0	0	0	5	13	4.72
What is the likelihood of your recommendation of this activity to others?	0	0	0	0	5	15	4.75
Please rate the participant's overall enjoyment level	1	0	0	1	7	11	4.53
What is your overall rating of the activity?	1	0	0	1	7	11	4.53
What is your overall rating of Lee's Summit Parks & Recreation?	0	0	0	1	4	15	4.70

- Again, a third TV and game console would make tournaments not take so long and participants wouldn't be sitting so long between races.
- Great job on hosting your first tournament, my son LOVED it. It was great to see such an inclusive event and people of all ages playing.
- Next time I would suggest having more than 2 tv's so more rounds could happen at once. Then maybe it wouldn't have run as late. My 6-year-old really enjoyed playing in this tournament but he had to forfeit right before the final round because it was already 9 pm and he was too tired. So, I would also suggest if younger kids are going to be included then maybe do the tournament on a Saturday or Sunday with an earlier time in the day.
- This was an amazing event for my 9-year-old. He is eager for the next one!! Thank you, thank you, thank you!

- The bracket took too long to complete. Recommend more pizza and better drink option for kids like lemonade or fruit punch.

APRIL 2024 COMMENT REPORT

Attached are 15 patron comments with staff responses that were either submitted verbally, in writing or via email. Of these comments, 10 were making requests, 3 complaints and 2 compliments.

#	Location	Type	Date	To	From	Patron Name	Patron Comment	Staff Response
1	GCC	Compliment	3.28.24	Megan Crews	Nate Thomas	2 Patrons	Christa is the best! She's so loving, caring, and energetic. We are grateful to have access to an amazing Zumba instructor like her. She makes our Wednesdays so happy and fun!	Thank you for your comment card. We are happy to hear your satisfaction with Christa, and will be sure to pass the praise on to her by acknowledging her at our next staff meeting. NT
2	LCC	Complaint	3.7.24	Rachel Smith	Nate Thomas	David & Constance Ward	The 9:30 am BodyBlast class on Thursday barge into Michelle's Functional Fitness class as we were finishing and some patrons had already left mats, weights, and bottles on the floor before class began. It's a tripping hazard.	Thank you for your comment. Staff has spoken with the BodyBlast instructor and requested they speak with their class about this problem. The following two weeks staff has observed and patrons do not enter the studio until 9:20 am, when they are requested to. NT
3	LCC	Compliment	4/1/24	Heath Harris	Nate Thomas	Marlon Morris	Tammy is a great teacher. I love her enthusiasm! The music and mic in class is too loud.	Thank you for your comment card. We are happy to hear your satisfaction with Tammy, and will be sure to pass the praise on to her by acknowledging her at our next staff meeting. Staff will request that Tammy keep her volume a little lower for future classes. NT
4	LCC	Request	3.4.24	Jodi Jordan	Rachel Smith	Paul Dalton	Steven J. and Darrin B. did an excellent job at Legacy. If they are up for a RAISE, please give them one, they deserve it.	Thank you for your comment card. We always appreciate positive feedback about our staff. This comment was shared with both staff members and they will be recognized for their outstanding service.
5	LCC	Request	2.28.24	Jodi Jordan	Rachel Smith	Rick Cline	We need snack machines put back. Energy bites, protein bars. Sometimes people have a need to eat something quickly to feel better.	Thank you for your comment card. We appreciate your feedback. LSPR has removed the snack vending machines and removed the soda products from each of its 3 facilities. LSPR would like to align itself with healthy living and the products being offered to our patrons did not support that message.
6	LCC	Request	1.6.24	Jodi Jordan	Rachel Smith	Bill Bremmer	On Saturday AM, why not put Zumba class in a room? Only 25-30 people show up and the gym could be more effectively used for other purposes – Pickleball or Basketball.	Thank you for your comment card. The Zumba class in the gym gives participants more space than our group exercise room allows them. The attendance does fluctuate per week, but that is currently the only hour of gym space reserved for class use weekly. LSPR does track usage throughout the facility and will continue to do so to make any needed scheduling changes.
7	LCC	Request	3.12.24	Jodi Jordan	Rachel Smith	Sandra Walker	You have only 2 NuStep machines and about 10 bikes. We have to wait for use on the NuStep and there are never more than 2 people on bikes when we have been here.	Thank you for your comment card. We appreciate your feedback. LSPR does continually evaluate facility usage to determine next steps for equipment purchase. This will be noted and considered the next time we are replacing a machine in the cardio room at Lovell Community Center (LCC). Some options for you in the meantime would be to adjust your schedule to utilize the NuStep's during non-peak hours. Those hours the NuStep's are more available are after 2pm. Additionally, as a member of the LSPR you have access to all facilities, including the Longview Community Center and Gamber Community Center, which you may find more available. Patron Response: Longview is too far away and Gamber Center's NuSteps are just as busy. I appreciate your call and I hope you are able to get a couple more NuSteps.
8	LCC	Request	3.15.24	Rachel Smith	Nate Thomas	Steve Wages	Request for second triceps pull rope for fitness room.	Staff ordered two new triceps pull ropes for the upstairs fitness room.
9	LCC	Request	4/3/24	Jodi Jordan	Heath Harris	Multiple Comments	Staff received 2 comments requesting to purchase additional NuSteps for Lovell Community Center. Patrons mentioned with the large number of senior members the NuSteps are utilized often.	Thank you for submitting your comment card requesting more NuStep Recumbent Cross Trainers at Lovell Community Center. At this time, staff does not have purchasing additional NuSteps in the upcoming budget. However, staff will continue to monitor equipment usage and will keep your request on file for when it comes time to review equipment replacement or additions. If you have any additional questions or comments please feel free to reach out to me at hharris@cityofls.net or call my office at 816-969-1555. HH
10	LCC	Request	4/1/24	Heath Harris	Nate Thomas	Stephanie Chatman	Pease Please more chair yoga classes! Thanks.	Staff reached out to Stephanie and informed her of the recently added SilverSneakers Yoga class added on Tuesdays at 11:30am. Stephanie was very happy to hear that a new SilverSneakers yoga class was already added and was grateful staff reached out to talk with her. NT
11	LCC	Request	4/13/24	Heath Harris	Nate Thomas	Martha Vaughn	Need a Tuesday Aqua Class. Bathroom floors need to be mopped they have dust bunnies along edges of both family and women's locker rooms.	Staff is currently at the maximum number of classes allotted in our budget. We will keep this recommendation in mind when an opening becomes available in the future. NT Our Kaivac (floor cleaning machine) was currently out of order on this date. Repairs have been made now and you should see better results for the floors in the locker rooms. GC
12	LCC	Request	3/29/24	Heath Harris	Nate Thomas	2 Patrons	Please continue Tuesday Aqua Fit, or add Melinda's Aqua Zumba to Tuesday mornings.	Thank you for your comment card. We will keep this recommendation in mind for when we add future classes. NT
13	LVCC	Complaint	4/12/24	Jodi Jordan	Eric Schooley	Multiple Comments	Three comments were received about the group exercise floor at LVCC being dirty, specifically sweat stains.	The group exercise floor is swept two times a day and the floor machine is used on it weekly. Staff will begin to use the floor machine twice a week. ES
14	LVCC	Complaint	4/12/24	Jodi Jordan	Eric Schooley	Jennifer Shoemaker	At Longview Community Center the upstairs water station has no pressure. It needs to be fixed, thanks.	The upstairs drinking fountain and bottle filler does have low pressure when water is being used in other areas of the building (ie. showers, pool being filled, toilets flushing). The water pressure can be turned up, but when water is not being used there is too much pressure and it overshoots the tray. ES
15								
16								
17								

LEE'S SUMMIT PARKS AND RECREATION PATRON COMMENT FORM

TO: Jodi Jordan

FROM: Rachel Smith

DATE RECEIVED: 3.4.24

PATRON NAME: Charli Komm

ADDRESS:

PATRON REQUESTED CONTACT: YES NO x

CONTACT PHONE NUMBER:

TYPE: Request X Compliment Complaint Informational

Comment: Would like you to put in a sauna at both Legacy and Longview. I think it would be wonderful to have.

Staff Response: Thank you for your comment card. We appreciate your feedback. The decision to put a sauna into the facility was evaluated thoroughly at the time of design. Lee's Summit Parks and Recreation (LSPR) decided against this for multiple reasons. Although a sauna does provide health benefits there are also many risks associated with the use of saunas.

- Fungal infections can be easily spread in a saunas warm, moist environment
- Additional supervision by the lifeguards is needed to ensure patrons are not staying in the sauna too long and overheating
- Saunas are expensive, can be difficult to maintain and require detailed cleaning which also adds to increased staff and supply costs.
- Many users tamper with the controls and misuse the sauna causing malfunctions
- Vandalism is very common in public saunas as well inappropriate use
- Additionally, if a sauna was placed in the supply closet, those items would have to be stored on the pool deck and would limit the space available to our patrons.

At this time LSPR does not feel adding a sauna is in the best interest of our facility. I would like to encourage you to investigate the economical residential saunas that are available.

NOTE: Follow up activities should always be included in the comment form (i.e., call back to patron, written response to patron, referred to other staff, etc.).

2024 APRIL

Lee's Summit Parks and Recreation Board Monthly Calendar

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
31	01	02	03	04	05	06
07	08	09 City Council Meeting - 6:00pm	10	11	12	13
14	15	16 City Council Meeting - 6:00pm	17	18	19	20
21	22	23 City Council Meeting - 6:00pm	24 Park Board Meeting - Strother Conference Room - 6:00pm	25 Volunteer Gala - Gamber Community Center - 6:00pm	26	27
28	29	30	01	02	03	04
05	06	07	08	09	10	11

2024 MAY

Lee's Summit Parks and Recreation Board Monthly Calendar

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
28	29	30	01	02	03	04
05	06	07 City Council Meeting - 6:00pm	08	09	10	11
12	13	14 City Council Meeting - 6:00pm	15	16	17	18 Fishing Derby - Legacy Lake 10:30am
19	20	21 City Council Meeting - 6:00pm	22 Park Board Meeting - Strother Conference Room - 6:00pm	23	24	25 Summit Waves Opens
26	27	28 Camp Summit Opens	29	30	31 LPA-Red: A Taylor Swift tribute	01
02	03	04	05	06	07	08

Nearly 40 years of fun: Camp Summit takes Lee's Summit kids to fun heights in summer

BY JANICE PHELAN SPECIAL TO THE JOURNAL
APRIL 17, 2024 5:00 AM



Camp Summit, which operates out of Harris Park Community Center, included around 650 children from ages 5 to 11 during summer 2023. *Courtesy photo*

Activities like bowling, skating, field trips and daily swimming are among the reasons families return year after year to Camp Summit, a summer recreational program that's been offered by Lee's Summit Parks and Recreation for nearly 40 years.

The camp, which operates out of Harris Park Community Center, included around 650 children from ages 5 to 11 during summer 2023.

"The Camp Summit program is well-known and respected. The marketing budget is zero dollars, and camp hits its enrollment number every summer," said Melissa Pfannenstiel, Parks and Recreation marketing and communications strategist.

Camp Summit counselors include high-school juniors and seniors, college students and other adults, with all staff members trained in leadership, safety procedures, activities and supervision skills.

“The goal is for the staff to not view themselves as ‘counselor’ but rather as a ‘youth development professional’ who cares about the campers and wants to ensure they have a positive experience,” Pfannenstiel said.



Camp fees include a season pass to Summit Waves, located next to the camp's headquarters.
Courtesy photo

Camp fees include a season pass to Summit Waves, located next to the camp's headquarters, and campers swim each morning for an hour. During these sessions, Camp Summit has exclusive use of the swimming facility, with camp staff members either actively swimming with the students or monitoring the children from the edge of the pools.

In 2024, the program will run from May 28 through Aug. 9 from 6:30 a.m. to 6 p.m. each day. Cost for Camp Summit is \$145 each week, and families only pay for the weeks their children are enrolled during the summer months.

In addition to providing an action-packed children's program, Pfannenstiel said Camp Summit is designed to help students improve and grow in areas such as self-identity, self-esteem and leadership.

During the school year, Lee's Summit Parks and Recreation also offers school break camps, which are available on a number of the days when Lee's Summit R-7 School District students are not in school.

For families seeking short-term half-day camps, A to Z Artistry provides artistic enrichment sessions at the Gamber Center as part of Parks and Recreation's youth enrichment offerings. The art camps are offered throughout the year, with around 24 available during the summer.

The A to Z Artistry camps include sessions offered from two to five days each week with classes from either 9 a.m. to noon or 1 p.m. to 4 p.m. The theme-based camps focus on topics such as Jurassic art, princess art, outer space, blooms and bugs, printmaking, Christmas in July, artsy animals, polymer clay sculptures, Harry Potter art, Anime and ocean art.

New this year is a five-day junk journaling camp, which will include watercolor, chalks, writing, stamping and stickers. Campers can also choose a three-day "Choose Your Own Art-Venture" session, with options such as birdhouses, painting on linen and other projects from previous camps.

A three-day pre-teen pop art camp will include more advanced art-making methods inspired by pop legends such as Andy Warhol, Keith Haring and Jean-Michel Basquiat.

The A to Z Artistry camps are divided into two age groups, with sessions offered for children from 5 to 9 and from 10 to 14 years old. Cost varies depending on how many half-day classes are included in each weekly camp and range from \$85 to \$170.

For more information about Camp Summit, [go here](#). The A to Z Artistry camp sessions and enrollment information are [available here](#).