

MARCH 2022

Park Board Meeting Packet



Summit Waves season passes went on sale March 1.



Summit Ice has transitioned to Pickleball courts.



Velie Park site work is ongoing for renovations.



Camp Summit enrollment opened for Lee's Summit residents.



MISSION

To provide our community with outstanding recreational services, facilities, and parks.



PARKS AND RECREATION BOARD MEETING					
City of Lee’s Summit, Missouri ♦ 220 SE Green Street ♦ Lee’s Summit, Missouri					
AGENDA					
DATE:	March 23, 2022	TIME:	6:00 PM	PLACE:	Strother Conference Room
6:00 PM Meeting Call to Order @ Strother Conference Room				President, Melinda Aulenbach	
SPECIAL GUESTS					
CITIZEN COMMENTS					
PRESENTATIONS					
½ Cent Sales Tax Presentation				Mark Dunning	
AGENDA ITEM					
APPROVAL OF MINUTES:					
• February 23, 2022 Regular Session Minutes				1-7	
TREASURER’S REPORT: read by James Huser, Treasurer (includes February 2022 Financial Report)				Devin Blazek	
SALES/USE TAX REPORT: March 2022				Devin Blazek	
BOARD APPROVAL ITEMS					
• Budget Amendment for Velie Park Improvements				Steve Casey	
OLD BUSINESS					
• Projects and Services Review				All Staff	
• Capital Projects Plan:					
Velie Park Update				Steve Casey	
Pleasant Lea Park Update				Steve Casey	
NEW BUSINESS					
Legacy for Parks Foundation Update				Jackie McCormick Heanue	
MPRA Conference Review				Joe Snook	
End of Activity Reports				Various Staff	
PATRON COMMENT REVIEW				Joe Snook	
MONTHLY CALENDARS				For Information Only	
ROUNDTABLE				Park Board Members and Staff	
OTHER ITEMS TO BE BROUGHT BEFORE THE BOARD				Joe Snook	
MEETING ADJOURNMENT					
CLOSED SESSION: Pursuant to Section 610.021(1) of the Revised Statutes of the State of Missouri pertaining to legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys.					
Pursuant to Section 610.021 (2) of the Revised Statutes of the State of Missouri pertaining to leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration.					
BOARD COMMITTEES					
Budget		Personnel		Youth Sports	
James Huser-Chair		Lawrence Bivins-Chair		Casey Crawford	
Samantha Shepard		Casey Crawford		Jon Ellis	
Bernadette Basham		Wesley Fields		Tyler Morehead	
				Foundation Board	
				Tyler Morehead	
				Mindy Aulenbach	

LEE'S SUMMIT PARKS AND RECREATION BOARD MEETING MINUTES

CITY OF LEE'S SUMMIT, MISSOURI

DATE:	February 23, 2022	TIME:	6:00 PM	PLACE:	Strother Conference Room	
Board Members Present:		Board Members Absent:		Staff Present:	Other Guests:	
Mindy Aulenbach, President		Wesley Fields		Joe Snook	Scott Ison	
Lawrence Bivins, Vice President				Steve Casey	Chuck Auer	
Jim Huser, Treasurer				Brooke Chestnut	Brenda Apgar	
Bernadette Basham				David Dean	25 pickle ball guests	
Jon Ellis				Tede Price		
Casey Crawford				Devin Blazek		
Tyler Morehead				Grace Carson		
Samantha Shepard				Jim Cox		
				Steve Hayde		
				Jodi Jordan		
				Steve Thomas		
				Eric Schooley		
AGENDA ITEM		DISCUSSION (Findings/Conclusions)				RECOMMENDATIONS/ ACTIONS
SPECIAL GUESTS						
Employee of the Quarter 4 th quarter 2022		Mr. Snook introduced Steve Hayde Facility Maintenance Specialist and Jim Cox, Facility Maintenance Specialist, as the Employees of the Quarter for the 4th Quarter of 2022. As well as, Jared Green Skilled Park Specialist. However, Mr. Green was not present. Mr. Snook said it was so close there was a three way tie. Mr. Hayde has been with LSPR for two years. Mr. Cox has been with LSPR for over three years. Mr. Snook thanked both Mr. Hayde and Mr. Cox for their hard work and dedication.				
CITIZEN COMMENTS						
Chuck Auer		Mr. Auer thanked their board for the time. And, said he was exciting to put his pitch in for pickleball. He said they were encouraged by what they heard at the January meeting about pickleball. Mr. Auer complemented LSPR on the parks, trails and community centers. He said they are excellent. He was a long time tennis player and when he moved to Lee’s Summit couldn’t find tennis players. But was introduced to pickleball players and quickly got involved playing the game of pickleball in LSPR facilities and outdoor courts. Mr. Auer said those present, represent the sport and know it is a growing sport and look forward to progressing it. Most players present prefer to play outdoors and would like to see a complex built in Lee’s Summit. Mr. Auer said if LSPR builds a complex it needs to be at least 8 courts. A complex should be between 8 and 16 courts dependent on the growth. Lovell Community Center has so much growth that last weekend, there were 4 courts going and seven stacks of paddles waiting to play. Mr. Auer mentioned the Pickleball Research Report that was in January packet and how he thought it suggested decentralized courts. He said the pickleball community feels that would not serve the players well. Mr. Auer said a centralized complex is very much needed. He stated he was encouraged by what he heard at the January meeting that it may be a combination of both some decentralized courts and possibly a complex. After the pickleball players saw the pickleball report, they put together a petition. Over 350 names that either live in Lee’s Summit or play in LSPR facilities. He stated the need for Pickleball is definitely growing. The players want to work in conjunction with LSPR. Mr. Auer said those present at the Board meeting represent the 350 signatures. He stated why pickleball instead of tennis is because there is no organization needed, it’s simpler to learn than tennis and very cost effective. There is more constant play and it is excellent for all ages. Mr. Auer said it is a very social sport. And, can be played at your own schedule not like tennis that has to be organized and it is much easier to play multiple times per week. It’s a great exercise program. He stated there are more tournaments available for pickleball in the area				

than tennis. Pickleball directs you to either age group or skill level when playing in tournaments. Mr. Auer said one central location would be better, lower construction cost, a good social setting and would provide outdoor access to those who work and go to school. Those people would have access to play all the time. It's a good community feel and would be easy to find. LSPR could host tournament and leagues and training sessions. Lots of people are interested in pickleball and training. The complex could be used in conjunction with the Harris summer camp program. It would also provide great opportunities in the summer when it's hot and could be used in the morning hours and early evening. With limited outdoor courts, that's not happening right now. Great access for us, no supervision is needed. Pickleball has grown over 30%. Mr. Auer said he played in a tournament in December with 2,000 + players. An outdoor complex would provide a good outdoor tennis surface which is what pickleball players prefer. He said he knows a complex would get greater use than small little areas. Mr. Auer stated players don't want to go to a 2 or 3 court facility and ask others for their turn. If there was a big venue, we know how to stack paddles and wait for our turn. Mr. Auer showed a photo of a paddle rack at a large complex in Lenexa. He said they have 8 courts and could have 32 people playing and 50-70 showing up to play pickleball with no supervision necessary. Adults and working class has opportunity to play in the evenings and on weekends at the Lenexa complex. Mr. Auer provided a list of the outdoor complexes in the area along with amenities.

He showed a picture of Kearney which has population of 10,000 and going to build a 12 court outdoor facility with lights. He said they currently have three and will increase it to 12 courts. Mr. Auer said Lee's Summit has 97,000 people and we have three lighted courts most of the year and four outdoor courts with no lights. He stated he wasn't sure where the funding is for pickleball, but if there was a choice between decentralized and a complex, he feels a pickleball complex would serve everyone. A decentralized location will only serve a few. He said, he thinks there is a field house coming when land can be found. And his hope with the fieldhouse that there could be a pickleball complex right next door. Add lighting, parking would be there and restroom access. He said he heard at the last board meeting if the funding was there that would be terrific. In packet, Mr. Auer provided a diagram of a 12 or 16 court facility. He said in the packet last month, staff had a drawing for an 8 court facility but what he presented is larger. He stated, Lee's Summit is a great place to live and we just want to make it a little better. And a pickleball complex would help. He said Legacy with all the ballfields and Summit Waves are excellent complexes too and a pickleball complex would make it even better.

Brenda Apgar addressed the board. Ms. Apgar stated, she was there to speak on behalf of the younger people who work and have kids. She said, right now over 50% of the population of Lee's Summit are not able to play pickleball. Ms. Apgar said in the 8 years she has been playing, most opportunities are geared towards the retirees and those not working. All the facilities have mainly morning play. And, two nights of evening play at Lovell which is great. But it's packed. She said we prefer to play outdoor. And when playing indoor it is determined by the facility and not necessarily by the players. She stated if LSPR builds outdoor courts with no lights it still doesn't fix the problem of playing at night after dark. Ms. Apgar stated if there was a complex with lights, every person regardless of age and working status would have the potential to play daytime and nighttime. She said more courts scattered around without lights doesn't help that. People don't want to drive and go to two courts and hope they can get on and play. Ms. Apgar said, at a complex with lights you can always rotate around a court and be able to play. She stated there are so many benefits of a complex not many if building decentralized courts. Ms. Apgar said if LSPR wants to truly give everyone a chance to play more pickleball then you need to build a large complex with lights. She said, when LSPR built the courts at Upper Banner that was the first dedicated pickleball complex in the metro area and everyone went there to play. Ms. Apgar said now we are way behind in what they have done all around the city. She stated Kearney is getting 12 courts outside with lights. Ms. Apgar said that's really what she wants to push, is for those that can't play in the day time to be able to play at night. She said with lights they could play everyday of the year if they want to.

**Summit Waves FY21
Presentation**

Ms. Carson presented a PowerPoint highlighting the end of activity report for Summit Waves 2021 season. The full report was included in the January 26, 2022 Park Board Packet. The presentation highlighted current season memberships, revenue and expense numbers and feedback received from patron surveys. Ms. Carson stated a lot of things have changed since covid restrictions had changed. Swim lessons and private parties (after rentals) were brought back this season. A chart breakdown of the patron numbers from season passes was shown. The park board was able to see the drastic change from 2020 and 2019 with the addition of the wave pool. Ms. Carson also stated staff brought back the dive in movie, numbers were slightly lower for that due to a chilly evening. In mid June there was a capacity limit for single visit sales.

For the entire season, there were 37 hours lost of open swim time due to inclement weather, rain or colder temperatures.

Ms. Carson shared a breakdown of the financials and fees charged. She stated it far exceeded expectations of what was budget and actual numbers. The wave pool had a large impact as well as many other metro pools were closed. Food and beverage operations actuals are higher than the budget. Ms. Carson said with large amount of crowds, there was an increase in staffing and unforeseen maintenance issues in the concession areas as well.

Ms. Carson reviewed the comments and stated 5 additional shade structures will be installed this summer. And, single visit sales will be limited to online only at the beginning of the season. Then staff will evaluate to see how that process is going.

Mr. Crawford asked how staffing has been? Ms. Carson stated it was a tremendous advantage that Summit Waves opened during covid in 2020. She said a lot of other pools did not. She credited the ease of hiring to lots of word of mouth, siblings, friends from the various high schools.

Mr. Ellis asked if there will be another increase to single visits and season passes this year? Ms. Carson stated yes that both single visit and season passes will increase this season.

Mr. Ellis asked Ms. Carson to reiterate how the concession was handled this past season. Ms. Carson said staff tried to offer hot food, issues were with the timeliness of it and preparing it. Hot foods were not offered in 2020 and so this season that was the number one item patrons wanted at the concession.

Ms. Carson stated there have been ideas for a roaming cart where smaller hot food items can be put on that and cart it around to see if that helps with the concession lines. Staff is also looking at updated signage to rethink the concession lines. Mr. Snook said staff is also looking at a package that would allow food trucks to come in and park by wave pool and help elevate some of the issues.

Mr. Snook stated almost 100,000 people come through Summit Waves over the 100 days of operation. Mr. Snook said the facility is limited to the volume that can be done. Mr. Snook stated the challenge is that Summit Waves is not a fast food establishment. Mr. Snook said the food truck and roaming cart should elevate some of the lines.

Mr. Ellis stated he liked the idea of food trucks.

Mr. Huser said the concession design is not designed for a line. It's not built for the volume that Summit Waves is putting through there. He also said he observed a lot of people around the wave pool having coolers.

Mr. Snook said a lot of people bring in coolers, because that is allowed. Even with allowing coolers, there is still great success from the concession operations. Mr. Snook said what we do we do well but it will be slow at times.

Mr. Ellis said the food truck idea should be done as a test.

Mr. Snook said the area by the wave pool was designed for food trucks, equipped with power.

Mr. Crawford asked if there is any benefit to considering a contact for concession operations by a third party who may have more experience for quick foods.

Mr. Snook stated staff has looked at that in the past. Mr. Dean said that was preliminarily done when Summit Waves first opened. He said there has been no interest from vendors at that time.

Mr. Huser stated baseball and football outsource their operations and it's a tough market to be in.

	Mr. Ellis suggested staff reach out to the vendor who took over the food operations at Unity Village to get information.	
AGENDA ITEM		
Approval of Minutes of January 26, 2022 Regular Session Park Board Meeting	Supporting documentation (see pages 1-6). No questions or discussion.	Vice President Bivins made a motion to accept the regular session minutes from the Park Board meeting on January 26, 2022; Mr. Morehead seconded. Motion carried unanimously.
Approval of Minutes of February 2, 2022 Work Session Park Board Meeting	Supporting documentation (see pages 7-11). No questions or discussion.	Mr. Morehead made a motion to accept the work session minutes from the Park Board meeting on February 2, 2022; Vice President Bivins seconded. Motion carried unanimously.
Treasurer's Report – January 2022	Supporting documentation (see pages 12-21). Treasurer Huser read the treasurer's report from November 2021. No questions or discussion.	Mr. Ellis made a motion to accept the Treasurer's Report from January 2022; Mr. Crawford seconded. Motion carried unanimously.
Sales and Use Tax Report – February 2022	Supporting documentation (see pages 22-23). Mr. Blazek stated proving to be strong. Trickle off a little since December but that was expected. Use tax performing far above budget, about 150% over YTD budget. FY21 Use tax started in December so hard to compare this year to FY21 but consistently far above expectations.	No Board Action.
BOARD APPROVAL ITEMS		
Evergy Easement	<p>Supporting documentation (see pages 24-30).</p> <p>Mr. Snook said LSPR was contacted by Evergy requesting an easement by the substation at the northeast corner of Legacy Park. Evergy was requesting 3,000 sq ft. Evergy needed it for federal regulations and had to be able to square up their easement into the substation. It's a regulation they have to follow. Mr. Ison made the Park Board aware that legal did negotiate with Evergy. And, the Legal Dept. has developed a standard form that can be used to come to an agreement with Evergy. This is similar to the same easement Evergy uses with the city for other easements. Mr. Huser asked if this was the furthest corner northeast by Colburn. Mr. Snook said yes, but it was not anywhere close to the trail. Mr. Snook said to refer to page 26 of the map. And, they would not be getting anywhere close to the trail.</p>	Mr. Ellis made a motion to approve the requested easement for Evergy as presented in the exhibits Mr. Huser seconded. Motion carried unanimously.
FY21 Annual Report	<p>Supporting documentation (see pages 31-35).</p> <p>Mr. Blazek stated considering how Covid impacted LSPR operations in the first half of fiscal year, the department still had pretty impressive accomplishments most importantly renovating Lowenstein Park, continuing to offer fitness classes, LPA programming and later half of FY21 several park dedications including Summit Waves wave pool, Howard Park, Summit Park and Lowenstein Park dedication.</p>	Ms. Shepard made a motion to approve the FY21 Annual Report as presented; Mr. Bivins seconded. Motion carried unanimously.

	<p>Pleasant Lea Park Land and Water Conservation Grant for \$250,000 was also awarded.</p> <p>President Aulenbach asked what the process was if the board approves the annual report.</p> <p>Mr. Snook said if approved, he will then present to Mr. Arbo and finally, Mr. Arbo would present to City Council.</p> <p>Mr. Crawford stated that the city looks to potentially be planning an outdoor amphitheater area for events. And asked how that effects LSPR?</p> <p>Mr. Snook said staff has been involved in the community input process. And, Mr. Snook is involved in discussion with the City admin team that is working on it. LSPR has expressed concerns regarding program duplication. Mr. Snook said nothing has been designed yet. They do not intend to design anything that would be close to Legacy Park Amphitheater. There will most likely be a music component but a much more intimate venue.</p> <p>Mr. Crawford said a concern of his, is that the LPA happens to be in far eastern side of the city and the City will put one centrally located. He asked how is that going to impact revenue and programming. Mr. Snook said the advantage LSPR has, is 3,000 capacity venue. And, the city's will be maybe 1,000 seating. Coordination will have to occur between LSPR and the City.</p> <p>Mr. Huser asked wasn't that a catalyst of the bond issue asking citizens if they want it and they did so don't they have to do that?</p> <p>Mr. Snook said yes that was correct. And, one of the items was a downtown performance space and it was going to be very intimate.</p> <p>Ms. Shepard said there already is music downtown and roads are closed sometimes. Mr. Snook said there is music in Howard Station Park every Friday night in the summer. That is an agreement with LSPR and Downtown Main Street. And, this new space would be where Downtown Main Street would transition their concerts to, once it is built.</p> <p>Mr. Huser stated LSPR used to have concerts downtown on Green Street. Mr. Snook stated yes and once the amphitheater was built all those concerts moved out to LPA.</p>	
OLD BUSINESS		
Projects and Services Review – FY22	<p>Supporting documentation (See pages 36-43).</p> <p>Ms. Basham asked if there was ever any consideration for adult leagues for soccer. Mr. Snook said LSSA does provides adult leagues so LSPR doesn't compete with them.</p>	No Board Action.
Capital Projects Plan	<p>Velie Park Improvements: Supporting documentation (See pages 43-46).</p> <p>Mr. Casey stated staff is currently working on grading and site work. The weather has made things dicey this time of year. He said crews will coordinate playground installation with the sidewalks and trails. LSPR will be installing the shelter. LSPR staff will be doing site work and paving around that. Staff is looking at options that would modify the scope related to playground surfacing. Mr. Casey said that would increase the cost a little but staff is getting bids. And if it is decided to move forward, staff will bring it to board for approval. Mr. Casey recognized Steve Thomas and stated he is doing a great job overseeing this project. He said staff is hoping to complete the project in April or May. Staff has added a budget to the packet. Staff also included a timeline.</p> <p>Mr. Ellis complimented Mr. Casey on the budget. Mr. Ellis asked if staff was looking at the tile option for playground surfacing? Mr. Casey stated staff is looking at all options but tile or turf are most what staff has had success with.</p> <p>Mr. Ellis asked if staff installs both. Mr. Casey stated installation would be done by a contractor.</p> <p>Mr. Casey said staff intended to do turf with outdoor fitness equipment. However, if the playgrounds are upgraded to tile or four and play, it will impact the budget.</p>	No Board Action.

	<p>Mr. Crawford asked if there is a preference from youth for one over the other. Mr. Casey said staff has had success with turf at Hartman and Lowenstein. Mr. Crawford asked if there is a shelf life to it? Mr. Casey said staff has to watch it for wear patterns in high traffic areas, like swings.</p> <p>Pleasant Lea Park Improvements: Supporting documentation (See pages 47-49).</p> <p>Mr. Casey stated staff is working on rebidding that project. Staff was disappointed with the responses. He said modifications to the scope have been made. The bid was previously over the holiday window and had a lot of impact from vendors that they did not have time to respond to the bid. Mr. Casey said as of today we have it back on the street for a rebid and hoping for a more robust response. It will be an interesting project with more of a nature theme playground and is in a neighborhood park. Staff will work within budget once the bids come in. He said the grant is helping to bolster our funding for the project.</p> <p>Mr. Casey said staff will be moving in there more once the Velie Park project is wrapped up.</p>	
NEW BUSINESS		
End of Activity Reports	<p>Supporting documentation (see pages 50-76).</p> <p>Mr. Ellis asked about a comment on page 61 in regards to self-officiating and refunds given because teams had to self-officiate. Mr. Dean said yes, refunds were issued. Staff started out with three officials but lost one mid way through the season. Due to a lack of finding officials the remaining games had to be self-officiated. Mr. Ellis asked if those were contracted employees. Mr. Dean stated no they are part time employees. Mr. Ellis asked if the contracted officials LSPR has worked with in the past could be back ups for a situation like this. Mr. Snook stated staff can ask the contracted officials if that would be an option. However, contracted officials are often specialized in one particular sport.</p> <p>Mr. Crawford asked how in other sports has the ability been to get officiating. Mr. Dean stated its been thin and staff had just enough to get by. Full time staff has had to step in sometimes or one official per court instead of two. Mr. Crawford asked if that was Covid based? Mr. Snook said, yes Covid could be factor, just like anything else, pay may also be a factor. And, nationally there is a shortage of youth officials. Mr. Snook stated staff are hard to find for certain positions.</p> <p>Mr. Snook said he spoke to other directors and they are struggling to find lifeguards and expressed concerns.</p> <p>Mr. Casey said Paul Arndorfer is doing great and the refs for girls basketball are great. Mr. Casey complimented Paul on how he deals with coaches and parents. Mr. Snook thanked him for the compliment and said it would be shared with Paul.</p>	No Board Action.
PATRON COMMENT REVIEW		
<p>Supporting documentation (see pages 77-84). Mr. Ellis said there were several comments on the difficulty of the registration process. Mr. Snook stated LSPR's system may not be user friendly. This is an issue. Rec Trac is not the most user friendly to use when registering for an activity. He said staff has gone to Rec Trac several times with minimal progress to make registration easier. Certain things Rec Trac excels on but this is something they have fallen short on.</p> <p>Mr. Snook stated Rec Trac is one of the few software companies who have stood the test of time and will be a costly cross over for the department if it's changed. It works but not the most ideal. Staff has not completed research but will have to before making a decision to switch.</p> <p>Mr. Huser stated registration has been a problem every year since he's been on the Board.</p> <p>Mr. Snook said patrons are required to set up a household and it is not user friendly. If the Park Board says staff needs to figure this out then staff will be directed to put something on hold and carve out time to work on it. Mr. Huser asked if staff can see how many patrons start the registratgion process and then fall off and don't' complete it because it is hard. Mr. Snook said he didn't know if staff had that information or if it could be obtained. Staff will look into it.</p> <p>Mr. Snook said it is an irritation but not irritating enough that everything has to be overhauled. He said it is hopeful Rec Trac will overhaul their system to make it more user friendly. LSPR is somewhat limited with the city's IT department. He said any cloud based service may not be an option for LSPR.</p> <p>Ms. Shepard asked if the Board can be a part of the research. She said there is a lot of solutions out there and could be solutions that would be very flexible. Some software may not be recreation related but could perform what LSPR needs. Mr. Huser stated technology moves so fast and changes. And LSPR really needs to improve that and find software that can leverage other things like being able to track users of our parks.</p> <p>Mr. Snook said the first thing staff will need to do is identify the problems. The internal Tech team can take this on but it will take some time.</p>		

Mr. Bivins stated it would be good to get a real end user to talk with staff about what they are experiencing. He suggested staff talk to a comparable size city and find out who uses something else and see what is available.

Mr. Bivins complemented Mr. Casey for his response to the patron who had concerns for Pleasant Lea Park changes and commended him for that response.

MONTHLY CALENDARS

Supporting documentation (see pages 85-86).

President Aulenbach reminded the Board many staff will be going to the state conference in Springfield.

ROUNDTABLE

No questions or discussion.

OTHER ITEMS TO BE BROUGHT BEFORE THE BOARD

Mr. Snook mentioned that staff and President Aulenbach will be out next week at the MPRA state conference in Springfield, and Nancy Kelley will be recognized at the banquet Thursday night for a citation award for her years of service to LSPR.

Mr. Snook stated the joint session with the City Council will be on March 15, 2022. The first time the Board has had a joint session with the City Council so staff is looking forward to that. The budget committee will be targeting to meet the first week in April to review the FY23 budget. Mr. Snook recognized Tyler Morehead for the Chamber hall of fame induction for Morehead Insurance. Staff finished the art selection for the Sculpture on the Move. Two pieces have been selected and will be placed in Summit and Harris Park. Mr. Snook said there has never been a large group attend the Board meeting for public comments, like what was there tonight. It was good to see the public come out and hear the comments. He said what he heard tonight was similar to staff's report last month.

MEETING ADJOURNMENT

Treasurer Huser made a motion to move into closed session pursuant to Section 610.021 (1) of the Revised Statutes of the State of Missouri pertaining to legal actions, causes of action, or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys, and pursuant to Section 610.021 (2) of the Revised Statutes of the State of Missouri pertaining to leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration. Vice President Bivins seconded. Roll Call: Aye – President Aulenbach, Vice President Bivins, Treasurer Huser, Mr. Ellis, Ms. Shepard, Ms. Basham, Mr. Morehead.

Financial Outlook as of February 28, 2022



Fund	Fund Balance @ 2/28/22
Gamber Community Center	\$ 521,367
Lovell Community Center	\$ 1,244,463
Longview Community Center	\$ (856,313)
Harris Park Community Center	\$ 459,775
Parks and Recreation	\$ 5,794,691
Summit Waves	\$ 333,794
Cemetery	\$ 1,310,963
Construction	\$ 716,527
Park COP	\$ 2,642,039

Fund	MTD 2/28/22	Prior YTD Actual	Current YTD Actual	Approved FY22 Budget	Percentage of FY22 Budget
Gamber Community Center					
Revenue	\$ 28,300	\$ 168,025	\$ 250,441	\$ 317,390	78.91%
Expenses	\$ 31,193	\$ 210,768	\$ 245,508	\$ 350,193	70.11%
Income (Loss)	\$ (2,893)	\$ (42,742)	\$ 4,933	\$ (32,803)	
Lovell Community Center					
Revenue	\$ 144,293	\$ 687,505	\$ 884,342	\$ 1,702,459	51.94%
Expenses	\$ 104,922	\$ 766,978	\$ 910,909	\$ 1,634,771	55.72%
Income (Loss)	\$ 39,371	\$ (79,473)	\$ (26,567)	\$ 67,688	
Longview Community Center					
Revenue	\$ 96,638	\$ 389,146	\$ 592,175	\$ 934,470	63.37%
Expenses	\$ 78,840	\$ 604,139	\$ 634,664	\$ 1,026,493	61.83%
Income (Loss)	\$ 17,798	\$ (214,994)	\$ (42,490)	\$ (92,023)	
Harris Park Community Center					
Revenue	\$ 99,883	\$ 541,506	\$ 856,890	\$ 1,591,276	53.85%
Expenses	\$ 74,066	\$ 633,148	\$ 784,789	\$ 1,429,862	54.89%
Income (Loss)	\$ 25,816	\$ (91,642)	\$ 72,101	\$ 161,414	
Parks and Recreation					
Revenue	\$ 386,363	\$ 3,857,845	\$ 3,972,538	\$ 3,909,711	101.61%
Expenses	\$ 213,183	\$ 2,007,213	\$ 2,318,285	\$ 3,740,251	61.98%
Income (Loss)	\$ 173,180	\$ 1,850,632	\$ 1,654,253	\$ 169,460	
Summit Waves					
Revenue	\$ -	\$ 129,896	\$ 522,000	\$ 851,397	61.31%
Expenses	\$ 19,055	\$ 357,770	\$ 510,577	\$ 844,636	60.45%
Income (Loss)	\$ (19,055)	\$ (227,874)	\$ 11,423	\$ 6,761	
Cemetery					
Revenue	\$ 4,100	\$ 100,950	\$ 63,270	\$ 194,163	32.59%
Expenses	\$ 5,891	\$ 89,623	\$ 95,783	\$ 179,825	53.26%
Income (Loss)	\$ (1,791)	\$ 11,327	\$ (32,513)	\$ 14,338	
Construction					
Revenue	\$ 350,000	\$ 2,333,333	\$ 2,800,000	\$ 4,200,000	66.67%
Expenses	\$ 31,985	\$ 351,882	\$ 283,333	\$ 457,500	61.93%
Income (Loss)	\$ 318,015	\$ 1,981,452	\$ 2,516,667	\$ 3,742,500	
Park COP Debt					
Revenue	\$ 424,211	\$ 3,028,350	\$ 3,684,310	\$ 4,477,543	82.28%
Expenses	\$ 364,583	\$ 2,438,333	\$ 2,916,667	\$ 4,375,000	66.67%
Income (Loss)	\$ 59,628	\$ 590,017	\$ 767,643	\$ 102,543	

**GAMBER COMMUNITY CENTER
FUND 201
Financial Report for the Month Ending February 28, 2022**

	Previous Year-to-date Feb 2021	Month-to-Date Feb 2022	Year-to-Date Feb 2022	Year-to-Date Budget	Year-to-Date Variance	Approved FY22 Budget
REVENUES						
Activity & Membership Fees	47,061	8,141	73,391	67,487	5,904	94,391
User Charges	98	49	389	130	259	190
Rentals	12,530	5,551	59,100	23,579	35,521	² 37,039
Interest	1,218	-	(1,104)	6,800	(7,904)	8,200
Other Revenue	2,053	(27)	1,715	2,570	(855)	2,570
Miscellaneous	66	3	283	-	283	-
Transfers In from Park COP	105,000	14,583	116,667	116,667	-	175,000
TOTAL REVENUES	168,025	28,300	250,441	217,233	33,208	317,390
EXPENDITURES						
Personnel Services	135,375	18,190	143,503	139,363	4,140	212,055
Other Supplies, Services and Charges	28,154	8,700	42,439	42,718	(279)	59,250
Repairs and Maintenance	7,732	465	18,295	7,581	10,714	³ 14,217
Utilities	25,835	3,838	30,055	29,501	554	45,981
Interdepartment Charges	13,671	-	11,215	12,752	(1,537)	18,690
TOTAL EXPENDITURES	210,768	31,193	245,508	231,916	13,592	350,193
NET GAIN / (LOSS)	(42,742)	(2,893)	4,933	(14,683)	19,616	(32,803)

BEGINNING FUND BALANCE

516,434 ¹

ENDING FUND BALANCE

521,367

¹ Beginning Fund Balance is final as the year-end audit is complete.

² Revenues increased due to additional facility rentals booked compared to budget.

³ Unbudgeted repairs on the roof (\$7,234) and HVAC (\$5,600).

**LOVELL COMMUNITY CENTER
FUND 202
Financial Report for the Month Ending February 28, 2022**

	Previous Year-to-date Feb 2021	Month-to-Date Feb 2022	Year-to-Date Feb 2022	Year-to-Date Budget	Year-to-Date Variance		Approved FY22 Budget
REVENUES							
Activity & Membership Fees	674,921	130,574	820,477	1,005,864	(185,387)	²	1,606,919
User Charges	415	575	1,897	1,558	339		2,131
Rentals	(320)	8,845	46,873	15,428	31,445	³	46,423
Interest	4,899	-	(2,878)	16,664	(19,542)	⁴	25,996
Other Revenue	150	480	1,818	654	1,164		1,214
Contributions	3,750	3,750	11,250	11,250	-		15,000
Miscellaneous	690	69	1,387	416	971		1,257
Transfers In	3,000	-	3,519	3,519	-		3,519
TOTAL REVENUES	687,505	144,293	884,342	1,055,352	(171,010)		1,702,459
EXPENDITURES							
Personnel Services	548,899	69,645	572,139	716,754	(144,614)	⁵	1,149,254
Other Supplies, Services and Charges	59,701	12,354	85,593	102,925	(17,332)	⁶	143,425
Repairs and Maintenance	41,160	7,849	82,585	74,327	8,258		102,788
Utilities	80,879	15,074	104,772	85,231	19,541	⁷	161,009
Capital Outlay	-	-	34,598	27,450	7,148		27,450
Interdepartment Charges	36,339	-	31,222	35,342	(4,120)		50,845
TOTAL EXPENDITURES	766,978	104,922	910,909	1,042,028	(131,119)		1,634,771
NET GAIN / (LOSS)	(79,473)	39,371	(26,567)	13,324	(39,891)		67,688

BEGINNING FUND BALANCE

1,271,030 ¹

ENDING FUND BALANCE

1,244,463

¹ Beginning Fund Balance is final as the year-end audit is complete.

² An unfavorable variance in Activities (\$5,000), Gate Receipts (\$22,500) and Memberships (\$157,700).

³ Facility rentals, including Birthday parties, was not budgeted to start until January 1, 2022 but started May 29, 2021. In addition, afterhours pool party rentals have occurred.

⁴ There is a unfavorable variance on Interest (\$8,867) and on Mark to Market (\$10,674).

⁵ A favorable variance in Part-Time salaries (\$51,000) and a Recreation Supervisor position has been put on hold.

⁶ There is a favorable variance in Recreational Supplies, Professional Fees, Printing, Chemicals, Employee Training and Janitorial Supplies.

⁷ Unfavorable variance in Natural Gas (\$11,500), Electricity (\$3,000) and Water/Sewer (\$5,000).

**LONGVIEW COMMUNITY CENTER
FUND 205
Financial Report for the Month Ending February 28, 2022**

	Previous Year-to-date Feb 2021	Month-to-Date Feb 2022	Year-to-Date Feb 2022	Year-to-Date Budget	Year-to-Date Variance		Approved FY22 Budget
REVENUES							
Activity & Membership Fees	307,032	80,206	483,317	499,885	(16,568)	²	775,970
User Charges	568	333	1,185	1,165	20		1,930
Rentals	80,945	16,097	107,544	107,830	(286)		155,369
Miscellaneous	601	2	128	16	112		1,201
TOTAL REVENUES	389,146	96,638	592,175	608,896	(16,722)		934,470
EXPENDITURES							
Personnel Services	415,388	54,098	430,037	439,651	(9,614)	³	657,419
Other Supplies, Services and Charges	45,850	8,011	51,863	69,182	(17,319)	⁴	115,098
Repairs and Maintenance	24,835	1,063	25,414	37,797	(12,383)	⁵	51,670
Utilities	78,294	15,667	96,898	89,462	7,436		157,989
Interest Expense	8,098	-	3,601	7,000	(3,399)		-
Interdepartment Charges	31,675	-	26,851	30,463	(3,612)		44,317
TOTAL EXPENDITURES	604,139	78,840	634,664	673,554	(38,890)		1,026,493
NET GAIN / (LOSS)	(214,994)	17,798	(42,490)	(64,658)	22,168		(92,023)

BEGINNING FUND BALANCE	<u>(813,823)</u> ¹
ENDING FUND BALANCE	<u><u>(856,313)</u></u>

¹ **Beginning Fund Balance** is final as the year-end audit is complete.

² There is a favorable variance on Gate Receipts (\$7,500) and an unfavorable variance on Activities (\$1,000) and Memberships (\$23,100).

³ There is a favorable variance in Part-Time (\$12,000) and an unfavorable variance in Full-Time due to hiring the unbudgeted Full-Time Service Representative in January.

⁴ There is a favorable variance in Professional Fees, Telephone, Recreational and Janitorial Supplies.

⁵ HVAC service and repair (\$6,000) has not been needed. The hardwood floor resurfacing (\$4,000) is currently on hold.



**HARRIS PARK COMMUNITY CENTER
FUND 530
Financial Report for the Month Ending February 28, 2022**

	Previous Year-to-date Feb 2021	Month-to-Date Feb 2022	Year-to-Date Feb 2022	Year-to-Date Budget	Year-to-Date Variance		Approved FY22 Budget
REVENUES							
Activity & Membership Fees	272,020	35,553	522,126	601,463	(79,337)	²	1,189,460
User Charges	36,827	9,737	73,164	56,110	17,055	³	69,638
Rentals	48,620	29,175	116,417	92,053	24,364	⁴	153,394
Interest	(754)	-	(1,190)	-	(1,190)		-
Other Revenue	205	145	946	-	946		3,449
Contributions	184,075	25,200	144,735	134,700	10,035	⁵	166,900
Miscellaneous	514	72	692	1,486	(793)		8,435
TOTAL REVENUES	541,506	99,883	856,890	885,811	(28,921)		1,591,276
EXPENDITURES							
Personnel Services	403,103	45,147	463,360	490,512	(27,152)	⁶	813,933
Other Supplies, Services and Charges	127,125	15,657	205,829	231,888	(26,059)	⁷	433,464
Repairs and Maintenance	15,248	2,142	42,213	28,936	13,276	⁸	41,770
Utilities	70,073	11,121	56,524	64,415	(7,891)		97,324
Depreciation	13,236	1,496	12,920	12,603	316		18,905
Transfers Out	3,000	-	3,519	3,519	-		3,519
Interdepartment Charges	14,599	-	13,345	15,009	(1,665)		20,947
TOTAL EXPENDITURES	633,148	74,066	784,789	834,279	(49,490)		1,429,862
NET GAIN / (LOSS)	(91,642)	25,816	72,101	51,532	20,569		161,414

BEGINNING FUND BALANCE

387,674 ¹

ENDING FUND BALANCE

459,775

¹ Beginning Fund Balance is final as the year-end audit is complete.

² An unfavorable variance in Camp Summit (\$33,000), Harris Park (\$4,300), Athletics (\$61,000) and a favorable variance at the Amphitheater (\$9,000) and Summit Ice (\$9,600).

³ A favorable variance in Summit Ice (\$14,700) and Amphitheater (\$2,400).

⁴ A favorable variance in Facility Rentals at Harris Park (\$4,500), Hartman Park (\$4,400) and Summit Ice (\$17,000).

⁵ The reported YTD revenue is dependent on the timing of monthly sponsorship payments.

⁶ A favorable variance in Part-Time Harris Park (\$13,800), Athletics (\$11,000), Amphitheater (\$1,900) and unfavorable variance Summit Ice (\$18,800). In addition, 5% of the Lovell Recreation Supervisor's salary was budgeted to go to Special Events, since the position was filled late FY21 the Special Events were handled by another staff member.

⁵ A favorable balance on Professional Fees, Recreational Supplies, Janitorial Supplies, Rentals and Leases and Advertising.

⁶ HPCC repairs on HVAC (\$7,300), Wall repair (\$4,100) and Curtain (\$3,500).

**PARKS & RECREATION
FUND 200
Financial Report for the Month Ending February 28, 2022**

	Previous Year-to-date Feb 2021	Month-to-Date Feb 2022	Year-to-Date Feb 2022	Year-to-Date Budget	Year-to-Date Variance		Approved FY22 Budget
REVENUES							
Taxes	3,733,578	379,940	3,803,308	3,509,010	294,298	²	3,664,500
Fines & Forfeitures	15,446	3,377	13,172	11,500	1,672		17,000
Interest	5,042	-	3,925	37,813	(33,888)	³	58,814
Other Revenue	9,317	745	6,179	1,333	4,846		2,000
Contributions	42,742	-	75,769	44,449	31,320	⁴	97,735
Miscellaneous	27,760	2,301	54,665	28,190	26,475	⁵	47,325
Transfers In	23,959	-	15,521	16,886	(1,365)		22,337
TOTAL REVENUES	3,857,845	386,363	3,972,538	3,649,182	323,356		3,909,711
EXPENDITURES							
Personnel Services	1,284,181	144,038	1,302,261	1,344,510	(42,249)	⁶	1,998,879
Other Supplies, Services and Charges	383,192	28,416	600,950	666,600	(65,651)	⁷	1,060,242
Repairs and Maintenance	144,682	19,345	251,775	225,772	26,002	⁸	315,655
Utilities	70,919	5,775	93,958	87,062	6,896		146,118
Fuel & Lubricants	18,570	1,562	22,912	22,610	302		33,790
Capital Outlay	74,000	26,994	38,128	93,000	(54,872)		153,000
Interdepartment Charges	134,797	-	111,874	145,994	(34,121)		187,926
Reimbursement - Interfund	(103,128)	(12,946.58)	(103,572.67)	(103,572.64)	-		(155,359)
TOTAL EXPENDITURES	2,007,213	213,183	2,318,285	2,481,976	(163,692)		3,740,251
NET GAIN / (LOSS)	1,850,632	173,180	1,654,253	1,167,205	487,048		169,460

BEGINNING FUND BALANCE

4,140,438 ¹

ENDING FUND BALANCE

5,794,691

¹ Beginning Fund Balance is final as the year-end audit is complete.

² The favorable variance in Taxes is related to Jackson County property tax (\$253,300) Cass County property tax (\$1,500), Replacement Tax (\$43,500) and an unfavorable variance on Intangible Tax (\$4,000).

³ Unfavorable variances on Interest (\$14,274) and Mark to Market (\$19,613).

⁴ Lee's Summit Soccer Association paid their FY21 dues in FY22. In addition, Lee's Summit Baseball Association paid earlier than budgeted (\$19,550).

⁵ Received \$2,383 from Truman Heartland Foundation for the sign language signs. Also, received from Legacy for Parks Foundation for the Twisted Sister sculpture (\$2,500), Lovell Family Foundation for Sculpture on the move (\$2,500) and \$10,000 reimbursement for memorial benches and stones. In addition, shelter rentals have been higher than anticipated.

⁶ Variance exists in Full-Time Salaries due to a vacant Park Specialist position.

⁷ A favorable variance in Travel and Meeting, Office Supplies, Printing, Professional Fees, Concrete and Asphalt.

⁸ Down to Earth invoice charged to Ground instead of Professional Fees (\$19,720).

**SUMMIT WAVES
FUND 203
Financial Report for the Month Ending February 28, 2022**

	Previous Year-to-date Feb 2021	Month-to-Date Feb 2022	Year-to-Date Feb 2022	Year-to-Date Budget	Year-to-Date Variance		Approved FY22 Budget
REVENUES							
Activity Fees	100,666	-	403,937	238,159	165,778	²	688,117
User Charges	20,510	-	105,146	57,938	47,209	³	111,054
Rentals	7,000	-	15,156	15,930	(774)		45,146
Interest	(1,865)	-	(1,960)	1,660	(3,620)		2,090
Miscellaneous	3,584	-	(279)	2,115	(2,394)		4,990
TOTAL REVENUES	129,896	-	522,000	315,802	206,198		851,397
EXPENDITURES							
Personnel Services	232,971	8,165	324,780	286,982	37,797	⁴	487,330
Other Supplies, Services and Charges	44,701	7,360	103,267	65,136	38,131	⁵	158,740
Repairs and Maintenance	9,485	267	6,871	6,229	641		39,439
Utilities	49,373	3,262	55,866	66,070	(10,203)	⁶	89,800
Interdepartment Charges	15,255	-	13,809	15,484	(1,675)		21,422
Capital Outlay	-	-	-	-	-		41,920
Transfers Out (To 200)	5,985	-	5,985	5,985	-		5,985
TOTAL EXPENDITURES	357,770	19,055	510,577	445,887	64,691		844,636
NET GAIN / (LOSS)	(227,874)	(19,055)	11,423	(130,085)	141,508		6,761

BEGINNING FUND BALANCE

322,371 ¹

ENDING FUND BALANCE

333,794

¹ **Beginning Fund Balance** is final as the year-end audit is complete.

² There is a favorable variance in Gate Receipts (\$165,500) due to Kids Country coming twice a week, Oceans of Fun closed twice a week and Adventure Oasis allowing residents only.

³ There is a favorable variance in Concessions Sales (\$47,000) due to an increase in Single Visits.

⁴ A unfavorable variance for Part-time (\$40,000).

⁵ Unfavorable variance in Professional Fees, Furniture & Equipment, Miscellaneous Equipment, Uniforms and Chemical Supplies.

⁶ Budget was based on last year actuals which included the first year of the wave pool operations. There has been a significant savings in Electricity (\$18,500) and an unfavorable variance in Water/Sewer (\$8,000). In addition, the wave pool water/sewer was charged to Park Services July-December.

**CEMETERY TRUST
FUND 204
Financial Report for the Month Ending February 28, 2022**

	Previous Year-to-date Feb 2021	Month-to-Date Feb 2022	Year-to-Date Feb 2022	Year-to-Date Budget	Year-to-Date Variance		Approved FY22 Budget
REVENUES							
Services	71,246	4,100	49,944	84,211	(34,267)	²	134,483
Sale of Property	22,000	-	16,000	28,000	(12,000)	³	36,000
Interest	7,704	-	(2,674)	15,030	(17,704)	⁴	23,680
TOTAL REVENUES	100,950	4,100	63,270	127,241	(63,970)		194,163
EXPENDITURES							
Personnel Services	27,375	3,757	35,329	33,544	1,785		49,069
Other Supplies, Services and Charges	32,404	1,408	27,423	52,275	(24,852)	⁵	86,043
Repairs and Maintenance	7,152	446	13,209	7,950	5,259		9,500
Utilities	1,681	281	1,660	2,250	(590)		4,000
Fuel & Lubricants	255	-	328	640	(312)		960
Interdepartment Charges	9,149	-	8,299	10,012	(1,713)		13,905
Transfers Out (To 026)	11,607	-	9,536	10,899	(1,362)		16,348
TOTAL EXPENDITURES	89,623	5,891	95,783	117,570	(21,787)		179,825
NET GAIN / (LOSS)	11,327	(1,791)	(32,513)	9,671	(42,184)		14,338

BEGINNING FUND BALANCE

1,343,476 ¹

ENDING FUND BALANCE

1,310,963

¹ Beginning Fund Balance is final as the year-end audit is complete.

² An unfavorable variance on Monument Sales (\$25,800), Grave Openings (\$4,800) and Footings (\$4,200).

³ Unfavorable variance in Columbarium niches being sold.

⁴ There is a unfavorable variance on Interest (\$8,196) and on Mark to Market (\$9,508).

⁵ Favorable variance in Professional fees and Other Construction Materials.

**CONSTRUCTION FUND
FUND 327
Financial Report for the Month Ending February 28, 2022**

	Month-to-Date Feb 2022	Year-to-Date Feb 2022	Year-to-Date Budget	Year-to-Date Variance		Approved FY22 Budget
REVENUES						
Transfers from Fund 410	350,000	2,800,000	2,800,000	-		4,200,000
TOTAL REVENUES	350,000	2,800,000	2,800,000	-		4,200,000
EXPENDITURES						
Interest Expense	-	-	-	-		32,500
Additions to Const in Progress	31,985	283,333.33	283,333.33	-		425,000
TOTAL EXPENDITURES	31,985	283,333	283,333	-		457,500
NET GAIN / (LOSS)	318,015	2,516,667	2,516,667	-		3,742,500

BEGINNING FUND BALANCE	<u>(1,800,140) ¹</u>
ENDING FUND BALANCE	<u>716,527</u>

¹ Beginning Fund Balance is final as the year-end audit is complete.

**PARKS COP DEBT
FUND 410
Financial Report for the Month Ending February 28, 2022**

	Month-to-Date Feb 2022	Year-to-Date Feb 2022	Year-to-Date Budget	Year-to-Date Variance		Approved FY22 Budget
REVENUES						
Taxes	370,553	3,245,807	2,857,413	388,394	²	4,286,120
EATS	(13,632)	(100,917)	(96,385)	(4,533)	²	(144,577)
Use Tax	67,290	548,748	216,667	332,082	²	325,000
Interest	-	(9,328)	7,333	(16,661)	³	11,000
TOTAL REVENUES	424,211	3,684,310	2,985,028	699,282		4,477,543
EXPENDITURES						
Transfers Out-Gamber Center	14,583	116,667	116,666.67	-		175,000
Transfers Out-Construction Fund	350,000	2,800,000	2,800,000	-		4,200,000
TOTAL EXPENDITURES	364,583	2,916,667	2,916,667	-		4,375,000
NET GAIN / (LOSS)	59,628	767,643	68,362	699,282		102,543

BEGINNING FUND BALANCE	<u>1,874,396</u> ¹
ENDING FUND BALANCE	<u><u>2,642,039</u></u>

¹ Beginning Fund Balance is final as the year-end audit is complete.

² See separate Sales/Use Tax Report included in this packet.

³ An unfavorable variance on Mark to Market (\$16,661).

MEMORANDUM



Date: March, 2022

To: Joe Snook, CPRP
Administrator of Parks and Recreation

From: Devin Blazek, MBA
Management Analyst

Re: Sales and Use Tax Update –March 2022

Sales tax proceeds received in March totaled \$431,579.81, which is 20.83% over the monthly projection. Due to the unpredictable cutoff of processing remittance at the State of Missouri, the annual revenue budget has been spread evenly throughout FY2022. The year-to-date sales tax received totals \$3,667,386.71, which is \$309,447.52 over the amount received through March FY2021.

At the time of this report, there is no additional information regarding the remitters included in the amount received from the State of Missouri.

The EATs payments for a portion of February are not available at this time.

Use tax proceeds received in March totaled \$93,322.79, which is 244.58%% over the monthly projection. Due to the unpredictable cutoff of processing remittance at the State of Missouri, the annual revenue budget has been spread evenly throughout FY2022. The year-to-date use tax totals \$642,070.97.

Attached is a summary of the proceeds received for the Sales Tax, Economic Activity Taxes (EATs) and Use Tax.

Sales Tax and EATs	Budget	Actual	Amount Difference \$
Cumulative Balance Through FY 2021	76,045,008	76,877,280	832,272
FY 2022			
YTD Balance Forward - Sales Tax	2,857,414	3,245,807	388,393
YTD Balance Forward - EATs	(96,385)	(100,917)	(4,532)
Sales Tax Receipts - March 2022	357,177	431,580	74,403
EATs - March 2022	(12,048)	(12,596)	(548)
YTD Balance - Sales Tax	3,214,591	3,677,387	462,796
YTD Balance - EATs	(108,433)	(113,513)	(5,080)
LIFE-TO-DATE DATA BY SALES TAX			
Cumulative Net Proceeds-1/4 cent Sales Tax (4/1/18 through 3/31/33) **	15,433,712	16,360,687	926,975
Cumulative Net Proceeds-1/4 cent Sales Tax (4/1/08 through 3/31/18)	30,963,365	31,100,648	137,283
Cumulative Net Proceeds-3/8 cent Sales Tax (4/1/98 through 3/31/08)	32,768,255	32,955,600	187,345

Use Tax	Budget	Actual	Amount Difference \$
Cumulative Balance Through FY 2021	-	375,524	375,524
FY 2022			
YTD Balance Forward - Use Tax	216,666	548,748	332,082
Use Tax - March 2022	27,083	93,323	66,240
YTD Balance - Use Tax	243,749	642,071	398,322
LIFE-TO-DATE DATA BY USE TAX			
Cumulative Net Proceeds-December 2020 through Current Month	243,749	1,017,595	773,846

MEMORANDUM



Date: March 11, 2022
To: Joe Snook
Administrator of Parks and Recreation
CC: Steve Casey, PLA, ASLA
Superintendent of Park Planning and Construction
From: Steve Thomas
Assistant Superintendent of Park Construction
Re: Velie Playground Surface

In April 2021, Park Board approved a budget of \$425,000 for park improvements for Velie Park. The approved budget was prior to LSPR's proposal to transition from mulch surfaces to unitary surfaces. Within the \$425,000 budget a total of \$75,000 was allocated for 3 surface areas; (1) the 2-5 age playground, (2) the 5-12 age playground, and (3) the outdoor fitness area. The following is a breakdown of the \$75,000 allocation:

- \$35,000 for the Fitness Area with a synthetic turf surface.
- \$40,000 for the 2-5 age and 5-12 age Playground Areas with engineered wood fiber surface.

Recently, LSPR began studying transitioning our playground surfaces from a loose wood fiber (mulch) surface to a unitary surface such as synthetic turf. Staff presented a five year plan to the Park Board at the November 2021 meeting. There are several advantages of a unitary surface, among them are reduced maintenance requirements, a more visual appealing play area, as well as a value added amenity to the park. There is a higher initial cost associated with a unitary surface, however staff believes with the reduced maintenance and labor costs associated with mulch the cost would be recovered in subsequent years.

Staff reached out to 3 vendors (ABcreative, Synlawn, and All Inclusive) requesting a quote for turf to be installed in all three of the play areas. The matrix below shows the amounts quoted less the budget amount.

	ABcreative	SYNlawn	All Inclusive
Quoted amount	\$140,269.00	\$147,519.64	<i>did not submitted</i>
Budget amount	\$75,000.00	\$75,000.00	<i>a quote</i>
Overage amount	\$65,269.00	\$72,519.64	

Staff feels this is the appropriate time to install the unitary turf surface for all three play areas as described above and recommends Board approval. The product specified by ABcreative is manufactured by Forever Lawn and is installed at Lowenstein Park and Hartman Park and has performed well. If approved the

project budget will increase from \$425,000 to \$490,269. The additional \$65,269 will be covered by sales tax proceeds.

MOTION: I move to approve the participation in and use of Contract #ESC-PLAYGROUND-REC2021 with AB Creative, Inc. for the purchase of materials and installation of synthetic turf playground surfacing in the amount of \$140,269.00 at Velie Park and increase the park renovation budget from \$425,000.00 to \$490,289.00. I further move that the Board authorize the Administrator of Parks and Recreation to execute any and all documents necessary to procure the relevant products and services consistent with the previously approved project budget.

TO: Joe Snook, CPRP
Administrator of Parks and Recreation

DATE: March 23, 2022

FROM: David Dean, Superintendent of Recreation Services
Steve Casey, Superintendent of Park Development and Construction
Tede Price, Superintendent of Administration
Brooke Chestnut, Superintendent of Park Operations



SUBJECT: FY22 Capital Improvement Projects and Parks and Recreation Services Report

Project	Budget ¹	Exp to Date	Variance ²	Completion Status	Budget Status	Estimated Completion ³
Gamber Community Center Fund (201)						
	-	-	-			
Lovell Community Center Fund (202)						
Childcare Roof Repairs	27,450	34,598	(7,148)	Completed	Over Budget	Nov-21
	27,450	34,598	(7,148)			
Longview Community Center Fund (205)						
	-	-	-			
Harris Park Community Center Fund (530)						
	-	-	-			
Parks and Recreation Fund (200)						
Operations						
Deer Valley Park Shelter	30,000	-	30,000	On Schedule	On Budget	Mar-22
Tilt Trailer	8,000	7,875	125	Completed	Under Budget	Sep-21
Asphalt	185,000	52,094	169,842	On Schedule	On Budget	Jun-22
Legacy Park						
Wayfinding Signage	100,000	-	100,000	On Schedule	On Budget	Apr-22
Asphalt	125,000	79,826	45,174	On Schedule	On Budget	Jun-22
	448,000	139,795	345,141			
Summit Waves Fund (203)						
Additional Shade Installation	41,920	-	41,920	On Schedule	Under Budget	May-22
	41,920	-	41,920			
Cemetery Fund (204)						
	-	-	-			
Capital Projects Fund (327)						
Lowenstein Park Renovations (*Continued from FY20)	515,000	518,559	(3,559)	Completed	Over Budget	Oct-21
Velie Park Renovations	425,000	269,835	155,165	On Schedule	On Budget	May-22
Pleasant Lea Park Improvements	670,000	4,180	665,820	On Schedule	On Budget	Sep-22
	1,610,000	792,574	817,426			
TOTAL	2,127,370	966,967	1,197,339			

¹ Budget amount established per Board Approval

² Variance is the difference between the budget and the year-to-date expenditures.

³ Estimated completion dates will be updated as necessary to reflect our best estimate of when a project will be completed.

The Services Review is based on the current Fiscal Year (July 2021-June 2022). "Goals" are based on the number implied in the Fiscal Year Budget. Some goals are annualized (i.e., LPCC, GCC and HPCC information). Other numbers will be reported on a monthly basis (i.e., programs beginning in the current board month) as well as annualized figures being reported against budgeted numbers. Shaded areas are completed services and activities.

		Target Goals - This Year (participants) 2021-2022	Results to Date (for programs/events starting July 2021)
Run Time			
Fund 201 - Gamber Community Center			
Memberships	July 21 - June 22		
<u>Resident Total</u>			
Active Flex	July 21 - June 22	93	78
Annual		39	30
<u>Non-Resident Total</u>			
Active Flex		5	7
Annual		3	6
<u>Single Visit</u>			
Discount		76	117
Regular		17	9
(All Inclusive Membership - GCC)	July 21 - June 22		
<u>Resident</u>			
Annual		39	42
Flex	July 21 - June 22	60	50
<u>Non-Resident</u>			
Annual		2	4
Flex		5	9
(Insurance Based Memberships)	July 21 - June 22		
Silver Sneakers Total	July 21 - June 22		5,377
Renew Active	July 21 - June 22		2,048
Facility Rentals	July 21 - June 22		
Event Packages		5 Packages	1
Gamber Package		43 Packages	16
Ballroom All	July 21 - June 22	90 hrs Booked	84
Ballroom A	July 21 - June 22	163 hrs Booked	216
Ballroom B		33 hrs Booked	146
Classroom		167 hrs Booked	280
Aerobics Room	July 21 - June 22	75 hrs Booked	44
Programming			
GCC Paid Group Fitness	July 21 - June 22		
Bingo	July 21 - June 22	600	700
Line Dance	July 21 - June 22	360	343
Art Classes	July 21 - June 22	20	47
Ballroom, Swing, Latin Dance	July 21 - June 22	60	48
Youth Tech	July 21 - June 22	10	12
Special Event Programming			
Mistletoe Madness	July 21 - June 22	30 Booths	29
Thanksgiving Day Luncheon	July 21 - June 22	100 participants	85
Holiday Luncheon	July 21 - June 22	100 participants	65
Father Daughter Dance	July 21 - June 22	125/night = 500	574

Fund 202 - J. Thomas Lovell Jr. Community Center at Legacy Park

Memberships			
<u>Resident</u>			
Annual	July 21 - June 22	1,074	1,029
Flex	July 21 - June 22	3,393	2,256
<u>Non-Resident</u>			

	Run Time	Target Goals - This Year (participants) 2021-2022	Results to Date (for programs/events starting July 2021)
Annual	July 21 - June 22	153	333
Flex	July 21 - June 22	725	583
<u>Single Visit - Resident</u>	July 21 - June 22	21,003	10,250
<u>Single Visit -- Non-Resident</u>	July 21 - June 22	6,998	4,419
<u>Silversneakers</u>	July 21 - June 22	16,405	11,695
<u>Prime</u>	July 21 - June 22	139	158
<u>Renew Active</u>	July 21 - June 22	2,914	8,779
<u>Active and Fit</u>	July 21 - June 22	0	114
<u>Silver and Fit</u>	July 21 - June 22	101	317
<u>90 Day Memberships</u>			
Resident	July 21 - June 22	12	18
Nonresident	July 21 - June 22	3	5
Facility Rentals			
<u>Birthday Party Packages</u>			
Resident			
Package A	July 21 - June 22	172	107
Package B	July 21 - June 22	31	27
Non-Resident	July 21 - June 22		
Package A	July 21 - June 22	74	86
Package B	July 21 - June 22	7	28
<u>Community Rooms</u>			
Resident	July 21 - June 22	2	0
Non-Resident	July 21 - June 22	0	0
<u>Court Rentals</u>			
Resident	July 21 - June 22	4	1
Non-Resident	July 21 - June 22	1	0
Lock-ins	July 21 - June 22	1	0
Pool	July 21 - June 22	2	1
<u>Paid Park Amenities</u>			
Resident			
Canoe	July 21 - June 22	280	33
Paddleboard	July 21 - June 22	1,049	359
Non-Resident			
Canoe	July 21 - June 22	151	28
Paddleboard	July 21 - June 22	439	128
<u>Free Park Amenities</u>			
Bikes	July 21 - June 22	750	208
<u>Child Care</u>			
Drop In	July 21 - June 22	280	206
Pass Card - Member	July 21 - June 22	37	35
Pass Card - Non-member	July 21 - June 22	0	2
Water and Land Aerobic Programming	July 21 - June 22	50,000	17,055
Provide Miscellaneous Fitness			
Personal Training	July 21 - June 22	70	174
Virtual Personal Training	July 21 - June 22	0	0
LCC Paid Group Fitness	July 21 - June 22	120	68
LPA Paid Group Fitness	July 21 - June 22	500	55
Massage Therapy	July 21 - June 22	76	102
RevUP	July 21 - June 22	98	34
RevUP Reload	July 21 - June 22	100	69
Healthy Eating Every Day (H.E.E.D)	July 21 - June 22	0	34
Swim Lessons			
Swim Lessons	July 21 - June 22		331

		Target Goals - This Year (participants) 2021-2022	Results to Date (for programs/events starting July 2021)
	Run Time		
Private Swim Lessons	July 21 - June 22		25

Fund 530 - Harris Park Community Center

Camp Summit			
Camp Summit Enrollment	Summer 2021	750 Enrolled	755 Enrolled
Camp Summit Enrollment	Summer 2022	750 Enrolled	249 Enrolled (3.14.22)
Weekly Attendance	Summer 2021	440 Avg/Week	420 Weekly Avg
Weekly Attendance	Summer 2022		

Offer School Break Camps			
School Break Camp Enrollment	Sept 1 - April 20	100	48
School Break Days	Nov 1 - April 14	Avg of 30/Day	17

Recreation Center Operations			
Gym Rentals	July 21 - June 22	300 Rentals	132 Rentals
Classroom Rentals	July 21 - June 22	200 Rentals	585 Rentals
Entire Facility Rentals	July 21 - June 22	12 Rentals	2 Rental(s)
Week Long Rentals	July 21 - June 22	2 Rentals	1 Rental(s)
Open Gym	July 21 - June 22	1500 Participants	193 Participants

Summit Ice/Lea Mck North			
Public Skate	Nov 20 - March 21	8000	12,091 Skaters
Public skate - Non Res	Nov 21 - Feb 22	2500	4075
Public skate - Res	Nov 21 - Feb 22	5500	10060
Pond Hockey	Nov 20 - March 21	350	1212 Players
Pond hockey - Non Res	Nov 21 - Feb 22	80	133
Pond hockey - Res	Nov 21 - Feb 22	150	301
Skate with Santa (3)	December 20	200	Cancelled (Covid-19)
Skate with Sanata (2)	December 21	200	613
Birthday Party Packages	Nov-March 20	75	Cancelled (Covid-19)
Birthday Party Packages	Nov-Feb 22	30	69
Shelter Rentals	2020	100	0 (Covid-19)
Shelter Rentals	2021	100	129

ATHLETICS			
Hartman Fields	July 21 - June 22	625 (Rental hours)	267 (Rental Hours)

Adult Leagues			
Softball -- Coed, Men's, Women's			
• Fall	Sept 21 - Oct 21	27 (Teams)	15 (teams)
• Spring	Mar 22 - May 22	35 (Teams)	14
• Summer	June 21 - Aug 21	32 (Teams)	31(teams)

Basketball -- Men's			
• Fall	Aug 21 - Oct 21	20 (Teams)	OH
• Winter	Nov 21 - Feb 22	20 (Teams)	7 (Teams)
• Spring	Mar 22 - May 22	16 (Teams)	9 (Teams)
• Summer	July 21 - Aug 21	16 (Teams)	8 (Teams)

Volleyball -- Coed, Women's			
• Fall	Oct 21 - Dec 22	50 (Teams)	30 (Teams)
• Winter	Jan 22 - Mar 22	58 (Teams)	29 (Teams)
• Spring	April 22 - June 22	50 (Teams)	OH
• Summer I and II	July 21 - Sept. 21	50 (Teams)	66 (Teams)

Kickball			
• Fall	Aug 21 - Oct 21	14 (Teams)	DNM
• Spring	Apr 22 - May 22	14 (Teams)	1 (Team)
• Summer	June 22 - Aug 22	14 (Teams)	DNM

		Target Goals - This Year (participants) 2021-2022	Results to Date (for programs/events starting July 2021)
Run Time			
Golf			
• Adult Beginning	July 21 - June 22	20	OH
Tennis			
• Outdoor Adult Beginning	July 21 - June 22	10	4
Youth Instructional-Athletics			
Golf			
• Youth Beginner	July 21 - June 22	30	OH
Tennis			
• Rookies (Mighty Stars)	Year-to-date count	30	13
• Youth Beginner	Year-to-date count	65	57
• Middle/High School	Year-to-date count	10	21
• Adult	Year-to-date count		5
Youth Leagues			
Girl's Basketball	Nov 21 - Feb 22	300 Participants	414 Participants
Spring Youth Volleyball	March 22 - May 22	250 Participants	236 Participants thru April 14
Fall Youth Volleyball	Sept 21 - Nov 21	280 Participants	172 Participants
Summer Youth Volleyball	July 21 - Aug 21	10 Teams	6 teams
Winter Youth Volleyball	Jan 22 - Feb 22	10 Teams	On Hold
Youth Special Events-Athletics			
Junior Triathlon	July 21	50 Participants	Cancelled - Covid
Youth Camps-Athletic			
Baseball Camp	June 22	15	
Basketball Camp	July 21	15	Canceled-Covid
Volleyball Camp	July 21	35	Canceled-Covid
Indoor Soccer Camp	June 22	15	
Tournaments			
Summer Classic Tennis Tournament	June 22	50	
INSTRUCTIONAL ACTIVITIES			
Adult Instructional			
First Aid/CPR			
CPR/AED	July 21 - June 22 (Year-to-date count)	40	27
First Aid	July 21 - June 22 (Year-to-date count)	25	10
BLS Healthcare Provider CPR	July 21 - June 22 (Year-to-date count)	30	0
CPR for Family and Friends	July 21 - June 22 (Year-to-date count)	30	25
Youth Instructional			
Itty-Bitty Sports			
• Flag Football	Sept 11-Oct 9	50	46
• Basketball	Jan 8 - Feb 12	80	90
• Outside Soccer	July 21 - June 22 (Year-to-date count)	50	134
• T-Ball	July 21 - June 22 (Year-to-date count)	50	0
Itty-Bitty Instructional Programs			
• Itty Bitty PE	July 21 - June 22 (Year-to-date count)	10	43
• Itty Bitty Dancers	July 21 - June 22 (Year-to-date count) 26	50	On Hold

		Target Goals - This Year (participants) 2021-2022	Results to Date (for programs/events starting July 2021)
Run Time			
Indoor T-Ball	July 21 - June 22 (Year-to-date count)	20	20
Instructional Basketball	July 21 - June 22 (Year-to-date count)	20	38
• Indoor Soccer	July 21 - June 22 (Year-to-date count)	25	57
• Itty Bitty Tumblers	July 21 - June 22 (Year-to-date count)	80	On Hold
Pint Size			
Pint Size Playtime	Sept 20 - April 21	150	On Hold
Pee Wee Sports			
• Flag Football	July 21 - June 22 (Year-to-date count)	20	On Hold
• Basketball	Jan 8 - Feb 12	40	103
Indoor T-Ball	July 21 - June 22 (Year-to-date count)	10	10
Indoor Soccer	July 21 - June 22 (Year-to-date count)	10	10
Pee Wee PE	July 21 - June 22 (Year-to-date count)	10	8
Instructional Basketball	July 21 - June 22 (Year-to-date count)	10	10
• Tumblers	July 21 - June 22 (Year-to-date count)	20	On Hold
Animal Wonders			
• Workshop	July 21 - June 22 (Year-to-date count)	10	0
• Camps	July 21 - June 22 (Year-to-date count)	10	On Hold
All Ages- Instructional			
Horsemanship Classes			
• Beginning Horsemanship	July 21 - June 22 (Year-to-date count)	9 participants	On Hold
• Beginner Rider I	July 21 - June 22 (Year-to-date count)	4 participants	On Hold
• Beginner Rider II	July 21 - June 22 (Year-to-date count)	2 participants	On Hold
• Texas Tots	July 21 - June 22 (Year-to-date count)	2 participants	On Hold
• Texas Tots II	July 21 - June 22 (Year-to-date count)	2 participants	On Hold
Special Event Programming for Families			
Night Flight	Oct-22		84
Tour de Lakes	Oct-22		443
Festivals			
Peace, Love & Music	July 17	700	788
Landslide	Aug 20	700	1,363
Bill Forness & One More Round	Sept 18	700	610

		Target Goals - This Year (participants) 2021-2022	Results to Date (for programs/events starting July 2021)
Fund 200 - Parks and Recreation	Run Time		
Administration			
Provide departmental Annual Report	Sept 2020	Mar-21	Completed May 2021
Coordinate, edit and produce Lee's Summit Illustrated.	FY22		
Publish bi-annual Visionary Task Force Newsletter (Legacy for Tomorrow)	Bi-annually		
Park Operations			
Two annual inventories performed	Bi-annually		
Two annual park openings performed on all parks (Spring and Fall)	Bi-annually		
Legacy Park Operations			
Maintain user group agreements	FY22		
City Grounds Maintenance			
Maintain Public Works MOU areas	FY22	Monthly	Ongoing

Fund 203 - Aquatics

Summit Waves			
Group Swim Lessons	July 22 - Aug 22		
Group Swim Lessons	May 21 - June 21	760	
Private swim parties	July 22 - Aug 22		
Private swim parties	May 21 - June 21	20	
Junior Guard clinics	July 22 - Aug 22		
Junior Guard clinics	May 21 - June 21	10	
Public swim - Regular	July 22 - Aug 22		
Public swim - Regular	May 21 - June 21	4470	
Public swim - Discount	July 22 - Aug 22		
Public swim - Discount	May 21 - June 21	18800	
Twilight - Regular	July 22 - Aug 22		
Twilight - Regular	May 21 - June 21	252	
Twilight - Discount	July 22 - Aug 22		
Twilight - Discount	May 21 - June 21	1580	
Season Pass Sales	July 22 - Aug 22		
Season Pass Sales	May 21 - June 21	2700	110
Group Promotions			
Family Fun Nights (2&3)	July 22 - Aug 22		
Family Fun Nights (1)	May 21 - June 21	350	
Birthday Party Packages	July 22 - Aug 22		
Birthday Party Packages	May 21 - June 21	47	
Cabana Rentals	July 22 - Aug 22		
Cabana Rentals	May 21 - June 21	49	

Fund 205 - Longview Community Center

Memberships			
Resident			
Annual	July 21 - June 22	1,118	992
Flex	July 21 - June 22	1,040	1,021
Non-Resident			
Annual	July 21 - June 22	182	199
Flex	July 21 - June 22	225	296
90 Day Memberships			
Resident	July 21 - June 22	56	46
Nonresident	July 21 - June 22	13	19
Single Visit - Resident	July 21 - June 22	8,000	5,236
Single Visit -- Non-Resident	July 21 - June 22	1,556	1,931
Silversneakers visits	July 21 - June 22 ²⁸	7,729	5,964

	Target Goals - This Year (participants) 2021-2022		Results to Date (for programs/events starting July 2021)
	Run Time		
<i>Prime visits</i>	July 21 - June 22	103	372
<i>Active and Fit visits</i>	July 21 - June 22	62	117
<i>Silver and Fit visits</i>	July 21 - June 22	103	56
<i>Renew active visits</i>	July 21 - June 22	2,130	4,867
<i>MCC Athletes Pass</i>	July 21 - June 22	NA	13
<i>MCC PE Pass</i>	July 21 - June 22	NA	26
<i>MCC Non resident memberships Pass</i>	July 21 - June 22	1000 max	20
Facility Rentals			
<u><i>Lap lane rentals (hours)</i></u>			
Resident	July 21 - June 22	6925	5,065
Non-Resident	July 21 - June 22	60	41
<u><i>Room Rentals</i></u>			
Resident	July 21 - June 22	52	57
Non-Resident	July 21 - June 22	26	186
<u><i>Court Rentals</i></u>			
Resident	July 21 - June 22	76	28
Non-Resident	July 21 - June 22	69	0
Lock-ins	July 21 - June 22	1	0
Full Pool rental	July 21 - June 22	4	5
<u><i>Child Care</i></u>			
Drop In	July 21 - June 22	0	0
Pass Card - Member	July 21 - June 22	0	0
Pass Card - Non-member	July 21 - June 22	0	0
Water and Land Aerobic Programming	July 21 - June 22	30,000	12,711
Provide Miscellaneous Fitness			
Personal Training	July 21 - June 22	78	286
Virtual Personal Training	July 21 - June 22	0	0
LVCC Paid Group Exercise Classes	July 21 - June 22	192	93
LVCC Paid Fitness programs	July 21 - June 22	96	39
Massage Therapy	July 21 - June 22	76	33
RevUP	July 21 - June 22	68	20
RevUP Reload	July 21 - June 22	72	25
Healthy Eating Every Day (H.E.E.D)	July 21 - June 22	0	20
Lowenstein Park Fitness Classes	July 21 - June 22	0	48
Swim Lessons			
Swim Lessons	July 21 - June 22	437	399
Private Swim Lessons	July 21 - June 22	152	17

MEMORANDUM



Date: March 23, 2022
To: Joe Snook, CPRP, Parks Administrator
From: Steve Casey, PLA, ASLA, Superintendent of Park Planning and Construction
Re: Velie Park Update

Velie Park was vandalized on the evening of May 19, 2020 with significant damage to the playground equipment. LSPR continues to work with LSPD and LSFD to investigate the incident. Over the past several months, some Velie park patrons have reached out to us with issues and suggestions for park improvements. At this time, we want to update the Board on a schedule to address future improvements.

Prior to the incident, the LSPR Parks Master Plan identified Velie Park for renovations in 2023. Consequently, we plan to move the Velie Park renovations up to the fall of 2021. In an effort to start the renovations as soon as possible, we have started the process of reaching out to our neighbors and community for feedback and ideas, which will be facilitated by our Parks and Recreation planning staff.

At the time of this report, LSPR crews are completing site work and grading for the new playground. Weather permitting over the next several weeks, we will begin to form for concrete sidewalks and curbs around the new playground and prepare for installation of new equipment. An anticipated project schedule is attached with updated budget tracking information.

We will continue to keep the Park Board advised of updates on the Velie project.

(Portions not underlined denote new information since the previous Board update)

Project Name: Velie Park Improvements

11-Mar-22

AU:32784750444

Act.#: 87932784

		Park Board approved CIP budget FY 2022 of \$425,000	Commitments to date	Notes
Item				
Pre Construction/ Site Preparation	Mobilization/Equipment Rental	\$ 2,500.00	\$ 2,231.89	
	Demolition/Clearing/Tree Removal	\$ 2,500.00	\$ 706.00	
	Erosion Control/Tree Protection	\$ 1,000.00	\$ -	
	Earthwork/Grading	\$ 7,000.00	\$ -	
			\$ -	
Site Utilities	Storm Drainage	\$ 2,500.00	\$ -	
	Electrical	\$ 2,500.00	\$ -	
			\$ -	
			\$ -	
Paving	Concrete Walks and Curbs	\$ 30,000.00	\$ 815.60	
	Asphalt-New Trail Construction and Repair		\$ -	\$45,000 in Asphalt Fund 200 for FY2022
			\$ -	
Park Features and Structures	Park Shelter	\$ 35,000.00	\$ 37,322.40	
	Equipment- Playground, Fitness Equipment, Shade Sail	\$ 160,000.00	\$ 156,680.15	
	Installation (incl. freight, bond- Playground and Fitness Equipment	\$ 60,000.00	\$ 59,302.48	
	Playground Surface materials + Install	\$ 40,000.00	\$ 1,022.72	
	Outdoor fitness surface materials + install	\$ 35,000.00	\$ -	
	Site furnishings	\$ 8,000.00	\$ 1,306.02	two trash, two bench, three picnic tables
	Landscaping	\$ 15,000.00	\$ 430.42	
	Seeding	\$ 3,000.00	\$ -	
	Park Lighting	\$ 11,000.00	\$ 10,017.81	
			\$ -	
	Subtotal	\$ 415,000.00	\$ 269,835.49	
	Contingencies (+/-3%)	\$ 10,000.00		
	Total Budget	\$ 425,000.00		
Note: RFP identifies \$260,000 budget for playground equipment, fitness equipment, and park shelter incl. installation				

[illegible]

MEMORANDUM



Date: March 23, 2022
To: Joe Snook, CPRP, Parks Administrator
From: Steve Casey, PLA, ASLA, Superintendent of Park Planning and Construction
Re: Pleasant Lea Park Update

Pleasant Lea Park was awarded a Land and Water Conservation grant in 2020 in the amount of \$250,000. Prior to the grant award, LSPR staff completed a master plan for park improvements which included neighborhood and community wide feedback sessions to solicit ideas for park upgrades. Park renovations are scheduled to begin in late 2021 and early 2022. An anticipated completion date for the upgrades is late 2022. Total estimated budget for the park improvements is \$670,000 with \$400,000 in Parks CIP funds and a \$20,000 contribution for the Legacy for Parks Foundation.

LSPR is acting as the general contractor for the park renovation. Crews have recently completed an extensive renovation to the tee ball/softball field on the east side of the park for use by the youth sports associations.

At the time of this report, staff is in the process of re-bidding the playground RFP due to lack of responses. Staff is making some minor adjustments in scope to accommodate the budget and timing of the project. Proposals are due on March 18 and will be then reviewed and evaluated by a staff committee. Staff anticipates bringing a proposal(s) forward to the Park Board for approval at the April meeting. Attached is a timeline for the project.

Staff will continue to update the Parks Board on progress with the Pleasant Lea project.

(Portions not underlined denote new information since the previous Board update)

Project Name: Pleasant Lea Park Improvements

9-Mar-22

		Park Board approved CIP project budget \$400,000 (less park master plan) plus \$250,000 LWCF Grant and \$20,000 LFPF donation		
Item			Commitments to date	Notes
Pre Construction/ Site Preparation	Equipment Rentals	\$ 8,000.00	\$ -	
	Architectural + Engineering	\$ 12,000.00	\$ -	
	Erosion Control/Tree Protection	\$ 2,000.00	\$ -	
	Earthwork/Grading	\$ 20,000.00	\$ -	
	Demolition of Existing Park Features	\$ 2,500.00	\$ 80.00	
Site Utilities	Storm Drainage	\$ -	\$ -	
	Sanitary Sewer Connection	\$ -	\$ -	
	Electrical	\$ -	\$ -	
	Water Tap/Meter/Service	\$ -	\$ -	
Paving	Concrete Walks and Curbs	\$ 40,000.00	\$ -	
	Asphalt-New Trail Construction and Repair	\$ 25,000.00	\$ -	\$20,000 in asphalt repairs FY21/\$20,000 in repairs in FY22
	Multi Sport Court Renovation and Fencing	\$ 120,000.00	\$ -	
Park Features and Structures	Restroom Construction	\$ 12,000.00	\$ -	ADA compliant comfort station
	Park Shelter and Installation	\$ 32,000.00	\$ -	
	Playground Equipment and Install	\$ 300,000.00	\$ -	main playground, stream crossing, small nature play pods
	Playground surfacing+drainage and install	\$ 22,000.00	\$ -	
	Landscaping	\$ 10,000.00	\$ -	
	Site furnishings	\$ 12,000.00	\$ -	
	Softball Field Renovations	\$ 9,000.00	\$ 4,100.54	
	Pedestrian Bridges labor and materials	\$ 10,000.00	\$ -	
	Park Signage	\$ 2,500.00	\$ -	
			\$ -	
	Subtotal	\$ 639,000.00	\$ 4,180.54	
	Contingencies (3%)	\$ 19,500.00		
	Previous Park Master Planning- Landworks Studio	\$ 12,443.00		
	Project Estimated Cost	\$ 670,943.00		
	Total Approved Park Budget	\$ 670,000.00		

Project: PLEASANT LEA PARK Estimated Project Timeline Updated March 23, 2022			Nov-21				Dec-21				Mar-22				Apr-22				May-22				Jun-22				Jul-22				Aug-22			
			wk1	wk2	wk3	wk4	wk5	wk6	wk7	wk8	wk9	wk10	wk11	wk12	wk13	wk14	wk15	wk16	wk17	wk18	wk19	wk20	wk21	wk22	wk23	wk24	wk25	wk26	wk27	wk28	wk29	wk30	wk31	wk32
GENERAL CONTRACTOR LSPR	Notice to Proceed from MDNR GMS (Sept 2021)																																	
	Softball Field Renovations			Complete																														
	Site Clearing and Grading																																	
	Demolition																																	
	Site Utilities																																	
	Playground Installation																																	
	Park Shelter Installation																																	
	Curbing and Sidewalks																																	
	Comfort Station																																	
	Trail Construction and Repair																																	
	Multi Sport Court Renovation and Fencing																																	
	Landscaping																																	
	Site Furnishings																																	
	Park Signage																																	

MPRA 2022 State Conference Summary

Devin Blazek

Tuesday, March 1

9:00 AM – 11:30 AM

Travel to Springfield

1:00 PM – 2:05 PM

Conflict Management in the Workplace

Educators from the Center for Dispute Resolution discussed the common causes and effects of stress and conflict in the workplace, as well as management solutions for resolving conflict when it arises.

2:20 pm – 3:25 pm

Social Media: The how, the why, and is it worth it?

The presenters discussed at length the analytic capabilities of various social media platforms, their age demographic, and how to best utilize their potential to target the desired audience.

3:40 PM – 4:45 PM

Combating the Officiating Shortage

The presenter discussed various issues effecting the recruitment and retention of sports officials, particularly baseball. However, most of the solutions proposed did not seem to fit within the recreational space and were more applicable to the highly competitive space.

5:30 pm – 7:30 pm

Attended the MPRA welcome reception

Wednesday, March 2

9:00 AM – 10:05 AM

The Secrets to getting the most out of your MPRA membership

The presenter shared various resources, courses, and trainings available to everyone with an MPRA membership

10:20 AM – 11:25 AM

The Moving Target: Preparing for and Adapting to Changes in Minimum Wage

Joe and I presented on LSPR's approach to adapting to the changes in minimum wage, which started in 2019. We shared our approach as well as some creative ways of cutting expenses or generating additional revenue.

11:30 AM – 1:45 PM

General Session Lunch and Key Note Speaker

Chad Pregracke from Living Lands and Waters shared how he created a successful non-profit organization to clean trash out of the Mississippi River. He has been operating this organization for over 20 years and has clean several million pounds of garbage from the river while also starting educational and community outreach programs to help bring attention and education to the issue.

2:00 PM – 6:00 PM

Attended Trade Show – Networking with peers and vendors.

6:00 PM – 8:30 PM

Attended evening social and silent auction.

Thursday, March 3

9:00 AM – 10:05 AM

Nothing Changes if Nothing Changes

Chris Nunes discussed the need for adaptation and change with every organization. He discussed the importance of monitoring community needs, changes in the social, technological, and political climate, and how to adapt offerings and amenities to meet the changing needs of the community being served.

10:20 AM – 11:25 AM

Social Media: Lets Tweet Everyone Right

The presenter spoke at length on the various issues surrounding First Amendment rights and how they relate to the online and social media activities of your organization. He discussed how to properly address negative content within the “comment section” of social media posts and best practices to avoid litigation.

1:00 pm – 2:05 pm

Liability Exposure in Parks, Including Guns in Parks – Open, Closed, No Carry?

The presenter covered several legal precedence and case law surrounding the carrying of firearms within parks. They emphasized the importance of keeping up to date with federal, state, and local ordinances as well as how to best train staff to handle issues surrounding the carrying of firearms parks.

2:20 pm – 3:25 pm

Up In Smoke and More Party Options – Medical Marijuana and Liquor Licensing in Parks

The presenter discussed various legal challenges surrounding Medical Marijuana and Alcohol in Parks as well as possible ways of adapting community spaces and events to legally include individuals who are using those substances while also maintaining a family-friendly environment.

3:40 pm – 4:45 pm

Marketing Yourself for the Job You Want

The presenter showed up several examples of effective social media (particularly LinkedIn) presence for professionals, how to highlight accomplishments and capabilities, and how to capitalize on local groups and resources for building a professional network.

6:00 PM – 8:30 PM

Attended Awards Banquet

8:30 pm – 10:30 pm

Attended the closing social

Friday, March 2, 2018

8:00 am - 10:30AM

Returned home.

MPRA 2022 State Conference Summary

Joe Snook

Tuesday, March 1

9:00 AM – 11:30 AM

Travel to Springfield

1:00 PM – 2:05 PM

Conflict Management in the Workplace

Educators from the Center for Dispute Resolution discussed the stress and tension created by workplace conflict. They also discussed causes and dynamics of conflict and presented tools and approaches to help avoid and/or resolve conflict.

2:20 pm – 3:25 pm

The Art of Hiring and Onboarding

The presenter discussed ideas to improve hiring practices and improve onboarding efforts. This was one of the best sessions I attended at the conference and provided several ideas for consideration and possible implementation.

3:40 PM – 4:45 PM

Combating the Officiating Shortage

The presenter discussed some of the issues impacting the shortage of officials in youth and amateur sports. The main focus was baseball. Unfortunately, no ideas or possible solutions were presented to address this major concern.

5:30 pm – 7:30 pm

Attended the MPRA welcome reception

Wednesday, March 2

9:00 AM – 10:05 AM

Lifelong Lessons in Leadership

The presenter shared keys to effective leadership and provided ideas and tools for possible implementation.

10:20 AM – 11:25 AM

The Moving Target: Preparing for and Adapting to Changes in Minimum Wage

Devin and I presented our work on the minimum wage plan LSPR created a few years ago to address the annual increase in minimum wage to \$12/hour. We addressed our approach to increased revenues and decrease expenses.

11:30 AM – 1:45 PM

General Session Lunch and Key Note Speaker

Chad Pregracke from Living Lands and Waters shared his story to create a nonprofit organization focused on cleaning the major water ways in the US. His primary focus has been the Mississippi River. Over the past 23 years he has organized 1200 community cleanups on 23 rivers in 21 states and removed over 11 million pounds of garbage.

2:00 PM – 6:00 PM

Attended Trade Show – Networking with peers and vendors.

6:00 PM – 8:30 PM

Attended evening social and silent auction.

Thursday, March 3

9:00 AM – 10:05 AM

Nothing Changes if Nothing Changes

Chris Nunes, Parks Director Woodlands, TX discussed the importance of addressing and adapting to change. He shared strategies to facilitate organizational change and spark innovation.

10:20 AM – 11:25 AM

Recreation Construction Projects: Maximize Value with Design and Delivery Methods

The presenter provided a through overview of the four different construction delivery methods: Design/Bid/Build, Construction Manager at Risk, Construction Manager Agency, and Design Build. This was a good session that provided options to the tradition Design/Bid/Build approach.

2:20 PM – 3:20 PM

Attended the Leadership Development Institute Regents meeting.

3:40 pm – 4:45 pm

Updating Your Operational Plan

The presenter discussed the importance of having an operational plan and, just as importantly, updating operational plans on a regular basis. Operational plans, as presented, are what we refer to as business plans. This sessions provided a few good ideas for our consideration as we review our business plans.

6:00 PM – 8:30 PM

Attended Awards Banquet

8:30 pm – 10:30 pm

Attended the closing social

Friday, March 2, 2018

8:00 am - 10:30AM

Returned home.

David Dean
Superintendent of Recreation Services II
MPRA Conference 2022
Springfield, MO
March 1 – March 4

Tuesday, March 1

9:00am – 12:00pm Travel to Springfield

Conflict Management in the Workplace

1:00pm – 2:05pm

This session focused on conflict in the workplace and how it is a major source of stress and tension. The presenter gave tips on how to handle conflict that can be energizing and result in connection and innovation. We learned about the causes and dynamics of conflict and how conflict styles interact and impact communication.

Emergency Preparedness in Youth Sports – Are You Ready?

2:20pm – 3:25pm

This session covered how accidents, injuries and unexpected incidents can and do happen in youth sports. The presenter examined types of emergencies and preparedness, plus discussed specific actions that must be taken to build a thick protective shield to be ready for emergency situations.

Pool-programming

3:40pm – 4:45pm

This session reviewed many pool programming ideas, and what worked and didn't work for the presenters at their facilities. Programs discussed included Junior Lifeguard, Doggie Dive, Water Volleyball, and more. They also covered staffing needs and any cost associated with the programs they ran.

Welcome Reception

5:30pm – 7:30pm

Wednesday, March 2

Lifelong Lessons in Leadership

9:00am -10:05am

This session provided participants with strategies for giving people the tools to do things they never thought they could. The presenter provided keys to effective leadership and provided tangible tools that can be implemented immediately.

Being Cyber Smart

10:20am – 11:25am

At a time when we are more connected than ever, being “cyber smart” is of the utmost importance. This session provided ways to be cyber safe.

General Session Luncheon

11:30am – 1:45pm

The general session included the state of the association address, section awards presentations, and the keynote presentation by Chad Pregracke.

Exhibit Hall

2:00pm – 6:00pm

Attended the exhibit hall to view products and services provided by vendors.

Dinner & Auction

6:00pm – 8:30pm

Thursday, March 3

Creating a Youth Sports Manual

9:00am -10:05am

This session discussed the tools and techniques for creating a successful youth sports manual.

Marketing & Communication

10:20am – 11:25am

This session discussed the explosion of use of social media. The presenter covered legal requirements and risks associated with this medium. It included social media usage by public employees – private usage and use of the organization’s media accounts. It also covered what should be considered in developing a social media policy for your organization, and what portions of our social media account would be considered a record and subject to the Sunshine Law.

Esports and How Communities Can Get Involved

1:00pm – 2:05pm

This session discussed what Esports are and why it is quickly becoming a staple of recreation. In addition, the presenter provided what it would take to get involved with Esports.

All-Inclusive Spraygrounds/Splashpads – Designed for All

2:20pm – 3:25pm

This session discussed how adaptive and accessible outdoor recreational environments matter. The session provided a quick overview and discussed city leadership’s desire that all of their parks need to be all-inclusive. Panelists from three different projects in Raymore, MO discussed the projects from funding through construction.

Updating Your Operational Plan

3:40pm – 4:45pm

Whether operating a recreation center, ice arena, fieldhouse, or full parks and recreation department, it’s always good to update your operational plan. This session discussed components of updating your operational plan and what should be considered when they are updated.

Awards Banquet

6:00pm – 8:30pm

Closing Social

8:30pm – 11:00pm

Friday, February 21

Region Meeting

8:30am 10:00am

Attended Northwest Region meeting.

Travel

10:00pm – 12:00pm

Erin Keeney
Recreation Supervisor I
MPRA Conference 2022
Springfield, Missouri
March 1 – March 4

Tuesday, March 1

Travel

8:30am – 11:30am

Conference 101 - Paul Kettenbach & Brittanie Propes

1:00pm – 2:05pm

This session talked about the ins and outs of MPRA conferences. The speakers explained what to expect from learning sessions, socials, and the banquet. Also, the speakers gave tips on how to network and introduced specific people as a friendly face. This session was beneficial to a first-time conference attendee.

Making you Programs, Parks, and Special Events “Fetch” - Joseph Seastrom

2:20pm – 3:25pm

The big idea of this session was how do you make your programs stand out. Joseph went into specific details like establishing a brand, creating a logo or tagline, and how to write exciting descriptions for your programs. Joseph emphasized the importance of a program description. Descriptions need to be unique and exciting to successfully promote your program. Joseph also talked about being extra. This means having a theme for everything. For example, having your staff dress up, decorate everything, have treats related to the program, backdrops for pictures. He said the little details will be noticed and appreciated. Overall, the biggest thing I took out of this session was marketing through photos. Make a backdrop or an area where the participants can take a picture and post it on their social media. Photos on social media can go a long way for marketing today. I learned a lot from this session and plan to incorporate these ideas into my future programs.

Special Events: Program Plan and Engagement Strategies - Katie Buford & Jodi Siemer

3:40pm-4:45pm

This session talked about the basics of creating a successful program plan. The first step in planning a program is to look at trends and needs of your city. For example, if there are 10 Easter egg events in the city then there isn't a need for that event. After establishing the program idea, the speakers talked about the importance of SMART goals and objectives and matching it with your department's core values. At the end of the session, the group created their own program on the spot. This session was a good refresher of the basics of programming and matched up to what I learned in college.

Check into TRU by Hilton

4:45pm-5:30pm

Welcome Reception

5:30pm-7:30pm

Wednesday, March 2

Lifelong Lessons in Leadership - Chris Stevenson

9:00am – 10:05am

Chris defined leadership as “inspiring people to do things they didn’t think they could do”. As a leader, you need to have a strong culture with values, good communication, and appreciate your staff. Chris explained the importance of following your mission and vision statements. You are the biggest advocate for your culture and you need to continue to remind your employees of the department's values. Chris also talked about learning how your employees communicates best, the importance of positive body language, being aware of your voice tone, talking with clarity, and listening meaningfully. An idea Chris mentioned that stood out to me was having a new hire survey. Ask fun questions to get to know them on a personal level. This allows you to see their interests right off the bat. Lastly, he talked about appreciating your employees. Be frequent, timely, specific, and tie it back to your values. Chris said that employees need to be told every 7 days they are doing a good job. This was my favorite session out of the conference because I learned a lot and will implement many of his ideas.

Leading with Health in Mind - Jo Burns

10:20am – 11:25am

The first thing Jo had the group do was define health. When people were defining it in their own way, Jo explained that health is different for everyone. Someone's “healthy” can be completely different than someone else’s “healthy”. Health has seven realms- physical, social, emotional, mental, spiritual, environmental, and economic. Some may rank these realms differently in importance but you need to incorporate them all to be healthy. After discussing these topics, Jo gave us examples how to implement health and wellness into park and recreation and challenged the group to make changes. Overall, this was good information but I didn’t gain any ideas that I plan to implement.

General Session Luncheon

11:30am – 1:45pm

The general session included voting, section awards presentations, and the keynote presentation by Chad Pregracke.

Exhibit Hall- EXPO

2:00pm – 6:00pm

Attended the exhibit hall to view products and services provided by vendors

Dinner & Auction

6:00pm – 8:30pm

Thursday, March 3

Assembling A Successful Outdoor Fitness Plan - Tim Cluny, Lisa Miceli, Laura Emrich

9:00am – 10:05am

Outdoor fitness became a top ten trend during the pandemic. The speakers from Advanced Exercise explained outdoor fitness equipment is an up and coming amenity to parks and recreation. The speakers talked about the steps in creating an outdoor fitness area. The speakers talked about the location of the area, type of equipment (playground based, machines, CrossFit), shade structures, surfaces, and storage options. The speakers also explained the importance of knowing your demographic when creating your outdoor space. Overall, this was a good session if your department was planning to add an outdoor fitness area. I took out of the session that an outdoor fitness area would be most successful if it was next to or near one of your community centers.

Park and Recreation is a Marathon- Matt Jones

10:20am – 11:25am

The speaker of this session was Matt Jones. Matt is a three-time cancer survivor who has completed a marathon in every continent. During this session, Matt talked about his life story and how he stayed motivated not only to stay alive but relearn how to walk and complete 7 different marathons. His main focus was on three things- visualize your victory, elevate your choice of attitude, and take action. Matt explained that if you use these three steps, you can accomplish anything. Overall, this speech was very motivational and it was great to hear such a powerful story.

Lunch

11:30am -1pm

Parks in Schools: Education Curriculum- Katie Buford, Jody Siemer, Paul Kettenbach

1:00pm – 2:05pm

This session talked about the program Adopt-A-Class. This program entails a parks and rec department partnering with a school and teaches a class on a specific topic in parks and recreation. The ultimate goal of the program is to teach kids about the parks and rec profession. After explaining the program and the format, the session split into groups and created their own lesson plan using the handout the speakers provided. I think this program is a great way to inform the youth about the parks and rec profession. I know we are always looking at ways to work with the school district and this would be a great way to partner with them. It also sparked the idea of partnering with A+ program. This would be another great way for kids to learn about parks and rec.

You Can Make A Difference- Tom Krause

2:20pm – 3:25pm

The speaker was Tom Krause, a motivational speaker that taught for 30+ years. The biggest points that Tom hit on were acceptance, worth, and hope. People need to feel accepted to feel worthy and when someone feels worthy they have hope. Tom told two different stories about kids he had when teaching and how those three words applied to their life. Overall, what I took

out of this session was to accept everyone for who they are and a simple smile can go a long way.

Walking Your Community Through Their Favorite Books- Linnsie Gerbert

3:40pm – 4:45pm

This session showed the process of how Linnsie added a story walk to her community. A story walk is a kids book that is split up by pages on a trail. This engaged kids in exercise and to read at the same time. Linnsie explained step-by-step how to implement this in your parks. I think this would be a great thing to add to one of our parks and would give an opportunity for programs as well. For example, having the author of the book read to the group of kids as they walk the trail. Linnsie did a great job explaining in detail how to implement this and I feel as though I have a great idea how to add this to one of LSPR parks.

Awards Banquet

6:00pm – 8:30pm

Closing Social

8:30pm – 11:00pm

Thursday, March 3

Region Meeting

8:30am – 10:00am

Attended Northwest Region meeting.

Travel

10:00am- 12:30pm

Jared Greene
MPRA | March 1st-4th 2022
333 S John Q Hammons Pkwy,
Springfield, MO 65806

Tuesday, March 1st

9am-11:45

Left City Hall and got to conference center for check in

12:15pm-12:45pm

Lunch

1pm-2pm

Conference 101

- This session was for first timers to the conference, they presented how to navigate throughout the conference, sessions and the conference app.

2:20pm-3:25pm

Social media: the how, the why and is it worth it

- This session was about how to decide what, how, where and when to post to social media based on algorithms.

3:40pm-4:45pm

My people? Your people? Nope, our people

- This session was about the kind of people that walk into your community center or park. You can't just judge the person based on looks, get to know them more, ask them how their day is going.

4:45pm-5:25pm

Hotel check in at Tru by Hilton

5:30pm-8:30pm

Welcome reception dinner

Wednesday, March 2nd

9am-10am

Lifelong lessons in leadership

- This session was about how to be a leader in your workplace.
- Lead by example, your employees are watching how you do it and how you say it.
- Clarity is key to communication.
- Frequent gratitude is appreciated.

10:20am-11:25am

The Moving Target: Preparing for and adapting to the changes in minimum wage

- This session was about how minimum wage is rising yearly, also ways you could potentially cut costs in your organization.

11:30pm-1:45pm

Lunch, Awards and Keynote speaker

- Keynote Speaker Chad Pregracke: talked about how at a young age he cleaned up the Mississippi river, since he started he has removed over 11 million pounds of trash.

2pm-6pm

Exhibit Hall

- Definitely my favorite part of the whole conference, lots of really good products and services we can implement, bringing back tons of brochures and ideas.

6pm-8:30pm

Dinner & Auction

8:30pm-9:30pm

Sponsored Socials

Thursday, March 3rd

9am-10am

Nothing changes if nothing changes

- This session was about how the pandemic has changed our programming, have we kept some of our old programs and started new ones.
- Biggest takeaway: Canoe rental "vending" machine. This company (he didn't mention the name but is based in Texas) provides the machine and canoes with a 70/30 profit split, all he does is provide the lake/pond.

10:20am-11:25am

Parks and Recreation is a marathon

- This session was about how you could accomplish so many things in life if you just put your mind to it.
- Lighten up, don't tighten up.
- The average child smiles 400 times a day but the average 30yo only smiles 15 times.
- 80% of your thoughts are negative.

11:30am-1:30pm

Lunch

2:20pm-3:25pm

How to plan and fund a successful outdoor recreation program

- National parks services showed a grant in progress for a new lake outside Hamilton Missouri from beginning to where it is now.
- Missouri State Parks showed how to apply for grant funds and I also learned how previous parks that were provided grant funds need to keep a sign up for the 25 year agreement of maintenance.

3:40pm-4:45pm

Marketing yourself for the job you want

- In this session they showed us how to set up a signature on your emails and how important it is to have a LinkedIn account.

6pm-8:30pm

Awards banquet

Friday, March 4th

8:30am-9:10am

Region 1 Meeting

- Updates from our region and ideas being thrown around, such as doing a lunch and learn at our next MPRA maintenance rodeo.

9:30am-12pm

Travel

03/12/2022
Travis Shaffer
Skilled Park Specialist
MPRA Report

2022 MPRA Conference

Tuesday 03/01/2022

Conference 101 (1:00pm - 2:05pm)

This Conference 101 session was very helpful for me since it was my first time at the MPRA conference. It helped me to be better prepared for the conference and taught me how to capitalize on all the opportunities there. In addition to conference specific information they gave us plenty of resources to continue to utilize beyond conference.

Trail Stewardship Planning: utilizing the greenway goat gang (2:20pm - 3:25pm)

I really enjoyed this session. The speakers were very energetic and covered a lot of really great information on the use of goats to clear and maintain undergrowth in wooded areas. I have been aware of goats being utilized for this purpose but never knew the processes needed to do this successfully. They discussed the partnerships required between trail owner, parks staff, and goat farmer required in order to run the program as well as the way they utilized signage and media to engage the public in the whole process.

My People? Your People? Nope... OUR People! (3:40pm - 4:45pm)

This session I found to be a little disappointing to be honest. The session covered inclusion in the parks system but mostly focused on an adjustment of our mindset to an our people mindset. She spoke about how when things are going great we want to take credit for my people, but once something messes up we blame your people, and what we need to all do is be a team and part of our people. I know inclusion in the parks and workplace is very important but I felt the way she went about presenting it wasn't very tangible, meaning there was not much for me to take back to LSPR with me and implement.

Wednesday 03/02/2022

The Secrets to Getting the Most Out of Your MPRA Membership (9:00am - 10:05am)

This was another session I found very helpful. I attended college in Kansas so naturally we did not discuss MPRA and what it had to offer, so going to this session made me realize just how many resources are available for me to utilize and how many continuing education opportunities there are that I can utilize. I will definitely be taking advantage of all that MPRA has to offer now.

The Moving Target: preparing for & adapting to changes in minimum wage (10:20am - 11:25am)

This one was hosted by our own Joe and Devin, and I am very glad I went to it. I knew that a lot was being done on the budget end of things to mitigate wage increase but I never

realized to what extent. It gave me a newfound appreciation for the admin side and made me thankful for the team we have working at LSPR. My biggest compliment is that out of all of the sessions I attended, their presentation was by far the most professionally put together and delivered.

Keynote Speaker: Chad Pregracke, From the Bottom Up (12:30pm - 1:45pm)

Talk about inspirational, Chad really knows how to make an ecological impact. this was one of the best speakers I have been to and I still can't believe Chads passion and drive to improve the Mississippi river with his trash removal tipping the scales at over 12 Million pounds and counting.

Exhibit Hall (2:00pm - 6:00pm)

The exhibit hall was packed and awesome, there were a lot of vendors I was able to get updated product information and catalogs from. It was also where I believe I found my best piece from the conference. Agents of Discovery had a booth up and I was able to get some great information on a mobile conservation based outdoor recreation app that we can utilize in our parks system to increase outdoor recreation activity and educate patrons along the way. I have spoken to Brooke about it and hope we can start utilizing it soon.

Thursday 03/03/2022

Certification: it's the professional thing to do (9:00am - 10:05am)

This was another professional development one I am happy I went too. Having a bachelor's degree in park management and conservation I knew some of what NRPA does and offers but not fully. This session has led me to want to pursue my CPRP through NRPA soon.

Parks and Recreation is a Marathon (10:20am - 11:25am)

I am glad I went to this session, but it was another one that did not give me much to take back to LSPR. I loved hearing his story and it was definitely a very motivating and fun session.

Session (1:00pm - 2:05pm)

I missed this session due to lunch running late

How to Plan and Fund a Successful Outdoor Recreation Project (2:20pm - 3:25pm)

This session covered a lot of great resources for funding and assistance to utilize when creating a trail but did not cover information for other outdoor recreation activities. The information they gave was very helpful, but the title and description where misleading for the session because it made it seem like the session would cover multiple outdoor recreation opportunities as well as outdoor recreation programming.

Urban Canada Geese: problems and solutions (3:40pm - 4:45pm)

This session was great and covered a lot of useful resources and tips for Canadian geese that LSPR could easily implemented at Legacy to better control the geese on the sports fields and pond. The most interesting piece of information I got from this is the use of green

lasers as a way of scaring geese off of ponds and fields, this will not only be much quieter than bottle rockets but also less intrusive.

**End of Activity Report
A to Z Artistry
2021
Completed by: Megan Crews**

Executive Summary

Brief Description:

LSPR offers youth instructional programs in partnership with A to Z Artistry. There are multiple class categories including art enrichment, workshops and camps. The ages of the participants vary from 5 to 18+ depending on the specific class offered.

Participant numbers:

	<u>LSPR</u>	<u>A to Z</u>	<u>Total</u>
2021	106	147	253

Total Revenue:

	<u>Budget</u>	<u>Actual</u>
2021	\$1,580	\$6,508.50

Total Expenses:

	<u>Budget</u>	<u>Actual</u>
2021	\$4,682.91 ¹	\$5,783.91 ¹

Net:

	<u>Budget</u>	<u>Actual</u>
2021	(\$3,102.91)	\$724.59

Recommendations:

Comment: Should we continue to hold this program?

Recommendation: Staff recommends to continue offering art programming in partnership with A to Z Artistry.

Comment: Multiple positive comments were received regarding A to Z instructors.

Recommendation: The survey results and comments were shared with staff and A to Z Artistry.

Comment: LSPR and A to Z Artistry began their partnership in 2020. Registrations are completed through LSPR and A to Z Artistry. Due to the pandemic there was not enough participation to complete an end of activity report. A brief evaluation determined a programming space conflict when LSPR did not meet the minimum enrollments to conduct the program.

Recommendation: The service agreement was updated and agreed upon for a compensation rate of a 70/30 split for all enrollment fees collected. This allows for adequate program space to be provided in the case LSPR does not have the minimum enrollments for a specific class.

¹ Budgeted and actual expenses include indirect expenses of \$2,348.41. Direct expenses for A to Z Art totaled \$3,435.50.

Extensive Staff Report

Purpose of Report:

End of Activity reports are used to evaluate each recreational activity at its conclusion. Four areas are reviewed: program content and execution, participant satisfaction, participation number and financial performance. These areas are compared to the planned budget and previous sessions. Recommendations for improvements are developed from this review.

Program Description:

A to Z Artistry was founded in 2019 by owners Heather Alvarado and Ivey Zoellers. With over 30 years of combined experience, small class sizes, and a passion for providing opportunities in art education to the Lee's Summit community, A to Z Artistry is soon to become the premier children's art studio in the Kansas City Metro area. A to Z Artistry utilizes Gamber Community Center to host their programming.

Benefits of Program:

The benefits of LSPR A to Z Artistry classes are the learning of age appropriate skills and techniques of art, developing social and motor skills, promoting creativity and imagination, developing concentration, learning art terminology and simply having fun.

Service Hours:

2021 1,491 Hours

Volunteer Hours:

No volunteers were utilized for these programs.

Refunds:

Total Refunds: 3

Activity Canceled: 1

Other: 1- Schedule Conflict, 1 – age

Programs & Fees Charged:

<u>Program</u>	<u># of Days'</u>	<u>Time</u>	<u>Age</u>	<u>Fee</u>
Pop Art for Teens	2	3hrs	10-14yrs	\$80
Wild Wild West	2	3hrs	5-14yrs	\$80
Blooms & Bugs	3	3hrs	5-14yrs	\$110
Bon Voyage-Art	3	3hrs	5-14yrs	\$110
Dragons, Mermaids & Unicorns	5	3hrs	5-14yrs	\$160
Art from the Heart	5	3hrs	5-14yrs	\$160
Bird is the Word	3	3hrs	5-14yrs	\$110
Under the Sea	3	3hrs	5-14yrs	\$110
Food in Art	2	3hrs	5-14yrs	\$80
Superhero Art Camp	2	3hrs	5-14yrs	\$80
Harry Potter Camp	5	3hrs	5-14yrs	\$170
Dollhouse Camp	5	3hrs	5-14yrs	\$170
Artistic Enrichment	3	1hr	5-14yrs	\$70
Halloween Mini Camp	1	3hrs	5-14yrs	\$45
Christmas Makers Camp	1	3hrs	5-14yrs	\$45
Early Childhood Program	2	2hrs	3-5yrs	\$60
Family Paint Night	1	2hrs	3-18+	\$25
Dog Days of Summer	3	2hrs	10+	\$80
Adult Landscape Workshop	1	2hrs	18+	\$30

Program Timeline:

- February: Program for Spring
- March: Advertise via Eblasts, Social Media, LS Illustrated
- April: Advertise via Eblasts, Social Media, LS Illustrated
- May: Program for Late Summer Illustrated
- June: Advertise via Eblasts, Social Media, LS Illustrated
- July: Advertise via Eblasts, Social Media, LS Illustrated
- August: Advertise via Eblasts, Social Media, LS Illustrated
- October: Program for Winter
- November: Advertise via Eblasts, Social Media, LS Illustrated
- December: Compile Information for EOA
- January: EOA Submitted

Marketing:

The programs were marketed in the LSPR Illustrated, LSPR website and multiple eBlasts.

Evaluation/Assessment:

Out of 60 surveys distributed to unique households, 16 surveys were completed and returned. This is a 26% return rate for the surveys. Surveys were distributed based on the number of unique households enrolled in each class. Please see attached Survey Summary for results.

Lee's Summit Parks & Recreation – A to Z Art 2021 Surveys

of Surveys Distributed: Email: 60 # of Surveys Returned: 16

Participant: 3 Parent/Guardian: 14

LS Illustrated 4 Facility Newsletter 1 Email Blast 3 Website 6 Flyer 1 Newspaper 1 Acquaintance 1

Friends of the Park (FOP): Yes 6 No 4 I don't know what this is 6

Regarding the registration process...

	N/A	Very Poor	Poor	Fair	Good	Very Good	Average
If you registered by phone or in person, how helpful was the person who assisted you?	9	0	0	0	2	5	4.71
Please rate the amount of time taken to register	2	0	0	1	5	7	4.46
Please rate the overall registration procedure	0	0	0	0	7	9	4.56
If you registered online, please rate the ease of registration	0	0	0	1	5	0	4.56

Comments:

- Online registration can be confusing the first time, but since we've registered for events before it was easy to navigate. The part I found confusing was that when you add an event it doesn't automatically add to your cart - you have to click add a second time in a separate window.

Regarding the value...

	N/A	Very Poor	Poor	Fair	Good	Very Good	Average
Was the length of the activity appropriate for the fee?	0	0	0	2	5	9	4.44
Was the content of the activity appropriate for the fee?	0	0	0	2	6	8	4.38

Comments:

Regarding the program sessions...

	N/A	Very Poor	Poor	Fair	Good	Very Good	Average
Please rate the competence of activity staff	0	0	0	1	5	10	4.56
Please rate the friendliness of activity staff	0	0	0	0	3	13	4.81
Please rate the ability to recognize activity staff	1	0	0	1	3	11	4.67
Please rate the amount of staff available during the activity	1	0	0	2	4	9	4.47
Please rate the condition and suitability of the facility/fields used.	0	0	0	1	4	11	4.63
Please rate the perceived safety of program.	0	0	0	1	2	13	4.75

Comments:

- Only reason I would say "good" instead of "very good" was due to COVID restrictions and limitations of going in the building, nothing due to staff. My son felt very comfortable with the process.

Overall Summary...

	N/A	Very Poor	Poor	Fair	Good	Very Good	Average
Were the participant's overall needs met?	0	0	0	1	4	11	4.63
What is the likelihood of your recommendation of this activity to others?	0	1	0	0	2	13	4.63
Please rate the participant's overall enjoyment level	0	0	0	0	3	13	4.81
What is your overall rating of the activity?	0	0	0	1	2	13	4.75
What is your overall rating of Lee's Summit Parks & Recreation?	1	0	0	1	4	10	4.60

Comments:

- Some of the paint brushes were wearing out, but when I asked for a specific brush it was readily provided.
- So, \$30 per session is a *bit* pricey, but the staff and the event are wonderful. On my son's first day he was so nervous he was screaming and crying and didn't want to stay. Miss Heather jumped in to warmly welcome him and distract him so I could slip away. Upon my return he was beyond excited to show me all of his art and begged to go again. I have been VERY pleased with our experience with A to Z artistry and absolutely will recommend it to others.
- My kids love A to Z!

End of Activity Report
Fall Adult Volleyball
November 2021– January 2022
Report By: Paul Arndorfer

Executive Summary

Brief Description:

The Fall Adult (Ages 18 and over) Indoor Volleyball program is an activity to provide an opportunity for participation in a competitive/recreational volleyball league for Lee's Summit residents and the surrounding area.

Participant Numbers:

<u>Year</u>	<u>Participants</u>	<u>Teams</u>
2021	204	30
2020	164	23
2019	263	37

Total Revenue:

	<u>Budget</u>	<u>Actual</u>
2021	\$6,400.00	\$6,000.00 ¹
2020	\$8,000.00	\$4,600.00
2019	\$6,300.00	\$7,400.00

Total Expense:

	<u>Budget</u>	<u>Actual</u>
2021	\$4,555.00 ¹	\$4,273.00 ¹
2020	\$4,968.25	\$3,175.60
2019	\$5,083.44	\$5,623.44

Net:

	<u>Budget</u>	<u>Actual</u>
2021	\$1,845.00	\$1,727.00
2020	\$3,031.75	\$1,424.40
2019	\$1,216.56	\$1,776.56

¹ Total budget and actual expenses include both direct and indirect expenses. Indirect expense for this activity: \$1,543.00

Recommendations:

Comment: Should we continue to offer this league?

Recommendation: Staff recommends LSPR continue to offer the Adult Volleyball League during the fall.

Comment: There were comments about the need to hire more referees.

Recommendation: LSPR, like many public and private volleyball leagues in the area are struggling to fully-staff volleyball referees, and some courts must self-officiate. Staff has posted and advertised for the referee position and is hopeful to have positions filled and will continue to keep the position posted until positions are filled.

Comment: There were comments regarding 9:45pm games being too late.

Recommendation: At Harris Park Community Center, Southern Elite Volleyball Club (private rental) practices until 7:00pm. Because of this, Adult Volleyball cannot start earlier than 7:30pm, which causes the last games of the night to start at 9:45pm. Staff recommends no change at this time.

Extensive Staff Report

Purpose of Report

End of Activity reports are used to evaluate each recreational activity at its conclusion. Four areas are reviewed: program content and execution, participant satisfaction, participation numbers and financial performance. These areas are compared to the planned budget and previous seasons. Recommendations for improvements are developed from this review.

Program Description:

The Fall Adult (Ages 18 and over) Indoor Volleyball program is an activity to provide an opportunity for participation in a competitive/recreational volleyball league for Lee's Summit residents and the surrounding area. The level of competition varies between recreational and intermediate play. Divisions were held in Coed Recreational, Coed Intermediate and Women's. It is held at the Harris Park Community Center from November through January.

Program Benefits:

The benefits of the Adult Volleyball program are a great physical activity and socialization outlet for the participants. It promotes skill development, team work, fun and sportsmanship.

Service Hours:

Service hours provided by this activity is 1,476 (204 players x 1 game x 9 weeks = 1,476).

2021: 1,836

2020: 1,476

2019: 2,367

Volunteer Hours:

There were no volunteer hours for the league.

Refunds:

Total Refunds: 14 (\$525.00) Due to self-officiated games.

Refunds Due to Dissatisfaction: 0

Fee Charged:

2021 \$200.00/\$220.00

2020 \$200.00/\$220.00

2019 \$200.00/\$220.00

Program Timeline:

October: Registrations for fall
Scheduling of league
Recruitment of fall personnel
November: League play begins
Observation
December: Observation
January: Observation
Evaluation of league
Order awards
February: EOA Report

Marketing:

Emails were sent to all the captains of teams that participated in the league last season.

Leagues were advertised on the department website, flyers, social media and email blasts.

Evaluation/assessment (results):

The program is evaluated at the conclusion of the league by participants of the league. A total of 204 evaluations were distributed and 52 were returned (26%).

“Adult Fall Volleyball 2021-2022” Survey Results

of Surveys Distributed: Email: 204 In Person: **# of Surveys Returned: 52 26 % of Returns**

Participant: 52 Parent/Guardian 0 Coach/Asst.Coach/Volunteer 0

LS Illustrated 0 Website/Facebook/Twitter 6 Email Blast 0 Flyer 0 Postcard 0 Newspaper 0

LS Cable Channel 0 Acquaintance 4 Previous Participant 42 Other

Comments (Other):

Regarding the registration process...	N/A	Very Poor	Poor	Fair	Good	Very Good	Average
If you registered by phone or in person, how helpful was the person who assisted you?	31	0	0	0	35	17	4.95
If you registered online, please rate the ease of registration	16	0	3	2	9	22	4.65
Please rate the amount of time taken to register	3	0	0	3	14	32	4.66
Please rate the overall registration procedure	0	0	2	3	18	29	4.60

Comments:

- Online registration is too confusing.
- It is always easier to call in.

Regarding the value...	N/A	Very Poor	Poor	Fair	Good	Very Good	Average
Was the length of the activity appropriate for the fee?	0	0	0	9	25	17	4.33
Was the content of the activity appropriate for the fee?	0	0	0	0	27	25	4.46
If awards were given, were they appropriate for the fee?	35	0	0	0	8	9	4.57

Comments:

- Winners should get a discount for the next season.
- T Shirts are good for winning league.

Regarding the program sessions...	N/A	Very Poor	Poor	Fair	Good	Very Good	Average
Please rate the competence of activity staff	0	0	0	0	27	25	4.51
Please rate the friendliness of activity staff	0	0	0	0	35	17	4.32
Please rate the ability to recognize activity staff	0	0	0	0	23	29	4.62
Please rate the amount of staff available during the activity	0	0	0	4	26	22	4.47
Please rate the officials if applicable	10	0	0	0	22	20	4.43
Were the rules, regulations and policies appropriate for the activity?	0	0	0	2	30	20	4.40
Please rate the condition and suitability of the facility/fields used.	0	0	0	16	23	18	4.19
Please rate the condition and suitability of the equipment used.	0	0	3	9	28	12	4.04
Please rate the perceived safety of program.	0	0	0	0	41	11	4.21

Comments:

- Need to get new nets.
- Need to hire more referees.

Overall Summary...	N/A	Very Poor	Poor	Fair	Good	Very Good	Average
Were the participant's overall needs met?	0	0	0	0	38	14	4.30
What is the likelihood of your recommendation of this activity to others?	0	0	0	6	26	20	4.32
Please rate the participant's overall enjoyment level	0	0	0	7	33	12	4.15
What is your overall rating of the activity?	0	0	0	3	36	14	4.23
What is your overall rating of Lee's Summit Parks & Recreation?	0	0	0	0	43	9	4.17

Comments:

- No more 9:45 games.
- Would like to start games earlier.

March 2022 COMMENT REPORT

Attached are 13 patron comments with staff responses that were either submitted verbally, in writing or via email. Of these comments, 7 were making requests and 6 were compliments.

#	Location	Type	Date	To	From	Patron Name	Patron Comment	Staff Response
1	LCC	Request	1/3/22	Grace Carson	Parker Anderson	Unknown	Could we please ask the lifeguards NOT to open the exterior door in the winter? Thank you.	Staff appreciates the feedback. This issue has been addressed with guard staff. Guards from now on will not open doors.
2	LCC	Compliment	1/25/22	Grace Carson	Parker Anderson	Mary D	Pool temp was PERFECT when I got in, but over the next 45 minutes, a huge blast of cold water came up from the deep end. Had to cut my swim short. No cold water dumping please!	Staff appreciates the feedback regarding the pool temperature. The change in temperature resulted from staff having to backwash the lap pool. When this happens, the water level drops a little bit and it refills itself after it is done backwashing. Staff apologizes for any inconvenience this may have caused as a result. PA
3	LCC	Compliment	1/27/22	Grace Carson	Parker Anderson	Unknown	Great swim temp! Thank you!	Staff appreciates the positive feedback regarding the pool temperature.
4	LVCC	Request	1/28/22	Heath Harris	Erin Keeney	Multiple	Requesting Silver Sneakers Boom Move class be moved from Lovell Community Center to Longview Community Center.	Thank you for your request. Longview Community Center cannot add anymore group exercise classes at this time. Longview offers 35 group exercise classes a week and cannot add anymore classes until memberships increase. Staff will keep this request in mind for future class additions. EK
5	LVCC	Request	2/7/22	Heath Harris	Erin Keeney	Multiple	Request to move a few cycles from Lovell to Longview to allow more participants in Longview's Monday 6pm Cycle class.	Thank you for your comment card. Lovell's indoor cycles will not be moved to Longview to avoid damages to the cycles. Staff will add more cycle classes to Longview's group exercise classes as memberships increase. EK
6	LVCC	Request	2/7/22	Heath Harris	Erin Keeney	Jessica Bales	Longview needs more cycles from Lovell.	Thank you for your comment card. Lovell's indoor cycles will not be moved to Longview to avoid damages to the cycles. Staff will consider adding more cycle classes to Longview's group exercise classes as memberships increase. Jessica understood the reasoning and was thankful for the call. EK
7	LCC	Request	2/9/22	Grace Carson	Parker Anderson	Lana McGinnis	There needs to be a handrail or something to steady yourself when going down the ramp to enter the lazy river. I can't use it because there is nothing to steady myself going down the ramp. I'm sure other people have the same problem.	Staff emailed Ms. McGinnis in regards to this comment with the following: "Thank you for your feedback to Lee's Summit Parks and Recreation regarding putting a handrail in place leading to the lazy river. Since there is a zero entry into the pool, a handrail is not required to be put in place. Also, many children use this pool and a railing would be a safety hazard for them to climb on and hurt themselves. Staff has a few different options for you to consider regarding your accommodation. •Longview has a railing that leads into the pool. You are more than welcome to use Longview's pool where a railing is already in place. •At Lovell, there is a lift that can lower you down into the pool that lifeguards can assist with. •Also, at Lovell there is a waterproof wheelchair that you may sit in and someone can wheel you down into the water that way. Thank you, again, for your feedback."
8	LCC	Compliment	2/28/22	Rachel Smith	Erin Keeney	Pat Baxter	Meredith does a great job with Sunday Zumba. She starts and ends on time, tries to learn everyone's name, and has fun routines. I appreciate her!	Staff shared this comment with Meredith and she will be recognized at the next staff meeting. EK
9	LCC	Compliment	3/4/22	Jodi Jordan	Rachel Smith	Lori Bautte	Would like to give a shout out to Anthony at the front desk – always smiling always friendly ☺	Thank you for that positive comment. Staff has shared this with Anthony and he will be recognized in the next staff meeting.
10	LCC	Compliment	3/8/22	Rachel Smith	Erin Keeney	Multiple	1. Always enjoy doing Tammy West classes. She not only brings great workouts but makes them fun and enjoyable. I only come for her classes now. 2. We are so lucky to have an instructor like Tammy West. She is the best instructor I have had here. Her knowledge and energy is top notch. 3. I would like to compliment Tammy West and her classes on Thursdays and Fridays. She is one of the best teachers I have ever had. She is worth every extra money she gets and I wouldn't come as often if she wasn't here! 4. Just did Tammy's class and it was great! 5. Tammy West is a wonderful instructor. Her classes are geared towards all levels and she's just a great person! Always willing to help out. 6. I take Tammy's class on Thursday and Friday mornings and I just love her enthusiasm. She is caring about all types of ages and she assists new people in the classes. She is awesome!	Staff shared these comments with Tammy West and she will be recognized at the next staff meeting. Tammy will also receive a park buck for her great work. EK

Name: Sharon Clay

Message: I am very thankful that Lovell Community Center's hours have been extended back to original hours. Due to my work schedule I usually come in at night. I need to speak up though about how it has become troubling in the past several months that other patrons of the gym coming in at that time in the several hours before closing seem to not be interested in working out. They are young teenagers with no supervision that are playing on equipment or gathering in groups in the middle of the walking track and walking backwards around the track while those of us who are just trying to work out are trying to walk normally around the track. On Friday evening 02/18 there was a group of young men, one of them changing their shoes and another changing pants in the middle of the track while I'm trying to get my run in. Not appropriate. Young men and women (we are talking junior high or 9-10 grade) are just loitering in the gym and hanging out in the training room to play or be on their phones. Will you please up the rule enforcement and supervision on these kids every evening or remove them??!! I feel it is becoming a safety issue. The employees are the same age and play along with it and perpetuate it!! This is not acceptable or safe. It is a workout facility, not a mall or entertainment venue.... Thank you!

Sharon,

Thank you for your feedback, patron comments are very important to us. The situation you are referring to is one that we are aware of and staff is working on multiple solutions to this problem. First, the individuals who are not following facility rules were asked to leave and I am addressing the behavior with their parents and guardians. If the behavior continues to be an issue their membership privileges will be suspended. Staff is also implementing a wristband system to help staff identify the youth that have attended an equipment orientation and are allowed to be using the weights and cardio equipment. Supervisors are also revisiting the staffing levels during peak use times in order to better enforce facility rules. The staff on duty have also been addressed, we have reviewed the facility rules and discussed how to effectively enforce these rules. We have also addressed visiting with members while on the clock. I hope you see immediate improvement, but please continue to reach out if you have any questions or additional concerns.

Sincerely,

Rachel Smith | Facility Manager

Thank you so much Rachel. I very much appreciate the follow up response!! I have already noticed some of the improvements. You all do great work.

Take care,

Sharon

That is great to hear. Thanks so much!

Rachel Smith | Facility Manager

From: Bob Riddle <
Sent: Friday, February 25, 2022 10:12 AM
To: Park Board <ParkBoard@cityofls.net>
Subject: Community Interest in Astronomy

***** This email is from an external source, use caution before clicking on links or opening attachments. *****

Good Morning,

By way of brief introduction I am a retired Science Teacher, Planetarium Director, but still active as a Column Editor for the National Science Teaching Association. I am also an avid astro-photographer and routinely post pictures on the Nextdoor website. The response to my pictures as well as my answers to questions has always been nice but a recent comment about an Astronomy class and outdoor night sky viewing, aka a star party has created a tremendous response. Great enough that Nextdoor suggested I create a Group.

Here is the link to Lee's Summit Skies: <https://nextdoor.com/g/0eikjraei>

I have two questions.

Astronomy Class: The Park District offers classes so my first question is how to apply to offer teaching an Astronomy class?

Star Party: The amphitheater at Legacy Park would be an ideal location for folks to set up telescopes for public viewing on evenings when there is a crescent Moon, and/or also an evening a few days after new Moon when the Moon's reflected light will not brighten the skies. The Park is dark enough especially with the parking lot lights appropriately shielded so the light is directed down. The one downside to this is that the visible planets will be in the morning skies, but the spring and summer constellations are bright and there may even be an evening with the International Space Station passing overhead.

Last fall I partnered with the Daviess County Library in Gallatin for a community star party that was very well received by the community. Snacks as well as indoor activities and presentations were part of the event. So like that event ours, for example, could bring in amateur astronomers from our community, the local Astronomy Group, (ASKC), Science and Art Teachers could have an activity table set up.

I have a pretty unique Astro-Photography setup that broadcasts a WiFi signal - only for Telescope control, however several others with the App installed can view or save images. It is also possible to send that signal to a PC and projector so folks could watch on a larger screen as the telescope image appears.

The Second question is whether something like hosting a community star party is possible.

Thank you in advance for your consideration.

Clear Skies...

Bob Riddle

From: Joe Snook

Sent: Friday, February 25, 2022 10:43 AM

To: Bob Riddle ; Park Board <ParkBoard@cityofls.net>

Cc: Dana Thurber <Dana.Thurber@cityofls.net>; David Dean <David.Dean@cityofls.net>

Subject: RE: Community Interest in Astronomy

Bob,

Thank you for the email. Your class/program ideas are very interesting and we do regularly partner with individuals and organizations on new program offerings. I am sharing this response with David Dean, Superintendent of Recreation Services and he will determine the best recreation staff person to work with you on your ideas. Once we have identified that person we will reach out to you. I would anticipate a contact from LSPR prior to the end of next week. We do have an interest form you can complete online that will help get the process started.

[Service Providers \(cityofls.net\)](#)

If I can assist further please let me know.

Sincerely,

Joe Snook, M.S., CPRP | Administrator of Parks & Recreation

From: Tim Robertson
Sent: Monday, March 7, 2022 9:12 AM
To: Paul Arndorfer
Subject: Observations of the league over the last couple of years.

First of all, Paul, this is not a letter to criticize you or the excellent job your staff and the referees accomplished this season. I think the referees did a fine job this year. Considering some of the nonsense they have to deal with, they all work hard and dedicate their weekends to developing the love of basketball among these kids.

To the contrary, I am utterly disappointed in the lack of sportsmanship among our coaches and the parents. There is absolutely nothing you can do to improve the parent's disruptive behavior during games. Other than a ban of a game or two, I'm not sure what you can do to make them act accordingly during basketball games. That being said, I believe a topic of conversation needs to be conducted at the beginning of the season next year regarding sportsmanship and the level of decorum during games. I have coached basketball for junior varsity high school boys, junior varsity high school girls, and pre-academy/club level soccer since 2012. I have also been coaching in the Lee's Summit Parks & Recreation department since 2012. I've seen it all. There are things that you can control and there are things you cannot.

Unfortunately, coaches like Wyckoff and Gulick diminish the benefits of recreational league basketball. This league is meant to develop and encourage the love of the game of basketball. If these coaches enjoy humiliating and destroying their opponents, perhaps the JBL would be a better fit for them. Throughout the season, I have watched Wyckoff's players trash talk and destroy other teams on the court. It's saddened me to look at the faces of the opposing teams' players. I also watched Gulick smoke our team last weekend despite the hypocrisy of her previous claims. She had the audacity to complain to you about Wyckoff and his full court press while being up by 26 points. Yet this past weekend, she beat us by over 30 points. While humiliating our team, she continued to press and run her double teams. She also had a girl cherry pick on the offense of side of the ball to get easy points, making no effort to discourage her players from this behavior.

Furthermore, she encouraged her other coach and her team parents to start video recording the basketball game. Needless to say, our parents are enraged by this. Please speak with her about these videos. She does not have the permission of our parents to post these on social media. A couple of our players have the desire to try out for junior high basketball team at their perspective schools. She is a junior high coach. They have a small circle of people that they communicate within the district. She is not authorized to post these videos with our players in involved in these videos. These videos could be detrimental to some of our girls and their desire to try out and earn roster spots on these junior high teams. A couple of our parents will threaten action if Gulick posts these videos on social media.

In conclusion, you did a fantastic job this year. Your referees did a fantastic job. My family and I wish you and these referees the very best going forward. My daughter was enraged and humiliated by the game this past weekend and is not sure if she wants to continue playing basketball. I hope she will get over this feeling, but this is her journey. I am sending this email with the hope that conversations will be held with the coaches this past season.

Thank you for your time.

From: Paul Arndorfer

Sent: Friday, March 11, 2022 3:39 PM

To: Tim Robertson

Subject: RE: Observations of the league over the last couple of years.

Thank you for the kind words and for taking the time to share your observations. The goal of LSPR's youth leagues is to ensure that each player learns the fundamentals of the game and has a positive experience while participating in our program.

A code of conduct will be incorporated for our youth sports players, coaches and parents beginning with our upcoming youth spring volleyball league. The code of conduct was distributed prior to Covid but was overlooked with recent programs when LSPR had a transition in staff. The intent of the code of conduct is to emphasize sportsmanship and provide a guide for appropriate player/coach/parent conduct. In addition, it is the practice of LSPR, when necessary, to address coaches and encourage adjustments to their playing/coaching style based on the flow of the game and/or the score to minimize overly lopsided scores.

In regards to the videos, LSPR facilities are public spaces and individuals are allowed to video activities. LSPR doesn't have the ability nor the legal authority to "police" posted videos unless they are posted on LSPR managed social media sites.

Again, we appreciate your comments and observations as they will make future leagues better.

All the best,
Paul

2022 MARCH

Lee's Summit Parks and Recreation Board Monthly Calendar

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
27	28	01	02	03	04	05
06	07	08 City Council Meeting - 6:00pm	09	10	11	12
13	14	15	16	17	18	19
20	21	22 City Council Meeting - 6:00pm	23 Park Board Meeting - Strother Conference Room - 6:00pm	24	25	26
27	28	29	30	31	01	02
03	04	05	06	07	08	09

2022 APRIL

Lee's Summit Parks and Recreation Board Monthly Calendar

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
27	28	29	30	31	01	02
03	04	05 City Council Meeting - 6:00pm	06	07	08	09
10	11	12 City Council Meeting - 6:00pm	13	14	15	16
17	18	19 City Council Meeting - 6:00pm	20	21	22	23
24	25	26	27 Park Board Meeting - Strother Conference Room - 6:00pm	28 Volunteer Gala 6pm Gamber Community Center	29	30
01	02	03	04	05	06	07