

JUNE 2022

Park Board Meeting Packet



Our Bluegrass Jamboree was the first free concert of the season at LPA. It was held on June, 11th.



Swim lessons kicked off at Summit Waves on June 6th. Sessions will be offered through late July.



The 30th Annual National Trails Day was held June 4th. Activities were held at the Charles David Hartman Park Trailhead.



The First Family Fun Night at Summit Waves was on June 13th



MISSION

To provide our community with outstanding recreational services, facilities, and parks.



PARKS AND RECREATION BOARD MEETING					
City of Lee’s Summit, Missouri ♦ 220 SE Green Street ♦ Lee’s Summit, Missouri					
AGENDA					
DATE:	June 22, 2022	TIME:	6:00 PM	PLACE:	Strother Conference Room
6:00 PM Meeting Call to Order @ Strother Conference Room				President, Melinda Aulenbach	
SPECIAL GUESTS					
CITIZEN COMMENTS					
PRESENTATIONS					
AGENDA ITEM					
APPROVAL OF MINUTES:					
• May 26, 2022 Park Board Minutes				1-3	
TREASURER’S REPORT: read by James Huser, Treasurer (includes May 2022 Financial Report)				Devin Blazek	4-13
SALES/USE TAX REPORT: May 2022				Devin Blazek	14-15
BOARD APPROVAL ITEMS					
• Pleasant Lea Tennis Court Renovation and Budget Amendment				Steve Casey	16-17
OLD BUSINESS					
• Projects and Services Review				All Staff	18-25
• Masterplan Update				Steve Casey	26
• Capital Projects Plan:					
Velie Park Update				Steve Casey	27-29
Pleasant Lea Park Update				Steve Casey	30-32
NEW BUSINESS					
Election of Officers				Tyler Morehead	N/A
End of Activity Reports				Various Staff	33-59
PATRON COMMENT REVIEW				Joe Snook	60-65
MONTHLY CALENDARS				For Information Only	66-67
ROUNDTABLE				Park Board Members and Staff	N/A
OTHER ITEMS TO BE BROUGHT BEFORE THE BOARD				Joe Snook	N/A
MEETING ADJOURNMENT					
CLOSED SESSION:					
Pursuant to Section 610.021(1) of the Revised Statutes of the State of Missouri pertaining to legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys.					
Pursuant to Section 610.021(3) of the Revised Statutes of the State of Missouri pertaining to hiring, firing, discipling or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded.					
BOARD COMMITTEES					
Budget		Personnel		Youth Sports	
James Huser-Chair		Lawrence Bivins-Chair		Casey Crawford	
Samantha Shepard		Casey Crawford		Jon Ellis	
Bernadette Basham		Wesley Fields		Tyler Morehead	
Foundation Board					
Tyler Morehead					
Mindy Aulenbach					

LEE'S SUMMIT PARKS AND RECREATION BOARD MEETING MINUTES

CITY OF LEE'S SUMMIT, MISSOURI

[illegible]

	<p>Velie Park Improvements: Supporting documentation (See pages 137-139). Mr. Casey said staff is working to get the playground equipment installed. The completion schedule for the end of July is still very reasonable. Mr. Snook stated staff is working on putting a project tab on the website showing a project timeline for patrons to see the progress of each project.</p>	No Board Action.
NEW BUSINESS		
Master Plan Survey Results	<p>Supporting documentation (See pages 140-208)</p> <p>Mr. Casey gave the board an overview of the survey results. Nearly 1,100 surveys were received. Staff participated in the city wide engagement process with the consultants. It was a good distribution of Lee's Summit zip codes represented. Staff created bar graphs showing the weighted averages of the 13 survey questions. Mr. Casey discussed the highpoints of the results.</p> <p>President Aulenbach said it was a huge project and staff did a great job of completing this. Ms. Shepard asked what staff's goal of returned surveys was. Mr. Snook said 1,000 and a little over 1,100 were received. He said that staff was very happy with the return rate.</p>	No Board Action.
End of Activity Reports	Supporting documentation (see pages 140-208)	No Board Action.
Slate of Officers	<p>Mr. Morehead stated he, Mr. Ellis and Ms. Basham met. The slate of officers for FY23 are Mr. Bivins as President, Mr. Huser as Vice President and Ms. Shepard as treasurer. The slate of officers will be brought in June and voted on and then take office in their new roles on starting July 1.</p>	No Board Action.
PATRON COMMENT REVIEW		
Supporting documentation (see pages 215-221). No comments		
MONTHLY CALENDARS		
Supporting documentation (see pages 222-223). No comments		
ROUNDTABLE		
<p>Ms. Shepard said the survey was really good on how the community participated and we need to listen to them. Mr. Huser stated he attended the event at LPA as a volunteer and it was great and enjoyed hearing comments from the community. Mr. Ellis commented the survey process was good. Mr. Bivins stated he sent the board the park administrator evaluation form a few days ago and asked they return it by June 15. President Aulenbach said summer will be busy and wished staff luck for a successful season.</p>		
OTHER ITEMS TO BE BROUGHT BEFORE THE BOARD		
<p>Mr. Snook stated the concert last week had about 900 tickets sold. The art piece scheduled to be at Harris Park this summer will not be installed as the artist was not cooperative. However, Summit Park will have their art piece installed in early June. Mr. Snook stated staff has had some supply chain issues at Summit Waves with chlorine and CO2 but staff is working hard to come up with a solution. Mr. Snook also stated that Chick-Fil-A food truck will be out at Summit Waves every Friday and Saturday this summer through July. Mr. Snook stated Jodi Jordan has been promoted to Superintendent of Recreation effective May 28, 2022.</p>		
MEETING ADJOURNMENT		
The meeting adjourned at 7:38pm		

Financial Outlook as of May 31, 2022



Fund	Fund Balance @ 5/31/22
Gamber Community Center	\$ 549,725
Lovell Community Center	\$ 1,331,489
Longview Community Center	\$ (844,839)
Harris Park Community Center	\$ 520,567
Parks and Recreation	\$ 5,253,209
Summit Waves	\$ 421,972
Cemetery	\$ 1,321,133
Construction	\$ 1,660,277
Park COP	\$ 2,987,096

Fund	MTD 5/31/22	Prior YTD Actual	Current YTD Actual	Approved FY22 Budget	Percentage of FY22 Budget
Gamber Community Center					
Revenue	\$ 43,155	\$ 261,330	\$ 372,985	\$ 317,390	117.52%
Expenses	\$ 24,677	\$ 296,640	\$ 339,693	\$ 350,193	97.00%
Income (Loss)	\$ 18,478	\$ (35,310)	\$ 33,291	\$ (32,803)	
Lovell Community Center					
Revenue	\$ 136,394	\$ 1,007,580	\$ 1,291,491	\$ 1,702,459	75.86%
Expenses	\$ 92,576	\$ 1,093,533	\$ 1,231,032	\$ 1,634,771	75.30%
Income (Loss)	\$ 43,818	\$ (85,953)	\$ 60,459	\$ 67,688	
Longview Community Center					
Revenue	\$ 79,139	\$ 598,037	\$ 844,524	\$ 934,470	90.37%
Expenses	\$ 65,926	\$ 842,221	\$ 875,540	\$ 1,026,493	85.29%
Income (Loss)	\$ 13,213	\$ (244,184)	\$ (31,016)	\$ (92,023)	
Harris Park Community Center					
Revenue	\$ 148,689	\$ 777,373	\$ 1,136,378	\$ 1,591,276	71.41%
Expenses	\$ 84,363	\$ 791,451	\$ 1,003,485	\$ 1,429,862	70.18%
Income (Loss)	\$ 64,326	\$ (14,078)	\$ 132,893	\$ 161,414	
Parks and Recreation					
Revenue	\$ 12,931	\$ 4,048,843	\$ 4,174,482	\$ 3,909,711	106.77%
Expenses	\$ 227,912	\$ 2,842,587	\$ 3,061,712	\$ 3,740,251	81.86%
Income (Loss)	\$ (214,981)	\$ 1,206,257	\$ 1,112,771	\$ 169,460	
Summit Waves					
Revenue	\$ 108,794	\$ 273,177	\$ 739,787	\$ 851,397	86.89%
Expenses	\$ 63,243	\$ 440,110	\$ 640,187	\$ 844,636	75.79%
Income (Loss)	\$ 45,551	\$ (166,933)	\$ 99,601	\$ 6,761	
Cemetery					
Revenue	\$ 3,764	\$ 135,213	\$ 104,395	\$ 194,163	53.77%
Expenses	\$ 7,356	\$ 132,287	\$ 126,738	\$ 179,825	70.48%
Income (Loss)	\$ (3,592)	\$ 2,927	\$ (22,343)	\$ 14,338	
Construction					
Revenue	\$ 350,000	\$ 3,208,333	\$ 3,850,000	\$ 4,200,000	91.67%
Expenses	\$ 1,140	\$ 359,476	\$ 389,583	\$ 457,500	85.15%
Income (Loss)	\$ 348,860	\$ 2,848,858	\$ 3,460,417	\$ 3,742,500	
Park COP Debt					
Revenue	\$ 416,981	\$ 4,277,835	\$ 5,123,117	\$ 4,477,543	114.42%
Expenses	\$ 364,583	\$ 3,352,708	\$ 4,010,417	\$ 4,375,000	91.67%
Income (Loss)	\$ 52,398	\$ 925,126	\$ 1,112,700	\$ 102,543	

**GAMBER COMMUNITY CENTER
FUND 201
Financial Report for the Month Ending May 31, 2022**

	Previous Year-to-date May 2021	Month-to-Date May 2022	Year-to-Date May 2022	Year-to-Date Budget	Year-to-Date Variance		Approved FY22 Budget
REVENUES							
Activity & Membership Fees	75,875	12,613	114,821	88,658	26,164	²	94,391
User Charges	129	43	515	175	340		190
Rentals	37,669	15,916	90,746	33,169	57,577	³	37,039
Interest	1,164	-	4,489	10,600	(6,111)		8,200
Other Revenue	2,053	-	1,715	2,570	(855)		2,570
Miscellaneous	66	-	282	-	282		-
Transfers In from Park COP	144,375	14,583	160,417	160,417	0		175,000
TOTAL REVENUES	261,330	43,155	372,985	295,589	77,396		317,390
EXPENDITURES							
Personnel Services	187,590	17,981	202,040	205,209	(3,169)		212,055
Other Supplies, Services and Charges	41,239	3,275	57,423	61,210	(3,786)		59,250
Repairs and Maintenance	13,846	53	23,732	27,146	(3,414)		14,217
Utilities	35,167	3,368	40,799	39,017	1,782		45,981
Interdepartment Charges	18,798	-	15,700	17,206	(1,506)		18,690
TOTAL EXPENDITURES	296,640	24,677	339,693	349,787	(10,093)		350,193
NET GAIN / (LOSS)	(35,310)	18,478	33,291	(54,198)	87,490		(32,803)

BEGINNING FUND BALANCE

516,434 ¹

ENDING FUND BALANCE

549,725

¹ **Beginning Fund Balance** is final as the year-end audit is complete.

² Increased revenue due to increased participation in Activities.

³ Revenues increased due to additional facility rentals booked compared to budget.

**LOVELL COMMUNITY CENTER
FUND 202
Financial Report for the Month Ending May 31, 2022**

	Previous Year-to-date May 2021	Month-to-Date May 2022	Year-to-Date May 2022	Year-to-Date Budget	Year-to-Date Variance		Approved FY22 Budget
REVENUES							
Activity & Membership Fees	982,622	130,871	1,193,743	1,463,499	(269,756)	²	1,606,919
User Charges	867	417	3,045	1,989	1,056		2,131
Rentals	3,064	4,837	64,560	37,303	27,257	³	46,423
Interest	4,738	-	10,884	23,163	(12,279)	⁴	25,996
Other Revenue	330	242	2,582	1,004	1,578		1,214
Contributions	11,250	-	11,250	15,000	(3,750)		15,000
Miscellaneous	1,708	28	1,908	1,255	653		1,257
Transfers In	3,000	-	3,519	3,519	-		3,519
TOTAL REVENUES	1,007,580	136,394	1,291,491	1,546,732	(255,241)		1,702,459
EXPENDITURES							
Personnel Services	722,612	71,283	800,743	1,040,376	(239,633)	⁵	1,149,254
Other Supplies, Services and Charges	82,653	7,802	114,899	134,068	(19,169)	⁶	143,425
Repairs and Maintenance	51,542	4,594	94,317	95,209	(892)		102,788
Utilities	186,759	8,896	143,478	132,166	11,312	⁷	161,009
Capital Outlay	-	-	34,598	27,450	7,148		27,450
Interdepartment Charges	49,967	-	42,996	46,969	(3,973)		50,845
TOTAL EXPENDITURES	1,093,533	92,576	1,231,032	1,476,238	(245,207)		1,634,771
NET GAIN / (LOSS)	(85,953)	43,818	60,459	70,494	(10,034)		67,688

BEGINNING FUND BALANCE	<u>1,271,030</u> ¹
ENDING FUND BALANCE	<u><u>1,331,489</u></u>

¹ Beginning Fund Balance is final as the year-end audit is complete.

² An unfavorable variance in Activities (\$15,000), Gate Receipts (\$25,400) and Memberships (\$214,800).

³ Facility rentals, including Birthday parties, was not budgeted to start until January 1, 2022 but started May 29, 2021. In addition, afterhours pool party rentals have occurred.

⁴ An unfavorable variance on Interest on Investments (\$12,918) and a favorable variance on Mark to Market (\$639).

⁵ A favorable variance in Part-Time salaries (\$104,300) and a Recreation Supervisor position vacant from January to mid April.

⁶ There is a favorable variance in Recreational Supplies, Printing and Employee Training.

⁷ Unfavorable variance in Natural Gas (\$10,200) and Water/Sewer (\$3,100).

**LONGVIEW COMMUNITY CENTER
FUND 205
Financial Report for the Month Ending May 31, 2022**

	Previous Year-to-date May 2021	Month-to-Date May 2022	Year-to-Date May 2022	Year-to-Date Budget	Year-to-Date Variance		Approved FY22 Budget
REVENUES							
Activity & Membership Fees	488,565	67,364	697,638	707,545	(9,908)	²	775,970
User Charges	899	247	1,806	1,750	57		1,930
Rentals	107,109	11,527	144,941	144,692	249		155,369
Miscellaneous	1,464	2	140	1,199	(1,059)		1,201
TOTAL REVENUES	598,037	79,139	844,524	855,186	(10,662)		934,470
EXPENDITURES							
Personnel Services	580,028	48,689	592,514	620,381	(27,866)	³	657,419
Other Supplies, Services and Charges	61,294	5,484	68,121	96,722	(28,601)	⁴	115,098
Repairs and Maintenance	30,359	2,402	35,926	50,033	(14,107)	⁵	51,670
Utilities	114,576	9,352	137,034	128,826	8,208		157,989
Interest Expense	12,410	-	4,614	9,625	(5,011)		-
Interdepartment Charges	43,554	-	37,331	40,854	(3,523)		44,317
TOTAL EXPENDITURES	842,221	65,926	875,540	946,440	(70,900)		1,026,493
NET GAIN / (LOSS)	(244,184)	13,213	(31,016)	(91,254)	60,239		(92,023)

BEGINNING FUND BALANCE	<u>(813,823)</u> ¹
ENDING FUND BALANCE	<u><u>(844,839)</u></u>

¹ **Beginning Fund Balance** is final as the year-end audit is complete.

² Unfavorable variance in Activities(\$9,300) and Memberships(\$11,700) and a favorable variance in Gate Receipts(\$11,100).

² There is a favorable variance in Part-Time (\$22,700) and Full-Time (\$6,200).

³ There is a favorable variance in Professional Fees, Telephone, Recreational and Janitorial Supplies.

⁴ HVAC service and repair (\$6,000) has not been needed. The hardwood floor resurfacing (\$4,000) is complete but not paid.

**HARRIS PARK COMMUNITY CENTER
FUND 530
Financial Report for the Month Ending May 31, 2022**

	Previous Year-to-date May 2021	Month-to-Date May 2022	Year-to-Date May 2022	Year-to-Date Budget	Year-to-Date Variance		Approved FY22 Budget
REVENUES							
Activity & Membership Fees	414,117	92,962	687,117	847,220	(160,103)	²	1,189,460
User Charges	44,427	2,746	77,772	60,620	17,152	³	69,638
Rentals	86,326	26,564	158,806	138,470	20,336	⁴	153,394
Interest	(415)	-	2,620	-	2,620		-
Other Revenue	2,956	262	1,343	2,749	(1,406)		3,449
Contributions	227,075	24,921	206,578	166,900	39,678	⁵	166,900
Miscellaneous	2,888	1,233	2,142	5,935	(3,794)		8,435
TOTAL REVENUES	777,373	148,689	1,136,378	1,221,894	(85,516)		1,591,276
EXPENDITURES							
Personnel Services	490,496	32,967	568,047	639,892	(71,845)	⁶	813,933
Other Supplies, Services and Charges	167,486	44,546	285,392	342,036	(56,644)	⁷	433,464
Repairs and Maintenance	21,407	2,102	49,913	40,072	9,841	⁸	41,770
Utilities	88,988	4,749	78,708	87,544	(8,836)		97,324
Depreciation	18,200	1,496	17,409	17,330	79		18,905
Transfers Out	3,000	-	3,519	3,519	-		3,519
Interdepartment Charges	20,074	-	17,906	19,463	(1,557)		20,947
TOTAL EXPENDITURES	791,451	84,363	1,003,485	1,132,525	(129,040)		1,429,862
NET GAIN / (LOSS)	(14,078)	64,326	132,893	89,368	43,525		161,414

BEGINNING FUND BALANCE

387,674 ¹

ENDING FUND BALANCE

520,567

¹ Beginning Fund Balance is final as the year-end audit is complete.

² An unfavorable variance in Camp Summit (\$30,000), Athletics (\$93,200) and Legacy Park Amphitheater (\$50,900) and a favorable variance at Lea McKeighan (\$12,700).

³ A favorable variance in Summit Ice (\$15,800) and Amphitheater (\$1,300).

⁴ A unfavorable variance in Hartman Park (\$6,500) and a favorable variance at Harris Park (\$9,200), at the Amphitheater (\$2,200) and Summit Ice (\$15,700).

⁵ The reported YTD revenue is dependent on the timing of monthly sponsorship payments.

⁶ A favorable variance in Part-Time Camp (\$24,500), Harris Park (\$19,000), Athletics (\$15,000), Amphitheater (\$3,500) and unfavorable variance Summit Ice (\$27,000). In addition, 5% of the Lovell Recreation Supervisor's salary was budgeted to go to Special Events, since the position was filled late FY21 the Special Events were handled by another staff member. Also, a favorable variance due to employees waiving the City's insurance resulting in a savings of \$24,000.

⁷ A favorable balance on Professional Fees, Recreational Supplies, Janitorial Supplies, Uniforms and Advertising.

⁸ HPCC repairs on HVAC (\$7,300) and Curtain Repair (\$3,500).

**PARKS & RECREATION
FUND 200
Financial Report for the Month Ending May 31, 2022**

	Previous Year-to-date May 2021	Month-to-Date May 2022	Year-to-Date May 2022	Year-to-Date Budget	Year-to-Date Variance		Approved FY22 Budget
REVENUES							
Taxes	3,847,890	-	3,918,364	3,617,010	301,354	²	3,664,500
Fines & Forfeitures	22,350	1,755	19,159	15,000	4,159		17,000
Interest	25,435	-	38,969	40,822	(1,853)		58,814
Other Revenue	10,987	180	19,470	1,833	17,637	³	2,000
Contributions	49,001	-	76,244	82,649	(6,405)		97,735
Miscellaneous	64,869	10,996	82,668	39,695	42,973	⁴	47,325
Transfers In	28,312	-	19,608	20,974	(1,366)		22,337
TOTAL REVENUES	4,048,843	12,931	4,174,482	3,817,984	356,498		3,909,711
EXPENDITURES							
Personnel Services	1,768,690	133,579	1,737,583	1,841,834	(104,251)	⁵	1,998,879
Other Supplies, Services and Charges	578,895	80,778	763,613	979,249	(215,635)	⁶	1,060,242
Repairs and Maintenance	233,713	19,489	307,646	301,182	6,464		315,655
Utilities	91,310	4,269	107,888	115,394	(7,506)		146,118
Fuel & Lubricants	27,093	2,744	37,086	30,995	6,091		33,790
Capital Outlay	99,340	-	72,865	153,000	(80,135)	⁷	153,000
Interdepartment Charges	185,346	-	177,443	177,443	-		187,926
Reimbursement - Interfund	(141,801)	(12,946.58)	(142,412.38)	(142,412.38)	-		(155,359)
TOTAL EXPENDITURES	2,842,587	227,912	3,061,712	3,456,684	(394,973)		3,740,251
NET GAIN / (LOSS)	1,206,257	(214,981)	1,112,771	361,299	751,471		169,460

BEGINNING FUND BALANCE	4,140,438 ¹
ENDING FUND BALANCE	5,253,209

¹ Beginning Fund Balance is final as the year-end audit is complete.

² The favorable variance in Taxes is related to Jackson County property tax (\$253,300), Cass County property tax (\$1,500), Replacement Tax (\$45,900) and an unfavorable variance on Intangible Tax (\$4,000).

³ A favorable variance due to a Playground and Park Operation equipment sold on Gov Deals.

⁴ Received \$2,383 from Truman Heartland Foundation for the sign language signs. Also, received from Legacy for Parks Foundation for the Twisted Sister sculpture (\$2,500), Lovell Family Foundation for Sculpture on the move (\$2,500) and \$10,000 reimbursement for memorial benches and stones. In addition, shelter rentals have been higher than anticipated.

⁵ Variance exists in Full-Time Salaries due to a vacant Park Specialist position since July and Administration Services Coordinator since February.

⁶ A favorable variance in Travel and Meeting, Office Supplies, Printing, Professional Fees, Rental & Leases and Asphalt.

⁷ Delay on the purchasing of the wayfinding signage.

**SUMMIT WAVES
FUND 203
Financial Report for the Month Ending May 31, 2022**

	Previous Year-to-date May 2021	Month-to-Date May 2022	Year-to-Date May 2022	Year-to-Date Budget	Year-to-Date Variance		Approved FY22 Budget
REVENUES							
Activity Fees	233,326	92,921	597,172	425,102	172,070	²	688,117
User Charges	20,556	8,066	113,213	68,103	45,110	³	111,054
Rentals	16,888	7,810	26,897	25,282	1,615		45,146
Interest	(2,012)	-	2,715	1,120	1,595		2,090
Miscellaneous	4,419	(3)	(210)	2,970	(3,180)		4,990
TOTAL REVENUES	273,177	108,794	739,787	522,577	217,211		851,397
EXPENDITURES							
Personnel Services	253,905	17,371	357,135	392,135	(35,000)	⁴	487,330
Other Supplies, Services and Charges	64,045	20,013	128,889	143,927	(15,038)		158,740
Repairs and Maintenance	35,097	21,924	63,321	31,519	31,802	⁵	39,439
Utilities	60,102	3,935	66,481	76,300	(9,819)	⁶	89,800
Interdepartment Charges	20,976	-	18,377	19,938	(1,561)		21,422
Capital Outlay	-	-	-	41,920	(41,920)	⁷	41,920
Transfers Out (To 200)	5,985	-	5,985	5,985	-		5,985
TOTAL EXPENDITURES	440,110	63,243	640,187	711,723	(71,536)		844,636
NET GAIN / (LOSS)	(166,933)	45,551	99,601	(189,146)	288,747		6,761

BEGINNING FUND BALANCE

322,371 ¹

ENDING FUND BALANCE

421,972

¹ **Beginning Fund Balance** is final as the year-end audit is complete.

² There was a favorable variance in Gate Receipts (\$165,500) due to Kids Country coming twice a week, Oceans of Fun closed twice a week and Adventure Oasis allowing residents only in the 2021 season. 2022 season is favorable variance on Gate Receipts (\$5,000)

³ There is a favorable variance in Concessions Sales (\$47,000) due to an increase in Single Visits.

⁴ A favorable variance in Full-Time due to vacated Aquatics Supervisor in March (\$19,300) and Part-Time (\$18,800).

⁵ An unfavorable variance is related to an increase in paint costs and painting all bodies of water this year. In addition, repairs were made to the lazy river pumps.

⁶ A favorable variance in Electricity (\$15,300) and an unfavorable variance in Water/Sewer (\$5,500).

⁷ The shade structures was not billed or paid.

**CEMETERY TRUST
FUND 204
Financial Report for the Month Ending May 31, 2022**

	Previous Year-to-date May 2021	Month-to-Date May 2022	Year-to-Date May 2022	Year-to-Date Budget	Year-to-Date Variance		Approved FY22 Budget
REVENUES							
Services	97,719	3,764	66,478	122,366	(55,888)	²	134,483
Sale of Property	30,000	-	26,000	34,000	(8,000)		36,000
Interest	7,495	-	11,917	20,470	(8,553)		23,680
TOTAL REVENUES	135,213	3,764	104,395	176,836	(72,441)		194,163
EXPENDITURES							
Personnel Services	37,867	1,649	45,145	45,175	(29)		49,069
Other Supplies, Services and Charges	55,611	5,513	40,159	76,796	(36,637)	³	86,043
Repairs and Maintenance	7,547	10	13,299	9,155	4,144		9,500
Utilities	2,253	185	2,331	3,200	(869)		4,000
Fuel & Lubricants	467	-	518	880	(362)		960
Interdepartment Charges	12,580	-	11,663	12,932	(1,269)		13,905
Transfers Out (To 026)	15,960	-	13,623	14,986	(1,362)		16,348
TOTAL EXPENDITURES	132,287	7,356	126,738	163,124	(36,386)		179,825
NET GAIN / (LOSS)	2,927	(3,592)	(22,343)	13,712	(36,055)		14,338

BEGINNING FUND BALANCE

1,343,476 ¹

ENDING FUND BALANCE

1,321,133

¹ Beginning Fund Balance is final as the year-end audit is complete.

² An unfavorable variance on Monument Sales (\$44,000), Grave Openings (\$6,000) and Footings (\$6,700).

³ Favorable variance in Professional fees and Other Construction Materials.

**CONSTRUCTION FUND
FUND 327
Financial Report for the Month Ending May 31, 2022**

	Month-to-Date May 2022	Year-to-Date May 2022	Year-to-Date Budget	Year-to-Date Variance		Approved FY22 Budget
REVENUES						
Transfers from Fund 410	350,000	3,850,000	3,850,000	-		4,200,000
TOTAL REVENUES	350,000	3,850,000	3,850,000	-		4,200,000
EXPENDITURES						
Interest Expense	-	-	-	-		32,500
Additions to Const in Progress	1,140	389,583.33	389,583.33	-		425,000
TOTAL EXPENDITURES	1,140	389,583	389,583	-		457,500
NET GAIN / (LOSS)	348,860	3,460,417	3,460,417	-		3,742,500

BEGINNING FUND BALANCE	<u>(1,800,140) ¹</u>
ENDING FUND BALANCE	<u>1,660,277</u>

¹ Beginning Fund Balance is final as the year-end audit is complete.

**PARKS COP DEBT
FUND 410
Financial Report for the Month Ending May 31, 2022**

	Month-to-Date May 2022	Year-to-Date May 2022	Year-to-Date Budget	Year-to-Date Variance		Approved FY22 Budget
REVENUES						
Taxes	353,413	4,447,638	3,928,944	518,694	²	4,286,120
EATS	(13,101)	(138,601)	(132,529)	(6,072)	²	(144,577)
Use Tax	76,670	801,519	297,917	503,602	²	325,000
Interest	-	12,560	10,083	2,477		11,000
TOTAL REVENUES	416,981	5,123,117	4,104,415	1,018,701		4,477,543
EXPENDITURES						
Transfers Out-Gamber Center	14,583	160,417	160,416.67	-		175,000
Transfers Out-Construction Fund	350,000	3,850,000	3,850,000	-		4,200,000
TOTAL EXPENDITURES	364,583	4,010,417	4,010,417	-		4,375,000
NET GAIN / (LOSS)	52,398	1,112,700	93,998	1,018,701		102,543

BEGINNING FUND BALANCE	1,874,396 ¹
ENDING FUND BALANCE	2,987,096

¹ Beginning Fund Balance is final as the year-end audit is complete.

² See separate Sales/Use Tax Report included in this packet.

MEMORANDUM



Date: May 22, 2022

To: Joe Snook, CPRP
Administrator of Parks and Recreation

From: Devin Blazek, MBA
Management Analyst

Re: Sales and Use Tax Update –May 2022

Sales tax proceeds received in May totaled \$353,412.51, which is 1.05% under the monthly projection. Due to the unpredictable cutoff of processing remittance at the State of Missouri, the annual revenue budget has been spread evenly throughout FY2022. The year-to-date sales tax received totals \$4,447,638.06, which is \$396,685.45 over the amount received through May FY2021.

At the time of this report, there is no additional information regarding the remitters included in the amount received from the State of Missouri.

The EATs payments for a portion of February are not available at this time.

Use tax proceeds received in May totaled \$76,669.56, which is 183.09% over the monthly projection. Due to the unpredictable cutoff of processing remittance at the State of Missouri, the annual revenue budget has been spread evenly throughout FY2022. The year-to-date use tax totals \$801,518.95.

Attached is a summary of the proceeds received for the Sales Tax, Economic Activity Taxes (EATs) and Use Tax.

Sales Tax and EATs	Budget	Actual	Amount Difference \$
Cumulative Balance Through FY 2021	76,045,008	76,877,280	832,272
FY 2022			
YTD Balance Forward - Sales Tax	3,571,767	4,094,226	522,459
YTD Balance Forward - EATs	(120,481)	(125,500)	(5,019)
Sales Tax Receipts - May 2022	357,177	353,412	(3,765)
EATs - May 2022	(12,048)	(13,101)	(1,053)
YTD Balance - Sales Tax	3,928,944	4,447,638	518,694
YTD Balance - EATs	(132,529)	(138,601)	(6,072)
LIFE-TO-DATE DATA BY SALES TAX			
Cumulative Net Proceeds-1/4 cent Sales Tax (4/1/18 through 3/31/33) **	16,123,969	17,105,851	981,882
Cumulative Net Proceeds-1/4 cent Sales Tax (4/1/08 through 3/31/18)	30,963,365	31,100,648	137,283
Cumulative Net Proceeds-3/8 cent Sales Tax (4/1/98 through 3/31/08)	32,768,255	32,955,600	187,345

Use Tax	Budget	Actual	Amount Difference \$
Cumulative Balance Through FY 2021	-	375,524	375,524
FY 2022			
YTD Balance Forward - Use Tax	270,834	724,849	454,015
Use Tax - May 2022	27,083	76,670	49,587
YTD Balance - Use Tax	297,917	801,519	503,602
LIFE-TO-DATE DATA BY USE TAX			
Cumulative Net Proceeds-December 2020 through Current Month	297,917	1,177,043	879,126

MEMORANDUM



Date: June 22, 2022
To: Joe Snook, CPRP, Parks Administrator
From: Steve Casey, PLA, ASLA, Superintendent of Park Planning and Construction
Re: Pleasant Lea Park Tennis Court Renovation Bid and Budget Amendment

On June 2, LSPR received three bids for the renovation of the tennis courts at Pleasant Lea Park. The two existing courts on the west end of the park will be converted to a single tennis court, single pickleball court, and a half court basketball court configuration. The scope of work in the base bid included an asphalt overlay of the existing surface, new perimeter fencing, court markings, and new court equipment. A bid alternate/substitution was requested for post tension concrete was requested. The budget for the base project, established at the time of the LWCF grant application in 2019, was approximately \$115,000.

Of the three bids received, one bid was considered non-responsive. A summary of the bids is attached. The low base bid was from McConnell and Associates of North Kansas City, Missouri for \$145,556 (\$30,556 over the project estimate). Of the qualifying bids for the post tension concrete, the two bids ranged from \$266,784 to \$292,558. At this time, staff recommends acceptance of the bids for the tennis court renovations at Pleasant Lea Park and enter into a contract with McConnell and Associates for an amount of \$145,556.

Corresponding to the project, the Grants Management Section of the Missouri Department of Natural Resources has informed LSPR that a one-time budget amendment request can be made to all 2020 grant recipients for a total not to exceed 25% of the total cost of the project due to inflationary pricing in the construction industry, labor, and material shortages. Any budget amendments would require the recipient to provide the matching portion of any additional funds. In the case of the Pleasant Lea project, LSPR's portion of the match is approximately 61%. Staff recommends making a 10% budget amendment request to MDNR or \$64,000 to offset the bid overage on the tennis court bid and any future potential cost increases related to the completion of the project. The matching portion of the 10% from LSPR would be \$39,040 and come from fund balances in the Sales Tax Fund. The LWCF grant would provide the remaining, or \$24,960.

MOTION: I move to accept the low bid from McConnell and Associates for the court renovation in the amount of \$145,556 and authorize staff to make a budget amendment request to MDNR in the amount of \$64,000 (10%) of the total project cost and authorize the Administrator of Parks and Recreation to execute any and all documents necessary to procure the relevant products and services consistent with the approved budget.

Bid Tabulation Form
 Lee's Summit Parks and Recreation
 Project 2022-PR-003
 Pleasant Lea Court Renovation
 Bid Opening: 3:00 Thursday June 2, 2022

Project Representative: Steve Casey Title: Superintendent of Park Planning/Const Date: 6/2/2022

Name/Company	Base Bid	Bid Alt/Sub	Bid Bond	Addendum Received
Multicon Inc	NO BID	\$203,220.00	No	Yes
McConnell Ass.	\$145,556.00	\$266,784.00	Yes	Yes
PCC	\$204,568.00	\$292,558.00	Yes	Yes

TO: Joe Snook, CPRP
Administrator of Parks and Recreation

DATE: May 25, 2022

FROM: David Dean, Superintendent of Recreation Services
Steve Casey, Superintendent of Park Development and Construction
Tede Price, Superintendent of Administration
Brooke Chestnut, Superintendent of Park Operations



SUBJECT: FY22 Capital Improvement Projects and Parks and Recreation Services Report

Project	Budget ¹	Exp to Date	Variance ²	Completion Status	Budget Status	Estimated Completion ³
Gamber Community Center Fund (201)						
	-	-	-			
Lovell Community Center Fund (202)						
Childcare Roof Repairs	27,450	34,598	(7,148)	Completed	Over Budget	Nov-21
	27,450	34,598	(7,148)			
Longview Community Center Fund (205)						
	-	-	-			
Harris Park Community Center Fund (530)						
	-	-	-			
Parks and Recreation Fund (200)						
Operations						
Deer Valley Park Shelter	30,000	26,993	3,007	Behind Schedule	On Budget	Jul-22
Tilt Trailer	8,000	7,875	125	Completed	Under Budget	Sep-21
Asphalt	185,000	52,094	169,842	Behind Schedule	On Budget	Jun-22
Legacy Park						
Wayfinding Signage	100,000	-	100,000	Behind Schedule	On Budget	Jun-22
Asphalt	125,000	79,826	45,174	Behind Schedule	On Budget	Jun-22
	448,000	166,788	318,148			
Summit Waves Fund (203)						
Additional Shade Installation	41,920	-	41,920	Behind Schedule	Under Budget	Sep-22
	41,920	-	41,920			
Cemetery Fund (204)						
	-	-	-			
Capital Projects Fund (327)						
Lowenstein Park Renovations (*Continued from FY20)	515,000	518,559	(3,559)	Completed	Over Budget	Oct-21
Velie Park Renovations	425,000	277,806	147,194	Behind Schedule	On Budget	Jul-22
Pleasant Lea Park Improvements	670,000	4,180	665,820	Behind Schedule	On Budget	Nov-22
	1,610,000	800,545	809,455			
TOTAL	2,127,370	1,001,931	1,162,375			

¹ Budget amount established per Board Approval

² Variance is the difference between the budget and the year-to-date expenditures.

³ Estimated completion dates will be updated as necessary to reflect our best estimate of when a project will be completed.

The Services Review is based on the current Fiscal Year (July 2021-June 2022). "Goals" are based on the number implied in the Fiscal Year Budget. Some goals are annualized (i.e., LPCC, GCC and HPCC information). Other numbers will be reported on a monthly basis (i.e., programs beginning in the current board month) as well as annualized figures being reported against budgeted numbers. Shaded areas are completed services and activities.

		Target Goals - This Year (participants) 2021-2022	Results to Date (for programs/events starting July 2021)
Run Time			
Fund 201 - Gamber Community Center			
Memberships	July 21 - June 22		
<u>Resident Total</u>			
Active Flex	July 21 - June 22	93	73
Annual		39	30
<u>Non-Resident Total</u>			
Active Flex		5	7
Annual		3	6
<u>Single Visit</u>			
Discount		76	141
Regular		17	10
(All Inclusive Membership - GCC)	July 21 - June 22		
<u>Resident</u>			
Annual		39	39
Flex	July 21 - June 22	60	54
<u>Non-Resident</u>			
Annual		2	5
Flex		5	5
(Insurance Based Memberships)	July 21 - June 22		
Silver Sneakers Total	July 21 - June 22		6,780
Renew Active	July 21 - June 22		2,851
Facility Rentals	July 21 - June 22		
Event Packages		5 Packages	1
Gamber Package		43 Packages	16
Ballroom All	July 21 - June 22	90 hrs Booked	129
Ballroom A	July 21 - June 22	163 hrs Booked	325
Ballroom B		33 hrs Booked	173
Classroom		167 hrs Booked	320
Aerobics Room	July 21 - June 22	75 hrs Booked	44
Programming			
GCC Paid Group Fitness	July 21 - June 22		
Bingo	July 21 - June 22	600	853
Line Dance	July 21 - June 22	360	493
Art Classes	July 21 - June 22	20	55
Ballroom, Swing, Latin Dance	July 21 - June 22	60	58
Youth Tech	July 21 - June 22	10	20
Special Event Programming			
Mistletoe Madness	July 21 - June 22	30 Booths	29
Thanksgiving Day Luncheon	July 21 - June 22	100 participants	85
Holiday Luncheon	July 21 - June 22	100 participants	65
Father Daughter Dance	July 21 - June 22	125/night = 500	574

Fund 202 - J. Thomas Lovell Jr. Community Center at Legacy Park

Memberships			
<u>Resident</u>			
Annual	July 21 - June 22	1,074	1,017
Flex	July 21 - June 22	3,393	2,257
<u>Non-Resident</u>			

	Run Time	Target Goals - This Year (participants) 2021-2022	Results to Date (for programs/events starting July 2021)
Annual	July 21 - June 22	153	357
Flex	July 21 - June 22	725	591
<u>Single Visit - Resident</u>	July 21 - June 22	21,003	15,645
<u>Single Visit -- Non-Resident</u>	July 21 - June 22	6,998	7,173
<u>Silversneakers</u>	July 21 - June 22	16,405	17,966
<u>Prime</u>	July 21 - June 22	139	316
<u>Renew Active</u>	July 21 - June 22	2,914	13,635
<u>Active and Fit</u>	July 21 - June 22	0	371
<u>Silver and Fit</u>	July 21 - June 22	101	569
<u>90 Day Memberships</u>			
Resident	July 21 - June 22	12	28
Nonresident	July 21 - June 22	3	8
Facility Rentals			
<u>Birthday Party Packages</u>			
Resident			
Package A	July 21 - June 22	172	183
Package B	July 21 - June 22	31	36
Non-Resident	July 21 - June 22		
Package A	July 21 - June 22	74	134
Package B	July 21 - June 22	7	40
<u>Community Rooms</u>			
Resident	July 21 - June 22	2	0
Non-Resident	July 21 - June 22	0	0
<u>Court Rentals</u>			
Resident	July 21 - June 22	4	1
Non-Resident	July 21 - June 22	1	0
Lock-ins	July 21 - June 22	1	0
Pool	July 21 - June 22	2	1
<u>Paid Park Amenities</u>			
Resident			
Canoe	July 21 - June 22	280	76
Paddleboard	July 21 - June 22	1,049	370
Non-Resident			
Canoe	July 21 - June 22	151	29
Paddleboard	July 21 - June 22	439	142
<u>Free Park Amenities</u>			
Bikes	July 21 - June 22	750	384
<u>Child Care</u>			
Drop In	July 21 - June 22	280	375
Pass Card - Member	July 21 - June 22	37	42
Pass Card - Non-member	July 21 - June 22	0	2
Water and Land Aerobic Programming	July 21 - June 22	50,000	24,493
Provide Miscellaneous Fitness			
Personal Training	July 21 - June 22	70	273
LCC Paid Group Fitness Classes	July 21 - June 22	120	53
LCC Paid Group Fitness Programs	July 21 - June 22	50	21
LPA Paid Group Fitness Events	July 21 - June 22	500	55
Massage Therapy	July 21 - June 22	76	133
RevUP	July 21 - June 22	98	42
RevUP Reload	July 21 - June 22	100	104
Healthy Eating Every Day (H.E.E.D)	July 21 - June 22	0	42
Swim Lessons			
Swim Lessons	July 21 - June 22		466

		Target Goals - This Year (participants) 2021-2022	Results to Date (for programs/events starting July 2021)
	Run Time		
Private Swim Lessons	July 21 - June 22		25

Fund 530 - Harris Park Community Center

Camp Summit			
Camp Summit Enrollment	Summer 2021	750 Enrolled	755 Enrolled
Camp Summit Enrollment	Summer 2022	750 Enrolled	550 Enrolled (5.16.22)
Weekly Attendance	Summer 2021	440 Avg/Week	420 Weekly Avg
Weekly Attendance	Summer 2022		

Offer School Break Camps			
School Break Camp Enrollment	Sept 1 - April 20	100	58
School Break Days	Nov 1 - April 14	Avg of 30/Day	Average of 19/Day for 21-22

Recreation Center Operations			
Gym Rentals	July 21 - June 22	300 Rentals	242 Rentals
Classroom Rentals	July 21 - June 22	200 Rentals	194 Rentals
Entire Facility Rentals	July 21 - June 22	12 Rentals	2 Rental(s)
Week Long Rentals	July 21 - June 22	2 Rentals	1 Rental(s)
Open Gym	July 21 - June 22	1500 Participants	306 Participants

Summit Ice/Lea Mck North			
Public Skate	Nov 20 - March 21	8000	12,091 Skaters
Public skate - Non Res	Nov 21 - Feb 22	2500	4075
Public skate - Res	Nov 21 - Feb 22	5500	10060
Pond Hockey	Nov 20 - March 21	350	1212 Players
Pond hockey - Non Res	Nov 21 - Feb 22	80	133
Pond hockey - Res	Nov 21 - Feb 22	150	301
Skate with Santa (3)	December 20	200	Cancelled (Covid-19)
Skate with Sanata (2)	December 21	200	613
Birthday Party Packages	Nov-March 20	75	Cancelled (Covid-19)
Birthday Party Packages	Nov-Feb 22	30	69
Shelter Rentals	2020	100	0 (Covid-19)
Shelter Rentals	2021	100	129

ATHLETICS			
Hartman Fields	July 21 - June 22	625 (Rental hours)	300 (Rental Hours)

Adult Leagues			
Softball -- Coed, Men's, Women's			
• Fall	Sept 21 - Oct 21	27 (Teams)	15 (teams)
• Spring	Mar 22 - May 22	35 (Teams)	13 (Teams)
• Summer	June 21 - Aug 21	32 (Teams)	22(teams)

Basketball -- Men's			
• Fall	Aug 21 - Oct 21	20 (Teams)	OH
• Winter	Nov 21 - Feb 22	20 (Teams)	7 (Teams)
• Spring	Mar 22 - May 22	16 (Teams)	14 (Teams)
• Summer	July 21 - Aug 21	16 (Teams)	8 (Teams)

Volleyball -- Coed, Women's			
• Fall	Oct 21 - Dec 22	50 (Teams)	30 (Teams)
• Winter	Jan 22 - Mar 22	58 (Teams)	29 (Teams)
• Spring	April 22 - June 22	50 (Teams)	27 (Teams)
• Summer I and II	July 21 - Sept. 21	50 (Teams)	66 (Teams)

Kickball			
• Fall	Aug 21 - Oct 21	14 (Teams)	DNM
• Spring	Apr 22 - May 22	14 (Teams)	DNM
• Summer	June 22 - Aug 22	14 (Teams)	DNM

		Target Goals - This Year (participants) 2021-2022	Results to Date (for programs/events starting July 2021)
Run Time			
Golf			
• Adult Beginning	July 21 - June 22	20	OH
Tennis			
• Outdoor Adult Beginning	July 21 - June 22	10	19
Youth Instructional-Athletics			
Golf			
• Youth Beginner	July 21 - June 22	30	OH
Tennis			
• Rookies (Mighty Stars)	Year-to-date count	30	30
• Youth Beginner	Year-to-date count	65	87
• Middle/High School	Year-to-date count	10	35
• Adult	Year-to-date count		19
Youth Leagues			
Girl's Basketball	Nov 21 - Feb 22	300 Participants	414 Participants
Spring Youth Volleyball	March 22 - May 22	250 Participants	267 Participants
Fall Youth Volleyball	Sept 21 - Nov 21	280 Participants	172 Participants
Summer Youth Volleyball	July 21 - Aug 21	10 Teams	6 teams
Winter Youth Volleyball	Jan 22 - Feb 22	10 Teams	On Hold
Youth Special Events-Athletics			
Junior Triathlon	July 21	50 Participants	Cancelled - Covid
Youth Camps-Athletic			
Baseball Camp	June 22	15	
Basketball Camp	July 21	15	Canceled-Covid
Volleyball Camp	July 21	35	Canceled-Covid
Indoor Soccer Camp	June 22	15	
Tournaments			
Summer Classic Tennis Tournament	June 22	50	
INSTRUCTIONAL ACTIVITIES			
Adult Instructional			
First Aid/CPR			
CPR/AED	July 21 - June 22 (Year-to-date count)	40	27
First Aid	July 21 - June 22 (Year-to-date count)	25	10
BLS Healthcare Provider CPR	July 21 - June 22 (Year-to-date count)	30	0
CPR for Family and Friends	July 21 - June 22 (Year-to-date count)	30	25
Youth Instructional			
Itty-Bitty Sports			
• Flag Football	Sept 11-Oct 9	50	46
• Basketball	Jan 8 - Feb 12	80	90
• Outside Soccer	July 21 - June 22 (Year-to-date count)	50	181
• T-Ball	July 21 - June 22 (Year-to-date count)	50	133
Itty-Bitty Instructional Programs			
• Itty Bitty PE	July 21 - June 22 (Year-to-date count)	10	43
• Itty Bitty Dancers	July 21 - June 22 (Year-to-date count) 22	50	On Hold

		Target Goals - This Year (participants) 2021-2022	Results to Date (for programs/events starting July 2021)
Run Time			
Indoor T-Ball	July 21 - June 22 (Year-to-date count)	20	20
Instructional Basketball	July 21 - June 22 (Year-to-date count)	20	38
• Indoor Soccer	July 21 - June 22 (Year-to-date count)	25	57
• Itty Bitty Tumblers	July 21 - June 22 (Year-to-date count)	80	On Hold
<i>Pint Size</i>			
Pint Size Playtime	Sept 20 - April 21	150	On Hold
<i>Pee Wee Sports</i>			
• Flag Football	July 21 - June 22 (Year-to-date count)	20	On Hold
• Basketball	Jan 8 - Feb 12	40	103
Indoor T-Ball	July 21 - June 22 (Year-to-date count)	10	10
Indoor Soccer	July 21 - June 22 (Year-to-date count)	10	10
Pee Wee PE	July 21 - June 22 (Year-to-date count)	10	8
Instructional Basketball	July 21 - June 22 (Year-to-date count)	10	10
• Tumblers	July 21 - June 22 (Year-to-date count)	20	On Hold
<i>Animal Wonders</i>			
• Workshop	July 21 - June 22 (Year-to-date count)	10	0
• Camps	July 21 - June 22 (Year-to-date count)	10	On Hold
All Ages- Instructional			
Horsemanship Classes			
• Beginning Horsemanship	July 21 - June 22 (Year-to-date count)	9 participants	On Hold
• Beginner Rider I	July 21 - June 22 (Year-to-date count)	4 participants	On Hold
• Beginner Rider II	July 21 - June 22 (Year-to-date count)	2 participants	On Hold
• Texas Tots	July 21 - June 22 (Year-to-date count)	2 participants	On Hold
• Texas Tots II	July 21 - June 22 (Year-to-date count)	2 participants	On Hold
Special Event Programming for Families			
Night Flight	Jun-22		287
Tour de Lakes	Jun-22		293
Festivals			
Peace, Love & Music	July 17	700	788
Landslide	Aug 20	700	1,363
Bill Forness & One More Round	Sept 18	700	610
Free Events	May 14		434
Beatles vs Stones	May 20	2,000	382
Grits and Glamor	June 17 23	2,000	46

		Target Goals - This Year (participants) 2021-2022	Results to Date (for programs/events starting July 2021)
Warrant/Firehouse	Run Time July 8	2,000	54
The Phil Collins Experience	5-Aug	750	9
TheM80's	24-Sep	750	8

Fund 200 - Parks and Recreation

Administration			
Provide departmental Annual Report	Sept 2020	Mar-21	Completed May 2021
Coordinate, edit and produce Lee's Summit Illustrated.	FY22		
Publish bi-annual Visionary Task Force Newsletter (Legacy for Tomorrow)	Bi-annually		
Park Operations			
Two annual inventories performed	Bi-annually		
Two annual park openings performed on all parks (Spring and Fall)	Bi-annually		
Legacy Park Operations			
Maintain user group agreements	FY22		
City Grounds Maintenance			
Maintain Public Works MOU areas	FY22	Monthly	Ongoing

Fund 203 - Aquatics

Summit Waves			
Group Swim Lessons	July 23 - Aug 23		
Group Swim Lessons	May 22 - June 22	760	398
Private swim parties	July 23 - Aug 23		
Private swim parties	May 22 - June 22	20	9
Junior Guard clinics	July 23 - Aug 23		
Junior Guard clinics	May 22 - June 22	10	0
Public swim - Regular	July 23 - Aug 23		
Public swim - Regular	May 22 - June 22	4470	5,873
Public swim - Discount	July 23 - Aug 23		
Public swim - Discount	May 22 - June 22	18800	5,841
Twilight - Regular	July 23 - Aug 23		
Twilight - Regular	May 22 - June 22	252	282
Twilight - Discount	July 23 - Aug 23		
Twilight - Discount	May 22 - June 22	1580	213
Season Pass Sales	July 23 - Aug 23		
Season Pass Sales	May 22 - June 22	2700	372
Group Promotions			
Family Fun Nights (2&3)	July 23 - Aug 23		
Family Fun Nights (1)	May 22 - June 22	350	663
Birthday Party Packages	July 23 - Aug 23		
Birthday Party Packages	May 22 - June 22	47	17
Cabana Rentals	July 23 - Aug 23		
Cabana Rentals	May 22 - June 22	49	9

Fund 205 - Longview Community Center

Memberships			
<i>Resident</i>			
Annual	July 21 - June 22	1,118	1,024
Flex	July 21 - June 22	1,040	1,092
<i>Non-Resident</i>			
Annual	July 21 - June 22	182	207
Flex	July 21 - June 22	225	287
<i>90 Day Memberships</i>			
Resident	July 21 - June 22	56	81
Nonresident	July 21 - June 22 ²⁴	13	22

	Target Goals - This Year (participants) 2021-2022		Results to Date (for programs/events starting July 2021)
	Run Time		
<i>Single Visit - Resident</i>	July 21 - June 22	8,000	7,416
<i>Single Visit -- Non-Resident</i>	July 21 - June 22	1,556	2,874
<i>Silversneakers visits</i>	July 21 - June 22	7,729	7,883
<i>Prime visits</i>	July 21 - June 22	103	432
<i>Active and Fit visits</i>	July 21 - June 22	62	171
<i>Silver and Fit visits</i>	July 21 - June 22	103	96
<i>Renew active visits</i>	July 21 - June 22	2,130	7,160
<i>MCC Athletes Pass</i>	July 21 - June 22	NA	9
<i>MCC PE Pass</i>	July 21 - June 22	NA	5
<i>MCC Non resident memberships Pass</i>	July 21 - June 22	1000 max	39
Facility Rentals			
<u>Lap lane rentals (hours)</u>			
Resident	July 21 - June 22	6925	6,282
Non-Resident	July 21 - June 22	60	56
<u>Room Rentals</u>			
Resident	July 21 - June 22	52	79
Non-Resident	July 21 - June 22	26	298.5
<u>Court Rentals</u>			
Resident	July 21 - June 22	76	31
Non-Resident	July 21 - June 22	69	0
Lock-ins	July 21 - June 22	1	0
Full Pool rental	July 21 - June 22	4	5
<u>Child Care</u>			
Drop In	July 21 - June 22	0	0
Pass Card - Member	July 21 - June 22	0	0
Pass Card - Non-member	July 21 - June 22	0	0
Water and Land Aerobic Programming	July 21 - June 22	30,000	17,595
Provide Miscellaneous Fitness			
Personal Training	July 21 - June 22	78	416
LVCC Paid Group Exercise Classes	July 21 - June 22	192	93
LVCC Paid Fitness Programs	July 21 - June 22	96	50
Massage Therapy	July 21 - June 22	76	47
RevUP	July 21 - June 22	68	25
RevUP Reload	July 21 - June 22	72	35
Healthy Eating Every Day (H.E.E.D)	July 21 - June 22	0	25
Lowenstein Park Fitness Classes	July 21 - June 22	0	60
Swim Lessons			
Swim Lessons	July 21 - June 22	437	477
Private Swim Lessons	July 21 - June 22	152	17

MEMORANDUM



Date: June 22, 2022

To: Joe Snook, CPRP, Parks Administrator

From: Steve Casey, PLA, ASLA, Superintendent of Park Planning and Construction

Re: LSPR Parks Master Plan Update

LSPR staff along with consulting firm Shockey and Associates have been conducting visioning task force meetings with a group of citizens over the course of two sessions and four evenings on June 8/9 and June 15/16. The two sessions have been covering a range of topics related to the community wide parks survey that was conducted in March. The topics during Session #1 covered parks, facilities, and natural resources. The topics covered during Session #2 included funding, park programming, and trails. The work sessions have been extremely productive and allowed citizens an opportunity to provide input in an interactive format. Approximately 50 citizens total attended Session #1 and approximately 50 citizens total attended Session #2.

The results of these work sessions will be rolled into all of the data and surveys collected over the past several months by the consulting team and ultimately included in a comprehensive update to the LSPR park master plan. Staff anticipates this work to be completed in late July or early August.

MEMORANDUM



Date: June 22, 2022
To: Joe Snook, CPRP, Parks Administrator
From: Steve Casey, PLA, ASLA, Superintendent of Park Planning and Construction
Re: Velie Park Update

Velie Park was vandalized on the evening of May 19, 2020 with significant damage to the playground equipment. LSPR continues to work with LSPD and LSFD to investigate the incident. Over the past several months, some Velie park patrons have reached out to us with issues and suggestions for park improvements. At this time, we want to update the Board on a schedule to address future improvements.

Prior to the incident, the LSPR Parks Master Plan identified Velie Park for renovations in 2023. Consequently, we plan to move the Velie Park renovations up to the fall of 2021. In an effort to start the renovations as soon as possible, we have started the process of reaching out to our neighbors and community for feedback and ideas, which will be facilitated by our Parks and Recreation planning staff.

At the time of this report, playground installers have completed work on the age 2-5 area, age 5-12 area, and the outdoor fitness equipment. Over the next 2-3 weeks, LSPR crews will be working to complete site work, concrete, and installation of the shade structure. By the middle of July weather permitting, installers will begin on the turf playground surfacing and LSPR crews will install the park shelter.

We will continue to keep the Park Board advised of updates on the Velie project.

(Portions not underlined denote new information since the previous Board update)

Project: Velie Estimated Project Timeline Updated June 13, 2022		Dec-21				Jan-22				Feb-22				Mar-22				Apr-22				May-22				Jun-22				Jul-22												
		wk1	wk2	wk3	wk4	wk5	wk6	wk7	wk8	wk9	wk10	wk11	wk12	wk13	wk14	wk15	wk16	wk17	wk18	wk19	wk20	wk21	wk22	wk23	wk24	wk25	wk26	wk27	wk28	wk29	wk30	wk31	wk32									
GENERAL CONTRACTOR LSPR	Remove existing playground			completed																																						
	Site Clearing and Grading					completed																																				
	Layout playground equipment											com																														
	Install playground drainage															completed																										
	Playground Equipment & Fitness Equipment Installation																		completed																							
	Curbing and Sidewalks																		completed																							
	Install playground & fitness surfacing																						completed																			
	Shelter Installation																																									
	Trail Construction and Repair																																									
	Landscaping																																									
	Site Furnishings																																									
	Park Signage																																									
	Notes:	2-5 age playground has been installed & completed 2-5 age play area drainage has been completed 2-5 age play area sidewalk/curbing has been installed																																								
														</																												

Project Name: Velie Park Improvements

13-Jun-22

AU:32784750444

Act.#: 87932784

		Park Board approved CIP budget FY 2022 of \$425,000	Commitments to date	Notes
Item				
Pre Construction/ Site Preparation	Mobilization/Equipment Rental	\$ 2,500.00	\$ 2,231.89	
	Demolition/Clearing/Tree Removal	\$ 2,500.00	\$ 841.00	
	Erosion Control/Tree Protection	\$ 1,000.00	\$ -	
	Earthwork/Grading	\$ 7,000.00	\$ -	
			\$ -	
Site Utilities	Storm Drainage	\$ 2,500.00	\$ -	
	Electrical	\$ 2,500.00	\$ -	
			\$ -	
			\$ -	
Paving	Concrete Walks and Curbs	\$ 30,000.00	\$ 8,439.05	
	Asphalt-New Trail Construction and Repair		\$ -	\$45,000 in Asphalt Fund 200 for FY2022
			\$ -	
Park Features and Structures	Park Shelter	\$ 35,000.00	\$ 37,434.90	
	Equipment- Playground, Fitness Equipment, Shade Sail	\$ 160,000.00	\$ 156,730.15	
	Installation (incl. freight, bond- Playground and Fitness Equipment	\$ 60,000.00	\$ 59,352.66	
	Playground Surface materials + Install	\$ 105,289.00	\$ 1,022.72	
	Outdoor fitness surface materials + install	\$ 35,000.00	\$ -	
	Site furnishings	\$ 8,000.00	\$ 1,306.02	two trash, two bench, three picnic tables
	Landscaping	\$ 15,000.00	\$ 430.42	
	Seeding	\$ 3,000.00	\$ -	
	Park Lighting	\$ 11,000.00	\$ 10,017.81	
			\$ -	
	Subtotal	\$ 480,289.00	\$ 277,806.62	
	Contingencies (+/-3%)	\$ 10,000.00		
	Total Budget	\$ 490,289.00		
Note: RFP identifies \$260,000 budget for playground equipment, fitness equipment, and park shelter incl. installation				
Note: Parks Board approved additiional \$65,289 in funding (March 23,2022) to provide unitary (turf) surfacing over all playground areas				

MEMORANDUM



Date: June 22, 2022
To: Joe Snook, CPRP, Parks Administrator
From: Steve Casey, PLA, ASLA, Superintendent of Park Planning and Construction
Re: Pleasant Lea Park Update

Pleasant Lea Park was awarded a Land and Water Conservation grant in 2020 in the amount of \$250,000. Prior to the grant award, LSPR staff completed a master plan for park improvements which included neighborhood and community wide feedback sessions to solicit ideas for park upgrades. Park renovations are scheduled to begin in late 2021 and early 2022. An anticipated completion date for the upgrades is late 2022. Total estimated budget for the park improvements is \$670,000 with \$400,000 in Parks CIP funds and a \$20,000 contribution for the Legacy for Parks Foundation.

LSPR is acting as the general contractor for the park renovation. Crews have recently completed an extensive renovation to the tee ball/softball field on the east side of the park for use by the youth sports associations.

At the time of this report, staff is reviewing bids for the tennis court renovation received on June 3rd. Three bids were received for the asphalt overlay and additional improvements, however a bid alternate was requested for post tension concrete overlay. One of the three bids was considered non responsive. The low bidder for the asphalt overlay was McConnell and Associates of North Kansas City, Missouri for an amount of \$145,556.00. The approximate budget for the project was approximately \$115,000. The estimated overage of the bid is approximately \$30,556.

Staff is also considering submitting a budget amendment to the State Grants Management Section for additional funding to offset inflationary and labor issues affecting construction costs. An additional 25% of the total estimated project cost can be requested.

Staff will continue to update the Parks Board on progress with the Pleasant Lea project.

(Portions not underlined denote new information since the previous Board update)

Project: PLEASANT LEA PARK Estimated Project Timeline Updated June 22, 2022		Apr-22				May-22				Jun-22				Jul-22				Aug-22				Sep-22				Oct-22				Nov-22			
		wk1	wk2	wk3	wk4	wk5	wk6	wk7	wk8	wk9	wk 10	wk 11	wk 12	wk 13	wk 14	wk 15	wk 16	wk 17	wk 18	wk 19	wk 20	wk 21	wk 22	wk 23	wk 24	wk 25	wk 26	wk 27	wk 28	wk 29	wk 30	wk 31	wk 32
GENERAL CONTRACTOR LSPR	Notice to Proceed from MDNR GMS (Sept 2021)	Complete																															
	Softball Field Renovations (completed Dec 2021)	Complete																															
	Site Clearing and Grading																																
	Demolition																																
	Site Utilities																																
	Playground Production Lead Time																																
	Playground Installation																																
	Park Shelter Installation																																
	Curbing and Sidewalks																																
	Comfort Station																																
	Trail Construction and Repair																																
	Multi Sport Court Renovation and Fencing																																
	Landscaping																																
	Site Furnishings																																
	Park Signage																																

Project Name: Pleasant Lea Park Improvements

13-Jun-22

		Park Board approved CIP project budget \$400,000 (less park master plan) plus \$250,000 LWCF Grant and \$20,000 LFPF donation		
Item			Commitments to date	Notes
Pre Construction/ Site Preparation	Equipment Rentals	\$ 8,000.00	\$ -	
	Architectural + Engineering	\$ 12,000.00	\$ -	
	Erosion Control/Tree Protection	\$ 2,000.00	\$ -	
	Earthwork/Grading	\$ 20,000.00	\$ -	
	Demolition of Existing Park Features	\$ 2,500.00	\$ 80.00	
Site Utilities	Storm Drainage	\$ -	\$ -	
	Sanitary Sewer Connection	\$ -	\$ -	
	Electrical	\$ -	\$ -	
	Water Tap/Meter/Service	\$ -	\$ -	
Paving	Concrete Walks and Curbs	\$ 40,000.00	\$ -	
	Asphalt-New Trail Construction and Repair	\$ 25,000.00	\$ -	\$20,000 in asphalt repairs FY21/\$20,000 in repairs in FY22
	Multi Sport Court Renovation and Fencing	\$ 120,000.00	\$ -	
Park Features and Structures	Restroom Construction	\$ 12,000.00	\$ -	ADA compliant comfort station
	Park Shelter and Installation	\$ 32,000.00	\$ 20,650.00	
	Playground Equipment and Install	\$ 300,000.00	\$ 225,502.00	main playground, stream crossing, small nature play pods
	Playground surfacing+drainage and install	\$ 22,000.00	\$ 103,848.00	substitute unitary surfacing and included in overall playground bud
	Landscaping	\$ 10,000.00	\$ -	
	Site furnishings	\$ 12,000.00	\$ -	
	Softball Field Renovations	\$ 9,000.00	\$ 4,100.54	
	Pedestrian Bridges labor and materials	\$ 10,000.00	\$ -	
	Park Signage	\$ 2,500.00	\$ -	
			\$ -	
	Subtotal	\$ 639,000.00	\$ 354,180.54	
	Contingencies (3%)	\$ 19,500.00		
	Previous Park Master Planning- Landworks Studio	\$ 12,443.00		
	Project Estimated Cost	\$ 670,943.00		
	Total Approved Park Budget	\$ 670,000.00		

End of Activity Report
Girls' Basketball
December 2021 – March 2022
Paul Arndorfer

Executive Summary

Brief Description

The Girls' Basketball League is an activity for the youth of Lee's Summit and surroundings areas in 1st – 8th grade designed to encourage participation in an organized recreational activity.

Participant Numbers:

Year	Participants	Teams
2021 - 2022	414	47
2021 ¹	317	39
2019 - 2020	362	39

Total Revenue:	Budget	Actual
2021 - 2022	\$40,320.00	\$51,024.00
2021 ¹	\$31,544.00	\$32,840.00
2019 - 2020	\$28,191.20	\$38,976.00

Total Expense:	Budget	Actual
2021 - 2022	\$22,043.00 ²	\$26,178.00 ²
2021 ¹	\$22,214.80	\$18,331.04
2019 - 2020	\$27,592.84	\$25,040.40

Net:	Budget	Actual
2021 - 2022	\$18,277.00	\$ 24,846.00
2021 ¹	\$ 9,329.20	\$14,508.96
2019 - 2020	\$ 598.36	\$13,935.60

¹ Due to COVID-19, the Girls Basketball League was held January – March in 2021 and caused numbers to be lower.

² Budget and Actual Expenses include both Direct and Indirect Expenses. Indirect Expenses = \$6,753.00

Recommendations

Comment: Should Lee's Summit Parks and Recreation continue to offer this program?

Recommendation: Staff recommends continuing to offer the Girls' Basketball League.

Comment: There were 3 negative comments regarding officiating.

Recommendation: The officials rated an average of 4.09 on the participant surveys and coaches fill out referee evaluation forms after each game in which referees rated an average of 4.27 overall. Staff does not recommend changes to the officiating, as there will always be coaches/parents that don't agree with how the officials call a game. Staff will make sure to stress the need for the referees to be consistent in how they call the games as a whole, and will stress this at the referee meeting before the season.

Comment: There were 3 comments regarding having just 1 official per game.

Recommendation: There is a shortage of referees/officials across the country at this time, and despite efforts made throughout the season to hire more referees, staff was unable to hire more positions. Staff is hopeful that there will be more referees hired for the 2023 session, and staff can post two referees per court.

Comment: There were 2 negative comments regarding practice space only being half court per team.

Recommendation: Currently, LSPR uses LSR-7 elementary schools for practices. In the past, teams have used a half court for their practices. LSR-7 assigns LSPR 4 schools to use, with the number of teams in the league, teams used all of the space that is given. Staff recommends no changes at this time.

Comment: There were 2 comments regarding team distribution.

Recommendation: Comments were about teams being evenly distributed based on skill level. Currently, staff assigns teams based on their school and what practice conflicts they have. When applicable, staff will look at experience level for team formation. Staff does not recommend making changes to the team formation process, as there will always be factors that are out of staff's control such as the number of volunteer coaches, number of enrollments from a particular school or area and players no longer participating for various reasons.

Comment: There were 3 comments made about awards.

Recommendation: Per comments and recommendations in the 2019 end of activity report, awards were distributed as follows: 1st and 2nd grades received trophies for 1st, 2nd, and 3rd place; participation medals were given to all other participants. 3rd – 8th grades received medals for 1st, 2nd, and 3rd place; there were no participation medals distributed. Staff recommends awarding trophies for 1st, 2nd and 3rd place finishers of all grade levels moving forward.

Comment: There were 5 negative comments about the online registration.

Recommendation: Staff will share these comments with administrative staff and review possible fixes to work towards addressing the online registration issues prior to next season signups beginning in October 2022.

Extensive Staff Report

Purpose of Report:

End of Activity Reports are used to evaluate each recreational activity at its conclusion. Four areas are reviewed: program content and execution, participant satisfaction, participation numbers and financial

performance. These areas are compared to the planned budget and previous seasons. Recommendations for improvements are developed from this review.

Program Description:

The Girls' Basketball League is an activity for the youth of Lee's Summit and surroundings areas in 1 – 8 grade designed to encourage participation in an organized recreational activity. Practices were held Lee's Summit R7 elementary schools from December to the middle of March. Teams are coached by volunteers. 1st and 2nd grade teams practiced 1 hour per week, 3rd-8th grades practiced 2 hours per week. The season runs for eight weeks for 1st and 2nd grade, and ten weeks for 3rd-8th grade. Games were held at Harris Park Community Center.

Program Benefits:

There are multiple benefits of the Girls' Basketball League. It is a great physical activity that promotes a good cardiovascular workout two-three times a week for the players. It fights obesity and helps players lead healthier lives. It helps players learn character building values such as teamwork, dedication and discipline. The program helps players develop skills in socialization, basketball and leadership as well as sportsmanship.

Service Hours:

(1st and 2nd grades – 152 players x 2 hours/week x 10 weeks = 3,040). (3rd – 8th grades – 262 players x 3 hours/week x 12 weeks = 9,432).

2021 – 2022: 12,472

2021³: 7,608

2019 – 2020: 11,340

Volunteer Hours:

The total Volunteer Hours for the Girls Basketball League were 1,524 (1st & 2nd grades 17 Coaches x 2 Hours/Week x 10 Weeks; 3rd – 8th grades: 31 Coaches x 3 Hours/Week x 12 Weeks).

Refunds:

Total Refunds: 5 (\$536)

Schedule Conflicts – 4

Competitive Team – 0

Injury – 1

Not on Team with Classmates – 0

Refunds Due to Dissatisfaction: 0

Fees Charged:

2022	First and Second Grade	\$108.00/\$116.00	Picture – Purchased through Photographer
	Third – Eighth Grade	\$132.00/\$145.00	Picture – Purchased through Photographer
2021 ⁴	First and Second Grade	\$88.00	Picture – Purchased through Photographer
	Third – Eighth Grade	\$112.00	Picture – Purchased through Photographer
2020	First and Second Grade	\$108.00/\$116.00	Picture – Purchased through Photographer
	Third – Eighth Grade	\$132.00/\$145.00	Picture – Purchased through Photographer

³ Due to COVID-19, the Girls Basketball League was held January – March in 2021.

⁴ Due to COVID-19, LSPR did not have access to the LSR-7 buildings and the practices were held at Harris Park Community Center. So LSPR did not charge rental fees to participants.

Program Timeline:

September:	Publicity of the League
October:	Registration for the League Recruitment of Personnel
November:	Coaches Meetings NAYS Clinics Uniform Order
December:	League Begins Observation
January:	Picture Day Observation
February & March:	Budget Observation Awards Evaluation of League
April:	End of Activity Report

Marketing:

The Girls Basketball League was marketed through the LSPR Website, email blasts, emails to previous participants, flyers at all LSPR facilities and Facebook posts.

Evaluation/Assessment:

The program is evaluated at the conclusion of the league by the parents of the participants or the participants. Out of 366 unique households given/sent a survey, 95 completed and returned a survey (26% return rate). Attached are the results of the survey.

LS Parks & Recreation "Girl's Basketball League, Winter 2022" Survey

of Surveys Distributed: Email: 366 In Person: # of Surveys Returned: 95 26% of Returns

Participant: 3 Parent/Guardian 62 Coach/Asst.Coach/Volunteer 30

LS Illustrated 10 Website/Facebook/Twitter 20 Email Blast 0 Flyer 0 Postcard 0 Newspaper 0

LS Cable Channel 0 Acquaintance 23 Previous Participant 42 Other 0

Comments (Other):

Regarding the registration process...	N/A	Very Poor	Poor	Fair	Good	Very Good	Average
If you registered by phone or in person, how helpful was the person who assisted you?	56	0	0	6	14	19	4.33
If you registered on-line, please rate the ease of registration	35	2	1	9	29	19	4.03
Please rate the amount of time taken to register	1	0	3	18	48	25	4.01
Please rate the overall registration procedure	0	1	2	22	41	29	4.60

Comments:

- Your website is not great for searching and registering. Very poor search feature.
- They somehow registered my daughter the wrong grade (even though she was supposed to be in 1/2nd, they decided to split the grades) so they put her with the wrong age. Then when I noticed and needed her moved, she couldn't be on a team that was 100% made up of girls from her school. She was with strangers from another school and had to watch all her friends and classmates play together, which I thought was the entire point of the program. She really didn't enjoy basketball and honestly we were not impressed at all, and it started with this. If you aren't going to have 1st and 2nd play together, don't have one registration for them all together so you don't make these mix ups again.
- Never got a full practice week. Never got pictures.
- Website could be updated. Antiquated and clunky compared to some other youth sports systems (PlayMetrics, Team Snap, etc.).
- Website kept glitching and I had to restart two times.
- Online is almost impossible so we have to call every year. It's extremely frustrating to have an organization that can't get a proper working website for a city of 110,000 people. Volunteer organizations have more functional sites.
- For some reason I was not able to register online, I had to call in.
- I think it was fine. There is nothing stand out about it.
- Registration online was not functioning, but the gentleman who helped over the phone was great. A bit of a cumbersome start to an otherwise great season.

Regarding the value...	N/A	Very Poor	Poor	Fair	Good	Very Good	Average
Was the length of the activity appropriate for the fee?	0	0	0	7	47	49	4.36
Was the content of the activity appropriate for the fee?	0	0	0	7	49	39	4.34
If awards were given, were they appropriate for the fee?	27	2	1	4	26	24	4.21

Comments:

- Shirts this year were poor quality and strange fabric.
- We took first place but got the same award as everyone else. The girls were really expecting trophies for going undefeated.
- Coaches could use more training, and I am referring to myself.
- Were there supposed to be awards? My daughter was sick and missed the last game. She hadn't gotten pictures from her coach and it took me 3 weeks of chasing her coach down to even get her pictures. If she was supposed to get an award, he didn't bother to get it when I finally managed to get her pictures (after weeks of hounding him) on March 22.
- The new shirts were an improvement, thank you. I'd prefer a trophy for 1st place, but my kid was happy with the medal. Probably best when they are 30 and don't want them anymore.
- One comment on the uniforms...as a parent volunteer at the scorer's table, it would make the referee and the score keeper's job much, much easier if we could get numbers on the front of the jerseys to go with the numbers on the back.
- Very glad trophies are back in lieu of the 1st, 2nd, 3rd place medals. Very cool for the girls.

Regarding the program sessions...	N/A	Very Poor	Poor	Fair	Good	Very Good	Average
Please rate the competence of activity staff	3	1	4	12	41	34	4.12
Please rate the friendliness of activity staff	3	0	2	13	38	39	4.24
Please rate the ability to recognize activity staff	8	1	5	10	42	29	4.07
Please rate the amount of staff available during the activity	4	3	3	16	38	31	4.00
Please rate the officials	0	2	1	16	43	33	4.09
Were the rules, regulations and policies appropriate for the activity?	0	0	5	17	38	35	4.08
Please rate the condition and suitability of the facility/fields used.	0	0	2	9	43	41	4.29
Please rate the condition and suitability of the equipment used.	0	0	0	7	42	46	4.41

- Need to consider a skills review and draft similar to LSJBA. My granddaughter has been stuck with other players with no experience while other teams have been together for several years. Better distribution of skilled players and non-skilled players would be better for competition.
- Player safety is jeopardized when you have poor officials. At this level 5th grade, you need more than one referee. Especially if the one is poor.
- Great experience, thank you!!!
- Did not enjoy our head coach. Also felt like games and practices were unorganized. Practice times were very late in the evening and facilities were not prepared for practices.
- Seating for games was inadequate for the number of spectators.
- The game officials were great. They took the time to teach the girls the rules during the games if needed.
- Practicing at elementary schools is not ideal, many communication blunders happened.
- Could have used more refs.
- I don't think there was good sportsmanship when teams are up big and still pressing. Having one referee is unacceptable. Having 2 courts next to each other makes it very difficult for the players to know what whistle was for them.
- The coaches were not great. They yelled at the girls, didn't actually teach them anything, and didn't tell them to share the ball.
- The refs were absolutely horrible. Our team never got called on for fouls. My daughter even got hurt and couldn't play a few games and the girls that did it to her never got fouled on. Our coach got yelled at multiple times for sticking up for the girls and got in trouble but nothing on the other team.
- Mathew is an excellent referee. John should not be reffing games for little kids. Teams should have an entire gym to themselves to practice. Sharing a gym is distracting and limiting. Kids should be playing in jerseys, not t shirts.
- Would love to see paid scorekeepers come back next year. Even if it requires a higher registration fee to cover the cost, it would be worth it.
- One official per game. They were not hustling to get into correct positions to even attempt a correct call. Lack of enthusiasm was evident. There are 3 different refs used this year for my daughter's grade and none of them made an effort to properly call the games.
- Refs were amazing as always. A few crazy coaches, some who were more than half way on the court.
- A few crazy parents as usual. Overzealous.
- I was very impressed with the referees for 2nd grade girls. They were not too strict at all, and always stopped to explain to the girls what they did, and how to fix it next time. They did great.

Overall Summary...	N/A	Very Poor	Poor	Fair	Good	Very Good	Average
Were the participant's overall needs met?	0	1	3	15	39	37	4.14
What is the likelihood of your recommendation of this activity to others?	3	2	3	16	34	40	4.13
Please rate the participant's overall enjoyment level	0	0	2	12	34	47	4.33
What is your overall rating of the activity?	0	2	2	14	38	39	4.16
What is your overall rating of Lee's Summit Parks & Recreation?	0	2	0	13	36	44	4.26

Comments:

- Many of the players enjoyed practicing but hated games due to the refereeing issues. This is ultimately why I think the program is overall fair.
- I think the season was drawn out too long. There are a lot of kids that have sports that overlap. There were too many bye weeks. And I don't understand why the shirts are never ready before the season starts. We pay a lot of money and register very early, why am I always having to go out and buy a certain color shirt to match the rest of the team for the first couple of games. It's like this with every park and rec sport we do and it is very frustrating.
- There seemed to be some issues with registration process and structure of the programming but, overall the program accomplished the goals of giving the girls a good opportunity and environment to learn the rules and skills to play the game. The girls enjoyed the season and the refs were really good about explaining rules and being consistent.

- LSPR needs to allow younger players to play up a grade level if it is necessary for them. It's not just about the individual kid that is bigger, stronger, faster at a young age but more importantly it's about the other girls on the team. They would be able to touch the ball more and find more enjoyment out of the game if the few girls that are capable of playing up an age group are allowed to. I was on the Sporting Lees Summit board for years and we always allowed this. We received nothing but positive feedback from parents. You have to remember that a girl born in July of one year can be in the same grade as a girl born a whole year later. Even the playing field and you might find that so many games aren't so lopsided that you need to turn the scoreboard off.
- Just not impressed at all. If you had gotten my daughter in the right age, so she could play on the team with girls from her school, it might have been better, but you screwed that up and it went downhill from there. Sadly my daughter was the one who didn't enjoy it and while I would love for her to play again, I'm afraid she won't want to because this experience with bad coaches on a team without her classmates (who were all on a team together) wore her out.
- With how this year was and the refs and other coaches from other teams, my daughter will not be coming back next year and I know most of the other girls on her team aren't either.
- I know it's hard to have 2 refs per game but I think that would help with the gameday. It was a lot to ask to have one ref per game and still do a decent job.
- There needs to be a post season tournament or the system used to resolve tie breakers needs to be changed.
- Paul Arndorfer was great!
- Loved our Coach Megan Carroll. The refs do an amazing job with the girls.
- Overcrowded facilities, poor website, poor referees. Very little seating for crowds. The number of facilities and opportunities for girls sports are pathetic. Girls sports are an afterthought in Lee's Summit. It's evident that participants are leaving due to the fact that 6,7&8th grades had to be combined due to lack of players. It's 2022, time to step up in what is supposed to be a great city.
- I'd provide more training to the coaches. A lot of the new coaches seemed to have unreasonable expectations and no understanding of the rules. Their teams weren't coached to the same level, and to play basketball. If you get a lot of complaints I bet it's from those coaches.
- The challenge with this league is that you had three really competitive teams that just dominated. I get that coaches like to keep their players together. I'm a coach. I get it. But it was so uneven it was painful to watch and demoralizing for the younger girls. I suggest you mirror the other youth leagues, allow coaches to freeze a set number of players, do a skills assessment and draft. I'd also suggest you limit 1-2 eighth graders per team for a more competitive league overall.
- This was the best year yet!
- My daughter enjoyed it and will likely play again next year. Our coach, Tyler, was great !
- We live parks and rec. We just weren't super impressed with basketball compared to other sports we've done. The coaches were great. Lots of missed practices due to being on a Monday and holidays (Martin Luther King, President's Day).
- Thanks for everything you do!

**End of Activity Report
Men's Winter Basketball
December 2021 - March 2022
Report Completed By: Paul Arndorfer**

Executive Summary

Brief Program Description:

The men's basketball league is a program for men age 18 and older, offering competitive and recreational league play. The games are held at the Harris Park Community Center on Wednesday evenings from 7:00-10:00pm. The focus is recreational/competitive league play for the community of Lee's Summit and the surrounding area.

Participant Numbers:

<u>Year</u>	<u>Participants</u>	<u>Teams</u>
2022	58	7
2021 ¹	0	0
2020	179	21

<u>Total Revenue:</u>	<u>Budget</u>	<u>Season</u>
2022	\$6,800.00	\$2,800.00
2021 ¹	\$0	\$0
2020	\$6,800.00	\$4,250.00

<u>Total Expenses:</u>	<u>Budget</u>	<u>Season</u>
2022	\$7026.19	\$3,172.19 ²
2021 ¹	\$0	\$0
2020	\$6,639.12	\$3,668.48

<u>Net:</u>	<u>Budget</u>	<u>Season</u>
2022	(\$226.19)	(\$372.19)
2021 ¹	\$0	\$0
2020	\$160.88	\$581.52

¹ No league due to COVID-19.

² Budget and Actual Expenses include both Direct and Indirect Expenses. Indirect Expenses = \$926.19.

Recommendations:

Comment: The program lost \$372.19.

Recommendation: There was an increase to the referee professional fee expense and an increase in minimum wage for scorekeepers but not an increase to the league registration fee. Staff recommends increasing the league fee from \$400 to \$500 to offset the increase in expenses.

Comment: There was a decrease in teams from 21 in 2020 to 7 in 2022.

Recommendation: Reason for the decrease is due to the fact that this was the first league since COVID-19.

Comment: Should we continue to offer this program?

Recommendation: Staff recommends that we continue to offer a Winter Basketball League.

Extensive Staff Report

Purpose of Report:

End of Activity reports are used to evaluate each recreational activity at its conclusion. Four areas are reviewed: program content and execution, participant satisfaction, participation numbers, and financial performance. These areas are compared to the planned budget and previous sessions. Recommendations for improvements are developed from this review.

Program Description:

The men's basketball league is a program for men age 18 and older offering competitive and recreational leagues. The games are held at the Harris Park Community Center on Wednesday nights from 7:00-10:00pm from December to March. The focus is recreational/competitive league play for the community of Lee's Summit and the surrounding area.

Program Benefits:

The benefits of the Men's Basketball program are a great physical activity that promotes a good cardiovascular workout. It promotes team work, fun, skill development, socialization and sportsmanship for the participants.

Service Hours:

Service hours provided by this activity is 580 (58 players x 1 game x 10 weeks = 580).

2022 580

2021 0³

2020 716

Volunteer Hours:

There were no volunteer hours for this league.

³ No league due to COVID-19.

Refunds:

Total Refunds: 0

Refunds Due to Dissatisfaction: 0

Fee Charged:

2022 \$400.00

2021 \$0⁴

2020 \$400.00

Program Timeline:

October: Publicity of winter league

November: Registrations of winter
Recruitment of personnel
Scheduling of league

December League play begins
Observation of league

January: Observation of league

February: Observation of league

March: Playoffs

April: Evaluation of league
EOA Report

Marketing:

Posters were placed at all community centers. Leagues were advertised in the LS Illustrated, and DYK TV. Department website and emails sent to previous team captains.

Evaluation/Assessment:

Evaluations were handed out towards the end of the season. 58 surveys were given to participants and 15 were returned (27%). Please see the attached survey results for detail.

⁴ No league due to COVID-19

LS Parks & Recreation "Men's Basketball League, Winter 2022" Survey

of Surveys Distributed: Email: 56 In Person: # of Surveys Returned: 15 27% of Returns

Participant: 15 Parent/Guardian _____ Coach/Asst.Coach/Volunteer _____

LS Illustrated 0 Website/Facebook/Twitter 0 Email Blast 0 Flyer 0 Postcard 0 Newspaper 0

LS Cable Channel 0 Acquaintance 0 Previous Participant 15 Other 0

Comments (Other):

Regarding the registration process...

	N/A	Very Poor	Poor	Fair	Good	Very Good	Average
If you registered by phone or in person, how helpful was the person who assisted you?	10	0	0	0	0	5	5.00
If you registered on-line, please rate the ease of registration	12	0	0	1	1	1	4.00
Please rate the amount of time taken to register	10	0	0	0	2	3	4.60
Please rate the overall registration procedure	10	0	0	0	2	3	4.60

Comments:

- It's much easier to call to register than doing it online.

Regarding the value...

	N/A	Very Poor	Poor	Fair	Good	Very Good	Average
Was the length of the activity appropriate for the fee?	0	0	0	0	3	12	4.80
Was the content of the activity appropriate for the fee?	0	0	0	0	0	15	4.67
If awards were given, were they appropriate for the fee?	12	0	0	0	1	2	4.67

Comments:

- We wish there was a competitive division.

Regarding the program sessions...

	N/A	Very Poor	Poor	Fair	Good	Very Good	Average
Please rate the competence of activity staff	0	0	0	0	5	10	4.67
Please rate the friendliness of activity staff	0	0	0	0	0	15	5.00
Please rate the ability to recognize activity staff	0	0	0	0	3	12	4.80
Please rate the amount of staff available during the activity	0	0	0	0	6	9	4.60
Please rate the officials	0	0	0	3	8	4	4.07
Were the rules, regulations and policies appropriate for the activity?	0	0	0	2	3	10	4.53
Please rate the condition and suitability of the facility/fields used.	0	0	0	3	9	3	4.00
Please rate the condition and suitability of the equipment used.	0	0	0	0	9	6	4.40

- Referees were better this year.
- Floors were slick at times.

Overall Summary...

	N/A	Very Poor	Poor	Fair	Good	Very Good	Average
Were the participant's overall needs met?	0	0	0	2	11	2	4.00
What is the likelihood of your recommendation of this activity to others?	0	0	0	1	12	2	4.07
Please rate the participant's overall enjoyment level	0	0	0	0	8	7	4.47
What is your overall rating of the activity?	0	0	0	2	7	6	4.27
What is your overall rating of Lee's Summit Parks & Recreation?	0	0	0	0	6	9	4.60

Comments:

- Good to have the league again.
- Harris Park is a great facility

**End of Activity Report
Indoor Paid Group Fitness
March 2021 - March 2022
Completed by: Erin Keeney**

Executive Summary

Brief Description:

Due to the pandemic, all indoor paid group fitness programs were put on hold from March-August 2021. Indoor paid group fitness programs include Circuit Training, Halloween Zumba Party, Happy Holidayz Zumba, New Year's Turn & Burn, Triathlon Training, and Turkey Burn. Halloween Zumba Party, Happy Holidayz Zumba, New Year's Turn & Burn, and Turkey Burn were one-time events. Circuit Training and Triathlon Training are ongoing programs. Circuit Training, Turkey Burn, and New Year's Turn & Burn were offered at Lovell Community Center. Triathlon Training is offered at Longview Community Center. Halloween Zumba Party and Happy Holidayz Zumba were offered at Gamber, Longview, and Lovell Community Center. All programs except Turkey Burn and New Year's Turn & Burn had a duration of 60 minutes. Turkey Burn was 100 minutes and New Year's Turn & Burn was 75 minutes.

Participant Numbers:

	Total
FY22 ¹	167

Total Revenue:

	Budget	Actual
FY22	\$8,648.00 ²	\$4,256.00

Total Expenses:

	Budget	Actual
FY22 ³	\$11,330.30 ^{4,5}	\$6,362.59 ⁶

Net:

	Budget	Actual
FY22	(\$2,682.30)	(\$2,106.59) ⁷

Cost Break Down:

Per participant: \$6,362.59 divided by 167 participants = \$38.09
FY22: \$38.09

¹This is the first year for an indoor paid fitness EOA. In years past, the report was split between LCC and LVCC paid fitness.

²The budget revenue includes all paid fitness events at LCC and LVCC rather than revenue by indoor/outdoor paid programs.

³Expenses includes instructors' salary, recreation supplies, and advertising expenses.

⁴The budget expenses include all paid fitness events at LCC & LVCC rather than revenue by indoor/outdoor paid programs.

⁵Budget direct expenses totaled to \$8,339.00. Budget indirect expenses totaled \$2,991.60. Indirect expenses included both LVCC and LCC.

⁶Actual direct expenses totaled to \$3,370.99. Actual indirect expenses totaled to \$2,991.60. Indirect expenses included both LVCC and LCC.

⁷Actual Net is skewed due to the high indirect expense of \$2,991.60. Without the indirect expense, the Actual Net would be \$885.01.

Comment: There were twenty positive comments regarding the programs and instructors.

Recommendation: Staff appreciates the positive comments and have shared the comments with the instructors.

Comment: There were two comments stating Halloween Zumba was not worth the \$8 fee.

Recommendation: Staff plans to provide healthy treats and LSPR swag prizes to participants in future Halloween Zumba events. Staff also plan to increase decorations for the event.

Comment: There were two comments regarding the difficulty of registering online.

Recommendation: Staff notified the LSPR's Tech Team of these comments. For future events, staff will encourage participants to utilize the QR codes to assist with online registration.

Comment: There was a comment about no staff introductions at Halloween Zumba.

Recommendation: Staff addressed this issue immediately with the Halloween Zumba instructors. Staff included introductions in the program itinerary to prevent this happening in the future.

Comment: Staff recommends increasing paid group fitness event fees to cover expenses.

Recommendations: In FY23, paid fitness events fees will increase from \$8 pre-registration/\$11 at-the-door to \$9 pre-registration/\$12 at-the-door.

Comment: Should LSPR continue to offer paid indoor group fitness programs?

Recommendation: Paid indoor group fitness programs offer specialized instruction outside of regular free programming. Staff recommends continuing to offer these programs and adding new programs like Speed & Agility classes and Yoga for Kids.

Extensive Staff Report

Purpose of Report

End of activity reports are used to evaluate each recreational activity at its conclusion. Four areas are reviewed: program content and execution, participation satisfaction, participation numbers and financial performance. These areas are compared to the planned budget and previous seasons. Recommendations for improvements are developed from this review.

Program Description:

Indoor Paid Group Fitness covers a multitude of classes including Circuit Training, Halloween Zumba Party, Happy Holidayz Zumba, New Year's Turn & Burn, Triathlon Training, and Turkey Burn. The participants gain valuable skills from an expert trainer or instructor. The programs are offered at multiple locations to introduce participants to new LSPR locations.

Benefits of Programs

- Personal Advancement
- Social Interaction
- Physical Conditioning
- Knowledge of popular fitness modalities
- Sense of community
- Fun

Service Hours:

Number of participates = 167

The approximate number of service hours provided by these activities was 442 hours

These hours were accumulated by the following contact hours formula:

- Circuit Training: 15 Participants x 1 HR x 6 classes = 90 hours
- Halloween Zumba Party: 42 Participants x 1 HR x 1 class = 42 hours
- Happy Holidayz Zumba: 33 Participants x 1 HR x 1 class = 33 hours
- New Year's Turn & Burn: 12 Participants x 1 HR x 1 class = 12 hours
- Triathlon Training: 40 Participants x 1 HR x 6 classes = 240 hours
- Turkey Burn: 25 Participants x 1 HR x 1 class = 25 hours

Volunteer Hours:

There are no volunteer hours associated with this program.

Total Service Hours: 442

Refunds:

Total Refunds: \$512.00¹

*Refunds were due to time commitment / scheduling issues / cancellation of program

Satisfaction guaranteed: \$0.00

Fees Charged:

- \$8 Advance Registration for Halloween Zumba Party, Happy Holidayz Zumba, New Year's Turn & Burn, and Turkey Burn
- \$11 At-The-Door Registration for Halloween Zumba Party, Happy Holidayz Zumba, New Year's Turn & Burn, and Turkey Burn
- \$60 Registration for Circuit Training and Triathlon Training

Marketing:

Informational postcards and posters were created and put on display at J. Thomas Lovell Jr. Community Center, Longview Community Center, Harris Park Community Center, Gamber Community Center, Summit Waves, and at the Parks and Recreation office located inside City Hall. Throughout the season, staff sent out informational emails (Eblasts & 5-things), promoted on Facebook pages, incorporated information in LSPR Illustrated, publish events on LSPR calendars, and have advertisements running at 5 facilities on Did You Know TV's.

Evaluation/assessment:

All indoor paid group fitness programs are evaluated at the end of each session by participant surveys and an End of Activity Report. The evaluation is used to provide LSPR with information on how classes can be improved and any issues that need addressed. Surveys were distributed to 112 unique households; 36 surveys were returned for a 32% return rate. Please see attached Survey Summary for results.

Program Timeline:

- March: Indoor paid group fitness programs on hold due to the pandemic.
- April: Indoor paid group fitness programs on hold due to the pandemic.
- May: Indoor paid group fitness programs on hold due to the pandemic.
- June: Establish Circuit Training session dates and times, confirm trainer, enter into Rectrac, marketing meeting, start creating poster and postcards.
- July: Finalize Circuit Training posters & postcards. Start promoting on Facebook, website, postcards, posters, Eblasts, 5-things, advertisements running at 5 facilities on Did You Know TV's.
- August: Circuit Training program begins. Promote next session on Facebook, website, postcards, posters, Eblasts, 5-things, advertisements running at 5 facilities on Did You Know TV's. Establish Halloween Zumba dates and times, confirm instructors, enter into Rectrac, marketing meeting, start creating poster and postcards.
- September: Circuit Training program begins. Establish Turkey Burn date and time, confirm instructor, enter into Rectrac, marketing meeting, start creating poster and postcards. Finalize Halloween Zumba posters & postcards. Promote Circuit Training and Halloween Zumba on Facebook, website, postcards, posters, Eblasts, 5-things, advertisements running at 5 facilities on Did You Know TV's. Email surveys to participants a week after each event.
- October: Circuit Training program begins. Halloween Zumba on October 28, 29, 30. Establish Happy Holidayz Zumba and Triathlon Training dates and times, confirm instructor/trainer, enter into Rectrac, marketing meeting, start creating poster and postcards. Finalize Turkey Burn posters & postcards. Start promoting Turkey Burn on Facebook, website, postcards, posters, Eblasts, 5-things, advertisements running at 5 facilities on Did You Know TV's. Email surveys to participants a week after each event.
- November: Turkey Burn on November 22. Establish New Year's Turn & Burn date and time, confirm instructor, enter into Rectrac, marketing meeting, start creating poster and postcards. Finalize Happy Holidayz Zumba and Triathlon Training posters & postcards. Start promoting on Facebook, website, postcards, posters, Eblasts, 5-things, advertisements running at 5 facilities on Did You Know TV's. Email surveys to participants a week after each event.

¹Four events/programs were cancelled due to not meeting the minimum participants. Two of the four classes/programs cancelled were Circuit Training totaling to \$240.00 in refunds.

- December: Triathlon Training program begins. Happy Holidayz Zumba on December 4, 10, 17. Finalize New Year's Turn & Burn posters & postcards. Promote Circuit Training, New Year's Turn & Burn and Triathlon Training on Facebook, website, postcards, posters, Eblasts, 5-things, advertisements running at 5 facilities on Did You Know TV's. Email surveys to participants a week after each event.
- January: Circuit Training and Triathlon Training programs begin. Promote Circuit Training and Triathlon Training on Facebook, website, postcards, posters, Eblasts, 5-things, advertisements running at 5 facilities on Did You Know TV's. Email surveys to participants a week after each event.
- February: Circuit Training and Triathlon Training programs begin. Promote Circuit Training and Triathlon Training on Facebook, website, postcards, posters, Eblasts, 5-things, advertisements running at 5 facilities on Did You Know TV's. Email surveys to participants a week after each event.
- March: Circuit Training and Triathlon Training programs begin. Promote Circuit Training and Triathlon Training on Facebook, website, postcards, posters, Eblasts, 5-things, advertisements running at 5 facilities on Did You Know TV's. Email surveys to participants a week after each event. Begin preparing End of Activity Report.

Outdoor Paid Group Fitness Survey Results

Of Surveys Distributed: Email: 112 Via Mail: 0 Via Phone: 0

of Surveys Returned: 36; 32% of returns

Participant: 36 Parent/Guardian: 0

Are you an LSPR “Friend of the Parks” FOP? I don’t know what that is: 15 Yes: 12 No: 19

Regarding the registration process...

	N/A	Very Poor	Poor	Fair	Good	Very Good	Average
If you registered by phone or in person, how helpful was the person who assisted you?	12	0	0	1	3	20	4.79
Please rate the amount of time taken to register.	3	0	0	3	8	22	4.58
Please rate the overall registration procedure.	3	0	0	4	6	23	4.58

Comments: It was difficult to find out how and who to register with. I registered online. I have to navigate the website to find the class and then register. It is not a streamlined procedure. I registered online. Registration was quick and printed receipt provided.

Regarding the value...

	N/A	Very Poor	Poor	Fair	Good	Very Good	Average
Was the length of the activity appropriate for the fee?	0	0	0	3	3	30	4.75
Was the content of the activity appropriate for the fee?	0	0	0	1	5	30	4.81

Comments: Given that almost all the participants were new to triathlons it seemed appropriate. It was fun and a great workout. Tammy West is a very talented instructor. It was a great time. All the instructors are really talented and very sweet and kind. I honestly didn't feel like the event was worth \$8. Since I'm already a paying member of LSPR it would have been nice to do this for free for your members. It would be nice to see LSPR promoting within the community like Genesis did. Next year maybe the class can be free for members, and then people can bring a friend to try it out. Aside from a few costumes, it wasn't much different from normal Zumba classes.

Regarding the program sessions...

	N/A	Very Poor	Poor	Fair	Good	Very Good	Average
Please rate the competence of activity staff.	0	0	0	0	1	35	4.97
Please rate the friendliness of activity staff.	0	0	0	0	2	34	4.94
Please rate the ability to recognize activity staff.	0	0	1	0	2	33	4.86
Please rate the amount of staff available during the activity.	0	0	0	0	2	34	4.94
Please rate the condition and suitability of the facility used.	0	0	0	0	4	32	4.89
Please rate the perceived safety of program.	0	0	0	0	1	35	4.97

Comments: Awesome class and instructor! Great party. Please have it again next year. Awesome instructor! Tammy did an amazing job! I attend all of the classes she instructs and will continue to do so. The staff who led the Halloween Zumba Party did the best that they could to make it fun and a good workout. Instructors were very helpful and enthusiastic, it was fun.

Overall Summary...

	N/A	Very Poor	Poor	Fair	Good	Very Good	Average
Were the participant’s overall needs met?	0	0	0	1	4	31	4.83
What is the likelihood of your recommendation of this activity to others?	0	0	0	3	3	29	4.61
Please rate the participant’s overall enjoyment level.	0	0	0	0	5	31	4.86
What is your overall rating of the activity?	0	0	0	0	5	31	4.86
What is your overall rating of Lee’s Summit Parks & Recreation?	0	0	0	3	7	26	4.64

Comments: Please consider having these kinds of workouts monthly. Tammy always makes the class fun. I’m not much of a cycle person but the class was really fun. I enjoyed it! Tammy West is phenomenal! We do exercises that we don’t have time to do in regular classes! (and that hit specific muscle groups). Would love to do more classes like this one! Love the Longview facility. Nice and clean. The staff are helpful and friendly. Party staff (Zumba instructors) very enthusiastic and put a lot of work into planning a fun Christmas party. Twice the attendance of the Halloween function. They are great! The only thing I wasn’t pleased with was that the staff did not introduce themselves I did not get greeted at the beginning of the class. I could tell just about everyone there had participated in this class before and knew the dance steps. It was a very fun class! Lori is great! Tammy is a great trainer! Turkey burn was fun and a great workout!!! Activity should be free. This activity was so much fun!! Tammy is a wonderful instructor & is so motivating!! I would register for another one in a hot minute!! Great instructors at Lovell and Longview Community Centers. Turkey Burn was excellent! Great value for the fee paid. Tammy West is a DIVA! I love the classes at Gamber. The instructors are great and I look forward to the classes. They are challenging and offer a variety of exercises. It's close to home and the class times are convenient. The facility and services offered really are exceptional.

End of Activity Report
Indoor Fall Swim Lessons – LCC & LVCC
October-November 2021
Grace Carson

Executive Summary:

Brief Program Description:

The fall swim lesson program is designed to provide participants ages 6 months – 7 years instruction in a variety of aquatic skills. Each session for the parent/tot class is 3 weeks and Levels 1 - 4 are 4 weeks in length.

Participant Numbers

2021: 125

2020: -----¹

2019: 247

Total Revenue:	Budget	Actual
2021	\$4,775.00	\$ 6,017.00 ²
2020	-----	-----
2019	\$10,404.00	\$10,710.25

Total Expense:	Budget	Actual
2021	\$3,044.22	\$4,705.77 ³
2020	-----	-----
2019	\$8,198.37	\$7,721.41

Net:	Budget	Actual
2021	\$1,730.78	\$1,311.23
2020	-----	-----
2019	\$2,205.63	\$2,988.84

Recommendations:

¹ Summer lessons did not take place in fall of 2020 due to COVID-19

² Actual revenue is combined with LCC (\$2,086), and LVCC (\$3,931.00)

³ Actual expenses includes indirect expenses from LCC (\$785.39) and LVCC (\$597.28).

Comment: There were 6 negative comments regarding enrolling online and using the website. Most included glitches, confusion, difficulty navigating, and the process taking too long (especially for families enrolling more than one child).

Recommendation: Staff were able to assist the patron via phone or in person to help get the participants enrolled in swimming lessons. Comments will be shared with LSPR Administration Staff. Staff does not recommend changes at this time and will continue to assist patrons with enrollment when needed.

Comment: There was 1 comment regarding the descriptions of the classes online.

Recommendation: Staff recently updated the verbiage used to describe classes. When enrolling, level numbers are listed next to animal name for the class.

Comment: There were 6 positive comments regarding the swim instructors.

Recommendation: Parents gave positive comments about the instructors and their patience with the kids in the classes as well as the friendliness of the LSPR staff. The positive comments were shared with the swim instructors. The swim instructors were all recognized during staff in-service.

Comment: There was 1 comment regarding individual attention given to students.

Recommendation: American Red Cross standard ratio for class sizes is one instructor per six students, and LSPR makes every effort to adhere to this standard. This allows for instructors to get adequate time with each student individually. Staff recommends continuing to adhere to the Red Cross standard of 1:6 when staffing levels allow and continuing to recruit swim instructor staff.

Comment: There were 2 comments regarding the length of classes.

Recommendation: Due to availability of students, parents and instructors, the time limits on current classes are adequate. Staff recommends no changes at this time

Comment: There were 3 negative comments regarding instructors being inconsistent.

Recommendation: Staff appreciates the feedback and will communicate with swim instructors moving forward the importance of consistency with every lesson taught.

Comment: Should LSPR continue offering indoor fall swim lessons?

Recommendation: The indoor fall swim lessons is a great program to teach water skills to participants throughout the fall months. Staff expects the participation numbers to return to the pre-pandemic participation in FY23. Staff recommends to continue offering the indoor fall swim lessons at both Longview Community Center and Lovell Community Center.

Extensive Staff Report:

Purpose of Report:

End of activity reports are used to evaluate each recreational activity at its conclusion. Four areas are reviewed: program content and execution, participation satisfaction, participation numbers and financial performance. These areas are compared to the planned budget and previous seasons. Recommendations for improvements are developed from this review.

Program Description:

LCC: Session one ran from October 5 to October 28, 2021 at 5-5:45pm and 6-6:45pm on weekdays. Levels one and two were taught. Parent/tot ran from October 5 to October 21, 2021 at 5-5:30pm and 6-6:30pm on weekdays. Weekend lessons during session one were ran from October 2 to November 20, 2021 at 8-8:45am and 9-9:45am. Parent/tot ran from October 2 to November 13, 2021 at 8-8:45am and 9-9:45am. Session two ran from November 2 to November 30, 2021 at 5-5:45pm and 6-6:45pm on weekdays. Levels one and two were taught. Parent/tot ran from November 2 to November 18, 2021 at 5-5:30pm and 6-6:30pm on weekdays.

LVCC: Session one ran from October 4 to October 27, 2021 at 5-5:45pm and 6-6:45pm on weekdays. Levels one, two, three and four were taught. Weekend lessons during session one were ran from October 2 to November 20, 2021 at 8-8:45am and 9-9:45am. Session two ran from November 1 to November 29, 2021 at 5-5:45pm and 6-6:45pm on weekdays. Levels one, two, three and four were taught.

The American Red Cross Learn to Swim program provides instruction for basic to advanced levels of aquatic skills for toddlers and above. The swim lesson instructors range in age from high school age to adult depending on availability.

Benefits of Program:

The benefits of the Learn to Swim program are that the participants learn the basic to advance skills of swimming such as floating on your back and stomach, the cross stroke, back stroke, breast stroke and diving. Also, the participants interact with other participants, have fun and participate in a physical activity. Swimming empowers children to be more confident around the water as well as preparing them with safety skills.

Service Hours:

FY21:	654
FY20:	----- ¹
FY19:	768

Refunds:

Total: \$672.75

5 Due to the minimum not being met

2 Due to a cold pool

2 Due to staffing issues

1 Due to the child being too young

¹ No lessons offered in Fall of 2020 due to COVID-19.

Fees Charged:

	Early Bird Price (Member/Non-Member)	Regular Price (Member/Non-Member)
Parent Tot	\$31.00/\$35.00	\$37.00/\$41.00
Group	\$43.00/\$49.00	\$54.00/\$60.00
Private	N/A	N/A

Program Timeline:

July: Registration begins.

August: Select and train staff.

September: Assign teaching schedules and continue with training.

October: Begin and end first weekday session. Distribute and collect patron surveys. Begin weekend session.

November: Begin and end second weekday session. Distribute and collect patron surveys. End weekend session.

December: Gather and analyze survey data.

January: End of activity report.

Marketing:

The swim lesson program was marketed several different ways. The program was listed in the summer edition of the LS Illustrated. In addition, information was listed on the LSPR website, Facebook, 5 Things e-blast and DYK TV's.

Evaluation/assessment:

Out of 125 unique households given/sent a survey, 34 completed and returned a survey (27.2% return rate). Please see attached survey results.

of Surveys Distributed: Email: 0 In Person: 125 # of Surveys Returned: **34** **27.2% of Returns**

How did you hear about the program?

LS Illustrated – 1 Website/Facebook/Twitter – 17 Flyer – 1 Acquaintance – 4 Previous Participant – 13 Other – 1

Comments (Other): google search

Regarding the registration process...	N/A	Very Poor	Poor	Fair	Good	Very Good	Average
If you registered by phone or in person, how helpful was the person who assisted you?	14	1	0	1	6	8	4.25
If you registered on-line, how easy was the process?	2	3	0	1	14	12	4.07
Please rate the amount of time taken to register	0	0	1	4	14	11	4.17
Please rate the overall registration procedure	0	1	1	4	14	10	4.03

Comments:

- Website could be a little more user friendly.
- We signed up for class and was told the day before the class that the time was not available.
- I don't think you should be charged more for registering w/in 2 days of last day to register.
- The website wasn't working so I registered over the phone. I was never actually registered when we arrived and had to pay a late fee.
- The 1st time we signed up for didn't have enough students so staff called to change our time. They were friendly and helpful.
- It is fine to register online. It's a little tricky to figure out what level each child should be in. I appreciate them moving one child to another, more appropriate class after a few lessons.
- My husband was unable register online, some difficulty.

Regarding the value...	N/A	Very Poor	Poor	Fair	Good	Very Good	Average
Was the length of the activity appropriate for the fee?	0	0	0	1	14	14	4.45
Was the content of the activity appropriate for the fee?	0	0	0	2	17	14	4.36

Comments:

- Wish there was less free time/play time.
- I feel the class should be longer.
- I think it would be better to have the lessons last 1 hour instead of 45 minutes so the kids can get more practice time.
- Small class so lots of individual attention.
- Most days, but went thru several weeks not having a dedicated teacher.

Regarding the program sessions...	N/A	Very Poor	Poor	Fair	Good	Very Good	Average
Please rate the competence of the activity staff	0	1	0	1	6	26	4.65
Please rate the friendliness of the activity staff	0	0	0	1	6	27	4.76
Please rate the ability to recognize activity staff	0	0	0	0	9	25	4.74
Please rate the amount of staff available during the activity	0	0	0	3	10	21	4.53
Were the rules, regulations and policies appropriate for the activity?	0	0	0	0	11	23	4.68
Please rate the condition and suitability of facility used	0	0	0	0	10	24	4.71
Please rate the condition and suitability of equipment used	1	0	0	0	8	25	4.76
Please rate the perceived safety of the program	0	0	0	0	8	26	4.76

Comments:

- Amazing teacher.
- There was a wide range of skill level in the classes. It seemed like if students were closer in ability level, more progress could have been made.
- We LOVE the instructor!
- 4 on recognition because of subs for teachers.

Overall Summary...	N/A	Very Poor	Poor	Fair	Good	Very Good	Average
Were the participant's overall needs met?	0	1	1	3	13	16	4.23
What is the likelihood of your recommendation of this activity to others?	0	1	0	1	9	23	4.56
Please rate the participant's overall enjoyment level	0	1	0	2	8	23	4.53
What is your overall rating of the activity?	0	1	0	1	13	19	4.44
What is your overall rating of Lee's Summit Parks & Recreation?	0	0	0	2	10	22	4.59

Comments:

- The swim instructor was wonderful... thank you so much!
- I think they should adjust to kid's needs.
- Too much inconsistency with instructors; too much sitting on the wall; too many beginning level students, not enough time in the water; instructors don't even know children's' names. They (the children) need more positive encouragement, happier interactions; toys are helpful for getting positive interactions in the water.
- Would like to see the registration process go more easily and better than front desk people.
- Awesome! We will be returning for sure! THANK YOU!
- Teachers do need to start classes on time. Once Mia started teaching it was great!

**End of Activity Report
Holiday Drive Thru Events
FY22
Completed by: Megan Crews**

Executive Summary

Brief Description:

Due to mask mandates and COVID-19 pandemic surges the challenge was again presented to hold annual events but in an altered manner, safely for both participants and staff. A Drive thru Holiday Meal was coordinated for Thanksgiving on Thursday, November 18 from 11:30am to 1pm. An in-person event was held for the Holiday meal on Thursday, December 16 from 12 to 2pm. The Valentines Day Meal was cancelled due to low enrollment.

Participant Numbers

<u>Event</u>	<u>2021 Participants</u>	<u>2020 Participants</u>
Thanksgiving	90 Reservations	75 Reservations
Holiday	65 Reservation	110 Reservations

**Pre-reservation required to secure meal counts.*

Total Revenue:

<u>Event</u>	<u>Budget</u>	<u>Actual</u>
Thanksgiving	\$630.00	\$630.00
Holiday	\$900.00	\$585.00
Sponsorship	\$500.00	\$500.00
Total	\$2,030.00	\$1,715.00

Total Expenses:

<u>Fiscal Year</u>	<u>Budget</u>	<u>Actual</u>
Thanksgiving	\$1,150.62	\$1,135.00
Holiday	\$1,250.00	\$843.00
MISC (Water, Décor)		\$16.00
Total	\$2,400.62	\$1,993.00

Net:

<u>Fiscal Year</u>	<u>Budget</u>	<u>Actual</u>
All Events	(\$370) ¹	(\$278.00) ¹

Recommendations:

Comment: Should we continue to hold this program?

Recommendation: Gamber Community Center is hopeful future meals will be held in person, with minimal pandemic impediments. Staff will continue to coordinate events in compliance with the Jackson County Health Department. If guidelines prevent a safely held in person event, LSPR will continue with the drive thru format.

Comment: Staff budgeted, planned and opened registration for a Valentines Meal on February 14, but the minimum requirement for registration was not met to hold the event.

Recommendation: Staff considered multiple factors which could have affected registrations for the Valentine's Day event. During the peak of registration for the event the Omicron Variant was on the rise and multiple areas of operations saw a decrease in participation. Staff also received feedback that many patrons did not know about the event. Staff will utilize the feedback for additional planning to host a Valentines event in 2023.

Comment: Lee's Summit Parks and Recreation received a sponsorship for the Meals from Central Bank of the Midwest for \$500.00, \$250 for each event.

Recommendation: Staff is appreciative of the sponsorship and was able to subsidize the food cost reducing the amount to \$7.00 for the drive thru event and \$9.00 for the in-person event.

¹ Indirect Expenses are not reflected in the Budgeted and Actual Net due to minimal needs of the facility and staff for the drive thru event. Actual Indirect Expenses total at \$3,338.75.

Extensive Staff Report

Purpose of Report:

End of Activity reports are used to evaluate each recreational activity at its conclusion. Four areas are reviewed: program content and execution, participant satisfaction, participation numbers and financial performance. These areas are compared to the planned budget and previous sessions. Recommendations for improvements are developed from this review.

Full Program Description:

Annual holiday meals are held at Gamber Community Center inviting groups to enjoy a holiday meal and socialize with others. Due to mask mandates and pandemic surges, the challenge was presented to hold annual events but in an altered manner, safely for both participants and staff. A Drive thru Holiday Meal was coordinated for Thanksgiving on Thursday, November 18 from 11:30am to 1pm. An in-person event was held for the Holiday meal on Thursday, December 16 from 12 to 2pm.

Program Benefits:

During a time when a significant number of programs have been paused, holding the events in an altered manner was important for staff and participants alike. Staff enjoyed seeing Gamber Community Center members and participants which haven't been able to attend in person.

Service Hours:

Thanksgiving Drive thru	7.5 hours	(90 participants x 5minutes)
Holiday In Person Meal	120hours	(60participants x 2hrs)

Volunteer Hours:

There were no volunteers for these events

Refunds:

Total Refunds: \$144

- Valentine's Day Cancellation – 16 reservations x \$9.00

Fees Charged:

<u>Event</u>	<u>Amount</u>
Thanksgiving	\$7.00
Holiday	\$9.00
Valentines	\$9.00

Program Timeline:

- Sept: Sponsorship Secured
- Oct.: Marketing & Registration
- Nov.: Registrations & Events
- Dec.: Registrations & Event
- Feb.: Registrations & Event
- March: End of Activity Report

Surveys

Survey data was not collected during the Thanksgiving and Holiday event due to the limited interaction between staff and patrons under the mask mandate. Surveys data will be collected and analyzed for future events.

May 2022 COMMENT REPORT

Attached are 13 patron comments with staff responses that were either submitted verbally, in writing or via email. Of these comments, 11 were making requests and 2 concerns.

#	Location	Type	Date	To	From	Patron Name	Patron Comment	Staff Response
1	LCC	Request	5/11/22	Rachel Smith	Nate Thomas	Cathy Bell	The fans in the group exercise studio during Silver Sneakers classes are like tornados and aren't for all seniors. Instructors need to limit fans to one side of the room.	Thank you for your request. This has been discussed with the group exercise instructors and they are amiable to limiting fans to one side of the room. NT
2	LCC	Request	5/12/22	Jodi Jordan	Rachel Smith	Gayle Gerber	The plant by the fireplace looks terrible. The standing water in the saucer is nasty. Who takes care of plants up here? If they don't know how to take care of them, toss the plants out. They are not attractive dead.	Staff emptied the water in the saucer and called Gayle about her comment card. Staff explained that in February of 2022, the Superintendent of Park Operations was consulted for a care plan for the lobby plants. Since that time, the plants have improved. However, staff believes someone may be overwatering this particular plant. Staff will be reminded about the correct plant care plan and try not to over water the plants. RIS
3	GCC	Request	5/13/22	Megan Crews	Nate Thomas	Debbie Smith	I would like to have you switch Lori's 9:00AM Silver Sneakers Classic class with the 10:00AM Silver Sneakers EnerChi class at 10:00AM as there are several of us who do the Classic class and the Yoga class at 11:00AM and we have to wait an hour in between.	Thank you for your request. This is the first request we have received on this subject. I will speak with Lori about the possibility of switching the two classes. NT Patron Response: Happy to hear a follow up and is happy to wait for Lori and I to discuss and come to a decision. NT
4	LCC	Request	5/17/22	Jodi Jordan	Rachel Smith	Jessica Holtzinger	Please have a family membership!	Membership fees are individual based pricing. The fees are based on the expenses it costs to operate the facility per person, which does not change based on age or family status. Also, LSPR found it difficult to define a family, as there are many non-traditional households that consider themselves a family. To be as inclusive as possible, we offer a single low rate for all participants regardless of age, ability or usage. Patrons age 3 and under are allowed free admission. RIS
5	LCC	Request	5/17/22	Jodi Jordan	Rachel Smith	Mary Holstrom	We appreciate the coffee, etc. Could you provide larger cups for the hot drinks?	Thank you for your comment and appreciation for this service. We did recently change coffee cups from a 6oz Styrofoam to a 6oz paper cup. The new cups do appear to be smaller than the old cups, but they hold the same amount of coffee. RIS
6	LCC	Request	5/19/22	Jodi Jordan	Rachel Smith	Unknown	It would be helpful if the women's locker room had pads/tampons available.	Staff have found that the dispenser in the women's locker room is not working. Staff will post a sign that it is currently out of order and that pads and tampons are available upon request at the front desk.
7	GCC	Request	5/20/22	Megan Crews	Nate Thomas	Sharon Kay	Why aren't there Silver Sneakers classes at night (At least one)? I still work and am sure I'm not the only one. I would need a night other than Friday as I can do the morning class that day.	Thank you for your request. We will keep this in mind for the future when more classes are available to add to the schedule. NT
8	LCC	Request	6/4/22	Rachel Smith	Nate Thomas	Margaret Barnhart	The music in Saturday's Zumba class is way too loud. I wear earplugs to conserve my hearing, and the music is still too loud. The instructor Melissa wouldn't even turn it down when I motioned to her.	The facility supervisor will assess the situation and determine if the music is too loud for the facility as a whole. The maximum decibel level is 90 decibels. If the volume exceeds the maximum decibel level, the facility supervisor will adjust the volume of the music. NT
9	LCC	Request	6/4/22	Jodi Jordan	Rachel Smith	Mark Rogers	Would you please purchase an additional "Rear Delt/Pec Fly" machine? It is not unusual to have a wait for this machine every time I work out. Today was the worst: one elderly gentleman was on it within an hour two different times. One of which lasted 14 minutes and the other lasted 21 minutes. Many people stay a long time on this machine seemingly because it actually contains two workouts: Rear Delts and Pec Fly. So, we need another one of these dual machines. Thank you.	Staff called Mark and thanked him for his comments and suggestion. Staff recommended varying the times he's working out to see if the machine is more available at different times. Also, staff suggested that Longview may not be quite as busy as Lovell if he'd like to try that as well. Staff explained that the floor is full at the moment and that we cannot add another piece to the floor. Mark said there was room overlooking the pool. Staff double checked this area and confirmed that there is not room for another piece of equipment. Staff did let Mark know that his suggestion would be recorded and kept so that in the future, it can be taken into account if we are looking to add/replace machines. Mark thanked staff for the call.
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From: Steve Casey <Stephen.Casey@cityofls.net>

Sent: Tuesday, May 31, 2022 12:59 PM

Subject: Miller J Fields Splashpad

Name: Sarah Mayfield

Address:

Lee's Summit, Missouri 64086

Message: My kids and I just finished playing at Miller J Fields splash park. I know the ground under the splash pad area was recently redone. However, I was incredibly concerned with how many kids I saw slip and fall. I was there for about an hour and a half and saw so many children, not running, but just walking to and from the water features and slipping, falling and injuring themselves. I saw one child bruise his ribs, several hit their heads, one fell on their wrist, many land on their rear ends. There were so many injuries and tears. I'm not exaggerating when I say I saw around 20 instances of a child, not engaging in horseplay or running, slip and fall. Some were wearing shoes, some were not. My own children stopped playing with the water features because they didn't want to get hurt like their peers.

We've been to this park several times before and have never encountered so many accidents. Was a different type of pavement used? Is this expected with the new pavement? Was something changed about the water? It really needs to be addressed so that the safety of these kids can be protected.

Thank you for your time.

Ms. Mayfield:

Thank you for your comments. We are aware of the situation and working to rectify the situation. The splashpad will be closed until further notice. We are hopeful that we will be able to reopen next week. In the meantime, feel free to visit our other splashpads at North Lea McKeighan Park or Howard Park.

Steve Casey, PLA, ASLA | Superintendent of Park Planning and Construction II

From: Steve Casey
Sent: Tuesday, June 14, 2022 1:58 PM
To:
Cc:
Subject: Patron Comment

Name: Lori Walker
Address:
Lee's Summit, Missouri 64082
Phone:
Email:

Message: Hello. Was wondering if there are any plans or if consideration has been given to put a public park in the area of 150 Hwy and Pryor Road Area. We live in the the new Arbor Crossing subdivision (west of Arbor Walk on 150 - close to Pryor and Holy. Spirit Catholic Church) and we have recently had some of our neighborhood amenities installed (pickle ball court, basketball court and playground with dog park and pool coming soon). Right now, we don't have signage up indicating it is a private park for the residents of Arbor Crossing so the public has been using it....A LOT. Which leads to my original question. There seems to be a HUGE need for a public park in the area specifically one with a basketball goal. I know there is currently Arbor Walk Park that consists of a swings and play structure but nothing like basketball and pickle ball. Also, there is a HUGE green space at Arbor Walk Park (that sits along Arborwalk Blvd) that would have PLENTY of room for a basket ball goal and some courts of some sort for the public. Could that be an option in place of an entirely new park? Just expand amenities offered at that existing park? Our amenities will be gated off soon and we have so many people that aren't part of our neighborhood using them daily right now. Thank you.

Lori:
Thank you for your comments. We are as we speak in the process of updating our Parks Master Plan through a public engagement process and community input. One of the main priorities is to strategize about the future development of park land in the southern portion of Lee's Summit. Several key amenities requested in our community wide survey distributed this past March was more facilities in the south including pickleball and dog parks. The final master plan will give us a blueprint for how and when we move ahead with some of these amenities. As for Arborwalk Park, there is some land available within the park space to expand amenities no parking available. With pickleball and dog parks typically destination park amenities most patrons will use transportation to get to these activities. I will let you know that there are plans to add pickleball courts to Osage Trails Park which is in close proximity to Arborwalk. This will be completed in the next 6 months or so. I will share your comments with our Park Administrator and Parks and Recreation Board. In the meantime, we appreciate your comments and let me know if I can answer any additional questions

Steve Casey, PLA, ASLA | Superintendent of Park Planning and Construction II

Original Comment:

Name: Mike Ardoin

Phone: (816)225-7195

Email: ardoinmike@att.net

Comment: I would like a clear path on the 56-mile route. Your map is very unclear which way to go first, Longview lake first or last. I would like to preview it first and not wait until day of especially if the route is as poorly marked as the Crank out hunger map is. Things get very confusing when there are that many people and there will be several of us riding together. Thank you so much!

Mike,

Thank you for reaching out. Please use the link below to see 2022 Tour de Lakes bike routes. On each route pdf, there is a second page that includes turn-by-turns.

Also, we have provided more in-depth information with our GPX Guides. To access the GPX Guides, you will need to create a free account on ridewithgps.com. I highly recommend checking out the GPX Guides. It will show you specifics like elevation in feet and grade. Also, those with high tech bikes can download this GPX file to their bike as well.

Please let me know if you have any more questions. Thanks!

http://tourdelakes.org/maps/route_maps.html

Erin Keeney

--

Response: Bloody Awesome!!!! Thank you so much for the info. It's just so nice to know what to expect ahead of time especially if you are not riding with the whole pack. Appreciate you getting back to me and I'm trying to see how many I can recruit for the ride!!!

Mike

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From: Marnie Winters <
Sent: Wednesday, June 8, 2022 3:00 PM
To: LSPRregister <LSPRregister.LSPRregister@cityofls.net>
Subject: Large crack at Ward Road and Hock Road

*** This email is from an external source, use caution before clicking on links or opening attachments.
*** Last time I drove North on Ward road, the large crack when entering the turn lane to Hook to the West, was still there and unmarked.

I realize road damage markings probably have not taken place yet, but I need to know that that specific crack will be well marked. I know for a fact that injuries have happened there for at least the last two years during this event. I myself had a horrible wreck due to that crack last year, that put me out of works for months. As I was lying on the sidewalk, another biker wrecked on the same crack.

I want to communicate this well as I feel like if it is ignored for another year, then the race will have to take some responsibility for accidents and injuries at that location. There is only so long that it can be ignored.

Thank you for your attention and time and I hope to hear back from you, Marnie.

From: Erin Keeney Sent: Monday, June 13, 2022 9:51 AM
To:
Subject: RE: Large crack at Ward Road and Hock Road

Marine,

Thank you for contacting us. We appreciate your feedback as it makes us better.

Last year's Tour de Lakes Bike Ride was rerouted due to a conflict with another race in Lee's Summit. This was the first and only time the route has taken a left turn on Hook Road. This year's route will return to continuing North on Ward Road as it has in years past. If you have any additional questions regarding Tour de Lakes. You may contact me directly at 816-969-1559 or ekeeney@cityofls.net.

Thank you,

Erin Keeney | Recreation Supervisor

2022 JUNE

Lee's Summit Parks and Recreation Board Monthly Calendar

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
29	30	31	01	02	03	04
05	06	07 City Council Meeting - 6:00pm	08	09	10 Night Flight at LPA Tennis Tournament	11 Blue Grass Jamoree at LPA Tennis Tournament
12	13 Family Fun Night at Summit Waves	14 City Council Meeting - 6:00pm	15	16	17 Grits & Glamour at LPA	18
19	20	21 City Council Meeting - 6:00pm	22 Park Board Meeting - Strother Conference Room - 6:00pm	23	24	25 Tour de Lakes at LVCC
26	27 Dive-In Movie at Summit Waves	28	29	30	01 Legacy Blast	02
03	04	05	06	07	08	09

2022 JULY

Lee's Summit Parks and Recreation Board Monthly Calendar

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
26	27	28	29	30	01 Legacy Blast	02
03	04	05 City Council Meeting - 6:00pm	06	07	08 Warrant with Special Guest Firehouse	09
10 Family Fun Night	11	12 City Council Meeting - 6:00pm	13	14	15	16
17	18	19 City Council Meeting - 6:00pm	20	21	22 Jamaican Jams	23
24	25	26	27 Park Board Meeting - Strother Conference Room - 6:00pm	28	29	30
31	01	02	03	04	05	06

LS Tribune 6/11/2022

Lee's Summit Parks And Recreation Tour De Lakes

The 20th Annual Tom Logan Memorial bike ride, Tour de Lakes, will take place on Saturday, Jun. 25, 2022. The ride begins at 7 a.m., rain or shine, at the Longview Community Center (3801 SW Longview Park Dr., Lee's Summit, MO 64081).

Riders can choose from four different routes: a 10-mile ride around Longview Lake, 32 and 56-mile rides around Longview, Raintree, and Lakewood Lakes. Finally, avid riders can try the 64-mile ride touring all five lakes: Longview, Raintree, Lakewood, Blue Springs, and Lake Jacomo.

"Tour de Lakes is celebrating its 20th year because of the commitment of so many in the community," Diane Logan, wife of Tom Logan and organizer of Tour de Lakes, said. "The best part of seeing the ride grow is to watch so many cyclists enjoy not only the beautiful scen-

ery of our area, but the pure enjoyment of taking part in a 'great bike ride.'"

Tour de Lakes is a fully supported ride. The cost of the ride is \$30 for riders ages 13 and older, and \$25 for 13 and under for those registered by Friday, June 24, and \$35 the day of the ride for riders ages 13 and older, and \$30 for 13 and under.

Register by Thursday, June 9 to secure a commemorative tee and goodie bag.

Each rider must be 18 years of age or accompanied by an adult. Approved bicycle helmets are required for all riders as well as a signed waiver before their ride begins.

Proceeds from Tour de Lakes benefit Legacy for LS Parks Foundation.

Registration is now open. For more information or to register, visit tourdelakes.org or call Lee's Summit Parks & Recreation at 816-969-1100.