

FEBRUARY 2023

Park Board Meeting Packet



The Father-Daughter Dances at Gamber Center sold out each of the four evenings it was scheduled.



LSPR's participants in the MPRA Maintenance Rodeo placed fourth overall in the event. Stormy Dales placed first in the Skid Loader competition.



Steve Casey participated in a planning session with Development Services for Mouse Creek Park.



Pleasant Lea Park was officially opened for patrons after renovation.



MISSION

To provide our community with outstanding recreational services, facilities, and parks.



PARKS AND RECREATION BOARD MEETING					
City of Lee’s Summit, Missouri ♦ 220 SE Green Street ♦ Lee’s Summit, Missouri					
AGENDA					
DATE:	February 22, 2023	TIME:	6:00 PM	PLACE:	Strother Conference Room
6:00 PM Meeting Call to Order @ Strother Conference Room				President, Lawrence Bivins	
SPECIAL GUESTS					
CITIZEN COMMENTS					
PRESENTATIONS					
No Tax Increase Ballot Issue				Mark Dunning	
AGENDA ITEM					
APPROVAL OF MINUTES:					
• January 25, 2023 Park Board Minutes				Tede Price	
TREASURER’S REPORT: read by Samantha Shepard, Treasurer (includes January 2023 Report)				Devin Blazek	
SALES/USE TAX REPORT: January 2023				Devin Blazek	
BOARD APPROVAL ITEMS					
Addition of Marketing and Communication Specialist Position				Tede Price	
Projects and Services Review				All Staff	
• Capital Projects Plan:					
Pleasant Lea Park Update				Steve Casey	
NEW BUSINESS					
Maintenance Management School Summaries				Various Staff	
End of Activity Reports				Various Staff	
PATRON COMMENT REVIEW				Joe Snook	
MONTHLY CALENDARS				For Information Only	
ROUNDTABLE				Park Board Members and Staff	
OTHER ITEMS TO BE BROUGHT BEFORE THE BOARD				Joe Snook	
MEETING ADJOURNMENT					
CLOSED SESSION:					
Pursuant to Section 610.021 (2) of the Revised Statutes of the State of Missouri pertaining to leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration.					
Pursuant to Section 610.021(3) of the Revised Statutes of the State of Missouri pertaining to hiring, firing, discipling or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded.					
BOARD COMMITTEES					
Budget		Personnel		Youth Sports	
Samantha Shepard-Chair		Jim Huser-Chair		Lawrence Bivins	
Bernadette Basham		Mindy Aulenbach		Casey Crawford	
Wesley Fields		Jon Ellis			
Foundation Board					
Tyler Morehead					
Mindy Aulenbach					



LEE'S SUMMIT PARKS AND RECREATION BOARD MEETING MINUTES

CITY OF LEE'S SUMMIT, MISSOURI

DATE:	January 25, 2023	TIME:	6:00 PM	PLACE:	Strother Conference Room
Board Members Present:		Board Members Absent:		Staff Present:	Other Guests:
Lawrence Bivins, President		Wesley Fields		Joe Snook	Jackie McCormick Heanue
Samantha Shepard, Treasurer		Tyler Morehead		Brooke Chestnut	Councilman Felker
Casey Crawford		Jim Huser, Vice President		Steve Casey	
Bernadette Basham				Jodi Jordan	
Mindy Aulenbach				Tede Price	
Jon Ellis				Devin Blazek	
				David Dean	
				Heath Harris	
				Rachel Smith	
				Travis Shaffer	
SPECIAL GUESTS					
Employee of the 4 th Quarter-2022		Mr. Snook recognized Travis Shaffer for being selected as Employee of the Quarter by his peers.			
PRESENTATIONS		DISCUSSION (Findings/Conclusions)			RECOMMENDATIONS/ ACTIONS
Legacy for Lee's Summit Parks Foundation Update		Ms. Heanue gave an update on the Foundation. Their website is live. The Foundation will continue to add content and joined the Chamber of Commerce. As well as a new social media presence. They will also be encouraging volunteering. The Foundation is working on establishing accreditation with the Better Business Bureau to provide more credibility to the organization. Their goal is to continue supporting LSPR in any way they can.			No Board Action.
Longview Community Center End of Activity Report		Mr. Harris presented the report to the Board. He gave an overview of the past fiscal year. As of today, the memberships are less than 100 way from where it was pre Covid. Several comments were received in regards to the size of the track. President Bivins complemented the presentation. Mr. Ellis asked what the plan is for fitness pieces to be replaced and if those are put in the budget each year. Mr. Harris said yes, it is part of the FERP (fitness equipment replacement plan). Mr. Snook said cardio equipment is replaced typically every 3-5 years. Ms. Aulenbach said the growth in attendance is great.			No Board Action.
Lovell Community Center End of Activity Report		Ms. Smith presented the report to the Board. Memberships are inching their way back up to pre Covid numbers. Positive comments included the cleanliness of the facility. Negative comments included updating some of the equipment in the weight room, including strength equipment. The pool also experienced some boiler issues this past fiscal year but all have been resolved. Ms. Shepard asked if childcare is busy. Ms. Smith said it is not very busy. The daily high now is about 10 compared to around 40 pre Covid. President Bivins asked if there was anyway to track why members are not returning. Mr. Snook said he doesn't expect it to reach pre Covid numbers because of Longview being opening now. He said the goal is around 5,000 membership base.			No Board Action.
Land Dedication Ordinance		Mr. Casey presented options to the Board of the analysis of a Park Land Dedication Ordinance/Fee in Lieu and Park Impact Fee. The purpose of these are to allow LSPR to maintain a level of service with more quality land for parks, facilities and trails. Mr. Casey said other municipalities (KCMO, Raymore and Liberty) have Park Land Dedication ordinances in place to establish other parks. However, there would be criteria to determine if the donated land would be feasible for park space. The Park Impact Fee gives more flexibility to LSPR. It would require voter approval prior to implementation. Other municipalities who administer park impact fees include Lenexa, Olathe and Gardner. If the Board is in support of staff moving forward, an internal staff group would be formed to work on details for future consideration by the Board and City Council.			No Board Action.
AGENDA ITEM					



Approval of Minutes – December 7, 2022	Supporting documentation (see pages 1-2). No questions or discussion.	Ms. Aulenbach made a motion to approve the meeting minutes from the Park Board meeting on December 7, 2022. Mr. Ellis seconded. The motion carried unanimously.
Treasurer's Report – November and December 2022	Supporting documentation (see pages 3-22). Treasurer Shepard read the treasurer's report from November and December 2022. No questions or discussion.	Mr. Ellis made a motion to accept the treasurer's report for November 2022; Mr. Crawford seconded. Motion carried unanimously. Mr. Ellis made a motion to accept the treasurer's report for December 2022; Ms. Aulenbach seconded. Motion carried unanimously.
Sales and Use Tax Report – December 2022	Supporting documentation (see pages 23-24). Mr. Blazek stated sales tax is 6 percent over FY22. Use Tax performing increasingly strong, 20% over YTD.	No Board Action.
BOARD APPROVAL ITEMS		
Mouse Creek Trail Resolution	Supporting documentation (see pages 25-26). Mr. Casey said staff is requesting approval for grant application for the development of Mouse Creek Trail. A partnership for cost share with Hunt Midwest at Hook Farms is also in place. Staff will be going to the neighborhood community for feedback next week. Mr. Crawford asked if funding gets approved will this be just for trails or will it be for field space development too. Mr. Casey said this grant would be specifically for trail development.	Ms. Shepard made a motion to approve the Mouse Creek Trail resolution; Ms. Basham seconded. Motion carried unanimously.
Longview Community Center Elevator Repair	Supporting documentation (see pages 27-29). Mr. Dean said the Longview elevator is down and staff received two quotes. Mr. Snook signed off on this as an emergency purchase, however because of the cost of the project it does require Park Board approval. Mr. Crawford recused himself from the vote.	Mr. Ellis made a motion to approve the Longview Community Center Elevator Repair; Ms. Shepard seconded. Motion carried unanimously. Mr. Crawford abstained.
OLD BUSINESS		
Projects and Services Review –	Supporting documentation (See page 30-37) No additional comments.	No Board Action.
Capital Projects Plan	Pleasant Lea Park Update: Supporting documentation (See pages 38-41) Mr. Casey stated the construction fence is down and staff has received lots of positive comments already. The ribbon cutting will be in a couple of weeks. Staff has a couple of loose ends to finish. But the park is open and being used.	No Board Action.
NEW BUSINESS		
Safety Report	Supporting documentation (See pages 42-45). Ms. Chestnut gave the safety report.	No Board Action.
Fundraising Update	Supporting documentation (See pages 46-47). Mr. Dean said the total is up to \$87,000 for the year. The LPA sponsorships will be moving to a three year sponsorship instead of an annual sponsors.	No Board Action.
Summit Waves Operation	Supporting documentation (See pages 48-50). Ms. Jordan gave a recommendation of ending the season the Sunday prior to when LSR-7 will begin. Also, Ms. Jordan stated that online ticket sales will continue but cash will be allowed at Harris Park Community Center and staff is establishing a cash only window onsite at Summit Waves. It will take some additional software but can be done. And, staff is considering eliminating full facility rentals for the after-hour events. Staffing these events have always been challenge, as well as scheduling after hour security. Ms. Shepard asked if there had been any discussions about resident vs. nonresident. Mr. Snook said staff has been working on that and will most likely be bringing something to the board in February.	No Board Action.



End of Activity Reports	Supporting documentation (See pages 51-206). Ms. Shepard asked if there were any recommendations to discontinue programs that were in the end of activity reports. Mr. Snook said not any of those that were in this month's packet.	No Board Action.
PATRON COMMENT REVIEW		
	Supporting documentation (see pages 207-218) Mr. Crawford said all youth sports registrations were up with girls basketball being the highest they've ever had. Volunteers /involvement from the boards with the YSA's are down.	No Board Action.
MONTHLY CALENDARS		
Supporting documentation (see pages 219-220). President Bivins suggested if the Board can make it they should try to attend the open house next week for Mouse Creek Park and Development. No Board Action.		
ROUNDTABLE		
Mr. Crawford stated name image and likeness could be coming to Missouri and may affect park & recreation agencies in the next few years. Ms. Shepard said she is proud of Joe's award. President Bivins said he will be honored to be there when Mr. Snook is recognized.		
OTHER ITEMS TO BE BROUGHT BEFORE THE BOARD		
Mr. Snook reminded the Board of the Mayor's Character breakfast tomorrow morning. And, some staff will be touring field houses in Kansas in early February. Also, the ribbon cutting for Pleasant Lea rededication is February 11 at 10am. He reminded staff of the Mouse Creek open house on January 31. Mr. Snook said staff will be evaluating the SOM pieces for 2023 and is looking for at least one Board member to help evaluate that. He stated the piece at Lowenstein has been there for two years and staff has the option to purchase it. Ms. Aulenbach said it fits well in that park. Ms. Shepard said she will assist with the evaluating the SOM. Mr. Snook said all full time staff will be participating in some cultural awareness training in February.		
MEETING ADJOURNMENT:		
The meeting adjourned at 8:12pm and into closed session. Ms. Shepard made a motion to go into closed session, Ms. Aulenbach seconded the motion. Motion carried unanimously.		
CLOSED SESSION:		
Pursuant to Section 610.021(1) of the Revised Statutes of the State of Missouri pertaining to legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys. Pursuant to Section 610.021 (2) of the Revised Statutes of the State of Missouri pertaining to leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration.		

Financial Outlook as of January 31, 2023



Fund	Fund Balance @ 1/31/23
Gamber Community Center	\$ 541,343
Lovell Community Center	\$ 1,133,995
Longview Community Center	\$ (933,365)
Harris Park Community Center	\$ 459,688
Parks and Recreation	\$ 6,371,871
Summit Waves	\$ 541,580
Cemetery	\$ 1,239,464
Construction	\$ 2,056,497
Park COP	\$ 3,273,544

Fund	MTD 1/31/23	Prior YTD Actual	Current YTD Actual	Approved FY23 Budget	Percentage of FY23 Budget
Gamber Community Center					
Revenue	\$ 58,056	\$ 222,141	\$ 254,226	\$ 399,782	63.59%
Expenses	\$ 26,198	\$ 214,315	\$ 238,576	\$ 435,847	54.74%
Income (Loss)	\$ 31,859	\$ 7,826	\$ 15,650	\$ (36,065)	
Lovell Community Center					
Revenue	\$ 176,379	\$ 740,049	\$ 948,035	\$ 1,864,488	50.85%
Expenses	\$ 106,784	\$ 805,986	\$ 1,048,613	\$ 2,009,219	52.19%
Income (Loss)	\$ 69,596	\$ (65,937)	\$ (100,578)	\$ (144,731)	
Longview Community Center					
Revenue	\$ 110,036	\$ 495,537	\$ 593,587	\$ 1,104,005	53.77%
Expenses	\$ 93,570	\$ 555,825	\$ 650,192	\$ 1,167,263	55.70%
Income (Loss)	\$ 16,466	\$ (60,288)	\$ (56,605)	\$ (63,258)	
Harris Park Community Center					
Revenue	\$ 122,343	\$ 757,007	\$ 775,921	\$ 1,783,843	43.50%
Expenses	\$ 71,682	\$ 710,723	\$ 821,186	\$ 1,680,202	48.87%
Income (Loss)	\$ 50,661	\$ 46,284	\$ (45,265)	\$ 103,641	
Parks and Recreation					
Revenue	\$ 3,678,982	\$ 3,586,168	\$ 3,714,889	\$ 3,940,921	94.26%
Expenses	\$ 216,751	\$ 2,109,205	\$ 2,133,883	\$ 3,942,628	54.12%
Income (Loss)	\$ 3,462,231	\$ 1,476,963	\$ 1,581,005	\$ (1,707)	
Summit Waves					
Revenue	\$ -	\$ 522,000	\$ 547,103	\$ 1,021,077	53.58%
Expenses	\$ 16,593	\$ 491,523	\$ 580,188	\$ 1,001,947	57.91%
Income (Loss)	\$ (16,593)	\$ 30,478	\$ (33,085)	\$ 19,130	
Cemetery					
Revenue	\$ 8,850	\$ 59,170	\$ 44,116	\$ 179,796	24.54%
Expenses	\$ 2,560	\$ 89,959	\$ 84,056	\$ 170,526	49.29%
Income (Loss)	\$ 6,290	\$ (30,789)	\$ (39,940)	\$ 9,270	
Construction					
Revenue	\$ 250,000	\$ 2,450,000	\$ 1,515,585	\$ 3,000,000	50.52%
Expenses	\$ 110,870	\$ 256,028	\$ 819,390	\$ 1,750,000	46.82%
Income (Loss)	\$ 139,130	\$ 2,193,972	\$ 696,195	\$ 1,250,000	
Park COP Debt					
Revenue	\$ 496,242	\$ 3,266,814	\$ 3,561,973	\$ 5,104,090	69.79%
Expenses	\$ 264,583	\$ 2,552,083	\$ 1,587,500	\$ 3,175,000	50.00%
Income (Loss)	\$ 231,658	\$ 714,731	\$ 1,974,473	\$ 1,929,090	

**GAMBER COMMUNITY CENTER
FUND 201
Financial Report for the Month and Year Ending January 31, 2023**

	Previous Year-to-date Jan 2022	Month-to-Date Jan 2023	Year-to-Date Jan 2023	Year-to-Date Budget	Year-to-Date Variance		Approved FY23 Budget
REVENUES							
Activity & Membership Fees	65,250	27,459	89,627	76,433	13,194	²	116,257
User Charges	340	61	561	245	316		420
Rentals	53,549	15,953	63,058	57,005	6,053		96,605
Interest	(1,104)	-	(3,957)	4,500	(8,457)		8,000
Other Revenue	1,735	-	2,746	2,300	446		2,700
Miscellaneous	287	-	108	-	108		800
Transfers In from Park COP	102,083	14,583	102,083	102,083	-		175,000
TOTAL REVENUES	222,141	58,056	254,226	242,566	11,660		399,782
EXPENDITURES							
Personnel Services	125,314	13,040	139,148	143,955	(4,807)		249,662
Other Supplies, Services and Charges	33,739	6,773	41,420	43,574	(2,154)		71,496
Repairs and Maintenance	17,830	4,540	19,403	19,087	316		29,927
Utilities	26,218	211	27,160	25,614	1,546		48,806
Capital Outlay	-	-	-	16,339	(16,339)	³	16,339
Interdepartment Charges	11,215	1,635	11,443	11,840	(397)		19,617
TOTAL EXPENDITURES	214,315	26,198	238,576	260,410	(21,834)		435,847
NET GAIN / (LOSS)	7,826	31,859	15,650	(17,844)	33,494		(36,065)

BEGINNING FUND BALANCE

525,693 ¹

ENDING FUND BALANCE

541,343

¹ **Beginning Fund Balance** is final as the year-end audit is complete.

² Favorable variance in Activities (\$6,900) and Memberships (\$6,300).

³ Capital Outlay is for the ballroom flooring. This project has been put on hold until February.

**LOVELL COMMUNITY CENTER
FUND 202
Financial Report for the Month and Year Ending January 31, 2023**

	Previous Year-to-date Jan 2022	Month-to-Date Jan 2023	Year-to-Date Jan 2023	Year-to-Date Budget	Year-to-Date Variance		Approved FY23 Budget
REVENUES							
Activity & Membership Fees	689,903	164,391	842,513	959,398	(116,885)	²	1,701,614
User Charges	1,322	51	1,698	1,271	427		2,132
Rentals	38,028	11,216	47,904	35,543	12,361	³	60,277
Interest	(2,878)	-	(9,258)	16,250	(25,508)	⁴	29,000
Other Revenue	1,338	690	3,822	810	3,012		1,889
Contributions	7,500	-	7,500	11,250	(3,750)		15,000
Miscellaneous	1,318	32	337	215	122		1,058
Transfers In	3,519	-	53,519	53,519	-		53,518
TOTAL REVENUES	740,049	176,379	948,035	1,078,257	(130,222)		1,864,488
EXPENDITURES							
Personnel Services	502,494	65,259	613,983	757,936	(143,954)	⁵	1,307,967
Other Supplies, Services and Charges	73,238	16,827	103,209	151,510	(48,301)	⁶	205,042
Repairs and Maintenance	74,736	8,322	63,589	64,176	(587)		108,887
Utilities	89,698	11,922	95,103	113,001	(17,898)	⁷	192,344
Capital Outlay	34,598	-	141,553	141,553	-		141,533
Interdepartment Charges	31,222	4,454	31,177	33,141	(1,965)		53,446
TOTAL EXPENDITURES	805,986	106,784	1,048,613	1,261,317	(212,705)		2,009,219
NET GAIN / (LOSS)	(65,937)	69,596	(100,578)	(183,061)	82,483		(144,731)

BEGINNING FUND BALANCE	<u>1,234,573</u> ¹
ENDING FUND BALANCE (Preliminary)	<u><u>1,133,995</u></u>

¹ Beginning Fund Balance is final as the year-end audit is complete.

² An unfavorable variance in Memberships (\$111,000) and Gate Receipts (\$5,000).

³ More Birthday Parties have been booked than anticipated.

⁴ Unfavorable variance in Interest on Investments (\$7,256) and Mark to Market (\$16,502).

⁵ Workers Compensation expense (\$31,380) has not been recorded at this time. The amount for the entire year is usually booked in the month of July, however, the payment has not been posted in the financial system at the time of this report. Also, favorable variance in Part-Time (\$71,600), Health/Dental, FICA and Medicare.

⁶ There is a favorable variance in Recreational Supplies, Office Supplies and Professional Fees. In addition, the annual amount for Insurance Expense (\$19,8914) is usually booked in the month of July, however, the payment has not been posted in the financial system at the time of this report.

⁷ A favorable variance in Electricity (\$22,200) and Water/Sewer (\$2,100) and an unfavorable variance in Gas (\$6,400).

**LONGVIEW COMMUNITY CENTER
FUND 205
Financial Report for the Month and Year Ending January 31, 2023**

	Previous Year-to-date Jan 2022	Month-to-Date Jan 2023	Year-to-Date Jan 2023	Year-to-Date Budget	Year-to-Date Variance		Approved FY23 Budget
REVENUES							
Activity & Membership Fees	403,111	95,475	493,970	515,034	(21,065)	²	916,159
User Charges	852	63	1,475	1,277	198		2,180
Rentals	91,447	14,441	97,469	103,316	(5,847)		184,439
Miscellaneous	126	57	674	14	660		1,227
TOTAL REVENUES	495,537	110,036	593,587	619,641	(26,054)		1,104,005
EXPENDITURES							
Personnel Services	375,939	40,721	408,113	461,353	(53,240)	³	785,398
Other Supplies, Services and Charges	43,852	7,136	44,477	60,862	(16,385)	⁴	109,525
Repairs and Maintenance	24,350	30,482	66,662	31,246	35,416	⁵	56,230
Utilities	81,231	11,352	100,078	95,034	5,044		169,555
Interest Expense	3,601	-	3,711	6,547	(2,837)		10,922
Interdepartment Charges	26,851	3,879	27,151	28,400	(1,249)		46,545
TOTAL EXPENDITURES	555,825	93,570	650,192	683,442	(33,251)		1,178,175
NET GAIN / (LOSS)	(60,288)	16,466	(56,605)	(63,801)	7,197		(74,170)

BEGINNING FUND BALANCE	<u>(876,760)</u> ¹
ENDING FUND BALANCE (Preliminary)	<u><u>(933,365)</u></u>

¹ **Beginning Fund Balance** is final as the year-end audit is complete.

² Unfavorable variance in Activities(\$3,800) and Memberships (\$27,000) and a favorable variance in Gate Receipts (\$9,700).

³ Workers Compensation expense (\$24,396) has not been recorded at this time. The amount for the entire year is usually booked in the month of July, however, the payment has not been posted in the financial system at the time of this report. In addition, a favorable variance in Part-Time (\$17,200).

⁴ The annual amount for Insurance Expense (\$10,204) is usually booked in the month of July, however, the payment has not been posted in the financial system at the time of this report. Also, there is a favorable variance in Miscellaneous Equipment.

⁵ \$25,000 deposit for elevator repairs will be moved to Fund 200. Unfavorable variance is related to \$13,000 for a heat exchanger for the lap pool and \$6,000 for water line break.



**HARRIS PARK COMMUNITY CENTER
FUND 530
Financial Report for the Month and Year Ending January 31, 2023**

	Previous Year-to-date Jan 2022	Month-to-Date Jan 2023	Year-to-Date Jan 2023	Year-to-Date Budget	Year-to-Date Variance		Approved FY23 Budget
REVENUES							
Activity & Membership Fees	486,573	75,959	511,267	694,385	(183,118)	²	1,286,642
User Charges	63,427	21,187	64,262	67,743	(3,481)	³	90,492
Rentals	87,242	14,113	98,521	108,021	(9,500)		190,577
Interest	(1,190)	-	(3,388)	-	(3,388)		-
Other Revenue	801	(16)	2,772	700	2,072		4,149
Contributions	119,535	11,100	93,477	78,400	15,077	⁴	196,300
Miscellaneous	620	-	9,011	9,079	(68)		15,683
TOTAL REVENUES	757,007	122,343	775,921	958,328	(182,406)		1,783,843
EXPENDITURES							
Personnel Services	418,213	38,259	437,413	521,080	(83,667)	⁵	893,325
Other Supplies, Services and Charges	190,173	24,999	261,325	348,838	(87,513)	⁶	577,036
Repairs and Maintenance	40,071	4,613	23,793	32,742	(8,949)	⁷	44,513
Utilities	45,403	1,972	53,546	55,951	(2,405)		94,491
Capital Outlay	-	-	28,716	18,894	9,822	⁸	25,394
Depreciation	11,423	1,654.50	9,927	11,582	(1,655)		19,854
Transfers Out	3,519	-	3,519	3,519	-		3,519
Interdepartment Charges	13,345	1,839.17	12,874.17	14,294	(1,420)		22,070
TOTAL EXPENDITURES	710,723	71,682	821,186	995,318	(174,132)		1,680,202
NET GAIN / (LOSS)	46,284	50,661	(45,265)	(36,990)	(8,275)		103,641

BEGINNING FUND BALANCE

504,953 ¹

ENDING FUND BALANCE (Preliminary)

459,688

¹ Beginning Fund Balance is final as the year-end audit is complete.

² An unfavorable variance in Camp Summit (\$89,200), Instructional (\$21,150), Athletics (\$5,100) and Legacy Park Amphitheater (\$49,000).

³ Unfavorable variance in Legacy Park Amphitheater (\$6,400) and a favorable variance at Summit Ice (\$3,000).

⁴ The reported YTD revenue is dependent on the timing of monthly sponsorship payments.

⁵ Favorable variance on Part-Time Camp Summit (\$34,700), Harris Park Community Center (\$4,600), Instructional (\$5,000) and LPA (\$2,100) and an unfavorable variance at Summit Ice (\$5,000). Also, additional savings in Health Insurance, FICA and Medicare. Workers Compensation expense (\$14,502) has not been recorded at this time. The amount for the entire year is usually booked in the month of July, however, the payment has not been posted in the financial system at the time of this report.

⁶ The annual amount for Insurance Expense (\$16,071) is usually booked in the month of July, however, the payment has not been posted in the financial system at the time of this report. In addition, Professional Fees, Trip & Tours, Recreational Supplies and Uniforms have a favorable variable.

⁷ Glass and HVAC repairs have not been needed at Summit Ice.

⁸ The concrete and fence repairs at Summit Ice was higher than budgeted for.

**PARKS & RECREATION
FUND 200
Financial Report for the Month and Year Ending January 31, 2023**

	Previous Year-to-date Jan 2022	Month-to-Date Jan 2023	Year-to-Date Jan 2023	Year-to-Date Budget	Year-to-Date Variance		Approved FY23 Budget
REVENUES							
Taxes	3,423,367	3,620,841	3,627,561	3,236,470	391,091	²	3,737,790
Fines & Forfeitures	9,794	1,949	8,726	9,165	(439)		17,365
Interest	3,925	-	(33,456)	8,700	(42,156)	³	15,200
Other Revenue	5,434	280	3,375	995	2,380		1,829
Contributions	75,769	32,644	51,260	53,854	(2,594)		76,190
Miscellaneous	52,357	21,476	46,679	38,849	7,829		71,060
Transfers In	15,521	1,790.58	10,743.50	15,524	(4,780)		21,487
TOTAL REVENUES	3,586,168	3,678,982	3,714,889	3,363,557	351,331		3,940,921
EXPENDITURES							
Personnel Services	1,158,223	103,762	1,050,038	1,225,313	(175,275)	⁴	2,076,453
Other Supplies, Services and Charges	571,955	62,423	599,817	687,744	(87,927)	⁵	1,086,035
Repairs and Maintenance	233,621	19,005	214,021	215,786	(1,765)		335,937
Utilities	88,183	1,680	87,557	103,605	(16,048)	⁶	163,306
Fuel & Lubricants	24,841	100	21,625	23,909	(2,284)		40,469
Capital Outlay	11,135	24,757	92,719	180,131	(87,412)	⁷	180,131
Interdepartment Charges	111,874	18,089	159,553	159,553	-		217,063
Reimbursement - Interfund	(90,626)	(13,064)	(91,447)	(91,447)	-		(156,766)
TOTAL EXPENDITURES	2,109,205	216,751	2,133,883	2,504,593	(370,710)		3,942,628
NET GAIN / (LOSS)	1,476,963	3,462,231	1,581,005	858,964	722,042		(1,707)

BEGINNING FUND BALANCE	4,790,866 ¹
ENDING FUND BALANCE (Preliminary)	6,371,871

¹ Beginning Fund Balance is final as the year-end audit is complete.

² A favorable variance in Jackson County Property Tax (\$404,687).

³ A favorable variance in Interest on Investments (\$2,978) and an unfavorable variance on Mark to Market Adjustments (\$39,178).

⁴ Workers Compensation expense (\$48,535) has not been recorded at this time. The amount for the entire year is usually booked in the month of July, however, the payment has not been posted in the financial system at the time of this report. In addition, the Administrative Services Coordinator and a Park Specialist positions are currently vacant.

⁵ The annual amount for Insurance Expense (\$84,232) is usually booked in the month of July, however, the payment has not been posted in the financial system at the time of this report. In addition, a favorable variance in Professional Fees, Printing, Consumable Tools, Travel & Meetings and an unfavorable variance in

⁶ Favorable variance in Water/Sewer (\$6,900) and Electricity (\$9,600).

⁷ Howard Park Fountain, Arborwalk Bridge replacement and Legacy Cupola replacement are not complete at this time. In addition, the trailer was purchased in December and only half of Beehive has been paid for.

**SUMMIT WAVES
FUND 203
Financial Report for the Month and Year Ending January 31, 2023**

	Previous Year-to-date Jan 2022	Month-to-Date Jan 2023	Year-to-Date Jan 2023	Year-to-Date Budget	Year-to-Date Variance		Approved FY23 Budget
REVENUES							
Activity Fees	403,937	-	429,616	360,605	69,011	²	798,108
User Charges	105,146	-	100,364	95,213	5,151		158,177
Rentals	15,156	-	18,927	25,090	(6,163)		55,752
Interest	(1,960)	-	(5,480)	2,400	(7,880)		4,400
Miscellaneous	(279)	-	3,676	2,215	1,461		4,640
TOTAL REVENUES	522,000	-	547,103	485,523	61,580		1,021,077
EXPENDITURES							
Personnel Services	316,614	4,964	334,207	327,036	7,171		559,243
Other Supplies, Services and Charges	95,907	2,941	82,998	74,485	8,512		179,409
Repairs and Maintenance	6,604	2,414	21,332	6,414	14,918	³	41,051
Utilities	52,604	289	55,356	65,320	(9,964)	⁴	100,430
Interdepartment Charges	13,809	-	14,812	14,812	-		22,589
Capital Outlay	-	-	65,497	35,870	29,627	⁵	93,240
Transfers Out (To 200)	5,985	5,985	5,985	5,985	-		5,985
TOTAL EXPENDITURES	491,523	16,593	580,188	529,923	50,266		1,001,947
NET GAIN / (LOSS)	30,478	(16,593)	(33,085)	(44,400)	11,315		19,130

BEGINNING FUND BALANCE

574,665 ¹

ENDING FUND BALANCE (Preliminary)

541,580

¹ **Beginning Fund Balance** is final as the year-end audit is complete.

² There was a favorable variance in Gate Receipts (\$70,609).

³ Unfavorable variance on building repairs (\$8,000), grounds (\$2,000) and other equipment (\$2,200). Unbudgeted netting purchased for the play feature (\$3,400), post replacement for river(\$1,400), paint supplies (\$750), mechanical (\$1,250), vacuum repairs (1,350) and cables for security cameras (\$975) .

⁴ Unfavorable variance on Water/Sewer (\$5,700) and a favorable variance on Electricity (\$15,700).

⁵ Additional shade structures were budgeted in July but have not been purchased or installed.

**CEMETERY TRUST
FUND 204
Financial Report for the Month and Year Ending January 31, 2023**

	Previous Year-to-date Jan 2022	Month-to-Date Jan 2023	Year-to-Date Jan 2023	Year-to-Date Budget	Year-to-Date Variance	Approved FY23 Budget
REVENUES						
Services	45,844	8,850	45,329	49,671	(4,342)	115,796
Sale of Property	16,000	-	8,750	24,750	(16,000)	36,000
Interest	(2,674)	-	(9,963)	16,000	(25,963) ²	28,000
TOTAL REVENUES	59,170	8,850	44,116	90,421	(46,305)	179,796
EXPENDITURES						
Personnel Services	31,571	2,305	26,982	30,909	(3,928)	51,383
Other Supplies, Services and Charges	26,016	-	28,070	38,046	(9,976)	75,138
Repairs and Maintenance	12,763	18	2,367	7,759	(5,392)	9,664
Utilities	1,379	237	1,413	2,075	(662)	4,372
Fuel & Lubricants	395	-	273	317	(44)	717
Interdepartment Charges	8,299	-	8,600	8,600	-	13,750
Transfers Out (To 026)	9,536	-	16,352	9,539	6,813	15,502
TOTAL EXPENDITURES	89,959	2,560	84,056	97,245	(13,189)	170,526
NET GAIN / (LOSS)	(30,789)	6,290	(39,940)	(6,824)	(33,116)	9,270

BEGINNING FUND BALANCE

1,279,404¹

ENDING FUND BALANCE (Preliminary)

1,239,464

¹ Beginning Fund Balance is final as the year-end audit is complete.

² Unfavorable variance in Interest on Investments (\$10,509) and Mark to Market (\$15,454).



**CONSTRUCTION FUND
FUND 327
Financial Report for the Month and Year Ending January 31, 2023**

	Month-to-Date Jan 2023	Year-to-Date Jan 2023	Year-to-Date Budget	Year-to-Date Variance		Approved FY23 Budget
REVENUES						
Interest	-	15,585	9,437	6,148	²	-
Contributions	-	-	250,000	(250,000)	³	-
Transfers from Fund 410	250,000	1,500,000	1,750,000	(250,000)		3,000,000
TOTAL REVENUES	250,000	1,515,585	2,009,437	(493,852)		3,000,000
EXPENDITURES						
Interest Expense	-	-	-	-		-
Additions to Const in Progress	110,870	819,390	1,020,833	(201,443)	⁴	1,750,000
TOTAL EXPENDITURES	110,870	819,390	1,020,833	(201,443)		1,750,000
NET GAIN / (LOSS)	139,130	696,195	988,604	(292,409)		1,250,000

BEGINNING FUND BALANCE	<u>2,056,497</u> ¹
ENDING FUND BALANCE (Preliminary)	<u><u>2,752,692</u></u>

¹ Beginning Fund Balance is final as the year-end audit is complete.

² A favorable variance in Mark to Market (\$21,046) and an unfavorable variance in Interest on Investments (\$5,461).

³ Land and Water Conservation Fund Grant for Pleasant Lea Park.

**PARKS COP DEBT
FUND 410
Financial Report for the Month and Year Ending January 31, 2023**

	Month-to-Date Jan 2023	Year-to-Date Jan 2023	Year-to-Date Budget	Year-to-Date Variance		Approved FY23 Budget
REVENUES						
Taxes	434,304	3,111,713	2,550,242	561,471	²	4,371,843
EATS	(9,770)	(79,183)	(86,024)	6,840	²	(147,469)
Use Tax	71,708	555,234	509,375	45,859	²	873,216
Interest	-	(25,790)	3,792	(29,582)	³	6,500
TOTAL REVENUES	496,242	3,561,973	2,977,385	584,588		5,104,090
EXPENDITURES						
Transfers Out-Gamber Center	14,583.33	87,500.00	87,500.00	-		175,000
Transfers Out-Construction Fund	250,000	1,500,000	1,500,000	-		3,000,000
TOTAL EXPENDITURES	264,583	1,587,500	1,587,500	-		3,175,000
NET GAIN / (LOSS)	231,658	1,974,473	1,389,885	584,588		1,929,090

BEGINNING FUND BALANCE	3,273,544 ¹
ENDING FUND BALANCE (Preliminary)	5,248,017

¹ Beginning Fund Balance is final as the year-end audit is complete.

² See separate Sales/Use Tax Report included in this packet.

³ Favorable variance on Interest on Investments (\$387) and Interest on Sales Tax (\$287) and an unfavorable variance on Mark to Market (\$30,256) .

MEMORANDUM



Date: February 22, 2023

To: Joe Snook, CPRP
Administrator of Parks and Recreation

From: Devin Blazek, MBA
Management Analyst

Re: Sales and Use Tax Update – January 2022

Sales tax proceeds received in January totaled \$434,303.53, which is 19.2% over the monthly projection. Due to the unpredictable cutoff of processing remittance at the State of Missouri, the annual revenue budget has been spread evenly throughout FY2023. The year-to-date sales tax received totals \$3,111,712.87, which is \$236,458.69 over the amount received through January FY2022.

At the time of this report, there is no additional information regarding the remitters included in the amount received from the State of Missouri.

Use tax proceeds received in January totaled \$71,708.30, which is 1.5% under the monthly projection. Due to the unpredictable cutoff of processing remittance at the State of Missouri, the annual revenue budget has been spread evenly throughout FY2023. The year-to-date use tax totals \$555,233.98, which is \$73,776.07 over the amount received through January FY2022.

Attached is a summary of the proceeds received for the Sales Tax, Economic Activity Taxes (EATs) and Use Tax.

Sales Tax and EATs	Budget	Actual	Amount Difference \$
Cumulative Balance Through FY 2022	80,186,552	81,761,680	1,575,128
FY 2023			
YTD Balance Forward - Sales Tax	2,185,921	2,677,409	491,488
YTD Balance Forward - EATs	(73,734)	(69,413)	4,321
Sales Tax Receipts - January 2023	364,320	434,303	69,983
EATs - January 2023	(12,289)	(9,770)	2,519
YTD Balance - Sales Tax	2,550,241	3,111,712	561,471
YTD Balance - EATs	(86,023)	(79,183)	6,840
LIFE-TO-DATE DATA BY SALES TAX			
Cumulative Net Proceeds-1/4 cent Sales Tax (4/1/18 through 3/31/33) **	18,933,316	20,713,742	1,780,426
Cumulative Net Proceeds-1/4 cent Sales Tax (4/1/08 through 3/31/18)	30,963,365	31,100,648	137,283
Cumulative Net Proceeds-3/8 cent Sales Tax (4/1/98 through 3/31/08)	32,768,255	32,955,600	187,345

Use Tax	Budget	Actual	Amount Difference \$
Cumulative Balance Through FY 2022	325,000	1,256,247	931,247
FY 2023			
YTD Balance Forward - Use Tax	436,608	483,525	46,917
Use Tax - January 2022	72,768	71,708	(1,060)
YTD Balance - Use Tax	509,376	555,233	45,857
LIFE-TO-DATE DATA BY USE TAX			
Cumulative Net Proceeds-December 2020 through Current Month	834,376	1,811,480	977,104

MEMORANDUM



Date: February 3, 2023

To: Joe Snook, CPRP
Administrator of Parks and Recreation

From: Tede Price
Superintendent II - Administration

Re: FY2023 Budget Amendment for Fund 200 – FT Salaries/ Marketing & Communications Specialist

Staff is requesting the reallocation of a full-time position in its Administration Division from the currently budgeted and vacant Administrative Assistant to a Marketing and Communication Specialist which would be a new position.

Currently LSPR has a part time marketing position which was approved in the FY23 budget. Staff has analyzed the needs of the Administration Division and determined the addition of a full time Marketing and Communication position is of greatest value to the department.

At this time, staff is requesting the approval of a new full-time position, Marketing & Communication Specialist. This position will be slotted as an AS-2 (Administrative Support). The anticipated start date for the position, if approved is March 4. The FY23 Pay and Classification Plan is attached for reference.

The current savings for Administrative personnel in Fund 200 YTD is \$60,960. With this change, the anticipated savings for FY23 Administrative personnel will be \$45,300.

In addition, staff is also requesting a title and range adjustment for the current Marketing Coordinator position. If the Marketing and Communication Specialist position is approved the Marketing Coordinator position will be changed to a Marketing and Communication Strategist and move from Administration Support (AS-3) to the Management/Career Professionals (MCP-1) classification.

MOTION: I move to amend the FY23 Pay and Classification Plan and approve the addition and hiring of a full time Marketing and Communication Specialist. In addition, I move to reclassify the Marketing Coordinator to a Marketing and Communication Strategist as presented in the memo.

Lee's Summit Parks and Recreation
Pay and Classification Plan - Fiscal Year 23 (July 1, 2022 to June 30, 2023)

Management/Career Professionals (MCP)		Minimum	Midpoint	Maximum
MCP-1 *Lawson Code PM1	Administration Analyst Lovell Community Center Assistant Manager	\$ 46,124.08	\$ 57,655.10	\$ 69,186.12
MCP-2 *Lawson Code PM2	Harris Park Community Center Manager Gamber Community Center Manager Lovell Community Center Manager Longview Community Center Manager Aquatics Manager Facility Maintenance Manager Park Operations Manager Management Analyst	\$ 55,655.83	\$ 69,569.79	\$ 83,483.75
MCP-3 *Lawson Code PM3	Assistant Superintendent of Park Construction Assistant Superintendent of Recreation	\$ 60,495.47	\$ 72,458.04	\$ 90,743.21
MCP-4 *Lawson Code PM4	Superintendent of Park Planning & Construction Superintendent of Park Operations Superintendent of Recreation Superintendent of Administration Superintendent of Legal Services & Human Resources	\$ 68,812.66	\$ 86,015.82	\$ 103,218.98
MCP-5 *Lawson Code PM5	Superintendent of Recreation II Superintendent of Park Planning & Construction II Superintendent of Administration II	\$ 75,431.25	\$ 94,289.62	\$ 113,148.00
Recreation		Minimum	Midpoint	Maximum
REC-1 *Lawson Code PR1	Recreation Supervisor I Aquatics Supervisor	\$ 37,704.20	\$ 47,130.25	\$ 56,556.30
REC-2 *Lawson Code PR2	Recreation Supervisor II	\$ 42,168.00	\$ 52,710.00	\$ 63,252.00
REC-3 *Lawson Code PR3	Recreation Supervisor III	\$ 46,338.00	\$ 57,923.00	\$ 69,507.00
Administrative Support		Minimum	Midpoint	Maximum
AS-1 *Lawson Code PA1	Service Representative	\$ 33,838.19	\$ 42,297.74	\$ 50,757.28
AS-2 *Lawson Code PA2	Administrative Services Coordinator	\$ 37,704.20	\$ 47,130.25	\$ 56,556.30
AS-3 *Lawson Code PA3	Marketing Coordinator	\$ 40,968.95	\$ 51,211.19	\$ 61,453.42
Facilities and Operations		Minimum	Midpoint	Maximum
FO-1 *Lawson Code PO1	Park Specialist Facility Maintenance Specialist	\$ 33,838.19	\$ 51,211.19	\$ 50,757.28
FO-2 *Lawson Code PO2	Skilled Park Specialist	\$ 36,954.24	\$ 46,186.05	\$ 55,417.86
FO-3 *Lawson Code PO3	Senior Park Specialist	\$ 39,220.10	\$ 49,025.12	\$ 58,830.14
FO-4 *Lawson Code PO4	Master Park Specialist	\$ 41,494.95	\$ 51,868.69	\$ 62,242.43
FO-5 *Lawson Code PO5	Facility Maintenance Supervisor	\$ 45,581.91	\$ 56,977.39	\$ 68,372.87
FO-6 *Lawson Code PO6	Park Maintenance Supervisor	\$ 47,144.85	\$ 58,931.06	\$ 70,717.28

TO: Joe Snook, CPRP
Administrator of Parks and Recreation

DATE: February 22, 2023

FROM: David Dean, Superintendent of Recreation Services
Steve Casey, Superintendent of Park Development and Construction
Tede Price, Superintendent of Administration
Brooke Chestnut, Superintendent of Park Operations



SUBJECT: FY23 Capital Improvement Projects and Parks and Recreation Services Report

Project	Budget ¹	Exp to Date	Variance ²	Completion Status	Budget Status	Estimated Completion ³
Gamber Community Center Fund (201)						
Ballroom flooring replacement	16,339	15,142	1,197	Completed	Under Budget	Feb-23
	16,339	15,142	1,197			
Lovell Community Center Fund (202)						
Pool boiler (3) replacement	124,386	141,553	(17,167)	Completed	Over Budget	Oct-22
	124,386	141,553	(17,167)			
Longview Community Center Fund (205)						
	-	-	-			
Harris Park Community Center Fund (530)						
Summit Ice concrete pad	10,500	21,841	(11,341)	Completed	Over Budget	Oct-22
Classroom carpet replacement	8,394	7,223	1,171	Completed	Under Budget	Nov-22
Gymnasium divider curtain replacment	6,500	5,800	700	Completed	Under Budget	Oct-22
	25,394	34,864	(9,470)			
Parks and Recreation Fund (200)						
Administration						
Asset Management System	9,800	9,800	-	On Schedule	On Budget	Jan-23
HR Software	18,500		18,500	On Schedule	On Budget	Apr-23
Operations						
Deer Valley Park Shelter ⁴	30,000	26,993	3,007	Behind Schedule	On Budget	Feb-23
Asphalt (FY22) ⁴	185,000	133,461	51,539	Behind Schedule	On Budget	Oct-22
Asphalt (FY23)	170,000	105,632	64,368	On Schedule	On Budget	Jun-23
Trailer Replacement	9,450	9,450	-	Completed	On Budget	Dec-22
LMS Cameras	13,924	13,924	-	Completed	On Budget	Dec-22
Disc Golf	8,500	9,249	(749)	Completed	Over Budget	Oct-22
Howard Station Fountain	25,000		25,000	On Schedule	On Budget	Mar-22
Arborwalk Bridge	20,000		20,000	On Schedule	On Budget	Jun-23
			-			
Legacy Park						
Cupolas	50,000		50,000	On Schedule	On Budget	Feb-23
Concrete Repair	15,103		15,103	On Schedule	On Budget	May-23
Wayfinding Signage ⁴	100,000	-	100,000	Behind Schedule	On Budget	Jun-23
Asphalt (FY22) ⁴	125,000	124,410	590	Completed	On Budget	Oct-22
Asphalt (FY23)	150,000		150,000	On Schedule	On Budget	Jun-23
	930,277	432,920	347,357			
Summit Waves Fund (203)						
Concrete Step Repair	10,874	11,011	(137)	Completed	Over Budget	Oct-22
Camera/DVR Install	17,847	17,878	(31)	Completed	Over Budget	Jul-22
Cabana Upgrade	28,645		28,645	On Schedule	On Budget	Mar-22
Additional Shade Installation ⁴	41,920	37,038	4,882	Completed	Under Budget	Oct-22
	99,286	65,927	33,359			
Cemetery Fund (204)						
	-	-	-			
	-	-	-			
Capital Projects Fund (327)						
Eagle Creek/Park West Development	200,000		200,000	On Schedule	On Budget	Jun-23
Pickle Ball Research/Osage Trails Courts	200,000	79,087	120,913	Completed	Under Budget	Nov-22
Fieldhouse Planning	1,000,000		1,000,000	On Schedule	On Budget	Jun-23
Lower Banner Park	200,000		200,000	On Schedule	On Budget	Jun-23
Williams Grant Park	150,000		150,000	On Schedule	On Budget	Jun-23
Velie Park Renovations ⁴	490,287	470,612	19,675	Completed	Under Budget	Oct-22
Pleasant Lea Park Improvements ⁴	670,000	548,528	121,472	Behind Schedule	On Budget	Apr-23
	2,910,287	1,098,227	1,812,060			
TOTAL	4,105,969	1,788,634	2,167,335			

¹ Budget amount established per Board Approval

² Variance is the difference between the budget and the year-to-date expenditures.

³ Estimated completion dates will be updated as necessary to reflect our best estimate of when a project will be completed.

⁴ Items rolled over from FY22

The Services Review is based on the current Fiscal Year (July 2022-June 2023). "Goals" are based on the number implied in the Fiscal Year Budget. Some goals are annualized (i.e., LPCC, GCC and HPCC information). Other numbers will be reported on a monthly basis (i.e., programs beginning in the current board month) as well as annualized figures being reported against budgeted numbers. Shaded areas are completed services and activities.

		Target Goals - This Year (participants) 2022-2023	Results to Date (for programs/events starting July 2022)
Run Time			
Fund 201 - Gamber Community Center			
Memberships	July 22 - June 23		
<u>Resident Total</u>	July 22 - June 23		
Active Flex	July 22 - June 23	93	62
Annual	July 22 - June 23	39	46
<u>Non-Resident Total</u>	July 22 - June 23		
Active Flex	July 22 - June 23	5	7
Annual	July 22 - June 23	3	3
<u>Single Visit</u>	July 22 - June 23		
Discount	July 22 - June 23	76	87
Regular	July 22 - June 23	17	7
(All Inclusive Membership - GCC)	July 22 - June 23		
<u>Resident</u>	July 22 - June 23		
Annual	July 22 - June 23	39	64
Flex	July 22 - June 23	60	66
<u>Non-Resident</u>	July 22 - June 23		
Annual	July 22 - June 23	2	6
Flex	July 22 - June 23	5	5
(Insurance Based Memberships)	July 22 - June 23		
Silver Sneakers Total	July 22 - June 23		3,958
Renew Active	July 22 - June 23		2,663
Facility Rentals	July 22 - June 23		
Event Packages	July 22 - June 23	3 Packages	1
Gamber Package	July 22 - June 23	29 Packages	18
Ballroom All	July 22 - June 23	195 hrs Booked	39
Ballroom A	July 22 - June 23	600 hrs Booked	167
Ballroom B	July 22 - June 23	125 hrs Booked	127
Classroom	July 22 - June 23	215 hrs Booked	209
Aerobics Room	July 22 - June 23	60 hrs Booked	28
Programming	July 22 - June 23		
GCC Paid Group Fitness	July 22 - June 23		
Bingo	July 22 - June 23	1065	588
Line Dance	July 22 - June 23	765	397
Art Classes	July 22 - June 23	60	107
Ballroom, Swing, Latin Dance	July 22 - June 23	60	29
Youth Tech	July 22 - June 23	15	4
	July 22 - June 23		
Special Event Programming	July 22 - June 23		
Mistletoe Madness	July 22 - June 23	30 Booths	34
Thanksgiving Day Luncheon	July 22 - June 23	100 participants	100
Holiday Luncheon	July 22 - June 23	100 participants	64
Father Daughter Dance	July 22 - June 23	125/night = 500	362
Fund 202 - J. Thomas Lovell Jr. Community Center at Legacy Park			
Memberships			
<u>Resident</u>			
Annual	July 22 - June 23	1,074	1,199
Flex	July 22 - June 23	3,393	2,243
<u>Non-Resident</u>			

		Target Goals - This Year (participants) 2022-2023	Results to Date (for programs/events starting July 2022)
Run Time			
Annual	July 22 - June 23	153	420
Flex	July 22 - June 23	725	629
<u>Single Visit - Resident</u>	July 22 - June 23	21,003	11,192
<u>Single Visit -- Non-Resident</u>	July 22 - June 23	6,998	4,761
<u>Silversneakers</u>	July 22 - June 23	16,405	12,795
<u>Prime</u>	July 22 - June 23	139	162
<u>Renew Active</u>	July 22 - June 23	2,914	13,587
<u>Active and Fit</u>	July 22 - June 23	0	167
<u>Silver and Fit</u>	July 22 - June 23	101	339
<u>90 Day Memberships</u>			
Resident	July 22 - June 23	12	32
Nonresident	July 22 - June 23	3	7
Facility Rentals			
<u>Birthday Party Packages</u>			
Resident			
Package A	July 22 - June 23	172	94
Package B	July 22 - June 23	31	38
Non-Resident			
Package A	July 22 - June 23	74	112
Package B	July 22 - June 23	7	16
<u>Community Rooms</u>			
Resident	July 22 - June 23	2	0
Non-Resident	July 22 - June 23	0	0
<u>Court Rentals</u>			
Resident	July 22 - June 23	4	2
Non-Resident	July 22 - June 23	1	0
Lock-ins	July 22 - June 23	1	1
Pool	July 22 - June 23	2	2
<u>Paid Park Amenities</u>			
Resident			
Canoe	July 22 - June 23	280	108
Paddleboard	July 22 - June 23	1,049	358
Kayak	July 22 - June 23		
Non-Resident			
Canoe	July 22 - June 23	151	89
Paddleboard	July 22 - June 23	439	175
Kayak	July 22 - June 23		
<u>Free Park Amenities</u>	July 22 - June 23		
Bikes	July 22 - June 23	750	286
<u>Child Care</u>			
Drop In	July 22 - June 23	294	146
Pass Card - Member	July 22 - June 23	33	31
Pass Card - Non-member	July 22 - June 23	0	0
Water and Land Aerobic Programming	July 22 - June 23	30,000	18,550
Provide Miscellaneous Fitness			
Personal Training	July 22 - June 23	418	373
LCC Paid Group Fitness Classes	July 22 - June 23	115	0
LCC Paid Group Fitness Programs	July 22 - June 23	44	5
LPA Paid Group Fitness Events	July 22 - June 23	180	148
Massage Therapy	July 22 - June 23	113	96
RevUP	July 22 - June 23	54	29
RevUP Reload	July 22 - June 23	104	81
Swim Lessons			
Swim Lessons	July 22 - June 23 ²⁰	332	196

		Target Goals - This Year (participants) 2022-2023	Results to Date (for programs/events starting July 2022)
Run Time			
Private Swim Lessons	July 22 - June 23	81	

Fund 530 - Harris Park Community Center

Camp Summit			
Camp Summit Enrollment	Summer 2022	750 Enrolled	550 enrolled
Camp Summit Enrollment	Summer 2023	750 Enrolled	
Weekly Attendance	Summer 2022	440 Avg/Week	325 Avg/Week
Weekly Attendance	Summer 2023	440 Avg/Week	

Offer School Break Camps			
School Break Camp Enrollment	Sept 1 - April 20	100	57
School Break Days	Nov 1 - April 14	Avg of 30/Day	Average of 19/Day for 21-22

Recreation Center Operations			
Gym Rentals	July 22 - June 23	300 Rentals	182 rentals (through 2.5.23)
Classroom Rentals	July 22 - June 23	200 Rentals	107 (Through 2.5.23)
Entire Facility Rentals	July 22 - June 23	12 Rentals	8
Week Long Rentals	July 22 - June 23	2 Rentals	2
Open Gym	July 22 - June 23	1500 Participants	550

Summit Ice/Lea Mck North			
Public Skate	22-23	14000	12,505 (through 2.10.23)
Pond Hockey	22-23	1500	293 (through 2.10.23)
Skate with Santa (2)	22-23	100 Participants	316/291 (607 total)
Skate with Sanata (3)	23-24	150 Participants	
Birthday Party Packages	22-23	\$18,070	\$11,606 (through 2.10.23)
Birthday Party Packages	23-24	\$15,000	
Shelter Rentals	22	100	111
Shelter Rentals	23	100	2 (through 2.10.23)

ATHLETICS			
Hartman Fields	July 23 - June 24	625 (Rental hours)	243.5 hours (through Nov. 30)

Adult Leagues			
<i>Softball -- Coed, Men's, Women's</i>			
• Fall	Sept 22 - Oct 22	24 (Teams)	5 (Teams)
• Spring	Mar 23 - May 23		
• Summer	June 22 - Aug 22	40 (Teams)	22 (Teams)
<i>Basketball -- Men's</i>			
• Fall	Aug 22 - Oct 22	16 (Teams)	14 (Teams)
• Winter	Nov 22 - Feb 23	16 (Teams)	22 (Teams)
• Spring	Mar 23 - May 23		
• Summer	July 22 - Aug 22	14 (Teams)	15 (Teams)
<i>Volleyball -- Coed, Women's</i>			
• Fall	Oct 22 - Dec 22	35 (Teams)	38 (Teams)
• Winter	Jan 23 - Mar 23	30 (Teams)	39 (Teams)
• Spring	April 23 - June 23		
• Summer	July 22 - Sept. 22	35 (Teams)	25 (Teams)
<i>Kickball</i>			
• Fall	Aug 21 - Oct 21	14 (Teams)	DNM
• Spring	Apr 22 - May 22	14 (Teams)	
• Summer	June 22 - Aug 22	14 (Teams)	DNM

Adult Instructional-Athletics			
<i>Golf</i>			
• Adult Beginning	July 21 - June 22	20	OH
<i>Tennis</i>			
• Outdoor Adult Beginning	July 21 - June 22 ²¹	10	5 (through September 12)

		Target Goals - This Year (participants) 2022-2023	Results to Date (for programs/events starting July 2022)
Run Time			
Youth Instructional-Athletics			
<i>Golf</i>			
• Youth Beginner	July 21 - June 22	30	OH
<i>Tennis</i>			
• Rookies (Mighty Stars)	Year-to-date count	23	15 (through September 12)
• Youth Beginner	Year-to-date count	70	P
• Middle/High School	Year-to-date count	40	12 (through September 12)
Youth Leagues			
Girl's Basketball	Nov 22 - Feb 23	415 Participants	448 Participants
Spring Youth Volleyball	March 23 - May 23	250 Participants	184 Registered so far
Fall Youth Volleyball	Sept 22 - Nov 22	280 Participants	217 Participants
Summer Youth Volleyball	July 22 - Aug 22	10 Teams	9 teams
Winter Youth Volleyball	Jan 23 - Feb 23	10 Teams	
Youth Camps-Athletic			
Baseball Camp	July 22	15	
Basketball Camp	July 22	15	
Volleyball Camp	July 22	35	
Indoor Soccer Camp	June 23	15	
Tournaments			
Summer Classic Tennis Tournament	June 23	50	
INSTRUCTIONAL ACTIVITIES			
Adult Instructional			
<i>First Aid/CPR</i>			
CPR/AED	July 21 - June 22 (Year-to-date count)	48	OH
First Aid	July 21 - June 22 (Year-to-date count)	24	OH
CPR for Family and Friends	July 21 - June 22 (Year-to-date count)	30	OH
Youth Instructional			
<i>Itty-Bitty Sports</i>			
• Flag Football	Sept 11-Oct 9	40	64
• Basketball	Jan 8 - Feb 12	80	82
• Outside Soccer	July 21 - June 22 (Year-to-date count)	80	2
• T-Ball	July 21 - June 22 (Year-to-date count)	100	0
<i>Itty-Bitty Instructional Programs</i>			
• Itty Bitty PE	July 21 - June 22 (Year-to-date count)	20	13
Indoor T-Ball	July 21 - June 22 (Year-to-date count)	20	17
Instructional Basketball	July 21 - June 22 (Year-to-date count)	30	33
• Indoor Soccer	July 21 - June 22 (Year-to-date count)	30	38
<i>Pint Size</i>			
Pint Size Playtime	Sept 20 - April 21	75	0
<i>Pee Wee Sports</i>			

	Run Time	Target Goals - This Year (participants) 2022-2023	Results to Date (for programs/events starting July 2022)
• Flag Football	July 21 - June 22 (Year-to-date count)	20	43
• Basketball	Jan 8 - Feb 12	100	1
Indoor T-Ball	July 21 - June 22 (Year-to-date count)	20	18
Indoor Soccer	July 21 - June 22 (Year-to-date count)	20	22
Pee Wee PE	July 21 - June 22 (Year-to-date count)	20	0
Instructional Basketball	July 21 - June 22 (Year-to-date count)	20	23
Kids Night Out	July 21 - June 22 (Year-to-date count)	70	6

All Ages- Instructional

Horsemanship Classes

• Beginning Horsemanship	July 21 - June 22 (Year-to-date count)	9 participants	On Hold
• Beginner Rider I	July 21 - June 22 (Year-to-date count)	4 participants	On Hold
• Beginner Rider II	July 21 - June 22 (Year-to-date count)	2 participants	On Hold
• Texas Tots	July 21 - June 22 (Year-to-date count)	2 participants	On Hold
• Texas Tots II	July 21 - June 22 (Year-to-date count)	2 participants	On Hold

Dance Classes

Dance with me

Discover Dance

Dance 1

Dance 2

Learn to Play D&D

July 21 - June 22 (Year-to-date count)	0
July 21 - June 22 (Year-to-date count)	5
July 21 - June 22 (Year-to-date count)	0
July 21 - June 22 (Year-to-date count)	0
July 21 - June 22 (Year-to-date count)	6

Special Event Programming for Families

Night Flight	Jun-22	287
Tour de Lakes	Jun-22	602

Festivals

Warrant/Firehouse	July 8	2,000	957
The Phil Collins Experience	5-Aug	750	854
TheM80's	24-Sep	750	627

Fund 200 - Parks and Recreation

Administration

Provide departmental Annual Report	Sept 2020	Mar-21	Completed May 2021
Coordinate, edit and produce Lee's Summit Illustrated.	FY22		
Publish bi-annual Visionary Task Force Newsletter (Legacy for Tomorrow)	Bi-annually		

Park Operations

Two annual inventories performed	Bi-annually		
Two annual park openings performed on all parks (Spring and Fall)	Bi-annually 23		

	Run Time	Target Goals - This Year (participants) 2022-2023	Results to Date (for programs/events starting July 2022)
Legacy Park Operations			
Maintain user group agreements	FY22		
City Grounds Maintenance			
Maintain Public Works MOU areas	FY22	Monthly	Ongoing

<i>Fund 203 - Aquatics</i>			
Summit Waves			
Group Swim Lessons	July 22 - Aug 22	120	525
Group Swim Lessons	May 23 - June 23		
Private swim parties	July 22 - Aug 22	25	28
Private swim parties	May 23 - June 23		
Public swim - Regular	July 22 - Aug 22	6,000	14,902
Public swim - Regular	May 23 - June 23		
Public swim - Discount	July 22 - Aug 22	7,900	16,800
Public swim - Discount	May 23 - June 23		
Twilight - Regular	July 22 - Aug 22	85	200
Twilight - Regular	May 23 - June 23		
Twilight - Discount	July 22 - Aug 22	150	914
Twilight - Discount	May 23 - June 23		
Season Pass Sales	July 22 - Aug 22	80	46
Season Pass Sales	May 23 - June 23		
<i>Group Promotions</i>			
Family Fun Nights (2&3)	July 22 - Aug 22	700	1,102
Family Fun Nights (1)	May 23 - June 23		
Dive in Movie (1)	May 23 - June 23		
Pooch	July 22 - Aug 22	175	116
Birthday Party Packages	May 23 - June 23		
Birthday Party Packages	July 22 - Aug 22	47	85
Cabana Rentals	May 23 - June 23		
Cabana Rentals	July 22 - Aug 22	45	66

Fund 205 - Longview Community Center

Memberships			
<i>Resident</i>			
Annual	July 22 - June 23	1,273	607
Flex	July 22 - June 23	1,215	1,154
<i>Non-Resident</i>			
Annual	July 22 - June 23	246	114
Flex	July 22 - June 23	270	308
<i>90 Day Memberships</i>			
Resident	July 22 - June 23	56	54
Nonresident	July 22 - June 23	26	9
<i>Single Visit - Resident</i>	July 22 - June 23	8,815	4,801
<i>Single Visit -- Non-Resident</i>	July 22 - June 23	2,447	1,961
<i>Silversneakers visits</i>	July 22 - June 23	8,142	5,240
<i>Prime visits</i>	July 22 - June 23	550	109
<i>Active and Fit visits</i>	July 22 - June 23	128	248
<i>Silver and Fit visits</i>	July 22 - June 23	64	191
<i>Renew active visits</i>	July 22 - June 23	6,584	5,530
<i>MCC Athletes Pass</i>	July 22 - June 23	NA	20
<i>MCC PE Pass</i>	July 22 - June 23	NA	1
<i>MCC Non resident memberships Pass</i>	July 22 - June 23	1000 max	32
Facility Rentals			
<i>Lap lane rentals (hours)</i>			
Resident	July 22 - June 23	6940	3,396
Non-Resident	July 22 - June 23 ²⁴	60	33.5

		Target Goals - This Year (participants) 2022-2023	Results to Date (for programs/events starting July 2022)
	Run Time		
<u>Room Rentals</u>			
Resident	July 22 - June 23	97	65.5
Non-Resident	July 22 - June 23	334	198
<u>Court Rentals</u>			
Resident	July 22 - June 23	30	34.5
Non-Resident	July 22 - June 23	7	0
Lock-ins	July 22 - June 23	1	0
Full Pool rental	July 22 - June 23	6	1
Water and Land Aerobic Programming	July 22 - June 23	20,000	13,108
Provide Miscellaneous Fitness			
Personal Training	July 22 - June 23	371	440
LVCC Paid Group Exercise Classes	July 22 - June 23	150	9
LVCC Paid Fitness Programs (6 weeks)	July 22 - June 23	52	0
Massage Therapy	July 22 - June 23	35	60
RevUP	July 22 - June 23	35	17
RevUP Reload	July 22 - June 23	52	9
Lowenstein Park Fitness Classes	July 22 - June 23	40	18
Swim Lessons			
Swim Lessons	July 21 - June 22	529	163
Private Swim Lessons	July 21 - June 22	164	5

MEMORANDUM



Date: February 22, 2023
To: Joe Snook, CPRP, Parks Administrator
From: Steve Casey, PLA, ASLA, Superintendent of Park Planning and Construction
Re: Pleasant Lea Park Update

Pleasant Lea Park was awarded a Land and Water Conservation grant in 2020 in the amount of \$250,000. Prior to the grant award, LSPR staff completed a master plan for park improvements which included neighborhood and community wide feedback sessions to solicit ideas for park upgrades. Park renovations are scheduled to begin in late 2021 and early 2022. An anticipated completion date for the upgrades is late 2022. Total estimated budget for the park improvements is \$670,000 with \$400,000 in Parks CIP funds and a \$20,000 contribution for the Legacy for Parks Foundation.

LSPR is acting as the general contractor for the park renovation. Crews have recently completed an extensive renovation to the tee ball/softball field on the east side of the park for use by the youth sports associations.

On Saturday February 11th, a ribbon cutting and rededication of the park was held and officially opened the playground, shelter, and new multi-sport courts. Remaining work left to complete in other areas of the park consist of the comfort station enclosure, minor bridge repairs, small nature play areas along the trail, landscaping, and asphalt trail repairs. These projects are scheduled to be completed through the winter and spring.

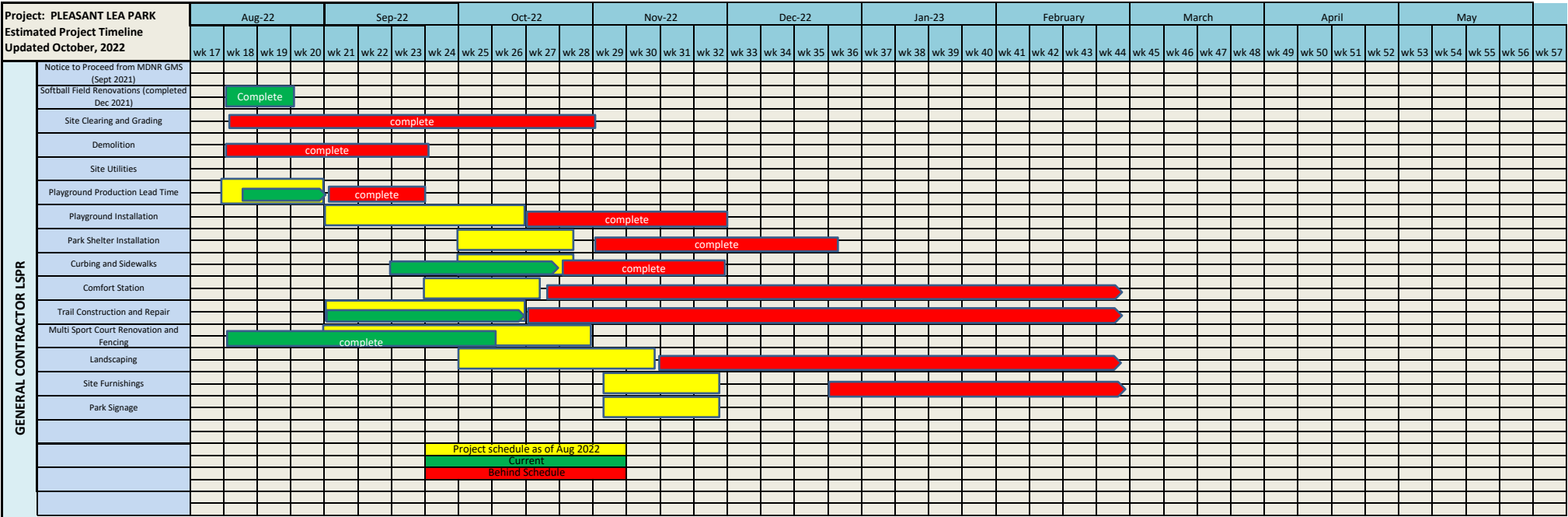
We will continue to keep the Board updated on progress.

(Portions not underlined denote new information since the previous Board update)

Project Name: Pleasant Lea Park Improvements

6-Feb-23

		Park Board approved CIP project budget \$400,000 (less park master plan) plus \$250,000 LWCF Grant and \$20,000 LFPF donation		
Item			Commitments to date	Notes
Pre Construction/ Site Preparation	Equipment Rentals	\$ 8,000.00	\$ 2,052.10	
	Architectural + Engineering	\$ 12,000.00	\$ -	
	Erosion Control/Tree Protection	\$ 2,000.00	\$ -	
	Earthwork/Grading	\$ 20,000.00	\$ -	
	Demolition of Existing Park Features	\$ 2,500.00	\$ 689.00	
Site Utilities	Storm Drainage	\$ -	\$ -	
	Sanitary Sewer Connection	\$ -	\$ -	
	Electrical	\$ -	\$ -	
	Water Tap/Meter/Service	\$ -	\$ -	
Paving	Concrete Walks and Curbs	\$ 40,000.00	\$ 19,151.52	
	Asphalt-New Trail Construction and Repair	\$ 25,000.00	\$ -	\$20,000 in asphalt repairs FY21/\$20,000 in repairs in FY22
	Multi Sport Court Renovation and Fencing	\$ 120,000.00	\$ 148,556.00	
Park Features and Structures	Restroom Construction	\$ 12,000.00	\$ -	ADA compliant comfort station
	Park Shelter and Installation	\$ 32,000.00	\$ 20,884.98	
	Playground Equipment and Install	\$ 300,000.00	\$ 225,892.71	main playground, stream crossing, small nature play pods
	Playground surfacing+drainage and install	\$ 22,000.00	\$ 104,308.80	substitute unitary surfacing. included in overall playground budget
	Landscaping	\$ 10,000.00	\$ 6,073.06	
	Site furnishings	\$ 12,000.00	\$ 18,656.08	
	Softball Field Renovations	\$ 9,000.00	\$ 5,056.99	\$8502 total labor ballfield renovation as of 11/30/21
	Pedestrian Bridges labor and materials	\$ 10,000.00	\$ -	
	Park Signage	\$ 2,500.00	\$ -	
			\$ -	
	Subtotal	\$ 639,000.00	\$ 551,321.24	
	Contingencies (3%)	\$ 19,500.00		
	Previous Park Master Planning- Landworks Studio	\$ 12,443.00		
	Project Estimated Cost	\$ 670,943.00		
	Total Approved Park Budget	\$ 670,000.00		
	Total additiional approved budget (10% increase per LWCF)	\$ 67,000.00		
	Revised park renovation budget as of 6.22.22	\$ 737,000.00		



Maintenance Management School
Jodi Jordan 1.29-2.3.23

Day one – Sunday 1.29.23

- Travel day
- Reception/Orientation Dinner

Day two- Monday 1.30.23

- Classroom Lectures
 - Accessibility
 - Employee Evaluation
 - FOSA- Fact, Objectives, Solutions, Actions
 - Use SMART Goals -Specific, Measurable, Attainable, Relevant, Time Based
 - Communication
 - TILT Training -Similar to True Colors, Myers Briggs, DISC
 - Supervisor as Trainer
 - Consider 30,60,90 day training/ orientations for new employees (full time)
 - Neo Gov -employee management software
 - Planning and organizing (2)
 - How can we use this system to track and analyze manager tasks?
 - Main Trac- Vermont Systems- Maintenance Software that Talks to Rec Trac
 - Financial Management
- Women in Parks Meeting
 - How to attract women to the profession
 - Hot topics – Female uniforms, perception of ability

Day three – Tuesday 1.31.23

- Classroom Lectures
 - Diversity Equity and Inclusion in Management
 - Diversity: Who is in the room?
 - Inclusion: Are they heard?
 - Equity: Do they have what they need?
 - Management of Change
 - Requires energy, commitment and knowing your staff
 - Facility Maintenance and Design
 - Motivation and Ethics (2)
 - Handout – Tips to make ethical decisions
 - Ogleby Park History
- Hot Topic Roundtable- Maintenance software systems, Unhoused population issues/solutions
- MMS Social

Day four – Wednesday, 2.1.23

- Classroom Lectures
 - Legal Liability (2)
 - Lawn and Turf Management (2)
 - Play Area Safety (2)

- Site Security
 - Label rooms for emergency response in cases of Active Intruders
 - Remove security cameras that don't work- gives users a false sense of security and can be sued
 - Victim Assisted Crime Awareness Signage- LOCK/TAKE/HIDE

Day five – Thursday 2.2.23

- Classroom Lectures
 - Leadership and Supervision (2)
 - Leadership is HEART
 - Hunger for wisdom
 - Expect the best
 - Accept Responsibility
 - Respond with courage
 - Think of others first.
 - Use Influence for success of the organization
 - Culture of Innovation
 - Focus on the challenge, Find Solutions and Implement
 - Innovation Ecosystem- People, Process, Policy, Climate
 - Ask managers for new ideas during weekly meetings or evals.
 - Encourage staff to bring back 3 new ideas from trainings/conferences.
 - Environmental Management
 - Goal to be carbon neutral
 - Hot foam spray for weed control?
 - Daylight harvesting for indoor facilities?
 - Time Management
 - Have Walk and talk meetings, inspires creativity
 - Create a culture of “No meeting Thursdays”
 - Host Tailgate trainings
 - 2% of operating budget should be designated to employee training
- Evaluation Exam
- Banquet

Maintenance Management School

Michael Cox 1.29-2.3.23

Day One – Sunday 1.29.23

- Travel Day
- Reception/Orientation Dinner

Day two – Monday 1.30.23

8am – 8:50am - 101A Planning & Organizing

- Benefits of a Maintenance Management System
- Maintenance management system development process

9am – 9:50am – 101B Planning & Organizing

10am-10:50am- 102 Financial Management

- Review the budget process and how it is used as a communication tool and as the basis for the agency's work program to achieve goals

11am-11:50am- 103 Management of Change

- Define and discuss the basic understanding about reactions to change and the implementation of effective coping and coaching skills, and techniques for supervisors and employees to properly deal with change in the work place.

Noon – Lunch

1:30pm-2:20pm – 115 Site Security

- Planning, implementation, evaluation, and maintenance of a safe and secure work and play environment of the staff and public we serve.

2:30pm-3:20pm – 111 Time Management

- Where to focus efforts on time management that will lead to higher productivity and self-care.

3:30pm – 4:20pm – 118 Accessibility

- The understanding of the impact of the ADA on parks and recreation and how to make sure each agency continues to provide accessible facilities for all users.

Day 3 – Tuesday 1.31.23

8am-8:50am - 114 Environmental Management

- Best approach to environmental issues and practices

9:00am – 9:50am – 110 Culture of Innovation

- The benefits of an innovative workplace

10:00am – 10:50am - 112A Legal Liability

- Legal liability related to the operation and maintenance of park and recreation programs, areas and facilities.

11:00am-11:50am – 112B Legal Liability

Noon – Lunch

1:30pm-2:20pm – 116A Facility Design & Maintenance

- Become familiar with each stage of the development process for new indoor facilities and the function of basic building utility systems.

2:30pm-3:20pm – 116B Facility Design & Maintenance

3:30pm-4:20pm – History of Oglebay

Day 4 - Wednesday 2.1.23

8am-8:50am – 113A Turf Maintenance

- Understanding the differences and similarities between grass species especially as they relate to growth habit and maintenance requirements.

9am-9:50am - 113B Turf Maintenance

10am-10:50am – 117A Play Area Safety

- Principles and techniques related to play area safety and maintenance, as well as with the core need to create a standard of care and management plan for playgrounds in our communities.

11am-11:50am – 117B Play Area Safety

Noon – Lunch

1:30pm – 2:20pm – 108A Leadership and Supervision

- To challenge us to improve our supervisory and leadership skills

2:30pm-3:00pm – 108B Leadership and Supervision

3:30pm – 4:20pm – 104 Communication

- Effective communication skills and techniques for managers and staff in public parks and recreation departments.

Day 5 – Thursday 2.2.23

8am – 8:50am – 109 DEI in Maintenance

- Gained an understanding of the value of diversity, equity, and inclusion in our workplace that serves the public

9am – 9:50am – 106A Motivation & Ethics

- Understand our role in developing a positive, team building environment in our workplace

10am – 10:50am 106A Motivation & Ethics

11am – 11:50am – 107 Supervisor as Trainer

- What is the value of training, and the needs of effective methodologies

Noon – Lunch

1:30pm – 2:20pm – 105 Employee Evaluation

- Benefits of implementing a proactive process of conducting performance reviews.

2:30pm – 4:20pm – Evaluation Exam

Banquet

End of Activity Report
Fall Adult Volleyball
October – December 2022
Report By: Paul Arndorfer

Executive Summary

Brief Description:

The Fall Adult (Ages 18 and over) Indoor Volleyball program is an activity to provide an opportunity for participation in a competitive/recreational volleyball league for Lee's Summit residents and the surrounding area.

Participant Numbers:

<u>Year</u>	<u>Participants</u>	<u>Teams</u>
2022	258	38
2021	204	30
2020	164	23

Total Revenue:

	<u>Budget</u>	<u>Actual</u>
2022	\$6,750.00	\$8,550.00
2021	\$6,400.00	\$6,000.00 ¹
2020	\$8,000.00	\$4,600.00

Total Expense:

	<u>Budget</u>	<u>Actual</u>
2022	\$5,299.78 ¹	\$5,090.78 ¹
2021	\$4,555.00	\$4,273.00
2020	\$4,968.25	\$3,175.60

Net:

	<u>Budget</u>	<u>Actual</u>
2022	\$1,450.22	\$3,459.22 ¹
2021	\$1,845.00	\$1,727.00
2020	\$3,031.75	\$1,424.40

¹ Total budget and actual expenses include both direct and indirect expenses. Indirect expense for this activity: \$1,397.78

Recommendations:

Comment: Should LSPR continue to offer this league?

Recommendation: Staff recommends LSPR continue to offer the Adult Volleyball League during the fall.

Comment: There was a comment about the scoreboards being hard to reach for self-officiated games.

Recommendation: Staff has noted this issue and will put the tabletop scoreboards on the courts that are self-officiated. This will make it easier for the players to keep score.

Comment: There were comments regarding 9:45pm games being too late.

Recommendation: Staff recognizes this concern and when possible will play the 9:45pm game on another open court at 9:00pm.

Extensive Staff Report

Purpose of Report

End of Activity reports are used to evaluate each recreational activity at its conclusion. Four areas are reviewed: program content and execution, participant satisfaction, participation numbers and financial performance. These areas are compared to the planned budget and previous seasons. Recommendations for improvements are developed from this review.

Program Description:

The Fall Adult (Ages 18 and over) Indoor Volleyball program is an activity to provide an opportunity for participation in a competitive/recreational volleyball league for Lee's Summit residents and the surrounding area. The level of competition varies between recreational and intermediate play. Divisions were held in Coed Recreational, Coed Intermediate, Women's Power and Women's "A". The league is held at the Harris Park Community Center from October through December.

Program Benefits:

The benefits of the Adult Volleyball program are a great physical activity and socialization outlet for the participants. It promotes skill development, team work, fun and sportsmanship.

Service Hours:

Service hours provided by this activity is 2,322 (258 players x 1 game x 9 weeks = 2,322).

2022: 2,322

2021: 1,836

2020: 1,476

Volunteer Hours:

There were no volunteer hours for the league.

Refunds:

Refunds Due to Dissatisfaction: 0

Fee Charged:

2022 \$225.00/\$250.00

2021 \$200.00/\$220.00

2020 \$200.00/\$220.00

Program Timeline:

September: Registrations for fall
Scheduling of league
Recruitment of fall personnel
October: League play begins
Observation
November: Observation
December: Observation
Evaluation of league
January Order awards
February: EOA Report

Marketing:

Emails were sent to all the captains of teams that participated in the league last season. Leagues were advertised on the LSPR website, flyers, social media, DYK TV and email blasts.

Evaluation/assessment (results):

The program is evaluated at the conclusion of the league by participants of the league. A total of 258 evaluations were distributed and 63 were returned (25%).

“Adult Fall Volleyball 2022” Survey Results

of Surveys Distributed: Email: 258 In Person: 0 **# of Surveys Returned: 63** **25% of Returns**

Participant: 63 Parent/Guardian 0 Coach/Asst.Coach/Volunteer 0

LS Illustrated 0 Website/Facebook/Twitter 1 Email Blast 0 Flyer 0 Postcard 0 Newspaper 0

LS Cable Channel 0 Acquaintance 4 Previous Participant 48 Other

Comments (Other):

- We have played in this league for years.

Regarding the registration process...	N/A	Very Poor	Poor	Fair	Good	Very Good	Average
If you registered by phone or in person, how helpful was the person who assisted you?	39	0	0	0	9	15	4.71
If you registered online, please rate the ease of registration	44	0	0	2	10	7	4.22
Please rate the amount of time taken to register	40	0	0	0	11	12	4.54
Please rate the overall registration procedure	38	0	0	0	14	11	4.40

Comments:

- Online registration seems to have gotten better.
- Easiest to just call to register.

Regarding the value...	N/A	Very Poor	Poor	Fair	Good	Very Good	Average
Was the length of the activity appropriate for the fee?	0	0	0	14	22	27	4.26
Was the content of the activity appropriate for the fee?	0	0	0	6	21	26	4.38
If awards were given, were they appropriate for the fee?	49	0	0	0	11	3	4.21

Comments:

Regarding the program sessions...	N/A	Very Poor	Poor	Fair	Good	Very Good	Average
Please rate the competence of activity staff	0	0	0	3	30	30	4.51
Please rate the friendliness of activity staff	0	0	0	8	27	28	4.40
Please rate the ability to recognize activity staff	0	0	0	0	20	43	4.72
Please rate the amount of staff available during the activity	0	0	0	8	14	41	4.64
Please rate the officials if applicable	0	0	0	8	37	18	4.19
Were the rules, regulations and policies appropriate for the activity?	0	0	0	7	35	31	4.43
Please rate the condition and suitability of the facility/fields used.	0	0	0	9	22	32	4.45
Please rate the condition and suitability of the equipment used.	0	0	0	9	30	24	4.25
Please rate the perceived safety of program.	0	0	0	1	38	24	4.34

Comments:

- The 9:45 games are a bit late.
- Self-officiating is fine but it is hard to reach the scorecards, can they be put on the floor?

Overall Summary...	N/A	Very Poor	Poor	Fair	Good	Very Good	Average
Were the participant's overall needs met?	0	0	0	2	34	26	4.38
What is the likelihood of your recommendation of this activity to others?	0	0	0	6	25	32	4.57
Please rate the participant's overall enjoyment level	0	0	0	9	25	29	4.51
What is your overall rating of the activity?	0	0	0	3	31	29	4.49
What is your overall rating of Lee's Summit Parks & Recreation?	0	0	0	0	24	39	4.64

Comments:

- Was great to have the Coed Intermediate division back this session.

February 2023 COMMENT REPORT

Attached are 18 patron comments with staff responses that were either submitted verbally, in writing or via email. Of these comments, 12 were making requests, 4 compliments, 1 suggestion.

#	Location	Type	Date	To	From	Patron Name	Patron Comment	Staff Response
1	GCC	Request	01.31.23	Megan Crews	Nate Thomas	Sylvia Boyd	I have been in the fitness classes for years. It was easy to get on the list for the class. Not now! The SilverSneakers class I wanted to register for February 6th didn't come up correctly on January 29th, 30th, or 31st. What are you thinking, having us register for a class at 12:15 am? If I don't register then, the class is full. This is not acceptable. Also, we weren't given notice that online sign up was starting a week before February 1st, the date given on the information sheet. I feel the rules change without notice. Also, on Monday January 23rd, the class had 28 persons in the class b/c the paper list signs up and online sign folks all came at the same time. (check the fire regulations). I haven't been able to sign up online for class b/c classes fill up apparently too fast for me. I'm really angry about this. I want to exercise, but I can't. Waitlists mean nothing. We can't see anything regarding waitlists. We can't see what classes we actually made it on list without going to billing. We can't see who the teacher is either. This is unacceptable. Please shut this program down now, then make it user friendly. Please reply! Thank you for your comment. I am sorry to hear you are not having a positive experience with the online registration. While the transition from paper to digital can be frustrating, we are using this period of time to acquire feedback such as yours to hear from our patrons what improvements can be made. Our staff at Parks and Recreation is learning with you as we transition to our new digital format to keep up with modern competitors and provide a form of registration that many of our members have requested throughout recent years. We are working on making the functionality more intuitive, and trying to make the sign up easier for our members. While we won't be shutting this program down, we do want to assist you in making it a more user-friendly option and would like to meet so we can go through the online sign ups. The purpose of this new option is not designed for individuals to have to wake up at 12:15am and so far, we have not yet seen any classes be full by that timeframe. Please let us know if/when you would be available to meet so we can better assist you with this process.	Thank you for your comment. I am sorry to hear you are not having a positive experience with the online registration. While the transition from paper to digital can be frustrating, we are using this period of time to acquire feedback such as yours to hear from our patrons what improvements can be made. Our staff at Parks and Recreation is learning with you as we transition to our new digital format to keep up with modern competitors and provide a form of registration that many of our members have requested throughout recent years. We are working on making the functionality more intuitive, and trying to make the sign up easier for our members. While we won't be shutting this program down, we do want to assist you in making it a more user-friendly option and would like to meet so we can go through the online sign ups. The purpose of this new option is not designed for individuals to have to wake up at 12:15am and so far, we have not yet seen any classes be full by that timeframe. Please let us know if/when you would be available to meet so we can better assist you with this process.
2	GCC	Request	1.31.23	Megan Crews	Nate Thomas	Rena Howland	I literally hate this new sign up for exercise classes! I have been a member and participating in these classes for several years - but your new sign up makes it impossible to get in classes unless I want to sign up at 12:01 am! Thanks for not caring about your members - I'm know I'm not the only one that is very unhappy with this ridiculous change. I'll be sure to contact Renew Active to let them know I'm not able to participate in the classes anymore	Thank you for your comment. I am sorry to hear you are not having a positive experience with the online registration. While the transition from paper to digital can be frustrating, we are using this period of time to acquire feedback such as yours to hear from our patrons what improvements can be made. Our staff at Parks and Recreation is learning with you as we transition to our new digital format to keep up with modern competitors and provide a form of registration that many of our members have requested throughout recent years. We are working on making the functionality more intuitive, and trying to make the sign up easier for our members. If there is any additional feedback you can provide, such as the class name, day, and time that you aren't able to get into, and the day you are attempting to sign up for it, we would greatly appreciate it and use that feedback to further improve our system.
8	HPCC	Compliment	2.2.23	Ryan Gibson	Paul Amrdorfer	Scott Alexander	Paul, I'd like to give my compliments to you for the referees secured for the Basketball season. My son plays in LSJBA and there is a stark contrast between their referee resources (mostly children, and often only 1 per game) and yours. I've been very impressed how personable they are with the girls and how they compassionately coach them through mistakes. In that vein I was thinking about having my girls make thank you cards for them. Obviously, I'd like to avoid any implication of paying off the refs with 7-year old colored thank you cards and maybe a sonic gift card :P... so in addition to waiting until after our last game, would it be possible to give them to you for anonymous distribution? If so could you share how many active refs there are supporting our league? I know I've personally had 5 different ones (all we're great). So yeah let me know if you'd rather avoid the hassle but figured I'd ask and if nothing else compliment you for organizing such grade level appropriate talent in a challenging labor environment.	Staff appreciates the kind words and will pass them along to the referees. Staff will also inform Mr. Alexander that the card would be welcomed, but the gift cards, while thoughtful and would no doubt be appreciated, are not in-line with the LSPR gift policy.
9	HPCC	Compliment	2.2.23	Ryan Gibson	Paul Amrdorfer	Brian Gedwillo	I've been meaning to tell you, the officiating in the girls' basketball league lately, especially my last two games, has been great. It's the best it's been in years. I really think the new refs you lined up are doing great job and is making the experience much better. Having 2 refs per court has been a much-needed help and they don't seem as worn out. Thank you for all you do and getting these guys set up.	Staff appreciates the kind words and will pass them along to the referees.
3	LCC	Request	1.1.23	Jodi Jordan	Rachel Smith	Jeff Kappelman	The Wi-Fi in the building is a joke. No reason not to have reliable service in this facility. Please remedy. Thanks.	Staff have reached out to the City's IT Department to open a ticket for LCC's wifi settings. Staff have not noticed unreliable connection, but have noticed that the wifi requires sign in each time of use. IT will look to see what the current settings are for requiring sign in
4	LCC	Request	2.1.23	Jodi Jordan	Rachel Smith	Jim	Need more basketball courts on Wednesday nights.	Thank you for your comment. LCC is a multi use facility. Staff routinely checks usage numbers of various areas to make sure we are serving the community as best we can. LCC does have fewer basketball courts available on Wednesday evenings due to pickleball courts also being available. You can find our gymnasium schedule online at lsparks.net as well as schedules for Longview Community Center.
5	LCC	Request	1.2.23	Jodi Jordan	Rachel Smith	Kaye Morris	Please trim the trees growing in front of windows in cardio room. It would be nice to see more than just a glimpse of the lake through the branches! Now is the time to trim.	Staff have consulted a tree service company to give us a quote for service. We are currently looking at requesting funds for this project in FY24 budget which begins in July 2023.
6	LCC	Suggestion	1.30.23	Jodi Jordan	Rachel Smith		Many people have not got emails on new electronic sign in and no nothing about it. Please email, put BIG sign up to give heads up on new system.	An email was sent out to members who have a valid email in our system on 1.31.23 introducing the new changes. This email included what was changing and why. It gave directions on how to use the online system, directions on how to sign in to your account, and times when staff will be available to work with patrons individually to work through any issues. If you have an active email in our system the email could have gone to the spam folder.
7	LCC	Compliment	1.30.23	Jodi Jordan	Rachel Smith	10 comments	Thank you for the 5th pickleball net on Tuesdays and replacement nets!	A 5th pickleball net was added on Tuesdays starting January 24, 2023 due to the increased demand for pickleball. Additionally, Longview Community Center added a 6th net on Wednesdays

#	Location	Type	Date	To	From	Patron Name	Patron Comment	Staff Response
10	LCC	Compliment	1.24.23	Joe Snook	Jodi Jordan	Nancy Smith	I received a phone call from a patron who wanted to provide feedback regarding our staff at Lovell Community Center. On Sunday 1.22.23 she observed a small child who was attempting to go down the slide by himself. This child was not with any other children or parents. The staff member, Monica who was working at the top of the slide noticed this. She stopped the slide, cleared the stairs and carried the small child down the stairs to his parents. Ms Smith was very grateful for our staff watching out for the small children when the parents failed to do so. Ms. Smith stated she watches the lifeguards from the treadmill and they always do a great job keeping the pool safe with so many children and she is very impressed. Ms. Smith also wanted to give kudos to Zach in the weight room. She said he is a hard worker who is always busy cleaning and has great customer service.	I have shared these comments with the supervisors, managers and will recognize both employees with a Park Buck.
12	LCC	Request	1.11.23	Rachel Smith	Nate Thomas	Sharon Curry	The water aerobics class is not very welcoming.	Staff has noted the comment card and has reached out to the patron regarding the concern.
14	LCC	Request	12.24.23	Rachel Smith	Nate Thomas	Jacci Kelly	Please add Zumba classes in activity rooms. Music is so loud it hurts	Zumba is located in the gym on Thursday evening and Saturday morning due to the size of those classes. Staff has spoken with the instructors to make sure they are keeping the music under the appropriate decibel limit.
15	LCC	Request	1.26.23	Rachel Smith	Nate Thomas	Lisa Lord	Looking to register for Zumba that was normally at Lovell Community Center on Thursday nights (in gym) however I don't see that it's showing any longer? Did that class get canceled?	Thank you for your comment! Thursday night Zumba was not canceled. We were experiencing issues with our online registration that have since been fixed. Please let me know if you have any other comments or concerns!
16	LCC	Request	1.4.23	Rachel Smith	Nate Thomas	Rachel McFarlane	Childcare would be perfect if it stayed open until noon throughout the weekday. It's a rushed morning getting kids on bus and toddler to childcare so I can work out. Thank you.	We are currently not able to extend childcare hours till noon with our current staffing. We'll keep this request in mind for the future once the facility is better staffed.
17	LCC	Request	12.17.22	Rachel Smith	Nate Thomas	Gary Welcher	My wife and I were members for several years pre-Covid. I would take Cycle and do Lift class a minimum of 2 times a week. Cycle classes were at 9:15am with Annie Klum and were often so full that you would have to call in a week before to be able to get into class. I am considering joining again, but I have a request. Could you or would you consider offering a cycle class again around 9:00am or 9:30am twice a week? Would you be willing to reach out to Annie again to see if she would be willing to come back to instruct those classes?	Following Lee's Summit Parks and Recreation policy, I am not able to reach out to Annie unless she has filled out an application for us first. If you are able to get in touch with her and have her fill out an application, I would gladly interview her and see if we can get her cycle classes going again! In the meantime, LCC currently offers an 8am cycle classes at Lovell Community Center on both Tuesday and Saturday. Let me know if there is anything I can do for you, or if you have any other requests!
13	LVCC	Request	1.5.23	Heath Harris	Nate Thomas	Marlene Lednick	Would it be possible to have fit fusion and Zumba gold back-to-back? Back-to-back classes in general would be great, so there is no gap and get a better workout.	Staff has looked at the schedule, there is no scheduling conflict keeping the classes from being back-to-back. Have reached out to fitness instructors about moving Zumba gold immediately after Fit Fusion
18	LVCC	Request	1.4.23	David Dean	Eric Schooley	Debbie	Please wet mop the group exercise room. Sticky stuff on the floor. Been there for over 2 weeks.	Staff uses the floor scrubber on the floors at Longview Community Center on a weekly basis. The group exercise room floor was not scrubbed on its regular day due to some staff being on vacation and the holidays. The floor was cleaned on 1.4.23.

Name: Sally Kiniry

Message: Hi my name is Sally Kiniry and I moved to Lee's Summit last May. I graduated from UMKC in December 2021 with a BA in Environmental Studies and I have fun identifying opportunities to support nature in communities.

I was thinking it would be really great if unused plots of land that currently just have grass, dirt, etc. could instead be filled with wildflowers in spring and summer to help pollinators. Wildflower seeds are relatively cheap and they're wild of course, so they grow so easily with practically no maintenance. Plus they're pretty to look at, which is always a bonus.

I just think it would be a huge improvement and a way to utilize unused land for a greater purpose. It's just a matter of getting the authorization to implement this project and finding land that this could be done with.

I've had this idea for a while and I'm not sure who exactly to contact, but hopefully the city of Lee's Summit has the means and procedures in place for doing community improvements like this.

Thank you for your time and I hope to hear from you soon!

Hello Sally,

Thank you for your email and sharing ideas on wildflower areas to support pollinators. LSPR has implemented a few areas in our park system to support pollinators and we are open to new opportunities. It would be best for you to connect with Brook Chestnut, Superintendent of Park Operations to explore your ideas as it relates to park locations.

Brooke has been included on this email and she will reach out to you the week of February 6. She is out of the office this week.

Again, thank you for your email and ideas.

Sincerely,

Joe Snook, M.S., CPRP | Administrator of Parks & Recreation

From: Steve Casey <
Sent: Wednesday, January 25, 2023 9:18 AM
To: James P Kalthoff <
Cc: Dana Thurber < **Subject:** patron comment

Name: James Kalthoff

Address:

Email:

Message: I'm curious about what the status is for the latest plans is for Greenway Trail improvements/extensions. Is there anything planned for this spring of 2023?

James:

Thank you for your inquiry. We are currently working on plans for trail development along the Mouse Creek corridor in southern LS. This work is in partnership with a private developer and we are seeking grant funding to support the project. This segment is on our greenway master plan and would add approximately 1.5 miles of greenway trail. Other projects in conjunction with Public Works road improvement projects that include shared use path would include Pryor Road from Hook to Longview. This would be approximately 2 miles and planning, engineering, and Right of Way acquisition would begin in 2023. We also continue to work with our regional partners in Jackson County, Greenwood, and Pleasant Hill to connect the Rock Island Trail to the Katy.

Thanks for your interest. Please let me know if I can be of further assistance

Steve Casey, PLA, ASLA | Superintendent of Park Planning and Construction II

From: James P Kalthoff
Sent: Thursday, January 26, 2023 8:49 AM
To: Steve Casey <
Subject: RE: patron comment

Steve,

Thanks for the prompt reply and information. Where is this Mouse Creek corridor you reference?

Also, has there been any interest in connecting the south end of Greenway Trail (by the Happy Trails dog park), to James A Reed? I see that part of the plans for connecting to Katy Trail might be a path through there, but I think it would be a great addition even before connecting to Katy. It would keep bikes off that dangerous part of Route RA/Ranson, and would be a great extension of the trail to provide safe access to the area. Perhaps MDC partnership, or maybe there are other logistics that MDC may not want that access point, since that area closes at night.

Thanks again,
James

James Kalthoff | *IT Systems and Security Consultant*

From: Steve Casey
Sent: Thursday, January 26, 2023 9:00 AM
To: James P Kalthoff
Cc: Dana Thurber
Subject: RE: patron comment

James:
Mouse Creek is in south Lee's Summit near Hook Road

We have had numerous discussions over the years in an attempt to partner with MDC on extending trail down Ranson Road. They do not support any additional public trails on MDC property in James A Reed. Likely any trail development (shared use path or bike lanes) will need to come with road improvements to RA in partnership with MoDOT.

Steve Casey, PLA, ASLA | Superintendent of Park Planning and Construction II

From: [Steve Casey](#)
To: deanmansur@gmail.com
Cc: [Dana Thurber](#)
Subject: patron comment
Date: Monday, January 23, 2023 9:51:16 AM

The Contact Parks online form from the cityofls.net website was submitted.

Name: Dean Mansur

Address:

1113 SW Whitby Dr

Lees Summit, Missouri 64083

Phone: 8166656612

Email: deanmansur@gmail.com

Message: Are there any plans to develop Kensington Farms Park at this time? Where would I stay informed about future developments? Thanks.

Mr. Mansur:

Thank you for your interest. We do not have any short term plans to develop Kensington Park within our 5 year Capital Project timeline however we update this every year and priorities do change based on growth patterns, infrastructure improvements, and other priorities. Please stay informed via our website where we periodically update our capital projects and information.

www.lsparks.net.

Thank you for your interest.

Regards,

Steve Casey, PLA, ASLA | Superintendent of Park Planning and Construction II

220 SE Green Street | Lee's Summit, MO 64063

816.969.1507 | mobile: 816.352.3111 | www.lsparks.net



2023 FEBRUARY

Lee's Summit Parks and Recreation Board Monthly Calendar

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
29	30	31	01	02	03 Father/Daughter Dance - GCC 6:00pm	04 Father/Daughter Dance - GCC 6:00pm
05	06	07 City Council Meeting - 6:00pm	08	09	10	11
12	13	14 City Council Meeting - 6:00pm MPRA Conference - Tan-Tar-A	15 MPRA Conference - Tan-Tar-A	16 MPRA Conference - Tan-Tar-A	17 MPRA Conference - Tan-Tar-A	18
19	20 President's Day - City Hall Closed	21 City Council Meeting - 6:00pm	22 Park Board Meeting - Strother Conference Room - 6:00pm	23	24	25
26	27	28	01	02	03	04
05	06	07	08	09	10	11

2023 MARCH

Lee's Summit Parks and Recreation Board Monthly Calendar

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
26	27	28	01	02	03	04
05	06	07 City Council Meeting - 6:00pm	08	09	10	11
12	13	14 City Council Meeting - 6:00pm	15	16	17	18
19	20	21 City Council Meeting - 6:00pm	22 Park Board Meeting - Strother Conference Room - 6:00pm	23	24	25
26	27	28	29	30	31	01
02	03	04	05	06	07	08

LS Tribune January 21, 2023

MRP Hall Of Fame Inductee

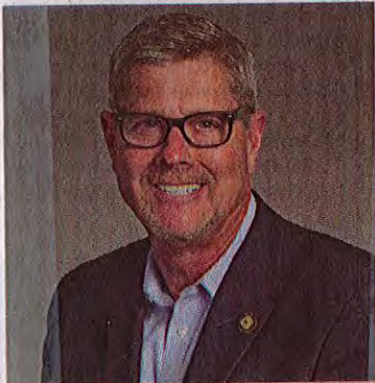


Photo by Anthem Photography

By Joe Snook

Lee's Summit Parks and Recreation
Administrator

Lee's Summit Parks and Recreation (LSPR) is excited to share with our community that former LSPR Administrator, Tom Lovell, will be

Continued on page 4

Lovell

continued from page 1

inducted into the Missouri Recreation and Parks (MRP) Hall of Fame in February.

Tom's induction into the MRP Hall of Fame is a testament to his impact on our community and his influence and contributions to the parks and recreation profession at the state and national levels. Tom's 44-year career included leadership positions with three departments; service on several local, regional, and national boards; teaching at National Recreation and Parks Association (NRPA) schools and local universities; countless presentations at state and national conferences; and published articles in trade publications.

Tom's contributions impacted thousands of parks and recreation professionals around the country, who then influenced their communities. Lee's Summit was fortunate to have Tom serve

as our Administrator for 38 years. His efforts over that time grew the park system from 12 employees to 42, added 950 acres of park land, 77 miles of trails, three community centers, 18 parks and one aquatic center. LSPR achieved accreditation and was also awarded NRPA's prestigious "Gold Medal" award under Tom's leadership.

Joe Snook, LSPR's Administrator, states, "Tom's vision, leadership, and dedication inspired his staff, the countless volunteers who served on the Parks and Recreation Boards, and our community to create an award-winning and nationally-respected parks and recreation system. His contributions extended well beyond Lee's Summit, inspiring park and recreation professionals throughout the country. We couldn't be prouder and more excited for his induction into the MRP Hall of Fame."