

APRIL 2022

Park Board Meeting Packet



Staff is preparing Summit Waves to open for 2022.



Youth Girls Volleyball began with 467 participants.



Grace Carson was recognized as Employee of the Year for 2021.



Staff continued interviewing and hiring candidates for Camp Summit and Summit Waves positions.



MISSION

To provide our community with outstanding recreational services, facilities, and parks.



PARKS AND RECREATION BOARD MEETING City of Lee's Summit, Missouri ♦ 220 SE Green Street ♦ Lee's Summit, Missouri AGENDA			
DATE:	April 27, 2022	TIME:	6:00 PM
		PLACE:	Strother Conference Room
6:00 PM Meeting Call to Order @ Strother Conference Room		President, Melinda Aulenbach	
SPECIAL GUESTS			
CITIZEN COMMENTS			
PRESENTATIONS			
<ul style="list-style-type: none"> Employee of the 1st Quarter and Employee of the Year 2021 		Joe Snook	
AGENDA ITEM			
APPROVAL OF MINUTES:			
<ul style="list-style-type: none"> March 23, 2022 Regular Session Minutes April 7, 2022 Budget Committee Minutes 			1-3 4
TREASURER'S REPORT: read by James Huser, Treasurer (includes March 2022 Financial Report)		Devin Blazek	5-14
SALES/USE TAX REPORT: April 2022		Devin Blazek	15-16
BOARD APPROVAL ITEMS			
<ul style="list-style-type: none"> FY23 Budget Pleasant Lea Park Playground RFP 		Joe Snook Steve Casey	17-86 87-104
OLD BUSINESS			
<ul style="list-style-type: none"> Projects and Services Review Capital Projects Plan: <ul style="list-style-type: none"> Velie Park Update Pleasant Lea Park Update 		All Staff Steve Casey Steve Casey	105-112 113-115 116-118
NEW BUSINESS			
LSPR Parks Master Plan Update		Steve Casey	119
Security Report		Brooke Chestnut	120-123
Fundraising Update		David Dean	124-126
End of Activity Reports		Various Staff	127-133
PATRON COMMENT REVIEW		Joe Snook	134-136
MONTHLY CALENDARS		For Information Only	137-138
ROUNDTABLE		Park Board Members and Staff	N/A
OTHER ITEMS TO BE BROUGHT BEFORE THE BOARD		Joe Snook	N/A
MEETING ADJOURNMENT			
BOARD COMMITTEES			
Budget James Huser-Chair Samantha Shepard Bernadette Basham	Personnel Lawrence Bivins-Chair Casey Crawford Wesley Fields	Youth Sports Casey Crawford Jon Ellis Tyler Morehead	Foundation Board Tyler Morehead Mindy Aulenbach



	<p>Mr. Ellis asked what the lifetime is on this type of surface. Mr. Casey said this is a relatively new product but the current life expectancy of the original product is 12 years. Mr. Casey also stated all wood fiber would be eliminated in this playground. Mr. Snook stated the wood fiber is still a good product but the quality of the parks will be higher with a turf surface. Mr. Crawford asked how long is the shelf life of wood mulch fiber. Ms. Chestnut said the wood mulch is replaced in every park, every year and staff has to maintain it. Mr. Snook stated at least once a year staff has to go to every park and replace mulch or rake it in high traffic areas. Mr. Casey asked if LSPR gets mulch for free. Ms. Chestnut said no, LSPR is required to use engineered mulch which meets playground standards. And, staff spends an estimated \$25,000 per year on playground mulch. Mr. Fields asked where the additional money for this request would be coming from. Mr. Snook stated if approved the money for the turf for playground surfaces would come out of the sales tax, which is what is used for the capital projects</p>	
OLD BUSINESS		
Projects and Services Review – FY22	Supporting documentation (See pages 22-29).	No Board Action.
Capital Projects Plan	<p>Velie Park Improvements: Supporting documentation (See pages 30-32).</p> <p>Mr. Casey stated weather has been a bit of a factor. Staff will continue on site work and playground equipment will begin being installed next week.</p> <p>Pleasant Lea Park Improvements: Supporting documentation (See pages 33-35) Mr. Casey stated RFP was rebid and a staff committee is currently evaluating the bids. Staff will be bringing their recommendations to the board in April.</p>	No Board Action.
NEW BUSINESS		
Legacy for Parks Foundation Update	<p>Ms. McCormick Heanue provided the board with an update from Legacy for Parks Foundation. The Foundation reached out to the National Association for Parks Foundations to assist the Foundation and held a half day strategic planning session with the Foundation Board. Ms. McCormick Heanue said from that planning three committees have been developed; governance, fundraising and the marketing committees and are staffed by the 7 volunteer foundation board members. They are working on objectives to be done in 2022. The Foundation is working on a rebrand, new website design and marketing development. They are also working on a Foundation annual report to be shared with the public. And in 2021, contributed \$2,500 grant to assist with the purchase of the “Twisted Sister” sculpture at the Legacy Park Amphitheater. In 2020, the Foundation committed a \$20,000 grant for the Pleasant Lea Park improvement project in support of the Land and Water Conservation Grant application.</p> <p>Ms. McCormick Heanue stated the Foundation wants to be involved more with both Board and staff. Mr. Snook stated if the Board knows of anyone who would be good to serve on the Foundation, to let him know.</p> <p>Mr. Ellis asked about the bench program and stated there may be an opportunity to promote that through and with Rotary. He said it could be a great tool to connect with that.</p>	No Board Action.
MPRA Conference Review	<p>Supporting documentation (see pages 36-53)</p> <p>Mr. Snook said the conference had some of the best educational sessions he’s ever been to at the state conference.</p>	No Board Action.
End of Activity Reports	Supporting documentation (see pages 54-61)	No Board Action.
PATRON COMMENT REVIEW		
Supporting documentation (see pages 62-68). No comments		



MONTHLY CALENDARS

Supporting documentation (see pages 69-70). No comments

ROUNDTABLE

President Aulenbach stated she will be gone for the April board meeting. She also said at the April meeting an ad hoc committee will be assigned to establish a slate of officers for consideration in May. She reminded the Board Mr. Snook's annual review will be coming up in the next couple of months for review and discussion.

OTHER ITEMS TO BE BROUGHT BEFORE THE BOARD

Mr. Snook informed the board that the community masterplan survey has been distributed two days ago and over 400 surveys have already been completed. It will be out for three weeks, with a goal of 1200 surveys. Budget committee will meet first week in April and will bring the FY23 budget to the Board at the April meeting for review and approval. Volunteer gala is April 28 and the next employee breakfast is April 13.

MEETING ADJOURNMENT

Treasurer Huser made a motion to move into closed session pursuant to Section 610.021 (1) of the Revised Statutes of the State of Missouri pertaining to legal actions, causes of action, or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys, and pursuant to Section 610.021 (2) of the Revised Statutes of the State of Missouri pertaining to leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration. Mr. Ellis seconded. Roll Call: Aye – President Aulenbach, Vice President Bivins, Treasurer Huser, Mr. Ellis, Ms. Shepard, Ms. Basham, Mr. Fields, Mr. Crawford. Meeting adjourned and went into closed session at 7:43p.m.



LEE'S SUMMIT PARKS AND RECREATION BOARD BUDGET COMMITTEE MEETING MINUTES

HOWARD A CONFERENCE ROOM

CITY OF LEE'S SUMMIT, MISSOURI

DATE:	April 7, 2022	TIME:	6:00 PM	PLACE:	Howard A CONFERENCE ROOM
Board Members Present:		Board Members Absent:		Staff Present:	
Mindy Aulenbach, President				Joe Snook	
Jim Huser, Treasurer				Devin Blazek	
Bernadette Basham				Tede Price	

AGENDA ITEM	DISCUSSION (Findings/Conclusions)	RECOMMENDATIONS/ ACTIONS
-------------	--------------------------------------	-----------------------------

REVIEW AND DISCUSSION OF FY22 BUDGET

Mr. Snook introduced Devin Blazek, Management Analyst, to present the proposed FY23 budget to the Park Board Budget Committee. Mr. Blazek shared a PowerPoint presentation, which summarized key points from the FY22 projections, and the estimated fund balance at year-end, the top one year goals from the planning retreats held last fall and key points for the proposed FY23 budget.

Mr. Snook pointed out that the playground and shelter inventory is also in the placket as well as the vehicle equipment replacement plan over the next few years.

Mr. Huser complemented Mr. Blazek on the presentation of the packet and asked how many lifeguard hours are budgeted for Summit Waves. Mr. Blazek said 19,730 hours are budgeted for Summit Waves for FY23 which is 9.4 FTE equivalent employees.

Mr. Huser asked if staff documents future year planning beyond the 1 and 5 year goals/planning. Mr. Snook explained for all the big projects where sales tax dollars will be used it is planned out. The smaller projects like maintenance are not captured each year. However, the goals at the annual retreats are captured during those planning sessions for both 1 and 5 year goals from both the Park Board and staff.

Ms. Basham asked for clarification on the pickleball complex and budget line item. Mr. Snook stated that the \$90,000 budgeted is for pickleball complex planning and the Board can expect to see money in the CIP fund in FY24 budget for the actually construction of a pickleball complex. Staff will seek public input as the planning progresses.

Mr. Huser thanked everyone for their hard work in preparing the budget to present to the park board.

MEETING ADJOURNMENT

Financial Outlook as of March 31, 2022



Fund	Fund Balance @ 3/31/22
Gamber Community Center	\$ 528,565
Lovell Community Center	\$ 1,284,464
Longview Community Center	\$ (848,820)
Harris Park Community Center	\$ 458,778
Parks and Recreation	\$ 5,681,666
Summit Waves	\$ 361,038
Cemetery	\$ 1,326,628
Construction	\$ 1,031,110
Park COP	\$ 2,811,650

Fund	MTD 3/31/22	Prior YTD Actual	Current YTD Actual	Approved FY22 Budget	Percentage of FY22 Budget
Gamber Community Center					
Revenue	\$ 46,897	\$ 193,812	\$ 297,972	\$ 317,390	93.88%
Expenses	\$ 38,580	\$ 237,658	\$ 285,841	\$ 350,193	81.62%
Income (Loss)	\$ 8,318	\$ (43,846)	\$ 12,131	\$ (32,803)	
Lovell Community Center					
Revenue	\$ 153,328	\$ 789,157	\$ 1,039,119	\$ 1,702,459	61.04%
Expenses	\$ 110,479	\$ 930,395	\$ 1,025,685	\$ 1,634,771	62.74%
Income (Loss)	\$ 42,850	\$ (141,238)	\$ 13,434	\$ 67,688	
Longview Community Center					
Revenue	\$ 95,728	\$ 465,393	\$ 687,903	\$ 934,470	73.61%
Expenses	\$ 83,639	\$ 670,273	\$ 722,900	\$ 1,026,493	70.42%
Income (Loss)	\$ 12,089	\$ (204,880)	\$ (34,997)	\$ (92,023)	
Harris Park Community Center					
Revenue	\$ 81,806	\$ 611,870	\$ 939,132	\$ 1,591,276	59.02%
Expenses	\$ 81,387	\$ 697,779	\$ 868,028	\$ 1,429,862	60.71%
Income (Loss)	\$ 420	\$ (85,909)	\$ 71,104	\$ 161,414	
Parks and Recreation					
Revenue	\$ 151,985	\$ 3,987,102	\$ 4,132,498	\$ 3,909,711	105.70%
Expenses	\$ 214,955	\$ 2,241,770	\$ 2,591,270	\$ 3,740,251	69.28%
Income (Loss)	\$ (62,970)	\$ 1,745,332	\$ 1,541,228	\$ 169,460	
Summit Waves					
Revenue	\$ 49,090	\$ 154,303	\$ 571,513	\$ 851,397	67.13%
Expenses	\$ 20,746	\$ 372,005	\$ 532,846	\$ 844,636	63.09%
Income (Loss)	\$ 28,344	\$ (217,702)	\$ 38,667	\$ 6,761	
Cemetery					
Revenue	\$ 26,266	\$ 114,895	\$ 91,105	\$ 194,163	46.92%
Expenses	\$ 9,575	\$ 105,402	\$ 107,953	\$ 179,825	60.03%
Income (Loss)	\$ 16,691	\$ 9,493	\$ (16,848)	\$ 14,338	
Construction					
Revenue	\$ 350,000	\$ 2,625,000	\$ 3,150,000	\$ 4,200,000	75.00%
Expenses	\$ 4,417	\$ 326,795	\$ 318,750	\$ 457,500	69.67%
Income (Loss)	\$ 345,583	\$ 2,298,205	\$ 2,831,250	\$ 3,742,500	
Park COP Debt					
Revenue	\$ 531,979	\$ 3,515,921	\$ 4,218,504	\$ 4,477,543	94.21%
Expenses	\$ 364,583	\$ 2,743,125	\$ 3,281,250	\$ 4,375,000	75.00%
Income (Loss)	\$ 167,395	\$ 772,796	\$ 937,254	\$ 102,543	

**GAMBER COMMUNITY CENTER
FUND 201
Financial Report for the Month Ending March 31, 2022**

	Previous Year-to-date Mar 2021	Month-to-Date Mar 2022	Year-to-Date Mar 2022	Year-to-Date Budget	Year-to-Date Variance		Approved FY22 Budget
REVENUES							
Activity & Membership Fees	54,249	16,427	89,818	74,450	15,368	²	94,391
User Charges	111	58	447	145	302		190
Rentals	19,570	10,871	69,971	26,189	43,782	³	37,039
Interest	(362)	4,959	4,489	9,400	(4,911)		8,200
Other Revenue	2,053	-	1,715	2,570	(855)		2,570
Miscellaneous	66	-	283	-	283		-
Transfers In from Park COP	118,125	14,583	131,250	131,250	0		175,000
TOTAL REVENUES	193,812	46,897	297,972	244,004	53,968		317,390
EXPENDITURES							
Personnel Services	152,924	20,808	164,312	158,375	5,937		212,055
Other Supplies, Services and Charges	29,756	9,021	51,719	45,595	6,123		59,250
Repairs and Maintenance	10,169	4,778	23,073	8,464	14,609	⁴	14,217
Utilities	29,428	3,972	34,027	32,980	1,047		45,981
Interdepartment Charges	15,380	-	12,710	14,237	(1,527)		18,690
TOTAL EXPENDITURES	237,658	38,580	285,841	259,651	26,190		350,193
NET GAIN / (LOSS)	(43,846)	8,318	12,131	(15,647)	27,778		(32,803)

BEGINNING FUND BALANCE

516,434 ¹

ENDING FUND BALANCE

528,565

¹ **Beginning Fund Balance** is final as the year-end audit is complete.

² Revenues increased due to additional facility rentals booked compared to budget.

³ Revenues increased due to additional facility rentals booked compared to budget.

⁴ Unbudgeted repairs on the roof (\$7,234) and HVAC (\$5,600).

**LOVELL COMMUNITY CENTER
FUND 202
Financial Report for the Month Ending March 31, 2022**

	Previous Year-to-date Mar 2021	Month-to-Date Mar 2022	Year-to-Date Mar 2022	Year-to-Date Budget	Year-to-Date Variance		Approved FY22 Budget
REVENUES							
Activity & Membership Fees	776,076	133,419	953,896	1,169,718	(215,821)	²	1,606,919
User Charges	532	372	2,268	1,735	533		2,131
Rentals	130	6,630	53,503	23,038	30,465	³	46,423
Interest	1,057	12,314	10,884	19,497	(8,613)		25,996
Other Revenue	150	220	2,038	784	1,254		1,214
Contributions	7,500	-	11,250	11,250	-		15,000
Miscellaneous	711	374	1,761	418	1,343		1,257
Transfers In	3,000	-	3,519	3,519	-		3,519
TOTAL REVENUES	789,157	153,328	1,039,119	1,229,959	(190,840)		1,702,459
EXPENDITURES							
Personnel Services	613,226	82,655	654,794	823,761	(168,967)	⁴	1,149,254
Other Supplies, Services and Charges	65,669	8,727	94,692	113,873	(19,181)	⁵	143,425
Repairs and Maintenance	45,450	3,274	85,859	79,757	6,101		102,788
Utilities	165,168	15,824	120,596	102,322	18,274	⁶	161,009
Capital Outlay	-	-	34,598	27,450	7,148		27,450
Interdepartment Charges	40,882	-	35,147	39,217	(4,071)		50,845
TOTAL EXPENDITURES	930,395	110,479	1,025,685	1,186,381	(160,696)		1,634,771
NET GAIN / (LOSS)	(141,238)	42,850	13,434	43,578	(30,144)		67,688

BEGINNING FUND BALANCE

1,271,030 ¹

ENDING FUND BALANCE

1,284,464

¹ **Beginning Fund Balance** is final as the year-end audit is complete.

² An unfavorable variance in Activities (\$5,500), Gate Receipts (\$22,200) and Memberships (\$188,000).

³ Facility rentals, including Birthday parties, was not budgeted to start until January 1, 2022 but started May 29, 2021. In addition, afterhours pool party rentals have occurred.

⁴ A favorable variance in Part-Time salaries (\$62,500) and a Recreation Supervisor position that was not filled until mid April.

⁵ There is a favorable variance in Recreational Supplies, Professional Fees, Printing, Chemicals, Employee Training and Janitorial Supplies.

⁶ Unfavorable variance in Natural Gas (\$12,000), Electricity (\$2,100) and Water/Sewer (\$4,100).

**LONGVIEW COMMUNITY CENTER
FUND 205
Financial Report for the Month Ending March 31, 2022**

	Previous Year-to-date Mar 2021	Month-to-Date Mar 2022	Year-to-Date Mar 2022	Year-to-Date Budget	Year-to-Date Variance	Approved FY22 Budget
REVENUES						
Activity & Membership Fees	373,242	84,195	567,512	571,309	(3,797)	775,970
User Charges	632	115	1,300	1,390	(89)	1,930
Rentals	90,918	11,401	118,945	123,228	(4,283)	155,369
Miscellaneous	601	18	146	18	128	1,201
TOTAL REVENUES	465,393	95,728	687,903	695,944	(8,041)	934,470
EXPENDITURES						
Personnel Services	466,168	60,044	490,081	495,256	(5,175)	657,419
Other Supplies, Services and Charges	50,335	4,775	56,728	78,254	(21,526)	² 115,098
Repairs and Maintenance	26,677	2,661	28,074	40,624	(12,549)	³ 51,670
Utilities	81,372	16,160	113,058	102,814	10,244	⁴ 157,989
Interest Expense	10,086	-	4,614	7,875	(3,261)	-
Interdepartment Charges	35,635	-	30,344	33,927	(3,582)	44,317
TOTAL EXPENDITURES	670,273	83,639	722,900	758,749	(35,849)	1,026,493
NET GAIN / (LOSS)	(204,880)	12,089	(34,997)	(62,805)	27,808	(92,023)

BEGINNING FUND BALANCE	<u>(813,823)</u> ¹
ENDING FUND BALANCE	<u><u>(848,820)</u></u>

¹ **Beginning Fund Balance** is final as the year-end audit is complete.

² There is a favorable variance in Professional Fees, Telephone, Recreational and Janitorial Supplies.

³ HVAC service and repair (\$6,000) has not been needed. The hardwood floor resurfacing (\$4,000) is currently on hold.

⁴ Unfavorable variance in Natural Gas (\$13,700) and Water/Sewer (\$2,400) and a favorable variance in Electricity (\$5,800).

**HARRIS PARK COMMUNITY CENTER
FUND 530
Financial Report for the Month Ending March 31, 2022**

	Previous Year-to-date Mar 2021	Month-to-Date Mar 2022	Year-to-Date Mar 2022	Year-to-Date Budget	Year-to-Date Variance		Approved FY22 Budget
REVENUES							
Activity & Membership Fees	306,228	45,292	567,418	655,779	(88,361)	²	1,189,460
User Charges	37,872	1,861	75,025	56,110	18,916	³	69,638
Rentals	61,997	10,313	126,730	109,592	17,138	⁴	153,394
Interest	(675)	3,375	2,620	-	2,620		-
Other Revenue	261	98	1,044	-	1,044		3,449
Contributions	205,125	20,705	165,440	144,300	21,140	⁵	166,900
Miscellaneous	1,064	162	854	2,478	(1,623)		8,435
TOTAL REVENUES	611,870	81,806	939,132	968,259	(29,127)		1,591,276
EXPENDITURES							
Personnel Services	442,189	42,541	505,901	531,085	(25,184)	⁶	813,933
Other Supplies, Services and Charges	140,775	22,693	228,854	256,503	(27,650)	⁷	433,464
Repairs and Maintenance	15,880	4,432	46,644	32,713	13,931	⁸	41,770
Utilities	79,511	11,721	68,245	74,155	(5,910)		97,324
Depreciation	14,891	1,496	14,416	14,179	237		18,905
Transfers Out	3,000	-	3,519	3,519	-		3,519
Interdepartment Charges	16,424	-	14,865	16,494	(1,629)		20,947
TOTAL EXPENDITURES	697,779	81,387	868,028	914,469	(46,441)		1,429,862
NET GAIN / (LOSS)	(85,909)	420	71,104	53,789	17,314		161,414

BEGINNING FUND BALANCE

387,674 ¹

ENDING FUND BALANCE

458,778

¹ Beginning Fund Balance is final as the year-end audit is complete.

² An unfavorable variance in Camp Summit (\$30,000), Harris Park (\$3,600), Athletics (\$71,000) and a favorable variance Summit Ice (\$12,700).

³ A favorable variance in Summit Ice (\$16,500) and Amphitheater (\$2,400).

⁴ A favorable variance in Facility Rentals at Harris Park (\$3,500), Hartman Park (\$2,500), Amphitheater (\$2,200) and Summit Ice (\$16,000).

⁵ The reported YTD revenue is dependent on the timing of monthly sponsorship payments.

⁶ A favorable variance in Part-Time Harris Park (\$15,600), Athletics (\$12,000), Amphitheater (\$1,900) and unfavorable variance Summit Ice (\$26,500). In addition, 5% of the Lovell Recreation Supervisor's salary was budgeted to go to Special Events, since the position was filled late FY21 the Special Events were handled by another staff member.

⁷ A favorable balance on Professional Fees, Recreational Supplies, Janitorial Supplies, Rentals and Leases and Advertising.

⁸ HPCC repairs on HVAC (\$7,300), Wall repair (\$4,100) and Curtain (\$3,500).

**PARKS & RECREATION
FUND 200
Financial Report for the Month Ending March 31, 2022**

	Previous Year-to-date Mar 2021	Month-to-Date Mar 2022	Year-to-Date Mar 2022	Year-to-Date Budget	Year-to-Date Variance		Approved FY22 Budget
REVENUES							
Taxes	3,847,890	115,057	3,918,364	3,617,010	301,354	²	3,664,500
Fines & Forfeitures	17,163	1,715	14,887	13,000	1,887		17,000
Interest	9,956	28,432	38,969	32,822	6,147		58,814
Other Revenue	10,495	420	6,599	1,500	5,099		2,000
Contributions	42,742	-	75,769	72,399	3,370		97,735
Miscellaneous	33,447	6,361	61,026	30,645	30,381	³	47,325
Transfers In	25,410	-	16,884	18,249	(1,365)		22,337
TOTAL REVENUES	3,987,102	151,985	4,132,498	3,785,625	346,873		3,909,711
EXPENDITURES							
Personnel Services	1,439,338	152,088	1,454,349	1,508,526	(54,177)	⁴	1,998,879
Other Supplies, Services and Charges	411,449	30,921	631,870	744,484	(112,613)	⁵	1,060,242
Repairs and Maintenance	176,596	19,131	276,898	256,420	20,478	⁶	315,655
Utilities	80,944	5,135	99,093	95,991	3,102		146,118
Fuel & Lubricants	21,338	70	30,416	25,405	5,011		33,790
Capital Outlay	76,478	20,557	58,685	118,000	(59,315)	⁷	153,000
Interdepartment Charges	151,647	-	156,477	156,477	(0)		187,926
Reimbursement - Interfund	(116,019)	(12,946.58)	(116,519.25)	(116,519.22)	(0)		(155,359)
TOTAL EXPENDITURES	2,241,770	214,955	2,591,270	2,788,784	(197,515)		3,740,251
NET GAIN / (LOSS)	1,745,332	(62,970)	1,541,228	996,841	544,387		169,460

BEGINNING FUND BALANCE	4,140,438 ¹
ENDING FUND BALANCE	5,681,666

¹ **Beginning Fund Balance** is final as the year-end audit is complete.

² The favorable variance in Taxes is related to Jackson County property tax (\$253,300) Cass County property tax (\$1,500), Replacement Tax (\$45,900) and an unfavorable variance on Intangible Tax (\$4,000).

³ Received \$2,383 from Truman Heartland Foundation for the sign language signs. Also, received from Legacy for Parks Foundation for the Twisted Sister sculpture (\$2,500), Lovell Family Foundation for Sculpture on the move(\$2,500) and \$10,000 reimbursement for memorial benches and stones. In addition, shelter rentals have been higher than anticipated.

⁴ Variance exists in Full-Time Salaries due to a vacant Park Specialist position.

⁵ A favorable variance in Travel and Meeting, Office Supplies, Printing, Professional Fees, Concrete and Asphalt.

⁶ Down to Earth invoice charged to Ground instead of Professional Fees (\$19,720).

⁷ Delay on the purchasing of the wayfinding signage.

**SUMMIT WAVES
FUND 203
Financial Report for the Month Ending March 31, 2022**

	Previous Year-to-date Mar 2021	Month-to-Date Mar 2022	Year-to-Date Mar 2022	Year-to-Date Budget	Year-to-Date Variance		Approved FY22 Budget
REVENUES							
Activity Fees	125,349	44,765	448,702	281,554	167,148	²	688,117
User Charges	20,510	-	105,146	57,938	47,209	³	111,054
Rentals	7,000	-	15,156	16,085	(929)		45,146
Interest	(2,140)	4,252	2,715	880	1,835		2,090
Miscellaneous	3,584	73	(206)	2,115	(2,321)		4,990
TOTAL REVENUES	154,303	49,090	571,513	358,572	212,941		851,397
EXPENDITURES							
Personnel Services	238,934	8,652	333,431	296,456	36,976	⁴	487,330
Other Supplies, Services and Charges	45,065	3,863	107,130	70,427	36,703	⁵	158,740
Repairs and Maintenance	12,180	4,795	11,665	15,149	(3,484)		39,439
Utilities	52,679	3,437	59,303	69,185	(9,882)	⁶	89,800
Interdepartment Charges	17,162	-	15,332	16,969	(1,637)		21,422
Capital Outlay	-	-	-	20,000	(20,000)	⁷	41,920
Transfers Out (To 200)	5,985	-	5,985	5,985	-		5,985
TOTAL EXPENDITURES	372,005	20,746	532,846	494,170	38,676		844,636
NET GAIN / (LOSS)	(217,702)	28,344	38,667	(135,599)	174,265		6,761

BEGINNING FUND BALANCE

322,371 ¹

ENDING FUND BALANCE

361,038

¹ **Beginning Fund Balance** is final as the year-end audit is complete.

² There is a favorable variance in Gate Receipts (\$165,500) due to Kids Country coming twice a week, Oceans of Fun closed twice a week and Adventure Oasis allowing residents only.

³ There is a favorable variance in Concessions Sales (\$47,000) due to an increase in Single Visits.

⁴ A unfavorable variance for Part-time (\$40,000).

⁵ Unfavorable variance in Professional Fees, Furniture & Equipment, Miscellaneous Equipment, Uniforms and Chemical Supplies.

⁶ Budget was based on last year actuals which included the first year of the wave pool operations. There has been a significant savings in Electricity (\$18,500) and an unfavorable variance in Water/Sewer (\$8,000). In addition, the wave pool water/sewer was charged to Park Services July-December.

⁷ The incorrect shade structures were sent and staff is awaiting a resolution.

**CEMETERY TRUST
FUND 204
Financial Report for the Month Ending March 31, 2022**

	Previous Year-to-date Mar 2021	Month-to-Date Mar 2022	Year-to-Date Mar 2022	Year-to-Date Budget	Year-to-Date Variance		Approved FY22 Budget
REVENUES							
Services	83,737	7,244	57,188	97,329	(40,141)	²	134,483
Sale of Property	28,000	6,000	22,000	30,000	(8,000)	³	36,000
Interest	3,158	13,022	11,917	16,870	(4,953)		23,680
TOTAL REVENUES	114,895	26,266	91,105	144,199	(53,094)		194,163
EXPENDITURES							
Personnel Services	30,910	4,151	39,480	37,439	2,041		49,069
Other Supplies, Services and Charges	41,770	5,084	32,508	57,951	(25,444)	⁴	86,043
Repairs and Maintenance	7,152	80	13,289	8,305	4,984		9,500
Utilities	1,899	260	1,919	2,575	(656)		4,000
Fuel & Lubricants	320	-	439	720	(281)		960
Interdepartment Charges	10,293	-	9,420	10,985	(1,565)		13,905
Transfers Out (To 026)	13,058	-	10,899	12,261	(1,362)		16,348
TOTAL EXPENDITURES	105,402	9,575	107,953	130,237	(22,284)		179,825
NET GAIN / (LOSS)	9,493	16,691	(16,848)	13,962	(30,810)		14,338

BEGINNING FUND BALANCE

1,343,476 ¹

ENDING FUND BALANCE

1,326,628

¹ Beginning Fund Balance is final as the year-end audit is complete.

² An unfavorable variance on Monument Sales (\$31,800), Grave Openings (\$4,100) and Footings (\$5,000).

³ Unfavorable variance in Columbarium niches being sold.

⁴ Favorable variance in Professional fees and Other Construction Materials.

**CONSTRUCTION FUND
FUND 327
Financial Report for the Month Ending March 31, 2022**

	Month-to-Date Mar 2022	Year-to-Date Mar 2022	Year-to-Date Budget	Year-to-Date Variance		Approved FY22 Budget
REVENUES						
Transfers from Fund 410	350,000	3,150,000	3,150,000	-		4,200,000
TOTAL REVENUES	350,000	3,150,000	3,150,000	-		4,200,000
EXPENDITURES						
Interest Expense	-	-	-	-		32,500
Additions to Const in Progress	4,417	318,750.00	318,750.00	-		425,000
TOTAL EXPENDITURES	4,417	318,750	318,750	-		457,500
NET GAIN / (LOSS)	345,583	2,831,250	2,831,250	-		3,742,500

BEGINNING FUND BALANCE	<u>(1,800,140) ¹</u>
ENDING FUND BALANCE	<u>1,031,110</u>

¹ Beginning Fund Balance is final as the year-end audit is complete.

**PARKS COP DEBT
FUND 410
Financial Report for the Month Ending March 31, 2022**

	Month-to-Date Mar 2022	Year-to-Date Mar 2022	Year-to-Date Budget	Year-to-Date Variance		Approved FY22 Budget
REVENUES						
Taxes	431,580	3,677,387	3,214,590	462,797	²	4,286,120
EATS	(12,596)	(113,514)	(108,433)	(5,081)	²	(144,577)
Use Tax	93,323	642,071	243,750	398,321	²	325,000
Interest	19,672	12,560	8,250	4,310		11,000
TOTAL REVENUES	531,979	4,218,504	3,358,157	860,347		4,477,543
EXPENDITURES						
Transfers Out-Gamber Center	14,583	131,250	131,250	-		175,000
Transfers Out-Construction Fund	350,000	3,150,000	3,150,000	-		4,200,000
TOTAL EXPENDITURES	364,583	3,281,250	3,281,250	-		4,375,000
NET GAIN / (LOSS)	167,395	937,254	76,907	860,347		102,543

BEGINNING FUND BALANCE	<u>1,874,396</u> ¹
ENDING FUND BALANCE	<u><u>2,811,650</u></u>

¹ Beginning Fund Balance is final as the year-end audit is complete.

² See separate Sales/Use Tax Report included in this packet.

MEMORANDUM



Date: April 27, 2022

To: Joe Snook, CPRP
Administrator of Parks and Recreation

From: Devin Blazek, MBA
Management Analyst

Re: Sales and Use Tax Update –April 2022

Sales tax proceeds received in April totaled \$416,838.84, which is 16.7% over the monthly projection. Due to the unpredictable cutoff of processing remittance at the State of Missouri, the annual revenue budget has been spread evenly throughout FY2022. The year-to-date sales tax received totals \$4,094,225.55, which is \$377,600.19 over the amount received through April FY2021.

At the time of this report, there is no additional information regarding the remitters included in the amount received from the State of Missouri.

The EATs payments for a portion of February are not available at this time.

Use tax proceeds received in April totaled \$82,778.42, which is 205.64% over the monthly projection. Due to the unpredictable cutoff of processing remittance at the State of Missouri, the annual revenue budget has been spread evenly throughout FY2022. The year-to-date use tax totals \$724,849.39.

Attached is a summary of the proceeds received for the Sales Tax, Economic Activity Taxes (EATs) and Use Tax.

Sales Tax and EATs	Budget	Actual	Amount Difference \$
Cumulative Balance Through FY 2021	76,045,008	76,877,280	832,272
FY 2022			
YTD Balance Forward - Sales Tax	3,214,591	3,677,387	462,796
YTD Balance Forward - EATs	(108,433)	(113,514)	(5,081)
Sales Tax Receipts - April 2022	357,177	416,839	59,662
EATs - April 2022	(12,048)	(11,986)	62
YTD Balance - Sales Tax	3,571,768	4,094,226	522,458
YTD Balance - EATs	(120,481)	(125,500)	(5,019)
LIFE-TO-DATE DATA BY SALES TAX			
Cumulative Net Proceeds-1/4 cent Sales Tax (4/1/18 through 3/31/33) **	15,778,841	16,765,539	986,698
Cumulative Net Proceeds-1/4 cent Sales Tax (4/1/08 through 3/31/18)	30,963,365	31,100,648	137,283
Cumulative Net Proceeds-3/8 cent Sales Tax (4/1/98 through 3/31/08)	32,768,255	32,955,600	187,345

Use Tax	Budget	Actual	Amount Difference \$
Cumulative Balance Through FY 2021	-	375,524	375,524
FY 2022			
YTD Balance Forward - Use Tax	243,750	642,071	398,321
Use Tax - April 2022	27,083	82,778	55,695
YTD Balance - Use Tax	270,833	724,849	454,016
LIFE-TO-DATE DATA BY USE TAX			
Cumulative Net Proceeds-December 2020 through Current Month	270,833	1,100,373	829,540



Lee's Summit Parks & Recreation Board

Mindy Aulenbach
President

Lawrence Bivins
Vice President

James Huser
Treasurer

Bernadette Basham

Casey Crawford

Jon Ellis

Wesley Fields

Tyler Morehead

Samantha Shepard

Joe Snook, CPRP
Administrator

220 SE Green Street
Lee's Summit, MO 64063

Phone: 816.969.1500
Fax: 816.969.1515

lspr@cityofls.net
www.lsparks.net



Member, National Recreation
& Park Association

Member, Missouri Park
& Recreation Association

April 27, 2022

To: Parks & Recreation Board
From: Joe Snook, CPRP
Administrator of Parks & Recreation
Re: Proposed FY23 Parks & Recreation Budget

Over the past year, as the Covid-19 pandemic subsides, Lee's Summit Parks and Recreation continues to recover its membership and participation lost during 2020.

Due to uncertainty and financial strain experienced during 2020 and much of 2021, the department chose to not move forward with many Capital Expansion requests, particularly within the recreation division. As restrictions have lifted and participation in all of our facilities and programs continues to rise, we feel comfortable with resuming previously anticipated projects. In total, this packet includes over \$380K in capital expansion items to improve the safety, quality, and enjoyment of all of our parks, facilities, and programs.

As we prepare the budget for FY23, which begins July 1, 2022, the uncertainty of rebounding to pre-COVID-19 levels remains. While participation in certain areas is still well below pre-pandemic levels, these areas are showing strong performance and growth trajectory. We anticipate all areas of our operation will be at or above pre-pandemic levels by the close of the 2023 Fiscal Year. We anticipate generating over \$6,353,000 in revenue from fees, charges and sponsorships and approximately \$3,941,000 is anticipated from property, replacement and intangible taxes. Finally, with the strong performance in net sales tax, the addition of use tax revenue in FY22 and the anticipated continued strong performance in FY23, funds are available to continue to fulfill the commitments made with the approval of the 2018 ¼-cent sales tax extension.

- The **FY23 Fund Summary Comments**, which provides a snapshot of FY22 projections along with significant changes for FY23. (pages 1-6)
- A summary **Revenue and Expense Budget Proposal** and **Fund Balance Report** that presents an overview of each fund with revenues, expenditures, and actual balances for FY21 and projected ending balances for FY22 and FY23. (page 7)
- The **FY23 Board and Staff Priorities – Project and Expansion Requests Report** describes projects and expansion items as they relate to LSPR goals for this year and five years out. (pages 8-10)
- The **Itemized Budget Expense Worksheets** providing details of revenue and expenditure categories for each fund, including footnotes to provide an explanation for material variances. (pages 11-28)

Other attachments include:

- Terminology/Useful Things to Know (pages 29-30)
- Fund Balance Policy Resolution (page 31)
- LSPR Organizational Chart (page 32)
- Public Works/Cemetery MOU, Fee Allocation, Budget Summary (pages 33-52)
- Full-Time and Part-Time Compensation Schedules (pages 53-55)
- Training and Licensing Plan/Training Goals and Key (pages 56-61)
- VERP Schedules (pages 62-64)
- Replacement Schedules (pages 65-67)
- Capital Project Funding Report-Current Project Work Plan (pages 68-69)

FY 2023 Fund Summary Comments

All Funds

- **CORE BUDGET EXPENDITURES – Full time only**

- The FY23 budget reflects a 3% pay increase as well as select length of service pay adjustments
- Health and Dental Insurance – A blended rate (average of individual to full family coverage) is used for budgeting purposes. The blended rate used for the FY23 budget is \$15,870 per full time employee; the blended rate used for the FY22 budget was \$15,084 per full time employee.
- Retirement (LAGERS) – The required funding for the FY23 budget is 11.6% of full-time salary; the required funding for the FY22 budget was also 11.6% of full-time salary.

Gamber Community Center- Fund 201

FY22 Projections

Total Revenues:	\$ 370,354
Total Expenditures:	\$ 380,396
Net Income (Loss)	(\$10,042)
Estimated Fund Balance	\$ 506,392
Minimum Fund Balance per Policy (15% of Expenditures)	\$ 64,682
Variance to Fund Balance Minimum	\$ 441,710

FY23 Requested Budget:

Expenditures	Revenues	Net
\$431,215	\$399,782	(\$31,433)

- **ACTIVITY FEES & MEMBERSHIPS**

- Additional revenue from activity fees due to increased participation and programming.
- Memberships increased \$1 per month in July according to the minimum wage plan.

- **FACILITY RENTALS**

- Facility Rentals continue to be an excellent source of revenue for the facility. The FY23 budget reflects the continuing growth of facility rentals.

- **PERSONNEL SERVICES**

- The FY23 budget reflects the 3% pay increase which also increases benefits calculated on salary including FICA, Medicare and LAGERS retirement funding. Also, Part-time salary expense for FY23 reflects the impact of the increase in the minimum wage effective January 1, 2023.

Lovell Community Center – Fund 202

FY22 Projections

Total Revenues:	\$ 1,532,356
Total Expenditures:	\$ 1,553,907
Net Income (Loss)	\$ (21,551)
Estimated Fund Balance	\$ 1,249,479
Minimum Fund Balance per Policy (15% of Expenditures)	\$ 297,271
Variance to Fund Balance Minimum	\$ 952,208

FY23 Requested Budget:

Expenditures	Revenues	Net
\$1,981,809	\$1,864,488	(\$117,321)

- **ACTIVITY FEES**
 - Activity Fee revenue includes Personal Training, Massage, Group X, Childcare, Swim Lessons, RevUp and Paddleboard/Canoe rentals. FY23 budget includes the purchase of Kayaks for rent.
- **MEMBERSHIPS**
 - The number of active memberships, including the memberships through healthcare providers (Silver Sneakers, Renew Active, etc.) are increasing towards FY19 numbers. Increased \$1 per month membership increased according to the minimum wage plan.
- **CONTRIBUTIONS – SPONSORS**
 - The FY23 budget includes \$15,000 in sponsorships from a local hospital consistent with previous years.
- **PERSONNEL SERVICES**
 - The FY23 budget reflects the 3% pay increase which also increases benefits calculated on salary including FICA, Medicare and LAGERS retirement funding. Also, Part-time salary expense for FY23 reflects the impact of the increase in minimum wage effective January 1, 2023.
- **CAPITAL OUTLAY**
 - The FY23 budget includes an expansion request of \$124,386 to replace the boiler.

Longview Community Center – Fund 205

FY22 Projections

Total Revenues:	\$ 925,593
Total Expenditures:	\$ 1,043,507
Net Income (Loss)	\$ (117,914)
Estimated Fund Balance	\$(931,737)

Minimum Fund Balance per Policy (15% of Expenditures)	\$ 174,046
Variance to Fund Balance Minimum	\$(1,105,783)

FY23 Requested Budget:

Expenditures	Revenues	Net
\$1,160,307	\$1,104,005	\$(56,302)

- **ACTIVITY FEES**
 - Activity Fee revenue includes Personal Training, Massage, Group X, Childcare, Swim Lessons, and RevUp.
- **MEMBERSHIPS**
 - The number of active memberships, including the memberships through healthcare providers (Silver Sneakers, Renew Active, etc) are increasing. In addition, paid memberships will increase \$1 per month according to the minimum wage plan.
- **FACILITY RENTALS**
 - Revenue from rentals include room and pool rentals. The American Stroke Foundation is renting a room 2 days a week. In addition, the facility hours are back to normal allowing for more swim team rentals.
- **PERSONNEL SERVICES**
 - The FY23 budget reflects the 3% pay increase which also increases benefits calculated on salary including FICA, Medicare and LAGERS retirement funding. Also, Part-time salary expense for FY23 reflects the impact of the increase in the minimum wage effective January 1, 2023.

Harris Park Community Center - Fund 530

FY22 Projections

Total Revenues:	\$ 1,618,226
Total Expenditures:	\$ 1,458,614
Net Income (Loss)	\$ 159,612
Estimated Fund Balance	\$ 547,286
Minimum Fund Balance per Policy (15% of Expenditures)	\$ 251,012
Variance to Fund Balance Minimum	\$ 296,274

FY23 Requested Budget:

Expenditures	Revenues	Net
\$1,673,416	\$1,783,759	\$110,344

- **CAMP SUMMIT**
 - Revenue from Camp weekly fees increase \$5 for the summer of 2022.
- **HARRIS PARK COMMUNITY CENTER**
 - Facility reservations are anticipated to increase in FY23.
 - Capital expansion in carpet replacement and a divider curtain.
- **INSTRUCTIONAL YOUTH AND ADULT PROGRAMS**
 - Increased pricing on some programs.

- **LEGACY PARK AMPHITHEATER**
 - Ticket price increased and more concerts scheduled.
- **LEA McKEIGHAN NORTH**
 - Lea McKeighan gate receipts and facility rentals have increased based on 2021/2022 season.
 - Capital expansion request for concrete for ice dump.
- **ATHLETICS**
 - Tuesday night softball was removed from budget opening an additional night for facility rentals.

Parks and Recreation – Fund 200

FY22 Projections

Total Revenues:	\$ 3,937,166
Total Expenditures:	\$ 3,747,196
Net Income (Loss)	\$ 189,970
Estimated Fund Balance	\$ 4,330,408
Minimum Fund Balance per Policy (15% of Expenditures)	\$ 590,270
Variance to Fund Balance Minimum	\$ 3,740,138

FY23 Requested Budget:

Expenditures	Revenues	Net
\$3,935,133	\$3,940,921	\$5,788

- **REVENUES**
 - The Property Tax projection includes a levy rate of approximately \$.14 per \$100 of assessed value.
 - Contributions Parks is lower due to LSR7 building their own baseball and softball fields and utilizing Legacy only for tournaments.
- **ADMINISTRATION**
 - The FY23 budget includes travel and meeting expenses related to conferences, staff training and in-person meetings. These meetings were eliminated in FY21 and minimal in FY22.
- **PARK OPERATIONS & LEGACY PARK**
 - Professional Fees – Professional Fees includes contract mowing, bio swale maintenance and restroom cleaning handled by contract services.
 - Asphalt – The FY23 budget includes \$140,000 for Park Services and \$150,000 for Legacy Park. See Asphalt on pg. 65 of this packet.
 - Capital Outlay – FY23 includes \$9,450 for a trailer replacement, \$13,924 to add additional cameras at Lea McKeighan North, \$8,500 for Legacy disc golf, \$25,000 for Howard Station fountain replacement, \$6,050 for PCOC replacement chairs, \$20,000 for Arborwalk bridge, \$3,800 to purchase laptops to replace desktop computers for Supervisors and \$18,500 to automate onboarding personnel paperwork.

Aquatics – Fund 203

FY22 Projections

Total Revenues:	\$ 1,064,439
Total Expenditures:	\$ 934,486
Net Income (Loss)	\$ 129,953
Estimated Fund Balance	\$ 452,324
Minimum Fund Balance per Policy (15% of Expenditures)	\$ 144,578
Variance to Fund Balance Minimum	\$ 307,746

FY23 Requested Budget:

Expenditures	Revenues	Net
\$963,854	\$1,021,077	\$57,223

- **GATE RECEIPTS**
 - Gate receipts are anticipated to be down in FY23 with park visits back to normal.
 - Summit Waves offers an Early Bird Special of \$10 off the purchase of season passes purchased before May 1st.
- **RENTALS**
 - Cabana rentals have been reduced to half day allowing for two rentals in a day per cabana.
- **CAPITAL OUTLAY**
 - The FY23 budget includes an expansion request of \$28,645 to purchase new Cabanas, \$17,878 to purchase additional cameras and \$10,847 to repair concrete steps.

Cemetery – Fund 204

FY22 Projections

Total Revenues:	\$ 176,363
Total Expenditures:	\$ 168,624
Net Income (Loss)	\$ 7,739
Estimated Fund Balance	\$ 1,351,215
Minimum Fund Balance per Policy	N/A

FY23 Requested Budget:

Expenditures	Revenues	Net
\$170,526	\$179,796	\$9,270

- **SERVICES**
 - The FY23 budget reflects an increase of \$250 for a columbarium niche in the schedule of fees for services.
- **SALE OF PERSONAL PROPERTY**
 - All remaining grave plots were sold in FY20; therefore, only columbarium and monument sales are included in the FY23 budget.

Construction Fund – Fund 327

FY22 Projections

Total Revenues:	\$ 4,200,000
Total Expenditures:	\$ 860,236
Net Income (Loss)	\$ 3,339,764
Estimated Fund Balance	\$1,539,624

FY23 Requested Budget:

Expenditures	Revenues	Net
\$1,750,000	\$3,266,782	\$1,516,782

The Expenditures for FY22 includes \$425,000 for the Velie Park Renovation project. Interest expense of \$32,500 is also included in the FY22 budget for a negative cash balance for a portion of the year.

In addition to the Velie Park Renovation project included in the FY22 budget, the Pleasant Lea Park Improvements were scheduled to be completed during FY22. The funding for the Pleasant Lea Park Improvements is being rolled forward from prior year approved budgets.

Park COP Debt – Fund 410

FY22 Projections

Total Revenues:	\$5,594,420
Total Expenditures:	\$4,375,000
Net Income (Loss)	\$1,219,420
Estimated Fund Balance	\$3,093,816

FY23 Requested Budget:

Expenditures	Revenues	Net
\$3,175,000	\$5,104,090	\$1,929,090

- Sales Tax revenue and EATS for the FY22 budget has been estimated at 2% over the FY22 budget. In addition, the Use Tax revenues are estimated based on performance to date, which has far exceeded original budget
- Expenditures include:
 - Transfer to the Gamber Community Center Fund for operating expenditures of \$175,000
 - Transfer to the Construction Fund totaling \$3,000,000 to cover the purchase of the Longview Community Center and Capital Improvement Projects

REVENUE AND EXPENSE BUDGET PROPOSAL

(Explanations for material variances are provided on the Itemized Budget Expense Worksheet for each fund)

	Fiscal Year 2021 Actuals		Fiscal Year 2022				Fiscal Year 2023 Maintenance		Fiscal Year 2023 Requested	
	Revenue	Expenditures	Budget Revenue	Projected Revenue	Budget Expenditures	Projected Expenditures	Revenue	Expenditures	Revenue	Expenditures
Fund 201										
Gamber Community Center	309,468	312,224	317,391	370,354	350,193	380,396	399,782	414,876	399,782	431,215
Total	309,468	312,224	317,391	370,354	350,193	380,396	399,782	414,876	399,782	431,215
Fund 202										
Lovell Community Center	1,136,535	1,150,464	1,702,459	1,532,356	1,634,771	1,553,907	1,864,488	1,857,423	1,864,488	1,981,809
Total	1,136,535	1,150,464	1,702,459	1,532,356	1,634,771	1,553,907	1,864,488	1,857,423	1,864,488	1,981,809
Fund 205										
Longview Community Center	688,928	980,788	934,470	925,593	1,026,493	1,043,507	1,104,005	1,160,307	1,104,005	1,160,307
Total	688,928	980,788	934,470	925,593	1,026,493	1,043,507	1,104,005	1,160,307	1,104,005	1,160,307
Fund 530										
Harris Park Community Center	1,120,266	1,003,602	1,591,276	1,618,226	1,429,862	1,458,614	1,783,759	1,648,022	1,783,759	1,673,416
Total	1,120,266	1,003,602	1,591,276	1,618,226	1,429,862	1,458,614	1,783,759	1,648,022	1,783,759	1,673,416
Fund 200										
Parks and Recreation	4,176,618	3,154,647	3,909,711	3,937,166	3,740,251	3,747,196	3,940,921	3,755,002	3,940,921	3,935,133
Total	4,176,618	3,154,647	3,909,711	3,937,166	3,740,251	3,747,196	3,940,921	3,755,002	3,940,921	3,935,133
Fund 203										
Aquatics Center	709,984	620,815	851,397	1,064,439	844,636	934,486	1,021,077	906,484	1,021,077	963,854
Total	709,984	620,815	851,397	1,064,439	844,636	934,486	1,021,077	906,484	1,021,077	963,854
Fund 204										
Cemetery	142,519	145,339	194,163	176,363	184,648	168,624	179,796	170,526	179,796	170,526
Total	142,519	145,339	194,163	176,363	184,648	168,624	179,796	170,526	179,796	170,526
Funds 327										
Construction Fund	3,500,227	365,634	4,200,000	4,200,000	457,500	860,236	3,266,782	1,750,000	3,266,782	1,750,000
Total	3,500,227	365,634	4,200,000	4,200,000	457,500	860,236	3,266,782	1,750,000	3,266,782	1,750,000
Fund 410										
Parks COP Debt - Sales/Use Tax	4,822,589	3,675,000	4,477,543	5,594,420	4,375,000	4,375,000	5,104,090	3,175,000	5,104,090	3,175,000
Total	4,822,589	3,675,000	4,477,543	5,594,420	4,375,000	4,375,000	5,104,090	3,175,000	5,104,090	3,175,000
TOTAL ALL FUNDS	16,607,134	11,408,513	18,178,410	19,418,917	14,043,354	14,521,966	18,664,700	14,837,640	18,664,700	15,241,260

FUND BALANCE REPORT

Fund		Actual FY21	Budget FY22	Projected Balance FY22	Maintenance Balance FY23	Requested Balance FY23	Fund Balance Notes:
Fund 201	Gamber Community Ctr	516,434	483,632	506,392	491,298	474,959	Fund Balance Policy-15% of budgeted operating expenditures (\$64,682)
Fund 202	Lovell Community Ctr	1,271,030	1,338,718	1,249,479	1,256,544	1,132,158	Fund Balance Policy-15% of budgeted operating expenditures (\$297,271)
Fund 205	Longview Community Ctr	(813,823)	(905,846)	(931,737)	(988,039)	(988,039)	Fund Balance Policy-15% of budgeted operating expenditures (\$174,046)
Fund 530	Harris Park Community Ctr	387,674	549,088	547,286	683,023	657,629	Fund Balance Policy-15% of budgeted operating expenditures (\$251,012)
Fund 200	Parks & Recreation	4,140,438	4,309,898	4,330,408	4,516,327	4,336,196	Fund Balance Policy-15% of budgeted operating expenditures (\$590,270)
Fund 203	Aquatics Center	322,371	329,132	452,324	566,917	509,547	Fund Balance Policy-15% of budgeted operating expenditures (\$144,578)
Fund 204	Cemetery	1,343,476	1,352,991	1,351,215	1,360,485	1,360,485	Trust fund set up to sustain operating costs once Cemetery is at capacity.
Fund 327	Construction Fund	(1,800,140)	1,942,360	1,539,624	3,056,406	3,056,406	This fund is used for construction project tracking. See Notes (1) below.
Fund 410	Park COP Debt Fund	1,874,396	1,976,939	3,093,816	5,022,906	5,022,906	Fund used to record sales and use tax proceeds and transfer to other funds.

(1) - Due to the purchase of Longview Community Center and the Wave Pool project completed in FY20, the Construction Fund will have a negative cash/fund balance. There will be interest costs charged to the fund at the same rate as interest earned on cash balances. As of the 2/28/22, the average portfolio yield was .7757%.

** The Fund Balance in Fund 200 will be maintained at the level that will cover any shortage of minimum fund balances for Funds 201, 202, 205, 530, and 203.

Top Ten 1 Year Goals (FY23)			
Rating	PARK BOARD	Rating	STAFF
1	Mobile App	1	Asset Management System
1	Website redesign*	2	Fully Staffed
1	Secure site for Fieldhouse	2	Mobile App
4	Employee Recruitment (Part-time and Full-time)	4	WIFI @ PCOC
5	Online registration for Group Exercise classes	5	Website redesign*
6	Overhaul of programs post COVID	5	Connecting Lower & Upper Banner Park
6	Fully Staffed	7	Legacy Lake storage
8	Trail connections @ Legacy along Legacy Park Drive*	8	Reevaluate Part-Time evaluation system
9	Adding kayaks to Legacy Lake	9	Extra Dump Truck - Parks*
10	Outside 4 square courts	10	New HVAC Unitl at PCOC
10	Successful Esports program	10	Successful Sensory friendly swim time
10	Go Pro-Parks	10	Lower Banner Park improvements
10	Digital check in/out @ Camp Summit	10	Paint all restrooms floor
Top Ten 5 Year Goals (FY23)			
Rating	PARK BOARD	Rating	STAFF
1	Fieldhouse completed*	1	Fieldhouse completed*
2	Outdoor Pickleball Facility*	2	All Inclusive Playground*
3	Establish a Marketing Division	3	Renovate the upstairs at LVCC
4	Obstacle Course @ Park	4	Tier Hartman Park Landscaping
5	Win Gold Medal	5	Construct a 3rd slide @ Summit Waves
6	Junior Golf Center & Practice Area	6	Eco Counter (People)
7	Splashpad @ Hartman Park	7	Win Gold Medal
8	Complete Reaccreditation - 2023	8	Locker replacement @ LVCC & revamp all unisex locker rooms
9	Establish an E-Gaming Facility	9	Acquire and plan South Regional Park (PRI)
10	Special needs Water Safety Program	10	Small Wildlife & Nature Center
*Items also identified at the retreat held in 2020.			
Items in Bold were introduced by the Park Board			
Goals placing in the top 10 at both the staff retreat and Board retreat are color coded.			

ALL 1 YEAR/5 YEAR GOALS FOR FISCAL YEAR 2023 FROM PLANNING RETREATS

1 YEAR GOALS for FISCAL YEAR 2023
Assesment Management System
Fully Staffed
Mobile App
WIFI @ PCOC
Website redesign
Connecting Lower & Upper Banner Park
Legacy Lake storage
Reevaluate Part-Time evaluation system
Extra Dump Truck Parks
New HVAC Unit at PCOC
Successful Sensory friendly swim time
Lower Banner Park improvements
Paint all restrooms floor
Secure site for Fieldhouse
LCC Pool boiler replacement
Second Concessions Stand @ SW
Redo job postings
Revamp birthday party packages
Additional cameras system wide
Employee Recruitment (Part-time and Full-time)
LCC Leisure pool Diamond Brite
Outside 4 square courts
More nature programming
Legacy Lake dredge
Walking/bike lane on Legacy Park Dr & Coneflower Dr
LED Conversion @ LCC
New A/C Unit at Cemetery
Small floor machine for Summit Ice/Summit Waves
Rebuild Arborwalk bridge
Drink/Bottle filler @ Summit Waves
Lift @ HPCC
Successful Esports Program
Trail connections @ Legacy along Legacy Park Dr.
Online registration for Group Exercise classes
Summit Ice gate for snow & water removal
Concrete repair @ Harris (Speedbumps/Sidewalk)
Purchase excavator
LPA programming increase
Adding kayaks to Legacy Lake

5 YEAR GOALS for FISCAL YEAR 2023
Fieldhouse completed
All Inclusive Playground
Renovate the upstairs on LVCC
Tier Hartman Park Landscaping
Construct a 3rd Slide @ Summit Waves
Eco Counter (People)
Win Gold Medal
Locker replacement @ LVCC & revamp all unisex locker rooms
Acquire and plan South Regional Park (PRI)
Small Wildlife & Nature Center
Outdoor Pickleball Facility
Arboretum
Full-time Lifeguard position
Control burn of nature areas
Implement a Time & Service Bonus for employees
Start Phase 1 of landfill project
Junior Golf Center & Practice Area
100% Cost Recovery at LVCC
Different materials on playgrounds
Lovell Splashpad
Replace the Mayor's Christmas Tree @ Howard Station Park
Obstacle Course @ Park
Hartman Fence & Backstop Replacement
Water Safety Training for Staff
Wiffleball Field
Establish a Marketing Division
New HVAC system @ LCC
Redo the Concrete Paver entrance @ LCC
Establish an E-Gaming Facility
Solar Panel Charging Picnic Tables
Replace rust areas @ PCOC
Dredge Legacy Lake
Get laptops for all Full-Time Staff
Flooring replacement of track & weight room @ LCC
Resurface inside roads @ Legacy Park and add a Bike Lane
Safety Town
HPCC Classroom HVAC Replacement
LCC Slide gel coat
GCC Long Term Landscaping Plan

ALL 1 YEAR/5 YEAR GOALS FOR FISCAL YEAR 2023 FROM PLANNING RETREATS

1 YEAR GOALS for FISCAL YEAR 2023
New office chairs for PCOC
Park bench @ Longview
Full replacement of fountain at Howard Station Park
Treat cubbies @ Summit Ice
Complete Citizens Feedback/GCC
Establish full operations
Rewrite Shelter Rules/Reformat Rule Sign
Go Pro - Parks
Illustrated assesment & change
Digital check in/out @ Camp Summit
Williams Grant Playground
Parking lot repair @ GCC
Overhaul of programs post COVID
Evaluate parking at Harris Park
Cutains @ HPCC
Laserfiche Online Forms
Mudjacking @ GCC & HPCC
Assessment of Lovell plumbing areas
Begin/Complete Legacy wayfinding signage
Update Park Strategic Plan
Integrate all software programs
Fix humidity issue in LVCC Group Exercise
Successful joint programming MDC
Remove sandpits @ playgrounds
Re establish partnerships (MCPL, etc.)

* Items also identified at the 2020 retreat

Items in Bold were introduced by the Park Board

5 YEAR GOALS for FISCAL YEAR 2023
Interpretive Center at the Landfill site & Bailey Park
New Gator Drag for Hartman Park
Splashpad @ Hartman Park
Personal Sports Specific Training
Maintenance supervisor @ LVCC
LED Signage @ Facilities
Complete rebranding of GCC
Special needs Water Safety Program
Full-time Camp Summit Supervisor
Expanded minimum wage plan
LCC Assistant Manager
Evaluate RevUp Program
Complete Reaccreditation - 2023
Solar panels @ all Community Centers
Signature Amenity @ Summit Waves
New Program Partnerships
Cemetery financial operation review/adjustments
LCC Lobby Furniture Replacement

ITEMIZED BUDGET EXPENSE WORKSHEET
GAMBER COMMUNITY CENTER
SUMMARY OF PROGRAMS
FY23

			Prior Year Actual FY2020-21	Budget FY2021-22	Projected FY2021-22	Maint Budget Request FY2022-23	Total Budget Request FY2022-23	Expansion
REVENUES								
ACTIVITY FEES								
4414	0	Activity Fees	\$ 26,791	\$ 23,320	\$ 29,359	\$ 38,655	\$ 38,655 ⁵	
4421	0	Gate Receipts	549	592	937	1,040	1,040	
4422	0	Membership Fees	58,166	70,479	72,107	76,562	76,562	
Total Activity Fees			\$ 85,506	\$ 94,391	\$ 102,403	\$ 116,257	\$ 116,257	\$ -
OTHER USER CHARGES								
4505	0	Concessions	\$ 145	\$ 190	\$ 473	\$ 420	\$ 420	
Total User Charges			\$ 145	\$ 190	\$ 473	\$ 420	\$ 420	\$ -
RENTALS								
4442	0	Facility Rentals	\$ 47,018	\$ 37,039	\$ 85,970 ¹	\$ 96,605	\$ 96,605 ⁶	
Total Rentals			\$ 47,018	\$ 37,039	\$ 85,970	\$ 96,605	\$ 96,605	\$ -
INTEREST ON INVESTMENTS								
4600	0	Interest on Investments	\$ 9,678	\$ 7,200	\$ 7,392	\$ 6,000	\$ 6,000	
4601	0	Mark to Market Adjustment	(9,998)	1,000	(4,151)	2,000	2,000	
Total Interest on Investments			\$ (320)	\$ 8,200	\$ 3,241	\$ 8,000	\$ 8,000	\$ -
MISCELLANEOUS								
4305	0	Contributions-Other	\$ 750	\$ -	\$ 800	\$ 800	\$ 800	
4716	0	Refunds & Reimbursements	\$ 66	\$ -	\$ 37	\$ -	\$ -	
4446	0	Other Revenue	1,303	2,570	2,430	2,700	2,700	
Total Miscellaneous			\$ 2,119	\$ 2,570	\$ 3,267	\$ 3,500	\$ 3,500	\$ -
TRANSFERS FROM OTHER FUNDS								
5101	410	Transfer from Fund COP	\$ 175,000	\$ 175,000	\$ 175,000	\$ 175,000	\$ 175,000	
Total Transfers from Other Funds			\$ 175,000	\$ 175,000	\$ 175,000	\$ 175,000	\$ 175,000	\$ -
TOTAL REVENUES			\$ 309,468	\$ 317,391	\$ 370,354	\$ 399,782	\$ 399,782	
EXPENDITURES								
PERSONNEL SERVICES								
7000	0	Salaries - Regular	\$ 80,890	\$ 85,300	\$ 83,302	\$ 89,905	89,905 ⁷	
7001	0	Salaries - Part Time	75,740	75,531	86,170 ²	99,195	99,195	
7002	0	Overtime	-	-	-	-	-	
7008	0	Short Term Disability	92	87	89	91	91	
7009	0	FICA - Employer	9,126	9,999	9,663	11,752	11,752	
7011	0	Medicare Deduction	2,134	2,338	2,291	2,748	2,748	
7014	0	Communication Allowance	421	441	438	441	441	
7015	0	Health/Dental Insurance	25,268	26,397	26,996	28,566	28,566	
7018	0	Life Insurance	146	90	106	95	95	
7019	0	Workers Compensation	1,234	1,264	1,264	1,347	1,347	
7020	0	Long Term Disability	213	198	198	211	211	
7021	0	Unemployment Insurance	525	464	464	468	468	
7023	0	LAGERS - Retirement	8,475	9,946	9,569	10,210	10,210	
Total Personnel Services			\$ 204,264	\$ 212,055	\$ 220,550	\$ 245,030	\$ 245,030	\$ -
SUPPLIES AND OTHER SERVICES								
7200	0	Advertising Expense	\$ 2,547	\$ 3,269	\$ 2,632	\$ 2,998	2,998	
7201	0	Organizational Dues	40	-	-	-	-	
7203	0	Insurance Expense	4,552	5,460	5,460	6,194	6,194	
7206	0	Printing Expense	580	1,825	1,567	1,600	1,600	
7207	0	Professional Fees	21,864	26,004	29,464	28,093	28,093	
7212	0	Other Professional Fees	1,995	2,340	3,601	3,600	3,600	
7213	0	Rentals & Leases	2,618	2,644	2,733	3,026	3,026	
7214	0	Uniform Rental	113	120	107	109	109	
7217	0	Employee Training	64	180	180	180	180	
7221	0	Sanitation Services	1,459	1,500	1,665	1,535	1,535	
7223	0	Furniture, Fixtures and Equip	-	-	-	-	-	
7225	0	Miscellaneous Equipment	638	1,000	1,044	2,530	2,530	
7249	0	Consumable Tools	87	240	200	220	220	
7258	0	Telephone	2,007	1,320	770	1,320	1,320	
7268	0	Uniforms	385	500	227	316	316	
7270	0	Office Supplies	345	500	477	400	400	
7273	0	Janitorial Supplies	3,646	4,297	4,321	4,820	4,820	
7274	0	Concession Supplies	227	737	1,048	1,690	1,690	
7276	0	Recreational Supplies	3,950	6,314	7,691	11,675	11,675	
7285	0	Bankcard Fees	-	-	-	-	-	
7704	0	Miscellaneous Expense	(18,100)	1,000	1,000 ³	1,190	1,190	
Total Supplies and Other Services			\$ 29,017	\$ 59,250	\$ 64,187	\$ 71,496	\$ 71,496	\$ -
MAINTENANCE & REPAIRS								
7300	0	M & R Buildings	\$ 6,430	\$ 6,410	\$ 18,447 ⁴	\$ 15,925	\$ 15,925	
7301	0	M & R Grounds	1,262	3,300	4,435	8,500	8,500	
7302	0	M & R Other	24	1,000	1,000	1,000	1,000	
7306	0	M & R Other Equipment	6,175	3,104	5,000	4,052	4,052	
7307	0	M & R Software	94	403	400	450	450	
Total Maintenance & Repairs			\$ 13,985	\$ 14,217	\$ 29,282	\$ 29,927	\$ 29,927	\$ -

ITEMIZED BUDGET EXPENSE WORKSHEET
GAMBER COMMUNITY CENTER
SUMMARY OF PROGRAMS
FY23

			Prior Year Actual FY2020-21	Budget FY2021-22	Projected FY2021-22	Maint Budget Request FY2022-23	Total Budget Request FY2022-23	Expansion
UTILITIES								
7403	0	Electricity	\$ 35,314	\$ 36,008	\$ 37,645	38,778	\$ 38,778	
7407	0	Water/Sewer	9,297	9,973	10,031	10,028	10,028	
Total Utilities			\$ 44,611	\$ 45,981	\$ 47,676	\$ 48,806	\$ 48,806	\$ -
CAPITAL OUTLAY								
8000	0	Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ 16,339 ⁸	\$ 16,339
Total Capital Outlay			\$ -	\$ -	\$ -	\$ -	\$ 16,339	\$ 16,339
INTERDEPARTMENT CHARGE								
9000	0	ITS-Overhead	\$ 18,549	\$ 17,813	\$ 17,813	\$ 18,664	\$ 18,664	
9004	0	MERP Payment	1,564	750	750	815	815	
9007	0	SLERP Payment	234	127	138	138	138	
Total Interdepartment Charge			\$ 20,347	\$ 18,690	\$ 18,701	\$ 19,617	\$ 19,617	\$ -
TOTAL EXPENDITURES			\$ 312,224	\$ 350,193	\$ 380,396	\$ 414,876	\$ 431,215	\$ 16,339
NET			\$ (2,756)	\$ (32,802)	\$ (10,042)	\$ (15,094)	\$ (31,433)	\$ (16,339)
Percent Recovery			99.12%	90.63%	97.36%	96.36%	92.71%	

Footnotes:

¹ Facility rentals has increased substantially since the mask mandate was lifted.

² The facility operating hours and group fitness classes have increased.

³ Previous years balance was negative due the CARESAct reimbursement in payroll and on supplies.

⁴ Gamber Community Center had unbudgeted repairs on the roof and HVAC system.

⁵ Increased participation levels in Art and Tech classes and created new programming.

⁶ The anticipated increase for FY23 is due to FY22 projected increase. (See footnote #1)

⁷ Part-time salary expense for FY23 reflects additional hours for exercise classes and more hours for various positions. In addition, the impact of the increase in minimum wage effective January 1, 2023.

⁸ Capital Outlay includes \$16,339 for carpet and flooring replacement.

ITEMIZED BUDGET EXPENSE WORKSHEET
LOVELL COMMUNITY CENTER
SUMMARY OF PROGRAMS
FY23

		Prior Year Actual FY2020-21	Budget FY2021-22	*Revised* Projected FY2021-22	Maint Budget Request FY2022-23	Total Budget Request FY2022-23	Expansion
REVENUES							
ACTIVITY FEES							
4414 0	Activity Fees	\$ 50,715	\$ 90,433	\$ 75,047 ¹	\$ 81,596	\$ 81,596	\$ -
4421 0	Gate Receipts	103,466	210,003	184,138 ²	204,042	204,042 ⁹	-
4422 0	Memberships	957,161	1,306,483	1,157,750 ³	1,415,976	1,415,976 ¹⁰	-
Total Activity Fees		\$ 1,111,342	\$ 1,606,918	\$ 1,416,935	\$ 1,701,614	\$ 1,701,614	\$ -
OTHER USER CHARGES							
4504 0	Pro Shop	\$ (17)	\$ 428	\$ 487	\$ 451	\$ 451	
4505 0	Concessions	1,045	1,703	1,675	1,681	1,681	
Total User Charges		\$ 1,028	\$ 2,131	\$ 2,162	\$ 2,132	\$ 2,132	\$ -
RENTALS							
4442 0	Facility Rentals	\$ 6,674	\$ 46,423	\$ 73,939 ⁴	\$ 60,277	\$ 60,277 ¹¹	
Total Rentals		\$ 6,674	\$ 46,423	\$ 73,939	\$ 60,277	\$ 60,277	\$ -
INTEREST ON INVESTMENTS							
4600 0	Interest on Investments	\$ 24,713	\$ 21,996	\$ 18,034	21,000	21,000	
4601 0	Mark to Market Adjustment	(23,630)	4,000	(1,479)	8,000	8,000	
Total Interest on Investments		\$ 1,083	\$ 25,996	\$ 16,555	\$ 29,000	\$ 29,000	\$ -
MISCELLANEOUS							
4716 0	Refunds & Reimbursements	\$ 1,702	\$ 1,233	\$ 2,206	\$ 1,033	\$ 1,033	
4717 0	Discounts	-	-	-	-	-	
4718 0	Cash Over/Short	-	24	36	25	25	
4446 0	Other Revenue	456	1,214	2,004	1,889	1,889	
Total Miscellaneous		\$ 2,158	\$ 2,471	\$ 4,246	\$ 2,947	\$ 2,947	\$ -
CONTRIBUTIONS							
4711 0	Contributions - Sponsors	\$ 11,250	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	
Total Contributions		\$ 11,250	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ -
TRANSFERS FROM OTHER FUNDS							
5101 0	Transfer from General Fund	\$ -	\$ -	\$ -	\$ 50,000	\$ 50,000 ¹²	
5101 0	Transfer from Fund 530	3,000	3,519	3,519	3,518	3,518	
Total Transfers from Other Funds		\$ 3,000	\$ 3,519	\$ 3,519	\$ 53,518	\$ 53,518	\$ -
TOTAL REVENUES		\$ 1,136,535	\$ 1,702,459	\$ 1,532,356	\$ 1,864,488	\$ 1,864,488	\$ -
EXPENDITURES							
PERSONNEL SERVICES							
7000 0	Salaries - Regular	\$ 281,050	\$ 344,459	\$ 314,501 ⁵	\$ 353,915	\$ 353,915 ¹³	
7001 0	Salaries - Part Time	322,526	541,742	505,843 ⁶	658,672	658,672 ¹⁴	
7002 0	Overtime	89	600	975	300	300	
7008 0	Short Term Disability	288	403	343	421	421	
7009 0	FICA - Employer	36,154	55,012	48,646 ^{5,6}	62,797	62,797 ^{13,14}	
7011 0	Medicare Deduction	8,456	12,866	11,864 ^{5,6}	14,686	14,686	
7014 0	Communication Allowance	874	1,092	1,480	273	273	
7015 0	Health/Dental Insurance	74,183	121,020	94,073 ⁵	132,515	132,515 ¹³	
7018 0	Life Insurance	490	365	349	375	375	
7019 0	Workers Compensation	28,762	29,452	29,452	31,380	31,380	
7020 0	Long Term Disability	702	809	683	826	826	
7021 0	Unemployment Insurance	1,392	1,350	1,350	1,521	1,521	
7023 0	LAGERS - Retirement	26,657	40,084	31,020 ⁵	40,024	40,024	
Total Personnel Services		\$ 781,623	\$ 1,149,254	\$ 1,040,579	\$ 1,297,704	\$ 1,297,704	\$ -
SUPPLIES AND OTHER SERVICES							
7200 0	Advertising Exp	\$ 132	\$ 1,200	\$ 800	\$ 800	\$ 800	
7201 0	Organizational Dues	40	-	-	-	-	
7202 0	Subscription to Periodicals	-	125	-	125	125	
7203 0	Insurance Expense	15,397	18,152	18,152	20,448	20,448	
7205 0	Postage Expense	19	250	140	150	150	
7206 0	Printing Expense	2,276	4,423	2,658	2,835	2,835	
7207 0	Professional Fees	35,945	33,261	35,579	87,015	87,015 ¹⁵	
7213 0	Rentals & Leases	2,333	3,453	3,077	3,730	3,730	
7214 0	Uniform Rental	174	256	149	256	256	
7217 0	Employee Training	3,435	4,104	2,984	3,060	3,060	
7221 0	Sanitation Services	3,366	3,771	2,852	3,724	3,724	
7223 0	Furniture, Fixtures and Equip	24	854	1,852	3,000	3,000	
7225 0	Miscellaneous Equipment	767	880	1,300	1,210	1,210	
7249 0	Consumable Tools	337	1,675	1,030	1,100	1,100	
7258 0	Telephone	1,089	3,600	2,100	3,600	3,600	
7259 0	Mobile Telephone	1,338	1,020	935	696	696	
7268 0	Uniforms	432	3,195	4,159	4,805	4,805	
7270 0	Office Supplies	2,406	5,575	6,311	6,117	6,117	
7271 0	Chemicals	5,923	9,991	8,133	9,569	9,569	
7273 0	Janitorial Supplies	13,403	23,788	22,617	23,860	23,860	
7274 0	Concession Supplies	-	2,206	2,206	3,655	3,655	
7276 0	Recreational Supplies	4,686	18,074	17,465	21,356	21,356	
7277 0	Pro Shop Supplies	22	143	54	128	128	
7285 0	Bankcard Fees	-	-	-	-	-	
7704 0	Miscellaneous Expense	(46,617)	2,100	2,370	2,133	2,133	
7705 0	Discount Expense	171	1,329	841	1,670	1,670	
Total Supplies and Other Services		\$ 47,098	\$ 143,425	\$ 137,764	\$ 205,042	\$ 205,042	\$ -

ITEMIZED BUDGET EXPENSE WORKSHEET
LOVELL COMMUNITY CENTER
SUMMARY OF PROGRAMS
FY23

			Prior Year Actual FY2020-21	Budget FY2021-22	*Revised* Projected FY2021-22	Maint Budget Request FY2022-23	Total Budget Request FY2022-23	Expansion
MAINTENANCE & REPAIRS								
7300	0	M & R Buildings	\$ 46,744	\$ 84,618	\$ 94,518 ⁷	\$ 86,700	\$ 86,700	
7301	0	M & R Grounds	2,178	3,260	2,500	3,150	3,150	
7302	0	M & R Other	1,216	-	-	-	-	
7306	0	M & R Other Equipment	9,098	12,088	16,226	15,890	15,890	
7307	0	M & R Software	661	2,822	2,813	3,147	3,147	
Total Maintenance & Repairs			\$ 59,897	\$ 102,788	\$ 116,057	\$ 108,887	\$ 108,887	\$ -
UTILITIES								
7401	0	Natural Gas	\$ 92,354	\$ 33,626	\$ 38,025	\$ 42,864	\$ 42,864	
7403	0	Electricity	99,086	103,149	104,417	119,710	119,710	
7407	0	Water/Sewer	16,313	24,234	27,277	29,770	29,770	
Total Utilities			\$ 207,753	\$ 161,009	\$ 169,719	\$ 192,344	\$ 192,344	\$ -
CAPITAL OUTLAY								
8000	0	Capital Outlay	\$ -	\$ 27,450	\$ 38,943 ⁸	\$ -	\$ 124,386 ¹⁶	\$ 124,386
Total Capital Outlay			\$ -	\$ 27,450	\$ 38,943	\$ -	\$ 124,386	\$ 124,386
INTERDEPARTMENT CHARGE								
9000	0	ITS Overhead	\$ 48,433	\$ 46,510	\$ 46,510	\$ 48,731	\$ 48,731	
9004	0	MERP	5,006	3,750	3,750	4,078	4,078	
9007	0	SLERP	654	585	585	637	637	
Total Interdepartment Charge			\$ 54,093	\$ 50,845	\$ 50,845	\$ 53,446	\$ 53,446	\$ -
TOTAL EXPENDITURES			\$ 1,150,464	\$ 1,634,771	\$ 1,553,907	\$ 1,857,423	\$ 1,981,809	\$ 124,386
NET			\$ (13,929)	\$ 67,688	\$ (21,551)	\$ 7,065	\$ (117,321)	\$ (124,386)
Percent Recovery			99%	104%	99%	100%	94%	

Footnotes:

- ¹ RevUp, swim lessons and Legacy Park Amphitheater classes have been significantly lower than anticipated. In addition, the hours that childcare is available has been reduced.
- ² Gate Receipts were lower due to mask mandate from August 4-November 12, 2021.
- ³ Projected revenue is lower due to a mask mandate for part of the year. In addition, the spike in Covid Omicron cases in December and January reduced the number of New Year's resolution memberships.
- ⁴ Pool birthday parties returned six months prior to anticipated.
- ⁵ The projected variance in Full Time Salaries is related to vacancy savings on a Recreation Supervisor I position. Recreation Supervisor positions were budgeted to start in July and were not filled until April.
- ⁶ Part Time Salaries had a savings from a lack of staffing resulting in Full Time employees covering some positions.
- ⁷ Projection includes unbudgeted repairs to the HVAC system.
- ⁸ Childcare wall repair was higher than anticipated.
- ⁹ The anticipated increase for FY23 is due to FY22 projected increase. (See footnote #1)
- ¹⁰ Membership rates are increasing FY23 with the Minimum Wage Plan. In addition, membership numbers are a combination of FY21 second half and FY22 first half with growth towards FY19 numbers.
- ¹¹ Projections appear to be overly aggressive in May/June of FY22. Budget represents a normal year use pattern in FY19.
- ¹² Reimbursement from the City of Lee's Summit for Legacy Blast.
- ¹³ The increase is a reflection of a 3% merit increase for all full-time employees.
- ¹⁴ Part-time minimum wage increase January 1, 2023. In addition, Lovell Community Center hours have returned to normal and the budget part-time hours are a reflection on FY19 actuals.
- ¹⁵ The variance is a reflection of Lovell Community Center having Legacy Blast. (See footnote #11 for reimbursement)
- ¹⁶ Capital Outlay includes \$124,386 for pool boiler replacement.

ITEMIZED BUDGET EXPENSE WORKSHEET
LONGVIEW COMMUNITY CENTER
SUMMARY OF PROGRAMS
FY23

			Prior Year Actual FY2020-21	Budget FY2021-22	*Revised* Projected FY2021-22	Maint Budget Request FY2021-22	Total Request FY2022-23	Expansion
REVENUES								
ACTIVITY FEES								
4414	0	Activity Fees	\$ 41,283	\$ 77,980	\$ 66,392 ¹	\$ 71,804	\$ 71,804	
4421	0	Gate Receipts	44,264	70,004	73,026	83,728	83,728	
4422	0	Memberships	481,187	627,986	625,391	760,627	760,627 ³	
Total Activity Fees			\$ 566,734	\$ 775,970	\$ 764,809	\$ 916,159	\$ 916,159	\$ -
OTHER USER CHARGES								
4504	0	Pro Shop	\$ 219	\$ 632	\$ 520	\$ 520	\$ 520	
4505	0	Concessions	867	1,298	1,489	1,660	1,660	
Total User Charges			\$ 1,086	\$ 1,930	\$ 2,009	\$ 2,180	\$ 2,180	\$ -
RENTALS								
4442	0	Facility Rentals	\$ 119,625	\$ 155,369	\$ 157,478	\$ 184,439	\$ 184,439 ⁴	
Total Rentals			\$ 119,625	\$ 155,369	\$ 157,478	\$ 184,439	\$ 184,439	\$ -
INTEREST ON INVESTMENTS								
4600	0	Interest on Investments	\$ -	\$ -	\$ -	\$ -	\$ -	
4601	0	Mark to Market Adjustment	-	-	-	-	-	
Total Interest on Investments			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
MISCELLANEOUS								
4716	0	Refunds & Reimbursements	\$ 1,467	\$ 833	\$ 858	\$ 858	\$ 858	
4717	0	Discounts	1	-	61	-	-	
4718	0	Cash Over/Short	15	24	34	25	25	
4446	0	Other Revenue	-	344	344	344	344	
Total Miscellaneous			\$ 1,483	\$ 1,201	\$ 1,297	\$ 1,227	\$ 1,227	\$ -
TRANSFERS FROM OTHER FUNDS								
5101	202	Transfer from Fund 202	\$ -	\$ -	\$ -	\$ -	\$ -	
5101	327	Transfer from Fund 327	-	-	-	-	-	
Total Transfers from Other Funds			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL REVENUES			\$ 688,928	\$ 934,470	\$ 925,593	\$ 1,104,005	\$ 1,104,005	\$ -
EXPENDITURES								
PERSONNEL SERVICES								
7000	0	Salaries - Regular	\$ 203,470	\$ 170,158	\$ 186,749 ²	\$ 217,057	\$ 217,057 ⁵	
7001	0	Salaries - Part Time	298,780	352,046	353,123	391,514	391,514 ⁶	
7002	0	Overtime	79	-	102	75	75	
7008	0	Short Term Disability	194	169	194	227	227	
7009	0	FICA - Employer	30,102	32,397	33,259	37,754	37,754	
7011	0	Medicare Deduction	7,040	7,577	7,751	8,829	8,829	
7014	0	Communication Allowance	926	336	336	357	357	
7015	0	Health/Dental Insurance	53,953	50,531	57,795	71,897	71,897 ⁵	
7018	0	Life Insurance	353	180	197	230	230	
7019	0	Workers Compensation	22,361	22,897	22,897	24,396	24,396	
7020	0	Long Term Disability	501	370	409	498	498	
7021	0	Unemployment Insurance	1,182	981	981	1,050	1,050	
7023	0	LAGERS - Retirement	21,837	19,777	21,629	24,568	24,568	
Total Personnel Services			\$ 640,778	\$ 657,419	\$ 685,422	\$ 778,452	\$ 778,452	\$ -
SUPPLIES AND OTHER SERVICES								
7200	0	Advertising Exp	\$ 5	\$ 1,700	\$ 950	\$ 950	\$ 950	
7201	0	Organizational Dues	40	-	-	-	-	
7202	0	Subscription to Periodicals	-	125	-	-	-	
7203	0	Insurance Expense	7,697	9,527	9,527	10,761	10,761	
7205	0	Postage Expense	-	240	71	100	100	
7206	0	Printing Expense	2,337	2,808	1,852	2,005	2,005	
7207	0	Professional Fees	34,138	41,184	34,075	34,263	34,263	
7213	0	Rentals & Leases	2,104	2,255	2,199	2,199	2,199	
7214	0	Uniform Rental	237	241	241	241	241	
7217	0	Employee Training	2,041	2,580	2,580	2,190	2,190	
7218	0	Travel & Meeting Expense	-	-	-	-	-	
7221	0	Sanitation Services	1,155	1,055	1,058	1,104	1,104	
7223	0	Furniture, Fixtures and Equip	-	649	1,261	-	-	
7225	0	Miscellaneous Equipment	255	700	690	1,715	1,715	
7246	0	Late Charge & Penalty	-	-	-	-	-	
7249	0	Consumable Tools	45	425	475	900	900	
7258	0	Telephone	-	3,600	420	756	756	
7259	0	Mobile Telephone	292	204	592	456	456	
7268	0	Uniforms	453	2,847	2,777	2,782	2,782	
7270	0	Office Supplies	1,193	1,710	1,729	2,270	2,270	
7271	0	Chemicals	6,750	5,579	5,403	6,370	6,370	
7273	0	Janitorial Supplies	8,463	18,870	16,580	20,585	20,585	

ITEMIZED BUDGET EXPENSE WORKSHEET
LONGVIEW COMMUNITY CENTER
SUMMARY OF PROGRAMS
FY23

			Prior Year Actual FY2020-21	Budget FY2021-22	*Revised* Projected FY2021-22	Maint Budget Request FY2021-22	Total Request FY2022-23	Expansion
7274	0	Concession Supplies	-	982	1,234	1,729	1,729	
7276	0	Recreational Supplies	1,324	5,749	4,623	4,733	4,733	
7277	0	Pro Shop Supplies	86	223	178	217	217	
7285	0	Bankcard Fees	-	-	-	-	-	
7288	0	P-Card unallocated	12	-	-	-	-	
7704	0	Miscellaneous Expense	(30,036)	1,345	1,280	1,345	1,345	
7705	0	Discount Expense	-	-	-	932	932	
7801	0	Interest Expense	13,198	10,500	10,922	\$ 10,922	10,922	\$ -
Total Supplies and Other Services			\$ 51,789	\$ 115,098	\$ 100,717	\$ 109,525	\$ 109,525	\$ -
MAINTENANCE & REPAIRS								
7300	0	M & R Buildings	\$ 31,932	\$ 45,804	\$ 45,130	\$ 49,054	\$ 49,054	
7301	0	M & R Grounds	262	800	950	1,000	1,000	
7302	0	M & R Other	298	-	-	-	-	
7303	0	Maint & Repair-Office Eq	-	-	-	-	-	
7306	0	M & R Other Equipment	581	3,420	3,329	4,340	4,340	
7307	0	Maint - Software	386	1,646	1,631	1,836	1,836	
Total Maintenance & Repairs			\$ 33,459	\$ 51,670	\$ 51,040	\$ 56,230	\$ 56,230	\$ -
UTILITIES								
7401	0	Natural Gas	\$ 92,939	\$ 28,149	\$ 30,411	\$ 33,502	\$ 33,502	
7403	0	Electricity	97,286	110,563	111,463	112,540	112,540	
7407	0	Water/Sewer	17,396	19,277	20,137	23,513	23,513	
Total Utilities			\$ 207,621	\$ 157,989	\$ 162,011	\$ 169,555	\$ 169,555	\$ -
CAPITAL OUTLAY								
8000	0	Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	
Total Capital Outlay			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
INTERDEPARTMENT CHARGE								
9000	0	ITS Overhead	\$ 43,280	\$ 41,562	\$ 41,562	\$ 43,547	\$ 43,547	
9004	0	MERP	3,441	2,399	2,399	2,610	2,610	
9007	0	SLERP	420	356	356	388	388	
Total Interdepartment Charge			\$ 47,141	\$ 44,317	\$ 44,317	\$ 46,545	\$ 46,545	\$ -
TOTAL EXPENDITURES			\$ 980,788	\$ 1,026,493	\$ 1,043,507	\$ 1,160,307	\$ 1,160,307	\$ -
NET			\$ (291,860)	\$ (92,023)	\$ (117,914)	\$ (56,302)	\$ (56,302)	\$ -
Percent Recovery			70%	91%	89%	95%	95%	

Footnotes:

¹ Unfavorable variance on Activity Fees resulting from lower participation in group exercise classes and RevUp.

² Park Board approved the addition of a Full Time Service Representative starting in January.

³ In FY23 membership rates increased \$1 per month with the minimum wage plan.

⁴ American Stroke Foundation is anticipated to have an ongoing rental two days a week.

⁵ Full-time employees will receive a 3% increase in FY23. In addition, one full-time Service Representative was added and 5% of Lovell Community Center Recreation Supervisors will be paid by Longview Community Center.

⁶ Minimum wage increase effective January 1, 2023 and additional group exercise classes will be scheduled.

ITEMIZED BUDGET EXPENSE WORKSHEET
HARRIS PARK COMMUNITY CENTER
SUMMARY OF ALL PROGRAMS
FY23

		Prior Year Actual FY2020-21	Budget FY2021-22	Projected FY2021-22	Maint Budget Request FY2022-23	Total Budget Request FY2022-23	Expansion
REVENUES							
ACTIVITY FEES							
4414	0	AF - Camp Summit	\$ 479,871	\$ 669,450	\$ 641,610 ¹	\$ 701,950	\$ 701,950 ¹⁰
4414	0	AF - Summit Ice	1,193	3,950	5,300	9,000	9,000
4415	0	AF - Instructional Youth	10,752	41,469	38,398	74,770	74,770 ¹¹
4416	0	AF - Instructional Adult	10,205	-	-	-	-
4419	0	AF - Rec Ctr	-	-	-	-	-
4420	0	AF - Athletics	96,138	226,747	193,849 ²	203,605	203,605 ¹²
4421	0	Gate Receipts	106,737	228,125	266,479 ³	281,106	281,106 ¹³
4422	0	Membership Fees	9,748	19,719	13,579	16,211	16,211
Total Activity Fees			\$ 714,644	\$ 1,189,460	\$ 1,159,215	\$ 1,286,642	\$ 1,286,642
OTHER USER CHARGES							
4504	0	Pro Shop Sales	\$ 36,103	\$ 38,904	\$ 35,430	\$ 45,782	\$ 45,782
4505	0	Concessions	12,090	30,734	31,708	44,710	44,710
Total User Charges			\$ 48,193	\$ 69,638	\$ 67,138	\$ 90,492	\$ 90,492
RENTALS							
4442	0	Facility Rentals	\$ 78,669	\$ 153,394	\$ 163,331 ⁴	\$ 190,494	\$ 190,494 ¹⁴
4459	0	Facility Rentals - Instructional Adult	17,788	-	-	-	-
Total Rentals			\$ 96,457	\$ 153,394	\$ 163,331	\$ 190,494	\$ 190,494
INTEREST ON INVESTMENTS							
4600	0	Interest on Investments	\$ 2,034	\$ -	\$ -	\$ -	\$ -
4601	0	Mark to Market Adjustment	(2,834)	-	-	-	-
Total Interest on Investments			\$ (800)	\$ -	\$ -	\$ -	\$ -
MISCELLANEOUS							
4716	0	Refunds & Reimbursements	\$ 2,102	\$ 2,499	\$ 3,021	\$ 2,499	\$ 2,499
4717	0	Discounts	\$ 288	\$ -	\$ -	\$ -	\$ -
4718	0	Cash Over/Short	85	-	-	-	-
4708	0	Misc Revenue - Instructional	270	-	-	-	-
4446	0	Other Revenue	836	950	950	1,650	1,650
4705	0	Misc Rev - Camp	2,860	5,300	5,480	12,780	12,780
4707	0	Misc Rev - Rec Ctr	-	-	-	-	-
4703	0	Misc Rev - Athletics	1,406	3,135	3,342	2,903	2,903
Total Miscellaneous			\$ 7,847	\$ 11,884	\$ 12,793	\$ 19,832	\$ 19,832
CONTRIBUTIONS							
4305	0	Contributions - Other	\$ -	\$ -	\$ -	\$ -	\$ -
4710	0	Contributions - Programs	-	35,400	50,750 ⁵	34,800	34,800 ¹⁵
4711	0	Contributions - Sponsors/Donations	253,925	131,500	164,999 ⁶	161,500	161,500 ¹⁶
Total Contributions			\$ 253,925	\$ 166,900	\$ 215,749	\$ 196,300	\$ 196,300
TOTAL REVENUES			\$ 1,120,266	\$ 1,591,276	\$ 1,618,226	\$ 1,783,759	\$ 1,783,759
EXPENDITURES							
PERSONNEL SERVICES							
7000	0	Salaries - Regular	\$ 194,930	\$ 227,790	\$ 227,561	\$ 233,260	\$ 233,260
7001	0	Salaries - Part Time	282,813	424,657	421,037	479,107	479,107 ¹⁷
7002	0	Overtime	1,740	-	336	-	-
7008	0	Short Term Disability	200	223	227	244	244
7009	0	FICA - Employer	28,757	35,459	38,188	44,170	44,170
7011	0	Medicare Deduction	6,725	9,463	9,121	10,330	10,330
7014	0	Communication Allowance	-	105	126	63	63
7015	0	Health/Dental Insurance	47,914	73,912	59,866 ⁷	76,970	76,970
7018	0	Life Insurance	335	241	272	247	247
7019	0	Workers' Compensation	13,291	13,611	13,611	14,502	14,502
7020	0	Long Term Disability	493	450	486	518	518
7021	0	Unemployment Insurance	1,638	1,586	1,586	1,611	1,611
7023	0	LAGERS - Retirement	19,908	26,436	22,930	26,366	26,366
Total Personnel Services			\$ 598,744	\$ 813,933	\$ 795,347	\$ 887,388	\$ 887,388

ITEMIZED BUDGET EXPENSE WORKSHEET
HARRIS PARK COMMUNITY CENTER
SUMMARY OF ALL PROGRAMS
FY23

		Prior Year Actual FY2020-21	Budget FY2021-22	Projected FY2021-22	Maint Budget Request FY2022-23	Total Budget Request FY2022-23	Expansion
SUPPLIES AND OTHER SERVICES							
7200 0	Advertising Expense	\$ 205	\$ 13,430	\$ 10,382	\$ 11,215	\$ 11,215	
7201 0	Organizational Dues	40	2,622	1,320	1,430	1,430	
7203 0	Insurance Expense	14,201	13,126	13,126	16,071	16,071	
7206 0	Printing Expense	7,700	8,610	12,636	13,058	13,058	
7207 0	Professional Fees	112,229	178,725	186,382	262,307	262,307	¹⁸
7213 0	Rentals & Leases	1,722	14,902	17,149	16,714	16,714	
7216 0	Trips & Tours	24,401	83,610	92,443	108,640	108,640	¹⁹
7217 0	Employee Training	32	200	200	200	200	
7221 0	Sanitation Services	4,475	3,030	3,094	4,060	4,060	
7223 0	Furniture, Fixtures and Equip	-	-	-	5,700	5,700	
7225 0	Miscellaneous Equipment	77	300	375	375	375	
7249 0	Consumable Tools	217	720	300	400	400	
7258 0	Telephone	2,007	1,800	259	476	476	
7259 0	Mobile Telephone	3,312	1,256	485	516	516	
7268 0	Uniforms	24,138	28,156	30,172	35,223	35,223	
7270 0	Office Supplies	1,716	1,415	1,388	1,496	1,496	
7273 0	Janitorial Supplies	4,692	10,670	9,702	8,388	8,388	
7274 0	Concession Supplies	7,697	8,387	7,643	11,820	11,820	
7276 0	Recreational Supplies	27,627	58,419	72,065	69,030	69,030	²⁰
7277 0	Pro Shop Supplies	745	1,486	1,000	6,100	6,100	
7285 0	Bankcard Fees	-	-	-	-	-	
7288 0	P-Card unallocated	-	-	-	-	-	
7704 0	Miscellaneous Expense	(9,067)	2,600	5,684	3,817	3,817	
Total Supplies and Other Services		\$ 228,166	\$ 433,464	\$ 465,805	\$ 577,036	\$ 577,036	\$ -
MAINTENANCE & REPAIRS							
7300 0	M & R Buildings	\$ 17,480	\$ 25,102	\$ 49,366	\$ 37,405	\$ 37,405	²¹
7301 0	M & R Grounds	4,823	12,160	5,800	1,825	1,825	
7302 0	M & R Other	581	962	2,878	1,624	1,624	
7304 0	M & R Dp Equipment	-	158	-	-	-	
7306 0	M & R Other Equipment	905	-	-	-	-	
7307 0	Maintenance - Software	794	3,388	3,441	3,659	3,659	
Total Maintenance & Repairs		\$ 38,006	\$ 41,770	\$ 61,485	\$ 44,513	\$ 44,513	\$ -
UTILITIES							
7401 0	Natural Gas	\$ 2,924	\$ 2,760	\$ 1,551	\$ 1,551	\$ 1,551	
7403 0	Electricity	74,991	76,614	70,754	72,998	72,998	
7407 0	Water/Sewer	22,889	17,950	19,352	19,942	19,942	
Total Utilities		\$ 100,804	\$ 97,324	\$ 91,657	\$ 94,491	\$ 94,491	\$ -
DEPRECIATION							
7600 0	Depreciation	\$ 19,854	\$ 18,905	\$ 19,854	\$ 19,854	\$ 19,854	
Total Depreciation		\$ 19,854	\$ 18,905	\$ 19,854	\$ 19,854	\$ 19,854	\$ -
CAPITAL OUTLAY							
8000 0	Capital Outlay	\$ 11,200	\$ -	\$ -	\$ -	\$ 25,394	²² \$ 25,394
Total Capital Outlay		\$ 11,200	\$ -	\$ -	\$ -	\$ 25,394	\$ 25,394
INTERDEPARTMENT CHARGE							
9000 0	ITS Overhead	\$ 18,549	\$ 17,813	\$ 17,813	\$ 17,813	\$ 17,813	
9004 0	MERP	2,816	2,701	2,701	2,937	2,937	
9007	SLERP Payment	374	433	433	471	471	
Total Interdepartment Charge		\$ 21,739	\$ 20,947	\$ 20,947	\$ 21,221	\$ 21,221	\$ -
TRANSFER TO OTHER FUNDS							
9101 202	Transfer to Comm Center	3,000	3,519	3,519	3,519	3,519	
Total Interdepartment Charge		\$ 3,000	\$ 3,519	\$ 3,519	\$ 3,519	\$ 3,519	\$ -
TOTAL EXPENDITURES		\$ 1,003,602	\$ 1,429,862	\$ 1,458,614	\$ 1,648,022	\$ 1,673,416	\$ 25,394
NET		\$ 116,664	\$ 161,414	\$ 159,612	\$ 135,738	\$ 110,344	\$ (25,394)
Percent Recovery		111.62%	111.29%	110.94%	108.24%	106.59%	

**ITEMIZED BUDGET EXPENSE WORKSHEET
HARRIS PARK COMMUNITY CENTER
SUMMARY OF ALL PROGRAMS
FY23**

	Prior Year Actual FY2020-21	Budget FY2021-22	Projected FY2021-22	Maint Budget Request FY2022-23	Total Budget Request FY2022-23	Expansion
--	-----------------------------------	---------------------	------------------------	--------------------------------------	--------------------------------------	-----------

Footnotes:

- ¹ The FY22 budget included an additional week of payments in the summer of 2021.
- ² Several fall leagues did not make including Men's Basketball, Softball and Kickball.
- ³ Concert sales were higher than anticipated in the 2021 season. In addition, ticket prices were increased for the 2022 season.
- ⁴ The reoccurring rental for Southern Elite were smaller in July-September due to a lack of participants.
- ⁵ Tour de Lakes and Night Flight were not held in FY21 but in the fall of 2021. Due to the time of the year there were less participants than in past years.
- ⁶ Received an unbudgeted sponsorship for the Zamboni and additional banner sponsors under contract.
- ⁷ One Full Time employee has opted out of health benefits and the budget is a blended rate for all employees.
- ⁸ Tour de Lakes and Night Flight were not budgeted for the fall of 2021 and there was a high number of Camp Summit participants resulting in a higher need of supplies.
- ⁹ Harris Park Community Center had unbudgeted repairs to the HVAC, divider curtain and windows. In addition, Lea McKeighan had unbudgeted HVAC and glass repairs.
- ¹⁰ Camp Summit increased \$5/camper/week following the minimum wage plan.
- ¹¹ Increased fees on some programs and add more programs.
- ¹² Tuesday night softball has not made the last few years so it was removed from the budget.
- ¹³ Increase in gate receipts is based on higher attendance in FY22 at Summit Ice. In addition, Legacy Park Amphitheater is anticipating a full season of events.
- ¹⁴ Increased rentals at Summit Ice and HPCC. In addition, softball is not budgeted for Tuesday nights allowing for more rentals at Hartman Park.
- ¹⁵ Night Flight and Tour de Lakes were budgeted twice in FY22 and only once in FY23.
- ¹⁶ FY22 had Tour de Lakes budgeted twice with sponsorships for both. FY23 only has Tour de Lakes budgeted once with sponsorships.
- ¹⁷ Minimum wage increase taking place January 1, 2023.
- ¹⁸ Increased rates for basketball and softball officials. Bands performing at Legacy Park Amphitheater are requiring a higher rate than previous years and more concerts are scheduled.
- ¹⁹ Camp Summit will be returning to World's of Fun at the end of the summer.
- ²⁰ National acts require added food, beverages, hotel rooms and RV expenses.
- ²¹ Unbudgeted repairs were made at Harris Park Community Center and Summit Ice in FY22. (See footnote #9)
- ²² FY23 Capital Expansion includes \$8,394 for carpet replacement, \$6,500 for a divider curtain, and \$10,500 for concrete at Lea McKeighan North Ice Rink.

ITEMIZED BUDGET EXPENSE WORKSHEET
PARKS & RECREATION
SUMMARY OF ALL PROGRAMS
FY23

			Prior Year Actual FY2020-21	Budget FY2021-22	Projected FY2021-22	Maint Budget Request FY2022-23	Total Budget Request FY2022-23	Expansion
REVENUES								
TAXES								
4000	0	Property Tax - Jackson	\$ 3,375,195	\$ 3,100,000	\$ 3,100,000	\$ 3,162,000	\$ 3,162,000	8
4001	0	Property Tax - Cass	100,300	99,000	99,000	100,980	100,980	
4003	0	RR Tax - Jackson	69,386	62,000	62,000	63,240	63,240	
4004	0	RR Tax - Cass	1,498	1,500	1,500	1,530	1,530	
4005	0	Replacement Tax	381,900	382,000	382,000	389,640	389,640	
4008	0	Intangible Tax	38,106	20,000	20,000	20,400	20,400	
Total Taxes			\$ 3,966,385	\$ 3,664,500	\$ 3,664,500	\$ 3,737,790	\$ 3,737,790	\$ -
FINES & FORFEITURES								
4104	0	Penalty Int on Taxes	\$ 23,197	\$ 17,000	\$ 17,365	\$ 17,365	\$ 17,365	
4105	0	Penalty Int - Other	25	-	-	-	-	
Total Fines & Forfeitures			\$ 23,222	\$ 17,000	\$ 17,365	\$ 17,365	\$ 17,365	\$ -
CONTRIBUTIONS								
4709	0	Contributions - Parks	\$ 52,982	\$ 87,735	\$ 102,080	\$ 68,190	\$ 68,190	9
4712	0	Contributions - Advertising	1,739	10,000	7,719	8,000	8,000	
Total Contributions			\$ 54,721	\$ 97,735	\$ 109,799	\$ 76,190	\$ 76,190	\$ -
INTEREST ON INVESTMENTS								
4600	0	Interest on Investments	\$ 72,180	\$ 48,969	\$ 50,054	\$ 25,200	\$ 25,200	10
4601	0	Mark to Market Adjustment	(61,003)	9,845	(7,015)	(10,000)	(10,000)	
Total Interest on Investments			\$ 11,177	\$ 58,814	\$ 43,039	\$ 15,200	\$ 15,200	\$ -
SERVICES								
4444	0	Other Services	\$ 175	\$ -	\$ -	\$ -	\$ -	
4446	0	Other Revenue	2,152	2,000	1,829	1,829	1,829	
4447	0	Other Revenue - Taxable	9,074	-	1,526	-	-	
Total Services			\$ 11,401	\$ 2,000	\$ 3,355	\$ 1,829	\$ 1,829	\$ -
MISCELLANEOUS								
4716	0	Refund & Reimbursements	\$ 29,330	\$ 2,250	\$ 13,266	\$ 7,555	\$ 7,555	3
4717	0	Discounts	45	-	-	-	-	
4718	0	Cash Over(Short)	-	-	-	-	-	4
4704	0	Misc Revenue-Parks	50,574	45,075	63,505	63,505	63,505	
Total Miscellaneous			\$ 79,949	\$ 47,325	\$ 76,771	\$ 71,060	\$ 71,060	\$ -
TRANSFERS								
5101	0	Transfer from Aquatics	5,985	5,985	5,985	5,985	5,985	
5101	0	Transfer from ITS	6,367	-	-	-	-	
5101	0	Transfer from Cemetery	17,411	16,352	16,352	15,502	15,502	
Total Transfers			\$ 29,763	\$ 22,337	\$ 22,337	\$ 21,487	\$ 21,487	\$ -
TOTAL REVENUES			\$ 4,176,618	\$ 3,909,711	\$ 3,937,166	\$ 3,940,921	\$ 3,940,921	
EXPENDITURES								
PERSONNEL SERVICES								
7000	0	Salaries - Regular	\$ 1,344,253	\$ 1,305,754	\$ 1,323,456	\$ 1,344,239	\$ 1,344,239	11
7001	0	Salaries - Part Time	5,008	21,844	21,068	24,601	24,601	
7002	0	Overtime	1,847	3,656	5,610	5,610	5,610	
7005	0	Holiday Worked	171	-	-	-	-	
7008	0	Short Term Disability	1,113	1,171	1,151	1,172	1,172	
7009	0	FICA - Employer	77,300	82,643	81,777	85,196	85,196	
7011	0	Medicare Deduction	18,207	19,392	19,189	19,990	19,990	
7013	0	Car Allowance	5,114	5,100	5,122	5,100	5,100	
7014	0	Communication Allowance	4,522	4,677	4,821	4,677	4,677	12
7015	0	Health/Dental Insurance	311,328	350,703	341,548	370,972	370,972	
7018	0	Life Insurance	2,171	1,361	1,550	1,397	1,397	
7019	0	Workers Compensation	44,489	45,552	45,552	48,535	48,535	
7020	0	Long Term Disability	3,059	2,850	2,849	2,830	2,830	
7021	0	Unemployment Insurance	1,431	1,575	1,575	1,635	1,635	
7023	0	LAGERS - Retirement	138,807	152,601	154,280	153,004	153,004	
7026	0	College Tuition	1,168	-	-	-	-	
Total Personnel Services			\$ 1,959,988	\$ 1,998,879	\$ 2,009,548	\$ 2,068,958	\$ 2,068,958	\$ -
SUPPLIES AND OTHER SERVICES								
7200	0	Advertising Exp	\$ 30	\$ 1,200	\$ 725	\$ 1,100	\$ 1,100	
7201	0	Organizational Dues	5,789	5,215	5,235	6,965	6,965	
7202	0	Subscription to Periodicals	419	635	605	575	575	
7203	0	Insurance Expense	37,160	73,832	73,832	84,231	84,231	
7205	0	Postage Expense	16,650	26,846	25,589	28,800	28,800	13
7206	0	Printing Expense	21,239	40,715	41,982	36,722	36,722	
7207	0	Professional Fees	254,003	324,810	317,468	322,093	322,093	
7212	0	Other Professional Fees	1,444	3,000	1,750	3,000	3,000	

ITEMIZED BUDGET EXPENSE WORKSHEET
PARKS & RECREATION
SUMMARY OF ALL PROGRAMS
FY23

			Prior Year Actual FY2020-21	Budget FY2021-22	Projected FY2021-22	Maint Budget Request FY2022-23	Total Budget Request FY2022-23	Expansion
7213	0	Rentals & Leases	23,923	38,285	38,844	29,362	29,362	¹⁴
7214	0	Uniform Rental	300	532	424	424	424	
7218	0	Travel & Meeting	16,886	46,887	43,488	57,660	57,660	¹⁵
7221	0	Sanitation Services	12,230	12,038	11,413	12,038	12,038	
7223	0	Furniture Fixture & Office Equip	-	-	-	-	-	
7233	0	Public Relations	2,311	4,537	3,959	4,969	4,969	
7249	0	Consumable Tools	7,527	8,675	6,589	8,696	8,696	
7250	0	Computer Equip - Non depr	-	-	-	-	-	
7253	0	Collection Fees - Jackson County	60,098	58,000	57,145	58,500	58,500	
7254	0	Cass Co Collection Fees	4,553	4,000	4,000	4,000	4,000	
7258	0	Telephone	3,130	-	-	-	-	
7259	0	Mobile Telephone	3,130	6,083	3,527	3,639	3,639	
7260	0	Asphalt	172,696	310,000	314,920	320,000	320,000	
7262	0	Rock & Gravel	3,703	11,900	11,645	11,582	11,582	
7264	0	Other Construction Materials	12,432	14,200	13,177	15,000	15,000	
7269	0	Special Apparel	10,329	9,080	8,045	10,448	10,448	
7270	0	Office Supplies	3,623	7,000	5,297	7,420	7,420	
7271	0	Chemicals	19,832	24,990	24,531	31,370	31,370	
7272	0	Computer Supplies	(1,227)	1,000	667	1,000	1,000	
7273	0	Janitorial Supplies	12,287	10,582	11,075	10,241	10,241	
7276	0	Recreational Supplies	-	-	-	-	-	
7283	0	Contract Service-Concrete	1,639	6,200	5,799	6,200	6,200	
7285	0	Bankcard Fees	-	-	-	-	-	
7288	0	P-Card unallocated	-	-	-	-	-	
7704	0	Miscellaneous Expense	(60,303)	10,000	10,000	10,000	10,000	
Total Supplies and Other Services			\$ 645,833	\$ 1,060,242	\$ 1,041,731	\$ 1,086,035	\$ 1,086,035	\$ -
MAINTENANCE & REPAIRS								
7300	0	M & R Buildings	\$ 11,933	\$ 54,362	\$ 56,165	\$ 65,278	\$ 65,278	¹⁶
7301	0	M & R Grounds	204,591	204,723	209,614	220,072	220,072	¹⁷
7304	0	M & R Dp Equip	-	-	-	-	-	
7305	0	M & R Vehicle	16,541	21,180	15,832	17,739	17,739	
7306	0	M & R Other Equipment	13,116	23,317	19,035	20,235	20,235	
7307	0	Maintenance Software	11,795	12,073	12,582	12,613	12,613	
Total Maintenance & Repairs			257,976	315,655	313,228	\$ 335,937	\$ 335,937	\$ -
UTILITIES								
7401	0	Natural Gas	\$ 1,558	\$ 2,580	\$ 2,276	\$ 1,644	\$ 1,644	
7403	0	Electricity	31,449	38,164	39,079	40,877	40,877	
7407	0	Water/Sewer	94,110	105,374	124,138	⁷ 120,785	120,785	
Total Utilities			\$ 127,117	\$ 146,118	\$ 165,493	\$ 163,306	\$ 163,306	\$ -
FUEL & LUBRICANTS								
7500	0	Fuel and Lubricants	\$ 30,911	\$ 33,790	\$ 31,754	\$ 40,469	\$ 40,469	
Total Fuel & Lubricants			\$ 30,911	\$ 33,790	\$ 31,754	\$ 40,469	\$ 40,469	\$ -
CAPITAL OUTLAY								
8000	0	Capital Outlay	\$ 100,065	\$ 153,000	\$ 152,875	\$ -	\$ 180,131	¹⁸ \$ 180,131
Total Capital Outlay			\$ 100,065	\$ 153,000	\$ 152,875	\$ -	\$ 180,131	\$ 180,131
CONSTRUCTION								
8502	0	Reimbursement-Intrfd Serv	\$ (154,692)	\$ (155,359)	\$ (155,359)	\$ (156,766)	\$ (156,766)	
Total Construction			\$ (154,692)	\$ (155,359)	\$ (155,359)	\$ (156,766)	\$ (156,766)	\$ -
INTERDEPARTMENT CHARGE								
9000	0	ITS Overhead	\$ 52,042	\$ 50,174	\$ 50,174	\$ 52,569	\$ 52,569	
9001	0	CVM Overhead	46,665	38,889	38,889	46,843	46,843	
9003	0	CBS Overhead	30,472	36,732	36,732	38,611	38,611	
9004	0	MERP Payment	5,319	5,400	5,400	5,872	5,872	
9005	0	VERP Payment	52,250	55,891	55,891	72,254	72,254	
9006	0	BERP Payment	-	-	-	\$ -	\$ -	
9007	0	SLERP Payment	701	840	840	914	914	
Total Interdepartment Charge			\$ 187,449	\$ 187,926	\$ 187,926	\$ 217,063	\$ 217,063	\$ -
TOTAL EXPENDITURES			\$ 3,154,647	\$ 3,740,251	\$ 3,747,196	\$ 3,755,002	\$ 3,935,133	\$ 180,131
NET			\$ 1,021,971	\$ 169,460	\$ 189,970	\$ 185,919	\$ 5,788	\$ (180,131)

¹ Contributions-Parks includes user and tournament fees, field rentals and banner permits at the Legacy Park venues. The projection is higher due to Lee's Summit Soccer Association paying FY21 user fees in FY22.

² Received LSSA payment for FY21 in FY22, resulting in additional revenue received which was originally anticipated during this fiscal year

³ Received a \$10,000 reimbursement for Legacy for Parks Foundation for the purchase of benches and stones. In addition, donations have been received from Legacy for Parks Foundation, Lovell Family Foundation and a grant from Truman Heartland Foundation.

ITEMIZED BUDGET EXPENSE WORKSHEET
PARKS & RECREATION
SUMMARY OF ALL PROGRAMS
FY23

	Prior Year Actual FY2020-21	Budget FY2021-22	Projected FY2021-22	Maint Budget Request FY2022-23	Total Budget Request FY2022-23	Expansion
--	-----------------------------------	---------------------	------------------------	--------------------------------------	--------------------------------------	-----------

⁴ Miscellaneous Revenue-Parks includes revenue from shelter rentals. The projection is higher due to increased rentals after Covid restrictions were lifted.

⁵ An unscheduled promotion of two employees at the beginning of FY22 budget.

⁶ A vacant Park Specialist position since July 2021.

⁷ Summit Waves Wave pool was being charged to Park Services instead of Summit Waves. Fees were corrected in December 2021.

⁸ Per COLS Finance Dept, a conservative 2% growth rate year to year has been factored in to the FY23 Budget

⁹ LSR7 has built their own baseball and softball fields and will not be renting Legacy fields except during tournaments.

¹⁰ Based on anticipated performance of portfolio and other investments.

¹¹ The increase in Full-Time Salaries includes a 3% merit increase.

¹² A blended rate (Individual coverage to Family coverage) is used in the budget each year. The blended rate established for FY23 is \$15,870 per full-time staff compared to \$15,084 per full-time staff used for FY22.

¹³ Per COLS liability insurance rates. Premium is allocated to all funds/programs proportionally based on their proportion of claims compared to the city over the past 4 years.

¹⁴ The cost of rental equipment fees has increased from previous years.

¹⁵ FY23 budget anticipates a full year of Training and Travel. Also included in FY23 is the travel for the Accreditation team to visit during the renewal process.

¹⁶ Door and roof repairs at Hartman Park have been added to the FY23 budget.

¹⁷ Park Services will be purchasing geese deterrents, repairing bridges and replacing Christmas lights in FY23.

¹⁸ FY23 Capital Expansion includes \$9,450 for a trailer replacement, \$13,924 to add new cameras at Lea McKeighan North, \$8,500 for Legacy disc golf, \$25,000 for Howard Station fountain replacement, \$6,050 for PCOC replacement chairs, \$20,000 for Arborwalk bridge, \$3,800 to purchase laptops to replace desktop computers for Supervisors, \$18,500 to automate onboarding personnel paperwork and \$9,800 for asset management software.

ITEMIZED BUDGET EXPENSE WORKSHEET
AQUATICS CENTER
FY23

			Prior Year Actual FY2020-21	Budget FY2021-22	*Revised* Projected FY21-22	Maint Budget Request FY2022-23	Total Budget Request FY2022-23	Expansion
REVENUES								
ACTIVITY FEES								
4414	0	Activity Fees	\$ 29,444	\$ 41,219	\$ 39,285	\$ 41,360	\$ 41,360	
4421	0	Gate Receipts	280,303	468,198	630,861 ¹	577,448	577,448 ⁴	
4422	0	Memberships	275,414	178,700	180,934	179,300	179,300	
Total Activity Fees			\$ 585,161	\$ 688,117	\$ 851,080	\$ 798,108	\$ 798,108	\$ -
OTHER USER CHARGES								
4504	0	Pro Shop	\$ 2,094	\$ 5,184	\$ 6,474	\$ 6,482	\$ 6,482	
4505	0	Concessions	81,519	105,870	153,223 ²	151,695	151,695	
Total User Charges			\$ 83,613	\$ 111,054	\$ 159,697	\$ 158,177	\$ 158,177	\$ -
RENTALS								
4442	0	Facility Rentals	\$ 38,964	\$ 45,146	\$ 48,277	\$ 55,752	\$ 55,752	
Total Rentals			\$ 38,964	\$ 45,146	\$ 48,277	\$ 55,752	\$ 55,752	\$ -
INTEREST ON INVESTMENTS								
4600	0	Interest on Investments	\$ 1,715	\$ 1,440	\$ (434)	\$ 2,400	\$ 2,400	
4601	0	Mark to Market Adjustment	(3,863)	650	3,261	2,000	2,000	
Total Interest on Investments			\$ (2,148)	\$ 2,090	\$ 2,827	\$ 4,400	\$ 4,400	\$ -
MISCELLANEOUS								
4716	0	Refunds & Reimbursements	\$ 3,500	\$ -	\$ -	\$ -	\$ -	
4717	0	Discounts	155	-	-	-	-	
4718	0	Cash Over/Short	(97)	50	(312)	50	50	
4446	0	Other Revenue	836	4,940	2,870	4,590	4,590	
Total Miscellaneous			\$ 4,394	\$ 4,990	\$ 2,558	\$ 4,640	\$ 4,640	\$ -
TOTAL REVENUES			\$ 709,984	\$ 851,397	\$ 1,064,439	\$ 1,021,077	\$ 1,021,077	\$ -

EXPENDITURES

PERSONNEL SERVICES

7000	0	Salaries - Regular	\$ 63,695	\$ 74,892	\$ 72,294	\$ 77,757	\$ 77,757	
7001	0	Salaries - Part Time	250,865	343,039	410,373 ³	400,078	400,078 ⁵	
7002	0	Overtime	99	-	13	-	-	
7008	0	Short Term Disability	58	76	71	76	76	
7009	0	FICA - Employer	19,583	22,749	28,264	29,633	29,633	
7011	0	Medicare Deduction	4,580	6,062	6,611	6,930	6,930	
7014	0	Communication Allowance	108	126	129	126	126	
7015	0	Health/Dental Insurance	10,732	22,626	19,767	24,021	24,021	
7018	0	Life Insurance	101	79	80	82	82	
7019	0	Workers Compensation	7,995	8,178	8,178	8,713	8,713	
7020	0	Long Term Disability	148	171	153	173	173	
7021	0	Unemployment Insurance	624	630	630	630	630	
7023	0	LAGERS - Retirement	6,620	8,702	8,007	8,801	8,801	
Total Personnel Services			\$ 365,208	\$ 487,330	\$ 554,570	\$ 557,020	\$ 557,020	\$ -

SUPPLIES AND OTHER SERVICES

7200	0	Advertising Exp	\$ 552	\$ 2,327	\$ 2,327	\$ 2,450	\$ 2,450	
7201	0	Organizational Dues	439	444	444	444	444	
7203	0	Insurance Expense	12,937	15,546	15,546	17,813	17,813	
7206	0	Printing Expense	796	1,767	1,682	1,370	1,370	
7207	0	Professional Fees	6,016	10,686	12,896	12,351	12,351	
7213	0	Rentals & Leases	-	700	700	700	700	
7217	0	Employee Training	3,273	3,370	4,510	4,445	4,445	
7221	0	Sanitation Services	490	864	432	1,000	1,000	
7223	0	Furniture, Fixtures and Equip	507	8,466	10,015	10,366	10,366	
7225	0	Miscellaneous Equipment	223	5,392	8,357	6,830	6,830	
7249	0	Consumable Tools	122	534	641	415	415	
7250	0	Computer Equip Non Depr	-	-	-	-	-	
7258	0	Telephone	157	-	-	-	-	
7268	0	Uniforms	7,192	4,306	4,306	4,782	4,782	
7270	0	Office Supplies	185	790	867	790	790	
7271	0	Chemicals	32,871	36,630	42,428	42,705	42,705	
7273	0	Janitorial Supplies	3,582	8,682	6,881	7,666	7,666	
7274	0	Concession Supplies	39,032	51,286	59,077	58,552	58,552	

ITEMIZED BUDGET EXPENSE WORKSHEET
AQUATICS CENTER
FY23

			Prior Year Actual FY2020-21	Budget FY2021-22	*Revised* Projected FY21-22	Maint Budget Request FY2022-23	Total Budget Request FY2022-23	Expansion
7276	0	Recreational Supplies	2,860	4,475	6,020	4,075	4,075	
7277	0	Pro Shop Supplies	1,377	2,475	3,113	2,587	2,587	
7704	0	Miscellaneous Expense	(23,189)	-	-	68	68	
Total Supplies and Other Services			\$ 89,422	\$ 158,740	\$ 180,242	\$ 179,409	\$ 179,409	\$ -
MAINTENANCE & REPAIRS								
7300	0	M & R Buildings	\$ 42,202	\$ 33,320	\$ 34,873	\$ 35,250	\$ 35,250	
7301	0	M & R Grounds	659	1,500	1,500	1,500	1,500	
7303	0	M & R - Office Eq	-	-	-	-	-	
7306	0	M & R Other Equipment	2,331	3,180	2,879	2,696	2,696	
7307	0	Maintenance-Software	337	1,439	1,417	1,605	1,605	
Total Maintenance & Repairs			\$ 45,529	\$ 39,439	\$ 40,669	\$ 41,051	\$ 41,051	\$ -
UTILITIES								
7403	0	Electricity	\$ 58,994	\$ 61,440	\$ 59,420	\$ 61,180	\$ 61,180	
7407	0	Water/Sewer	32,954	28,360	36,308	39,250	39,250	
Total Utilities			\$ 91,948	\$ 89,800	\$ 95,728	\$ 100,430	\$ 100,430	\$ -
CAPITAL OUTLAY								
8000	0	Capital Outlay	\$ -	\$ 41,920	\$ 35,870	\$ -	\$ 57,370 ⁶	\$ 57,370
Total Capital Outlay			\$ -	\$ 41,920	\$ 35,870	\$ -	\$ 57,370	\$ 57,370
INTERDEPARTMENT CHARGE								
9000	0	ITS-Overhead	\$ 18,549	\$ 17,813	\$ 17,813	\$ 18,664	\$ 18,664	
9004	0	MERP Payment	3,754	3,151	3,151	3,427	3,427	
9007	0	SLERP Payment	420	457	458	498	498	
Total Interdepartment Charge			\$ 22,723	\$ 21,421	\$ 21,422	\$ 22,589	\$ 22,589	\$ -
TRANSFER TO OTHER FUNDS								
9101	0	Transfer to Park Fund	\$ 5,985	\$ 5,985	\$ 5,985	\$ 5,985	\$ 5,985	
Total Transfers			\$ 5,985	\$ 5,985	\$ 5,985	\$ 5,985	\$ 5,985	\$ -
TOTAL EXPENDITURES			\$ 620,815	\$ 844,636	\$ 934,486	\$ 906,484	\$ 963,854	\$ 57,370
NET			\$ 89,169	\$ 6,761	\$ 129,953	\$ 114,593	\$ 57,223	\$ (57,370)
Percent Recovery			114.36%	100.80%	113.91%	112.64%	105.94%	

Footnotes

¹ There is a favorable variance in Gate Receipts due to Kids Country coming twice a week, Oceans of Fun closed twice a week and Adventure Oasis allowing residents only.

² Concession sales increased do to a higher amount of single visits.

³ Part time staffing was increased for weekends and additional staff for LSR7 rental.

⁴ Staff is considering summer 2021 as unusual and anticipating summer 2022 to be lower.

⁵ Part-Time staffing was miscoded on FY22 Projections. In addition, summer 2021 was unusually busy and staff is anticipating a decrease in attendance. (See Footnote #4)

⁶ Capital Outlay includes Concrete Step repairs (\$10,874), an additional security camera and new DVR (\$17,847), and two additional cabanas and upgraded furniture for all cabanas, including those already existing (\$28,645.80).

ITEMIZED BUDGET EXPENSE WORKSHEET
CEMETERY
FY23

			Prior Year Actual FY2020- 21	Budget FY2021-22	Projected FY2021-22	Maint Budget Request FY2022-23	Total Budget Request FY2022-23	Expansion
REVENUES								
SERVICES								
4423	0	Grave Openings	\$ 65,600	\$ 67,500	\$ 72,950	\$ 68,400	\$ 68,400	
4424	0	Monument Footings	5,204	9,534	6,909	6,909	6,909	
4426	0	Flaggings	1,400	1,000	1,600	1,600	1,600	
4441	0	Misc Services	1,204	-	-	-	-	
4446	0	Other Revenue	50	-	-	-	-	
Total Services			\$ 73,458	\$ 78,034	\$ 81,459	\$ 76,909	\$ 76,909	\$ -
MATRL & FUEL-Material and fuel sales								
4508	0	Monument Sales	\$ 35,717	\$ 56,449	\$ 38,887	\$ 38,887	\$ 38,887	
Total MATRL & FUEL-Material and fuel sales			\$ 35,717	\$ 56,449	\$ 38,887	\$ 38,887	\$ 38,887	\$ -
INTEREST ON INVESTMENTS								
4600	0	Interest on Investments	\$ 27,239	\$ 21,600	\$ 21,937	\$ 24,000	\$ 24,000	
4601	0	Mark to Market Adjustment	(23,895)	2,080	2,080	4,000	4,000	
Total Interest on Investments			\$ 3,344	\$ 23,680	\$ 24,017	\$ 28,000	\$ 28,000	\$ -
PROPERTY SALES								
4801	0	Sale of Personal Property	\$ 30,000	\$ 36,000	\$ 32,000	\$ 36,000	\$ 36,000	
Total Property Sales			\$ 30,000	\$ 36,000	\$ 32,000	\$ 36,000	\$ 36,000	\$ -
TOTAL REVENUES			\$ 142,519	\$ 194,163	\$ 176,363	\$ 179,796	\$ 179,796	\$ -
EXPENDITURES								
PERSONNEL SERVICES								
7000	0	Salaries - Regular	\$ 24,978	\$ 29,001	\$ 29,145	\$ 30,330	\$ 30,330	
7002	0	Overtime	-	-	-	-	-	
7008	0	Short Term Disability	33	38	37	38	38	
7009	0	FICA - Employer	1,646	1,802	1,736	1,884	1,884	
7011	0	Medicare Deduction	385	421	407	441	441	
7014	0	Communication Allowance	279	63	134	63	63	
7015	0	Health/Dental Insurance	6,762	11,313	12,303	11,903	11,903	
7018	0	Life Insurance	42	31	47	32	32	
7019	0	Worker's Compensation	2,880	2,949	2,949	3,141	3,141	
7020	0	Long Term Disability	68	68	69	72	72	
7021	0	Unemployment Insurance	48	45	45	45	45	
7023	0	LAGERS - Retirement	2,839	3,338	3,399	3,434	3,434	
Total Personnel Services			\$ 39,960	\$ 49,069	\$ 50,271	\$ 51,383	\$ 51,383	\$ -
SUPPLIES AND OTHER SERVICES								
7203	0	Insurance Expense	\$ 458	\$ 639	\$ 639	\$ 742	\$ 742	
7207	0	Professional Fees	42,613	50,481	45,334	46,400	46,400	
7213	0	Rentals & Leases	23	800	800	1,000	1,000	
7221	0	Sanitation Services	111	600	600	600	600	
7249	0	Consumable Tools	7	200	200	200	200	
7258	0	Telephone	-	668	400	400	400	
7259	0	Mobile Telephone	-	130	340	340	340	
7261	0	Concrete	63	800	581	581	581	
7264	0	Other Construction Materials	19,348	30,965	24,115	24,115	24,115	
7269	0	Special Apparel	105	180	180	180	180	
7270	0	Office Supplies	109	400	210	400	400	
7273	0	Janitorial Supplies	-	180	137	180	180	
Total Supplies and Other Services			\$ 62,837	\$ 86,043	\$ 73,536	\$ 75,138	\$ 75,138	\$ -
MAINTENANCE & REPAIRS								
7300	0	M & R Buildings	\$ 376	\$ 250	\$ 688	\$ 250	\$ 250	
7301	0	M & R Grounds	2,302	4,000	4,000	4,000	4,000	
7305	0	M & R Vehicle	1,247	1,000	525	900	900	
7306	0	M & R Other Equipment	48	-	528	264	264	
7307	0	Software	4,475	4,250	4,250	4,250	4,250	
Total Maintenance & Repairs			\$ 8,448	\$ 9,500	\$ 9,991	\$ 9,664	\$ 9,664	\$ -
UTILITIES								
7401	0	Natural Gas	\$ 702	\$ 900	\$ 912	\$ 975	\$ 975	
7403	0	Electricity	1,484	2,600	2,444	2,800	2,800	
7407	0	Water/Sewer	576	500	500	597	597	
Total Utilities			\$ 2,762	\$ 4,000	\$ 3,856	\$ 4,372	\$ 4,372	\$ -
FUEL & LUBRICANTS								
7500	0	Fuel/Lubricants	\$ 479	\$ 960	\$ 717	\$ 717	\$ 717	
Total Fuel & Lubricants			\$ 479	\$ 960	\$ 717	\$ 717	\$ 717	\$ -

ITEMIZED BUDGET EXPENSE WORKSHEET
CEMETERY
FY23

			Prior Year Actual FY2020- 21	Budget FY2021-22	Projected FY2021-22	Maint Budget Request FY2022-23	Total Budget Request FY2022-23	Expansion
INTERDEPARTMENT CHARGE								
9000	0	ITS Overhead	\$ 11,335	\$ 10,885	\$ 10,885	\$ 11,405	\$ 11,405	
9001	0	Fleet Overhead	947	794	794	956	956	
9004	0	MERP	626	450	450	490	490	
9005	0	VERP Payment	487	1,725	1,725	844	844	
9007	0	SLERP Payment	47	51	51	55	55	
Total Interdepartment Charge			\$ 13,442	\$ 13,905	\$ 13,905	\$ 13,750	\$ 13,750	\$ -
TRANSFERS								
9101	0	Transfer to Parks	\$ 17,411	\$ 17,411	\$ 16,348	\$ 15,502	\$ 15,502	
9101	0	Transfer to ITS	-	3,760	-	-	-	
Total Transfers			\$ 17,411	\$ 21,171	\$ 16,348	\$ 15,502	\$ 15,502	\$ -
TOTAL EXPENDITURES			\$ 145,339	\$ 184,648	\$ 168,624	\$ 170,526	\$ 170,526	\$ -
NET			\$ (2,820)	\$ 9,515	\$ 7,739	\$ 9,270	\$ 9,270	\$ -
Percent Recovery			98.06%	105.15%	104.59%	105.44%	105.44%	

Footnotes:

¹ There were fewer Monument Sales than anticipated.

ITEMIZED BUDGET EXPENSE WORKSHEET
CONSTRUCTION FUND
SUMMARY OF ALL PROGRAMS
FY23

	Prior Year Actual FY2020-21	Budget FY2021-22	Projected FY2021-22	Total Budget Request FY2022-23
REVENUES				
CONTRIBUTIONS				
CONTRIBUTIONS - OTHER	\$ 227	\$ -	\$ -	\$ 250,000
Contributions Total	\$ 227	\$ -	\$ -	\$ 250,000
INTEREST				
INTEREST ON INVESTMENTS	\$ -	\$ -	\$ -	\$ 16,782
Interest Total	\$ -	\$ -	\$ -	\$ 16,782
TRANSFERS				
TRANSFER FROM COP DEBT FUND	3,500,000	4,200,000	4,200,000	3,000,000
Transfers to Other Funds Total	\$ 3,500,000	\$ 4,200,000	\$ 4,200,000	\$ 3,000,000
TOTAL REVENUES	\$ 3,500,227	\$ 4,200,000	\$ 4,200,000	\$ 3,266,782
EXPENDITURES				
INTEREST EXPENSE				
INTEREST EXPENSE	\$ 73,046	\$ 32,500	\$ 32,500	\$ -
Interest Expense Total	\$ 73,046	\$ 32,500	\$ 32,500	\$ -
ADDITIONS TO CONSTRUCTION IN PROGRESS				
PROJECT COSTS	\$ 292,588	\$ 425,000	\$ 827,736	\$ 1,750,000
Additions to Construction in Progress	\$ 292,588	\$ 425,000	\$ 827,736	\$ 1,750,000
TOTAL EXPENDITURES	\$ 365,634	\$ 457,500	\$ 860,236	\$ 1,750,000
NET CHANGE	\$ 3,134,593	\$ 3,742,500	\$ 3,339,764	\$ 1,516,782

ITEMIZED BUDGET EXPENSE WORKSHEET
PARKS COP DEBT FUND
SUMMARY OF ALL PROGRAMS
FY23

	Prior Year Actual FY2020-21	Budget FY2021-22	Projected FY2021-22	Total Budget Request FY2022-23
REVENUES				
TAXES				
SALES TAX	4,571,854	4,286,121	4,903,180	4,371,843
USE TAX	375,525	325,000	856,093	873,216
EATS	(138,061)	(144,577)	(159,353)	(147,469)
Taxes Total	4,809,318	4,466,543	5,599,920	5,097,590
INTEREST				
MARK-TO-MARKET ADJUSTMENT	(422)	-	(16,500)	(8,500)
INTEREST ON INVESTMENTS	13,693	11,000	11,000	15,000
Interest Total	13,271	11,000	(5,500)	6,500
TOTAL REVENUES	4,822,589	4,477,543	5,594,420	5,104,090
EXPENDITURES				
TRANSFER TO OTHER FUNDS				
TRANSFER TO GAMBER COMMUNITY CENTER	175,000	175,000	175,000	175,000
TRANSFER TO CONSTRUCTION FUND	3,500,000	4,200,000	4,200,000	3,000,000
Transfer Total	3,675,000	4,375,000	4,375,000	3,175,000
TOTAL EXPENDITURES	3,675,000	4,375,000	4,375,000	3,175,000
NET CHANGE	1,147,589	102,543	1,219,420	1,929,090

TERMINOLOGY / USEFUL THINGS TO KNOW

As in all fields of work, certain words are used that are not readily understood by new people. Listed below are some acronyms used in our field/agency:

⇒ AFO	▪ Aquatic Facility Operator
⇒ Agency	▪ The Department or Organization that is responsible for delivery of Park & Recreation services.
⇒ Authority	▪ See Agency.
⇒ BERP	▪ Building Equipment Replacement Plan
⇒ Blueway	▪ Waterway designed for recreational activity
⇒ Board	▪ The group of residents responsible for the operation of the Agency
⇒ CAPRA	▪ Commission for Accreditation of Park and Recreation Agencies
⇒ CBM	▪ Abbreviation used for Citizen-Board Member.
⇒ CDBG	▪ Community Development Block Grant
⇒ CBS	▪ Central Building Services
⇒ Change Authorization	▪ Interim document issued by LSPR to cover changes or other instructions pertaining to a contract.
⇒ Change Order	▪ Work added/removed from original scope of work by LSPR
⇒ CIP	▪ Capital Improvement Plan
⇒ Commission	▪ See Agency.
⇒ Commissioner	▪ Board member in certain states.
⇒ COP	▪ Certificate of Participation
⇒ CPI	▪ Consumer Price Index
⇒ CPO	▪ Certified Pool Operator
⇒ CVM	▪ Central Vehicle Maintenance
⇒ Department	▪ See Agency
⇒ EAR	▪ End of Activity Report
⇒ EATS	▪ Economic Activity Taxes
⇒ EOP	▪ End of Project Report
⇒ FF&E	▪ Furniture, Fixtures and Equipment
⇒ FTE	▪ Full Time Equivalent
⇒ GAAP	▪ Generally Accepted Accounting Principles
⇒ GASB	▪ Governmental Accounting Standards Board
⇒ GCC	▪ Gamber Community Center
⇒ GIS	▪ Geographical Information System
⇒ HPCC	▪ Harris Park Community Center
⇒ ITS	▪ Information Technology Services
⇒ LFPF	▪ Legacy for Parks Foundation
⇒ LCC	▪ J. Thomas Lovell Community Center
⇒ LVCC	▪ Longview Community Center
⇒ ICAA	▪ International Council on Active Aging
⇒ LD	▪ Liquidated Damages
⇒ LLPP	▪ Local Landmark Park Program
⇒ LMN	▪ Lea McKeighan North/Summit Ice
⇒ LPA	▪ Legacy Park Amphitheater

⇒ LSAC	▪ Lee's Summit Arts Council
⇒ LSPR	▪ Lee's Summit Parks and Recreation
⇒ LWCF	▪ Land & Water Conservation Fund
⇒ MDNR	▪ Missouri Division of Natural Resources
⇒ MERP	▪ Managed Equipment Replacement Plan
⇒ MOU	▪ Memorandum of Understanding
⇒ MPRA	▪ Missouri Park and Recreation Association
⇒ Municipality	▪ A city, town, township, village, county, or other geographical area providing services to its residents.
⇒ NCOA	▪ National Council on Aging
⇒ NOV	▪ Notice of Violation
⇒ NRPA	▪ National Recreation and Park Association
⇒ Patrons	▪ Customers
⇒ PC&OC	▪ Park Construction and Operations Center
⇒ Youth Sports Association	▪ Youth sports groups governed by the organization and working in partnership with LSPR
⇒ SLERP	▪ Software License Enterprise Replacement Program
⇒ SW	▪ Summit Waves
⇒ THCF	▪ Truman Heartland Community Foundation
⇒ TIF	▪ Tax Increment Financing
⇒ Trustee	▪ Board member in certain area.
⇒ VERP	▪ Vehicle Equipment Replacement Plan

FUND BALANCE **POLICY RESOLUTION**

A RESOLUTION OF THE PARKS & RECREATION BOARD OF THE CITY OF LEE'S SUMMIT, MISSOURI, STATING THE INTENT TO MAINTAIN THE PARKS & RECREATION DEPARTMENT OPERATING FUNDS SPECIFICALLY THE PARKS & RECREATION FUND (200), GAMBER CENTER FUND (201), LEGACY PARK COMMUNITY CENTER FUND (202), AQUATIC FUND (203), LONGVIEW COMMUNITY CENTER FUND (205) AND RECREATION CENTER FUND (530) UNRESTRICTED FUND BALANCE TO THE LEVELS DESIGNATED AS AN AMOUNT NO LESS THAN 15% OF ANNUAL OPERATING EXPENDITURES.

WHEREAS, the Parks & Recreation Board established in May 2003 the policy to maintain a minimum fund balance set each year by the Parks & Recreation Board.

WHEREAS, this policy has been consistently adhered to and reaffirmed; and,

WHEREAS, the Parks & Recreation Board desires to consider the recommended practice of the Government Finance Officers Association (GFOA) to maintain a level of unreserved fund balance in the operating funds which gives appropriate consideration to the factors of 1) Predictability of revenues and volatility of expenditures; 2) Availability of resources in other funds; 3) Liquidity of funds and; 4) Designations for specified allocations; and,

WHEREAS, the Government Finance Officers Association (GFOA) recommends maintaining a unreserved fund balance of no less than 5% of expenditures in funds other than the General Fund; and

WHEREAS, the Parks & Recreation Board desires to establish a minimum fund balance for the six (6) operating funds (Parks & Recreation Fund 200, Gamber Center 201, Legacy Park Community Center 202, Aquatics 203, Longview Community Center 205 and Recreation Center 530; and,

WHEREAS, it is in the Parks & Recreation Board's best interest to anticipate and respond to the potential fluctuations and extenuating factors without affecting normal operations for its patrons.

NOW, THEREFORE BE IT RESOLVED THE PARKS & RECREATION BOARD OF LEE'S SUMMIT, MISSOURI, as follows:

SECTION1. That the Parks and Recreation Board desires to maintain a minimum fund balance at the end of each fiscal year for each of the six operating funds of no less than 15% of budgeted operating expenditures. The purpose of this reserve shall be to provide for operational and construction contingency variances.

SECTION2. The Parks & Recreation Board hereby authorizes the Parks & Recreation Administrator and staff to take necessary steps to implement this fiscal policy change.

PASSED by the Parks & Recreation Board, who are duly authorized by the City of Lee's Summit, Missouri and its Charter and approved by the Board members this 19th day of September, 2018.

ITEMIZED BUDGET EXPENSE WORKSHEET
PARK & RECREATION FUND
GROUNDS MAINTENANCE-PUBLIC WORKS
FY23

Exhibit A

	TOTAL GROUNDS MAINTENANCE- PUBLIC WORKS
PERSONNEL SERVICES	
7000-0-Salaries-Regular	30,771
7008-0-Short Term Disability Pay	31
7009-0-FICA-Employer	1,921
7011-0-Medicare Deduction	449
7014-0-Communication Allowance	220
7015-0-Health/Dental Insurance	9,753
7018-0-Life Insurance	33
7019-0-Worker's Compensation	6,772
7020-0-Disability Insurance	72
7021-0-Unemployment Insurance	37
7023-0-Retirement-Lagers	3,502
	<u>53,561</u>
OTHER SUPPLIES, SERVICES AND CONTRACTS	
7203-0-Insurance Expense	1,037
7207-0-Professional Fees Expense	53,636
7221-0-Sanitation Services	110
7249-0-Consumable Tools	50
7269-0-Special Apparel	-
Total Other Supplies, Services and Contracts	<u>54,833</u>
INTERDEPARTMENT CHARGE	
9001-0-CVM - Overhead	8,006
9005-0-VERP Payment	16,484
Total Interdepartment Charge	<u>24,490</u>
MAINTENANCE & REPAIRS	
7301-0-Maintenance-Grounds	625
7305-0-Maint & Repair-Vehicle	4,123
7306-0-Maint & Repair-Other Eq	100
Total Maintenance & Repairs	<u>4,848</u>
UTILITIES	
7403-0-Electricity	832
Total Utilities	<u>832</u>
FUEL & LUBRICANTS	
Fuel & Lubricants	2,807
Total Fuel & Lubricants	<u>2,807</u>
ADMINISTRATIVE FEE	
LSPR 10% Administration Fee	14,137
Total Transfers	<u>14,137</u>
	<u>155,508</u>

Schedule of Services FY 23

Attachment #1 - Todd George Pkwy-Phase I (Tudor Road to Colbern Road)

MATERIALS					LABOR				
Description	Units	Cost/ Unit	Total		Description	Total Hours	#of Mowings	Cost/ Hour	Total
<u>July</u>									
1 Weekly inspection - trash					Labor	6			
2 Weed control mulch areas					Labor	4			
3 Mulch trees	Down to Earth	1.00			\$1,855.87	\$1,855.87			
<u>August</u>									
1 Weekly inspection - trash					Labor	6			
2 weed control mulch areas					Labor	4			
<u>September</u>									
1 Weekly inspection - trash					Labor	6			
<u>October</u>									
1 Weekly inspection - trash					Labor	6			
<u>November</u>									
1 Weekly inspection - trash					Labor	6			
<u>December</u>									
1 Weekly inspection - trash					Labor	6			
2 Prune Trees (landfill charge)	Down to Earth	1.00	\$	753.68					
<u>January</u>									
1 Weekly inspection - trash					Labor	6			
<u>February</u>									
1 Weekly inspection - trash					Labor	6			
<u>March</u>									
1 Weekly inspection - trash					Labor	6			
<u>April</u>									
1 Weekly inspection - trash					Labor	6			
<u>May</u>									
1 Weekly inspection - trash					Labor	6			
3 Non-selective weed control					Labor	4			
4 Trash pickup					Labor	2			
<u>June</u>									
1 Weekly inspection - trash					Labor	6			
2 Insect spraying of trees	Down To Earth	1.00	\$481.21	\$481.21					
1 broken limbs, car wreck damage, contractor followups						20			
Total Materials	3.00		\$3,090.76		Total Labor	106			\$0.00
Grand Total									\$3,090.76

Schedule of Services FY 23

Attachment #2 - Ward Road-M150 to Longview Road

MATERIALS					LABOR				
Description	Units	Cost/ Unit	Total		Description	Total Hours	#of Mowings	Cost/ Hour	Total
<u>July</u>									
1 Weekly inspection-trash					Labor	12			
2 Weed control landscape beds					Labor	3			
3 Weed & grass control in mulch	Down to Earth	1.00	\$68.25	\$68.25	Labor	3			
4 Mowing					Mowings		4	\$300.00	\$1,200.00
<u>August</u>									
1 Weekly inspection-trash					Labor	12			
2 Non-selective weed control in mulch	Down to Earth	1.00	\$68.25	\$68.25	Labor	6			
3 Mowing					Mowings		4	\$300.00	\$1,200.00
<u>September</u>									
1 Weekly inspection-trash					Labor	12			
2 Fall fertilizer					Labor	4			
3 Mowing					Mowings		4	\$300.00	\$1,200.00
4 Non-selective weed control in mulch					Labor	5			
<u>October</u>									
1 Weekly inspection-trash					Labor	12			
3 Mowing					Mowings		4	\$300.00	\$1,200.00
<u>November</u>									
1 Weekly inspection-trash					Labor	12			
3 Mowing					Mowings		2	\$300.00	\$600.00
<u>December</u>									
1 Weekly inspection-trash					Labor	12			
2 Prune Trees/Evergreens	Down to Earth	1.00	\$3,152.79	\$3,152.79					
3 Mulch trees and beds	Down to Earth	1.00	\$3,500.80	\$3,500.80					
<u>January</u>									
1 Weekly inspection-trash					Labor	12			
<u>February</u>									
1 Weekly inspection-trash					Labor	12			
<u>March</u>									
1 Weekly inspection-trash					Labor	12			
2 Fertilizer with pre-emergent	Down to Earth	1.00	\$1,339.00	\$1,339.00					
<u>April</u>									
1 Weekly inspection-trash					Labor	12			
3 Mowing					Mowings		4	\$300.00	\$1,200.00
<u>May</u>									
1 Weekly inspection-trash					Labor	12			
2 Broadleaf weed control	Down to Earth	1.00	\$68.25	\$68.25					
3 Non-selective weed control in mulch					Labor	16			
4 Mowing					Mowings		4	\$300.00	\$1,200.00
<u>June</u>									
1 Weekly inspection-trash					Labor	12			
2 Insect spraying of trees and evergreen	Down To Earth (included below)								
3 Non-selective weed control in mulch	Down To Earth	1.00	\$ 68.25	\$68.25					
4 Mowing					Mowings		4	\$300.00	\$1,200.00
6 broken limbs, car wreck damage, contractor followups						60			
Total Materials			7.00	\$8,265.59	Total Labor			241	\$9,000.00
Grand Total									\$17,265.59

Schedule of Services FY 23

Attachment #3 - Blackwell Road-Chipman Road to Colbern Road

MATERIALS				LABOR				
Description	Units	Cost/ Unit	Total	Description	Total Hours	#of Mowings	Cost/ Hour	Total
<u>July</u>				Labor	5			
1 Weekly inspection - trash				Mowings		4	\$120.00	\$480.00
4 Mowing								
<u>August</u>				Labor	5			
1 Weekly inspection - trash				Mowings		4	\$120.00	\$480.00
3 Mowing								
<u>September</u>				Labor	5			
1 Weekly inspection - trash				Labor	8			
2 Fall fertilizer				Mowings		4	\$120.00	\$480.00
3 Mowing								
<u>October</u>				Labor	5			
1 Weekly inspection - trash				Mowings		4	\$120.00	\$480.00
3 Mowing								
<u>November</u>				Labor	5			
1 Weekly inspection - trash				Mowing		2	\$120.00	\$240.00
2 Mowing								
<u>December</u>				Labor	5			
1 Weekly inspection - trash								
<u>January</u>				Labor	5			
1 Weekly inspection - trash								
<u>February</u>				Labor	5			
1 Weekly inspection - trash								
<u>March</u>				Labor	5			
1 Weekly inspection - trash				Labor	8			
2 fertilizer with pre-emergent								
<u>April</u>				Labor	5			
1 Weekly inspection - trash				Mowings		4	\$120.00	\$480.00
2 Mowing								
<u>May</u>				Labor	5			
1 Weekly inspection - trash				Labor	16			
2 Broadleaf weed control				Mowings		4	\$120.00	\$480.00
3 Mowing								
<u>June</u>				Labor	5			
1 Weekly inspection - trash				Mowings		4	\$120.00	\$480.00
3 Mowing								
6 broken limbs, car wreck damage, contractor followups					10			
Total Materials				Total Labor				
0.00				102				
				\$3,600.00				
				Grand Total				
				\$3,600.00				

Schedule of Services FY 23

Attachment #4 - Chipman Road-US 50 to Pryor

MATERIALS					LABOR				
	Description	Units	Cost/ Unit	Total	Description	Total Hours	#of Mowings	Cost/ Hour	Total
<u>July</u>									
1	Weekly inspection-trash				Labor	3			
<u>August</u>									
1	Weekly inspection-trash				Labor	3			
<u>September</u>									
1	Fall fertilizer	fertilizer	1.00	\$50.00	Labor	2			
2	Weekly inspection-trash				Labor	4			
<u>October</u>									
1	Weekly inspection-trash				Labor	3			
<u>November</u>									
1	Weekly inspection-trash				Labor	3			
<u>December</u>									
1	Weekly inspection-trash				Labor	3			
<u>January</u>									
1	Weekly inspection-trash				Labor	3			
<u>February</u>									
1	Weekly inspection-trash				Labor	3			
<u>March</u>									
1	Weekly inspection-trash				Labor	6			
2	Fertilizer with pre-emergent	fertilizer	1.00	\$50.00	Labor	2			
<u>April</u>									
1	Weekly inspection-trash				Labor	3			
<u>May</u>									
1	Weekly inspection-trash				Labor	3			
<u>June</u>									
1	Weekly inspection-trash				Labor	3			
1	broken limbs, car wreck damage, contractor followups					20			
Total Materials				2.00	Total Labor				64
				\$100.00					\$0.00
Grand Total									\$100.00

Schedule of Services FY23

Attachment #5 - Pryor Rd (N. of Chipman & S. of Lowenstein) & Two Islands (on Pryor N. of Chipman)

MATERIALS				LABOR				
Description	Units	Cost/ Unit	Total	Description	Total Hours	# of Mowings	Cost/ Hour	Total
<u>July</u>				Mowings		4	\$80.00	\$320.00
1 Mowing				Mowings		4	\$10.00	\$40.00
2 Mow Summit Woods Island				Labor	2			
3 Weekly Inspection - trash								
<u>August</u>				Mowings		4	\$80.00	\$320.00
1 Mowing				Labor	2			
2 Weekly Inspection - trash				Mowings		4	\$10.00	\$40.00
3 Mow Summit Woods Island								
<u>September</u>				Labor	2			
2 Weekly Inspection - trash				Mowings		4	\$80.00	\$320.00
3 Mowing				Mowings		4	\$10.00	\$40.00
4 Mow Summit Woods Island								
<u>October</u>				Mowings		4	\$80.00	\$320.00
1 Mowing				Labor	2			
2 Weekly Inspection - trash				Mowings		4	\$10.00	\$40.00
3 Mow Summit Woods Island								
<u>November</u>				Labor	2			
1 Weekly Inspection - trash				Mowing		2	\$80.00	\$160.00
2 Mowing				Mowing		2	\$10.00	\$20.00
3 Mow Summit Woods Island								
<u>December</u>				Labor	2			
1 Weekly Inspection - trash								
<u>January</u>				Labor	2			
1 Weekly Inspection - trash								
<u>February</u>				Labor	2			
1 Weekly Inspection - trash								
<u>March</u>				Labor	2			
2 Weekly Inspection - trash								
<u>April</u>				Labor	2			
1 Weekly Inspection - trash				Mowings		4	\$80.00	\$320.00
2 Mowing				Mowings		4	\$10.00	\$40.00
3 Mow Summit Woods Island								
<u>May</u>				Mowings		4	\$80.00	\$320.00
1 Mowing				Labor	2			
3 Weekly Inspection - trash				Mowings		4	\$10.00	\$40.00
4 Mow Summit Woods Island								
<u>June</u>				Mowings		4	\$80.00	\$320.00
1 Mowing				Labor	2			
2 Weekly Inspection - trash				Mowings		4	\$10.00	\$40.00
3 Mow Summit Woods Island								
1 broken limbs, car wreck damage, contractor followups					10			
Total Materials 0.00				Total Labor 34				
				\$2,700.00				
				Grand Total \$2,700.00				

Schedule of Services FY 23

Attachment #6 - Scruggs Road New Todd George Road Islands

MATERIALS					LABOR				
	Description	Units	Cost/ Unit	Total	Description	Total Hours	# of Mowings	Cost/ Hour	Total
<u>July</u>									
1	Weekly inspection - trash				Labor	2			
3	Mulch trees and landscape beds	Down to Earth	1.00	\$1,068.00					
4	Non-slective spray to mulch areas	Down to Earth	1.00	\$116.16					
5	Trim median plantings				Labor	3			
<u>August</u>									
1	Weekly inspection - trash				Labor	2			
2	Non-slective spray to mulch areas	Down to Earth	1.00	\$116.16					
<u>September</u>									
1	Weekly inspection - trash				Labor	3			
2	Fall webworm spraying				Labor	3			
3	Non-slective spray to mulch areas	Down to Earth	1.00	\$116.16					
<u>October</u>									
1	Weekly inspection - trash				Labor	2			
<u>November</u>									
1	Weekly inspection - trash				Labor	2			
<u>December</u>									
1	Weekly inspection - trash				Labor	2			
<u>January</u>									
1	Weekly inspection - trash				Labor	2			
<u>February</u>									
1	Weekly inspection - trash				Labor	2			
<u>March</u>									
1	Weekly inspection - trash				Labor	2			
<u>April</u>									
1	Weekly inspection - trash				Labor	2			
2	Non-slective spray to mulch areas	Down to Earth	1.00	\$116.16					
<u>May</u>									
1	Weekly inspection - trash				Labor	2			
2	Non-slective spray to mulch areas	Down to Earth	1.00	\$116.16					
<u>June</u>									
1	Weekly inspection - trash				Labor	2			
2	Non- selective spraying to mulch areas	Down to Earth	1.00	\$116.16					
3	Spraying for insect control				Labor	2			
1	broken limbs, car wreck damage, contractor followups					14			
Total Materials				7.00	\$1,764.96				
Total Labor					47				\$0.00
Grand Total									\$1,764.96

Schedule of Services FY23

Attachment #7 - Third Street and Pryor Road

MATERIALS				LABOR					
Description	Units	Cost/ Unit	Total	Description	Total Hours	# of Mowings	Cost/ Hour	Total	
				Labor	3				
				Mowings		4	\$15.00	\$60.00	
				Labor	3				
				Mowings		4	\$15.00	\$60.00	
				Labor	1				
				Labor	3				
				Mowings		4	\$15.00	\$60.00	
Speed Zone (2.5gal.)	0.10	\$63.00	\$6.30	Labor	1				
				Labor	6				
				Labor	2				
				Labor	3				
				Mowings		4	\$15.00	\$60.00	
				Labor	1				
				Labor	3				
				Mowing		2	\$15.00	\$30.00	
				Labor	1				
				Labor	3				
				Labor	2				
				Labor	2				
				Labor	3				
				Labor	3				
				Labor	2				
				Labor	3				
				Mowings		4	\$15.00	\$60.00	
				Labor	3				
Speed Zone (2.5gal.)	0.10	\$63.00	\$6.30	Mowings		4	\$15.00	\$60.00	
				Labor	3				
				Labor	3				
				Mowings		4	\$15.00	\$60.00	
				Labor	4				
Total Materials				0.20	Total Labor				57
				\$12.60					\$450.00

**Schedule of Services
FY23**

Attachment #8 - City Owned Lots (Windemere, Howard Cemetery, 308 Winburn Trail)

MATERIALS				LABOR							
Description	Units	Cost/ Unit	Total	Description	Total Hours	# of Mowings	Cost/ Hour	Total			
				Mowings		4	\$30.00	\$120.00			
				Labor	4						
				Labor	2						
				Mowings		4	\$36.90	\$147.60			
				Mowings		4	\$45.00	\$180.00			
								Labor	4		
				Mowings		4	\$30.00	\$120.00			
				Labor	2						
				Mowings		4	\$36.90	\$147.60			
				Mowings		4	\$45.00	\$180.00			
								Labor	4		
				Mowings		4	\$30.00	\$120.00			
				Labor	2						
				Mowings		4	\$36.90	\$147.60			
				Mowings		4	\$45.00	\$180.00			
								Labor	4		
				Mowings		2	\$30.00	\$60.00			
				Labor	2						
				Mowings		2	\$36.90	\$73.80			
				Mowings		2	\$45.00	\$90.00			
								Labor	4		
				Labor	2						
								Labor	4		
				Labor	2						
								Labor	4		
Labor	4										
Labor	2										
				Labor	4						
Mowings		4	\$30.00	\$120.00							
Labor	2										
Mowings		4	\$36.90	\$147.60							
Mowings		4	\$45.00	\$180.00							
				Labor	4						
Mowings		4	\$30.00	\$120.00							
Labor	2										
Mowings		4	\$36.90	\$147.60							
Mowings		4	\$45.00	\$180.00							
				Labor	4						
Mowings		4	\$30.00	\$120.00							
Labor	2										
Mowings		4	\$36.90	\$147.60							
Mowings		4	\$45.00	\$180.00							
Contractor followups					25						
Total Materials		0.10	\$6.30	Total Labor		103		\$3,357.00			
							Grand Total	\$3,363.30			

Schedule of Services

FY23

Attachment #9 - Public Parking Lots

MATERIALS					LABOR				
	Description	Units	Cost/ Unit	Total	Description	Total Hours	# of Mowings	Cost/ Hour	Total
July									
1	2nd and Douglas	Weekly inspection			Labor	1			
		Refresh mulch	1.0	\$16.00	Labor	1			
		Mowing			Mowings		4	\$15.00	\$60.00
2	Behind The Peanut	Weekly inspection			Labor	1			
		Refresh mulch	4.0	\$16.00	Labor	8			
		Weed and grass control	0.1	\$58.00	Labor	1			
		Trash pick up		\$5.80	Labor	1			
3	Cust. Service	Weekly inspection			Labor	1			
		Mowing			Mowings		4	\$20.00	\$80.00
August									
1	2nd and Douglas	Weekly inspection			Labor	1			
		Mowing			Mowings		4	\$15.00	\$60.00
2	Behind The Peanut	Weekly inspection			Labor	1			
		Trash pick up			Labor	1			
3	Cust. Service	Weekly inspection			Labor	1			
		Mowing			Mowings		4	\$20.00	\$80.00
September									
1	2nd and Douglas	Weekly inspection			Labor	1			
		Mowing			Mowings		4	\$15.00	\$60.00
2	Behind Peanut	Weekly inspection			Labor	1			
		Weed and grass control			Labor	1			
		Trash pick up			Labor	1			
3	Cust. Service	Weekly inspection			Labor	1			
		Mowing			Mowings		4	\$20.00	\$80.00
October									
1	2nd & Douglas	Mowing			Mowings		4	\$15.00	\$60.00
		Weekly inspection			Labor	1			
		Weed control			Labor	1			
2	Behind The Peanut	Weekly inspection			Labor	1			
		Trash pick up			Labor	1			
3	Cust. Service	Weekly inspection			Labor	1			
		Mowing			Mowings		4	\$20.00	\$80.00
November									
1	2nd and Douglas	Weekly inspection			Labor	1			
		Mowing			Mowing		2	\$15.00	\$30.00
2	Behind Peanut	Weekly inspection			Labor	1			
		Trash pick up			Labor	1			
3	Cust. Service	Weekly inspection			Labor	1			
		Mowing			Mowing		2	\$20.00	\$40.00
December									
1	2nd and Douglas	Weekly inspection			Labor	1			
2	Behind Peanut	Weekly inspection			Labor	1			
		Trash pick up			Labor	1			
3	Cust. Service	Weekly inspection			Labor	1			
4	Monthly inspections				Labor	1			
February									
1	2nd and Douglas	Weekly inspection			Labor	1			
2	Behind Peanut	Weekly inspection			Labor	1			
		Trash pick up			Labor	1			
3	Cust. Service	Weekly inspection			Labor	1			
4	Monthly inspections				Labor	1			
March									
1	2nd and Douglas	Weekly inspection			Labor	1			
2	Behind Peanut	Weekly inspection			Labor	1			
		Trash pick up			Labor	1			
3	Cust. Service	Weekly inspection			Labor	1			
April									
1	2nd and Douglas	Weekly inspection			Labor	1			
		Mowing			Mowings		4	\$15.00	\$60.00
2	Behind Peanut	Weekly inspection			Labor	1			
		Apply weed/grass control	0.1	\$58.00	Labor	1			
		Trash pick up		\$5.80	Labor	1			
4	Cust. Service	Weekly inspection			Labor	1			
		Mowing			Mowings		4	\$20.00	\$80.00
May									
1	2nd and Douglas	Weekly inspection			Labor	1			
		Mowing			Mowings		4	\$15.00	\$60.00
2	Behind Peanut	Weekly inspection			Labor	1			
		Trash pick up			Labor	1			
3	Cust. Service	Weekly inspection			Labor	1			
		Mowing			Mowings		4	\$20.00	\$80.00
June									
1	2nd and Douglas	Weekly inspection			Labor	1			
		Mowing			Mowings		4	\$15.00	\$60.00
2	Behind Peanut	Weekly inspection			Labor	1			
		Trash pick up			Labor	1			
3	Cust. Service	Weekly inspection			Labor	1			
		Mowing			Mowings		4	\$20.00	\$80.00
4	broken limbs, car wreck damage, contractor followups					10			
Total Materials			5.20	\$91.60	Total Labor	69			\$1,050.00
Grand Total									\$1,141.60

Schedule of Services

FY23

Attachment #10 - Islands and Street Corner

MATERIALS					LABOR				
	Description	Units	Cost/ Unit	Total	Description	Total Hours	# of Mowings	Cost/ Hour	Total
July									
1	Maple/Market	Weekly inspection			Labor	1			
		Mowing			Mowings		4	\$15.00	\$60.00
2	Ward/O'Brien	Weekly inspection			Labor	1			
		Refresh mulch	1.0	\$16.00	Labor	3			
		Mowing			Mowings		4	\$10.00	\$40.00
		Weed and grass control	Razor (2.5gal)	0.2	\$58.00	Labor	1		
3	2nd and Main	Mowing			Mowings		4	\$15.00	\$60.00
4	2nd and Grand	Mowing			Mowings		4	\$10.00	\$40.00
August									
1	Maple/Market	Weekly inspection			Labor	1			
		Mowing			Mowings		4	\$15.00	\$60.00
2	Ward/O'Brien	Weekly inspection			Labor	1			
		Mowing			Mowings		4	\$10.00	\$40.00
3	2nd and Main	Mowing			Mowings		4	\$15.00	\$60.00
4	2nd & Grand	Mowing			Mowings		4	\$10.00	\$40.00
September									
1	Maple/Market	Weekly inspection			Labor	1			
		Mowing			Mowings		4	\$15.00	\$60.00
2	Ward and O'Brien	Weekly inspection			Labor	1			
		Mowing			Mowings		4	\$10.00	\$40.00
3	2nd and Main	Mowing			Mowings		4	\$15.00	\$60.00
4	2nd & Grand	Mowing			Mowings		4	\$10.00	\$40.00
October									
1	Maple/Market	Weekly inspection			Labor	1			
		Mowing			Mowings		4	\$15.00	\$60.00
2	Ward and O'Brien	Weekly inspection			Labor	1			
		Prune trees, evergreens, peonies			Labor	6			
		Mowing			Mowings		4	\$10.00	\$40.00
3	2nd and Main	Weed control	Speedzone (2.5 gal.)	0.3	\$63.00	Labor	2		
		Mowing			Mowings		4	\$10.00	\$40.00
4	2nd & Grand	Mowing			Mowings		4	\$15.00	\$60.00
November									
1	Maple/Market	Weekly inspection			Labor	1			
		Mowing			Mowing		2	\$15.00	\$30.00
2	2nd and Main	Mowing			Mowing		2	\$15.00	\$30.00
3	2nd & Grand	Mowing			Mowing		2	\$10.00	\$20.00
4	Ward & O'Brien	Mowing			Mowing		2	\$10.00	\$20.00
		Weekly inspection			Labor	1			
December									
1	Maple/Market								
2	Ward and O'Brien								
3	2nd and Main	Weekly inspection			Labor	1			
January									
1	Maple/Market								
2	Ward and O'Brien								
3	2nd and Main	Weekly inspection			Labor	1			
February									
1	Maple/Market								
2	Ward and O'Brien								
3	2nd and Main	Weekly inspection			Labor	1			
March									
1	Mapleand Market								
2	Ward and O'Brien								
3	2nd and Main	Weekly inspection			Labor	1			
April									
1	Maple/Market	Weekly inspection			Labor	1			
		Mowing			Mowings		4	\$15.00	\$60.00
2	Ward and O'Brien	Weekly inspection			Labor	1			
		Refresh mulch	1.0	\$16.00	Labor	1			
		Weed and grass control	Razor (2.5gal.)	0.2	\$58.00	Labor	1		
		Mowing			Mowings		4	\$10.00	\$40.00
4	2nd and Main	Mowing			Mowings		4	\$15.00	\$60.00
5	2nd & Grand	Mowing			Mowings		4	\$10.00	\$40.00
May									
1	Maple and Market	Weekly inspection			Labor	1			
		Mowing			Mowings		4	\$15.00	\$60.00
2	Ward and O'Brien	Weekly inspection			Labor	1			
		Mowing			Mowings		4	\$10.00	\$40.00
3	2nd and Main	Mowing			Mowings		4	\$15.00	\$60.00
4	2nd & Grand	Mowing			Mowings		4	\$10.00	\$40.00
June									
1	Maple and Market	Weekly inspection			Labor	1			
		Mowing			Mowings		4	\$15.00	\$60.00
2	Ward and O'Brien	Weekly inspection			Labor	1			
		Mowing			Mowings		4	\$10.00	\$40.00
3	2nd and Main	Mowing			Mowings		4	\$15.00	\$60.00
4	2nd & Grand	Mowing			Mowings		4	\$10.00	\$40.00
1	broken limbs, car wreck damage, contractor followups					20			
Total Materials				2.65	Total Labor				54
				\$70.95					\$1,500.00
Grand Total									\$1,570.95

Schedule of Services FY23

Attachment #11 - Downtown

		MATERIALS				LABOR				
		Description	Units	Cost/ Unit	Total	Description	Total Hours	# of Mowings	Cost/ Hour	Total
<u>July</u>										
1	Downtown Trees	Weekly inspection of trees				Labor	4			
		Apply insect control Bifen IT (1gal.)	2.0	\$105.00	\$210.00	Labor	16			
		Landfill charges	2.0	\$5.00	\$10.00	Labor	2			
<u>August</u>										
1	Downtown Trees	Weekly inspection of trees				Labor	4			
<u>September</u>										
1	Downtown Trees	Weekly inspection of trees				Labor	4			
		Apply insect control Bifen IT (1gal.)	0.5	\$105.00	\$52.50	Labor	16			
		Pruning of trees -Sept/Oc KC Tree Care	1.0	\$5,000.00	\$5,000.00					
<u>October</u>										
1	Downtown Trees	Weekly inspection of trees				Labor	4			
<u>November</u>										
1	Downtown Trees	Weekly inspection of trees				Labor	8			
<u>December</u>										
1	Downtown Trees	Daily inspection of trees				Labor	16			
<u>January</u>										
1	Downtown Trees	Daily inspection of trees				Labor	10			
<u>February</u>										
1	Downtown Trees	Continuation of pruning trees if needed								
		Weekly inspections of trees				Labor	4			
<u>March</u>										
1	Downtown Trees	Weekly inspection of trees				Labor	4			
<u>April</u>										
1	Downtown Trees	Weekly inspections of trees				Labor	4			
<u>May</u>										
1	Downtown Trees	Weekly inspection of trees				Labor	4			
		Apply insect control Bifen IT (1gal.)	1.0	\$105.00	\$105.00	Labor	16			
<u>June</u>										
1	Downtown Trees	Weekly inspection of trees				Labor	4			
1	broken limbs, car wreck damage, contractor followups					Labor	40			
		Total Materials	6.50		\$5,377.50	Total Labor	160			\$0.00
		Grand Total \$5,377.50								

Schedule of Services FY23

Attachment #12 - Cheddington and HWY 150

MATERIALS			
Description	Units	Cost/ Unit	Total

LABOR				
Description	Total Hours	#of Mowings	Cost/ Hour	Total

July
1 Weekly inspections
2 Mowing

Labor
Mowing 3 4 \$46.00 **\$184.00**

August
1 Weekly inspections (1/4hr per week)
2 Mowing

Labor
Mowing 3 4 \$46.00 **\$184.00**

September
1 Fall Fertilizer
2 Weekly inspections
3 Mowing

Labor
Labor -
Mowing 3 4 \$46.00 **\$184.00**

October
1 Weekly inspections
2 Mowing

Labor
Mowing 3 4 \$46.00 **\$184.00**

November
1 Weekly inspections
2 Mowing

Labor
Mowing 3 2 \$46.00 **\$92.00**

December
1 Weekly inspections

Labor 2

January
1 Weekly inspections

Labor 2

February
1 Weekly inspections

Labor 2

March
1 Weekly inspections

Labor 2

April
2 Weekly inspections
3 Mowing

Labor
Mowing 3 4 \$46.00 **\$184.00**

May
2 Broadleaf leaf weed control Speed Zone (2.5gal.) 1.0 \$63.00 **\$63.00**
3 Weekly inspections
4 Mowing

Labor
Labor 6
Mowing 3 4 \$46.00 **\$184.00**

June
2 Weekly inspections
3 Mowing

Labor
Mowing 3 4 \$46.00 **\$184.00**

Total Materials **1.00**

\$63.00

Total Labor **38**

\$1,380.00

Grand Total **\$1,443.00**

Schedule of Services FY 23

Attachment #13 - Tudor Road Median by LSPD

MATERIALS					LABOR				
	Description	Units	Cost/ Unit	Total	Description	Total Hours	#of Mowings	Cost/ Hour	Total
<u>July</u>									
1	Weekly inspections				Labor	5			
2	weeding	Down to Earth	1.0	\$214.46					
<u>August</u>									
1	Weekly inspections				Labor	5			
2	weeding	Down to Earth	1.0	\$214.46					
<u>September</u>									
1	Weekly inspections				Labor	5			
	pre-emergent/fert.	Down to Earth	1.0	\$111.33					
2	weeding	Down to Earth	1.0	\$214.46					
<u>October</u>									
1	Weekly inspections				Labor	5			
2	weeding	Down to Earth	1.0	\$214.46					
<u>November</u>									
1	Weekly inspections				Labor	5			
<u>December</u>									
1	Weekly inspections				Labor	5			
<u>January</u>									
1	Weekly inspections				Labor	5			
<u>February</u>									
1	Weekly inspections				Labor	5			
<u>March</u>									
1	Weekly inspections				Labor	5			
2	pre-emergent/fert.	Down to Earth	1.0	\$0.00					
3	Spring Cleanup	Down to Earth	1.0	\$214.46					
<u>April</u>									
1	Weekly inspections				Labor	5			
2	Mulching			\$0.00					
3	Weeding/Pre-emergent/fert.	Down to Earth	1.0	\$214.46					
<u>May</u>									
1	Broadleaf leaf weed control	Down to Earth	1.0	\$214.46					
2	Weekly inspections				Labor	5			
<u>June</u>									
1	Weekly inspections				Labor	5			
2	Weeding	Down to Earth	1.0	\$214.46					
3	broken limbs, car wreck damage, contractor followups					10			
Total Materials				10.00	Total Labor				70
				\$1,827.01					\$0.00
Grand Total									\$1,827.01

Schedule of Services FY 23

Amended Attachment #14 - City of Lee's Summit I-470 Monument-Lakewood

MATERIALS					LABOR					
	Description	Units	Cost/ Unit	Total	Description	Total Hours	#of Mowings	Cost/ Hour	Total	
<u>July</u>										
1	Weeding/herbicide	Round up	1.00	\$22.50	Labor	6				
3	Mowing				Mowing		1	\$60.00	\$60.00	
<u>August</u>										
2	Weeding/herbicide	Round up	1.00	\$22.50	Labor	6				
3	Mowing				Mowing		1	\$60.00	\$60.00	
<u>September</u>										
2	Weeding/herbicide	Round up	1.00	\$22.50	Labor	6				
3	Mowing				Mowing		1	\$60.00	\$60.00	
<u>October</u>										
3	Mowing				Mowing		1	\$60.00	\$60.00	
<u>November</u>										
1										
<u>December</u>										
1										
<u>January</u>										
1										
<u>February</u>										
2										
<u>March</u>										
3	Spring Clean up	landfill cost	1.00	\$50.00	Labor	6				
4	Mowing				Mowing		1	\$60.00	\$60.00	
<u>April</u>										
3	Mowing				Mowing		1	\$60.00	\$60.00	
4	Weed control	Round up	1.00	\$22.50	Labor	6				
<u>May</u>										
3	weed control	Round up	1.00	\$22.50	Labor	6				
4	Mowing				Mowing		1	\$60.00	\$60.00	
<u>June</u>										
	Plant replacement	1.00	\$300.00	\$300.00	Labor	3				
4	Weed control	Round up	1.00	\$22.50	Labor	6				
5	Mowing				Mowing		1	\$60.00	\$60.00	
Total Materials				8.00	Total Labor				45	\$480.00
				\$485.00						\$965.00
Grand Total										\$965.00

Schedule of Services FY 23

Attachment #15 - 50 Hwy and Blackwell Roundabouts

MATERIALS				LABOR				
Description	Units	Cost/ Unit	Total	Description	Total Hours	#of Mowings	Cost/ Hour	Total
<u>July</u>								
3 Mowing				Mowing		4.00	\$ 252.00	\$1,008.00
<u>August</u>								
3 Mowing				Mowing		4.00	\$ 252.00	\$1,008.00
<u>September</u>								
3 Mowing				Mowing		4.00	\$ 252.00	\$1,008.00
<u>October</u>								
3 Mowing				Mowing		4.00	\$ 252.00	\$1,008.00
<u>November</u>								
3 Mowing				Mowing		2.00	\$ 252.00	\$504.00
<u>December</u>								
<u>January</u>								
<u>February</u>								
<u>March</u>								
4 Mowing				Mowing		4.00	\$ 252.00	\$1,008.00
<u>April</u>								
3 Mowing				Mowing		4.00	\$ 252.00	\$1,008.00
<u>May</u>								
4 Mowing				Mowing		4.00	\$ 252.00	\$1,008.00
<u>June</u>								
5 Mowing				Mowing		4.00	\$ 252.00	\$1,008.00
Total Materials			0.00	Total Labor			0.00	
			\$0.00					\$8,568.00
							Grand Total	\$8,568.00

Schedule of Services

FY 23

Attachment #16 - Rain Gardens

MATERIALS				LABOR				
Description	Units	Cost/ Unit	Total	Description	Total Hours	#of Mowings	Cost/ Hour	Total
<u>July</u>				Labor	3.0			
1 Trash pickup				Labor	2.0			
2 Monthly inspection				Labor	3.0			
4 Weed Control/ Round up								
<u>August</u>				Labor	3.0			
1 Trash pickup				Labor	2.0			
2 Monthly inspection				Labor	3.0			
4 Weed Control/ Round up								
<u>September</u>				Labor	3.0			
1 Trash pickup				Labor	2.0			
2 Monthly inspection				Labor	3.0			
4 Weed control								
<u>October</u>				Labor	3.0			
1 Trash pickup				Labor	2.0			
2 Monthly inspection								
<u>November</u>				Labor	2.0			
1 Trash pickup				Labor	2.0			
2 Monthly inspection								
<u>December</u>				Labor	2.0			
1 Trash Pickup				Labor	2.0			
2 Monthly inspection								
<u>January</u>				Labor	2.0			
1 Trash Pickup				Labor	2.0			
2 Monthly inspection								
<u>February</u>				Labor	2.0			
1 Trash Pickup				Labor	2.0			
2 Monthly inspection								
<u>March</u>				Labor	3.0			
1 Trash Pickup				Labor	2.0			
3 Monthly inspection				Labor	3.0			
2 Spring Clean up								
5 Landfill Cost	1.0	\$50.00	\$50.00					
<u>April</u>				Labor	3.0			
1 Trash pickup				Labor	2.0			
2 Monthly inspection				Labor	3.0			
4 Weed control								
<u>May</u>				Labor	3.0			
1 Trash pickup				Labor	2.0			
2 Monthly inspection				Labor	3.0			
5 Weed Control								
<u>June</u>				Labor	3.0			
1 Trash pickup				Labor	2.0			
2 Monthly inspection				Labor	3.0			
4 Weed control								
Total Materials				Total Labor				
1.00				77.00				
\$50.00				\$0.00				
Grand Total								\$50.00

Departmental Allocation Based on Man Hours (Table1)
Departmental allocations are derived by calculating manhours spent on each contract. These percentages are used to calculate salary and benefit costs.

TABLE 1
Departmental Allocation Based on Man Hours

Grounds Maintenance	Hours	% of Hrs
Supt. of Park Operations	104	8%
Park Supervisor	416	33%
Skilled Park Specialist	331	26%
Senior Park Specialist	416	33%
	1,267	100%

TABLE 2
Overhead Allocation by Department FY23

Department	Salaries and Benefits	Supplies and Other Services	Mowing & Tree Contracts	VERP & CVM	M&R	Utilities	Fuel	Capital Outlay	Total Grounds Maintenance FY22 Budget	Administrative Fee (10% of Budget)	Total MOU Charge
Public Works	54,705	1,197	53,636	24,490	4,848	832	2,807	-	142,515	14,251	156,766
Total Grounds Maintenance	54,705	1,197	53,636	24,490	4,848	832	2,807	-	142,515	14,251	156,766
Department	Salaries and Benefits	Supplies and Other Services	Mowing Contract	VERP/CVM/ITS/MERP/SLERP	M&R	Utilities	Fuel	Capital Outlay	Total Cemetery FY21 Budget	Administrative Fee (10% of Budget)	Total MOU Charge
Cemetery	51,383	52,738	22,400	13,750	9,664	4,372	717	-	155,024	15,502	170,526
Total Cemetery	51,383	52,738	22,400	13,750	9,664	4,372	717	-	155,024	15,502	170,526
Total Grounds Maintenance and Cemetery	106,087	53,935	76,036	38,240	14,512	5,204	3,524	-	297,538	29,754	327,292

In consideration of the use of all resources associated with these activities, total MOU Charge for FY23 (July 1, 2022-June 30, 2023) is \$327,292 for Public Works ground maintenance and the Cemetery operation. The Parties to the Memorandum of Understanding, effective July 1, 2022, ("MOU), agree to amend the MOU and Exhibit C to reflect this change in charges shown.

Steve Arbo
City Manager

Date

Joe Snook, CPRP
Administrator, Parks and Recreation

Date

Michael Park
Public Works Director

Date

ITEMIZED BUDGET EXPENSE WORKSHEET
CEMETERY
FY23

			Prior Year Actual FY2020- 21	Budget FY2021-22	Projected FY2021-22	Maint Budget Request FY2022-23	Total Budget Request FY2022-23	Expansion
REVENUES								
SERVICES								
4423	0	Grave Openings	\$ 65,600	\$ 67,500	\$ 72,950	\$ 68,400	\$ 68,400	
4424	0	Monument Footings	5,204	9,534	6,909	6,909	6,909	
4426	0	Flaggings	1,400	1,000	1,600	1,600	1,600	
4441	0	Misc Services	1,204	-	-	-	-	
4446	0	Other Revenue	50	-	-	-	-	
Total Services			\$ 73,458	\$ 78,034	\$ 81,459	\$ 76,909	\$ 76,909	\$ -
MATRL & FUEL-Material and fuel sales								
4508	0	Monument Sales	\$ 35,717	\$ 56,449	\$ 38,887	\$ 38,887	\$ 38,887	
Total MATRL & FUEL-Material and fuel sales			\$ 35,717	\$ 56,449	\$ 38,887	\$ 38,887	\$ 38,887	\$ -
INTEREST ON INVESTMENTS								
4600	0	Interest on Investments	\$ 27,239	\$ 21,600	\$ 21,937	\$ 24,000	\$ 24,000	
4601	0	Mark to Market Adjustment	(23,895)	2,080	2,080	4,000	4,000	
Total Interest on Investments			\$ 3,344	\$ 23,680	\$ 24,017	\$ 28,000	\$ 28,000	\$ -
PROPERTY SALES								
4801	0	Sale of Personal Property	\$ 30,000	\$ 36,000	\$ 32,000	\$ 36,000	\$ 36,000	
Total Property Sales			\$ 30,000	\$ 36,000	\$ 32,000	\$ 36,000	\$ 36,000	\$ -
TOTAL REVENUES			\$ 142,519	\$ 194,163	\$ 176,363	\$ 179,796	\$ 179,796	\$ -
EXPENDITURES								
PERSONNEL SERVICES								
7000	0	Salaries - Regular	\$ 24,978	\$ 29,001	\$ 29,145	\$ 30,330	\$ 30,330	
7002	0	Overtime	-	-	-	-	-	
7008	0	Short Term Disability	33	38	37	38	38	
7009	0	FICA - Employer	1,646	1,802	1,736	1,884	1,884	
7011	0	Medicare Deduction	385	421	407	441	441	
7014	0	Communication Allowance	279	63	134	63	63	
7015	0	Health/Dental Insurance	6,762	11,313	12,303	11,903	11,903	
7018	0	Life Insurance	42	31	47	32	32	
7019	0	Worker's Compensation	2,880	2,949	2,949	3,141	3,141	
7020	0	Long Term Disability	68	68	69	72	72	
7021	0	Unemployment Insurance	48	45	45	45	45	
7023	0	LAGERS - Retirement	2,839	3,338	3,399	3,434	3,434	
Total Personnel Services			\$ 39,960	\$ 49,069	\$ 50,271	\$ 51,383	\$ 51,383	\$ -
SUPPLIES AND OTHER SERVICES								
7203	0	Insurance Expense	\$ 458	\$ 639	\$ 639	\$ 742	\$ 742	
7207	0	Professional Fees	42,613	50,481	45,334	46,400	46,400	
7213	0	Rentals & Leases	23	800	800	1,000	1,000	
7221	0	Sanitation Services	111	600	600	600	600	
7249	0	Consumable Tools	7	200	200	200	200	
7258	0	Telephone	-	668	400	400	400	
7259	0	Mobile Telephone	-	130	340	340	340	
7261	0	Concrete	63	800	581	581	581	
7264	0	Other Construction Materials	19,348	30,965	24,115	24,115	24,115	
7269	0	Special Apparel	105	180	180	180	180	
7270	0	Office Supplies	109	400	210	400	400	
7273	0	Janitorial Supplies	-	180	137	180	180	
Total Supplies and Other Services			\$ 62,837	\$ 86,043	\$ 73,536	\$ 75,138	\$ 75,138	\$ -
MAINTENANCE & REPAIRS								
7300	0	M & R Buildings	\$ 376	\$ 250	\$ 688	\$ 250	\$ 250	
7301	0	M & R Grounds	2,302	4,000	4,000	4,000	4,000	
7305	0	M & R Vehicle	1,247	1,000	525	900	900	
7306	0	M & R Other Equipment	48	-	528	264	264	
7307	0	Software	4,475	4,250	4,250	4,250	4,250	
Total Maintenance & Repairs			\$ 8,448	\$ 9,500	\$ 9,991	\$ 9,664	\$ 9,664	\$ -
UTILITIES								
7401	0	Natural Gas	\$ 702	\$ 900	\$ 912	\$ 975	\$ 975	
7403	0	Electricity	1,484	2,600	2,444	2,800	2,800	
7407	0	Water/Sewer	576	500	500	597	597	
Total Utilities			\$ 2,762	\$ 4,000	\$ 3,856	\$ 4,372	\$ 4,372	\$ -
FUEL & LUBRICANTS								
7500	0	Fuel/Lubricants	\$ 479	\$ 960	\$ 717	\$ 717	\$ 717	
Total Fuel & Lubricants			\$ 479	\$ 960	\$ 717	\$ 717	\$ 717	\$ -

ITEMIZED BUDGET EXPENSE WORKSHEET
CEMETERY
FY23

			Prior Year Actual FY2020- 21	Budget FY2021-22	Projected FY2021-22	Maint Budget Request FY2022-23	Total Budget Request FY2022-23	Expansion
INTERDEPARTMENT CHARGE								
9000	0	ITS Overhead	\$ 11,335	\$ 10,885	\$ 10,885	\$ 11,405	\$ 11,405	
9001	0	Fleet Overhead	947	794	794	956	956	
9004	0	MERP	626	450	450	490	490	
9005	0	VERP Payment	487	1,725	1,725	844	844	
9007	0	SLERP Payment	47	51	51	55	55	
Total Interdepartment Charge			\$ 13,442	\$ 13,905	\$ 13,905	\$ 13,750	\$ 13,750	\$ -
TRANSFERS								
9101	0	Transfer to Parks	\$ 17,411	\$ 17,411	\$ 16,348	\$ 15,502	\$ 15,502	
9101	0	Transfer to ITS	-	3,760	-	-	-	
Total Transfers			\$ 17,411	\$ 21,171	\$ 16,348	\$ 15,502	\$ 15,502	\$ -
TOTAL EXPENDITURES			\$ 145,339	\$ 184,648	\$ 168,624	\$ 170,526	\$ 170,526	\$ -
NET			\$ (2,820)	\$ 9,515	\$ 7,739	\$ 9,270	\$ 9,270	\$ -
Percent Recovery			98.06%	105.15%	104.59%	105.44%	105.44%	

Footnotes:

¹ There were fewer Monument Sales than anticipated.



Lee's Summit Parks and Recreation

Pay and Classification Plan - Fiscal Year 23 (July 1, 2022 to June 30, 2023)

Management/Career Professionals (MCP)		Minimum	Midpoint	Maximum
MCP-1 *Lawson Code PM1	Administration Analyst Lovell Community Center Assistant Manager	\$ 43,513.28	\$ 54,391.60	\$ 65,269.92
MCP-2 *Lawson Code PM2	Harris Park Community Center Manager Gamber Community Center Manager Lovell Community Center Manager Longview Community Center Manager Aquatics Manager Facility Maintenance Manager Park Operations Manager Management Analyst	\$ 52,505.50	\$ 65,631.88	\$ 78,758.26
MCP-3 *Lawson Code PM3	Assistant Superintendent of Park Construction Assistant Superintendent of Recreation	\$ 57,966.09	\$ 72,458.04	\$ 86,950.00
MCP-4 *Lawson Code PM4	Superintendent of Park Planning & Construction Superintendent of Park Operations Superintendent of Recreation Superintendent of Administration Superintendent of Legal Services & Human Resources	\$ 67,574.66	\$ 84,468.83	\$ 101,363.00
MCP-5 *Lawson Code PM5	Superintendent of Recreation II Superintendent of Park Planning & Construction II Superintendent of Administration II	\$ 75,431.25	\$ 94,289.62	\$ 113,148.00
Recreation		Minimum	Midpoint	Maximum
REC-1 *Lawson Code PR1	Recreation Supervisor I Aquatics Supervisor	\$ 36,418.00	\$ 45,523.00	\$ 54,628.00
REC-2 *Lawson Code PR2	Recreation Supervisor II	\$ 42,167.80	\$ 52,709.75	\$ 63,251.71
REC-3 *Lawson Code PR3	Recreation Supervisor III	\$ 46,338.25	\$ 57,922.81	\$ 69,507.37
Administrative Support		Minimum	Midpoint	Maximum
AS-1 *Lawson Code PA1	Service Representative	\$ 32,792.00	\$ 40,991.00	\$ 49,189.00
AS-2 *Lawson Code PA2	Administrative Services Coordinator	\$ 34,520.00	\$ 43,150.00	\$ 51,779.66
AS-3 *Lawson Code PA3	Marketing Coordinator	\$ 40,881.59	\$ 51,102.30	\$ 61,323.00
Facilities and Operations		Minimum	Midpoint	Maximum
FO-1 *Lawson Code PO1	Park Specialist Facility Maintenance Specialist	\$ 32,792.34	\$ 40,990.67	\$ 49,189.00
FO-2 *Lawson Code PO2	Skilled Park Specialist	\$ 36,204.30	\$ 45,255.65	\$ 54,307.00
FO-3 *Lawson Code PO3	Senior Park Specialist	\$ 38,900.94	\$ 48,626.47	\$ 58,352.00
FO-4 *Lawson Code PO4	Master Park Specialist	\$ 40,972.92	\$ 51,216.46	\$ 61,460.00
FO-5 *Lawson Code PO5	Facility Maintenance Supervisor	\$ 44,001.80	\$ 55,002.25	\$ 66,002.70
FO-6 *Lawson Code PO6	Park Maintenance Supervisor	\$ 47,144.85	\$ 58,931.06	\$ 70,717.28

**PART TIME STAFF STARTING PAY SCHEDULE
BY DIVISION**

DIVISION	POSITION	FY22 Request (Jul. 1, 2021 to Dec. 31, 2021) (Per Hour)	FY22 Request (Jan. 1, 2022 to Jun. 30, 2022) (Per Hour)	FY23 Request (Jul. 1, 2022 to Dec. 31, 2022) (Per Hour)	FY23 Request (Jan. 1, 2023 to Jun. 30, 2023) (Per Hour)
ADMINISTRATION					
	Administrative Services Assistant	\$11.10	\$12.00	\$12.00	\$12.45
PARKS					
	Park Maintenance Worker	\$10.35	\$11.25	\$11.25	\$12.00
	Lead Park Maintenance Worker	\$11.00	\$11.85	\$11.85	\$12.70
GAMBER CENTER (GCC)					
	Facility Supervisors	\$10.30	\$11.15	\$11.15	\$12.00
	Floor Trainer	\$10.30	\$11.15	\$11.15	\$12.00
	Custodians	\$10.30	\$11.15	\$11.15	\$12.00
	Dance Instructor	\$15.00	\$15.00	\$15.00	\$15.00
	Fitness Instructors (Land)	\$17.00 - \$23.00	\$17.00 - \$23.00	\$17.00 - \$23.00	\$17.00 - \$24.00
	Personal Trainer	\$26.00	\$26.00	\$26.00	\$26.00
LOVELL COMMUNITY CENTER (LCC)					
	Service Representative	\$10.70	\$11.55	\$11.55	\$12.40
	Facility Supervisors	\$11.85	\$12.75	\$12.75	\$13.20
	Custodian	\$10.30	\$11.15	\$11.15	\$12.00
	Gym/Weight Room Attendant	\$10.30	\$11.15	\$11.15	\$12.00
	Floor Trainers-Weight Room	\$10.80	\$11.65	\$11.65	\$12.50
	Child Care Attendant	\$10.30	\$11.15	\$11.15	\$12.00
	Lifeguard	\$10.45	\$11.30	\$11.30	\$12.15
	Head Lifeguard	\$11.00	\$11.85	\$11.85	\$12.75
	Swim Instructors I	\$10.45	\$11.30	\$11.30	\$12.15
	Swim Instructors II	\$10.60	\$11.45	\$11.45	\$12.30
	Private Swim Lesson Instructor (cert)	\$10.60	\$11.45	\$11.45	\$12.30
	Swim Lesson Coordinator	\$14.00	\$14.50	\$14.50	\$15.00
	Fitness Instructors (Land)	\$17.00 - \$23.00	\$17.00 - \$23.00	\$17.00 - \$23.00	\$17.00 - \$24.00
	Fitness Instructors (Water)	\$17.00 - \$23.00	\$17.00 - \$23.00	\$17.00 - \$23.00	\$17.00 - \$24.00
	Personal Trainers	\$26.00	\$26.00	\$26.00	\$26.00
	HEED Instructor	\$10.80	\$11.65	\$11.65	\$12.50
	Massage Therapist	\$26.00	\$26.00	\$26.00	\$26.00
	RevUp Exercise Specialist	\$26.00	\$26.50	\$26.50	\$27.00
LONGVIEW COMMUNITY CENTER (LVCC)					
	Service Representative	\$10.70	\$11.55	\$11.55	\$12.40
	Facility Supervisors	\$11.85	\$12.75	\$12.75	\$13.20
	Custodian	\$10.30	\$11.15	\$11.15	\$12.00
	Gym/Weight Room Attendant	\$10.30	\$11.15	\$11.15	\$12.00
	Floor Trainers-Weight Room	\$10.80	\$11.65	\$11.65	\$12.50
	Child Care Attendant	\$10.30	\$11.15	\$11.15	\$12.00
	Lifeguard	\$10.45	\$11.30	\$11.30	\$12.15
	Head Lifeguard	\$11.00	\$11.85	\$11.85	\$12.75
	Swim Instructors I	\$10.45	\$11.30	\$11.30	\$12.15
	Swim Instructors II	\$10.60	\$11.45	\$11.45	\$12.30
	Private Swim Lesson Instructor (cert)	\$10.60	\$11.45	\$11.45	\$12.30
	Swim Lesson Coordinator	\$14.00	\$14.50	\$14.50	\$15.00
	Fitness Instructors (Land)	\$17.00 - \$23.00	\$17.00 - \$23.00	\$17.00 - \$23.00	\$17.00 - \$24.00
	Fitness Instructors (Water)	\$17.00 - \$23.00	\$17.00 - \$23.00	\$17.00 - \$23.00	\$17.00 - \$24.00
	Personal Trainers	\$26.00	\$26.00	\$26.00	\$26.00
	HEED Instructor	\$10.80	\$11.65	\$11.65	\$12.50
	Massage Therapist	\$26.00	\$26.00	\$26.00	\$26.00
	RevUp Exercise Specialist	\$26.00	\$26.00	\$26.00	\$27.00

**PART TIME STAFF STARTING PAY SCHEDULE
BY DIVISION**

DIVISION	POSITION	FY22 Request (Jul. 1, 2021 to Dec. 31, 2021) (Per Hour)	FY22 Request (Jan. 1, 2022 to Jun. 30, 2022) (Per Hour)	FY23 Request (Jul. 1, 2022 to Dec. 31, 2022) (Per Hour)	FY23 Request (Jan. 1, 2023 to Jun. 30, 2023) (Per Hour)
SUMMIT WAVES					
	Welcome Desk/Food & Beverage Manager	\$11.00	\$11.85	\$11.85	\$12.75
	Assistant Facility Manager	\$14.25	\$14.50	\$14.50	\$15.00
	Head Lifeguard	\$11.00	\$11.85	\$11.85	\$12.75
	Lifeguard	\$10.45	\$11.30	\$11.30	\$12.15
	Service Representative	\$10.70	\$11.55	\$11.55	\$12.40
	Concession Attendant	\$10.30	\$11.15	\$11.15	\$12.00
	Deck Attendant	\$10.30	\$11.15	\$11.15	\$12.00
	Swim Lesson Coordinator	\$14.00	\$14.50	\$14.50	\$15.00
	Swim Instructors I (AM/PM)	\$10.45	\$11.30	\$11.30	\$12.15
	Swim Instructors II (AM/PM)	\$10.60	\$11.45	\$11.45	\$12.30
	Private Swim Lesson Instructor (cert)	\$10.60	\$11.45	\$11.45	\$12.30
CAMP SUMMIT					
	Camp Manager	\$12.30	\$13.15	\$13.15	\$14.00
	Camp Nurse	\$20.00	\$20.00	\$20.00	\$20.00
	Assistant Camp Manager	\$11.30	\$12.15	\$12.15	\$13.00
	Camp Service Representative	\$10.30	\$11.15	\$11.15	\$12.00
	Counselor (camp, support & school break)	\$10.30	\$11.15	\$11.15	\$12.00
HARRIS PARK COMMUNITY CENTER					
	Facility Supervisor	\$10.30	\$11.15	\$11.15	\$12.00
	Service Representative	\$10.30	\$11.15	\$11.15	\$12.00
	Custodians	\$10.30	\$11.15	\$11.15	\$12.00
INSTRUCTIONAL					
	Itty Bitty/Pee Wee Site Supervisor	\$10.30	\$11.15	\$11.15	\$12.00
	Itty Bitty Instructor	\$10.30	\$11.15	\$11.15	\$12.00
	Itty Bitty and Pee Wee Instructors	\$10.30	\$11.15	\$11.15	\$12.00
	Youth Instructor	\$10.30	\$11.15	\$11.15	\$12.00
ATHLETICS					
	Basketball Referee I-IV	\$13.00-\$20.00	\$13.00-\$20.00	\$13.00-\$20.00	\$13.00-\$20.00
	Volleyball Official/Referee I-II	\$15.00-\$16.00	\$15.00-\$16.00	\$15.00-\$16.00	\$15.00-\$16.00
	Kickball Referee	\$18.00	\$18.00	\$18.00	\$18.00
	Hartman Park Site Supervisor	\$11.25	\$12.00	\$12.00	\$13.00
	E Gaming Tournament Director	\$10.50	\$11.35	\$11.35	\$12.00
	Scorekeeper	\$10.30	\$11.15	\$11.15	\$12.00
AMPHITHEATER					
	Event Staff	\$10.30	\$11.15	\$11.15	\$12.00
LEA MCKEIGHAN NORTH/SUMMIT ICE					
	Facility Supervisor - Lea McKeighan North	\$10.30	\$11.15	\$11.15	\$12.00
	Service Representative - Lea McKeighan North	\$10.30	\$11.15	\$11.15	\$12.00
	Skate Monitor - Lea McKeighan North	\$10.30	\$11.15	\$11.15	\$12.00
	Assistant Manager - Lea McKeighan North	\$13.50	\$13.50	\$13.50	\$13.50
	Rink Operations	\$25.00	\$25.00	\$25.00	\$25.00



TRAINING AND LICENSING PLAN 2021-2022 Projections and FY23 Budget

The certification and training plan is meant only as a guide and is subject to change. All training requires advance approval from the Administrator. Training is an opportunity provided by the Board to improve our skills to serve our community. Special policies pertain to employee responsibilities when accepting Board paid training and licensing.

ADMINISTRATION

Employee	Completed Training	Current Training Needs	5 Year Goals	2021/2022	2022/2023
Park Board Board Members	NRPA, ABC, MPRA	Charter By Laws		NRPA-3, MPRA-1	NRPA-3
Joe Snook Administrator of Parks & Recreation	MS, BA, LLS, ABC, MPRA, NRPA, ABC, FA, CPR, NIRSA, CPO, AFO, CD, MMS, CPRP, RS, AED Director's School Yr 1 and Yr 2	CPRE certification	Continue in current position Oversee acquisition, planning and construction of a local park system	NPRA, MPRA CPRE CPR, FA, AED	NPRA, MPRA CPRE
Tede Price Superintendent of Administration	BS, RS (BI), CPR, FA, CT, MPRA, NRPA, AED, LDI LLS, SES, IAAPA	NRPA, MPRA, WS	Gain knowledge to provide oversight of the services provided by the Administration Division (Human Resources, Finance, Budget, Reporting, Procurement, Marketing, ITS support)	WS CPR, FA, AED WS	NPRA, MPRA HR Workshop
Devin Blazek Management Analyst	BS, CPR, FA, AED, AFO Red Cross Life Guard Instructor (LGI) MPRA, EF, NPRA, RS, MBA	CPR, NRPA, MPRA Continue training in current position	CFA, CGFM, CPRP BIA Professional Certificate	CPR, FA, AED RecTrac User Group MPRA	NRPA RecTrac Usergroup
Dana Thurber Administration Analyst	CPR, FA, AED, CT LDI, MPRA Advanced Excel	Advanced Word, Adobe	Identify additional ongoing analysis that could be performed to better measure the performance of the organization. Ongoing Rectrac training for more Rectrac experts in the department.	RecTrac User Group MOS Word 2016 CPR, FA, AED	RecTrac Usergroup Budget Workshop
Collin McCage Marketing Coordinator	BS, Broadcasting MBA NRPA Marketing and Communications Certificate	Social Media Marketing Workshop Adobe Certification Copywriting Seminar Business Grammar & Proofreading LDI, MPRA	Continue to identify new ways to increase community awareness of LSPR programs and facilities (besides Illustrated) Adobe Certification & Google Academies Marketing Manager (supervise part-time)	NRPA Marketing and Communications Certificate Social Media Marketing Workshop Business Grammar & Proofreading CPR, FA, AED MBA	MPRA Marketing WS
Ruth Buckland Administrative Services Coordinator	BS, CPR, FA, AED	RecTrac User Group BS in P&R	Taking on more responsibility; opportunity for advancement.	RecTrac User Group CPR, FA, AED	RecTrac User Group



TRAINING AND LICENSING PLAN 2021-2022 Projections and FY23 Budget

The certification and training plan is meant only as a guide and is subject to change. All training requires advance approval from the Administrator. Training is an opportunity provided by the Board to improve our skills to serve our community. Special policies pertain to employee responsibilities when accepting Board paid training and licensing.

PARKS -- OPERATIONS, PLANNING AND CONSTRUCTION

Employee	Completed Training	Current Training Needs	5 Year Goals	2021/2022	2022/2023
Steve Casey Superintendent of Planning and Construction	BLA, RLA, ASLA, MPRA, NRPA MTS, ABC, CPR, FA ASLA Conference CPTED MMS LLS NRPA Supervisor School	Maintain state professional licensure through continuing education (30 hours/2 years). Attend local, state and national conference that are relevant to job and assist in meeting licensure requirements. Expand computer training and knowledge base. Use of tools to assist and improve presentation graphics, design and construction documents.	Be at forefront of implementing "green" and sustainable designs in P&R facility planning. Improve efficiency in design role through use of computer technology. NRPA	Continuing Education in field topics CPR, FA, AED NRPA Virtually	NRPA, MPRA Computer Training ASLA
		SMS, NRPA, MPRA			
Brooke Chestnut Superintendent of Park Operations	International Society of Arboriculture (ISA) certified arborist CPSI Hazard Tree Certified BS- Wildlife Conservation and Management MMS, CPRP, MPRA	SMS Director's School MM Grad School	NRPA	CPRP CPR, FA, AED MPRA Lunch & Learn	MM Grad School NRPA PS
Steve Thomas Asst Superintendent of Park Construction	BS in Business Management MMS, CPR, CPSI, LDI, LLS MPRA	Computer training, NRPA, SMS	Superintendent of Park Construction	CPR, FA, AED Construction Management	NRPA, MPRA Computer Training WS
Andy Carr Park Operations Manager	BS Parks & Recreation, CDI, CPA, LDI, MMS, LLS, CDL	STMA, SMS, NRPA, MPRA SFMA	CPRP	CPR, FA, AED	SFMA
Michael Cox Park Maintenance Supervisor	Bachelors Degree Parks LDI, MPRA, CPSI	MMS, NPRA, FA, CPR	MMS, NRPA, CPRP, SMS	CPSI CPR, FA, AED	MMS, NRPA
Kevin Brackman Master Park Specialist	BS, MMS, SMS, CPR, FA, MPRA	WS	Continue high skilled support in all areas.	WS CPR, FA, AED	WS
Stormy Dale Master Park Specialist	CPR, FA, MPRA, MMS, CPA		Maintain current position	WS CPR, FA, AED	WS SFMA
Rob Hemme Master Park Specialist	MMS, CPR, FA, CPO, AFO, MPRA	SMS	Maintain current position	CPR, FA, AED	WS
Keith Schloman Master Park Specialist	MMS, CPR, FA, MPRA	WS	Maintain current position	WS CPR, FA, AED	WS
Bryan Bair Senior Park Specialist	CPR, AED, FA MPRA	CPA, MMS WS, NRPA	LDI, BS, SMS, MMS Associate Degree	WS CPR, FA, AED	WS
Steve Bonner Senior Park Specialist	BS, CPSI CPR, AED, FA	CPR, MPRA, WS		WS CPR, FA, AED	WS
Tyler Smith Senior Park Specialist	CPR, FA, MPRA, CPA, AFO	WS	MMS	WS CPR, FA, AED	WS

PARKS -- OPERATIONS, PLANNING AND CONSTRUCTION

Employee	Completed Training	Current Training Needs	5 Year Goals	2021/2022	2022/2023
Liz Drentlaw Senior Park Specialist	BA, MPRA, MMS, CPR, FA, CPA CPSI	WS, NRPA	NRPA	WS CPR, FA, AED	WS NRPA
Jared Greene Skilled Park Specialist	CPR, AED, FA	CPA, MMS, MPRA	MMS, AFO, CPA	WS, MPRA CPA CPR, FA, AED	CPA, WS
Travis Shaffer Skilled Park Specialist	BS CPR, AED, FA	CPA, MMS, MPRA	MMS CPA	WS, MPRA CPA CPR, FA, AED	KAA, WS SFMA
Nick Shipley Park Specialist	CPR, AED, FA	CPA, MMS, MPRA	AFO MMS	WS CPR, FA, AED	WS MPRA



RECREATION

TRAINING AND LICENSING PLAN 2021-2022 Projections and FY23 Budget

The certification and training plan is meant only as a guide and is subject to change. All training requires advance approval from the Administrator. Training is an opportunity provided by the Board to improve our skills to serve our community. Special policies pertain to employee responsibilities when accepting Board paid training and licensing.

Employee	Completed Training	Current Training Needs	5 Year Goals	2021-2022	2022-2023
David Dean Superintendent, Recreation II LCC, LVCC, SW, GCC, HPCC, LPA,	BA, CPR, FA, NRPA, AFO, MPRA, RS, LLS, AED, MMS DS	Advanced excel, SMS, NPRA Completion of CPRP	Continue in current position Bring all facility fund balances to \$150,000 Assist with the design and operational planning for a field house Oversee ADA compliance at all Parks & Facilities Learn/understand GCC, HPCC, LPA & SI operations Learn/understand all fund 530 operations	MPRA CPR, FA, AED	SMS
Ryan Gibson Assistant Superintendent Recreation GCC, HPCC, LMN, HPSC	BS, CPR, FA, AED MPRA, NRPA, LDI, NYSCA RS, EF, LLS, CPRP, Food Handlers	SMS, MMS, DS, CT Festival/Events School	Continue growth in the department to oversee more FT Staff, participate on park/facility planning teams, Assist growth of eSports program Maintain CPRP		CPR, AED, FA
Jodi Jordan Assistant Superintendent Recreation LCC, LVCC, SW	BS, CPR, AED, FA, Risk Management, Service with Soul, Youth Super Sports Director, Teen Leadership Director, Group Work, Working with 5-9 Year Olds, 3R's of Membership, LLS, Membership by Design, Facilitation Skills, Faculty Trainer, YUSA Senior Director Certification, NRPA, Facility Design School, CS, AFO, RS CPRP, MPRA	MMS, DS, SMS	Superintendent/ of Recreation and / or Facilities Get LCC & LVCC back to self-sustainability including addition of more FT staff Membership recruitment/retention post COVID Learn Summit Waves Operations Create LSPR Member Retention Plan Continue to build LSPR Inclusion partnerships and programs Maintain CPRP Certification	NRPA Virtually	MMS More pump room Knowledge operators Chamber Involvement
Grace Carson Aquatics Manager LCC, LVCC, SW	BS, CPR, FA, AED, AFO Red Cross Life Guard Instructor (LGI) Food Handlers NRPA	LGIT, WSI Instructor, WWA, Food Handlers Permit RS, CPRP, MPRA	Create more inclusion/special needs programs Earn degree in Organizational Leadership Get SW's back to min. \$150,000 fund balance Attend WWA	LGIT CPR, FA, AED Food Handlers NRPA	MPRA Emergency Response Mental Health Drug Use
Megan Crews GCC Manager	BS, MS, CPR, FA, AED, HEED LDI, CPRP, MPRA, NRPA ARCT	RS, SMS, MMS, CT, LLS	CPRE, Experience opportunities, grow number of full-time staff, Program growth, GCC outdoor GCC kitchen utilization, re-establish to pre-COVID-19 numbers	ARCT CPR, FA, AED NRPA Virtually	RS

RECREATION

Employee	Completed Training	Current Training Needs	5 Year Goals	2021-2022	2022-2023
Heath Harris LVCC Manager	CPR, FA, AED, BS RS, MPRA, LDI	CPRP, CT, MMS, NRPA, AFO SMS, LLS, WS	Obtain CPRP, Participate in LLS, Lead MPRA educational session-weather systems Get LVCC to self-sustainability Grow LVCC full-time to match LCC Lead customer service/team building training for full-time LSPR staff	CPR, FA, AED AFO	LLS
Rachel Smith LCC Manager	BS Degree CPR, AED, FA	MPRA, NRPA, CPRP, AFO, RS SMS, MMS, LDI	AFO, RS, CPRP, LLS	AFO	MRPA, CT CPR, AED, FA
Eric Schooley Maintenance Supervisor LVCC	BS, LDI, AFO CPR, FA, AED	MPRA, MMS, WS, CT NRPA, CPRP, SMS	All facility maintenance budgets to be consistent (i.e. supplies, wording, etc.) Understanding of Procurement Processes Consistent ordering and maintenance processes for all facilities All facilities 5s	CPR, FA, AED	MMS Scissor Lift
Grant Campbell Maintenance Supervisor LCC	BS, CPR, AED, FA	MMS, AFO, LDI, CPRP		AFO CPR, AED, FA	Scissor Lift
Sean Dorrance Recreation Supervisor I HPCC	BS, Food Handlers CPR, AED, FA	LDI, NRPA, MPRA, RS, Festival/Event School CPRP	CPRP, LDI, RS, LLS Attend Conference		LDI, MPRA RS
Paul Arndorfer Recreation Supervisor I HPCC	BA, MA CPR, AED, FA	LDI, MPRA, NRPA NYSCA, RS, CT CPRP	CPRP, Attend Conference LDI, RS, LLS	CT AED, CPR, FA	LDI MPRA
James Cox Facility Maintenance Specialist LVCC	CPR, FA, AED, CS	CT	Remain in current position.	CPR, FA, AED Scissor Lift, CT	AFO Scissor Lift
Stephen Hayde Facility Maintenance Specialist GCC/LMN	CPR, FA, AED Scissor lift	Landscape maintenance Ice rink maintenance WS, Irrigation maintenance	Remain in current position.	Scissor Lift, WS CPR, FA, AED	Scissor Lift
Kalaen Wheeler Facility Maintenance Specialist HPCC	AFO CPR, FA, AED	MMS, MPRA	Attend classes/training for electrical repairs Attend classes/training for main. relate items	AFO Recertification Scissor Lift CPR, FA, AED	Scissor Lift
Debbie DuChaine Service Representative LCC	CPR, FA, AED	WS Continue to learn all aspects of Customer Service responsibilities	Gain knowledge of other LSPR facilities	WS CPR, FA, AED	WS, CT RecTrac User Group

TRAINING GOALS AND KEY

GOALS

Superintendents and Assistant Superintendents: Rotation for NRPA or ABC/MPRA (2 years), SMS, RS, LLS
Managers: Rotation for NRPA/ABC (3 years) and MPRA (2 years)
Supervisors: Rotation for NRPA/ABC (5 years) and MPRA (3 years)
CPRP: All Supervisory Staff (Superintendents and Recreation Supervisors)
Supervisors: Attend professional school for their area
Playground Safety every year for selected employees
 Rotate **Parks Specialists** through special training workshops (welding, etc.) and MPRA (2 per year)
 Rotate **Service Representatives** through computer training and customer service training
CPR/First Aid every 2 years
AED once per year

KEY

ABC	Athletic Business Conference	IFEA	International Festivals & Events Association
AED	Automatic External Defibrillators	ISA	International Society of Arboriculture
AFO	Aquatic Facility Operator	KAA	Kansas Arborist Association
AICP	American Institute of Certified Planners	LGI	Life Guard Instructor
APA	American Planning Association	LGIT	Life Guard Instructor Trainer
AQS	Aquatic School	LLS	Leadership Lee's Summit
ARC LI	American Red Cross Lifeguard Instructor and Lifeguard	MBA	Masters in Business Administration
ARC CPR/FA	American Red Cross CPR Professional Rescuer Instructor	MLS	Masters of Landscape Architecture
ARCT	American Red Cross Trainer	MMS	Maintenance Management School
ASLA	American Society of Landscape Architects	MOKAN	MO KS Sports Field Manager Association
BS	Bachelor of Science Degree	MPA	Masters Public Administration
CPA	Certified Pesticide Applicator	MPRA	Missouri Parks and Recreation Association
CPA(B)	Certified Public Accountant (Business)	MS	Master of Science Degree
CPRE	Certified Parks and Recreation Executive	MTVA	Missouri Valley Turfgrass Association
CPRP	Certified Parks and Recreation Professional	NRPA	National Recreation and Park Association
CPTED	Crime Prevention through Environmental Design	NAC	NRPA's National Aquatics Conference
CM	Construction Management	NPSI	National Playground Safety Institute
CPSI	Certified Playground Safety Inspector through NPSI	NYSCA	National Youth Sports Coach Association
CPO	Certified Pool Operator	PS	Professional School or Public Speaking
CPR	Cardiopulmonary Resuscitation	RLA	Registered Landscape Architect
CS	Customer Service	RPS	Recreation Programming School
CT	Computer Training	RS	Revenue School
DS	Director School	SES	Special Events School
EF	Executive Forum	SFMA	Sports Field Manager Association
FA	First Aid	SMS	Supervisor's Management School
HEED	Healthy Eating Every Day	SMS	Sports Management School
		WS	Workshop
		WWA	World Water Park Association

Parks Operations 10 yr sch - VERP SCHEDULE - Fiscal 2023

Inventory of Existing Vehicles and Equipment.

Item:	Vehicle ID	Vehicle Description	Purchase Date or Starting Year	Purchase Price	Equipment Life Miles or Hours	Average Annual Miles or Hours	Calculated Life	Annual Inflation Rate	Salvage Value as a Percent of Purchase \$
1	300	08 Ford Explorer #14634	0	\$0	0	0	0	0.0%	0.0%
2	302	20 Ford Ranger ext cab XLT 4x4 #18254	2020	\$24,177	9	1	9	2.0%	35.0%
3	317	20 F-150 ext cab 4x2 # 18253	2020	\$23,248	9	1	9	2.0%	35.0%
4	305	13 Ford F350 #16831	2013	\$20,765	10	1	10	4.5%	30.0%
5	304	13 Ford F350 #16184	2013	\$20,765	10	1	10	4.5%	30.0%
6	306	20 Ford F450 plow & sander 18251	2020	\$60,851	9	1	9	2.0%	35.0%
7	308	21 Ford 4x4 dump insert with plow #1779	2021	\$47,955	5	1	5	2.0%	35.0%
8	309	16 F-450 dump with plow4x4 #17798	2016	\$54,155	10	1	10	3.0%	35.0%
9	312	17 F-350 pickup truck #17848	2017	\$27,969	8	1	8	3.0%	35.0%
10	339	18 ventrac mower #18194	2018	\$27,525	10	1	10	1.0%	30.0%
11	318	18 JD Gator #18187	2018	\$8,745	8	1	8	1.0%	25.0%
12	315	21 Ford F-350 asset# 16186	2021	\$26,394	8	1	8	3.5%	35.0%
13	321	14 toro spray unit #16858	2014	\$37,539	10	1	10	1.5%	20.0%
14	313	20 F-450 4x2 service body # 18250	2020	\$50,370	9	1	9	1.5%	40.0%
15			2008					0	
16	316	17 F-350 4x2 with utility bed #17847	2017	\$48,611	11	1	11	2.0%	35.0%
17	873	14 S750 Bobcat #16854	2014	\$44,509	15	1	15	2.0%	35.0%
18	337	18 T595 Bobcat #18188	2018	\$47,941	14	1	14	2.0%	35.0%
19	330	08 Ford E150 Cargo Van #14674	2008	\$17,585	16	1	16	2.0%	15.0%
20	335	18 bobcat asset# 18203	2018	\$41,627	10	1	10	2.0%	35.0%
21	334	12 toro workman # 16153	2012	\$17,105	11	1	11	6.0%	10.0%
22								0	
23								0	
24								0	
25								0	
26								0	
27								0	
28								0	
29								0	
30								0	
31								0	
32								0	
33								0	
34								0	
35								0	
36								0	
37								0	
38								0	
39								0	
40								0	
41								0	
42								0	
43								0	
44								0	
45								0	
46								0	
47								0	
48								0	
49								0	
50								0	
51								0	
52								0	
53								0	
54								0	
55								0	
56								0	
57								0	
58								0	
59								0	
60								0	

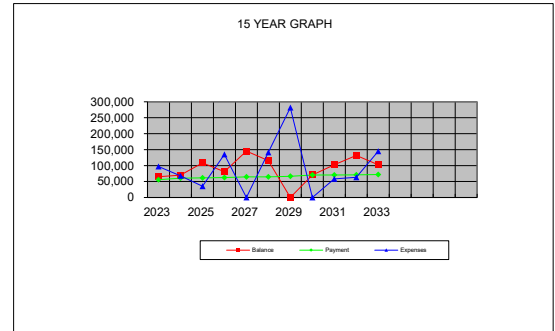
2023	Current Fiscal Year (eg. FY 2000-2001 is "2001").
\$55,770	Your 2023 VERP Payment Amount.
\$85,430	2022 Projected Fund Balance.
0.0%	Interest Rate to Apply to Year End Fund Balance.

95.4% VERP Payment Adjustment Factor

0	2024 Payment adjustment(+/-)
0	2025 Payment adjustment
0	2026 Payment adjustment
0	2027 Payment adjustment
0	2028 Payment adjustment

10 Year Graph Data:

Fiscal Year	Fund Balance	Payment	Expenses
2023	65,139	55,770	96,965
2024	70,077	60,528	67,706
2025	108,307	61,522	35,430
2026	80,838	62,263	135,196
2027	145,436	64,597	0
2028	115,767	64,597	141,589
2029	120	66,343	281,652
2030	70,480	70,360	0
2031	102,768	70,360	58,457
2032	132,104	71,116	63,258
2033	102,521	72,026	145,041



Vehicles to be rolled over from prior previous year
Vehicles Expansion vehicles from 2005-06

\$ 647,836.53

Department Director Approval

Date

Parks & Grounds Maintenance VERP SCHEDULE - Fiscal 2023

Inventory of Existing Vehicles and Equipment:

Item	Vehicle ID	Vehicle Description	Purchase Date or Starting Year	Purchase Price	Equipment Life Miles or Hours	Average Annual Miles or Hours	Calculated Life	Annual Initiation Rate	Salvage Value as a Percent of Purchase \$
1	307	12 F-350 PU 4x2 Asset# 16131	2012	\$20,047	11	1	11	5.0%	35.0%
2	310	19 F-550 Bucket Trk asset# 12772	2019	\$104,814	15	1	15	2.0%	32.0%
3	338	17 Ventrac mower #18173	2017	\$27,255	13	1	13	2.0%	30.0%
4	314	* 13 F-350 standard cab 4x2 #16186	2013	\$20,766	11	1	11	5.0%	32.0%
5									
6									
7									
8									
9									
10									
11									
12									
13									
14									
15									
16									
17									
18									
19									
20									
21									
22									
23									
24									
25									
26									
27									
28									
29									
30									
31									
32									
33									
34									
35									
36									
37									
38									
39									
40									
41									
42									
43									
44									
45									
46									
47									
48									
49									
50									
51									
52									
53									
54									
55									
56									
57									
58									
59									
60									

\$ 172,881.00

Vehicles to be replaced in previous fiscal year

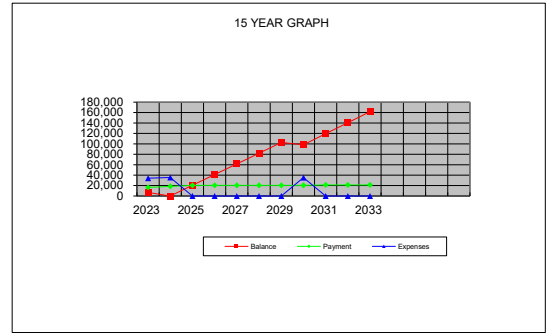
2023	Current Fiscal Year (eg. FY 2000-2001 is "2001").
\$16,484	Your 2023 VERP Payment Amount.
\$13,739	2022 Projected Fund Balance.
0.0%	Interest Rate to Apply to Year End Fund Balance.

128.4% VERP Payment Adjustment Factor

0	2024 Payment adjustment(+/-)
0	2025 Payment adjustment
0	2026 Payment adjustment
0	2027 Payment adjustment
0	2028 Payment adjustment

10 Year Graph Data:

Fiscal Year	Fund Balance	Payment	Expenses
2023	6,811	16,484	34,287
2024	21	18,425	35,515
2025	20,536	20,516	0
2026	41,052	20,516	0
2027	61,568	20,516	0
2028	82,084	20,516	0
2029	102,599	20,516	0
2030	98,160	20,516	35,257
2031	119,400	21,239	0
2032	140,639	21,239	0
2033	161,879	21,239	0



Department Director Approval

Date

Cemetery - VERP SCHEDULE - Fiscal 2023

Inventory of Existing Vehicles and Equipment:

Item	Vehicle ID	Vehicle Description	Purchase Date or Starting Year	Purchase Price	Equipment Life Miles or Hours	Average Annual Miles or Hours	Calculated Life	Annual Initiation Rate	Salvage Value as a Percent of Purchase \$\$
1	P311	21 Ford F-150 4x2 reg cab #20403	2021	\$21,693	13	1	13	1.5%	30.0%
2	P317	19 Scags Mower #18230	2019	\$8,499	8	1	8	1.5%	32.0%
3	P341	07 JD Gator # 14253	2018	\$9,243	8	1	8	1.5%	20.0%
4							0		
5							0		
6							0		
7							0		
8							0		
9							0		
10							0		
11							0		
12							0		
13							0		
14							0		
15							0		
16							0		
17							0		
18							0		
19							0		
20							0		
21							0		
22							0		
23							0		
24							0		
25							0		
26							0		
27							0		
28							0		
29							0		
30							0		
31							0		
32							0		
33							0		
34							0		
35							0		
36							0		
37							0		
38							0		
39							0		
40							0		
41							0		
42							0		
43							0		
44							0		
45							0		
46							0		
47							0		
48							0		
49							0		
50							0		
51							0		
52							0		
53							0		
54							0		
55							0		
56							0		
57							0		
58							0		
59							0		
60							0		

Vehicles to be rolled from prior previous year total worth \$ 39,435.00

Vehicles to be replaced in previous fiscal year

FY 01/02 - upgrading 281/8019 from 3/4 to 1 ton

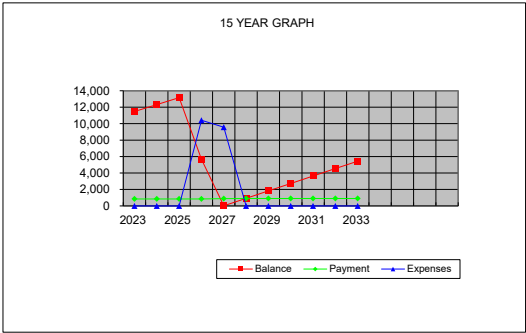
2023	Current Fiscal Year (eg. FY 2000-2001 is "2001").
\$844	Your 2023 VERP Payment Amount.
\$10,629	2022 Projected Fund Balance.
0.0%	Interest Rate to Apply to Year End Fund Balance.

26.7% VERP Payment Adjustment Factor

0	2024 Payment adjustment(+/-)
0	2025 Payment adjustment
0	2026 Payment adjustment
0	2027 Payment adjustment
0	2028 Payment adjustment

10 Year Graph Data:

Fiscal Year	Fund Balance	Payment	Expenses
2023	11,473	844	0
2024	12,317	844	0
2025	13,162	844	0
2026	5,664	844	10,412
2027	15	878	9,574
2028	919	905	0
2029	1,824	905	0
2030	2,729	905	0
2031	3,634	905	0
2032	4,539	905	0
2033	5,443	905	0



Total:

0	0	0	0	0
---	---	---	---	---

Department Director Approval

Date

ASPHALT-FY23

PARKS

Location	Condition	Priority	Recommended	Last	FISCAL YEAR 2022			FISCAL YEAR 2023			Status / Notes
	Scale 1 (low) - 10 (high)		Maintenance	Maintenance	Proposed	Approved	Actual	Proposed	Approved	Actual	
					Budget	Budget	Costs	Budget	Budget	Costs	
Arborwalk		5	Resurface Trail on N. Side	2011				\$ 20,000.00	\$ 20,000.00		
Upper Banner Trail		1		2021	\$ 25,000.00	\$ 25,000.00					trail repairs completed in 2021
Upper Banner Parking Lot		3	Reconfigure Lot and Overlay	2015							restriped 2021
Upper Banner Sidewalk		1		2014							
Upper Banner Tennis Courts		5		2014							
Upper Banner Pickle Ball		1		2019							crack fill, tape, seal & painted 06/19
Canterbury Trail		7	Replace sections w/asphalt	2017	\$ 25,000.00	\$ 25,000.00					completed summer 2017
Deer Valley		5	Overlaid Spring 2011	2011				\$ 25,000.00	\$ 25,000.00		
Eagle Creek		6	asphalt replacement		\$ 15,000.00	\$ 15,000.00					
Eagle Creek trail expansion											FY2021?
Gamber Center		6	Crack fill, Sealcoat & Restripe	2021	\$ 20,000.00	\$ 20,000.00	\$ 36,936.27	\$ 40,000.00	\$ 40,000.00		mill & overlay 1/2 in 2021
Happy Tails		1	Crackfill and sealcoat	2019							trail repairs 2018 & 2019
Happy Tails Pk. Lot		2	Crackfill, sealcoat, restripe	2019							restriped 2019
Harris Park Parking Lot		4	Crackfill, sealcoat, restripe	2015							Completed FY15
Harris Park Trail		2	Crack fill and Sealcoat	2019							trail repairs 2019
Hartman Park walk [playground]		1		2019							completed fall 2017 - concrete
											Trailhead walk renovations 2019
Hartman Park Pk. Lot		1	Crackfill, sealcoat, restripe	2019							restriped 05/19, directional arrows 7/2020
Hartman Park Trail		2	Overlaid 2009	2009							
Howard Park - Trail		1	install drainage, mill, relay	2019							all new trails Fall 2019
Howard Pk. Lot		1	Crack fill, Sealcoat & Restripe	2019							2" overlay & restripe 12/19
Langsford Plaza - Trail		2		2016							installed asphalt trail summer 2016
Longview C.C.		2		2018							mill & overlay & stripe fall 2018
LMS Parking lot		1		2013							restriped 7/2020
LMS Trail		1		2013							
LMN Trail		1		2018							brand new 2018
LMN Parking		3	Reconfigure Lot and Overlay	2018							brand new 2018
Lowenstein Pk. Lot		1	Restripe	2016							park renovations 2021
Lowenstein Trail		1	Replaced w/concrete	2016							completed FY16, concrete
Lowenstein Basketball Court		1	Resurface court	2020							crack fill & resurfaced court & new goal, 8/20
McKee Trail		3	Crack fill and Sealcoat								
MJF Parking lot		1	Crack fill, Sealcoat & Restripe	2016							funded FY16 - (eagle creek PO)
MJF trail		1	new asphalt trail	2014							installed asphalt fall 2014
MJF field and bleacher paths		1	concrete replacement	2017							replaced w/concrete summer 2017
Osage Trails Pk. Lot		1	Crack fill, Sealcoat & Restripe	2016							completed FY16
Osage Trails Trail		3	Crack fill and Sealcoat								
Pleasant Lea Trail		7	Crack fill and Sealcoat	2021	\$ 20,000.00	\$ 20,000.00		\$ 20,000.00	\$ 20,000.00		park renovations FY22
Pleasant Lea Tennis Cts.		7	Crack fill and Touch Up Paint/Rebuild	2013							park renovatrions FY21
Pottberg Pk. Lot		3	Crackfill, sealcoat, restripe	2016							completed FY16
Pottberg Trail		3	Crack fill and Sealcoat	2007							
South Lea		2									
Summit Park Parking Lot		1		2019							new parking lot winter 2019
Summit Park Trail		1		2019							new 4" asphalt over 6" rock laid fall 2019
Summit Tennis Courts		1		2019				\$ 10,000.00	\$ 10,000.00		brand new courts laid fall 2019
Velie Pk. Lot		5	Crack fill and Sealcoat	2009							
Velie Trail		2	Trail Repairs	2009	\$ 45,000.00	\$ 45,000.00					
Wadsworth Parking		3	Restripe								
Wadsworth Trail		2									
Williams-Grant Pk. Lot		2	Crack fill, Sealcoat & Restripe	2009							restriped 2019
Williams-Grant Trail		7	Mill, patch and overlay	2010				\$ 20,000.00	\$ 20,000.00		
Winterset											
Woods Playground											
Miscellaneous					\$ 35,000.00	\$ 35,000.00	\$ 15,158.46	\$ 35,000.00	\$ 35,000.00		
TOTAL COSTS PARKS:					\$ 185,000.00	\$ 185,000.00	\$ 52,094.73	\$ 170,000.00	\$ 170,000.00		

LEGACY

Legacy Park Drive		4	Microchip and restripe								completed FY16
Legacy Park - Blue Stem Dr.		6	Microchip and restripe	2019				\$ 40,000.00	\$ 40,000.00		partial mill & overlay summer 2019
Legacy Park - Coneflower		6	mill, patch & overlay	2017	\$ 25,000.00	\$ 25,000.00		\$ 20,000.00	\$ 20,000.00		proposed FY18
Legacy Park - Joseph Dyke Pk. Lot		3	Crack fill, Sealcoat & Restripe								completed FY16
LCC Parking		3	Repair as needed	2017 - 2018							asphalt repairs - summer 2017 & 2018
Legacy Football Trail		1	Crackfill and sealcoat	2011							
Legacy Football Parking		3	Crack fill, Sealcoat & Restripe FY17	2020			\$ 7,659.00				asphalt repairs - 2020
Legacy SB Path & Bleacher Pad		4	Crack fill and Sealcoat	2011							
Legacy SB Pk. Lot		3	asphalt replacement - west side 2017	2017 - 2018							asphalt repairs east side 2019
Legacy BB Path & Bleacher Pads		4	Crack fill and Sealcoat	2011							patched areas in big & little baseball, 2020
Legacy BB Pk. Lot		3	asphalt repair & replacement	2017 - 2020			\$ 29,720.06	\$ 20,000.00	\$ 20,000.00		asphalt repairs as needed
Legacy Dock Trail		1									
Legacy Soccer Paths		4	trial replacement - asphalt	2017							asphalt repairs 2017 & 2018
Legacy Soccer Pk. Lot		4	Crack fill, Sealcoat & Restripe	2021	\$ 75,000.00	\$ 75,000.00	\$ 42,447.42	\$ 35,000.00	\$ 35,000.00		repairs - 2021
L. Handicap & Pav. Markings		3	Mill, Patch and Overlay damaged areas								
Legacy Trail Addition		4	Trail Connection BB & SF to east	2016							
Legacy PCOP		6	Truck entrance repair								
Legacy Park Maintenance		6	Crack fill, Sealcoat & Restripe					\$ 10,000.00	\$ 10,000.00		
Misc. Trail Repairs		6	Repair as needed	2019	\$ 25,000.00	\$ 25,000.00		\$ 25,000.00	\$ 25,000.00		repairs as needed
Miscellaneous											
TOTAL COSTS LEGACY:					\$ 125,000.00	\$ 125,000.00	\$ 79,826.48	\$ 150,000.00	\$ 150,000.00		

**PLAYGROUND INVENTORY
FY23**

Park and Location	Year Installed	Replacement Priority	Estimated Replacement Year	Type	Condition	Recommendation	Est. Expense
Arborwalk	2006	15	FY30	2-12	Good		\$ 150,000.00
Deer Valley	2004	9	FY25	5-12	Moderate Wear	add ADA access	\$ 150,000.00
Happy Tails	2006	14	FY29	2-12	Good		\$ 150,000.00
Harris-North	2004/Moved 2007	10	FY26	2-12	Moderate Wear		\$ 200,000.00
Harris-South	2007	16	FY30	2-12	Good	add ADA access	\$ 200,000.00
Hartman	2017	23	FY37	2-12	New		\$ 180,000.00
Howard	2019	27	FY39	2-12	New		\$ 110,000.00
Langsford Commons	2016	22	FY36	2-12	New		\$ 30,000.00
Lea McKeighan North	2018	24	FY38	2-12	New		\$ 240,000.00
Lea McKeighan North-Skate Park	2010	6	FY23		Fair	Cracking and differential settling at joints; repairs needed	\$ 50,000.00
Lea McKeighan South	2013	21	FY34	5-12	Good		\$ 476,468.00
Legacy- Coneflower	2007	11	FY27	2-5	Good		\$ 100,000.00
Legacy- Dyke playground	2007	17	FY31	2-12	Good	PIP surface replacement	\$ 200,000.00
Legacy- Soccer commons	2004	8	FY24	2-12	Good		\$ 100,000.00
Lowenstein	2020	26	FY21	2-12	New		\$ 200,000.00
Lowenstein Fitness	2020	28	FY39	Adult	New		
Lower Banner	1995/Moved 2010	3	FY23	2-5	Graffiti, Fading, Heavy Wear	add ADA access	\$ 100,000.00
Miller J. Fields	2016	20	FY33	2-12	New		\$ 150,000.00
Osage Trails	2010	18	FY32	2-12	Good	add ADA access	\$ 150,000.00
Pleasant Lea	1995	2	FY22	2-12	Moderate Wear	2022 Replacement with Park Renovations	\$ 150,000.00
Pottberg	2007	13	FY29	2-12	Good		\$ 150,000.00
South Lea	2009	12	FY29	5-12	Good		\$ 100,000.00
Summit	2019	25	FY39	2-12	New		\$ 190,000.00
Upper Banner	2015	19	FY32	2-12	New		\$ 100,000.00
Velie	2002	1	FY22	2-12	Moderate Wear	add ADA access	\$ 150,000.00
Wadsworth	1995	7	FY23	5-12	Moderate Wear	replace playground, add ADA access	\$ 60,000.00
Williams-Grant	1998	5	FY23	2-12	Moderate Wear	add ADA access	\$ 60,000.00
Woods	1994	4	FY23	5-12	Heavy Wear	replace playground, add ADA access	\$ 50,000.00

Total Replacement Estimate

\$ 3,946,468.00

Prices could rise from potential mandate of shade requirement over playgrounds and/or ADA changes.

Estimated replacement costs based on current trends in playground pricing, similar sized replacement design and tile surfacing.

All playgrounds estimated at 20 yr. life span. Could be less due to excessive wear and vandalism.

**SHELTER INVENTORY
FY23**

Park and Location	Year Installed	Replacement Cost	Type	Condition	Recommendation	Expense
Deer Valley	2022	\$ 40,000.00	Metal	New	completed 2022	\$ 30,000.00
Banner-Upper	2015	\$ 25,000.00	Metal	Good		
Harris	2013	\$ 23,455.00	Metal	New		
Hartman-Trailhead Shelter	2019	\$ 30,000.00	Wood	New, wood shelter with kiosk	completed in 2019	\$ 25,000.00
Howard	2019	\$ 30,000.00	Metal	New, Gazebo	completed in 2019	\$ 25,000.00
Lea McKeighan North - Shelter	2018		Wood	new	completed in 2018	\$ 100,000.00
Lea McKeighan North - Trellis	2018		Wood	new	completed in 2018	\$ 50,000.00
Lea McKeighan South	2013	\$95,000	Wood	New		
Legacy- Shelter #1	2009		Wood	Fair, splits in support posts, needs restrained	maintenance for FY22	\$ 7,500.00
Legacy- Shelter #2	2009		Wood	Fair, splits in support posts, needs restrained	maintenance for FY22	\$ 7,500.00
Legacy- Shelter #3	2009		Wood	Fair, splits in support posts, needs restrained	completed FY16	
Legacy- Soccer Commons	2004		Wood	Good, restrained summer 2011	stained FY16	
Lowenstein-Butterfly Garden Pergola	2006			removed old wood shelter in 2020	Scheduled for installation 2021	
Lowenstein- Shelter #1	2020		Metal	New, metal shelter with metal roofing	completed 2020	\$ 30,000.00
Lowenstein- Shelter #2	2020		Metal	New, metal shelter with metal roofing	completed 2020	\$ 30,000.00
Lowenstein- Shelter #3	2021		Metal	new	removal of Shelter #3 for scheduled park improvements	\$ 25,000.00
Miller J. Fields #1	2015		Metal	New		\$ 35,000.00
Miller J Fields #2	2015		Metal	New		\$ 35,000.00
Osage Trails-Shelter	2011		Metal	Good		\$ 25,000.00
Pleasant Lea	2022	\$ 50,000.00	Wood	New	completed in 2022	\$ 50,000.00
Pottberg	2009		Metal	Good		
Summit-Shelter #1	2019	\$ 120,000.00	Wood	New	completed in 2020	\$ 120,000.00
Summit-Shelter #2	2019	\$ 120,000.00	Wood	New	completed in 2020	\$ 120,000.00
Wadsworth				removed old wood shelter in 2021	no replacement	

**LEE'S SUMMIT PARKS AND RECREATION
CASHFLOW - PARK COP DEBT FUND (410) AND CONSTRUCTION FUND (327)
FISCAL YEAR 2023**

PARK COP DEBT FUND (Fund 410)

	FY19 Actual	FY20 Actual	FY21 Actual	FY22 Projection	FY23 Budget
Beginning Fund Balance	646,601	680,293	726,808	1,874,398	3,093,818
Revenues					
Sales Tax	4,115,182	4,181,581	4,571,854	4,903,180	4,371,843
Use Tax	-	-	375,525	856,093	873,215
EATS	(176,127)	(127,725)	(138,060)	(159,353)	(147,469)
Interest Earnings	69,637	11,909	13,271	(5,500)	6,500
Total Revenues	4,008,692	4,065,765	4,822,590	5,594,420	5,104,090
Transfers					
Transfer to Gamber Community Center Fund	(175,000)	(131,250)	(175,000)	(175,000)	(175,000)
Transfer to Construction Fund (below)	(3,800,000)	(3,888,000)	(3,500,000)	(4,200,000)	(3,000,000)
**Estimated additional amount available to Construction Fund					
Total Transfer Expenditures	(3,975,000)	(4,019,250)	(3,675,000)	(4,375,000)	(3,175,000)
Subtotal	680,293	726,808	1,874,398	3,093,818	5,022,907
Less: Reserve held in Trust	-	-	-	-	-
Fund Balance - Park COP Debt Fund at the End of Each Year (Estimated for FY21 and FY22)	680,293	726,808	1,874,398	3,093,818	5,022,907

CONSTRUCTION FUND (Fund 327)

	FY19 Actual	FY20 Actual	FY21 Actual ¹	FY22 Projection	FY23 Budget
Beginning Fund Balance	85,145	(2,207,406)	(4,934,735)	(1,800,140)	1,539,624
Revenues					
Net Interest Earnings	1,076	-	227	-	16,782
**Transfer from Fund 410 to Fund 327					
Transfer from Fund 410 (above)	3,800,000	3,888,000	3,500,000	4,200,000	3,000,000
Transfer from Fund 200 (Longview Community Center Renovation)	650,000				
Transfer from Fund 202 (Longview Community Center Renovation)	200,000				
Developer Contribution - Lowenstein Park Improvements		130,000			
Grant-Land and Water Conservation Fund (Plesant Lea)					250,000
Total Revenues	4,651,076	4,018,000	3,500,227	4,200,000	3,266,782
Interest Expense (charged due to negative cash related to the purchase of LVCC in 2018) ²	(51,337)	(62,277)	(73,046)	(32,500)	-
Project Expenditures					
Art in Parks (estimated \$10,000 each year)		(1,000)	(4,000)	(5,000)	
LSPR Greenway Master Plan Update	(6,901)	(13,099)			
Howard Park Renovation (total project estimate \$900,000)	(218,449)	(597,490)	(3,334)	(4,016)	
Summit Park Renovation (total project estimate \$1,700,000)	(514,491)	(1,149,401)	(4,580)		
Lowenstein Park Improvements (total project estimate \$515,000)		(226,240)	(280,761)	(6,446)	
Eagle Creek/Park West Development					(200,000)
Wave Pool at Summit Waves (total project estimate \$5,110,000)	(358,287)	(4,633,239)	426		
Plesant Lea Park Improvements (total project estimate \$400,000)		(12,387)	(339)	(387,274)	
Vellie Park Renovations (total project estimate \$425,000)				(425,000)	
Pickleball Complex					(200,000)
Transfer balance of Longview Renovation Budget to Fund 205 Longview Community Center for operations		(50,196)			
Fieldhouse					(1,000,000)
Lower Banner Park Improvements					(200,000)
William Grant Park Improvements					(150,000)
Total Interest Expense and Project Expenditures	(6,943,626)	(6,745,329)	(365,633)	(860,236)	(1,750,000)
Fund Balance - Construction Fund at the End of Each Year (Estimated for FY21 and FY22)	(2,207,406)	(4,934,735)	(1,800,140)	1,539,624	3,056,406

Fund Balance-Park COP Debt and Construction Funds-End of Year (Est for FY21 and FY22)	(1,527,113)	(4,207,927)	74,258	4,633,441	8,079,313
--	--------------------	--------------------	---------------	------------------	------------------

¹ The estimated expenditures for projects in the FY22 projected column includes the rollover of approved funding from prior years.

² Due to the purchase of Longview Community Center in 2018, along with the improvements to Summit Park, Howard Park and Lowenstein Park, and Summit Waves already scheduled in FY19 and FY20, the Construction Fund has had a negative cash/fund balance. Therefore, interest expense was charged to the fund at the same rate as interest earned on positive cash balances. Interest rates regularly fluctuate.

Original Work Plan-Dec 2016

Proposed Improvements	Location	FY18	FY19	FY20	FY21	FY22	FY23	FY24	FY25	FY26	FY27	FY28	FY29	FY30	FY31	FY32	FY33
Ice Rink	Lea McKeighan Park North	x															
Splashpad	Lea McKeighan Park North	x															
Athletic Fieldhouse	To be determined				x	x	x										
Wave Pool at Summit Waves	Summit Waves-Harris Park			x													
Sylvia Bailey Park Development	Sylvia Bailey Park					x	x	x									
Nature Center at Bailey Park	Sylvia Bailey Park				x	x											
Outdoor Adventure Park	To be determined						x										
Community Center-North	To be determined							x	x								
Community Center-South, Neighborhood Park Acquisition and Development, Safety Town, Splashpad	To be determined			x	x												
Summit Park Renovation	Summit Park		x														
Pleasant Lea Park Renovation	Pleasant Lea Park			x													
Lowenstein Park Renovation	Lowenstein Park				x												
Neighborhood Park Acquisition and Development	To be determined						x			x			x			x	
Neighborhood Park Renovation	To be determined					x	x	x	x	x	x	x	x	x	x	x	x
Greenway and Trail Development	To be determined		x		x	x	x	x	x	x	x	x	x	x	x	x	x
Splashpad-North	Howard Park - FY17 - FY18	x															
Splashpad-South -See Community Center South	To be determined																
Splashpad-East	To be determined						x										
Splashpad-West	To be determined									x							
Splashpad-South	To be determined												x				
Practice Space	To be determined				x	x	x	x	x	x	x	x	x	x	x		
Blueway Development	To be determined						x					x	x	x			
Arts in Parks	To be determined		x		x		x		x		x		x		x		x

MEMORANDUM



Date: April 27, 2022

To: Joe Snook
Administrator of Parks and Recreation

From: Steve Casey, PLA, ASLA
Superintendent of Park Planning and Construction

Re: Pleasant Lea Park Renovations RFP

On February 23, 2022 staff made formal advertisement for a Request for Proposals [RFP] for the Design and Installation of Park Improvements at Pleasant Lea Park with a submittal due date of March 18, 2022. The Scope of Work included in the RFP consisted of the following features which represent the priorities identified in our community engagement and park master planning:

- Adventure play area (age 5-12) with nature play theming
- Tot play area (age 2-5) with nature play theming
- 20' x 24' Metal or Timber Park Shelter
- Unitary Surfacing for 5-12 and 2-5 areas (Turf, Tile, or Pour-in-Place)

LSPR received 3 proposals for the complete park improvements. Each respondent was permitted to submit more than one option/alternative for the scope of work (AB Creative submitted 3 alternatives). A 5-person staff committee was created to score and evaluate the proposals based on the following criteria; company experience, references, applicable resources, project approach and cost. The committee met on March 23rd and evaluated all of the proposals (see Composite Scoring Sheet, Attachment A).

The committee selected AB Creative's proposal for the adventure play area, tot play area, shelter, and unitary surfacing. Attached are images of the selected equipment for both the age 2-5 area, age 5-12 area, and shelter.

The total budget for the project is \$350,000. At this time staff recommends the approval of the committee recommendations as outlined in this memo.

MOTION: I move to approve the quote from AB Creative for the park improvements as outlined above in the amount of \$350,000.00 and authorize the Administrator of Parks and Recreation to execute any and all documents necessary to procure the relevant products and services consistent with the approved budget.

CITY OF LEE'S SUMMIT
PURCHASING DIVISION
STANDARDIZED EVALUATION FORM
Proposal Ranking Score Sheet
Composite

PROJECT: **PLEASANT LEA PARK IMPROVEMENTS**

RFP NO: **2022-PR-002**

Committee Members;

Joe Snook, Parks A
Steve Casey, Super
Brooke Chestnut, S
Jodi Jordan, Asst. S
Andrew Carr, Park :

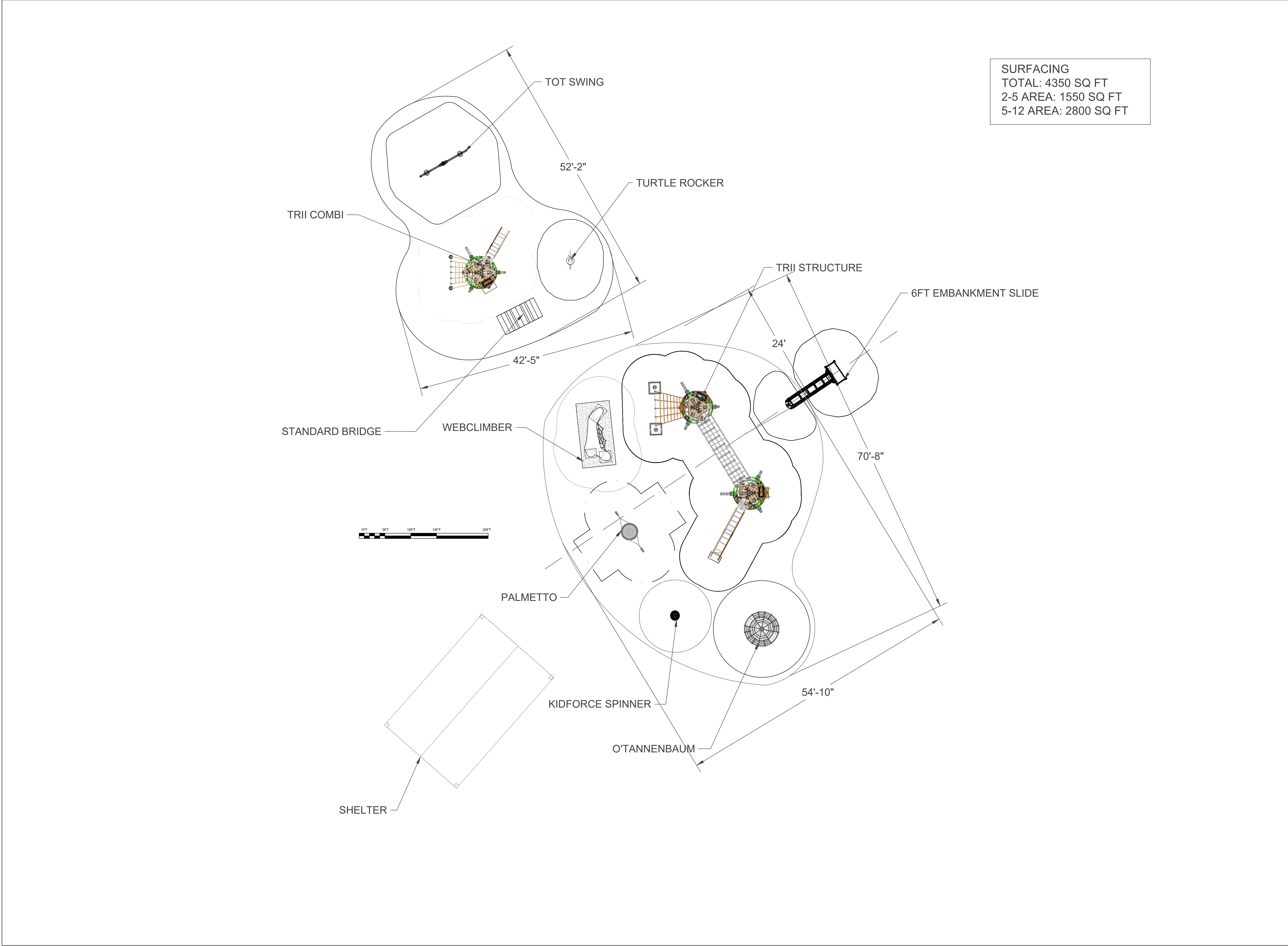
Composite Proposal Score Sheet

	30 Point Questions	20 Point Questions	10 Point Questions	Points per Criterion	Number of Committee Members	Maximum Points	FIRM ALL INCLUSIVE RECREATION	FIRM PARK PLANET	FIRM AB CREATIVE; THE WILDERNESS (OPTION 1)	FIRM AB CREATIVE: TREEHOUSE ESCAPE (OPTION 2)	FIRM AB CREATIVE: MOUNTAIN PASS (OPTION3)
Outstanding	25 - 30	17 - 20	9 - 10								
Exceeds Acceptable	19 - 24	13 - 16	7 - 8								
Acceptable	13 - 18	9 - 12	5 - 6								
Marginal	0 - 12	0 - 8	0 - 4								
1. Evidence of Experience, Reliability and References: (FORM 3): Consider experience and references listed by the firm/provider on Form 3 of the RFP. Is the provider experienced in providing services similar to that requested in the RFP? . Consider any sub-consultants to be used and their experience (if applicable).				30	5	150	134	124	143	144	139
2. Expertise of Firm Personnel: (FORM 4): Consider comparable experience and background of specific personnel that shall be assigned to the City's project as outlined on Form 4 of the RFP. Also consider the specific involvement of those persons in projects listed on Form 3 of the RFP. Experience on projects of similar scope and size: Project Manager, Project team, sub-consultants (if applicable).				30	5	150	140	124	145	145	145
3. Applicable Resources: (FORM 1, FORM 2 AND FORM 3) Evaluate the extent of applicable resources available to the firm / provider to complete the City's project as listed on Forms 1, 2, and 3 of the RFP. Standard Quality Assurance/Quality Control program or procedures the firm has in place. Adequacy of proposed team/resources to complete project within proposed time frame.				10	5	50	32	33	42	42	42
4. Project Approach: Evaluate the firm/ provider's approach to and understanding of the Scope of Services required in the RFP as evidenced by the project approach out. Project schedule and detailed approach is reasonable/responsive to City's needs. Roles of all involved parties clearly identified. Familiarity with project location as evidenced by proposal (if applicable). Identify/recognize critical or unique issues specific to the project. Adequacy of proposed communications process. Unique approaches that have been successful elsewhere.				20	5	100	62	69	93	93	83
5. Cost: Includes all related cost associated with this project.				10	5	50	10	10	10	10	10
DO NOT ENTER SCORE FOR COST				100		500	378	360	433	434	419

PURCHASING STAFF WILL CALCULATE COST

* Cost Calculation: $\frac{\text{Low Responsive Price}}{\text{Respondents Price}} \times \text{Maximum Cost Points} = \text{Cost Score Points}$

*** The cost calculation formula was adopted by the City of Lee's Summit around 1995, as established by the State Of Missouri.
As of December 2002 both entities use this formula.



SURFACING
TOTAL: 4350 SQ FT
2-5 AREA: 1550 SQ FT
5-12 AREA: 2800 SQ FT



33160 W 83rd Street
De Soto, KS 66018

PLEASANT
LEA
PARK

ABCREATIVE REP

ZACH
HERREN

AREA
FINAL
PLAYGROUND

TITLE
PLAN VIEW
LAYOUT

DRAWN BY
N.JOHNSON

DATE 04-14-22

SHEET 1

Pleasant Lea Playground Features: 2-5 age area



Berliner Trii 1

- *Fastlane Slide*
- *Access net*
- *Ladder access*

Pleasant Lea Playground Features: 2-5 age area

ForeverLawn Standard Bridge

- ***8' Long***
- ***4' Wide***
- ***34" Tall***



Pleasant Lea Playground Features: 2-5 age area



Turtle Rocker

Pleasant Lea Playground Features: 2-5 age area



T-Swing with 2 Tot Seats

Pleasant Lea Playground Features: 5-12 age area



Berliner Trii Combination Structure

Pleasant Lea Playground Features: 5-12 age area

Includes:

- *Two Trii Towers*
- *Suspension Bridge*
- *Access Net*
- *Fastlane Slide*



Berliner Trii Combination Structure

Pleasant Lea Playground Features: 5-12 age area

Includes:

- *Two Trii Towers*
- *Suspension Bridge*
- *Access Net*
- *Fastlane Slide*



Berliner Trii Combination Structure

Pleasant Lea Playground Features: 5-12 age area

6' Embankment Slide



Pleasant Lea Playground Features: 5-12 age area



ID Sculpture Web Climber

Pleasant Lea Playground Features: 5-12 age area



Palmetto Swing – multi user



Pleasant Lea Playground Features: 5-12 age area



Kid Force spinner

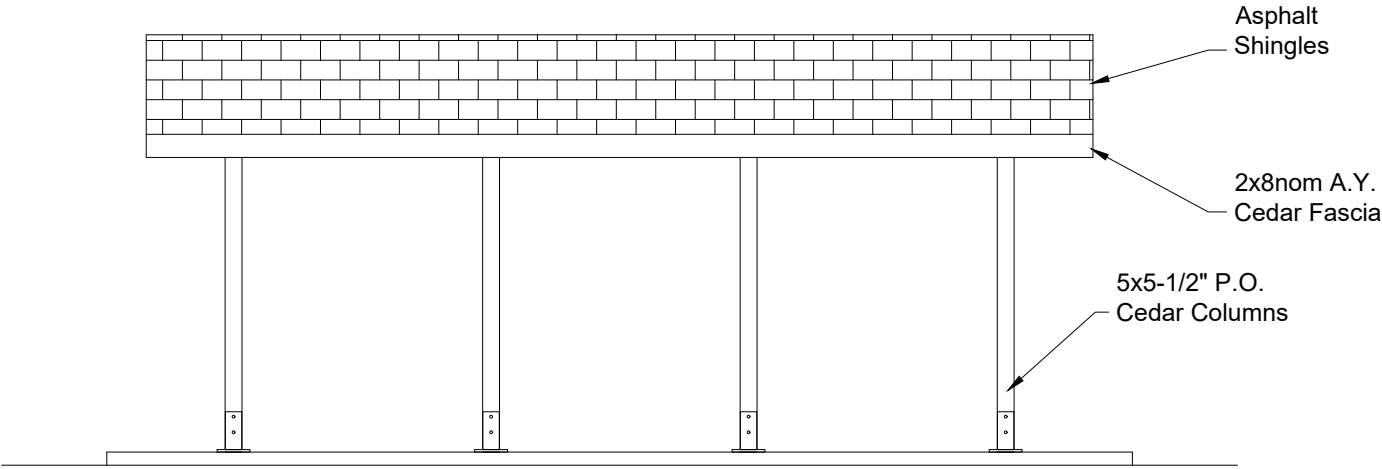
Pleasant Lea Playground Features: 5-12 age area



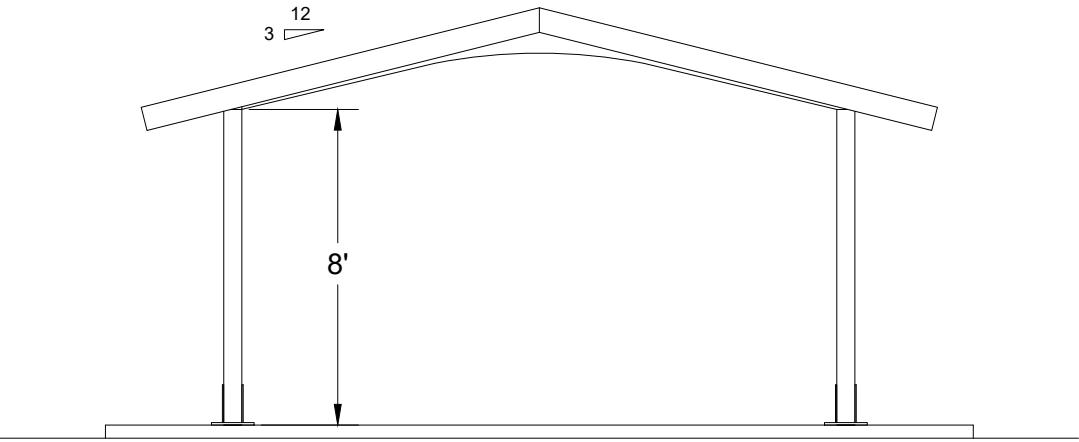
O'Tannenbaum

Turning Tree

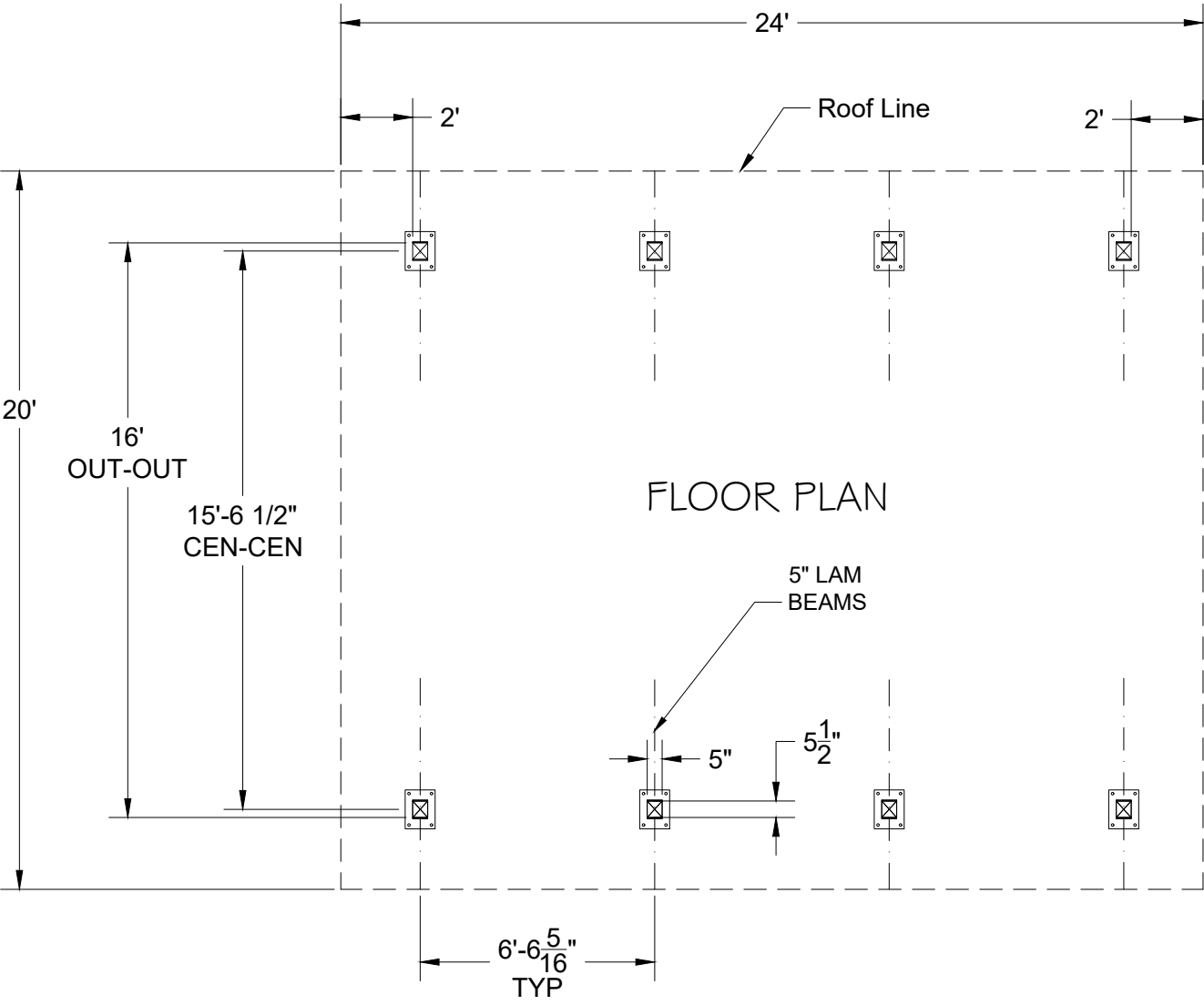
- Accommodates 20 kids



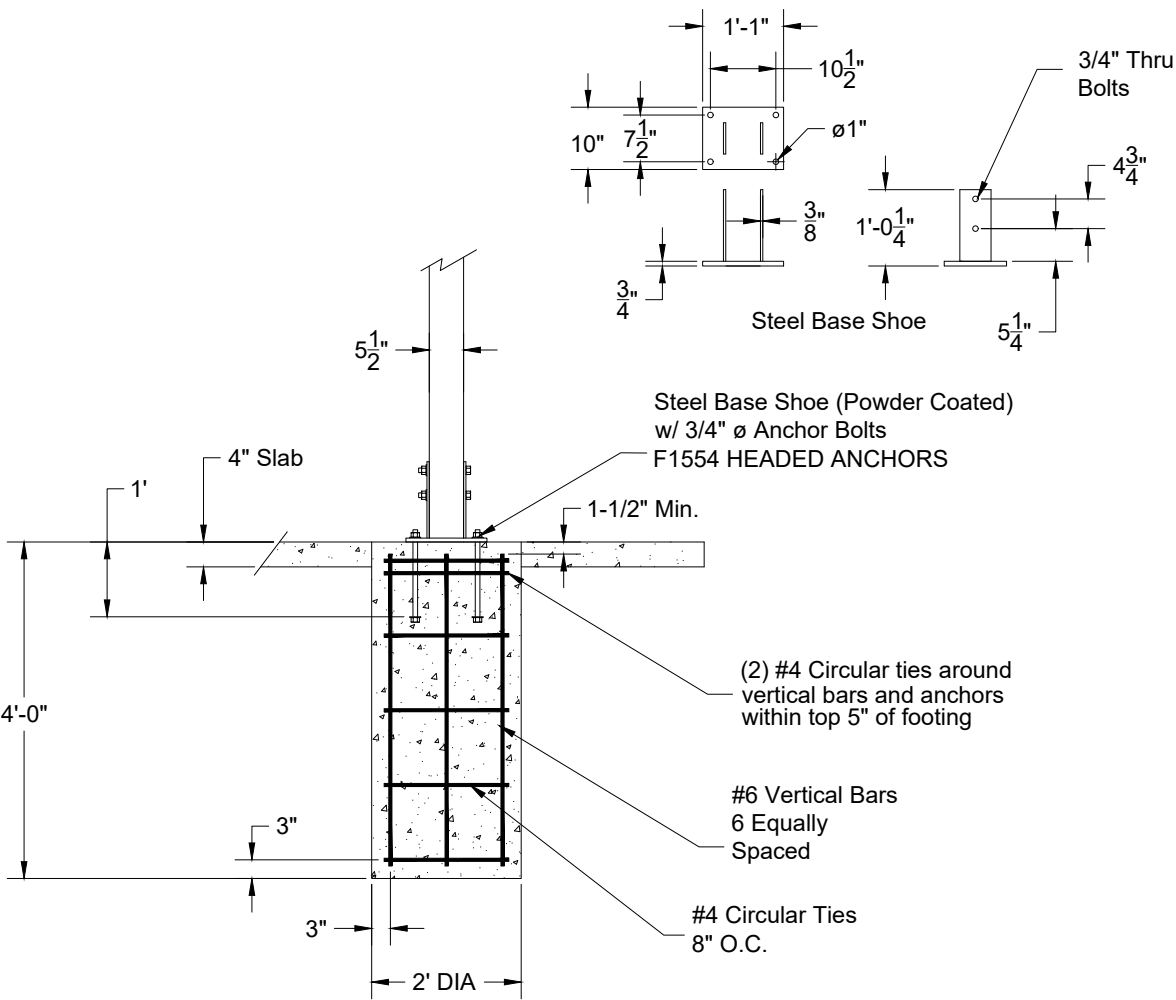
FRONT ELEVATION



SIDE ELEVATION



FLOOR PLAN



Column/Footing Detail
Final Size TBD
Concrete Pier By Others



P.O. BOX 145
WEST OLIVE, MI 49460
800-552-9495
WWW.CEDARFORESTPRODUCTS.COM

PRELIMINARY
NOT FOR CONSTRUCTION

© Copyright 2021 these drawings are the intellectual property of C.F.P. CO. and shall not be copied or disclosed to any unauthorized parties in part or its entirety without our written permission, and they shall not be used for construction unless approved by a C.F.P. Representative.

MODEL NUMBER:	LB2024	SHOWN WITH STANDARD OPTIONS
DESCRIPTION:	20x24 Lam Beam Gable Shelter	
Possible Options:	<input type="checkbox"/> 29ga METAL ROOF <input type="checkbox"/> STANDING SEAM ROOF <input type="checkbox"/> CEDAR SHINGLES	<input type="checkbox"/> METAL BASE SHOES <input type="checkbox"/> STEEL COLUMNS <input type="checkbox"/> CUSTOM ROOF PITCH <input type="checkbox"/> LIGHTNING PROTECTION <input type="checkbox"/> 2 TIER ROOF <input type="checkbox"/> CUPOLA

REVISION DATES	DRAWN BY:	DATE:
REV: 102	JES	3-3-22
REV:	SHEET:	
REV:	1 OF 1	

Pleasant Lea Park Playground



Creating your perfect park and playground since 1993
33160 W. 83rd Street
De Soto, KS 66018
www.abcreative.net
Main Office: 913-583-3332

PROPOSAL:

Name	Steve Casey
Address	220 SE Green Street Lee's Summit, MO 64063
Date	4/18/2022

Bill To:	
Name	Steve Casey
Address	220 SE Green Street Lee's Summit, MO 64063
Phone	816-969-1507
Email	stephen.casey@cityofls.net

Ship To:	
Name	Steve Casey
Address	220 SE Green Street Lee's Summit, MO 64063
Phone	816-969-1507
Email	stephen.casey@cityofls.net

Thank you for this opportunity and we look forward to working with you!

Pmt Terms: 50% Down, Net 30

Qty	Description	Unit Price	Total
1	Berliner Trii2 combi per drawing USP.06553-2	\$ 82,388.00	\$82,388.00
1	Berliner Trii1 combi per drawing USP.06553-1	\$ 39,962.00	\$39,962.00
1	Berliner O'tannebaum Spinner	\$ 14,109.00	\$14,109.00
1	Berliner Palmetto Saucer	\$ 4,557.00	\$4,557.00
1	Freight to the location of all Berliner items listed above	\$ 11,038.00	\$11,038.00
1	Burke 6' Viper Straight embankment slide	\$ 7,132.00	\$7,132.00
1	Burke Kidforce Spinner	\$ 868.00	\$868.00
1	Burke T-Swing	\$ 1,810.00	\$1,810.00
1	Burke Pony Rocker	\$ 1,283.00	\$1,283.00
1	Freight to the location of all Burke items listed above	\$ 923.00	\$923.00
1	ID Sculptures Web Climber	\$ 17,600.00	\$17,600.00
1	Surcharge	\$ 800.00	\$800.00
1	Freight to the location of all ID Sculptures items listed above	\$ 2,200.00	\$2,200.00
1	Installation of all Berliner, Burke, and ID Sculptures items listed above	\$ 51,465.00	\$51,465.00
1	Cedar Forest LB 2024	\$ 16,950.00	\$16,950.00
1	Freight to the location of Cedar Forest LB 2024	\$ 3,700.00	\$3,700.00
1	ForeverLawn Playground Grass Ultra delivered and installed. Includes 3" compacted stone base, perimeter boards, Safetyfoam Pro fall pad, crumb rubber infill, prevailing wage, and all supplies.	\$ 103,848.00	\$103,848.00
1	Greenbush Purchasing Cooperative Discount per #ESC-PLAYGROUNDREC-2021	\$ (17,612.00)	-\$17,612.00
1	Bond	\$ 6,979.00	\$6,979.00
This Quote does <u>NOT</u> include Sales Tax. Applicable Sales Tax will be charged and collected at time of Invoice unless a Tax Exemption Certificate is provided.		Total	\$350,000.00

_____(Acknowledge With Initials) **Credit Cards:** ABcreative will accept American Express, MasterCard, and Visa credit cards for the payment of Invoices. Those who wish to pay with a credit card after utilizing NET TERMS will be subject to a 3.5% service fee applied at the time of payment.

_____(Acknowledge With Initials) **Deposits:** Manufactures that require a Material Deposit must be paid at the time of order or Executed Contract. Deposits are NOT subject to retainage. Non-payment of Deposit Invoices will not result in penalty to ABcreative.

The Material Deposit required for this order is: \$175,000.00

ABcreative General Terms & Special Conditions

_____ (Acknowledge With Initials) The terms and conditions set forth in this agreement, and the Customer purchase order accepted by us, shall in all respects govern the sale. To the extent any other agreements exist between the Customer and ABcreative, the terms stated herein shall control. On all ABcreative proposals, the Customer is responsible for completeness, accuracy and conformity to their plans and specifications. ABcreative will not proceed with orders until all details such as materials, options, colors, etc. are complete and accurate.

_____ (Acknowledge With Initials) **Pricing:** Product prices for the referenced Proposal/Quote are firm for 30 days. Freight estimates are assumed to be a single shipment and are firm for 10 days from Proposal/Quote date. Any applicable taxes not shown will be applied at the time of order. Tax Exemption Certificates verifying tax exempt must be submitted prior to authorizing a product order.

_____ (Acknowledge With Initials) **Shipping:** Shipping Schedules/Lead-times are specific to the manufactures ABcreative represents and can vary based on the time of year product orders are placed. At the time an order is placed, ABcreative will provide an Order Acknowledgment that includes an estimated shipping and delivery schedule. Shipping and delivery dates are not guaranteed.

_____ (Acknowledge With Initials) **Delivery & Acceptance:** It is the responsibility of the Customer to designate a Customer Representative to accept, offload and securely store product. A Customer Representative's name, delivery address and a direct contact phone number is required at time of any order. For truckload type deliveries where equipment is packaged in crates or wrapped on pallets, Customers are required to have access to and the capability to operate the appropriate machinery required for safe product offloading. Offloading product is at the sole expense and risk of the Customer. When accepting deliveries, it is the Customer's responsibility to visually inspect packages for correct package labeling, signs of damage, and verify the number of packages delivered as per the Bill of Lading issued by the delivery agent. Any shortage, discrepancy or content damages must be noted (and photographed, for record) on the delivery ticket and acknowledged by the delivery driver. It is the Customer's responsibility to open and inspect accepted deliveries to verify contents within five (5) days of delivery. Concealed damage must be reported within ten (10) calendar days of the receiving date or be subject to potential additional charges for new/replacement equipment orders, re-shipping fees and ancillary handling and administrative fees.

_____ (Acknowledge With Initials) **Returns:** Returns are subject to the manufactures' restocking fee terms. Returns must be processed within 45 days of the Bill of Lading ticket date for delivery. All returnable products must include original packaging, have never been installed and have been securely stored in an indoor facility until a return is processed. Please contact your ABcreative Project Manager to request a Return Authorization Ticket.

_____ (Acknowledge With Initials) **Warranty:** All claims for warranty should be called into your ABcreative Project Manager. Safekeeping of Owner's Manuals, product specifications and related purchasing documents is critical for referencing component parts required for future repairs and maintenance. Manufacturer's warranties are varied and will be provided at the time of delivery. Replacement of vandalized or stolen parts is not covered by warranty. All product warranties originate with the product manufacturer and ABcreative does not provide any separate warranty, whether expressed or implied.

_____ (Acknowledge With Initials) **Insurance Requirements:** ABcreative maintains Worker's Compensation and Commercial General Liability insurance coverages.

_____ (Acknowledge With Initials) **Installation Services & Site Access:** ABcreative Proposals/Quotes that include an Installation price assume normal soil conditions, full access to a level project site and project site accessibility for all necessary machinery and equipment. ABcreative Proposals/Quotes do not include rock excavation (See Rock Clause Above), hand digging or grading to level. Rock excavation; hand digging; and/or grading necessary to achieve a level project site, will result in additional charges to be paid by the Customer. Protection for proper curing periods for concrete footings is the Customer's responsibility. All underground private assets in a project area must be located by the Customer. Examples of underground private assets includes, but is not limited to irrigation, sewer, storm drains, pet containment systems, drain lines, utilities, fiber optic, and electrical. ABcreative is not responsible for damage or repairs to any underground private asset not marked prior to installation.

_____ (Acknowledge With Initials) **Rescheduling:** A \$1,500 remobilization fee will be charged when ABcreative installation crews are restricted or not allowed to access project sites to perform work on an approved, scheduled installation date. Rescheduling of lost work days will be at the discretion of ABcreative based on the availability of personnel and without penalty.

_____ (Acknowledge With Initials) **Rock Clause:** ABcreative Proposals/Quotes that include an Installation price are subject to a "Rock Clause" whereby when underground rock encountered during installation in excess of 12-inches square by 2-inches thick will incur additional charges as follows: \$750 first hour (one hour minimum) and \$195 for each additional hour - Reg Rate (Does NOT include Prevailing Wage). Work onsite will NOT stop or be delayed for authorization to proceed.

_____ () -
(Name/Ph. Number of Customer Representative Accepting
Delivery

Shipping Address

To accept this quote, please print name, sign, date and return to ABcreative.
After signature, this form becomes contract for purchase of item(s) mentioned above. Credit card payments accepted on condition.

Print Name

Signature

Date

TO: Joe Snook, CPRP
Administrator of Parks and Recreation

DATE: April 27, 2002

FROM: David Dean, Superintendent of Recreation Services
Steve Casey, Superintendent of Park Development and Construction
Tede Price, Superintendent of Administration
Brooke Chestnut, Superintendent of Park Operations



SUBJECT: FY22 Capital Improvement Projects and Parks and Recreation Services Report

Project	Budget ¹	Exp to Date	Variance ²	Completion Status	Budget Status	Estimated Completion ³
Gamber Community Center Fund (201)						
	-	-	-			
Lovell Community Center Fund (202)						
Childcare Roof Repairs	27,450	34,598	(7,148)	Completed	Over Budget	Nov-21
	27,450	34,598	(7,148)			
Longview Community Center Fund (205)						
	-	-	-			
Harris Park Community Center Fund (530)						
	-	-	-			
Parks and Recreation Fund (200)						
Operations						
Deer Valley Park Shelter	30,000	26,993	3,007	Behind Schedule	On Budget	Jul-22
Tilt Trailer	8,000	7,875	125	Completed	Under Budget	Sep-21
Asphalt	185,000	52,094	169,842	On Schedule	On Budget	Jun-22
Legacy Park						
Wayfinding Signage	100,000	-	100,000	Behind Schedule	On Budget	Jun-22
Asphalt	125,000	79,826	45,174	On Schedule	On Budget	Jun-22
	448,000	166,788	318,148			
Summit Waves Fund (203)						
Additional Shade Installation	41,920	-	41,920	Behind Schedule	Under Budget	May-22
	41,920	-	41,920			
Cemetery Fund (204)						
	-	-	-			
Capital Projects Fund (327)						
Lowenstein Park Renovations (*Continued from FY20)	515,000	518,559	(3,559)	Completed	Over Budget	Oct-21
Velie Park Renovations	425,000	276,394	148,606	On Schedule	On Budget	May-22
Pleasant Lea Park Improvements	670,000	4,180	665,820	On Schedule	On Budget	Sep-22
	1,610,000	799,133	810,867			
TOTAL	2,127,370	1,000,519	1,163,787			

¹ Budget amount established per Board Approval

² Variance is the difference between the budget and the year-to-date expenditures.

³ Estimated completion dates will be updated as necessary to reflect our best estimate of when a project will be completed.

The Services Review is based on the current Fiscal Year (July 2021-June 2022). "Goals" are based on the number implied in the Fiscal Year Budget. Some goals are annualized (i.e., LPCC, GCC and HPCC information). Other numbers will be reported on a monthly basis (i.e., programs beginning in the current board month) as well as annualized figures being reported against budgeted numbers. Shaded areas are completed services and activities.

		Target Goals - This Year (participants) 2021-2022	Results to Date (for programs/events starting July 2021)
Run Time			
Fund 201 - Gamber Community Center			
Memberships	July 21 - June 22		
<u>Resident Total</u>			
Active Flex	July 21 - June 22	93	78
Annual		39	30
<u>Non-Resident Total</u>			
Active Flex		5	7
Annual		3	6
<u>Single Visit</u>			
Discount		76	117
Regular		17	9
(All Inclusive Membership - GCC)	July 21 - June 22		
<u>Resident</u>			
Annual		39	42
Flex	July 21 - June 22	60	50
<u>Non-Resident</u>			
Annual		2	4
Flex		5	9
(Insurance Based Memberships)	July 21 - June 22		
Silver Sneakers Total	July 21 - June 22		5,377
Renew Active	July 21 - June 22		2,048
Facility Rentals	July 21 - June 22		
Event Packages		5 Packages	1
Gamber Package		43 Packages	16
Ballroom All	July 21 - June 22	90 hrs Booked	84
Ballroom A	July 21 - June 22	163 hrs Booked	216
Ballroom B		33 hrs Booked	146
Classroom		167 hrs Booked	280
Aerobics Room	July 21 - June 22	75 hrs Booked	44
Programming			
GCC Paid Group Fitness	July 21 - June 22		
Bingo	July 21 - June 22	600	700
Line Dance	July 21 - June 22	360	343
Art Classes	July 21 - June 22	20	47
Ballroom, Swing, Latin Dance	July 21 - June 22	60	48
Youth Tech	July 21 - June 22	10	12
Special Event Programming			
Mistletoe Madness	July 21 - June 22	30 Booths	29
Thanksgiving Day Luncheon	July 21 - June 22	100 participants	85
Holiday Luncheon	July 21 - June 22	100 participants	65
Father Daughter Dance	July 21 - June 22	125/night = 500	574

Fund 202 - J. Thomas Lovell Jr. Community Center at Legacy Park

Memberships			
<u>Resident</u>			
Annual	July 21 - June 22	1,074	1,059
Flex	July 21 - June 22	3,393	2,254
<u>Non-Resident</u>			

	Run Time	Target Goals - This Year (participants) 2021-2022	Results to Date (for programs/events starting July 2021)
Annual	July 21 - June 22	153	346
Flex	July 21 - June 22	725	586
<u>Single Visit - Resident</u>	July 21 - June 22	21,003	12,497
<u>Single Visit -- Non-Resident</u>	July 21 - June 22	6,998	5,656
<u>Silversneakers</u>	July 21 - June 22	16,405	14,293
<u>Prime</u>	July 21 - June 22	139	221
<u>Renew Active</u>	July 21 - June 22	2,914	10,774
<u>Active and Fit</u>	July 21 - June 22	0	286
<u>Silver and Fit</u>	July 21 - June 22	101	462
<u>90 Day Memberships</u>			
Resident	July 21 - June 22	12	15
Nonresident	July 21 - June 22	3	4
Facility Rentals			
<u>Birthday Party Packages</u>			
Resident			
Package A	July 21 - June 22	172	132
Package B	July 21 - June 22	31	31
Non-Resident	July 21 - June 22		
Package A	July 21 - June 22	74	103
Package B	July 21 - June 22	7	33
<u>Community Rooms</u>			
Resident	July 21 - June 22	2	0
Non-Resident	July 21 - June 22	0	0
<u>Court Rentals</u>			
Resident	July 21 - June 22	4	1
Non-Resident	July 21 - June 22	1	0
Lock-ins	July 21 - June 22	1	0
Pool	July 21 - June 22	2	1
<u>Paid Park Amenities</u>			
Resident			
Canoe	July 21 - June 22	280	33
Paddleboard	July 21 - June 22	1,049	359
Non-Resident			
Canoe	July 21 - June 22	151	28
Paddleboard	July 21 - June 22	439	128
<u>Free Park Amenities</u>			
Bikes	July 21 - June 22	750	260
<u>Child Care</u>			
Drop In	July 21 - June 22	280	233
Pass Card - Member	July 21 - June 22	37	37
Pass Card - Non-member	July 21 - June 22	0	2
Water and Land Aerobic Programming	July 21 - June 22	50,000	19,996
Provide Miscellaneous Fitness			
Personal Training	July 21 - June 22	70	205
Virtual Personal Training	July 21 - June 22	0	0
LCC Paid Group Fitness	July 21 - June 22	120	68
LPA Paid Group Fitness	July 21 - June 22	500	55
Massage Therapy	July 21 - June 22	76	154
RevUP	July 21 - June 22	98	36
RevUP Reload	July 21 - June 22	100	84
Healthy Eating Every Day (H.E.E.D)	July 21 - June 22	0	36
Swim Lessons			
Swim Lessons	July 21 - June 22		375

		Target Goals - This Year (participants) 2021-2022	Results to Date (for programs/events starting July 2021)
	Run Time		
Private Swim Lessons	July 21 - June 22		25

Fund 530 - Harris Park Community Center

Camp Summit			
Camp Summit Enrollment	Summer 2021	750 Enrolled	755 Enrolled
Camp Summit Enrollment	Summer 2022	750 Enrolled	550 Enrolled (4.18.22)
Weekly Attendance	Summer 2021	440 Avg/Week	420 Weekly Avg
Weekly Attendance	Summer 2022		

Offer School Break Camps			
School Break Camp Enrollment	Sept 1 - April 20	100	58
School Break Days	Nov 1 - April 14	Avg of 30/Day	Average of 19/Day for 21-22

Recreation Center Operations			
Gym Rentals	July 21 - June 22	300 Rentals	211 Rentals
Classroom Rentals	July 21 - June 22	200 Rentals	185 Rentals
Entire Facility Rentals	July 21 - June 22	12 Rentals	2 Rental(s)
Week Long Rentals	July 21 - June 22	2 Rentals	1 Rental(s)
Open Gym	July 21 - June 22	1500 Participants	263 Participants

Summit Ice/Lea Mck North			
Public Skate	Nov 20 - March 21	8000	12,091 Skaters
Public skate - Non Res	Nov 21 - Feb 22	2500	4075
Public skate - Res	Nov 21 - Feb 22	5500	10060
Pond Hockey	Nov 20 - March 21	350	1212 Players
Pond hockey - Non Res	Nov 21 - Feb 22	80	133
Pond hockey - Res	Nov 21 - Feb 22	150	301
Skate with Santa (3)	December 20	200	Cancelled (Covid-19)
Skate with Sanata (2)	December 21	200	613
Birthday Party Packages	Nov-March 20	75	Cancelled (Covid-19)
Birthday Party Packages	Nov-Feb 22	30	69
Shelter Rentals	2020	100	0 (Covid-19)
Shelter Rentals	2021	100	129

ATHLETICS			
Hartman Fields	July 21 - June 22	625 (Rental hours)	300 (Rental Hours)

Adult Leagues			
Softball -- Coed, Men's, Women's			
• Fall	Sept 21 - Oct 21	27 (Teams)	15 (teams)
• Spring	Mar 22 - May 22	35 (Teams)	13 (Teams)
• Summer	June 21 - Aug 21	32 (Teams)	31(teams)

Basketball -- Men's			
• Fall	Aug 21 - Oct 21	20 (Teams)	OH
• Winter	Nov 21 - Feb 22	20 (Teams)	7 (Teams)
• Spring	Mar 22 - May 22	16 (Teams)	14 (Teams)
• Summer	July 21 - Aug 21	16 (Teams)	8 (Teams)

Volleyball -- Coed, Women's			
• Fall	Oct 21 - Dec 22	50 (Teams)	30 (Teams)
• Winter	Jan 22 - Mar 22	58 (Teams)	29 (Teams)
• Spring	April 22 - June 22	50 (Teams)	27 (Teams)
• Summer I and II	July 21 - Sept. 21	50 (Teams)	66 (Teams)

Kickball			
• Fall	Aug 21 - Oct 21	14 (Teams)	DNM
• Spring	Apr 22 - May 22	14 (Teams)	DNM
• Summer	June 22 - Aug 22	14 (Teams)	DNM

		Target Goals - This Year (participants) 2021-2022	Results to Date (for programs/events starting July 2021)
Run Time			
Golf			
• Adult Beginning	July 21 - June 22	20	OH
Tennis			
• Outdoor Adult Beginning	July 21 - June 22	10	4
Youth Instructional-Athletics			
Golf			
• Youth Beginner	July 21 - June 22	30	OH
Tennis			
• Rookies (Mighty Stars)	Year-to-date count	30	20
• Youth Beginner	Year-to-date count	65	67
• Middle/High School	Year-to-date count	10	28
• Adult	Year-to-date count		15
Youth Leagues			
Girl's Basketball	Nov 21 - Feb 22	300 Participants	414 Participants
Spring Youth Volleyball	March 22 - May 22	250 Participants	267 Participants
Fall Youth Volleyball	Sept 21 - Nov 21	280 Participants	172 Participants
Summer Youth Volleyball	July 21 - Aug 21	10 Teams	6 teams
Winter Youth Volleyball	Jan 22 - Feb 22	10 Teams	On Hold
Youth Special Events-Athletics			
Junior Triathlon	July 21	50 Participants	Cancelled - Covid
Youth Camps-Athletic			
Baseball Camp	June 22	15	
Basketball Camp	July 21	15	Canceled-Covid
Volleyball Camp	July 21	35	Canceled-Covid
Indoor Soccer Camp	June 22	15	
Tournaments			
Summer Classic Tennis Tournament	June 22	50	
INSTRUCTIONAL ACTIVITIES			
Adult Instructional			
First Aid/CPR			
CPR/AED	July 21 - June 22 (Year-to-date count)	40	27
First Aid	July 21 - June 22 (Year-to-date count)	25	10
BLS Healthcare Provider CPR	July 21 - June 22 (Year-to-date count)	30	0
CPR for Family and Friends	July 21 - June 22 (Year-to-date count)	30	25
Youth Instructional			
Itty-Bitty Sports			
• Flag Football	Sept 11-Oct 9	50	46
• Basketball	Jan 8 - Feb 12	80	90
• Outside Soccer	July 21 - June 22 (Year-to-date count)	50	181
• T-Ball	July 21 - June 22 (Year-to-date count)	50	71
Itty-Bitty Instructional Programs			
• Itty Bitty PE	July 21 - June 22 (Year-to-date count)	10	43
• Itty Bitty Dancers	July 21 - June 22 (Year-to-date count)	50	On Hold 109

		Target Goals - This Year (participants) 2021-2022	Results to Date (for programs/events starting July 2021)
Run Time			
Indoor T-Ball	July 21 - June 22 (Year-to-date count)	20	20
Instructional Basketball	July 21 - June 22 (Year-to-date count)	20	38
• Indoor Soccer	July 21 - June 22 (Year-to-date count)	25	57
• Itty Bitty Tumblers	July 21 - June 22 (Year-to-date count)	80	On Hold
Pint Size			
Pint Size Playtime	Sept 20 - April 21	150	On Hold
Pee Wee Sports			
• Flag Football	July 21 - June 22 (Year-to-date count)	20	On Hold
• Basketball	Jan 8 - Feb 12	40	103
Indoor T-Ball	July 21 - June 22 (Year-to-date count)	10	10
Indoor Soccer	July 21 - June 22 (Year-to-date count)	10	10
Pee Wee PE	July 21 - June 22 (Year-to-date count)	10	8
Instructional Basketball	July 21 - June 22 (Year-to-date count)	10	10
• Tumblers	July 21 - June 22 (Year-to-date count)	20	On Hold
Animal Wonders			
• Workshop	July 21 - June 22 (Year-to-date count)	10	0
• Camps	July 21 - June 22 (Year-to-date count)	10	On Hold
All Ages- Instructional			
Horsemanship Classes			
• Beginning Horsemanship	July 21 - June 22 (Year-to-date count)	9 participants	On Hold
• Beginner Rider I	July 21 - June 22 (Year-to-date count)	4 participants	On Hold
• Beginner Rider II	July 21 - June 22 (Year-to-date count)	2 participants	On Hold
• Texas Tots	July 21 - June 22 (Year-to-date count)	2 participants	On Hold
• Texas Tots II	July 21 - June 22 (Year-to-date count)	2 participants	On Hold
Special Event Programming for Families			
Night Flight	Oct-22		84
Tour de Lakes	Oct-22		443
Festivals			
Peace, Love & Music	July 17	700	788
Landslide	Aug 20	700	1,363
Bill Forness & One More Round	Sept 18	700	610
Beatles vs Stones	May 20	2,000	40
Grits and Glamor	June 17	2,000	14
Warrant/Firehouse	July 8	2,000	22

		Target Goals - This Year (participants) 2021-2022	Results to Date (for programs/events starting July 2021)
The Phil Collins Experience	Run Time 5-Aug	750	2
TheM80's	24-Sep	750	6

Fund 200 - Parks and Recreation

Administration			
Provide departmental Annual Report	Sept 2020	Mar-21	Completed May 2021
Coordinate, edit and produce Lee's Summit Illustrated.	FY22		
Publish bi-annual Visionary Task Force Newsletter (Legacy for Tomorrow)	Bi-annually		
Park Operations			
Two annual inventories performed	Bi-annually		
Two annual park openings performed on all parks (Spring and Fall)	Bi-annually		
Legacy Park Operations			
Maintain user group agreements	FY22		
City Grounds Maintenance			
Maintain Public Works MOU areas	FY22	Monthly	Ongoing

Fund 203 - Aquatics

Summit Waves			
Group Swim Lessons	July 22 - Aug 22		
Group Swim Lessons	May 21 - June 21	760	195
Private swim parties	July 22 - Aug 22		
Private swim parties	May 21 - June 21	20	2
Junior Guard clinics	July 22 - Aug 22		
Junior Guard clinics	May 21 - June 21	10	
Public swim - Regular	July 22 - Aug 22		
Public swim - Regular	May 21 - June 21	4470	
Public swim - Discount	July 22 - Aug 22		
Public swim - Discount	May 21 - June 21	18800	
Twilight - Regular	July 22 - Aug 22		
Twilight - Regular	May 21 - June 21	252	
Twilight - Discount	July 22 - Aug 22		
Twilight - Discount	May 21 - June 21	1580	
Season Pass Sales	July 22 - Aug 22		
Season Pass Sales	May 21 - June 21	2700	345
Group Promotions			
Family Fun Nights (2&3)	July 22 - Aug 22		
Family Fun Nights (1)	May 21 - June 21	350	
Birthday Party Packages	July 22 - Aug 22		
Birthday Party Packages	May 21 - June 21	47	
Cabana Rentals	July 22 - Aug 22		
Cabana Rentals	May 21 - June 21	49	

Fund 205 - Longview Community Center

Memberships			
Resident			
Annual	July 21 - June 22	1,118	1,011
Flex	July 21 - June 22	1,040	1,034
Non-Resident			
Annual	July 21 - June 22	182	208
Flex	July 21 - June 22	225	293
90 Day Memberships			
Resident	July 21 - June 22	56	47
Nonresident	July 21 - June 22	13	21
Single Visit - Resident	July 21 - June 22	8,000	6,181 111

	Target Goals - This Year (participants) 2021-2022		Results to Date (for programs/events starting July 2021)
	Run Time		
<i>Single Visit -- Non-Resident</i>	July 21 - June 22	1,556	2,310
<i>Silversneakers visits</i>	July 21 - June 22	7,729	6,919
<i>Prime visits</i>	July 21 - June 22	103	388
<i>Active and Fit visits</i>	July 21 - June 22	62	142
<i>Silver and Fit visits</i>	July 21 - June 22	103	62
<i>Renew active visits</i>	July 21 - June 22	2,130	5,815
<i>MCC Athletes Pass</i>	July 21 - June 22	NA	13
<i>MCC PE Pass</i>	July 21 - June 22	NA	26
<i>MCC Non resident memberships Pass</i>	July 21 - June 22	1000 max	40
Facility Rentals			
<u>Lap lane rentals (hours)</u>			
Resident	July 21 - June 22	6925	5,752
Non-Resident	July 21 - June 22	60	56
<u>Room Rentals</u>			
Resident	July 21 - June 22	52	63
Non-Resident	July 21 - June 22	26	235
<u>Court Rentals</u>			
Resident	July 21 - June 22	76	28
Non-Resident	July 21 - June 22	69	0
Lock-ins	July 21 - June 22	1	0
Full Pool rental	July 21 - June 22	4	5
<u>Child Care</u>			
Drop In	July 21 - June 22	0	0
Pass Card - Member	July 21 - June 22	0	0
Pass Card - Non-member	July 21 - June 22	0	0
Water and Land Aerobic Programming	July 21 - June 22	30,000	12,711
Provide Miscellaneous Fitness			
Personal Training	July 21 - June 22	78	306
Virtual Personal Training	July 21 - June 22	0	0
LVCC Paid Group Exercise Classes	July 21 - June 22	192	93
LVCC Paid Fitness programs	July 21 - June 22	96	44
Massage Therapy	July 21 - June 22	76	45
RevUP	July 21 - June 22	68	23
RevUP Reload	July 21 - June 22	72	33
Healthy Eating Every Day (H.E.E.D)	July 21 - June 22	0	23
Lowenstein Park Fitness Classes	July 21 - June 22	0	48
Swim Lessons			
Swim Lessons	July 21 - June 22	437	399
Private Swim Lessons	July 21 - June 22	152	17

MEMORANDUM



Date: April 27, 2022
To: Joe Snook, CPRP, Parks Administrator
From: Steve Casey, PLA, ASLA, Superintendent of Park Planning and Construction
Re: Velie Park Update

Velie Park was vandalized on the evening of May 19, 2020 with significant damage to the playground equipment. LSPR continues to work with LSPD and LSFD to investigate the incident. Over the past several months, some Velie park patrons have reached out to us with issues and suggestions for park improvements. At this time, we want to update the Board on a schedule to address future improvements.

Prior to the incident, the LSPR Parks Master Plan identified Velie Park for renovations in 2023. Consequently, we plan to move the Velie Park renovations up to the fall of 2021. In an effort to start the renovations as soon as possible, we have started the process of reaching out to our neighbors and community for feedback and ideas, which will be facilitated by our Parks and Recreation planning staff.

At the time of this report, the playground contractor installing the 2-5 age area has completed equipment installation and LSPR crews have poured concrete sidewalks around the perimeter of this area. Staff anticipates taking delivery of 5-12 equipment, the park shelter, and outdoor fitness equipment sometime by the end of the month and begin installation shortly thereafter.

We will continue to keep the Park Board advised of updates on the Velie project.

(Portions not underlined denote new information since the previous Board update)

[illegible]

Project Name: Velie Park Improvements

19-Apr-22

AU:32784750444

Act.#: 87932784

		Park Board approved CIP budget FY 2022 of \$425,000	Commitments to date	Notes
Item				
Pre Construction/ Site Preparation	Mobilization/Equipment Rental	\$ 2,500.00	\$ 2,231.89	
	Demolition/Clearing/Tree Removal	\$ 2,500.00	\$ 841.00	
	Erosion Control/Tree Protection	\$ 1,000.00	\$ -	
	Earthwork/Grading	\$ 7,000.00	\$ -	
			\$ -	
Site Utilities	Storm Drainage	\$ 2,500.00	\$ -	
	Electrical	\$ 2,500.00	\$ -	
			\$ -	
			\$ -	
Paving	Concrete Walks and Curbs	\$ 30,000.00	\$ 7,240.10	
	Asphalt-New Trail Construction and Repair		\$ -	\$45,000 in Asphalt Fund 200 for FY2022
			\$ -	
Park Features and Structures	Park Shelter	\$ 35,000.00	\$ 37,322.40	
	Equipment- Playground, Fitness Equipment, Shade Sail	\$ 160,000.00	\$ 156,680.15	
	Installation (incl. freight, bond- Playground and Fitness Equipment	\$ 60,000.00	\$ 59,302.48	
	Playground Surface materials + Install	\$ 105,289.00	\$ 1,022.72	
	Outdoor fitness surface materials + install	\$ 35,000.00	\$ -	
	Site furnishings	\$ 8,000.00	\$ 1,306.02	two trash, two bench, three picnic tables
	Landscaping	\$ 15,000.00	\$ 430.42	
	Seeding	\$ 3,000.00	\$ -	
	Park Lighting	\$ 11,000.00	\$ 10,017.81	
			\$ -	
	Subtotal	\$ 480,289.00	\$ 276,394.99	
	Contingencies (+/-3%)	\$ 10,000.00		
	Total Budget	\$ 490,289.00		
Note: RFP identifies \$260,000 budget for playground equipment, fitness equipment, and park shelter incl. installation				
Note: Parks Board approved additiional \$65,289 in funding (March 23,2022) to provide unitary (turf) surfacing over all playground areas				

MEMORANDUM



Date: April 27, 2022
To: Joe Snook, CPRP, Parks Administrator
From: Steve Casey, PLA, ASLA, Superintendent of Park Planning and Construction
Re: Pleasant Lea Park Update

Pleasant Lea Park was awarded a Land and Water Conservation grant in 2020 in the amount of \$250,000. Prior to the grant award, LSPR staff completed a master plan for park improvements which included neighborhood and community wide feedback sessions to solicit ideas for park upgrades. Park renovations are scheduled to begin in late 2021 and early 2022. An anticipated completion date for the upgrades is late 2022. Total estimated budget for the park improvements is \$670,000 with \$400,000 in Parks CIP funds and a \$20,000 contribution for the Legacy for Parks Foundation.

LSPR is acting as the general contractor for the park renovation. Crews have recently completed an extensive renovation to the tee ball/softball field on the east side of the park for use by the youth sports associations.

At the time of this report, staff will be bringing forward a proposal in the April meeting for Park Board approval for the playground and site improvements to award to AB Creative in the amount of \$350,000. This will consist of playground equipment for 2-5 age and 5-12 age (including install), turf play surface (including install), 20'x24' park shelter, and installation. In addition, staff is preparing a bid for the sport court renovations that will convert the existing tennis courts to a multi sport configuration to include tennis, pickleball, and a half court basketball court.

Staff will continue to update the Parks Board on progress with the Pleasant Lea project.

(Portions not underlined denote new information since the previous Board update)

[illegible]

Project Name: Pleasant Lea Park Improvements

19-Apr-22

		Park Board approved CIP project budget \$400,000 (less park master plan) plus \$250,000 LWCF Grant and \$20,000 LFPF donation		
Item			Commitments to date	Notes
Pre Construction/ Site Preparation	Equipment Rentals	\$ 8,000.00	\$ -	
	Architectural + Engineering	\$ 12,000.00	\$ -	
	Erosion Control/Tree Protection	\$ 2,000.00	\$ -	
	Earthwork/Grading	\$ 20,000.00	\$ -	
	Demolition of Existing Park Features	\$ 2,500.00	\$ 80.00	
Site Utilities	Storm Drainage	\$ -	\$ -	
	Sanitary Sewer Connection	\$ -	\$ -	
	Electrical	\$ -	\$ -	
	Water Tap/Meter/Service	\$ -	\$ -	
Paving	Concrete Walks and Curbs	\$ 40,000.00	\$ -	
	Asphalt-New Trail Construction and Repair	\$ 25,000.00	\$ -	\$20,000 in asphalt repairs FY21/\$20,000 in repairs in FY22
	Multi Sport Court Renovation and Fencing	\$ 120,000.00	\$ -	
Park Features and Structures	Restroom Construction	\$ 12,000.00	\$ -	ADA compliant comfort station
	Park Shelter and Installation	\$ 32,000.00	\$ -	
	Playground Equipment and Install	\$ 300,000.00	\$ -	main playground, stream crossing, small nature play pods
	Playground surfacing+drainage and install	\$ 22,000.00	\$ -	
	Landscaping	\$ 10,000.00	\$ -	
	Site furnishings	\$ 12,000.00	\$ -	
	Softball Field Renovations	\$ 9,000.00	\$ 4,100.54	
	Pedestrian Bridges labor and materials	\$ 10,000.00	\$ -	
	Park Signage	\$ 2,500.00	\$ -	
			\$ -	
	Subtotal	\$ 639,000.00	\$ 4,180.54	
	Contingencies (3%)	\$ 19,500.00		
	Previous Park Master Planning- Landworks Studio	\$ 12,443.00		
	Project Estimated Cost	\$ 670,943.00		
	Total Approved Park Budget	\$ 670,000.00		

MEMORANDUM



Date: April 27, 2022
To: Joe Snook, CPRP, Parks Administrator
From: Steve Casey, PLA, ASLA, Superintendent of Park Planning and Construction
Re: Parks Master Plan Update

In October 2021, LSPR hired Shockey Consulting to assist in an update to the LSPR Parks Master Plan developed in 2017. With highlighted outcomes and objectives from the recently completed City of Lee's Summit IGNITE comprehensive plan, staff felt it was important to develop some vision strategies for future park growth and align with the city's long-range planning objectives.

In December 2021, LSPR staff and Shockey facilitated a series of work sessions with three groups; LSPR parks staff; City of Lee's Summit staff, and outside agencies and LSPR partners. In February 2022, staff and Shockey also conducted a work session with the Lee's Summit Parks and Recreation Board. Outcomes of these meetings identified areas of focus along with a SWOT analysis pertaining to parks, facilities, and programs.

LSPR staff along with Shockey have recently completed a community wide visioning survey to update the LSPR Parks Master Plan. The survey was posted via Survey Monkey and advertised via social media outlets and distributed to LSPR Friends of the Park. Hard copy surveys were also made available at all four community centers and two local Mid-Continent Public Libraries in Lee's Summit. The survey was posted for approximately three weeks and a total of 1,074 surveys were received.

Staff and consultants are currently reviewing and processing the results with a full report and summary to follow at the May 25 Board meeting. Of the 1,074 completed surveys, 187 individuals indicated that they would like to participate in a task force to further refine community feedback. Staff is in the process of working through the details and format of these upcoming meetings.

Results from community input meetings will provide staff information to prepare an update to the 2017 Parks Master Plan specific to confirming and/or refining existing parks priorities and plan objectives, identifying future park development based on geographic and development trends, and prioritizing future park property acquisition mechanisms.

MEMORANDUM



Date: April 20, 2022

To: Joseph Snook, CPRP
Administrator of Parks and Recreation

From: Brooke Chestnut, CPSI, MW5124 AU,
Superintendent of Park Operations

CC:

Re: Security Report for 4th Quarter of 2021

Attached are the police activity reports for the 1st quarter of 2022, listing activity by the police department for each park and a comparison of crime trends since 2019. There were a total of 997 reports of activity during the 1st quarter.

1st Quarter Security Summary:

During the 1st quarter, the majority of activity occurred at Hartman Park (118), Lea McKeighan South (107), Lea McKeighan North (97) and Lowenstein Park (69). These four parks accounted for 391 of the 997 events. Of the 1st quarter events, the majority consisted of park checks (746), vehicle checks (59), and building checks (63) which accounted for 87% of the total.

According to Major Walters, with the Lee's Summit Police Department, the following events were notable:

- Shots fired, Longview Community Center- report was determined to be unfounded.

Summary and Comparison:

Attached is a summary of the 1st quarter reports provided by the Lee's Summit Police Department (Attachment 1). Also attached is a comparison of events annually by quarter (Attachment 2), and crime trends since 2019 (Attachment 3), for comparison. Looking at the crime trends since 2019 (Attachment 3), most categories of crime were lower in the first quarter of 2022. Staff will continue to monitor police activity within the parks and encourage LSPD to continue providing security within our parks system.

Attachment 1

	Incident Type	BANNER PARK LOWER	BANNER PARK UPPER	DEER VALLEY PARK	DOGWOOD PARK (DOG PARK)	GAMBER CENTER	HAPPY TAILS PARK	HARRIS PARK	HARRIS PARK COMMUNITY CENTER	HARTMAN PARK	HOWARD PARK	HOWARD STATION PARK	LEA MCKEIGHAN PARK NORTH	LEA MCKEIGHAN PARK SOUTH	LEES SUMMIT HISTORICAL CEMETERY	LEGACY PARK	LEGACY PARK AMPHITHEATER	LEGACY PARK BASEBALL VENUE	LEGACY PARK COMMUNITY CENTER	LEGACY PARK FRISBEE GOLF	LEGACY PARK MAINTENANCE COMPLEX	LEGACY PARK SOCCER VENUE	LONGVIEW COMMUNITY CENTER	LOWENSTEIN PARK	MCKEE PARK	MILLER J FIELDS PARK	OSAGE TRAIL PARK	PLEASANT LEA PARK	POTTBERG PARK	SUMMIT PARK	SUMMIT WAVES	VELIE PARK	WINTERSET NATURE AREA	Grand Total	
ABANDONED VEHICLE								1															2											3	
ALARM BUSINESS/DURESS																							3											3	
AREA CHECK											1																							1	
ASSIGNMENT/ENFORCEMENT														1																				1	
ASSIST FIRE DEPARTMENT/AMBULANCE																			1			1												2	
BIKE PATROL; PARK CHECK										1																								1	2
BUILDING CHECK									5	1						5			17		4		31											63	
C & I DRIVER									1										1							1		1						4	
CAR STOP							2			1			1	5												1		1			1			10	
CHECK THE WELFARE					1									2															1					4	
CITIZEN CONTACT													1						1				1	1										4	
DIRECTED PATROL				5		3		1		1							6		4		3		5	1							1	1		31	
DISPERSE GROUP													1	4					2					1										8	
DISTURBANCE													1																					1	
DISTURBANCE NATURE UNKNOWN						1							1																					2	
DISTURBANCE NOISE			1							1	1		1	1										1										6	
DOMESTIC VIOLENCE																															1			1	
DUPLICATE CALL																						1												1	
FOLLOW UP							1												4															5	
FOOT PATROL										1									1															2	
ILLEGALLY PARKED VEHICLES/DETAIL						1																												1	
LOST PROPERTY		1																																1	
MENTAL HEALTH																																1		1	
MISSING/FOUND JUVENILE														1																				1	
PARK CHECK		5	5	18	9		12	56		102	46	1	85	72		58		1	32	6				57		59	54	32	5	24		7		746	
PEDESTRIAN CHECK										1				1	1											1								4	
POSSESSION OF CONTROLLED SUBSTANCE				1																														1	
PROPERTY DAMAGE/VANDALISM										1			1	1																				3	
PROWLER CAR																															1			1	
RECOVERED PROPERTY										1					1											2								4	
SHOTS FIRED																							1											1	
STEALING					1		3							2					2	1	1			2										12	
SUICIDE ATTEMPT																																			

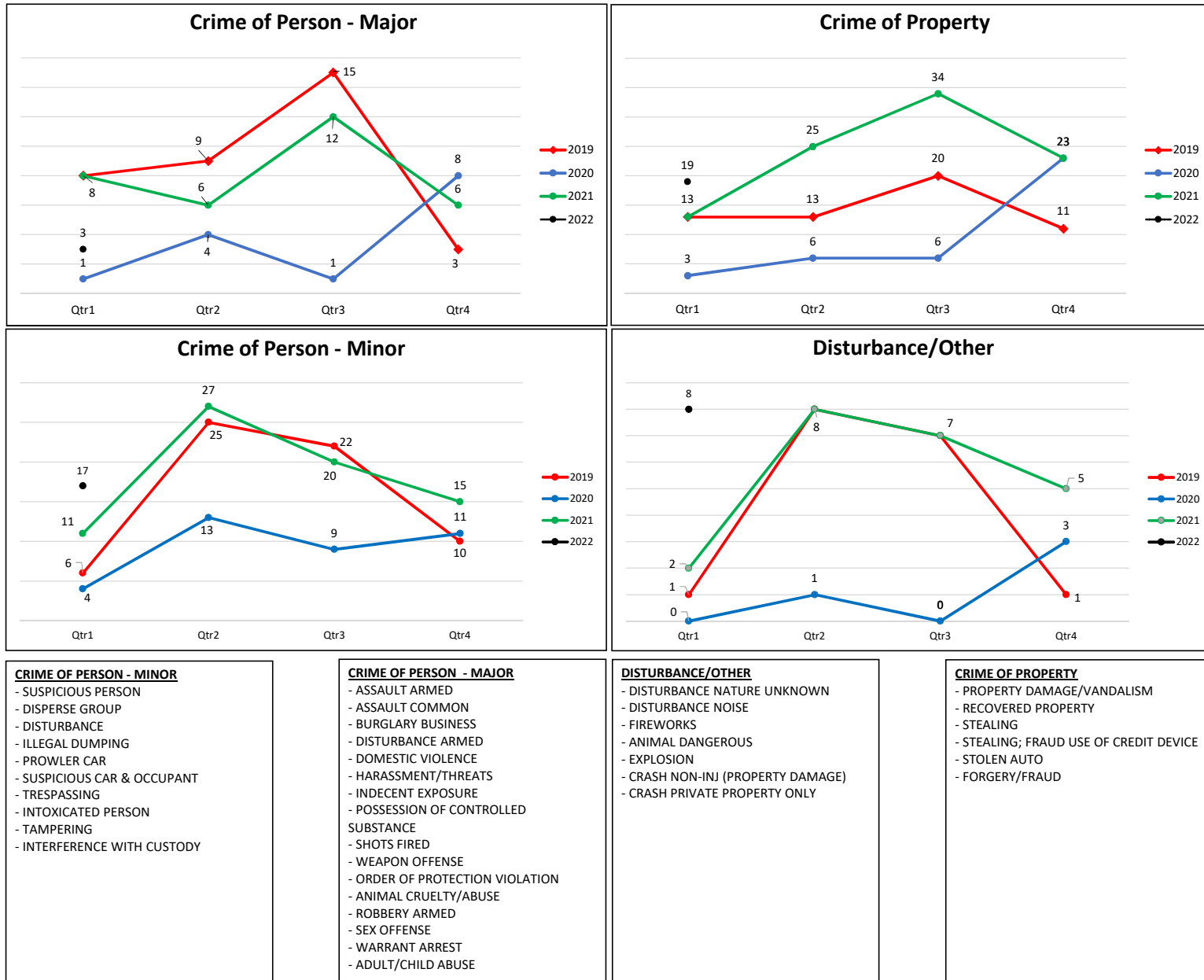
ANNUAL

Year	1st Quarter Incidents	2nd Quarter Incidents	3rd Quarter Incidents	4th Quarter Incidents	6 Month Summary	9 Month Summary	YTD Summary
2005	82	171	148	89	253	401	490
2006	96	159	164	132	255	419	551
2007	149	232	261	184	381	642	826
2008	142	334	316	266	476	792	1,058
2009	390	917	1,259	1,016	1,307	2,566	3,582
2010	503	669	677	711	1,172	1,849	2,560
2011	458	779	953	1,011	1,237	2,190	3,201
2012	681	801	654	823	1,482	2,136	2,959
2013	792	1,023	1,094	837	1,815	2,909	3,746
2014	821	891	837	481	1,712	2,549	3,030
2015	504	573	301	446	1,077	1,378	1,824
2016	463	561	560	337	1,024	1,584	1,921
2017	288	655	617	416	943	1,560	1,976
2018	391	639	684	449	1,030	1,714	2,163
2019	558	606	872	669	1,164	2,036	2,705
2020	758	735	601	346	1,493	2,094	2,440
2021	558	827	753	711	1,385	2,138	2,849
2022	997				997	997	997

QUARTERLY

	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	YTD Total
Arborwalk Park	0				0
Banner Park Lower	7				7
Banner Park Upper	6				6
Canterbury Park	0				0
Deer Valley Park	24				24
Dogwood (Dog Park)	11				11
Eagle Creek Park	0				0
Gamber Community Center	5				5
Happy Tails Park	16				16
Harris Park	64				64
Harris Park Community Center	6				6
Hartman Park	118				118
Howard Park	50				50
Howard Station Park (Old Jones Park)	1				1
Langsford Park	0				0
Lea McKeighan North	97				97
Lea McKeighan South	107				107
Lee's Summit Historical Cemetery	3				3
Legacy Park	64				64
Legacy Park Adult Venue	0				0
Legacy Park Amphitheater	6				6
Legacy Park Baseball Venue	1				1
Legacy Park Community Center	65				65
Legacy Park Football Venue	0				0
Legacy Park Frisbee Golf	7				7
Legacy Park Girls Softball Venue	0				0
Legacy Park Maintenance Complex	11				11
Legacy Park Soccer Venue	3				3
Longview Community Center	46				46
Lowenstein Park	69				69
McKee Park	1				1
Miller J Fields	70				70
Osage Trails	56				56
Pleasant Lea Park	33				33
Pottberg Park	7				7
South Lea Park	0				0
Summit Park	32				32
Summit Waves	2				2
Sylvia Bailey Farm Park	0				0
Velie Park	8				8
Wadsworth Park	0				0
Winterset Nature Area	1				1
Woods Playground	0				0
Total	997	0	0	0	997

LSPR Crime Report: 2019-2021



MEMORANDUM



Date: April 20, 2022
To: Joe Snook
Administrator of Parks and Recreation
From: David Dean
Superintendent of Recreation Services II
Re: Quarterly Fundraising Update – April 2022

At the time of this report, there are two outstanding payments for the months of January and March.

In the first quarter, our Sponsorship Coordinator secured contract renewals with Adam's Toyota and Instant Auto for another three years. He is also beginning to meet with potential sponsors for the 2022 Legacy Park Amphitheater season.

Our Sponsorship Coordinator continues reaching out to leads that will help us reach our goal of 14 banner sponsors (currently at 13). I will provide further updates to the board at the meeting.

I have included a summary of the current sponsors and the financial impact of their investments over the life of the agreements. The summary is included as Attachment A. We will continue to update the Park Board monthly on the progress and status of the sponsorship program.

Attachment B reflects the sponsorship commitments from FY16 through FY25 based on existing contracts. As you will note, there was a shortfall of \$21,650 in FY20. This was due to a number of sponsorship payments that were deferred and setup on payment plans due to COVID-19. These deferred payments were collected in FY21. The amount collected YTD is also included.

(Portions not underlined denote progress since previous month's report)

Revenue						
Sponsor, Date of Contract	FY21	FY22	FY23	FY24	FY25	Total ¹
Equity Bank, 9/22/15	\$ 13,900.00					\$ 84,900.00
Jungmeyer & Suresh, 7/22/19	\$13,900.00	\$12,800.00				\$ 41,700.00
Harmen Flooring, 8/30/17	\$10,150.00	\$12,800.00	\$12,800.00	\$3,200.00		\$ 83,950.00
Heartland Heating & Cooling, 2/25/21	\$6,400.00	\$12,800.00	\$12,800.00	\$6,400.00		\$ 83,400.00
Foundation Guy 7/30/18	\$13,900.00	\$12,800.00	\$12,800.00	\$12,800.00		\$ 82,300.00
Freezing Moo 9/4/18	\$14,300.00					\$ 44,300.00
Integrity Roofing 10/10/18	\$13,900.00	\$3,200.00				\$ 43,350.00
Smile Doctors 2/10/19	\$13,900.00	\$6,400.00				\$ 42,800.00
Adams Toyota, 3/15/22	\$13,500.00	\$12,800.00	\$12,800.00	\$12,800.00	\$6,400.00	\$ 80,800.00
Instant Auto, 3/15/22	\$13,500.00	\$12,800.00	\$12,800.00	\$12,800.00	\$6,400.00	\$ 80,800.00
Rockhill Orthopedics 6/5/19	\$13,350.00	\$9,600.00				\$ 41,700.00
Pediatric Associates 11/26/19	\$15,000.00	\$12,800.00				\$ 42,800.00
PawConX 7/21/20	\$4,125.00					\$ 4,125.00
A1 Mortgage	\$38,400.00					\$ 38,400.00
Tompkins Industries 3/10/21	\$6,400.00	\$12,800.00	\$12,800.00	\$6,400.00		\$ 38,400.00
Great American Bank 5/15/21	\$850.00					\$ 850.00
Club Pilates 5/15/21	\$850.00					\$ 850.00
Shining Light Music 5/19/21	\$850.00					\$ 850.00
Security Bank of KC 5/25/21	\$850.00					\$ 850.00
Ask Kathy, 9/20/21		\$12,800.00	\$12,800.00	\$12,800.00		\$ 38,400.00
Luff Dental, 10/4/21		\$3,000.00	\$4,000.00	\$4,000.00	\$1,000.00	\$ 12,000.00
Camp Bow Wow 1/3/22		\$2,000.00	\$4,000.00	\$4,000.00	\$2,000.00	\$ 12,000.00
St. Luke's, 1/14/22		\$12,800.00	\$12,800.00	\$12,800.00		\$ 38,400.00
Dog Training Elite, 2/10/22		\$6,400.00	\$12,800.00	\$12,800.00	\$6,400.00	\$ 38,400.00
Total	\$ 208,025.00	\$ 158,600.00	\$ 123,200.00	\$ 100,800.00	\$ 22,200.00	\$ 1,324,825.00
Expenses						
	FY21	FY22	FY23	FY24	FY25	Total ¹
Equity Bank						
Banners (29*565) ¹	\$ 325.00					\$ 3,510.00
Contractor ²	\$ 3,475.00					\$ 22,575.00
Instant Auto						
Banners (31*565) ¹	\$ 325.00	\$ 2,015.00	\$ 325.00	\$ 325.00	\$ 325.00	\$ 6,500.00
Contractor ²	\$ 3,375.00	\$ 3,520.00	\$ 3,520.00	\$ 3,200.00	\$ 1,600.00	\$ 31,990.00
Adams Toyota						
Banners (31*565) ¹	\$ 325.00	\$ 2,015.00	\$ 325.00	\$ 325.00	\$ 325.00	\$ 6,240.00
Contractor ²	\$ 3,375.00	\$ 3,520.00	\$ 3,520.00	\$ 3,200.00	\$ 1,600.00	\$ 33,590.00
Jungmeyer & Suresh						
Banners (29*565) ¹	\$ 325.00	\$ 325.00				\$ 3,510.00
Contractor ²	\$ 3,475.00	\$ 3,200.00				\$ 23,362.50
Harmen Flooring						
Banners (29*565) ¹	\$ 325.00	\$ 325.00	\$ 325.00			\$ 3,510.00
Contractor ²	\$ 3,045.00	\$ 3,937.50	\$ 3,200.00	\$ 800.00		\$ 22,982.50
Heartland Heating & Cooling						
Banners (31*565) ¹	\$ 2,015.00	\$ 325.00	\$ 325.00			\$ 5,200.00
Contractor ²	\$ 1,920.00	\$ 3,520.00	\$ 3,200.00	\$ 1,600.00		\$ 22,240.00
Foundation Guy						
Banners (31*565) ¹	\$ 325.00	\$ 2,015.00	\$ 325.00	\$ 325.00		\$ 5,330.00
Contractor ²	\$ 3,475.00	\$ 3,840.00	\$ 3,200.00	\$ 3,200.00		\$ 21,965.00
Freezing Moo						
Banners (31*565) ¹	\$ 325.00					\$ 2,665.00
Contractor ²	\$ 3,575.00					\$ 11,825.00
Integrity Roofing						
Banners (31*565) ¹	\$ 325.00					\$ 2,665.00
Contractor ²	\$ 3,475.00	\$ 800.00				\$ 11,587.50
Smile Doctors						
Banners (31*565) ¹	\$ 325.00					\$ 2,665.00
Contractor ²	\$ 3,475.00	\$ 1,600.00				\$ 11,450.00
Rockhill Orthopedics						
Banners (31*565) ¹	\$ 325.00					\$ 2,665.00
Contractor ²	\$ 3,337.50	\$ 2,400.00				\$ 11,175.00
Pediatric Associates						
Banners (31*565) ¹	\$ 325.00	\$ 325.00				\$ 2,665.00
Contractor ²	\$ 3,750.00	\$ 3,200.00				\$ 11,450.00
PawConX						
Banners (4*565)	\$ 260.00					\$ 260.00
Contractor ²	\$ 1,237.50					\$ 1,237.50
A1 Mortgage						
Banners (31*565)	\$ 2,015.00	\$ 325.00	\$ 325.00			\$ 2,665.00
Contractor ²	\$ 10,240.00					\$ 10,240.00
Tompkins Industries						
Banners (31*565)	\$ 2,015.00	\$ 325.00	\$ 325.00			\$ 2,665.00
Contractor ²	\$ 1,920.00	\$ 3,520.00	\$ 3,200.00	\$ 1,600.00		\$ 10,240.00
Great American Bank³						
Banners (2*565)						\$ -
Contractor ²	\$ 255.00					\$ 255.00
Club Pilates Lee's Summit⁴						
Banners (2*565)						\$ -
Contractor ²	\$ 255.00					\$ 255.00
Shining Light Music⁵						
Banners (2*565)						\$ -
Contractor ²	\$ 255.00					\$ 255.00
Security Bank of KC²						
Banners (2*565)						\$ -
Contractor ²	\$ 255.00					\$ 255.00
Ask Kathy						
Banners (31*565)		\$ 2,015.00	\$ 325.00	\$ 325.00		\$ 2,665.00
Contractor ²		\$ 3,840.00	\$ 3,200.00	\$ 3,200.00		\$ 10,240.00
Luff Dental						
Banners (4*565)		\$ 260.00	\$ 65.00	\$ 65.00		\$ 390.00
Contractor ²		\$ 900.00	\$1,050.00	\$1,000.00	\$ 250.00	\$ 3,200.00
Camp Bow Wow						
Banners (4*565)		\$ 260.00	\$ 65.00	\$ 65.00		\$ 390.00
Contractor ²		\$ 600.00	\$550.00	\$1,000.00	\$ 500.00	\$ 2,650.00
St. Luke's						
Banners (31*565)		\$ 2,015.00	\$ 325.00	\$ 325.00		\$ 2,665.00
Contractor ²		\$ 3,840.00	\$ 3,200.00	\$ 3,200.00		\$ 10,240.00
Dog Training Elite						
Banners (31*565)		\$ 2,015.00	\$ 325.00	\$ 325.00	\$ 325.00	\$ 2,990.00
Contractor ²		\$ 1,920.00	\$ 3,200.00	\$ 3,200.00	\$ 1,600.00	\$ 9,920.00
Total	\$ 64,050.00	\$ 58,717.50	\$ 34,420.00	\$ 27,280.00	\$ 6,525.00	\$ 430,687.50
Net						
	FY21	FY22	FY23	FY24	FY25	Total ¹
Net	\$ 143,975.00	\$ 99,882.50	\$ 88,780.00	\$ 73,520.00	\$ 15,675.00	\$ 894,137.50

¹ Sponsorship Contractor receives 30% year 1, 25% subsequent years² Blue Pearl to pay for all banners and signage at venues³ One year contract for sponsorship of dog parks only⁴ Payment of 31 banners year 1, assumes replacement of 5 banners per year for 2nd & 3rd year⁵ Legacy Park Amphitheater sponsorship.⁶ Totals include revenue and expenses from FY16 through FY24. Total from FY16 - FY20 is \$472,305.

Sponsorship Goals

Goal	FY 16 Status	FY17 Status	FY18 Status	FY19 Status	FY20 Status	FY21 ^{1 & 2} Status	FY22 Status	FY23 Status	FY24 Status	FY25 Status
\$235,000						\$236,757				
\$230,000										
\$225,000										
\$220,000										
\$215,000										
\$210,000										
\$205,000					\$204,700	208,025				
\$200,000				\$199,400						
\$195,000				\$195,800						
\$190,000										
\$185,000										
\$180,000					\$181,800					
\$175,000										
\$170,000							\$171,400			
\$165,000										
\$160,000										
\$155,000										
\$150,000			\$150,750							
\$145,000							\$143,800			
\$140,000										
\$135,000								\$136,000		
\$130,000										
\$125,000										
\$120,000										
\$115,000									\$113,600	
\$110,000										
\$105,000		\$105,500								
\$100,000										
\$95,000										
\$90,000										
\$85,000										
\$80,000										
\$75,000										
\$70,000										
\$65,000										
\$60,000										
\$55,000										
\$50,000										
\$45,000	\$48,500									
\$40,000										
\$35,000										
\$30,000										
\$25,000										
\$20,000										
\$15,000										
\$10,000										
\$5,000										
\$0										\$22,200

	Commitments
	Collected

¹In December 2020 the annual banner sponsorship fee was lowered from \$15,000 to \$12,800.

²Includes payment for all three years of the A1 Mortgage sponsorship (\$38,400)

End of Activity Report
Itty Bitty/Pee Wee Basketball
January – February 2022
Sean Dorrance

Executive Summary

Brief Program Description:

Itty Bitty/Pee Wee Basketball is a five week skill development co-ed program. The participants rotate through a series of stations to work on specific skills including dribbling, passing, shooting and rebounding.

Participation Numbers:

2022: 188 (IB – 89, PW – 99)

2021: 0¹

2020: 78 (IB – 38, PW – 40)

Total Revenue:	Budget	Actual
2022	\$0.00 ²	\$7,272.00
2021	\$0.00 ²	\$0.00
2020	\$4,845.00	\$2,274.22

Total Expense:	Budget	Actual
2022	\$1,639.92 ^{2,3}	\$4,108.01 ³
2021	\$0.00 ²	\$0.00 ¹
2020	\$1,742.85	\$1,178.78

Net:	Budget	Actual
2022	\$0.00 ²	\$3,163.99
2021	\$0.00 ²	\$0.00 ¹
2020	\$3,102.15	\$1,095.44

¹ No session took place due to COVID-19

² No session was budgeted due to COVID-19

³ Actual and Budgeted expenses include both direct and indirect expenses. Indirect expenses for this program: \$1,639.92

Recommendations

Comment: Should LSPR continue to offer this program?

Recommendation: Staff recommends LSPR continue to offer this program as it is a good revenue producer for the department and a great program for the community of Lee's Summit.

Comment: Five comments on the gym being too loud/overcrowded.

Recommendation: The program happens at the same time as the LSPR girls' basketball league. With Harris Park being the only facility that has space for the class there is no other option to move to another facility. Staff will be sure to project their voices as much as possible so everyone can hear. Staff also plans to offer weekday sessions next year for those who want a quieter environment.

Comment: There were three comments that the basketballs were flat.

Recommendation: The staff will ensure the basketballs are checked on Friday before each session, and air the balls as needed.

Comment: Two comments on needing more staff.

Recommendation: The itty bitty/pee wee program changed this past year from station & parent led to coach led. Staff hired three individuals to "coach" and full-time staff assisted as needed, so the ratio was 1:10 participant:coach. Staff believes having four coaches is the ideal number and will work to hire four staff moving forward.

Comment: There were six positive comments about the staff (coaches).

Recommendation: Staff appreciates these comments, and will work to bring the part-time staff back for the program next season.

Extensive Staff Report

Purpose of Report:

End of Activity reports are used to evaluate each recreational activity as its conclusion. Four areas are reviewed: program content and execution, participation satisfaction, participation numbers and financial performance. These areas are compared to the planned budget and previous sessions. Recommendations for improvements are developed from this review.

Program Description:

Itty Bitty/Pee Wee Basketball is a five week skill development co-ed program. The program ran on Saturdays, January 8 through February 12 (one week off due to facility closure). The Itty Bitty Basketball program is for children three to four years old and the Pee Wee Basketball program is for children five to six years old. These programs are held at Harris Park Community Center located at 110 SW Blue Parkway, Lee's Summit, MO. The Itty Bitty & Pee Wee program consists of five sessions, 45 minutes in length, held every top of the hour from 9:00 AM to 1:00 PM. The participants work on specific skills including dribbling, passing, shooting and rebounding. The final week, a game is played during the entire time and participation medals are distributed at the end of the sessions.

Benefits of Program:

The benefits of Itty Bitty and Pee Wee Basketball is learning of basic skills of basketball, developing social and motor skills, good physical activity, promotion of teamwork, learning good sportsmanship and simply having fun.

Service Hours:

2022: 705.00 Hours (188 Participants x .75 x 5 Weeks)

2021: 0.00 Hours⁴

2020: 292.50 Hours

Volunteer Hours:

No volunteer hours for this activity.

Refunds:

Total Refunds: 6 (\$292.60)

- 1 Refund for dissatisfaction. Parent felt that Itty Bitty wasn't structured enough and that Pee Wee ran too slow.
- 1 Refund for family medical emergency
- 1 Refund for participant being overwhelmed with the loud environment
- 3 Refunds related to COVID-19

Fees Charged:

2022 \$38.00/\$42.00

2021 \$0.00⁴

2020 \$38.00/\$42.00

⁴ No sessions held due to COVID-19

Program Timeline:

May:	Start Planning Dates and Times for Itty Bitty/Pee Wee Basketball
July:	Finalize Dates and Times for Itty Bitty/Pee Wee Basketball
August:	Publicity of League through LSPR's Marketing Department
September:	Program Advertised in LS Illustrated
October:	Recruitment of Personnel
November:	Inventory of Equipment and Supplies.
January:	Program Starts, Order Participation Medals
February:	Program Ends
March:	EOA Report

Marketing:

This program was marketed in the LS Illustrated, LSPR Facebook page, E-Blast, posters at LSPR facilities, on the DYK TV and on the LSPR website.

Evaluation/Assessment:

The program is evaluated at the conclusion of the league by the parents of the participants. Out of 168 unique households given/sent a survey, 51 completed and returned a survey (31% return rate). Attached are the results of the survey.

Lee's Summit Parks & Recreation "Itty Bitty & Pee Wee Basketball" Survey

Number of Surveys Distributed - Email: 168 Via Mail: 0 In-Person: 0 # of Surveys Returned: 51

Were you a - Participant: 0 Coach: 0 Parent/Guardian: 51

How did you heard about the program? LS Illustrated: 8 Website/Facebook/Twitter: 19 Email Blast: 0 Flyer: 2 Postcard: 0 Newspaper: 0 LS Cable Channel: 0 Acquaintance: 9 Previous Participant: 10 Other: 3

Regarding the Registration Process...	N/A	Very Poor	Poor	Fair	Good	Very Good	Average
If you registered by phone or in person, how helpful was the person who assisted you?	37	0	0	2	3	9	4.50
If you registered on-line, please rate the ease of registration	1	0	0	3	20	27	4.48
Please rate the amount of time taken to register.	1	0	0	3	23	26	4.50
Please rate the overall registration procedure.	1	0	0	3	19	28	4.50
<ul style="list-style-type: none"> Online didn't seem to be working, called Harris Park Community Center & was helped. It would be nice to be on an email list and receive notice of when sign ups begin. It would be helpful to have more morning time slots available for the children given their ages and need for naps. 							

Regarding the Value...	N/A	Very Poor	Poor	Fair	Good	Very Good	Average
Was the length of the activity appropriate for the fee?	0	2	1	4	20	24	4.24
Was the content of the activity appropriate for the fee?	1	1	3	11	14	21	4.02
<ul style="list-style-type: none"> Loved the skill work. Would like to see more drills & smaller groups. Not age appropriate (Itty Bitty survey). Coach was fantastic! Much of the program was missed due to impacts of Covid and required isolation periods. We didn't get much out of this program unfortunately. The instructors relied heavily on the parents. One week there was only 1 instructor and he was not confident to lead. Fortunately, one of the dads stepped up to facilitate. 							

Regarding the Program Sessions...	N/A	Very Poor	Poor	Fair	Good	Very Good	Average
Please rate the competence of activity staff.	0	0	3	10	13	25	4.18
Please rate the friendliness of activity staff.	1	0	1	2	15	32	4.56
Please rate the ability to recognize activity staff.	0	0	1	6	15	29	4.41
Please rate the amount of staff available during the activity.	0	1	3	13	10	24	4.04
Were the rules, regulation and policies appropriate for the activity?	3	0	0	5	14	29	4.50
Please rate the condition and suitability of the facility/fields used.	0	0	2	5	14	30	4.41

Please rate condition and suitability of the equipment used.	1	0	2	1	16	27	4.33
Please rate the perceived safety of program.	1	0	2	1	16	31	4.32

- Very hard at this age to teach.
- Some balls were flat but they are little kids.
- Lotta flat basketballs.
- One more staff would be good or invite parents to lead a group.
- Program was not suited for 3 & 4-year old's. Aged more for 6 & 7.
- Coach Hilary Rocks!
- We really enjoyed Itty Bitty Basketball! Our son learned new things and really had so much fun. At times, some of the content was maybe a little high for them, but it was great for them to have the exposure to it at such a young age!
- I get it these are young kids and it's really loud in there when games are being played and the coaches were young also, but someone that is able to project their voice a little louder or a whistle would probably have been helpful. As far as the skills, coaches could have used the court better to line the kids up across from a partner to practice passing. These ages need to know where to stand and there are already lines on the court. Two coaches could have split group up and one could be shooting while the other group is practicing dribble or passing. I am not complaining, overall happy they got to get out and play, just making suggestions for future reference.
- Coach always wanted to do things that were a little too complicated for 3 and 4-year olds to understand.
- Lots of balls not aired up
- The facility was very packed on some days which made it hard for instructions to be put out and received. In the younger group some of the activities were instructionally advanced.
- The space was too crowded and very hard to hear.
- While the coach clearly knew about basketball, there was very little done to keep my child engaged. If my child became distracted, the coach would not try to engage with him. There were never enough basketballs as other sitting on the sides would get them and be playing with them.

Overall Summary...	N/A	Very Poor	Poor	Fair	Good	Very Good	Average
Were the participant's overall needs met?	0	2	4	9	12	24	4.20
What is the likelihood of your recommendation of this activity to others?	0	0	5	7	17	22	4.10
Please rate the participant's overall enjoyment level	0	1	2	3	17	28	4.35
What is your overall rating of the activity?	0	0	4	7	17	23	4.16
What is your overall rating of Lee's Summit Parks & Recreation?	0	0	1	5	17	28	4.41

- You guys did as good as anyone could have.
- More notice needed for registration of next season.
- My son is autistic and the coaches adapted very well.
- My son didn't like it, but not because of what the staff/facility was like.
- Great price, needs different activities. Maybe different staff that will work better w/age.
- Thanks!
- Great Coach!

- Great Job Coach!
- We also really enjoyed the coach! I never caught her name, but she was great with the kids and did a great job!
- Needs to be more than 1 basketball goal for that many kids.
- It did not appear to be a well-planned day with each class. Kind of just figure out as you go. With 5-year old I think you need to keep them engaged to keep focus. Hopefully in the future parents can help if needed, I know many of us have basketball backgrounds and having skills stations would be beneficial.
- We were only able to attend to 2 of 5 of the practices. On the first day there were so many participants there was hardly any room to practice and there was no room for sitting. The 2nd time we attended the game for the younger children was too advanced. The children didn't understand how to play and they became quickly bored. Other practices we had to miss due to CDC requirements to isolate for Covid protocol. Essentially not much was gained from this. The kids did enjoy on the days they were able to attend.
- We will look forward to moving up into the next level of basketball.
- Definitely need more staff and space to help improve the overall experience. It was difficult for children to listen and understand what their coach was saying with so many children and so many games going on at the same time.
- I think more activities focusing on basic basketball fundamentals would have been good. Dribbling, passing, etc. They played a lot of red-light green light which didn't really teach anything about proper dribbling technique.
- For the itty-bitty classes I would recommend having as little additional games on other courts as possible. The noise often scared the small kids, it was hard for them to keep focus to what the coaches were saying. They could not hear her many times. I think there were too many games of girls' basketball at the same time as the itty-bitty practices that created conflicts.

April 2022 COMMENT REPORT

Attached are 12 patron comments with staff responses that were either submitted verbally, in writing or via email. Of these comments, 8 were making requests, 3 were compliments and 1 complaint.

[illegible]

Name: Whitney Whitmire

Message: Hi there,

I am a parent of two baseball players through LSBA. I am a wheelchair user and have found it really difficult to get to the skin practice fields at Legacy Park. I was wondering if there are any plans to create an accessible path to the practice fields? Even just a dirt path like what is next to the hitting tunnels would be helpful. Trying to get through the grass to the skin fields by the football lot is the most problematic. I'm in really good shape and find a way to make it to the fields, but it's exhausting and honestly dangerous with the slick grass and uneven terrain. I know there are folks who would not be able to navigate through the grass in their wheelchair and if there's a way to make it accessible for all parents to go to practices that would be so wonderful.

Thanks for your time,
Whitney Whitmire

From: Steve Casey

Sent: Thursday, April 7, 2022 8:52 AM

Subject: patron comment

Ms. Whitmire:

Thank you for your comment and patronage of Legacy Park. I appreciate you making our department aware of accessibility to the practice fields. I have reviewed this in the field with our Legacy Park Supervisor and construction assistant Superintendent. I would like to formulate some options and discuss further with our staff to come up with a possible solution(s). I will get back with as soon as I can. In the meantime, please let me know if you have any further comments or questions. Thank you again.

Regards,

2022 APRIL

Lee's Summit Parks and Recreation Board Monthly Calendar

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
27	28	29	30	31	01	02
03	04	05	06	07	08	09
10	11	12 City Council Meeting - 6:00pm	13	14	15	16
17	18	19 City Council Meeting - 6:00pm	20	21	22	23
24	25	26 City Council Meeting - 6:00pm	27 Park Board Meeting - Strother Conference Room - 6:00pm	28 Volunteer Gala - Gamber Community Center - 6:00pm	29	30
01	02	03	04	05	06	07

2022 MAY

Lee's Summit Parks and Recreation Board Monthly Calendar

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
01	02	03	04	05	06	07 Fishing Derby
08	09	10 City Council Meeting - 6:00pm	11	12	13	14 Celebration of the Arts - Legacy Park Amphitheater
15	16	17 City Council Meeting - 6:00pm	18	19	20 Beattle vs Stones - Legacy Park Amphitheater	21
22	23	24 City Council Meeting - 6:00pm	25 Park Board Meeting - Strother Conference Room - 6:00pm	26	27	28 Summit Waves Opens
29	30	31 Camp Summit Starts	01	02	03	04
05	06	07	08	09	10	11

LS Tribune

April 16, 2022

Legacy Park Amphitheater Announces Full Summer Season

Lee's Summit Parks and Recreation (LSPR) is excited to announce its Summer Season at the Legacy Park Amphitheater (LPA). The lineup will include artists who have played in local, national, and international venues; free children's events, concerts, and more from May through October.

Calendar of Events for

Continued on page 4

Legacy continued from page 3

Outdoor Concerts

May 20 at 7 p.m. – Beatles VS. Stones: A Musical Showdown will be the first national act featuring two of the greatest rock n' roll bands facing off. Tickets are \$15 in advance, \$20 day of show.

June 11 at 7 p.m. – Bluegrass Jamboree will have the Finely River Boys and That Dalton Gang play some American rooted music on the big stage with support from the Missouri Arts Council. Free Admission.

June 17 at 7 p.m. – Grits & Glamour: featuring Lorrie Morgan and Pam Tillis take center stage delighting old and new fans across America on their highly successful tour! Veteran recording artists and performers, they grace the country format with style, flair and undeniable talent that is captivating and timeless. Tickets are \$30 in advance, \$40 day of show.

July 8 at 7 p.m. – War-

rant, with special guest Firehouse will have the glam metal band perform hits like "Cherry Pie," "Down Boys" and "Sometimes She Cries," along with many others. Special guest, FireHouse, will lead this rocking event! Tickets are \$30 in advance, and \$40 day of show.

July 22 at 7 p.m. – Jamaican Jam is a concert that features great reggae bands. Their melodic sounds of reggae and Caribbean charm will fill the air. Free admission.

August 5 at 7 p.m. – The Phil Collins Experience is a brilliant performance with KC Magazine's Best Male Vocalist, Terry Adams Jr., recreating the look, sound, emotion and energy of Phil Collins on stage. Tickets are \$12 in advance, \$15 day of show.

August 27 at 7 p.m. – Blues Fest will feature Heather Newman and Jason Vivone, playing soulful blues music all evening. Free Admission.

September 24 at 7 p.m. –

TheM80s is the Midwest's hottest 80s cover band. The local Kansas City band will elevate the night's intensity playing pop, rock and new wave. Tickets are \$12 in advance, \$15 day of show.

October 7 at 7 p.m. – Soul-Root brings the greatest hits over the last five decades to Lee's Summit! Performing hits from every genre, this variety band covers songs from Adelle, to Johnny Cash, to Outkast and everything in-between. Tickets are \$12 in advance, \$15 day of show.

Tickets for all events can be purchased online at Rock-TheAmp.net or in person at Legacy Park Amphitheater the day of the event.

Calendar of Events for Outdoor Theatre (all outdoor theatre events are free for attendees).

May 14 at 6:30 p.m. – Celebration of the Arts is a community-wide, free event that spotlights many of the talented cultural arts group who call Lee's Summit home. A local dance studio, an ae-

rial dance performance, theatre group, kids rock band, and the LSHS orchestra will perform. The night will end with a brief firework show lighting up the sky. Free admission.

June 1 at 10:30 a.m. – Central Missouri Repertory presents Alice in Wonderland, a kids' event that will be free to enjoy as UCM takes them down the rabbit hole in this theatrical performance. Free admission.

Concessions available for purchase, additional food and beverage vendors on site for selected events. No pets or outside food and beverage allowed. For a full list of rules visit www.rocktheamp.net

Legacy Park Amphitheater is located just south of the Legacy Park Community Center (897 NE Bluestem Drive, Lee's Summit, MO 64086). For additional information, a list of upcoming events, or information about renting the facility, visit rocktheamp.net.