

OCTOBER 2021

Park Board Meeting Packet



Tour de Lakes bicycle ride was held on Saturday, October 9.



Girl Scout Troop 3642 developed sign language signs installed in popular Lee's Summit Parks.



Howard Park in northern Lee's Summit received updates to the disc golf course with new tee boxes and more.



Lee's Summit Symphony performed at Howard Station Park on Saturday, October 16.



MISSION

To provide our community with outstanding recreational services, facilities, and parks.



PARKS AND RECREATION BOARD MEETING					
City of Lee’s Summit, Missouri ♦ 220 SE Green Street ♦ Lee’s Summit, Missouri					
AGENDA					
DATE:	October 27, 2021	TIME:	6:00 PM	PLACE:	Strother Conference Room
6:00 PM Meeting Call To Order @ Strother Conference Room				President, Melinda Aulenbach	
CITIZEN COMMENTS					
PRESENTATIONS					
<ul style="list-style-type: none">Employee of the 3rd Quarter 2021Gamber Community Center Presentation				Joe Snook Megan Crews	
AGENDA ITEM					
APPROVAL OF MINUTES:					
<ul style="list-style-type: none">September 2021 Regular Session Minutes				1-5	
TREASURER’S REPORT: read by James Huser, Treasurer (includes September 2021 Financial Report)				Devin Blazek 6-15	
SALES/USE TAX REPORT: October 2021				Devin Blazek 16-17	
BOARD APPROVAL ITEMS					
<ul style="list-style-type: none">Asphalt Bid				Steve Casey 18-23	
OLD BUSINESS					
<ul style="list-style-type: none">Projects and Services Review				All Staff 24-31	
<ul style="list-style-type: none">Capital Projects Plan – Velie Park Update				Steve Casey 32	
NEW BUSINESS					
Discussion of Park Board Contact Information for Public Use				Park Board N/A	
Fundraising Update				David Dean 33-35	
Security Report				Brooke Chestnut 36-39	
NRPA Staff Reports				Various Staff 40-46	
End of Activity Reports				Various Staff 47-75	
PATRON COMMENT REVIEW				Joe Snook 76-81	
MONTHLY CALENDARS				For Information Only 82-83	
ROUNDTABLE				Park Board Members and Staff N/A	
OTHER ITEMS TO BE BROUGHT BEFORE THE BOARD				Joe Snook N/A	
MEETING ADJOURNMENT					
CLOSED SESSION: Pursuant to Section 610.021(2) of the Revised Statutes of the State of Missouri pertaining to the leasing, purchase or sale of real estate by a public governmental body.					
BOARD COMMITTEES					
Budget James Huser-Chair Samantha Shepard Bernadette Basham		Personnel Lawrence Bivins-Chair Casey Crawford Wesley Fields		Youth Sports Casey Crawford Jon Ellis Tyler Morehead	
Foundation Board Tyler Morehead Mindy Aulenbach					

LEE'S SUMMIT PARKS AND RECREATION BOARD MEETING MINUTES

CITY OF LEE'S SUMMIT, MISSOURI

DATE:	September 29, 2021	TIME:	6:00 PM	PLACE:	Strother Conference Room
Board Members Present:		Board Members Absent:		Staff Present:	Other Guests:
Mindy Aulenbach, President				Joe Snook	Scott Ison
Lawrence Bivins, Vice President				Steve Casey	Jackie McCormick-Heanue
Jim Huser, Treasurer				David Dean	
Casey Crawford				Brooke Chestnut	
Tyler Morehead				Tede Price	
Jon Ellis				Devin Blazek	
Samantha Shepard				Ruth Buckland	
Wesley Fields					
AGENDA ITEM	DISCUSSION (Findings/Conclusions)				RECOMMENDATIONS/ ACTIONS
Approval of Minutes of August 25, 2021 Regular Session Park Board Meeting	Supporting documentation (see pages 1-3). No questions or discussion.				Mr. Morehead made a motion to accept the regular session minutes from the Park Board meeting on August 25, 2021; Vice President Bivins seconded. Motion carried unanimously.
Treasurer’s Report – August 2021	Supporting documentation (see pages 4-13). Treasurer Huser read the Treasurer’s report for the August financial statements. No questions or discussion.				Mr. Ellis made a motion to accept the Treasurer’s Report from August 2021; Mr. Fields seconded. Motion carried unanimously.
Sales and Use Tax Report – September 2021	Supporting documentation (see pages 14-15). Mr. Blazek stated for the month of September both sales and use tax performed well, with use tax performing 200% over budget. Ms. Shepard noted the memo states there was an unpredictable cutoff. Was the overage due to a cutoff date change, or did people buy more over the last month? Mr. Blazek stated it is hard to say. Looking at the monthly trends it is probable this overage was due to consumer activity as opposed to a cutoff date change. Mr. Snook stated the sales tax and use tax budgeted are spread evenly over 12 months. Vice President Bivins asked if the sales tax revenue goes to fund 200. Mr. Blazek stated it goes to a separate fund. Mr. Snook clarified it goes to a separate fund, but is then transferred to the appropriate funds.				No Board Action.
BOARD APPROVAL ITEMS					
Legacy Wayfinding Signage Bid Approval	Supporting documentation pages 16-22. Mr. Casey brought forward a motion to approve the bid received from Star Signs to complete wayfinding signage for Legacy Park. This project went out to bid in February 2020, but was put on hold due to uncertainties surrounding the COVID-19 pandemic. It has been added into the capital projects plan for FY22. The intention is to create better directional signage through Legacy Park. Mr. Crawford asked if there have been a lot of complaints regarding the lack of signage at Legacy Park. Mr. Snook stated this project began because the youth sports associations commented that patrons were having difficulty locating the sports venues and fields. This is an attempt to help with this issue as we also receive a lot of comments regarding patrons not being able to find the community center and amphitheater. Mr. Crawford asked if there would be any financial contribution from the youth sports associations. Mr. Snook stated no, these signs are for the park as a whole, not just for the sports venues. Mr. Fields stated the first time the project went out to bid we received two bids, and asked about the difference between the two bids the first time around. Mr.				Mr. Ellis made a motion to approve the bid from Star Signs for the creation, construction and installation of the Exterior Wayfinding Signage for Legacy Park in the amount of \$103,590 and authorize the Administrator of Parks and Recreation to execute any and all documents necessary to procure the relevant products and services consistent with the approval budget; Vice President Bivins seconded. Motion carried unanimously.

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	<p>Casey stated the first bid was from a sign company out of Ohio. Staff contacted them again regarding the project, but they are not currently in a position to re-bid. Mr. Crawford asked roughly what amount those bids were. Mr. Casey does not remember.</p> <p>Councilmember Forte stated over the past few months the city is only receiving two or three project bids when they normally receive four to five. Mr. Snook stated the bidding environment is not ideal for many companies at this time.</p> <p>Mr. Ellis asked if these signs will address all areas of concern or if this is part of a bigger plan. Mr. Casey stated we believe these signs will target the main areas of concern by simplifying directions to highlight the venues as there is already signage inside the venue to direct patrons to the correct fields. Mr. Casey stated the style of these signs will match the current venue monuments as well as the main entrance signage.</p> <p>Mr. Snook shared staff previously worked with a consultant on a signage plan for the park to determine the best placement of signs. The consultant recommended signage placement throughout the park but staff did not feel it was necessary at certain locations. If the board feels signage needs to be increased after the installation these placement recommendations can be revisited. Staff is currently recommending the placement of these main signs along Blackwell to direct patrons into the park, then will monitor feedback to determine if additional signage is needed.</p> <p>Ms. Shepard requested clarification of the problem asking if patrons do not know how to get from Blackwell into the park, not that patrons can get into the park but do not know where to go from there. Mr. Snook stated we have heard both issues, but feels at this time staff has addressed the directional signage inside the venues as best as they can. Ms. Shepard was wondering if this will address the whole problem or if additional signage would be needed. Mr. Snook believes these signs will address the majority of the problem.</p> <p>Mr. Crawford asked if there is anything additional the board needs to provide since this project is over budget. Mr. Snook stated he brought it to the boards attention to see if there are any concerns to be addressed. Mr. Crawford asked if Mr. Snook was comfortable with the additional expense and Mr. Snook stated he is.</p>	
Shockey Consulting Park Master Planning Study	<p>Supporting documentation pages 23-26.</p> <p>Mr. Casey brought forward a motion to approve a proposal to work with Shockey Consulting for the purpose of identifying future park areas and activity centers based on the outcomes from the city's comprehensive plan which concluded earlier this year. This study is projected to take roughly three to four months, and is not a funded project but would draw from fund 200 to cover administrative costs.</p> <p>Vice President Bivins clarified this was the same company who presented to the board earlier this summer. Mr. Snook stated yes this is the same company who completed the city's comprehensive plan earlier this year. Vice President Bivins stated consultation fees are expensive, and wants to make sure the board is getting their monies worth. He believes this will be a useful, comprehensive document both staff and board members can refer to in the future. Mr. Snook shared once the study is complete we will receive a report to incorporate into our existing master plan. This will help expand our master plan and provide a document for staff to reference when making future decisions.</p> <p>Mr. Fields asked in regards to neighborhood engagement, will Shockey Consulting reengage the surrounding neighborhoods or will they rely on the feedback they received from the city's comprehensive plan. Mr. Snook stated this would be a question staff will ask when putting a plan together with Ms. Shockey and her team. There will be opportunities for community feedback regarding our ideas for the undeveloped properties, although the exact method is yet to be determined.</p>	<p>Vice President Bivins made a motion to approve the proposal with Shockey Consulting in an amount not to exceed \$29,600 to perform the Strategic Analysis and Planning Study of Future Park Sites and authorize the Administrator of Parks and Recreation to execute any and all documents necessary to procure the service consistent with the approval; Ms. Shepard seconded. Motion carried 6 to 2 (Mr. Crawford and Mr. Morehead voting "Nay".)</p>

	<p>Mr. Ellis asked if staff will do research independently from Shockey Consulting. Mr. Snook stated the consultation fees were higher originally, so staff will have to take on additional responsibilities to complete all of the necessary research. There was a lot of feedback received from the city's comprehensive plan even though this was under a different scope. Shockey will help us determine what can be established in undeveloped areas to best serve the surrounding neighborhoods. With their knowledge Mr. Snook expects they will provide great plans for how the parks department can develop moving forward.</p> <p>Vice President Bivins asked what company we worked with to develop Pleasant Lea Park. Mr. Casey stated the company was Landworks Studio. Vice President Bivins appreciated their approach as it was very low key and welcoming. A lot of neighbors came to a meeting regarding what they would like to see done to this park, and he encourages staff to take this approach. Mr. Snook stated this type of approach allows neighbors to come out and voice their ideas or concerns. Staff has found it is best to do both in person meetings as well as utilize technology to receive feedback.</p> <p>Mr. Crawford asked if this is an annual or a one-time cost. Mr. Snook stated it is a one-time cost.</p> <p>Councilmember Forte stated Shockey was very helpful with the city's comprehensive plan, but encourages board members and staff to not lose sight of the parks master plan. The two biggest things citizens want to see from the city are public safety and great parks.</p>	
Veile Park Improvements RFP	<p>Supporting documentation pages 27-42.</p> <p>Mr. Casey brought forward a motion to approve the proposals submitted by the respective companies for improvements at Veile Park. A request for proposals was advertised on July 23rd and closed on August 26th. Staff received three complete proposals consisting of an adventure playground, shelter, play equipment, shade structure and fitness equipment, and one proposal specific to the shade structure. A staff committee was assembled to assist with project scoring and narrowed it down to two proposals. Staff then asked the respondents to remove the cost of shelter installation from the bid, and ultimately decided on a split bid award to ABCreative and Little Tikes. There is a three to four-month lead time on ordering equipment, so construction is anticipated to begin in late winter or early spring.</p> <p>Mr. Ellis asked about the prep work needed before installation can begin. Mr. Casey stated our staff is acting as the general contractor so we will do the grading, prep the site for the installers, playground drainage, surfacing of sidewalks and trails, basically anything not related to the installation of the playground equipment. Mr. Ellis asked if the shelter structure was similar to the Lowenstein shelters. Mr. Casey stated yes, it is very similar. Mr. Ellis clarified the previous playground equipment is all gone. Mr. Snook stated yes, it was burned down. Mr. Casey shared we will keep the current playground equipment up as long as possible, then once it is removed we will put it up for auction on GovDeals. Mr. Snook clarified staff relocated the playground equipment from Lowenstein Park to Veile Park as an interim solution. Mr. Ellis asked if it will be disassembled for transport or will be transported as a whole piece. Mr. Casey stated we will disassemble it and provide the buyer with information for reinstallation. We typically receive a good return on used playground equipment as small churches or school districts often have a need for new equipment.</p> <p>Mr. Fields asked if there is a warranty on the new playground equipment. Mr. Casey stated there is generally a one-year warranty on certain aspects of the equipment, but ten years on metal posts. Plastic pieces typically carry a shorter warranty and then we maintain it beyond the warranty. Mr. Snook stated we have a playground inspection program in place.</p> <p>Treasurer Huser asked for clarification regarding LSPR staff installing the play shade and hexagon shade structure as it is listed on the quote from both ABCreative and Little Tykes. Mr. Casey clarified the costs listed are for the materials, but our staff</p>	<p>Mr. Morehead made a motion to approve the quote from ABCreative for the tot play area (age 2-5) and the tot play area shade structure in the amount of \$46,975.00 and approve the quote from Little Tikes for the adventure play area (age 5-12), outdoor fitness equipment and the 28' hexagonal park shelter in the amount of \$206,330.03 and authorize the Administrator of Parks and Recreation to execute any and all documents necessary to procure the relevant products and service consistent with the approved budget; Mr. Crawford seconded. Motion carried unanimously.</p>

	will be performing the installation. Treasurer Huser then asked if the budget impact of \$425,000 included the components our staff would be taking care of and labor costs. Mr. Casey stated if we are performing the work internally we do not count labor in our overall project cost, only materials. Treasurer Huser clarified less than half of this project is our cost and the rest are what we are paying the contractors.	
OLD BUSINESS		
Projects and Services Review – FY22	<p>Supporting documentation (See pages 43-50).</p> <p>Mr. Crawford asked if staff has made a request to utilize the school district gyms for youth sports practices. Mr. Dean stated he does not have an answer at this time. Mr. Crawford is hopeful we can have this relationship with the district moving forward as it is difficult to coordinate all of the youth girls' basketball games and practices at Harris Park Community Center. Mr. Morehead stated not utilizing the school district facilities probably has to do with COVID concerns, but it is certainly worth looking into. Mr. Snook stated a request should have been made for the fall already, but staff will submit a request to utilize the school district facilities for the spring. Mr. Crawford believes the Lee's Summit Boys Basketball Association is able to use the school district facilities, so hopefully LSPR would be able to as well. Mr. Snook stated staff will look into it and get an answer back to the board.</p>	No Board Action.
Capital Projects Plan	Velie Park Improvements: Supporting documentation page 51. No additional questions or discussion.	No Board Action.
NEW BUSINESS		
End of Activity Reports	<p>Supporting documentation pages 52-97.</p> <p>Mr. Ellis asked if there has been discussion regarding participation in the RevUp program and if it is trending more positive now since taking a dip due to the COVID-19 pandemic. Mr. Dean stated the sessions are making with a minimum enrollment of four but the numbers overall are slim. These numbers are typical for this time of year with the weather being nice, so as the weather gets colder the numbers tend to increase. Mr. Snook stated as long as there is still a mask mandate in place it will be tough to boost enrollment.</p> <p>Mr. Crawford is encouraged to see all the program numbers either at or slightly above what was budgeted, and commended staff for their work with budget projections. Mr. Snook stated our staff tried to be conservative with this current budget and did a great job as we are right where we should be.</p> <p>Ms. Shepard brought attention to the comments surrounding Gamber Community Center and how patrons are wanting to use the facility more by asking for longer hours and more classes. Mr. Snook shared these surveys were likely sent out prior to the extension of hours and addition of classes, so many of these concerns may have been addressed already. Ms. Shepard noted there are a number of comments regarding the trash not being emptied at various times of the day. Mr. Snook stated our cleaning service does come every day, but the time of day varies depending on their schedule. However, part-time staff members should be pulling the trash on a daily basis. Ms. Shepard stated she does not want any patron to walk into our community centers and question whether or not they are clean.</p>	
PATRON COMMENT REVIEW		
Supporting documentation (see pages 98-106).		
<p>Mr. Crawford addressed the comment regarding Lower Banner Park and inquired about plans for improvements. Mr. Snook stated about three years ago staff evaluated our parks to determine which parks needed support. Both Lower Banner and Williams Grant Park were identified as high priority parks, so both will likely be in the budget request for FY23. Mr. Crawford hopes an improvement will help to revitalize the surrounding neighborhood.</p> <p>Mr. Ellis asked if staff was able to contact the patron regarding the complaint of the staff member working out while on the clock at Longview Community Center. Mr. Dean stated we were not able to touch base with the patron, but the staff member was reprimanded.</p>		
MONTHLY CALENDARS		
Supporting documentation (see pages 107-108). No questions or discussion.		
ROUNDTABLE		
Mr. Fields appreciates staff taking the time to respond to patron comments or complaints, and the responses are always courteous.		

Vice President Bivins will reach out to all personnel committee members regarding meeting soon. He was very pleased with the NRPA conference. Lee's Summit is well known across the country, and we strive to offer relevant programming. Teenagers are an age group we could easily lose outside of traditional sports programming, so by implementing esports tournaments he believes we are better marketing to this population.

Mr. Ellis is thankful for the opportunity to attend the NRPA conference, and is thankful we live in a community who supports parks and recreation as many do not. He also enjoyed being able to see the equipment to be installed at Veile Park.

Mr. Crawford asked if staff have begun conversations with vendors regarding Legacy Blast next summer. Mr. Snook shared he had a conversation with Mr. Arbo this week regarding the event. Mr. Crawford encouraged staff to start conversations early with vendors since this is our largest attended event.

Councilmember Forte shared the city staff and councilmembers are beginning discussions regarding Legacy Blast. She is grateful we live in a community who passed the sales and use tax because the money we have received from these taxes has made a big impact on the city's budget. Councilmember Forte asked board members how the liaison could be most helpful regarding communication between the council and Park Board. The councilmembers are advocates for the parks, but they do not know how to be most beneficial in the liaison role.

President Aulenbach attended the end of summer celebration as well as the NRPA conference and enjoyed both opportunities to spend time with staff members. Tomorrow will be the quarterly meeting with Mr. Arbo, Mayor Baird, Mr. Snook and President Aulenbach.

OTHER ITEMS TO BE BROUGHT BEFORE THE BOARD

NRPA staff reports will be received next month. It was an odd conference as there were a lot of COVID protocols in place making it difficult to network. The trade show was also smaller than normal, but overall it was a good conference.

LSPR is a participant in the travelling art program where we lease an art piece for two years and at the end of two years we are able to purchase it or swap it out for another piece. This year the pieces at Summit Park and Legacy Park Amphitheater are at the end of their two-year lease, and staff is interested in purchasing the piece at the amphitheater. It would cost \$5,000 to purchase, and if the board is supportive staff would work out the details in the spring. Vice President Bivins asked where the interest has come from to keep this piece permanently. Mr. Snook stated as part of the sales tax we agreed to put art in our parks. We have \$10,000 a year allocated to art and we're only spending about \$2,000. From a staff standpoint we like this piece, so staff would like the board to consider purchasing the piece permanently.

The Park Board retreat will be held Friday, October 8 from noon to 4:00pm at Fred Arbana's Golf Course.

Friday night, October 1st, is the 40th Annual Night Flight 5K.

The following Saturday, October 9th is the Tour De Lakes bike ride. This event typically takes place in June but was moved to the fall due to COVID restrictions. We hope to have a good turnout as previous years.

The quarterly employee breakfast will be held on October 13th at 7:30am at the Gamber Community Center. All board members are welcome to attend.

Installation will begin Friday morning for the sign language panels the Girl Scout troop presented to the board in July. The girls will come out to help staff install the first signs.

MEETING ADJOURNMENT

Vice President Bivins made a motion to move into closed session pursuant to Section 610.021(1) of the Revised Statutes of the State of Missouri pertaining to legal actions, causes of action, or litigation involving a public governmental body and any confidential or privileged communication between a public governmental body or its representatives and its attorneys, and closed session pursuant to Section 610.021 (2) of the Revised Statutes of the State of Missouri pertaining to the leasing, purchase or sale of real estate; Mr. Fields seconded. Roll Call: Aye – President Aulenbach, Vice President Bivins, Treasurer Huser, Mr. Crawford, Mr. Ellis, Mr. Fields, Mr. Morehead, Ms. Shepard.

Financial Outlook as of September 30, 2021



Fund	Fund Balance @ 9/30/21
Gamber Community Center	\$ 538,265
Lovell Community Center	\$ 1,300,741
Longview Community Center	\$ (803,172)
Harris Park Community Center	\$ 152,473
Parks and Recreation	\$ 3,187,230
Summit Waves	\$ 479,294
Cemetery	\$ 1,343,569
Construction	\$ (861,751)
Park COP	\$ 2,181,755

Fund	MTD 9/30/21	Prior YTD Actual	Current YTD Actual	Approved FY22 Budget	Percentage of FY22 Budget
Gamber Community Center					
Revenue	\$ 27,337	\$ 56,512	\$ 85,601	\$ 317,390	26.97%
Expenses	\$ 33,264	\$ 83,150	\$ 82,516	\$ 350,193	23.56%
Income (Loss)	\$ (5,927)	\$ (26,638)	\$ 3,086	\$ (32,803)	
Lovell Community Center					
Revenue	\$ 90,005	\$ 252,889	\$ 294,404	\$ 1,702,459	17.29%
Expenses	\$ 91,322	\$ 309,644	\$ 305,936	\$ 1,634,771	18.71%
Income (Loss)	\$ (1,317)	\$ (56,755)	\$ (11,531)	\$ 67,688	
Longview Community Center					
Revenue	\$ 77,965	\$ 110,878	\$ 195,887	\$ 934,470	20.96%
Expenses	\$ 51,995	\$ 231,874	\$ 191,183	\$ 1,026,493	18.62%
Income (Loss)	\$ 25,970	\$ (120,996)	\$ 4,704	\$ (92,023)	
Harris Park Community Center					
Revenue	\$ 76,916	\$ 184,468	\$ 421,496	\$ 1,591,276	26.49%
Expenses	\$ 97,559	\$ 287,378	\$ 357,725	\$ 1,429,862	25.02%
Income (Loss)	\$ (20,644)	\$ (102,910)	\$ 63,771	\$ 161,414	
Parks and Recreation					
Revenue	\$ 9,395	\$ 33,597	\$ 58,606	\$ 3,909,711	1.50%
Expenses	\$ 326,144	\$ 890,316	\$ 903,038	\$ 3,740,251	24.14%
Income (Loss)	\$ (316,748)	\$ (856,720)	\$ (844,433)	\$ 169,460	
Summit Waves					
Revenue	\$ 2,361	\$ 127,409	\$ 522,036	\$ 851,397	61.32%
Expenses	\$ 66,851	\$ 283,081	\$ 368,380	\$ 844,636	43.61%
Income (Loss)	\$ (64,490)	\$ (155,672)	\$ 153,656	\$ 6,761	
Cemetery					
Revenue	\$ 8,724	\$ 50,893	\$ 33,915	\$ 194,163	17.47%
Expenses	\$ 10,318	\$ 36,583	\$ 33,973	\$ 179,825	18.89%
Income (Loss)	\$ (1,594)	\$ 14,311	\$ (58)	\$ 14,338	
Construction					
Revenue	\$ 350,000	\$ 291,667	\$ 1,050,000	\$ 4,200,000	25.00%
Expenses	\$ 13,491	\$ 43,711	\$ 111,386	\$ 457,500	24.35%
Income (Loss)	\$ 336,509	\$ 247,956	\$ 938,614	\$ 3,742,500	
Park COP Debt					
Revenue	\$ 616,038	\$ 444,021	\$ 1,455,927	\$ 4,477,543	32.52%
Expenses	\$ 364,583	\$ 304,792	\$ 1,093,750	\$ 4,375,000	25.00%
Income (Loss)	\$ 251,455	\$ 139,229	\$ 362,177	\$ 102,543	

**GAMBER COMMUNITY CENTER
FUND 201
Financial Report for the Month Ending September 30, 2021**

	Previous Year-to-date Sept 2020	Month-to-Date Sept 2021	Year-to-Date Sept 2021	Year-to-Date Budget	Year-to-Date Variance	Approved FY22 Budget
REVENUES						
Activity & Membership Fees	13,174	6,073	17,473	16,384	1,090	94,391
User Charges	46	67	194	40	154	190
Rentals	4,292	6,614	22,594	9,280	13,315	² 37,039
Interest	(384)	-	1,589	5,300	(3,711)	8,200
Other Revenue	8	-	-	-	-	2,570
Miscellaneous	-	-	1	-	1	-
Transfers In from Park COP	39,375	14,583	43,750	43,750	-	175,000
TOTAL REVENUES	56,512	27,337	85,601	74,753	10,848	317,390
EXPENDITURES						
Personnel Services	52,740	14,460	44,147	53,212	(9,064)	212,055
Other Supplies, Services and Charges	13,557	4,583	15,541	15,926	(384)	59,250
Repairs and Maintenance	6,281	9,879	14,549	3,051	11,498	³ 14,217
Utilities	5,445	4,341	8,278	11,267	(2,989)	45,981
Interdepartment Charges	5,127	-	-	5,330	(5,330)	18,690
TOTAL EXPENDITURES	83,150	33,264	82,516	88,785	(6,269)	350,193
NET GAIN / (LOSS)	(26,638)	(5,927)	3,086	(14,032)	17,118	(32,803)

BEGINNING FUND BALANCE

535,179 ¹

ENDING FUND BALANCE

538,265

¹ **Beginning Fund Balance** is unaudited and subject to change.

² Revenues increased due to additional facility rentals booked compared to budget.

³ Aerobic Room roof repair and wall partition repair completed late in FY21, delayed invoicing from vendors. Leak repairs in Ballroom, back roof repairs, and light repairs indoor unbudgeted for in FY22.

**LOVELL COMMUNITY CENTER
FUND 202
Financial Report for the Month Ending September 30, 2021**

	Previous Year-to-date Sept 2020	Month-to-Date Sept 2021	Year-to-Date Sept 2021	Year-to-Date Budget	Year-to-Date Variance		Approved FY22 Budget
REVENUES							
Activity & Membership Fees	247,941	83,417	275,105	322,876	(47,770)	²	1,606,919
User Charges	77	424	838	683	155		2,131
Rentals	(145)	5,864	13,469	-	13,469	³	46,423
Interest	1,392	-	3,812	6,499	(2,687)		25,996
Other Revenue	150	265	465	-	465		1,214
Contributions	-	-	-	3,750	(3,750)		15,000
Miscellaneous	475	35	715	6	709		1,257
Transfers In	3,000	-	-	3,519	(3,519)		3,519
TOTAL REVENUES	252,889	90,005	294,404	337,332	(42,928)		1,702,459
EXPENDITURES							
Personnel Services	234,389	58,516	182,623	265,466	(82,843)	⁴	1,149,254
Other Supplies, Services and Charges	34,679	8,700	23,220	50,904	(27,684)	⁵	143,425
Repairs and Maintenance	12,460	9,093	27,411	35,450	(8,039)		102,788
Utilities	14,489	15,012	33,145	18,129	15,016	⁶	161,009
Capital Outlay	-	-	27,450	27,450	-		27,450
Interdepartment Charges	13,627	-	12,087	15,962	(3,875)		50,845
TOTAL EXPENDITURES	309,644	91,322	305,936	413,361	(107,426)		1,634,771
NET GAIN / (LOSS)	(56,755)	(1,317)	(11,531)	(76,029)	64,498		67,688

BEGINNING FUND BALANCE

1,312,272 ¹

ENDING FUND BALANCE

1,300,741

¹ **Beginning Fund Balance** is unaudited and subject to change.

² An unfavorable variance in Activities (\$3,700), Gate Receipts (\$6,700) and Memberships (\$37,300).

³ Facility rentals, including Birthday parties, was not budgeted to start until January 1, 2022 but started May 29, 2021. In addition, two afterhours pool party rentals have occurred.

⁴ A favorable variance in Part-Time salaries (\$9,000) and a Recreation Supervisor position has been put on hold. In addition, three new full-time employees have recently started resulting in a saving on Health/Dental. Also, the September payroll accruals have not been recorded at this time. Workers Compensation expense (\$29,452) for the entire year is usually booked in the month of July, however, the payment has not been posted in the financial system at the time of this report.

⁵ There is a favorable variance in Recreational Supplies, Janitorial Supplies and Printing Expense. In addition, the annual amount for Insurance Expense (\$17,595) is usually booked in the month of July, however, the payment has not been posted in the financial system at the time of this report.

⁶ Unfavorable variance in Natural Gas (\$1,500), Electricity (\$7,100) and Water/Sewer (\$6,400).

**LONGVIEW COMMUNITY CENTER
FUND 205
Financial Report for the Month Ending September 30, 2021**

	Previous Year-to-date Sept 2020	Month-to-Date Sept 2021	Year-to-Date Sept 2021	Year-to-Date Budget	Year-to-Date Variance	Approved FY22 Budget
REVENUES						
Activity & Membership Fees	90,346	50,457	164,047	156,960	7,087	775,970
User Charges	21	248	516	405	111	1,930
Rentals	20,230	27,259	31,320	31,733	(413)	155,369
Miscellaneous	280	1	5	6	(2)	1,201
TOTAL REVENUES	110,878	77,965	195,887	189,104	6,783	934,470
EXPENDITURES						
Personnel Services	173,637	43,553	131,265	172,522	(41,257)	² 657,419
Other Supplies, Services and Charges	24,891	5,216	15,317	34,673	(19,356)	³ 115,098
Repairs and Maintenance	7,019	460	7,351	20,641	(13,290)	⁴ 51,670
Utilities	11,553	2,766	21,843	25,433	(3,590)	157,989
Interest Expense	2,895	-	2,262	2,625	(363)	-
Interdepartment Charges	11,878	-	13,146	13,146	-	44,317
TOTAL EXPENDITURES	231,874	51,995	191,183	269,039	(77,856)	1,026,493
NET GAIN / (LOSS)	(120,996)	25,970	4,704	(79,935)	84,639	(92,023)

BEGINNING FUND BALANCE	<u>(807,876)</u> ¹
ENDING FUND BALANCE	<u><u>(803,172)</u></u>

¹ **Beginning Fund Balance** is unaudited and subject to change.

² A favorable variance for Part-Time (\$8,200). In addition, the September payroll accruals have not been recorded at this time. Also, Workers Compensation expense (\$22,897) for the entire year is usually booked in the month of July, however, the payment has not been posted in the financial system at the time of this report.

³ There is a favorable variance in Printing, Janitorial Supplies and Professional Fees. In addition, the annual amount for Insurance Expense (\$9,527) is usually booked in the month of July, however, the payment has not been posted in the financial system at the time of this report.

⁴ HVAC service and repair (\$6,000) has not been needed and hardwood floor resurfacing (\$4,000) is currently on hold.

**HARRIS PARK COMMUNITY CENTER
FUND 530
Financial Report for the Month Ending September 30, 2021**

	Previous Year-to-date Sept 2020	Month-to-Date Sept 2021	Year-to-Date Sept 2021	Year-to-Date Budget	Year-to-Date Variance		Approved FY22 Budget
REVENUES							
Activity & Membership Fees	112,704	29,628	325,331	368,444	(43,113)	²	1,189,460
User Charges	55	1,740	8,384	9,854	(1,469)		69,638
Rentals	7,571	8,315	25,397	38,710	(13,313)	³	153,394
Interest	(254)	-	1,114	-	1,114		-
Other Revenue	64,216	32,313	53,907	44,500	9,407		3,449
Contributions	126	4,535	6,760	35,400	(28,640)	⁴	166,900
Miscellaneous	50	384	602	834	(232)		8,435
TOTAL REVENUES	184,468	76,916	421,496	497,742	(76,246)		1,591,276
EXPENDITURES							
Personnel Services	208,191	28,378	221,070	264,101	(43,031)	⁵	813,933
Other Supplies, Services and Charges	52,760	55,554	100,371	132,310	(31,938)	⁶	433,464
Repairs and Maintenance	5,749	11,788	19,574	16,533	3,040		41,770
Utilities	12,204	1,839	9,124	15,395	(6,272)		97,324
Depreciation	4,964	-	-	4,726	(4,726)		18,905
Transfers Out	3,000	-	-	3,519	(3,519)		3,519
Interdepartment Charges	5,475	-	7,587	7,587	-		20,947
TOTAL EXPENDITURES	287,378	97,559	357,725	439,445	(81,720)		1,429,862
NET GAIN / (LOSS)	(102,910)	(20,644)	63,771	58,296	5,474		161,414

BEGINNING FUND BALANCE	<u>384,674</u> ¹
ENDING FUND BALANCE	<u><u>448,445</u></u>

¹ Beginning Fund Balance is unaudited and subject to change.

² An unfavorable variance in Camp Summit (\$26,000), Instructional (\$1,400), Athletics (\$24,700) and a favorable variance at the Amphitheater (\$9,000).

³ Southern Elite paid facility rentals for the end of FY21 and beginning of FY22 in October (\$10,000). Also, classroom rentals have been lower than anticipated.

⁴ The reported YTD revenue is dependent on the timing of monthly sponsorship payments.

⁵ The September payroll accruals have not been recorded at this time. In addition, Workers Compensation expense (\$13,600) for the entire year is usually booked in the month of July, however, the payment has not been posted in the financial system at the time of this report. Also, a favorable variance in Part-Time Harris Park (\$8,000), Athletics (\$5,000) and Lea McKeighan (\$3,300).

⁶ A favorable balance on Professional Fees, Recreational Supplies and Advertising. Also, the annual amount for Insurance Expense (\$13,126) is usually booked in the month of July, however, the payment has not been posted in the financial system at the time of this report.

**PARKS & RECREATION
FUND 200
Financial Report for the Month Ending September 30, 2021**

	Previous Year-to-date Sept 2020	Month-to-Date Sept 2021	Year-to-Date Sept 2021	Year-to-Date Budget	Year-to-Date Variance		Approved FY22 Budget
REVENUES							
Taxes	-	-	-	-	-		3,664,500
Fines & Forfeitures	2,001	762	3,813	3,800	13		17,000
Interest	(2,284)	-	12,125	37,310	(25,185)	²	58,814
Other Revenue	1,938	1,646	1,886	500	1,386		2,000
Contributions	12,229	800	12,390	4,050	8,340		97,735
Miscellaneous	9,375	6,187	19,682	15,080	4,602		47,325
Transfers In	10,338	-	8,710	10,073	(1,363)		22,337
TOTAL REVENUES	33,597	9,395	58,606	70,813	(12,207)		3,909,711
EXPENDITURES							
Personnel Services	520,094	142,403	418,522	530,996	(112,474)	³	1,998,879
Other Supplies, Services and Charges	198,144	138,544	250,692	418,841	(168,150)	⁴	1,060,242
Repairs and Maintenance	51,129	30,233	83,752	90,706	(6,954)		315,655
Utilities	38,499	27,911	55,258	39,203	16,055	⁵	146,118
Fuel & Lubricants	6,901	-	2,074	8,535	(6,461)		33,790
Capital Outlay	25,000	-	38,000	38,000	-		153,000
Interdepartment Charges	50,549	-	93,580	93,580	-		187,926
Reimbursement - Interfund	-	(12,946.58)	(38,839.75)	(38,839.74)	-		(155,359)
TOTAL EXPENDITURES	890,316	326,144	903,038	1,181,021	(277,983)		3,740,251
NET GAIN / (LOSS)	(856,720)	(316,748)	(844,433)	(1,110,208)	265,775		169,460

BEGINNING FUND BALANCE

4,031,663 ¹

ENDING FUND BALANCE

3,187,230

¹ **Beginning Fund Balance** is unaudited and subject to change.

² Unfavorable variances in Interest on Investment (\$3,353) and Mark to Market (\$21,832).

³ Variance exists in Full Time Salaries and Worker's Compensation. The favorable variance in Personnel Services is partially due to a vacant FT Park Specialist position. September payroll accruals have not been recorded at this time. Workers Compensation expense (\$45,551) for the entire year is usually booked in the month of July, however, the payment has not been posted in the financial system at the time of this report.

⁴ The annual amount for Insurance Expense (\$73,832) is usually booked in the month of July, however, the payment has not been posted in the financial system at the time of this report. Also, a favorable variance in Printing (\$4,600), Professional Fees (\$11,000), Consumable Tools (\$3,300), Asphalt (\$67,000) and Rock & Gravel (\$3,000).

⁵ Unfavorable variance in Water/Sewer (\$18,700) and a favorable variance in Electricity (\$2,400). The three splashpads were used more this year resulting in a higher than usual Water/Sewer bill.

**SUMMIT WAVES
FUND 203
Financial Report for the Month Ending September 30, 2021**

	Previous Year-to-date Sept 2020	Month-to-Date Sept 2021	Year-to-Date Sept 2021	Year-to-Date Budget	Year-to-Date Variance		Approved FY22 Budget
REVENUES							
Activity Fees	100,666	2,816	404,059	238,159	165,900	²	688,117
User Charges	20,510	-	105,146	57,938	47,209	³	111,054
Rentals	7,000	(455)	11,831	12,480	(649)		45,146
Interest	(851)	-	1,280	760	520		2,090
Miscellaneous	84	-	(281)	2,115	(2,396)		4,990
TOTAL REVENUES	127,409	2,361	522,036	311,452	210,584		851,397
EXPENDITURES							
Personnel Services	197,115	45,721	261,188	240,254	20,934	⁴	487,330
Other Supplies, Services and Charges	44,733	4,432	60,693	63,555	(2,862)		158,740
Repairs and Maintenance	5,446	1,924	4,740	5,630	(890)		39,439
Utilities	24,082	14,775	27,712	42,275	(14,563)	⁵	89,800
Interdepartment Charges	5,721	-	8,062	8,062	-		21,422
Capital Outlay	-	-	-	-	-		41,920
Transfers Out (To 200)	5,985	-	5,985	5,985	-		5,985
TOTAL EXPENDITURES	283,081	66,851	368,380	365,760	2,620		844,636
NET GAIN / (LOSS)	(155,672)	(64,490)	153,656	(54,308)	207,964		6,761

BEGINNING FUND BALANCE

325,638 ¹

ENDING FUND BALANCE

479,294

¹ **Beginning Fund Balance** is unaudited and subject to change.

² There is a favorable variance in Gate Receipts (\$163,000) due to Kids Country coming twice a week, Oceans of Fun closed twice a week and Adventure Oasis allowing residents only.

³ There is a favorable variance in Concessions Sales (\$47,000) due to an increase in Single Visits.

⁴ A unfavorable variance for Part-time (\$29,500). Also, Workers Compensation expense (\$8,100) has not been recorded at this time. The amount for the entire year is usually booked in the month of July, however, the payment has not been posted in the financial system at the time of this report.

⁵ Budget was based on last year actuals which included the first year of the wave pool operations. There has been a significant savings in Electricity (\$12,000) and Water/Sewer (\$2,400) from previous year.

**CEMETERY TRUST
FUND 204
Financial Report for the Month Ending September 30, 2021**

	Previous Year-to-date Sept 2020	Month-to-Date Sept 2021	Year-to-Date Sept 2021	Year-to-Date Budget	Year-to-Date Variance	Approved FY22 Budget
REVENUES						
Services	36,314	6,724	21,911	27,172	(5,261)	134,483
Sale of Property	12,000	2,000	8,000	12,000	(4,000)	36,000
Interest	2,579	-	4,004	5,970	(1,966)	23,680
TOTAL REVENUES	50,893	8,724	33,915	45,142	(11,227)	194,163
EXPENDITURES						
Personnel Services	10,347	3,716	10,527	14,385	(3,858)	49,069
Other Supplies, Services and Charges	17,473	6,300	13,680	22,461	(8,781)	86,043
Repairs and Maintenance	557	88	88	1,730	(1,642)	9,500
Utilities	316	215	445	625	(180)	4,000
Fuel & Lubricants	106	-	-	240	(240)	960
Interdepartment Charges	3,431	-	5,146	5,146	-	13,905
Transfers Out (To 026)	4,353	-	4,087	4,087	-	16,348
TOTAL EXPENDITURES	36,583	10,318	33,973	48,674	(14,702)	179,825
NET GAIN / (LOSS)	14,311	(1,594)	(58)	(3,532)	3,475	14,338

BEGINNING FUND BALANCE

1,343,627 ¹

ENDING FUND BALANCE

1,343,569

¹ Beginning Fund Balance is unaudited and subject to change.

**CONSTRUCTION FUND
FUND 327
Financial Report for the Month Ending September 30, 2021**

	Month-to-Date Sept 2021	Year-to-Date Sept 2021	Year-to-Date Budget	Year-to-Date Variance		Approved FY22 Budget
REVENUES						
Transfers from Fund 410	350,000	1,050,000	1,050,000	-		4,200,000
TOTAL REVENUES	350,000	1,050,000	1,050,000	-		4,200,000
EXPENDITURES						
Interest Expense	-	5,136	8,125	(2,989)		32,500
Additions to Const in Progress	13,491	106,250	106,250	-		425,000
TOTAL EXPENDITURES	13,491	111,386	114,375	(2,989)		457,500
NET GAIN / (LOSS)	336,509	938,614	935,625	2,989		3,742,500

BEGINNING FUND BALANCE	<u>(1,800,365) ¹</u>
ENDING FUND BALANCE	<u><u>(861,751)</u></u>

¹ Beginning Fund Balance is unaudited and subject to change. The Fund Balance is negative due to the purchase of the Longview Community Center in September 2018 for \$4.1 million.

**PARKS COP DEBT
FUND 410
Financial Report for the Month Ending September 30, 2021**

	Month-to-Date Sept 2021	Year-to-Date Sept 2021	Year-to-Date Budget	Year-to-Date Variance		Approved FY22 Budget
REVENUES						
Taxes	539,679	1,291,527	1,071,528	219,999	²	4,286,120
EATS	(14,792)	(38,194)	(36,144)	(2,049)	²	(144,577)
Use Tax	91,151	198,585	81,250	117,335	²	325,000
Interest	-	4,009	2,750	1,259		11,000
TOTAL REVENUES	616,038	1,455,927	1,119,384	336,543		4,477,543
EXPENDITURES						
Transfers Out-Gamber Center	14,583	43,750	43,750	-		175,000
Transfers Out-Construction Fund	350,000	1,050,000	1,050,000	-		4,200,000
TOTAL EXPENDITURES	364,583	1,093,750	1,093,750	-		4,375,000
NET GAIN / (LOSS)	251,455	362,177	25,634	336,543		102,543

BEGINNING FUND BALANCE	1,819,578 ¹
ENDING FUND BALANCE	2,181,755

¹ **Beginning Fund Balance** is unaudited and subject to change.

² See separate Sales/Use Tax Report included in this packet.

MEMORANDUM



Date: October 27, 2021

To: Joe Snook, CPRP
Administrator of Parks and Recreation

From: Devin Blazek, MBA
Management Analyst

Re: Sales and Use Tax Update – October 2021

Sales tax proceeds received in October totaled \$447,580.95, which is 25.3% over the monthly projection. Due to the unpredictable cutoff of processing remittance at the State of Missouri, the annual revenue budget has been spread evenly throughout FY2022. The year-to-date sales tax received totals \$1,739,108.15, which is \$204,033.27 over the amount received through October FY2021.

At the time of this report, there is no additional information regarding the remitters included in the amount received from the State of Missouri.

The EATs payments for October and a portion of September are not available at this time

Use tax proceeds received in September totaled \$62,196.32, which is 129% over the monthly projection. Due to the unpredictable cutoff of processing remittance at the State of Missouri, the annual revenue budget has been spread evenly throughout FY2022. The year-to-date use tax totals \$ 260,780.83. Due to use tax collection starting in December FY2021, there was no collection of use tax in October of FY2021.

Attached is a summary of the proceeds received for the Sales Tax, Economic Activity Taxes (EATs) and Use Tax.

Sales Tax and EATs	Budget	Actual	Amount Difference \$
Cumulative Balance Through FY 2021	76,045,008	76,877,280	832,272
FY 2022			
YTD Balance Forward - Sales Tax	1,071,530	1,291,527	219,997
YTD Balance Forward - EATs	(36,144)	(38,193)	(2,049)
Sales Tax Receipts - October 2022	357,177	447,581	90,404
EATs - October 2022	(12,048)	-	12,048
YTD Balance - Sales Tax	1,428,707	1,739,108	310,401
YTD Balance - EATs	(48,192)	(38,193)	9,999
LIFE-TO-DATE DATA BY SALES TAX			
Cumulative Net Proceeds-1/4 cent Sales Tax (4/1/18 through 3/31/33) **	13,708,069	14,497,729	789,660
Cumulative Net Proceeds-1/4 cent Sales Tax (4/1/08 through 3/31/18)	30,963,365	31,100,648	137,283
Cumulative Net Proceeds-3/8 cent Sales Tax (4/1/98 through 3/31/08)	32,768,255	32,955,600	187,345

Use Tax	Budget	Actual	Amount Difference \$
Cumulative Balance Through FY 2021	-	375,524	375,524
FY 2022			
YTD Balance Forward - Use Tax	81,250	198,585	117,335
Use Tax - September 2021	27,083	62,196	35,113
YTD Balance - Use Tax	108,333	260,781	152,448
LIFE-TO-DATE DATA BY USE TAX			
Cumulative Net Proceeds-October 2020 through Current Month	108,333	636,305	527,972

MEMORANDUM



Date: October 19, 2021

To: Joe Snook
Administrator of Parks and Recreation

CC: Steve Casey, PLA, ASLA
Superintendent of Park Planning and Construction

From: Steve Thomas
Assistant Superintendent of Park Construction

Re: Tandem Paving Asphalt Contract

Tandem Paving has been the asphalt paving contractor for the City of Lee's Summit since 2016 and their asphalt contract will expire at the end of this year. In anticipation of this, the city's Procurement Department recently released a public advertisement for any company interested in bidding on the city's asphalt projects to submit a bid. Only one company returned a bid for the contract and that was from Tandem Paving.

Reflected in the bid received is an increase in the price of asphalt. Attached are the 2021 Bid Tabulation (Attachment A) and the 2016 Bid Tabulation (Attachment B) pricing sheets. In addition, attached is an asphalt comparison sheet comparing the 2021 bid to the 2016 bid showing the percentage of change (Attachment C).

In reviewing the 2021 and 2016 bid sheets the largest percentage of price increases are associated with the smallest quantities of asphalt used for a project. For example, projects using 50 tons or less of asphalt will see a price increase of approximately 40%.

Staff analyzed the asphalt projects LSPR performed in Fiscal Year 2021 and currently in Fiscal Year 2022 to determine the average tonnage used for our projects. In FY2021 the average quantity per project was 124 tons and thus far in FY2022 the average quantity per project is 186 tons. Based on these projections LSPR can anticipate an increase in the cost of asphalt of approximately 12%.

LSPR has established a long history with Tandem Paving and they have been a solid performer throughout the years in both the quality and reliability of work. Staff recommends approval of this bid.

MOTION: I move to approve the 2021 Asphalt Bid from Tandem Paving for asphalt projects performed by Lee's Summit Parks and Recreation and authorize the Administrator of Parks and Recreation to execute any and all documents necessary to procure the relevant products and services consistent with the approved budget.

This is the unofficial bid tabulation and only reflects the reading of the bids and not the evaluation process of bids received.

BID NUMBER: 2021-066

BID NAME: ASPHALT MATERIAL & INSTALLATION

BID OPENING: 10/06/2021 AT 3:00 PM

OPENED BY: TARAH DAUGHERTY

			BIDDER	
			Tandem Paving Co., Inc. Blue Springs, MO	
Item & Material	UOM	Quantities	Unit Price (Non-Prevailing Wage UNDER \$75K)	Unit Price (Non-Prevailing Wage OVER \$75K)
ASPHALT BASE, APWA, TYPE 5				
3.1 Furnish & Installation Asphalt Base, APWA	Ton	1-50	\$165.00	\$170.00
3.2 Furnish & Installation Asphalt Base, APWA	Ton	51-150	\$100.00	\$115.00
3.3 Furnish & Installation Asphalt Base, APWA	Ton	151-500	\$75.00	\$80.00
3.4 Furnish & Installation Asphalt Base, APWA	Ton	501-1000	\$68.00	\$70.00
3.5 Furnish & Installation Asphalt Base, APWA	Ton	1001 and over	\$66.00	\$68.00
3.6 TOTAL ASPHALT BASE, APWA, TYPE 5 (3.1-3.5 ONLY)			\$474.00	\$503.00
FINISH COURSE ASPHALT , APWA, TYPE 5-01				
3.7 Furnish & Installation Finish Course Asphalt	Ton	1-50	\$170.00	\$175.00
3.8 Furnish & Installation Finish Course Asphalt	Ton	51-150	\$110.00	\$125.00
3.9 Furnish & Installation Finish Course Asphalt APWA, Type III	Ton	151-500	\$85.00	\$90.00
3.10 Furnish & Installation Finish Course Asphalt	Ton	501-1000	\$78.00	\$80.00
3.11 Furnish & Installation Finish Course Asphalt	Ton	1001 and over	\$76.00	\$78.00
3.12 TOTAL FINISH COURSE ASPHALT , APWA, TYPE 5-01(3.7-3.11 ONLY)			\$519.00	\$548.00
REMOVAL OF ASPHALT FOR PATCH				
3.13 Removal of Asphalt for Patch – 2"	Sq. Yard	1	\$6.50	\$7.00
3.14 Removal of Asphalt for Patch – 4"	Sq. Yard	1	\$11.00	\$12.00
3.15 Removal of Asphalt for Patch – 4"	Sq. Yard	1	\$16.50	\$18.00
3.16 TOTAL REMOVAL OF ASPHALT FOR PATCH (3.13-3.15 ONLY)			\$34.00	\$37.00
ASPHALT FOR PATCH TYPE 5				
3.17 Furnish & Installation Asphalt for Patch	Ton	1-50	\$165.00	\$170.00
3.18 Furnish & Installation Asphalt for Patch	Ton	51-150	\$140.00	\$150.00
3.19 Furnish & Installation Asphalt for Patch	Ton	151-500	\$100.00	\$110.00
3.20 Furnish & Installation Asphalt for Patch	Ton	501-1000	\$75.00	\$80.00
3.21 Furnish & Installation Asphalt for Patch	Ton	1001 and over	\$73.00	\$75.00
3.22 TOTAL ASPHALT FOR PATCH TYPE 5 (3.17-3.21 ONLY)			\$553.00	\$585.00
GENERAL HOURLY RATES				
3.23 Rental of Bobcat (operator included)	Hour	1	\$80.00	\$85.00
3.24 Milling of Asphalt	Hour	1	\$95.00	\$100.00
3.25 Mobilization on Jobs Under \$5,000	LS	1	\$0.00	\$0.00
3.26 TOTAL GENERAL HOURLY RATES (3.23-3.25 ONLY)			\$175.00	\$185.00
PETRO MAT				
3.27 Furnish & Installation Petro Mat	Sq. Yard	0-1000	\$4.95	\$5.00
3.28 Furnish & Installation Petro Mat	Sq. Yard	1001-2000	\$4.70	\$4.75
3.29 Furnish & Installation Petro Mat	Sq. Yard	2001-5000	\$4.45	\$4.50
3.30 Furnish & Installation Petro Mat	Sq. Yard	5001 and over	\$3.95	\$4.00
3.31 TOTAL PETRO MAT (3.27-3.30 ONLY)			\$18.05	\$18.25

This is the unofficial bid tabulation and only reflects the reading of the bids and not the evaluation process of bids received.

BID NUMBER: 2021-066

BID NAME: ASPHALT MATERIAL & INSTALLATION

BID OPENING: 10/06/2021 AT 3:00 PM

OPENED BY: TARAH DAUGHERTY

			BIDDER	
			Tandem Paving Co., Inc Blue Springs, MO	
Item & Material	UOM	Quantities	Unit Price (Non-Prevailing Wage UNDER \$75K)	Unit Price (Non-Prevailing Wage OVER \$75K)
PETRO TAC				
3.32 Furnish & Installation Petro Tac	Linear Foot	0-500	\$4.90	\$5.00
3.33 Furnish & Installation Petro Tac	Linear Foot	501-1000	\$3.95	\$4.00
3.34 Furnish & Installation Petro Tac	Linear Foot	1001-2000	\$3.45	\$3.50
3.35 Furnish & Installation Petro Tac	Linear Foot	2001 and over	\$2.95	\$3.00
3.36 TOTAL PETRO TAC (3.32-3.35 ONLY)			\$15.25	\$15.50
BASE ROCK				
3.37 Furnish & Installation of Base Rock	Ton	0-50	\$65.00	\$70.00
3.38 Furnish & Installation of Base Rock	Ton	51-100	\$60.00	\$65.00
3.39 Furnish & Installation of Base Rock	Ton	101-200	\$55.00	\$60.00
3.40 Furnish & Installation of Base Rock	Ton	201 and over	\$38.00	\$40.00
3.41 TOTAL BASE ROCK (3.37-3.40 ONLY)			\$218.00	\$235.00
3.42 GRAND TOTAL (3.6+3.12+3.16+3.22+3.26+3.31+3.36+3.41)			\$2,006.30	\$2,126.75

Only the materials listed below, or an approved alternate, shall be considered in the evaluation of this bid.

State below the type of material being proposed:

3.43 Base Asphalt, Type 5, APWA	APWA Type 5
3.44 Finish Course Asphalt, Type 5-01, APWA	APWA Type 5-01
3.45 Tack Material – SS1H	SS1H
3.46 Base Rock – MoDot Type 5	MoDot Type 5
3.47 Asphalt Mill – Wirtgen W120	Wirtgen W120

ADDITIONAL SERVICE & GENERAL INFORMATION:

State below any additional services and costs that may be incurred and explain charges. If necessary, attach a separate sheet

3.48 a Line Striping	\$.35 LF
3.49 b. Sealcoat (2) Coats	\$1.35 SY
3.50 c. Curb & Gutter Removal & Replacement	\$50.00 LF
3.51 d. Subgrade Removal (excluding Rock)	\$50.00 CY
3.52 State hours & days of operation:	Mon-Fri 7am to 5pm (or necessary to complete the project)
3.53 State Contact Name, Phone Number and Email Address for Order Placement/Customer Service related calls:	David Smith, 816-229-6398 office, 816-215-8294 cell, dave@tandempaving.com
3.54 State below information on Warranty:	1 year for Labor & Material
3.55 City standard payment terms are Net 30 after receipt of invoice. State any discounted payment terms offered, if applicable.	0%
3.56 Delivery time ARO (NOTE: See 2.12.1 for minimum, requirement)	As Required
3.57 For any material or service not specifically listed above, may the Departments still reach out for a quotation on such materials or services?	Yes
3.58 If yes to the above question 3.57, is your company willing to offer a discount off of your list pricing for such material or services? If Yes, how much?	5% off list pricing

UNOFFICIAL



LEE'S SUMMIT MISSOURI

2016-101/4R
RENEWAL PRICING SHEET FOR CONTRACT NO. 2016-101/3R

4.0 PRICING: All Pricing below shall be inclusive of Prevailing Wage. Below Pricing Section 4.0 shall include labor and material.

Prevailing Wage Order No. 26 ~~Prevailing Wage Order No. 25, Increment No. 1 shall apply to all Prevailing Wage work in this Contract~~

ITEM	MATERIAL	UOM	QUANTITIES	UNIT PRICE Non-Prevailing Wage for work UNDER \$75K	UNIT PRICE Prevailing Wage for work OVER \$75K
ASPHALT BASE, APWA, TYPE I					
4.1	Furnish & Installation Asphalt Base, APWA	Ton	1-50	\$ 115.00/ton	\$ 120.00/ton
4.2	Furnish & Installation Asphalt Base, APWA	Ton	51-150	\$ 86.00/ton	\$ 90.00/ton
4.3	Furnish & Installation Asphalt Base, APWA	Ton	151-500	\$ 67.00/ton	\$ 70.00/ton
4.4	Furnish & Installation Asphalt Base, APWA	Ton	501-1000	\$ 62.50/ton	\$ 65.00/ton
4.5	Furnish & Installation Asphalt Base, APWA	Ton	1001 and over	\$ 59.00/ton	\$ 60.00/ton
4.6	TOTAL ASPHALT BASE, APWA, TYPE I (4.1-4.5 ONLY)			\$ 389.50	\$ 405.00/ton
FINISH COURSE ASPHALT, APWA, TYPE III					
4.7	Furnish & Installation Finish Course Asphalt	Ton	1-50	\$ 120.00/ton	\$ 125.00/ton
4.8	Furnish & Installation Finish Course Asphalt	Ton	51-150	\$ 91.00/ton	\$ 95.00/ton
4.9	Furnish & Installation Finish Course Asphalt	Ton	151-500	\$ 72.00/ton	\$ 75.00/ton
4.10	Furnish & Installation Finish Course Asphalt	Ton	501-1000	\$ 62.50/ton	\$ 65.00/ton
4.11	Furnish & Installation Finish Course Asphalt	Ton	1001 and over	\$ 62.50/ton	\$ 65.00/ton
4.12	TOTAL FINISH COURSE ASPHALT, APWA, TYPE III (4.7-4.11 ONLY)			\$ 408.00	\$ 425.00
REMOVAL OF ASPHALT FOR PATCH					
4.13	Removal of Asphalt for Patch - 2"	Square Yard	1	\$ 6.50/s.y.	\$ 7.00/s.y.
4.14	Removal of Asphalt for Patch - 4"	Square Yard	1	\$ 11.00/s.y.	\$ 12.00/s.y.
4.15	Removal of Asphalt for Patch - 6"	Square Yard	1	\$ 16.50/s.y.	\$ 18.00/s.y.
4.16	TOTAL REMOVAL OF ASPHALT FOR PATCH (4.13-4.15 ONLY)			\$ 34.00	\$ 37.00
ASPHALT FOR PATCH TYPE III					
4.17	Furnish & Installation Asphalt for Patch	Ton	1-50	\$ 125.00/ton	\$ 130.00/ton
4.18	Furnish & Installation Asphalt for Patch	Ton	51-150	\$ 115.00/ton	\$ 120.00/ton
4.19	Furnish & Installation Asphalt for Patch	Ton	151-500	\$ 81.00/ton	\$ 85.00/ton
4.20	Furnish & Installation Asphalt for Patch	Ton	501-1000	\$ 67.00/ton	\$ 70.00/ton
4.21	Furnish & Installation Asphalt for Patch	Ton	1001 and over	\$ 59.00/ton	\$ 60.00/ton
4.22	TOTAL ASPHALT FOR PATCH TYPE III (4.17-4.21 ONLY)			\$ 447.00	\$ 465.00
GENERAL HOURLY RATES					
4.23	Rental of Bobcat (operator included)	Hour	1	\$ 80.00/hour	\$ 85.00/hour
4.24	Milling of Asphalt	Hour	1	\$ 95.00/hour	\$ 100.00/hour
4.25	TOTAL GENERAL HOURLY RATES (4.23-4.24 ONLY)			\$ 175.00	\$ 185.00



LEE'S SUMMIT MISSOURI

PETRO MAT					
4.26	Furnish & Installation Petro Mat	Square Yard	0-1000	\$ <u>3.95</u> /s.y.	\$ <u>4.00</u> /s.y.
4.27	Furnish & Installation Petro Mat	Square Yard	1001-2000	\$ <u>3.70</u> /s.y.	\$ <u>3.75</u> /s.y.
4.28	Furnish & Installation Petro Mat	Square Yard	2001-5000	\$ <u>3.20</u> /s.y.	\$ <u>3.25</u> /s.y.
4.29	Furnish & Installation Petro Mat	Square Yard	5001 and over	\$ <u>2.70</u> /s.y.	\$ <u>2.75</u> /s.y.
4.30	TOTAL PETRO MAT (4.26-4.29 ONLY)			\$ <u>13.55</u>	\$ <u>13.75</u>
ITEM	MATERIAL	UOM	QUANTITIES	UNIT PRICE Non-Prevailing Wage for work UNDER \$75K	UNIT PRICE Prevailing Wage for work OVER \$75K
PETRO TAC					
4.31	Furnish & Installation Petro Tac	Linear Foot	0-500	\$ <u>4.40</u> /l.f.	\$ <u>5.00</u> /l.f.
4.32	Furnish & Installation Petro Tac	Linear Foot	501-1000	\$ <u>3.95</u> /l.f.	\$ <u>4.00</u> /l.f.
4.33	Furnish & Installation Petro Tac	Linear Foot	1001-2000	\$ <u>3.45</u> /l.f.	\$ <u>3.50</u> /l.f.
4.34	Furnish & Installation Petro Tac	Linear Foot	2001 and over	\$ <u>2.95</u> /l.f.	\$ <u>3.00</u> /l.f.
4.35	TOTAL PETRO TAC (4.31-4.34 ONLY)			\$ <u>15.25</u>	\$ <u>15.50</u>
BASE ROCK					
4.36	Furnish & Installation of Base Rock	Ton	0-50	\$ <u>37.00</u> /ton	\$ <u>40.00</u> /ton
4.37	Furnish & Installation of Base Rock	Ton	51-100	\$ <u>28.00</u> /ton	\$ <u>30.00</u> /ton
4.38	Furnish & Installation of Base Rock	Ton	101-200	\$ <u>24.00</u> /ton	\$ <u>25.00</u> /ton
4.39	Furnish & Installation of Base Rock	Ton	201 and over	\$ <u>19.50</u> /ton	\$ <u>20.00</u> /ton
4.40	TOTAL BASE ROCK (4.36-4.39 ONLY)			\$ <u>108.50</u>	\$ <u>115</u>
4.41 GRAND TOTAL (4.6+4.12+4.16+4.22+4.25+4.30+4.35+4.40)				\$ <u>1,590.00</u>	\$ <u>1881.25</u>

ADDITIONAL SERVICE & GENERAL INFORMATION:

State below any additional services and costs that may be incurred and explain charges.
If necessary, attach a separate sheet

4.42 a.	\$
4.43 b.	\$
4.44 c.	\$
4.45 d.	\$
4.46 State hours and days of operation:	
4.47 State Contact Name, Phone Number and Email Address for Order Placement/Customer Service related calls:	
4.48 City standard payment terms are Net 30 after receipt of invoice. State any discounts offered.	
4.49 Delivery time ARO	

NONE

AS REQUIRED

(Attachment C)

TANDEM ASPHALT COMPARISON - 2016 CONTRACT vs. 2021 CONTRACT

Material		UOM	Quantities	Non-Prevailing Wage {under \$75K}		Percentage Increase	Prevailing Wage {over \$75K}		Percentage Increase
				Previous Unit Price {2016}	Revised Unit Price {2021}		Previous Unit Price {2016}	Revised Unit Price {2021}	
ASPHALT BASE, APWA, TYPE 5									
	Furnish & Instillation Asphalt Base, APWA	Ton	1 - 50	\$115.00	\$165.00	44%	\$120.00	\$170.00	42%
	Furnish & Instillation Asphalt Base, APWA	Ton	51 - 150	\$86.00	\$100.00	16%	\$90.00	\$115.00	28%
	Furnish & Instillation Asphalt Base, APWA	Ton	151 - 500	\$67.00	\$75.00	12%	\$70.00	\$80.00	14%
	Furnish & Instillation Asphalt Base, APWA	Ton	501 - 1000	\$62.50	\$68.00	9%	\$65.00	\$70.00	8%
	Furnish & Instillation Asphalt Base, APWA	Ton	1001 and over	\$59.00	\$66.00	6%	\$60.00	\$68.00	13%
FINISH COURSE ASPHALT, APWA, TYPE 5-01									
	Furnish & Instillation Finish Course Asphalt	Ton	1 - 50	\$120.00	\$170.00	42%	\$125.00	\$175.00	40%
	Furnish & Instillation Finish Course Asphalt	Ton	51 - 150	\$91.00	\$110.00	21%	\$95.00	\$125.00	32%
	Furnish & Instillation Finish Course Asphalt	Ton	151 - 500	\$72.00	\$85.00	18%	\$75.00	\$90.00	20%
	Furnish & Instillation Finish Course Asphalt	Ton	501 - 1000	\$62.50	\$78.00	25%	\$65.00	\$80.00	23%
	Furnish & Instillation Finish Course Asphalt	Ton	1001 and over	\$62.50	\$76.00	22%	\$65.00	\$78.00	20%
REMOVAL OF ASPHALT PATCH									
	Removal of Asphalt for Patch - 2"	Sq. Yard	1	\$6.50	\$6.50	0	\$7.00	\$7.00	0
	Removal of Asphalt for Patch - 4"	Sq. Yard	1	\$11.00	\$11.00	0	\$12.00	\$12.00	0
	Removal of Asphalt for Patch - 4"	Sq. Yard	1	\$16.50	\$16.50	0	\$18.00	\$18.00	0
ASPHALT FOR PATCH TYPE 5									
	Furnish & Installation Asphalt for Patch	Ton	1 - 50	\$125.00	\$165.00	32%	\$130.00	\$170.00	31%
	Furnish & Installation Asphalt for Patch	Ton	51 - 150	\$115.00	\$140.00	22%	\$120.00	\$150.00	25%
	Furnish & Installation Asphalt for Patch	Ton	151 - 500	\$81.00	\$100.00	23%	\$85.00	\$110.00	30%
	Furnish & Installation Asphalt for Patch	Ton	501 - 1000	\$67.00	\$75.00	12%	\$70.00	\$80.00	14%
	Furnish & Installation Asphalt for Patch	Ton	1001 and over	\$59.00	\$73.00	24%	\$60.00	\$75.00	25%
MISCELLANEOUS									
	Rental of Bobcat	Hour	1	\$80.00	\$80.00	0	\$85.00	\$85.00	0
	Milling of Asphalt	Hour	1	\$75.00	\$95.00	27%	\$110.00	\$110.00	0

TO: Joe Snook, CPRP
Administrator of Parks and Recreation

DATE: October 27, 2021

FROM: David Dean, Superintendent of Recreation Services
Steve Casey, Superintendent of Park Development and Construction
Tede Price, Superintendent of Administration
Brooke Chestnut, Superintendent of Park Operations



SUBJECT: FY22 Capital Improvement Projects and Parks and Recreation Services Report

Project	Budget ¹	Exp to Date	Variance ²	Status	Estimated Completion ³
Gamber Community Center Fund (201)					
	-	-	-		
Lovell Community Center Fund (202)					
Childcare Roof Repairs	27,450	-	27,450	In Progress	Nov-21
	27,450	-	27,450		
Longview Community Center Fund (205)					
	-	-	-		
Harris Park Community Center Fund (530)					
	-	-	-		
Parks and Recreation Fund (200)					
Operations					
Deer Valley Park Shelter	30,000	-	30,000	In Progress	Dec-21
Tilt Trailer	8,000	-	8,000	In Progress	Sep-21
Asphalt	185,000	52,094	169,842	In Progress	Jun-22
Legacy Park					
Wayfinding Signage	100,000	-	100,000	In Progress	Dec-21
Asphalt	125,000	79,826	45,174	In Progress	Jun-22
	448,000	131,920	353,016		
Summit Waves Fund (203)					
Additional Shade Installation	41,920	-	41,920		May-22
	41,920	-	41,920		
Cemetery Fund (204)					
	-	-	-		
Capital Projects Fund (327)					
Lowenstein Park Renovations (*Continued from FY20)	515,000	518,559	(3,559)	complete	Oct-21
Velie Park Renovations	425,000	-	425,000	In Progress	May-22
Pleasant Lea Park Improvements	670,000	-	670,000	In progress	Sep-22
	1,610,000	518,559	1,091,441		
TOTAL	2,127,370	650,479	1,513,827		

¹ Budget amount established per Board Approval

² Variance is the difference between the budget and the year-to-date expenditures.

³ Estimated completion dates will be updated as necessary to reflect our best estimate of when a project will be completed.

The Services Review is based on the current Fiscal Year (July 2021-June 2022). "Goals" are based on the number implied in the Fiscal Year Budget. Some goals are annualized (i.e., LPCC, GCC and HPCC information). Other numbers will be reported on a monthly basis (i.e., programs beginning in the current board month) as well as annualized figures being reported against budgeted numbers. Shaded areas are completed services and activities.

	Run Time	Target Goals - This Year (participants) 2021-2022	Results to Date (for programs/events starting July 2021)
Fund 201 - Gamber Community Center			
Memberships	July 21 - June 22		
<u>Resident Total</u>			
Active Flex	July 21 - June 22	1120	154
Annual		39	1
<u>Non-Resident Total</u>			
Active Flex		60	10
Annual		3	1
<u>Single Visit</u>			
Discount		76	44
Regular		17	3
(All Inclusive Membership - GCC)	July 21 - June 22		
<u>Resident</u>			
Annual		39	6
Flex	July 21 - June 22	720	154
<u>Non-Resident</u>			
Annual		2	0
Flex		60	10
(Insurance Based Memberships)	July 21 - June 22		
Silver Sneakers Total	July 21 - June 22		1,504
Renew Active	July 21 - June 22		526
Facility Rentals	July 21 - June 22		
Event Packages		5 Packages	1
Gamber Package		43 Packages	5
Ballroom All	July 21 - June 22	90 hrs Booked	24
Ballroom A	July 21 - June 22	163 hrs Booked	80
Ballroom B		33 hrs Booked	39
Classroom		167 hrs Booked	41
Aerobics Room	July 21 - June 22	75 hrs Booked	2
Programming			
GCC Paid Group Fitness	July 21 - June 22		
Bingo	July 21 - June 22	600	195
Line Dance	July 21 - June 22	360	153
Art Classes	July 21 - June 22	20	8
Ballroom, Swing, Latin Dance	July 21 - June 22	60	6
Youth Tech	July 21 - June 22	10	3
Special Event Programming			
Mistletoe Madness	July 21 - June 22	40 Booths	
Veterans Day Luncheon	July 21 - June 22	100 participants	
Thanksgiving Day Luncheon	July 21 - June 22	100 participants	
Holiday Luncheon	July 21 - June 22	100 participants	
Father Daughter Dance	July 21 - June 22	150/night	

Fund 202 - J. Thomas Lovell Jr. Community Center at Legacy Park

Memberships			
<u>Resident</u>			
Annual	July 21 - June 22	1,074	840
	July 21 - June 22	3,393	2,150

	Run Time	Target Goals - This Year (participants) 2021-2022	Results to Date (for programs/events starting July 2021)
<u>Non-Resident</u>			
Annual	July 21 - June 22	153	275
Flex	July 21 - June 22	725	526
<u>Single Visit - Resident</u>	July 21 - June 22	21,003	3,114
<u>Single Visit -- Non-Resident</u>	July 21 - June 22	6,998	1,379
<u>Silversneakers</u>	July 21 - June 22	16,405	4,884
<u>Prime</u>	July 21 - June 22	139	42
<u>Renew Active</u>	July 21 - June 22	2,914	2,927
<u>Active and Fit</u>	July 21 - June 22	0	70
<u>Silver and Fit</u>	July 21 - June 22	101	223
<u>90 Day Memberships</u>			
Resident	July 21 - June 22	12	2
Nonresident	July 21 - June 22	3	2
Facility Rentals			
<u>Birthday Party Packages</u>			
Resident			
Package A	July 21 - June 22	172	47
Package B	July 21 - June 22	31	6
Non-Resident	July 21 - June 22		
Package A	July 21 - June 22	74	21
Package B	July 21 - June 22	7	6
<u>Community Rooms</u>			
Resident	July 21 - June 22	2	0
Non-Resident	July 21 - June 22	0	0
<u>Court Rentals</u>			
Resident	July 21 - June 22	4	0
Non-Resident	July 21 - June 22	1	0
Lock-ins	July 21 - June 22	1	0
Pool	July 21 - June 22	2	0
<u>Paid Park Amenities</u>			
Resident			
Canoe	July 21 - June 22	280	33
Paddleboard	July 21 - June 22	1,049	359
Non-Resident			
Canoe	July 21 - June 22	151	28
Paddleboard	July 21 - June 22	439	128
<u>Free Park Amenities</u>			
Bikes	July 21 - June 22	750	150
<u>Child Care</u>			
Drop In	July 21 - June 22	280	119
Pass Card - Member	July 21 - June 22	37	7
Pass Card - Non-member	July 21 - June 22	0	5
Water and Land Aerobic Programming	July 21 - June 22	50,000	6,571
Provide Miscellaneous Fitness			
Personal Training	July 21 - June 22	70	57
Virtual Personal Training	July 21 - June 22	0	0
LCC Paid Group Fitness	July 21 - June 22	120	12
LPA Paid Group Fitness	July 21 - June 22	500	120
Massage Therapy	July 21 - June 22	76	55
RevUP	July 21 - June 22	98	13
RevUP Reload	July 21 - June 22	100	28
Healthy Eating Every Day (H.E.E.D)	July 21 - June 22	0	13
Swim Lessons			
Swim Lessons	July 21 - June 22		173

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		Target Goals - This Year (participants) 2021-2022	Results to Date (for programs/events starting July 2021)
	Run Time		
Private Swim Lessons	July 21 - June 22		16

Fund 530 - Harris Park Community Center

Camp Summit			
Camp Summit Enrollment	Summer 2021	750 Enrolled	755 Enrolled
Camp Summit Enrollment	Summer 2022		
Weekly Attendance	Summer 2021	440 Avg/Week	420 Weekly Avg
Weekly Attendance	Summer 2022		

Offer School Break Camps			
School Break Camp Enrollment	Sept 1 - April 20	100	21
School Break Days	Nov 1 - April 14	Avg of 30/Day	

Recreation Center Operations			
Gym Rentals	July 21 - June 22	300 Rentals	62 Rentals
Classroom Rentals	July 21 - June 22	200 Rentals	34 Rentals
Entire Facility Rentals	July 21 - June 22	12 Rentals	0 Rental(s)
Week Long Rentals	July 21 - June 22	2 Rentals	0 Rental(s)
Open Gym	July 21 - June 22	1500 Participants	101 Participants

Summit Ice/Lea Mck North			
Public Skate	Nov 20 - March 21	8000	12,091 Skaters
Public skate - Non Res	Nov 21 - Feb 22	2500	
Public skate - Res	Nov 21 - Feb 22	5500	
Pond Hockey	Nov 20 - March 21	350	1212 Players
Pond hockey - Non Res	Nov 21 - Feb 22	80	
Pond hockey - Res	Nov 21 - Feb 22	150	
Skate with Santa (3)	December 20	200	Cancelled (Covid-19)
Skate with Sanata (3)	December 21	200	
Valentines Day Special	February 20	100	Cancelled (Covid-19)
Valentines Day Special	February 21	100	
Birthday Party Packages	Nov-March 20	75	Cancelled (Covid-19)
Birthday Party Packages	Nov-Feb 22	75	
Shelter Rentals	2020	100	0 (Covid-19)
Shelter Rentals	2021	100	

ATHLETICS			
Hartman Fields	July 21 - June 22	625 (Rental hours)	123 (Rental Hours)

Adult Leagues			
Softball -- Coed, Men's, Women's			
• Fall	Sept 21 - Oct 21	27 (Teams)	14 (teams)
• Spring	Mar 22 - May 22	35 (Teams)	OH
• Summer	June 21 - Aug 21	32 (Teams)	31(teams)

Basketball -- Men's			
• Fall	Aug 21 - Oct 21	20 (Teams)	OH
• Winter	Nov 21 - Feb 22	20 (Teams)	OH
• Spring	Mar 22 - May 22	16 (Teams)	OH
• Summer	July 21 - Aug 21	16 (Teams)	8 (Teams)

Volleyball -- Coed, Women's			
• Fall	Oct 21 - Dec 22	50 (Teams)	OH
• Winter	Jan 22 - Mar 22	58 (Teams)	OH
• Spring	April 22 - June 22	50 (Teams)	OH
• Summer I and II	July 21 - Sept. 21	50 (Teams)	66 (Teams)

Kickball			
• Fall	Aug 21 - Oct 21	14 (Teams)	DNM
• Spring	Apr 22 - May 22	14 (Teams)	OH
• Summer	June 22 - Aug 22	14 (Teams)	DNM 27

		Target Goals - This Year (participants) 2021-2022	Results to Date (for programs/events starting July 2021)
Run Time			
Adult Instructional-Athletics			
<i>Golf</i>			
• Adult Beginning	July 21 - June 22	20	OH
<i>Tennis</i>			
• Outdoor Adult Beginning	July 21 - June 22	10	0
Youth Instructional-Athletics			
<i>Golf</i>			
• Youth Beginner	July 21 - June 22	30	OH
<i>Tennis</i>			
• Rookies (Mighty Stars)	Year-to-date count	30	7
• Youth Beginner	Year-to-date count	65	42
• Middle/High School	Year-to-date count	10	15
• Adult	Year-to-date count		0
Youth Leagues			
Girl's Basketball	Nov 21 - Feb 22	300 Participants	XXX Participants (thru 10.19.21)
Spring Youth Volleyball	March 22 - May 22	250 Participants	On Hold
Fall Youth Volleyball	Sept 21 - Nov 21	280 Participants	172 Participants
Summer Youth Volleyball	July 21 - Aug 21	10 Teams	6 teams
Winter Youth Volleyball	Jan 22 - Feb 22	10 Teams	On Hold
Youth Special Events-Athletics			
Junior Triathlon	July 21	50 Participants	Cancelled - Covid
Youth Camps-Athletic			
Baseball Camp	June 22	15	On Hold
Basketball Camp	July 21	15	On Hold
Volleyball Camp	July 21	35	On Hold
Indoor Soccer Camp	June 22	15	On Hold
Tournaments			
Summer Classic Tennis Tournament	June 22	50	On Hold
INSTRUCTIONAL ACTIVITIES			
Adult Instructional			
<i>First Aid/CPR</i>			
CPR/AED	July 21 - June 22 (Year-to-date count)	40	10
First Aid	July 21 - June 22 (Year-to-date count)	25	0
BLS Healthcare Provider CPR	July 21 - June 22 (Year-to-date count)	30	0
CPR for Family and Friends	July 21 - June 22 (Year-to-date count)	30	21
Youth Instructional			
<i>Itty-Bitty Sports</i>			
• Flag Football	Sept 11-Oct 9	50	46
• Basketball	Jan 8 - Feb 12	80	10
• Outside Soccer	July 24 -Aug 21	50	63
• T-Ball	July 21 - June 22 (Year-to-date count)	50	0
<i>Itty-Bitty Instructional Programs</i>			
• Itty Bitty PE	July 21 - June 22 (Year-to-date count)	10	13

		Target Goals - This Year (participants) 2021-2022	Results to Date (for programs/events starting July 2021)
	Run Time		
• Itty Bitty Dancers	July 21 - June 22 (Year-to-date count)	50	On Hold
Indoor T-Ball	July 21 - June 22 (Year-to-date count)	20	11
Instructional Basketball	July 21 - June 22 (Year-to-date count)	20	30
• Indoor Soccer	July 21 - June 22 (Year-to-date count)	25	29
• Itty Bitty Tumblers	July 21 - June 22 (Year-to-date count)	80	On Hold
<hr/>			
Pint Size			
Pint Size Playtime	Sept 20 - April 21	150	On Hold
<hr/>			
Pee Wee Sports			
• Flag Football	July 21 - June 22 (Year-to-date count)	20	On Hold
• Basketball	Jan 8 - Feb 12	40	17
• Tumblers	July 21 - June 22 (Year-to-date count)	20	On Hold
<hr/>			
Animal Wonders			
• Workshop	July 21 - June 22 (Year-to-date count)	10	1
• Camps	July 21 - June 22 (Year-to-date count)	10	On Hold
<hr/>			
All Ages- Instructional			
<hr/>			
Horsemanship Classes			
• Beginning Horsemanship	July 21 - June 22 (Year-to-date count)	9 participants	On Hold
• Beginner Rider I	July 21 - June 22 (Year-to-date count)	4 participants	On Hold
• Beginner Rider II	July 21 - June 22 (Year-to-date count)	2 participants	On Hold
• Texas Tots	July 21 - June 22 (Year-to-date count)	2 participants	On Hold
• Texas Tots II	July 21 - June 22 (Year-to-date count)	2 participants	On Hold
<hr/>			
Special Event Programming for Families			
Night Flight	Oct-22		
Tour de Lakes	Oct-22		
<hr/>			
Festivals			
Peace, Love & Music	July 17	700	788
Landslide	Aug 20	700	1,363
Bill Forness & One More Round	Sept 18	700	610

	Run Time	Target Goals - This Year (participants) 2021-2022	Results to Date (for programs/events starting July 2021)
Fund 200 - Parks and Recreation			
Administration			
Provide departmental Annual Report	Sept 2020	Mar-21	Completed May 2021
Coordinate, edit and produce Lee's Summit Illustrated.	FY22		
Publish bi-annual Visionary Task Force Newsletter (Legacy for Tomorrow)	Bi-annually		
Park Operations			
Two annual inventories performed	Bi-annually		
Two annual park openings performed on all parks (Spring and Fall)	Bi-annually		
Legacy Park Operations			
Maintain user group agreements	FY22		
City Grounds Maintenance			
Maintain Public Works MOU areas	FY22	Monthly	Ongoing

Fund 203 - Aquatics

Summit Waves			
Group Swim Lessons	July 22 - Aug 22	117	442
Group Swim Lessons	May 21 - June 21		
Private swim parties	July 22 - Aug 22	9	13
Private swim parties	May 21 - June 21		
Junior Guard clinics	July 22 - Aug 22	10	0
Junior Guard clinics	May 21 - June 21		
Public swim - Regular	July 22 - Aug 22	5350	15,942
Public swim - Regular	May 21 - June 21		
Public swim - Discount	July 22 - Aug 22	19,700	17,704
Public swim - Discount	May 21 - June 21		
Twilight - Regular	July 22 - Aug 22	245	315
Twilight - Regular	May 21 - June 21		
Twilight - Discount	July 22 - Aug 22	1120	605
Twilight - Discount	May 21 - June 21		
Season Pass Sales	July 22 - Aug 22	50	86
Season Pass Sales	May 21 - June 21		
Group Promotions			
Family Fun Nights (2&3)	July 22 - Aug 22	360	206
Family Fun Nights (1)	May 21 - June 21		
Birthday Party Packages	July 22 - Aug 22	36	68
Birthday Party Packages	May 21 - June 21		
Cabana Rentals	July 22 - Aug 22	20	28
Cabana Rentals	May 21 - June 21		

Fund 205 - Longview Community Center

Memberships			
Resident			
Annual	July 21 - June 22	1,118	809
Flex	July 21 - June 22	1,040	933
Non-Resident			
Annual	July 21 - June 22	182	164
Flex	July 21 - June 22	225	238
90 Day Memberships			
Resident	July 21 - June 22	56	8
Nonresident	July 21 - June 22	13	11
Single Visit - Resident	July 21 - June 22	8,000	1,687
Single Visit -- Non-Resident	July 21 - June 22	1,556	688
Silversneakers visits	July 21 - June 22	7,729	2,640 30

	Target Goals - This Year (participants) 2021-2022		Results to Date (for programs/events starting July 2021)
	Run Time		
<i>Prime visits</i>	July 21 - June 22	103	161
<i>Active and Fit visits</i>	July 21 - June 22	62	36
<i>Silver and Fit visits</i>	July 21 - June 22	103	30
<i>Renew active visits</i>	July 21 - June 22	2,130	1,913
<i>MCC Athletes Pass</i>	July 21 - June 22	NA	13
<i>MCC PE Pass</i>	July 21 - June 22	NA	22
<i>MCC Non resident memberships Pass</i>	July 21 - June 22	1000 max	27
Facility Rentals			
<u>Lap lane rentals (hours)</u>			
Resident	July 21 - June 22	6925	578
Non-Resident	July 21 - June 22	60	18
<u>Room Rentals</u>			
Resident	July 21 - June 22	52	13
Non-Resident	July 21 - June 22	26	32
<u>Court Rentals</u>			
Resident	July 21 - June 22	76	0
Non-Resident	July 21 - June 22	69	0
Lock-ins	July 21 - June 22	1	0
Full Pool rental	July 21 - June 22	4	0
<u>Child Care</u>			
Drop In	July 21 - June 22	0	0
Pass Card - Member	July 21 - June 22	0	0
Pass Card - Non-member	July 21 - June 22	0	0
Water and Land Aerobic Programming	July 21 - June 22	30,000	5,095
Provide Miscellaneous Fitness			
Personal Training	July 21 - June 22	78	103
Virtual Personal Training	July 21 - June 22	0	0
LVCC Paid Group Exercise Classes	July 21 - June 22	192	54
LVCC Paid Fitness programs	July 21 - June 22	96	0
Massage Therapy	July 21 - June 22	76	11
RevUP	July 21 - June 22	68	10
RevUP Reload	July 21 - June 22	72	10
Healthy Eating Every Day (H.E.E.D)	July 21 - June 22	0	10
Lowenstein Park Fitness Classes	July 21 - June 22	0	39
Swim Lessons			
Swim Lessons	July 21 - June 22	437	177
Private Swim Lessons	July 21 - June 22	152	14

MEMORANDUM



Date: October 27, 2021
To: Joe Snook, CPRP, Parks Administrator
From: Steve Casey, PLA, ASLA, Superintendent of Park Planning and Construction
Re: Velie Park Update

Velie Park was vandalized on the evening of May 19, 2020 with significant damage to the playground equipment. LSPR continues to work with LSPD and LSFD to investigate the incident. Over the past several months, some Velie park patrons have reached out to us with issues and suggestions for park improvements. At this time, we want to update the Board on a schedule to address future improvements.

Prior to the incident, the LSPR Parks Master Plan identified Velie Park for renovations in 2023. Consequently, we plan to move the Velie Park renovations up to the fall of 2021. In an effort to start the renovations as soon as possible, we have started the process of reaching out to our neighbors and community for feedback and ideas, which will be facilitated by our Parks and Recreation planning staff.

Staff has prepared contracts and requisitions with the approved playground equipment vendors and is making color selections for equipment and amenities. Staff is also finalizing design drawings and details for construction. In addition, staff is installing signage at the park notifying neighborhood patrons of the upcoming park improvements. We anticipate starting construction later this fall depending on equipment delivery and lead times.

We will continue to keep the Park Board advised of updates on the Velie project.

(Portions not underlined denote new information since the previous Board update)

MEMORANDUM



Date: October 20, 2021

To: Joe Snook
Administrator of Parks and Recreation

From: David Dean
Superintendent of Recreation Services II

Re: Quarterly Fundraising Update – October 2021

At the time of this report, there is one outstanding payment for the month of October.

In September our Sponsorship Coordinator secured a new banner sponsor (Ask Kathy Realty) and a new sponsor for Dogwood Park (Luff Dental).

Our Sponsorship Coordinator continues reaching out to leads that will help us reach our goal of 14 banner sponsors (currently at 13). I will provide further updates to the board at the meeting.

I have included a summary of the current sponsors and the financial impact of their investments over the life of the agreements. The summary is included as Attachment A. We will continue to update the Park Board monthly on the progress and status of the sponsorship program.

Attachment B reflects the sponsorship commitments from FY16 through FY25 based on existing contracts. As you will note, there was a shortfall of \$21,650 in FY20. This was due to a number of sponsorship payments that were deferred and setup on payment plans due to COVID-19. These deferred payments were collected in FY21. The amount collected YTD is also included.

(Portions not underlined denote progress since previous month's report)

Revenue						
Sponsor, Date of Contract	FY21	FY22	FY23	FY24	FY25	Total ⁶
Equity Bank, 9/22/15	\$ 13,900.00					\$ 84,900.00
Jungmeyer & Suresh, 7/22/19	\$13,900.00	\$12,800.00				\$ 41,700.00
Harmon Flooring, 8/30/17	\$10,150.00	\$12,800.00	\$12,800.00	\$3,200.00		\$ 83,950.00
Heartland Heating & Cooling, 2/25/21	\$6,400.00	\$12,800.00	\$12,800.00	\$6,400.00		\$ 83,400.00
Foundation Guy 7/30/18	\$13,900.00	\$12,800.00	\$12,800.00	\$12,800.00		\$ 82,300.00
Freezing Moo 9/4/18	\$14,300.00					\$ 44,300.00
Integrity Roofing 10/10/18	\$13,900.00	\$3,200.00				\$ 43,350.00
Smile Doctors 2/10/19	\$13,900.00	\$6,400.00				\$ 42,800.00
Adams Toyota, 3/15/19	\$13,500.00	\$6,400.00				\$ 42,400.00
Instant Auto, 3/15/19	\$13,500.00	\$6,400.00				\$ 42,400.00
Rockhill Orthopedics 6/5/19	\$13,350.00	\$9,600.00				\$ 41,700.00
Pediatric Associates 11/26/19	\$15,000.00	\$12,800.00				\$ 42,800.00
PawConX 7/21/20	\$4,125.00					\$ 4,125.00
A1 Mortgage	\$38,400.00					\$ 38,400.00
Tompkins Industries 3/10/21	\$6,400.00	\$12,800.00	\$12,800.00	\$6,400.00		\$ 38,400.00
Great American Bank 5/15/21	\$850.00					\$ 850.00
Club Pilates 5/15/21	\$850.00					\$ 850.00
Shining Light Music 5/19/21	\$850.00					\$ 850.00
Security Bank of KC 5/25/21	\$850.00					\$ 850.00
Ask Kathy, 9/20/21		\$12,800.00	\$12,800.00	\$12,800.00		\$ 38,400.00
Luff Dental, 10/4/21		\$3,000.00	\$4,000.00	\$4,000.00	\$1,000.00	\$ 12,000.00
Total	\$ 208,025.00	\$ 124,600.00	\$ 68,000.00	\$ 45,600.00	\$ 1,000.00	\$ 1,159,225.00
Expenses						
	FY21	FY22	FY23	FY24	FY25	Total ⁶
Equity Bank						
Banners (29*\$65) ⁴	\$ 325.00					\$ 3,510.00
Contractor ¹	\$ 3,475.00					\$ 22,575.00
Instant Auto						
Banners (29*\$65) ⁴	\$ 325.00	\$ 325.00				\$ 3,835.00
Contractor ¹	\$ 3,375.00	\$ 1,600.00				\$ 21,750.00
Adams Toyota						
Banners (29*\$65) ⁴	\$ 325.00	\$ 325.00				\$ 3,575.00
Contractor ¹	\$ 3,375.00	\$ 1,600.00				\$ 23,350.00
Jungmeyer & Suresh						
Banners (29*\$65) ⁴	\$ 325.00	\$ 325.00				\$ 3,510.00
Contractor ¹	\$ 3,475.00	\$ 3,200.00				\$ 23,362.50
Harmon Flooring						
Banners (29*\$65) ⁴	\$ 325.00	\$ 325.00	\$ 325.00			\$ 3,510.00
Contractor ¹	\$ 3,045.00	\$ 3,937.50	\$ 3,200.00	\$ 800.00		\$ 22,982.50
Heartland Heating & Cooling						
Banners (31*\$65) ⁴	\$ 2,015.00	\$ 325.00	\$ 325.00			\$ 5,200.00
Contractor ¹	\$ 1,920.00	\$ 3,520.00	\$ 3,200.00	\$ 1,600.00		\$ 22,240.00
Foundation Guy						
Banners (31*\$65) ⁴	\$ 325.00	\$ 2,015.00	\$ 325.00	\$ 325.00		\$ 5,330.00
Contractor ¹	\$ 3,475.00	\$ 3,840.00	\$ 3,200.00	\$ 3,200.00		\$ 21,965.00
Freezing Moo						
Banners (31*\$65) ⁴	\$ 325.00					\$ 2,665.00
Contractor ¹	\$ 3,575.00					\$ 11,825.00
Integrity Roofing						
Banners (31*\$65) ⁴	\$ 325.00					\$ 2,665.00
Contractor ¹	\$ 3,475.00	\$ 800.00				\$ 11,587.50
Smile Doctors						
Banners (31*\$65) ⁴	\$ 325.00					\$ 2,665.00
Contractor ¹	\$ 3,475.00	\$ 1,600.00				\$ 11,450.00
Rockhill Orthopedics						
Banners (31*\$65) ⁴	\$ 325.00					\$ 2,665.00
Contractor ¹	\$ 3,337.50	\$ 2,400.00				\$ 11,175.00
Pediatric Associates						
Banners (31*\$65) ⁴	\$ 325.00	\$ 325.00				\$ 2,665.00
Contractor ¹	\$ 3,750.00	\$ 3,200.00				\$ 11,450.00
PawConX						
Banners (4*\$65)	\$ 260.00					\$ 260.00
Contractor ¹	\$ 1,237.50					\$ 1,237.50
A1 Mortgage						
Banners (31*\$65)	\$ 2,015.00	\$ 325.00	\$ 325.00			\$ 2,665.00
Contractor ¹	\$ 10,240.00					\$ 10,240.00
Tompkins Industries						
Banners (31*\$65)	\$ 2,015.00	\$ 325.00	\$ 325.00			\$ 2,665.00
Contractor ¹	\$ 1,920.00	\$ 3,520.00	\$ 3,200.00	\$ 1,600.00		\$ 10,240.00
Great American Bank⁵						\$ -
Banners (2*\$65)						\$ -
Contractor ¹	\$ 255.00					\$ 255.00
Club Pilates Lee's Summit³						\$ -
Banners (2*\$65)						\$ -
Contractor ¹	\$ 255.00					\$ 255.00
Shining Light Music⁵						\$ -
Banners (2*\$65)						\$ -
Contractor ¹	\$ 255.00					\$ 255.00
Security Bank of KC⁵						\$ -
Banners (2*\$65)						\$ -
Contractor ¹	\$ 255.00					\$ 255.00
Ask Kathy						\$ -
Banners (31*\$65)		\$ 2,015.00	\$ 325.00	\$ 325.00		\$ 2,665.00
Contractor ¹		\$ 3,840.00	\$ 3,200.00	\$ 3,200.00		\$ 10,240.00
Luff Dental						\$ -
Banners (4*\$65)		\$ 260.00	\$ 65.00	\$ 65.00		\$ 390.00
Contractor ¹		\$ 900.00	\$1,050.00	\$1,000.00	\$ 250.00	\$ 2,950.00
Total	\$ 64,050.00	\$ 40,847.50	\$ 19,065.00	\$ 12,115.00	\$ 250.00	\$ 375,772.50
	FY21	FY22	FY23	FY24		Total ⁶
Net	\$ 143,975.00	\$ 83,752.50	\$ 48,935.00	\$ 33,485.00	\$ 750.00	\$ 783,452.50

¹ Sponsorship Contractor receives 30% year 1, 25% subsequent years² Blue Pearl to pay for all banners and signage at venues³ One year contract for sponsorship of dog parks only⁴ Payment of 31 banners year 1, assumes replacement of 5 banners per year for 2nd & 3rd year⁵ Legacy Park Amphitheater sponsorship.⁶ Totals include revenue and expenses from FY16 through FY24. Total from FY16 - FY20 is \$472,305.

Sponsorship Goals

Goal	FY 16 Status	FY17 Status	FY18 Status	FY19 Status	FY20 Status	FY21 ^{1 & 2} Status	FY22 Status	FY23 Status	FY24 Status	FY25 Status
\$235,000						\$236,757				
\$230,000										
\$225,000										
\$220,000										
\$215,000										
\$210,000										
\$205,000					\$204,700	208,025				
\$200,000				\$199,400						
\$195,000				\$195,800						
\$190,000										
\$185,000										
\$180,000					\$181,800					
\$175,000										
\$170,000										
\$165,000										
\$160,000										
\$155,000										
\$150,000			\$150,750							
\$145,000										
\$140,000							\$137,400			
\$135,000										
\$130,000										
\$125,000										
\$120,000										
\$115,000										
\$110,000										
\$105,000		\$105,500								
\$100,000										
\$95,000										
\$90,000										
\$85,000										
\$80,000								\$80,800		
\$75,000										
\$70,000										
\$65,000										
\$60,000									\$58,400	
\$55,000										
\$50,000										
\$45,000	\$48,500						\$45,800			
\$40,000										
\$35,000										
\$30,000										
\$25,000										
\$20,000										
\$15,000										
\$10,000										
\$5,000										\$1,000
\$0										

	Commitments
	Collected

¹In December 2020 the annual banner sponsorship fee was lowered from \$15,000 to \$12,800.

²Includes payment for all three years of the A1 Mortgage sponsorship (\$38,400)

MEMORANDUM



Date: October 20, 2021

To: Joseph Snook, CPRP
Administrator of Parks and Recreation

From: Brooke Chestnut, CPSI, MW5124 AU,
Superintendent of Park Operations

CC:

Re: Security Report for 3rd Quarter of 2021

Attached are the police activity reports for the 3rd quarter of 2021, listing activity by the police department for each park and a comparison of crime trends since 2019. There were a total of 753 reports of activity during the 3rd quarter.

3rd Quarter Security Summary:

During the 3rd quarter, the majority of activity occurred at Lea McKeighan North (119), Legacy Park (92), Hartman Park (87), and Lea McKeighan South (80). These four parks accounted for 378 of the 753 events. Of the 3rd quarter events, the majority consisted of park checks (493) and vehicle checks (61) which accounted for 73% of the total.

According to Major Walters, with the Lee's Summit Police Department, the following events were notable:

- Stealing, Hartman Park- multiple purses stolen from vehicles, officers made contact with multiple patrons and patrolled other nearby parks. Suspect was not found.
- Stealing, Legacy Park- items stolen from multiple unlocked vehicles.
- Weapons Offense- Lea McKeighan North- multiple officers responded to reports of gunfire, multiple witnesses heard the gunfire, no one saw the shots fired. No casings or shells were found.

Summary and Comparison:

Attached is a summary of the 3rd quarter reports provided by the Lee's Summit Police Department (Attachment 1). Also attached is a comparison of events annually by quarter (Attachment 2), and crime trends since 2019 (Attachment 3), for comparison. Looking at the crime trends since 2019 (Attachment 3), an increase in "Crime of property" has been recorded since 2019. Most of these incidents were comprised of stealing from vehicles (26) and 14 of the 26 thefts occurred at sports venues. This data has been shared with the police department and patrols have been increased at the sports venues.

Staff will continue to monitor police activity within the parks and encourage LSPD to continue providing security within our parks system.

	Incident Type																																		
	BANNER PARK LOWER	BANNER PARK UPPER	DEER VALLEY PARK	DOGWOOD PARK (DOG PARK)	GAMBER CENTER	HAPPY TAILS PARK	HARRIS PARK	HARRIS PARK COMMUNITY CENTER	HARTMAN PARK	HOWARD PARK	LANGSFORD PLAZA PARK	LEA MCKEIGHAN PARK NORTH	LEA MCKEIGHAN PARK SOUTH	LEES SUMMIT HISTORICAL CEMETERY	LEGACY PARK	LEGACY PARK AMPHITHEATER	LEGACY PARK BASEBALL VENUE	LEGACY PARK COMMUNITY CENTER	LEGACY PARK FOOTBALL CONCESSION STAND	LEGACY PARK GIRLS SOFTBALL VENUE	LEGACY PARK MAINTENANCE COMPLEX	LEGACY PARK SOCCER VENUE	LONGVIEW COMMUNITY CENTER	LOWENSTEIN PARK	MCKEE PARK	MILLER J FIELDS PARK	OSAGE TRAIL PARK	PLEASANT LEA PARK	POTTBERG PARK	SUMMIT PARK	SUMMIT WAVES	VELIE PARK	Grand Total		
911 HANG UP/OPEN LINE								1																										1	
ABANDONED VEHICLE																															1			1	
ADULT/CHILD ABUSE																																		1	
ALARM BUSINESS/DURESS															1			3																4	
ANIMAL AT LARGE																																		1	
ANIMAL CRUELTY/ABUSE												1																	1						1
ANIMAL STRAY IMPOUND/RELEASE						1																												1	
AREA CHECK												1	1																		1			3	
ASSAULT COMMON												3															1								4
ASSIST FIRE DEPARTMENT/AMBULANCE									1			1													1						1				4
BIKE PATROL									17				1												1							1			19
BUILDING CHECK					2								1		6			7					9			1	1					1			28
C & I DRIVER	2											6				6																			8
CAR STOP												3													1										4
CHECK THE WELFARE												2								1							1								4
CITIZEN CONTACT									1			3	1									1					1								7
CRASH PRIVATE PROPERTY ONLY													1																						1
DIRECTED PATROL							3									1																4			9
DISPERSE GROUP												2	2																						4
DISTURBANCE							1					1	1							1															4
DISTURBANCE NOISE												1															1								2
ENTERED IN ERROR									1							1											2								4
FIREWORKS		1	1									1	1																						4
FOLLOW UP									1			2					1						1									1			6
FOOT PATROL						2			1			1				1								1						1					7
FORGERY/FRAUD																																	1		1
HARASSMENT/THREATS																								1											1
INTERFERENCE WITH CUSTODY																								1											1
INTOXICATED DRIVER													1																						1
INTOXICATED PERSON												1	1																						2
LOCKOUT												1													1										2
MISSING/FOUND JUVENILE	1																																		1
NEIGHBORHOOD MEETINGS							1																												1
OBSERVATION/SURVEILLANCE												1																							1
OPEN DOOR/WINDOW																		1																	1
PARK CHECK	1	4	15	7		5	72	49	7		77	53		77	1	3	10							34		31	22	2	3	15	2	3		493	
PEDESTRIAN CHECK									1		1	3																1							7
POSSESSION OF CONTROLLED SUBSTANCE			3																																3
PROPERTY DAMAGE/VANDALISM	1									1			1				1																		4
PROWLER CAR													1																						1
RECOVERED PROPERTY													1			1												1							3
SHOTS FIRED																																			1
STEALING						1			4			1				1	2		2	3		2	2	1							2	5			26
SUSPICIOUS CAR & OCCUPANT					1								1					1				1									1				5
SUSPICIOUS PERSON													1																			1			3
VEHICLE CHECK		1	1				2	11			5	12	1	3	3	1	3				1		1	6		2	2	1	1	2	1	1		61	
WARRANTS/SUBPOENA CHECK					1																														1
WEAPON OFFENSE												1																							1
Grand Total	5	6	20	7	4	9	79	1	87	8	1	119	80	1	92	4	9	24	2	5	2	3	15	48	1	40	26	5	6	24	16	4	753		

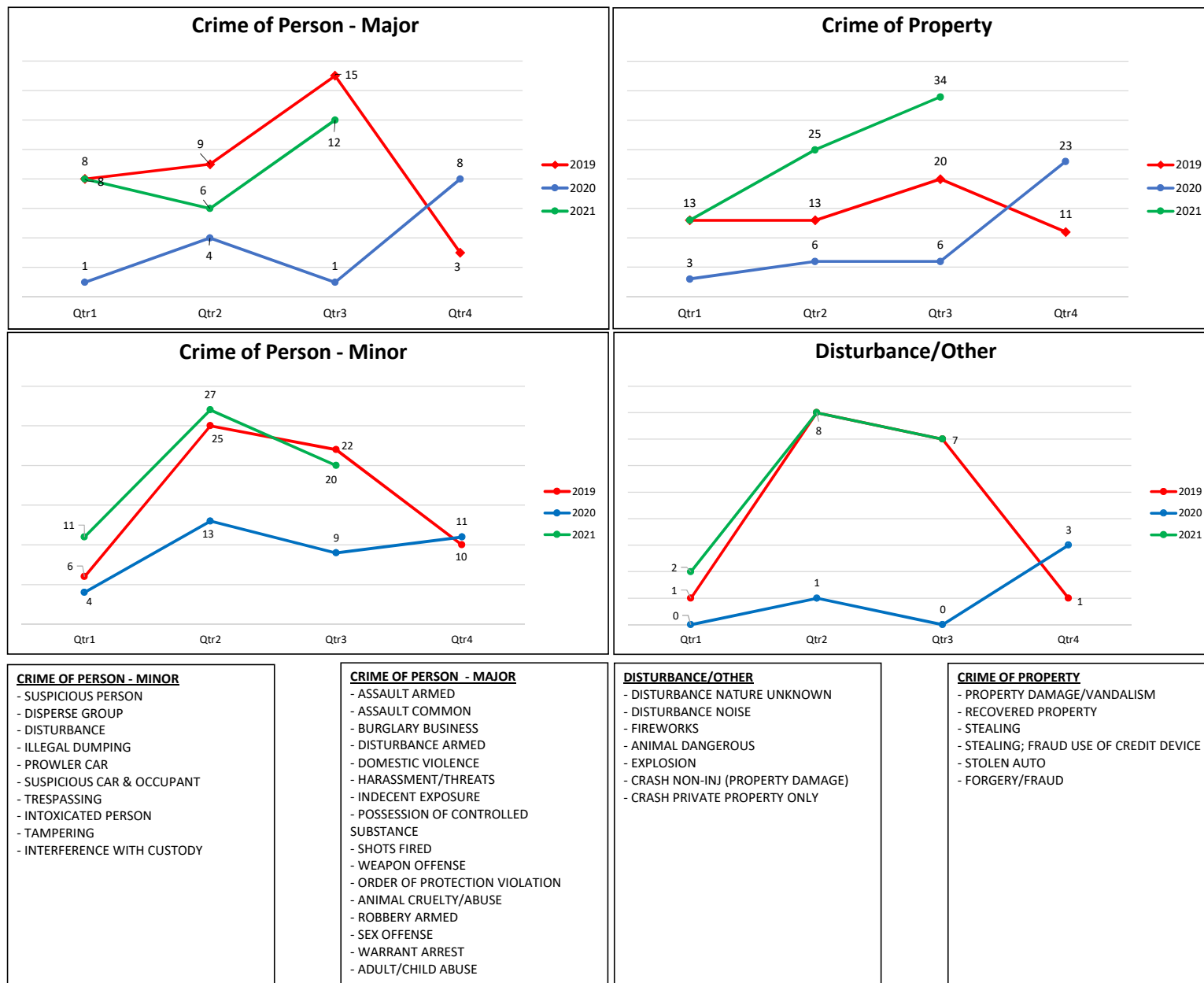
ANNUAL

Year	1st Quarter Incidents	2nd Quarter Incidents	3rd Quarter Incidents	4th Quarter Incidents	6 Month Summary	9 Month Summary	YTD Summary
2005	82	171	148	89	253	401	490
2006	96	159	164	132	255	419	551
2007	149	232	261	184	381	642	826
2008	142	334	316	266	476	792	1,058
2009	390	917	1,259	1,016	1,307	2,566	3,582
2010	503	669	677	711	1,172	1,849	2,560
2011	458	779	953	1,011	1,237	2,190	3,201
2012	681	801	654	823	1,482	2,136	2,959
2013	792	1,023	1,094	837	1,815	2,909	3,746
2014	821	891	837	481	1,712	2,549	3,030
2015	504	573	301	446	1,077	1,378	1,824
2016	463	561	560	337	1,024	1,584	1,921
2017	288	655	617	416	943	1,560	1,976
2018	391	639	684	449	1,030	1,714	2,163
2019	558	606	872	669	1,164	2,036	2,705
2020	758	735	601	346	1,493	2,094	2,440
2021	559	827	753		1,386	2,139	2,139

QUARTERLY

	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	YTD Total
Arborwalk Park	0	0	0		0
Banner Park Lower	4	2	5		11
Banner Park Upper	6	11	6		23
Canterbury Park	0	0	0		0
Deer Valley Park	25	16	20		61
Dogwood (Dog Park)	8	11	7		26
Eagle Creek Park	0	0	0		0
Gamber Community Center	3	1	4		8
Happy Tails Park	1	5	9		15
Harris Park	47	68	79		194
Harris Park Community Center	1	1	1		3
Hartman Park	80	94	87		261
Howard Park	12	13	8		33
Howard Station Park (Old Jones Park)	1	1	0		2
Langsford Park	0	0	1		1
Lea McKeighan North	61	81	119		261
Lea McKeighan South	41	104	80		225
Lee's Summit Historical Cemetery	0	2	1		3
Legacy Park	94	127	92		313
Legacy Park Adult Venue	0	0	0		0
Legacy Park Amphitheater	4	3	4		11
Legacy Park Baseball Venue	0	8	9		17
Legacy Park Community Center	10	24	24		58
Legacy Park Football Venue	1	0	2		3
Legacy Park Frisbee Golf	2	0	0		2
Legacy Park Girls Softball Venue	2	5	5		12
Legacy Park Maintenance Complex	1	0	2		3
Legacy Park Soccer Venue	1	2	3		6
Longview Community Center	35	22	15		72
Lowenstein Park	40	88	48		176
McKee Park	0	1	1		2
Miller J Fields	52	59	40		151
Osage Trails	0	33	26		59
Pleasant Lea Park	1	2	5		8
Pottberg Park	5	8	6		19
South Lea Park	0	0	0		0
Summit Park	17	16	24		57
Summit Waves	0	12	16		28
Sylvia Bailey Farm Park	0	0	0		0
Velie Park	4	6	4		14
Wadsworth Park	0	0	0		0
Winterset Nature Area	0	1	0		1
Woods Playground	0	0	0		0
Total	559	827	753	0	2139

LSPR Crime Report: 2019-2021



NRPA 2021
National Conference Summary
Grace Carson

Monday, September 20

Traveled to Nashville

Tuesday, September 21

8:45am-10:30am Opening General Session

The opening session was hearing stories of dedication, courage and passion from other Parks and Recreation professionals. Secretary of the Interior, Deb Haaland, speaks about the opportunities parks and recreation professionals provide to communities, especially during the pandemic.

10:30am – 1:30pm

Exhibit Hall

1:30pm – 2:30pm – Providing Adaptive Aquatic Services to your Community

This session was to teach how to serve those with disabilities in their aquatic facilities and programs and understand what reasonable modifications are and how to provide them to patrons. This was beneficial to me as I continue research on offering a swim safety program. I was able to learn appropriate ways to gather information from patrons who need modifications and how to provide those modifications.

3:30pm-4:30pm – Leadership Therapy – A Safe Place

This session was to increase networking opportunities through idea sharing and real-time problem solving. Attendees were asked to write a question down on a notecard and the room was there to help brainstorm ideas and help everyone solve issues they are having in their areas.

Wednesday, September 22

8:45am- 10:30am Day 2 General Session

Explore the conflicts Parks and Recreation professionals face with the impacts of climate change and other factors. Dr. Ayana Eliza Johnson shares the effects of climate change and the impact it is having on our parks and bodies of water. Mitchell Silver, Principle and VP of Urban Planning at McAdams speaks about the impacts young people can make in the community.

10:30-12:00pm

Exhibit Hall

12:00pm-1:30pm

Pod B Luncheon

1:30pm- 2:30pm – Inclusion Matters: Creating Conditions of Possibility in Outdoor Plan Environments

Summarize evidence-based research of play behaviors observed for both children with and without disabilities. Create an advocacy statement to raise awareness and support inclusive, equitable play opportunities.

3:30pm – 4:30pm – Creating a Safe and Inclusive Parks and Recreational Facilities through Aquatic Programming

Learn how to identify inclusive water features and understand how to incorporate those inclusive features into the community. Splash pads, play sets, and other interactive water features can be tailored to children who have a variety of disabilities. Knowing what works well for the patrons is important.

5:00pm-8:30pm

MPRA Social Event

Thursday, September 23

9:00am-10:30am – Day 3 General Session

Gain historical and present day understanding of why equity must be the central focus of our youth sports work along with best practices and tools they can bring back to agencies to ensure all youth have access to engaging youth sports opportunities. Keynote speakers shared personal experiences during their youth sports experiences and how times are changing when it comes to equality in youth sports.

12:00pm-1:00pm -Training Lifeguards like First Responders

Lifeguards play a vital community role in providing pre-hospital, emergency medical care to those in need and are often the first, first responders to a medical or traumatic emergency. This session was to discuss other way to train lifeguard staff outside of the standard lifeguard training to show/remind them how important their role is to the community.

1:30pm

Traveled back to Kansas City

NRPA 2021
National Conference Summary
Joe Snook

Monday, September 20

Staff and Board members traveled to Nashville for the conference.

Tuesday, September 21

8:45 AM – 10:30 AM

General Session

Key note speakers consisted of Jad Abramrad (MacArthur Fellow and host of Radiolab), Deb Haaland (US Secretary of the Interior), and Kristine Stratton (NRPA President and CEO)

10:30 AM – 3:30 PM

Exhibit Hall

1:30 PM – 2:30 PM

Demystifying Land Dedication and Development Fees Methodology

The presenter presented financial and legal ramifications for the different options and presented options to set and calculate development fees. Finally, the presenter highlighted the impact of discounting fees and discussed why fairness and equity were important when considering discounts.

3:30 PM – 4:30 PM

Show Me the Money! Federal Resources Available for Your Department

The presenters highlighted and discussed federal funding opportunities that may be available for park and recreation agencies.

Wednesday, September 22

8:45 AM – 10:30 AM

General Session

Mitchell Silver, former Commissioner to New York City Department of Parks and Recreation discussed the impact we can have on our communities through the work we do as park and recreation professionals. Dr. Ayana Elizabeth Johnson with the Urban Ocean Lab discussed the potential impact parks and recreation agencies can have on climate change.

10:30 AM – 3:30 PM

Exhibit Hall

1:30 PM – 2:30 PM

Telling the Story of Parks for Influence, Advocacy, and Equity

The presenters discussed the importance of storytelling and how we can use the principles from Disney and Pixar to tell a more compelling story of our agency and the impact(s) we have on our community.

3:30 PM – 4:30 PM

Nothing Changes If Nothing Changes

The presenter discussed the importance of adapting and the need for agencies to position themselves for positive change.

6:30 PM – 8:30 PM

Music City Experience

Attended this social event in one of the Nashville riverside parks.

Thursday, September 23

8:45 AM – 10:30 AM

General Session

Presenters included Kwame Alexander best-selling author and a panel discussion on “A Fair and Just Future for Youth Sports”.

12:00 PM – 1:00 PM

Championing Parks and Rec Using NRPA’s Research and Evaluation Resources

The presenters shared findings from several NRPA research projects and “Park Pulse” national surveys. They also shared additional resources that can be found on the NRPA website.

1:30 PM

Started the return home.

NRPA Virtual Conference

September 21-23,2021

Jodi Jordan

Speed Sessions

- Aquatics – The future of Aquatic Centers with rising minimum wages costs and increased staffing regulations
- Inclusion- How to involve Individuals With Physical Disabilities in Your Recreation Programming

Education Sessions

- **Inclusion Matters- Creating conditions of possibility in Outdoor play**
 - Inclusive communities are welcoming, caring, safe, fair, unified and united
 - Breakdown physical barriers, transportation, access, language
 - 7 principles of inclusive play, Be fair, included, smart, independent, safe, active and comfortable
- **Next practices for post pandemic 2020's**
 - Esports
 - Hybrid Offerings
 - Self Directed and Connected
 - Outdoor Recreation Facilities
- **Training Lifeguards as first responders**
 - Training disparities paramedics 1800 hours of training vs Lifeguards 25 hours of training
 - Additional training needed
 - Decision making
 - Preventative guarding
 - In depth first aid
 - Crisis management
 - Recovery training
 - Diversity and equity inclusion
 - Conflict resolution
 - Narcam / Drug overdoses
 - Mental health
- **Employee Engagement comes before customer engagement**
 - Actively engage your employees
 - Onboard and provide orientation
 - Key components for successful Orientation
 1. Be prepared
 2. Deliver the experience you want them to emulate
 3. Connect with the person, make it personal.
 4. Introduce key colleagues
 5. Communicate key messages
 6. Integrate and coordinate all agency wide efforts
 7. Keep new hires from changing their mind
 - Clarify expectations
 - Essentials for a successful staff recognition program

1. Develop a culture of appreciation and recognition
2. Tie employee recognition to company values
3. Establish criteria for what constitutes rewardable behavior
4. Make the recognition frequent and timely inclusive and performance based.
5. State the impact the behavior has on the company
6. Recognize employees verbally and in writing.

- **How to be heard without screaming**

- Have a plan
- Edit Yourself
- Anticipate pushback
- Demonstrate Listening

- **Providing adaptive aquatic programs**

- People first language
- ADA Requirements
- Facility Accessibility
- Pool Accessibility
- Service Animals
- Reasonable modifications
- Undue Burden

- **Misery loves company**

- Internal customers (employees) and external customers (vendors, patrons, partnerships)
- customer service (support your offer) vs customer experience (sum of all interactions)
- workplace culture (environment you create for your employees)
 - Cultivate employee relationships, build trust through collaboration, provide a comfortable workspace, engage in development and training and be mindful
- Strategies that can help improve internal customer service and experience
 - Learn your teams' names
 - Give team same level of respect you expect them to give customers
 - Involve your team in decision making
 - Cultivate a culture of saying yes!
 - Listen to your team, especially the front-line staff
 - Acknowledge your team successes
 - Provide team with tools to be successful
 - Support your team when they make decisions
 - Back up your staff
 - Keep your team informed

Steve Casey
NRPA Virtual Educational Sessions
September 22-24, 2021

Inclusion Matters: Creating Conditions of Possibility in Outdoor Play Environments (Session 214)

Wednesday September 22, 2021

Speakers focused on specialized research they conducted on outdoor inclusive play and children's behaviors with and without disabilities. Research also examined physical and social barriers for play and the premise that there is only limited difference between these groups. Speakers outlined considerations for design that bridges play for both groups and created an advocacy group and mission statement to raise awareness for inclusive play

Next Practices for the Post-Pandemic 2020s (Session 240)

Wednesday September 22, 2021

Speakers discussed and outlined the parks industry in a post pandemic world and what trends will emerge in the future. Priority discussion involved how agencies will be affected and sustain with uncertainties in financial and environmental conditions and a changing demographic and priorities for park users. Agencies must embrace flexibility and change and build a culture that can sustain and innovate in volatile times.

Solving Pickleball Problems 2.0 (Session 319)

Thursday September 23, 2021

Speaker used a number of case studies and examples of issues arising from the growing sport of Pickleball when Parks and Recreation agencies are coordinating, programming, and building these facilities. Speaker used the forum to educate professionals on how to address some of the key issues that arise and develop strategies to communicate and coordinate with user groups and organize programs and schedules with public facilities.

Parks in Progress: Creating Learning Landscapes That Have Educational, Social, and Civic Impact (Session 364)

Thursday September 23, 2021

Speakers explored the work of merging parks development with high level learning and public education. Speakers used examples of art, exhibits, STEM learning, interpretive education to broaden the offerings in public parks in the San Francisco area. These methods are changing the way people view parks in this community as not just recreational spaces but educational spaces as well. Gaining momentum in learning is the STEM model and how parks can be a part of this which gains public support and investment.

**End of Activity Report
Camp Summit
2021
Ryan Gibson**

Executive Summary

Brief Program Description:

Camp Summit was an 11 week day camp for children ages 5 through 11. The 2021 summer equaled a total 54 days in 11 weeks. The program is located at Harris Park Community Center and operates from 6:30am - 6:00 pm Monday through Friday. Camp began on Monday, June 1, 2021 and completed on Friday, August 13, 2021.

Camp Summit activities included swimming, weekly field trips, arts and craft projects, guest speakers, group games, sports and music.

Participant Numbers:

Camp Summit had 755 campers enrolled. The weekly average attendance of campers was 420. Below is the number of participants enrolled and average weekly attendance in the program over the last three years:

	<u>Enrolled</u>	<u>Average Weekly Attendance</u>
2021	755 participants	420 participants
2020 ¹	370 participants	164 participants
2019	752 participants	443 participants

<u>Total Revenue:</u>	<u>Budget</u>	<u>Actual</u>
2021	\$638,550.00	\$626,943.25
2020	\$712,350.00	\$204,870.00
2019	\$675,950.00	\$584,673.00

<u>Total Expense:</u>	<u>Budget</u>	<u>Actual</u>
2021	\$421,864.11 ¹	\$357,896.93 ²
2020	\$560,916.51	\$203,628.29
2019	\$530,794.46	\$391,365.30

<u>Net:</u>	<u>Budget</u>	<u>Actual</u>
2021	\$216,685.89	\$269,046.32
2020	\$151,433.49	\$1,241.71
2019	\$145,155.54	\$193,307.70

¹ All Camp Summit 2020 numbers are lower due to program adjustments for COVID-19.

² Total budget and actual expenses include both direct and indirect expenses. Indirect expense for this program: \$17,211.11.

Cost Break Downs³: Several areas are broken down to show cost per participant, per day, per hour, etc. They are listed as follows:

Cost **per participant per day:** \$357,896.93 (total season expenses) divided by 54 days, divided by 420 participants = **\$15.78** cost per participant per day

2021: \$15.78

2020: \$31.04

2019: \$18.03

Cost **per day:** \$357,896.93 divided by 54 (number of days in season) = **\$6,627.72** cost per day

2021: \$6,627.72

2020: \$5,090.70

2019: \$7,987.05

Cost **per hour:** \$6,627.72 divided by 11.5 (number of hours open per day) = **\$576.32** cost per hour

2021: \$576.32

2020: \$442.66

2019: \$694.52

Cost per participant per day for:

Crafts: \$1,220.06 (total season expenses for crafts) divided by 54 days, divided by 420 participants = **\$.05**

(Counselors were encouraged to use recycled or repurpose items as often as possible, craft supplies left over from the 2019 summer were utilized to begin the summer)

2021: \$.05

2020: \$0.16

2019: \$.03

Snacks: \$5,762.00 (total season expenses for snacks) divided by 54 days, divided by 420 participants = **\$.25**

2021: \$.25

2020: \$.36

2019: \$.23

Trips: \$5,694.14 (total season expenses for trips including transportation costs, guest speakers, inflatables) divided by 54 days, divided by 420 participants = **\$2.51**

2021: \$2.51

2020: \$0.86

2019: \$2.26

³ The numbers fluctuate between 2021 and 2020/2019 due to the average weekly attendance number of campers per week. An increase from 2020, but a decrease from 2019.

Evaluation/Assessment:

553 surveys were emailed out (representing 553 unique households) of the 755 campers that were enrolled. 116 surveys were returned equaling a 21% return rate.

Comment: There were nine comments critical of the online enrollment/registration process and individuals experiencing difficulties getting enrolled for the Camp/weeks of Camp.

Recommendation: The Administration Division, with the assistance of the Teach Team, worked within RecTrac to develop the ability for the enrollment to be completed and payment made at one time. This has been used for School Break Camp with no major set backs and staff plans to use the process for Camp Summit 2022. Staff believes this will deter comments and issues for the 2022 summer.

Comment: Staff received six comments regarding field trips that suggested additional trips, types of trips and activities, or case by case situations.

Recommendation: Staff works each year to incorporate new field trips and experiences for campers. The size of Camp Summit provides a challenge to coordinate trips and busses and not over extend the allotted amount budgeted per camper. Staff will continue to find new places for the campers to attend for field trips and will look at continuing to split out the age groups so the number of campers attending a trip is decreased and in turn will allow for other trips to be taken with smaller numbers.

Comment: There were seven comments related to Camp shirts.

Recommendation: Currently campers receive three t-shirts with their enrollment fee. Additional shirts are available for purchase for \$10.00. Comments were also received regarding the type of shirt that is offered and the requested shirt size not being available for pick up.

Staff recommends no changes to the number of camper t-shirts received or the types of shirts, and will ensure that management staff and service representatives are mindful of the shirt sizes they are passing out so that they match the requested sizes.

Comment: There were ten positive comments regarding the program as a whole for the 2020 summer.

Recommendation: Staff is appreciative of the comments and will share those comments with part-time staff and utilize them in training for the 2022 summer.

Comment: There were 19 comments related to Camp Summit staff. Some comments were positive in nature, other comments were negative or referenced a lack of staffing.

Recommendation: Staff is appreciative of the positive comments and will take the feedback from the negative comments into account when training staff for the 2022 summer. Throughout weeks one through eight, all Camp Summit camper/counselors were in ratio. Due to unforeseen circumstances of staff quitting or being let go, and some staff leaving early for school, camper/counselors were not in ratio at all times during the final three weeks of Camp. Staff rearranged schedules, hired additional staff late in the summer, managers worked as counselors and service representative shifts were covered by full-time staff so they could work with campers to keep ratios within LSPR standards (1:8,10,12) to finish the summer.

Comment: There were 11 comments related to the activities at Camp Summit. Some comments were positive in nature, others were critical of activities offered at Camp.

Recommendation: Over the years staff has worked with counselors to train and teach them new games and activities to do with the campers. Staff does not allow campers to bring outside toys or electronics to camp, and encourages the campers to be active and involved in the games that are played. However, some campers do not like to participate in those games so their options become limited to chalk/reading/string bracelets/ etc. Staff training was conducted at staff meetings teaching counselors new games for implementation throughout the summer.

Did you attend all 11 weeks of Camp Summit? Yes- 14.5% No- 85.5%

If No, Why? Vacation 79.73% Other Camps 44.59% Financial 8.11%

Wasn't working during the month of June, so they stayed home with me.

Summer school (10)

Custody agreement

COVID-19 concerns (7)

Family able to care for them

Moved

Not a good fit for my child

Extensive Staff Report:

Purpose of Report:

End of Activity Reports are used to evaluate each recreational activity at its conclusion. Four areas are reviewed: program content and execution, participant satisfaction, participation numbers and financial performance. These areas are compared to the planned budget and previous sessions. Recommendations for improvements are developed from this review.

Program Description:

Camp employed 59 individuals ranging from high school students to adults. Employee education breakdown is as follows: 6 employees were degreed individuals; 44 had at least one year of college; 9 were recent HS graduates entering their 1st year of college; and 23 had at least one year of camp work experience, 36 were new employees.

Benefits:

Camp Summit has many benefits including physical fitness, social interaction among themselves, camp counselors and adults; learning new games and improving their motor skills, creativity and outdoor physical activities, educational opportunities and promotes teamwork.

Service Hours:

The exact number of service hours is difficult to determine in that each child's stay at Camp Summit varied from day to day. On average, a child was at Camp for 9 hours a day. This would tabulate to 268,380 service hours for the 2021 summer (54 days x 9 hours x 420 participants).

2021: 204,120

2020: 59,040

2019: 195,363

Volunteer Hours:

There were 43 parent volunteers this summer for field trips (43 parent volunteers x 5 hours (average time spent on field trip) = 215 hours. Based on the national volunteer wage of \$28.54 x 5 hours x 43 volunteers = \$6,136.10 savings for the department.

2021: 215 hours

2020: 0 hours⁴

2019: 265 hours

Refunds:

Total refunds: 55 (\$5,450.00)

Reason Overview:

- Schedule conflicts: 24
- Covid-19 (positive case/quarantine due to family member): 28
- Dissatisfaction: 3
 - Did not agree with Covid-19 protocols (not requiring masks): 1
 - Child did not feel welcomed/staff did not do enough to engage child: 2

⁴ No volunteer hours in 2020 as COVID-19 protocols did not allow for parent volunteers to attend field trips.

Fees:

2021: \$105.00 one-time enrollment fee/\$125.00 per week

2020: \$105.00 one-time enrollment fee/\$120.00 per week

2019: \$90.00 one-time enrollment fee/\$120.00 per week

Program Timeline:

December: Send out letters to returning staff

January: Start advertising for employment opportunities and develop theme

March: Start interviewing for all positions and begin taking enrollments for Lee's Summit residents only

April: Have 95% of positions filled and order camp shirts. Open enrollment for all patrons.

May: Have all staff employment paperwork complete and provide staff training sessions & parent's information nights

June: Camp starts, have weekly meetings with managers and other staff

July: Complete mid-season staff evaluations

August: Send out Camp Summit surveys, complete end-of-season staff evaluations.

September: Compile survey results and complete end of activity report.

October: End of activity report submitted for Park Board review and begin planning for next summer.

Marketing:

Information was placed in the LS Illustrated and on www.CampSummit.net.

CampSummit.net was used as a direct marketing tool prior to camp starting and through the duration of camp. Camp Summit is now at the point of recognition to the residents of Lee's Summit and around the KC metro area and therefore marketing efforts have been scaled back to avoid an influx of individuals who try to sign up too late and don't get a spot in camp.

“Camp Summit 2021” Survey Results

of Surveys Distributed: Email: 553 Via Mail: 0 **# of Surveys Returned:** 116 **21 % of Returns**

Participant: N/A Parent/Guardian 100%

LS Illustrated 8.74% Website/Facebook/Twitter 1.94% Friend/Family 46.60% Previous Participant 44.66%

Regarding the registration process...	N/A	Very Poor	Poor	Fair	Good	Very Good	Average
Please Rate the Staff who assisted you when you enrolled	15	0	0	2	39	60	4.57
Please Rate the amount of time enrolling took	2	0	0	4	53	57	4.46
If you paid weekly fees in person, how helpful were the staff who assisted you?	58	0	0	1	20	37	4.62
If you paid weekly fees over the phone, how helpful were the staff who assisted you?	91	0	0	1	11	13	4.48
If you paid weekly fees online, how was the process?	25	0	5	6	39	41	4.27
How beneficial was Parents Information Night?	44	1	1	5	34	31	4.29
Please rate the overall registration procedure	3	0	0	4	57	52	4.42

Regarding the value...	N/A	Very Poor	Poor	Fair	Good	Very Good	Average
Was the length of the program appropriate for the enrollment and weekly fee?	0	0	0	7	59	50	4.37
Were the t-shirts provided appropriate for the enrollment fee??	1	0	1	10	53	51	4.34
Were the planned activities appropriate for the weekly fee?	1	1	1	10	51	52	4.32
Were the field trips appropriate for the weekly fee?	1	0	0	12	51	52	4.35

Regarding the program sessions...	N/A	Very Poor	Poor	Fair	Good	Very Good	Average
Please rate the competence of program staff	1	0	3	16	52	44	4.19
Please rate the friendliness of Camp Summit	1	0	2	9	39	65	4.45
Please rate the ability to recognize Camp Summit staff	2	2	0	6	27	79	4.59
Please rate the amount of staff available during Camp Summit	1	1	4	11	44	55	4.29
Were the rules and policies appropriate for Camp Summit	2	0	3	9	54	48	4.29
Was the discipline Policy appropriate for Camp Summit?	21	2	6	8	39	40	4.15
Please rate the condition and suitability of Harris Park Community Center	1	0	2	8	47	58	4.40
Please rate the condition and suitability of equipment used	7	0	0	8	50	51	4.39
Please rate the perceived safety of program.	1	4	4	19	48	40	4.01

Are you a Friends of the Park?

I don't know what that is: 8.65%

Yes: 30.77%

No: 60.58%

Overall Summary...	N/A	Very Poor	Poor	Fair	Good	Very Good	Average
Were the participant's overall needs met?	1	0	2	13	58	43	4.22
What is the likelihood of your recommendation of this activity to others?	0	5	3	16	41	52	4.13
Please rate the participant's overall enjoyment level	1	1	3	15	41	56	4.28
What is your overall rating of the activity?	1	1	5	13	43	54	4.24
What is your overall rating of Lee's Summit Parks & Recreation?	3	0	0	5	50	59	4.47

Online Payments

1	Wish I could have paid the registration enrollment fee online.
2	The dates associated with each payment were not intuitive initially. Maybe highlight that a little better/more intuitively.
3	It seems a bit redundant. Couldn't the paperwork be filled out for the family with additional children added?
4	It would be helpful to pay for the enrollment fee with the registration instead of waiting on a phone call to pay it.
5	Online process needs to be automatic and a better experience in general. Not very user friendly.
6	Online paying process needs to be updated. You should be able to save info or be able to pay faster.
7	Difficult to pay online as you have to add it to your cart, then add it again, then pick the person, then start all over for another week.
8	We were not aware of parent information night I was just told to find the information online.
9	Website is not the most intuitive and it always takes longer than it should because of it. We also have two accounts and always have to call for help.

Field Trips

1	Most field trips were to a park on very hot days. I thought the 8's could of been better from looking at others field trips.
2	I've heard that tours of the stadiums used to be an included field trip, and I'd like to see that again.
3	It would be nice if the kids could go to more places other than parks. Also, if a field trip is canceled due to weather, rescheduling it would thrill the kids.
4	Would like to see a little more "complex" field trips. Alpaca farm, Worlds of Fun, loved bowling. I know with COVID it's not easy. Thanks for everything.
5	You stated at parent night that money field trips would be underlined, they mostly were not. I would check the morning of the field trip to see if I needed to provide money, if it was not underlined, I would not bring money, and then I would see cash being collected or my child would be very upset that I didnt send money. Very frustrating.
6	It would be nice to change up the field trips especially for those kids that come back repeatedly.

General Comments

1	Camp Summit runs like a well oiled machine! THANK YOU!!
2	I don't think the write ups the first week should count in their numbers. Yes, they should be written up so parents know there was an issue, but it shouldn't count that first week for any of the kids. My son hadn't been with that many kids in almost 2 years. He was overwhelmed and didn't behave the way I expect him to. When we pulled in that first day and he saw all the kids, he said that's a lot of kids Mom. He can't be the only one that was overwhelmed by that many kids, with new adults and new rules. So, yes, write up. Don't have it count. Just for the first week. Then they will get the hang of things. I don't know many adults who can adjust that quickly, let alone kids who don't know the best ways to express their emotions.
3	Just would like a little more communicating when time to enroll. Missed the email 2 years ago. Would love more than just a single email reminder.
4	While we registered, we didn't feel comfortable sending our kids to camp this year due to potential COVID risks.
5	The mandatory parent information night came as a surprise to me. We had to reschedule out of town plans in order to attend. A "save the date" in the registration information would have been helpful.
6	My son really enjoyed Camp Summit and was a first time attendee. He loved swimming every day.
7	My child got hit in his head on the gym floor and "blacked out" he said, he saw black and didn't know who was around him and NO phone call was made. If a child hit their head I believe a call is to be made. Also no report given and had to call myself. There was another time he fell and got banged up pretty badly and he didn't get cleaned up and had a tiny bandaid for the huge fall and also no report given.
8	Thank you for requiring all parents to show ID each time we checked our kids out of camp.
9	Had numerous behavioral issues with our 6 year old this year. The impression is that not much was being done to limit/deter bad behavior.
10	There were a few instances that could've been handled better. For example, we lost something in about week 7 and could not find it in the available lost and found table. I was told that the lost and found would be sorted out and on tables the last week, so we could see if it had been turned in. That did not happen.
12	I was worried that it looked chaotic and unorganized many times.
13	I used to praise this program. But something changed and this didn't feel as good this year. It felt more chaotic, less caring for kids feelings when bullying happens.
14	My only negative is within the 5 and 6 rooms, there were lots of kids packed in there and it seemed a bit chaotic anytime I picked up. However, my kids had a great time and they didn't get COVID :)

General Comments

15	Safety protocols for Covid were not followed. Caution was thrown to the wind where other programs hosted by Jackson County had masks indoors the entire program and only 1 Covid case.
16	I know your hands were tied when the county mandated masks again in the last weeks of camp, but I appreciate your patient enforcement and expectations-based rollout. I've used this camp for many years and I'm delighted by your choice of staff members. Ryan is an excellent, patient and fair director. My company is relocating to Lenexa, KS, so this was our last summer, but we will 100% miss Camp Summit summers.
17	After Covid exposures, the camp did not require isolation of those who were exposed despite masks not being worn. This is completely against CDC and Jackson County Health Department guidelines. This one incident has made me consider no longer sending my child to camp in future years as the safety of the campers is obviously not being considered relevant.
18	I paid for my grandson's attendance and he got a few write-ups (he is only 5), and some of the things they wrote him up for left me questioning where were the staff? I feel that it is not quite as structured with the amount of kids versus staff. Overall though, it was a good experience for my kids and we will definitely come again.
19	The ratio of our child's age did not seem correct. I would walk into the room and it looked like 20 to 1 on most days.
20	There were days I would walk in to pick up my child and not see a camper in her designated area. There were several instances in which I heard about choking, hitting, kicking, etc from campers without recourse, making me believe there were simply not enough attentive counselors present. You stated the rules were no toys, which I very much appreciate, however the rule was not enforced. My children came home with tons of toys and fidgets and it eventually became impossible to explain to them why they couldn't arrive with toys, but all of their friends could. Then at some point in the summer a single fidget was confiscated from my child, leaving me extremely confused as to when and how these rules were being enforced. I appreciate the rules, but it needs to be enforced.
21	Language was bad this year at camp (heard from kids) but no one seemed to be correcting or attempting to correct.
22	I think Camp Summit was way too busy this year and I'm not sure if it was to make up from the previous year, but my son enjoyed it the year prior verse this year because too many kids and madness.
23	My son really enjoyed Camp Summit this summer. I was a little overwhelmed by the number of kids but he was happy and excited to come each day and really enjoyed swimming every day at Summit Waves. Thank you for providing a fun, safe environment this summer!

General Comments

24	The last week of camp, a camp counselor in the 7/8 group attempted to "share the gospel" by writing bible verses from the Christian faith on the take-home sheet. I found this incredibly inappropriate and hope you all can emphasize the need for an absence of religion at Camp Summit in the future with counselors. She claimed to not have discussed the topic of religion with the campers, so I'm hoping no harm has been done.
25	Our daughter loves Camp Summit. Our only challenge is that we are KC residents in LS school district, so we always have to wait an extra month to enroll. We wish prior participants could be allowed to enroll with LS residents, but we understand the policy. Thanks for another fun summer camp experience for our daughter!
26	I do believe that this camp should extend all the way during summer break. It was a challenge for us to arrange child care for the last week prior to school starting.
27	Enforce the rules and remove those causing problems. Even the director mentioned the difficulty getting problem people removed. I've seen it in LSPR sports leagues not removing problem parents.
28	Our child very much enjoyed their summer and is excited to attend next year.
29	Thank you for offering this safe and fun program!
30	Camp Summit is a safe place where activities and meeting new friends is had. If it wasn't for the leadership, I would waiver in recommending the program because it is way too much in the volume of kids. I also felt the check in and out for the lock in, were not the best, safest process, to know what kids are there and aren't.
31	Our family has attended this program for 10 years!!! It is sad to see it come to an end now as our last child is 11. Please thank all your staff for a great 10 year run from the Andrade's!!!! You have to know that you were an incredibly positive influence on my children's future and who they will become!
32	Really disappointed in Covid response and preparation here.
33	Only suggestion would be to have attendance up until the week they start school. Finding care for that week after camp ends and school starts is difficult.
34	Ian loved miss Mary so much. She was always so kind to him.
35	The room that the 6 year olds were kept in the afternoon was way too small, even in non Covid times. My camper loved his mornings at camp but called the afternoons in that room, prison.
36	My son had a great time, the only thing he complained about was there wasn't always enough time to eat between swimming and field trips.
37	We had a great experience and plan to return next summer with another camper sibling joining!
38	We love Camp Summit, and look forward to it every summer. Please keep this program rolling with full steam!

General Comments

39

I appreciate the appropriate pricing and the availability to only pay on weeks attended. However, there is near ZERO actual supervision or structure that occurs. Pick up and drop off was just a free for all of screaming kiddos, trash was everywhere, water on the floor, kids hiding in bathrooms, kids having door opened, wrestling, balls being kicked and thrown in all directions. I spoke with supervisors several times and was just given politically correct responses or even attitudes.

40

I do not believe the concession stand needs to be open at the pool during swim hours every day. One day a week at most seems sufficient or not at all. The kids eat lunch immediately after swimming so it just seems excessive.

Staffing

1	There needs to be more staff paying closer attention to the kids. I understand there was a labor shortage. I would suggest a certified internship program allowing teachers and those interested in child psychology getting credit for their college. Numerous times my child mentioned "mean kids" not allowing anyone else to play basketball or to use the basketballs. She noted other kids running around not listening to counselors.
2	Your staff does a tremendous job. They interact. They are kind. They know the kids by name. They are AWESOME.
3	The girl at the front desk (outside of the gym area) was less than friendly, but I don't believe she was with Camp Summit. After two interactions with her, I avoided her.
4	The staff there is amazing. I don't know what they get paid, but I'm certain they need a raise. Great with the kids, patience beyond measure and caring attitudes.
6	The staff are excellent. Truly impressed the most with all of the group managers and Ryan's leadership. Overall, for space and area, now having experienced Camp Summit with young and older kids, I feel way too many kids are excepted for enrollment. It is overwhelming for parents and several kids.
7	I know staffing was an issue due to COVID as I understand.
8	Staff helpfulness, rule enforcement, counselor interaction was extremely poor compared to previous years. Very disappointed, will be using a different program next summer.
9	I realize its challenging given the staff to camper ratio, but I did feel that campers were given far too much leeway to be crazy and out of control. Kids being far too physical. Too much of a "prison yard" vibe. Balls flying aimlessly hitting kids that aren't looking. Kids are going to be kids but some of this behavior needs to be reigned in a little better.
10	Too many kids and not enough staff. There were several times I picked up and there were tons of kids running around crazy with no staff in the area. I was concerned daily with my camper's safety.
11	My son (and others) had several issues with a "Mr. Joseph" .. he cussed around my son and other kids, he was rude to him, he often threatened my son with being written up and told him he was about to be kicked out of camp (my son was NEVER written up),
12	My daughter's original counselor "bullied" her in her first week therefore requiring her to pack additional food as she was worried she would not get enough to eat. I realize joking from staff may occur but not when a child that is new does not know the staff member. Also, my son refused to go "poop" in the bathroom because some of the antics of other kids at camp.

Staffing

13

We had several instances where counselors didn't appear to get a full story before writing kids up. My kids weren't always in the right, but I think counselors were very one sided this summer. And using the empty threats of writing kids up without follow through is not beneficial to the kids or counselors.

14

We had a great experience with the Camp Summit staff but I will say, as an educator myself, it was very off putting to consistently walk past counselors threatening as a form of behavior management. There is a lot of things out there that work for kids, and providing logical consequences is one of those things. Threatening whole groups for one or two students talking when it was requested to have silence ... is not a logical consequence. In the same regard, shouting a students consequence of misbehavior into a group of 50 kids also typically has the opposite impact. I would love to see more positive behavior approaches utilized with campers . Please do not read "positive behavior" and think I mean allowing campers to misbehave or run wild, but our words matter and the way we say things matter and perhaps it would be helpful to give these teens/young adults more training in that area.

15

Thank you to the entire staff.

16

The staff never seemed excited to see the kids, I only had two staff members even talked to me other than transactional when I dropped off or picked up my kids (and I'm a fairly outgoing, friendly person!). It really seemed like most of the staff hated their jobs. On the last day, my daughter's attendance card had several bible verses on it. I am a Christian, however, she didn't know that. And when I asked her about it she just blank stared at me and said, "Yea, that was me." My problem is not with the Bible verses. My problem was this is a secular camp attended by children/families from many different backgrounds. It is presumptuous and inappropriate to me to have someone put Bible verses on the children's daily report notes.

17

Was witness to my child being pushed as I was picking him up from camp one day and the counselors were in a circle talking and I had to address it with them. My 6 year old didn't want to go after week 1-2 because he did not like being stuck in the room they are kept in while other kids were running in the gym playing games. Started picking him up earlier so he wouldn't have to be confined to that room. Overall experience was good- I would like to see the younger kids able to be out with the older kids at pick up time or at least able to play with equipment the last half of camp. I think most of the counselors were great kids and were always so polite when I spoke to them. You could tell they really liked kids and we're great at making relationships with them.

Staffing

18 Thank you to all the counselors. My son loved "Miss Kenna" and Miss Carly. He really enjoyed spending time with them. Thanks for this excellent program.

19 For the most part my camper said he had fun, but I was very concerned about safety. There seemed like staff came and went so there was little consistency. We are new to LS and this was his first year at Camp Summit. I will be trying to find another option for next summer.

Shirts

1	The only issue we had was that we went at the start of day 2 to pick up shirts and they were out of youth large in the 9 age group already.
2	It would have been nice to have the shirt sizes I requested available when I picked them up instead of them being given to parents who decided to upsize there original selections. They should be required to wait to upsize until all kids original shirts are given out.
3	T-shirts could be thinner based on the amount of time the kids spend outside :) We were purple this year & some days got pretty hot in heavy dark colored shirts. Activities were great considering additional Covid restrictions this year. We were pleased with what the kids were able to do this summer.
4	Providing only 3 shirts for a 5 day week seem unreasonable. Swimming being outside on rainy days seemed inappropriate.
5	Would like to see 5 shirts included in the enrollment fee in the future.
6	I would happily pay more for dri-fit t-shirts.
7	We should get 5 shirts, not 3 or make extra shirts be \$5. \$10 per shirt is silly, I know they don't cost you that much.

Activities

1	Love how active the kids are.
2	The time when they aren't on a fieldtrip seems a little like they don't do much. That could just be my son not sharing though.
3	Were there activities planned, other than the pool? From what I observed, if you didn't want to play with some kind of ball in the gym or gather around a tv 10 ft away, there wasn't much to do. My daughter enjoyed her 1 day of doing a bead craft, but when she asked if she could do it one day when she didn't have anything else to do was told they weren't doing it anymore?
4	I think it would be good to switch up some of the outside time in the mornings for kids there the full 2 hours. This is not a huge space and by 8 am, the kids that are there are well over a hundred.
5	I would have liked a few more activities for the 9-11 year olds in late July/August.
6	There did not seem to be any "planned activities", it seemed like a bunch of chaos. I feel confident in saying campers could have left the building or playground and the counselors would have no idea until the campers parent came to pick up.
7	Could have used more supervision/ team lead activities in the afternoon - especially for the younger kids
8	The counselors need to do a better job of keeping the kids on task or doing something - when you have "free time", it's a free-for-all and kids are hitting other kids, throwing balls at them, destroying other kids' belongings, etc. I've seen it first-hand and in the afternoon, half the time, you don't see a counselor in the 9 group and if you do they aren't watching the kids
9	Would like to see a little more structure in classroom time. Was always just kids running around aimlessly being wild.
10	This is the first time we used Camp Summit and my kids did have fun, but also complained that there was nothing to do. I think the repetition of doing the same activities everyday was their issue. They very much enjoyed swim time everyday.
11	I enjoyed the fact that I could trust my kids to go swimming every day in safety and without others around. However, my kids got bored very quickly by the lack of diversity of activities. My son, especially would have loved to be outdoors more.

End of Activity Report
Itty Bitty Outdoor Soccer
July 24th – August 21st, 2021
Completed by: Sean Dorrance

Executive Summary

Brief Description:

Itty Bitty Outdoor Soccer is a five-week skill development coed program. The program consists of eight possible sessions, 45 minutes in length. The participants are rotated through a series of “stations” to work on specific skills including dribbling, passing, shooting and goalkeeping.

Participant numbers:

2021: 63
2020: 0¹
2019: 67

Total Revenue:

<u>Fiscal Year</u>	<u>Budget</u>	<u>Actual</u>
2021	\$3,040.00	\$2,466.00
2020	\$4,180.00	\$0.00 ¹
2019	\$4,940.00	\$2,660.30

Total Expenses:

<u>Fiscal Year</u>	<u>Budget</u>	<u>Actual</u>
2021	\$1,190.57 ²	\$888.55 ²
2020	\$1,121.85	\$0.00
2019	\$1,158.53	\$936.40

Net:

<u>Fiscal Year</u>	<u>Budget</u>	<u>Actual</u>
2021	\$1,849.43	\$1,577.45
2020	\$3,058.14	\$0.00 ¹
2019	\$3,781.47	\$1,732.90

Recommendations:

Comment: Should we continue to hold this program?

Recommendation: Staff recommends we continue to offer this program. It is a good revenue producer for the department and a great offering for the patrons.

Comment: If you registered on-line, please rate the ease of registration question rated below a 4.00 (3.88).

Recommendation: Staff will share this information with the administration staff and work with them to find better solutions for online registration in the future.

Comment: Rate the overall registration procedure question rated below a 4.00 (3.88).

Recommendation: Staff will share this information with the administration staff and work with them to find better solutions for online registration in the future.

¹ Due to COVID-19 no Itty Bitty programs were held in 2020.

² Includes both direct and indirect expenses. Indirect expense for this program is \$285.87.

Extensive Staff Report

Purpose Report:

End of Activity reports are used to evaluate each recreational activity at its conclusion. Four areas are reviewed: program content and execution, participant satisfaction, participation numbers and financial performance. These areas are compared to the planned budget and previous sessions. Recommendations for improvements are developed from this review.

Full Program Description:

Itty Bitty Outdoor Soccer is a five-week skill development coed program, that ran from Saturday, July 24 through August 21, 2021. The program is for children three to four years old and held at Miller J. Fields Park. The program consists of eight possible sessions, 45 minutes in length, held every half hour and on the hour from 9:00am to 1:30pm. The participants are rotated through a series of "stations" to work on specific skills including dribbling, passing, shooting and goalkeeping. As the weeks progress, less time is spent at each station and more time is spent in scrimmage situations. The final week, a game is played during the entire time and participation medals are handed out at the end of the sessions.

Program Benefits:

The benefits of Itty Bitty Outdoor Soccer are the learning of basic skills of soccer, developing social and motor skills, good physical activity, promotion of teamwork, learning good sportsmanship and simply having fun. There was no specific assessment done of their skill development but there was improvement observed in most participants from week one to week six.

Service Hours: [63 participants x .75 (45 min.) x 5 weeks]

2021: 236.25 hours

2020: 0.00 hours

2019: 251.25 hours

Volunteer Hours:

Total number of volunteers: 0

Total number of hours/volunteer: 0.00

Refunds:

Total Refunds: 1 (\$38)

Refunds Due to Dissatisfaction: 0

Schedule Conflict: 0

Other: 1 (Participant broke arm before first class, could no longer participate)

Fees Charged:

<u>Fiscal Year</u>	<u>Amount</u>
2021	\$38.00/\$42.00
2020	\$38.00/\$42.00
2019	\$38.00/\$42.00

Program Timeline:

- June: Compile survey results and begin development of End of Activity Report
- July: End of Activity Report completed and submitted for Park Board review.
- August: Start planning dates and times for Itty Bitty Outdoor Soccer
- September: Finalize dates and times for Itty Bitty Outdoor Soccer
- October: Prepare marketing plan for Itty Bitty Outdoor Soccer
- November: Contact past employees for Itty Bitty Outdoor Soccer Site Supervisor Position, and put program in LSPR Illustrated
- December: Announce any openings for Itty Bitty Outdoor Soccer Site Supervisor Position
- January: Take inventory of Itty Bitty Outdoor Soccer equipment and supplies
- February: Purchase new soccer equipment as needed.
- April: Site supervisor training, program starts, take photos of program.
- May: Monitor program each week for weather conditions, update weather hotline as needed

Program Timeline (FY21):

- May: All outdoor mandates lifted, class reinstated. Class dates and times finalized. Registration opened. Hiring starts. Inventory taken and supplies purchased.
- July: Informational email sent out. Staff trained. Program starts, take photos of program, monitor program each week for weather conditions and update weather hotline as needed.
- August: Program completed, surveys sent out and data compiled.
- September: End of Activity Report completed and submitted for review

Marketing:

This program was marketed in the LSPR Illustrated, LSPR website, multiple eBlast, and Facebook.

Evaluation/Assessment:

Out of 63 participants, there were 61 unique households enrolled in the program. There were 61 surveys distributed for Itty Bitty Outdoor Soccer, of which 25 surveys were completed and returned. This is a 40% return rate for the surveys. Please see attached survey summary for results.

Lee's Summit Parks & Recreation "Itty Bitty Soccer 2021" Survey

Number of Surveys Distributed - Email: 63 Via Mail: 0 In-Person: 0 # of Surveys Returned: 25

Were you a - Participant: 0 Coach: 0 Parent/Guardian: 25

How did you heard about the program? LS Illustrated: 6 Website/Facebook/Twitter: 16 Email Blast: 2 Flyer: 0 Postcard: 0
Newspaper: 0 LS Cable Channel: 0 Acquaintance: 0 Previous Participant: 2 Other: 0

Regarding the Registration Process...	N/A	Very Poor	Poor	Fair	Good	Very Good	Average
If you registered by phone or in person, how helpful was the person who assisted you?	19	0	0	0	2	3	4.60
If you registered on-line, please rate the ease of registration	0	3	0	6	4	12	3.88
Please rate the amount of time taken to register.	0	3	2	2	2	16	4.04
Please rate the overall registration procedure.	0	3	2	2	6	12	3.88

Regarding the Value...	N/A	Very Poor	Poor	Fair	Good	Very Good	Average
Was the length of the activity appropriate for the fee?	0	0	0	2	11	12	4.40
Was the content of the activity appropriate for the fee?	0	0	0	2	4	19	4.68

- I would recommend shortening it to 30-minute sessions. 45 minutes is a long time for a 3-4 year old. While my child enjoyed it they tapped out each time around the 20 minute mark. I would also recommend shorter lines the first practice we broke into two groups and asking a 3-4 year old to wait for 6-7 kids in from of them is a big ask. It got better but maybe smaller groups of 2-3 is probably ideal.

Regarding the Program Sessions...	N/A	Very Poor	Poor	Fair	Good	Very Good	Average
Please rate the competence of activity staff.	0	1	1	2	4	17	4.40
Please rate the friendliness of activity staff.	0	0	0	2	2	21	4.76
Please rate the ability to recognize activity staff.	0	0	0	2	4	19	4.68
Please rate the amount of staff available during the activity.	0	1	1	4	2	17	4.32
Were the rules, regulation and policies appropriate for the activity?	2	0	0	2	0	21	4.83
Please rate the condition and suitability of the facility/fields used.	0	0	0	4	4	17	4.52
Please rate condition and suitability of the equipment used.	0	0	0	2	4	19	4.68
Please rate the perceived safety of program.	0	0	1	1	4	19	4.64

- The grass was pretty tall most weeks, would have been nice if it was cut lower. This isn't a big deal though for 3-4 year olds but if I have to pick on something that's the only thing I would point out. Everything was great though.
- Really pleased with our 930 group. Great job by the LS Staff! Kiddos had fun.
- During game older boy was pushing other participants and running into others on multiple occasions. Staff did not address it.
- She should have had more help at first, there were so many kids and just her. She was fantastic, and parents helped out, but it would have been nice to get her some support.
- The only problem I had was the coaches ability to communicate with the younger kids. While the staff were very knowledgeable about soccer, they seemed to forget that they were talking to three/four year olds. The parents kept having to remind them for more examples - young kids don't know what a penny is, they don't know what a goalie/defender/forward is, etc. Suggestions - more examples of what you want them to do rather than just saying the defender will do., and if you are doing a game - pick a team name rather than penny vs nonpenny.

Overall Summary...	N/A	Very Poor	Poor	Fair	Good	Very Good	Average
Were the participant's overall needs met?	1	1	0	0	4	19	4.67
What is the likelihood of your recommendation of this activity to others?	0	1	1	0	4	19	4.56
Please rate the participant's overall enjoyment level	0	1	1	0	4	19	4.56
What is your overall rating of the activity?	0	1	1	0	4	19	4.56
What is your overall rating of Lee's Summit Parks & Recreation?	0	1	1	0	2	21	4.64
<ul style="list-style-type: none"> • Little's attention spans are not long enough to wait 2-3 minutes in line to take their turn on an activity. My child stood in line more than kicked the ball. 16 kids is too many in a group if you aren't going to utilize parent help or stations. • The medals were not anticipated, but greatly enjoyed • Looking forward to do more activities in the future. Good cost for a 5-week program. Supportive environment for my kid. Thanks so much for all your hard work! Everything was great and after taking this program we feel like our child better understands how to play soccer. 							

End of Activity Report
Indoor Spring Swim Lessons – LCC & LVCC
January –March 2021
Grace Carson

Executive Summary:

Brief Program Description:

The spring swim lesson program is designed to provide participants ages 6 months – 14 years instruction in a variety of aquatic skills. Each session for the parent/tot class is 3 weeks and Levels 1-4 are 4 weeks in length.

Participant Numbers

2021: 170
2020: 156
2019: 241

Total Revenue:	Budget	Actual
2021	\$16,560.00 ¹	\$4,409.00 ²
2020	\$11,052.00	\$6,730.00
2019	\$11,061.00	\$10,353.50

Total Expense:	Budget	Actual
2021	\$9,478.93 ³	\$2,445.97 ^{3,4}
2020	\$4,331.21	\$2,077.77
2019	\$5,964.02	\$5,286.14

Net:	Budget	Actual
2021	\$7,081.07	\$1,963.03
2020	\$6,720.75	\$4,652.23
2019	\$5,096.98	\$5,067.36

¹Budget revenue is combined with LCC (\$10,680.00), and LVCC (\$5,880.00)

²Actual revenue is combined with LCC (\$1,778.00), and LVCC (\$2,631.00)

³Budget and Actual Expenses includes both Direct and Indirect Expenses. LCC and LVCC combined. Indirect Expenses = \$930.18

⁴No sessions in April; less staffing due to limited sessions because of COVID-19

Recommendations:

Comment: There were 6 negative comments regarding the online registration process. Patrons commented the website is confusing (on the phone and on computer), difficult to use, and overall 'not great'. One comment was not clear on the late fee. Two comments discussed the difficulties online led them to call for assistance which they said helped clear things up and got them registered.

Recommendation: Staff were able to assist the patron via phone or in person to help get the participants enrolled in swimming lessons. Comments will be shared with LSPR Administration staff. Staff does not recommend changes at this time and will continue to assist patrons with enrollment when needed.

Comment: There were 8 positive comments regarding the instructors.

Recommendation: Parents gave positive comments about the instructors and their patience with the kids in the classes as well as the friendliness of the LSPR staff. Staff will be recognized in an attempt to continue the momentum.

Comment: There were 3 comments regarding inconsistency with swim instructors each class day.

Recommendation: Comments did not mention any inconsistency with quality of instructors, just wanted the same instructor each week. Staff recognizes staff shortages and schedule changes happen, but quality is consistent. Staff will discuss schedule consistency with instructors prior to the next session.

Comment: There was a 70 participant decrease in participants from 2019.

Recommendation: In 2020 group lessons were canceled beginning in March due to COVID-19. Group lessons were approved to resume in January 2021 with limitations. Class sizes were limited to 5 participants and number of classes offered was limited to 3 per facility for social distancing purposes. These factors created lower enrollment numbers for Spring 2021 lessons. Staff returned to maximum class sizes for the summer 2021 sessions.

Extensive Staff Report:

Purpose of Report:

End of activity reports are used to evaluate each recreational activity at its conclusion. Four areas are reviewed: program content and execution, participation satisfaction, participation numbers and financial performance. These areas are compared to the planned budget and previous seasons. Recommendations for improvements are developed from this review.

Program Description:

The spring swimming lesson program consists of three, four-week sessions on Tuesday and Thursday at LCC and Monday and Wednesday at LVCC. It also consists of one eight-week session on Saturday mornings at 8:00am and 9:00am.

LCC: Session one ran from January 5 to January 28, 2021. from 6-6:45pm on Tuesdays and Thursdays. Level one was the only level taught during this time. Session one also included parent/tot which ran from January 9 to February 13, 2021 on Saturdays from 8-8:30am and 9-9:30am. Session two ran from February 2 to February 25, 2021 on Tuesdays and Thursdays from 5-5:45pm. Levels one and two were the levels taught during this time. Session two also included parent/tot which ran from February 2 to February 18, 2021 from 6-6:30pm. Session three ran from March 9 to March 25, 2021 on Tuesdays and Thursdays from 6-6:30pm. Parent/tot was the only level being taught at this time.

LVCC: Session one ran from January 9 to February 27, 2021 from 9-9:45am on Saturdays. Level one was the only level taught during this time. There were no weekday lessons during session one. Session two ran from February 1 to February 24, 2021 on Monday and Wednesdays from 5-5:45pm and 6-6:45pm. Levels two and three were taught during both time slots. Level one was only taught from 6-6:45pm. Session two also included parent/tot which ran from February 1 to February 17, 2021 from 5-5:30pm and 6-6:30pm. Session three ran from March 8 to March 31, 2021 from 5-5:45pm and 6-6:45pm. Levels one, two, and three were taught at this time.

The American Red Cross Learn to Swim program provides instruction for basic to advanced levels of aquatic skills for toddlers and above. The swim lesson instructors range in age from high school age to adult depending on availability.

Benefits of Program:

The benefits of the Learn to Swim program are that the participants learn the basic to advance skills of swimming such as floating on your back and stomach, the cross stroke, back stroke, breast stroke and diving. Also the participants have interaction with other participants, have fun and participate in a physical activity. Swimming empowers children to be more confident around the water as well as preparing them with safety skills.

Service Hours:

FY21:	984 ⁵
FY20:	789
FY19:	1,332

⁵ Service hours are for LCC and LVCC combined.

Refunds:

Total: 15 (\$635.3)

4 Due to injury

3 Due to class not making

2 Due to being charged late fee during early bird enrollment

2 Due to a scheduling conflict

1 Due to enrolling at the wrong facility

1 Due to enrolling twice

1 Due to siblings not being in the same session

1 Due to not attending and receiving a 75% refund

Fees Charged:

	Early Bird Price (Member/Non-Member)	Regular Price (Member/Non-Member)
Parent Tot	\$31.00/\$35.00	\$37.00/\$41.00
Group	\$47.00/\$49.00	\$58.00/\$60.00
Private	N/A	N/A

Program Timeline:

December: registration; selection and training of staff

January: Begin weekend and first weekday session at both facilities

February: End first weekday session and begin second weekday session; end first weekend session

March: End second weekday session and begin third weekday session

April: Review Surveys and develop End of Activity Report

Marketing:

The swim lesson program was marketed in several different ways. The program was listed in the Spring edition of the LS Illustrated. In addition, information was listed on the LSPR website, Facebook, LCC and LVCC monthly newsletters, and e-blasts were sent out to Friends of the Park.

Evaluation/assessment:

Out of 87 unique households given/sent a survey, 65 completed and returned a survey (74.7% return rate). Please see attached survey results.

Spring 2021 Swim Lessons Survey Results

of Surveys Distributed: Email: 0 In Person: 87 # of Surveys Returned: 65 74.7% of Returns

How did you hear about the program?

LS Illustrated – 7 Website/Facebook/Twitter – 32 Email Blast – 2 Acquaintance – 5 Previous Participant – 12
Other – 5

Comments (Other): Web Search, Google, Called around (2), Family

Regarding the registration process...	N/A	Very Poor	Poor	Fair	Good	Very Good	Average
If you registered by phone or in person, how helpful was the person who assisted you?	49	0	1	1	2	10	4.50
If you registered on-line, how easy was the process?	7	1	4	4	14	35	4.34
Please rate the amount of time taken to register	0	0	1	5	20	39	4.49
Please rate the overall registration procedure	0	1	1	6	18	38	4.42

Comments:

- Perfect!
- Relatively easy process completing registration online.
- Heath was very helpful during the registration process.
- The website was not great; the lady who helped was wonderful!
- A bit confusing online...
- Website is difficult to register through, both mobile and PC, so I had to call.
- We didn't realize we were registering "late" and I was confused about why the price was more than it said online. A quick phone call cleared this up, but maybe show this online.
- The website could really use some updating.
- Was registered in person for the wrong class.
- The indoor swim lessons at Longview are ridiculously hard to find. I imagine a lot of people don't register because of this.
- Online was not great. Had to call to fix.
- Easy

Regarding the value...	N/A	Very Poor	Poor	Fair	Good	Very Good	Average
Was the length of the activity appropriate for the fee?	0	0	0	2	16	46	4.69
Was the content of the activity appropriate for the fee?	0	0	0	1	17	46	4.70

Comments:

- Excellent instructors, well worth the time.
- Would like a class offered between 2-4-years old.
- My child enjoyed it; he takes lessons elsewhere @ 5X the price, so we tried something new.

Regarding the program sessions...	N/A	Very Poor	Poor	Fair	Good	Very Good	Average
Please rate the competence of the activity staff	0	0	0	3	14	47	4.69
Please rate the friendliness of the activity staff	0	0	0	3	10	52	4.75
Please rate the ability to recognize activity staff	0	0	0	2	9	54	4.80
Please rate the amount of staff available during the activity	0	0	1	0	10	54	4.80

Were the rules, regulations and policies appropriate for the activity?	0	0	0	0	9	55	4.88
Please rate the condition and suitability of facility used	0	0	0	1	7	57	4.86
Please rate the condition and suitability of equipment used	0	0	0	1	6	58	4.88
Please rate the perceived safety of the program	0	0	1	0	5	59	4.88

Comments:

- Michaela did a great job. She pushed our son enough to help him actually progress, which was great to see over a pretty short time-frame.
- More changing rooms nearby.
- Love the teacher!
- Kaycee was fantastic! She worked well with the kiddos and was patient with them. Very safe program. I felt everything was organized and COVID-19 safe.
- Thank you, Kacey!
- McKayla (sp?) was such a good swim teacher for my 6-year old. He has come a LONG way in her class in just 4 weeks.
- I wish more time was spent in the beginning on learning to go under water and/or hold their breath. I believe my son is just scared because he doesn't know what to do when he is under water...
- Instructor was awesome!
- Swimming pool water was very cold for kids and room temp in March.
- Instructors were inconsistent. Keeping the same one would be helpful. Some were interactive in the water, some were not.
- Phoenix was patient and welcoming.
- Staff/instructors were friendly, very competent, but didn't introduce themselves.
- Our Level 3 instructor was wonderful. She was positive and encouraging. My son had fun AND learned. Much better than at the Aquatic Center!
- Loved Seretta as the teacher; she wasn't always there, but when she was, she was amazing.
- Communication w/ the instructor would aid in this program; just a few minutes after class, midway thru program would be helpful.

Overall Summary...	N/A	Very Poor	Poor	Fair	Good	Very Good	Average
Were the participant's overall needs met?	0	0	0	2	16	47	4.69
What is the likelihood of your recommendation of this activity to others?	0	0	0	1	15	49	4.74
Please rate the participant's overall enjoyment level	0	0	0	0	11	54	4.83
What is your overall rating of the activity?	0	0	0	1	16	46	4.71
What is your overall rating of Lee's Summit Parks & Recreation?	0	0	0	0	12	53	4.82

Comments:

- We absolutely loved the class and have already enrolled for next month. Phoenix was amazing and he did an excellent job with Dylan. Dylan felt very comfortable w/ Phoenix and we're so glad he was the teacher!
- Thank you so much!
- Thank you, Michaela!
- Our son had a blast and can't wait for the next one!
- I am glad we have program opportunities during these challenging times! Thank you!
- Excellent teacher! Thank you!
- I am always impressed with the programs we participate in through LSPR.
- Delay parent start date 1 week so they can enjoy the playtime at the last session, too.
- Very nice kids, friendly teachers, we appreciate them so much! Thank you!
- We had two subs during our 8 weeks. I think it would be better to 100% consistent and have the same teacher for the duration. My kids aren't comfortable with subs. They like Ms. S. and consistency. Plus, the subs aren't up to speed on where the kids are in their learning. This then makes things harder and it then feels like you basically didn't learn anything in the subs' classes.
- I wish LSPR offered more activities (recreational boys' basketball, girls' basketball for HS age, classes for moms and tots).

- Wish there were swimming lessons to register for after completing a level, to maintain their swimming lessons. Afraid that waiting for June for my daughter will have forgotten her lessons. But I must say I'm very impressed and will definitely be back in June! Loved everyone here, they are so nice, thank you!
- Thanks for everything! Wish we could sign up for next class session now. Hope to return in June!
- Wish it was a bit more challenging for a 16-mo. old; prefer 1 day @ 45 mins - 1 hour.
- Allowing more time in advance to register.
- Loved the small class size (<8 every time). The instructor was fantastic!
- Just a little interaction between instructor and parents would be beneficial.

October 2021 COMMENT REPORT

Attached are 24 patron comments with staff responses that were either submitted verbally, in writing or via email. Of these comments, 17 were making requests, 3 were inquiries regarding programs or facilities, 2 were compliments and 2 were negative.

#	Location	Type	Date	To	From	Patron Name	Patron Comment	Staff Response
1	LVCC	Request	8/30/21	David Dean	Eric Schooley	Maggie Cook	More fans are needed by the elliptical machines and in the group exercise room at Longview Community Center.	This is the first comment staff has received regarding more fans by the ellipticals. There is a wall mounted fan near the elliptical machines and ceiling fans above them. In the group exercise room, there are two wall mounted fans and one box fan on the floor. Staff is aware of a humidity problem in the group exercise room when a large number of people are participating in a class. Staff is working with our HVAC contractor to address this problem in the future. ES
2	LVCC	Request	9/11/21	Heath Harris	Erin Keeney	Michelle Kirse	Aqua Zumba for evening class. Lessons for pickle ball in evening.	Thank you for your comment card. LSPR has seen a 50% reduction in memberships and 60% reduction in attendance due to the ongoing pandemic. This forced LSPR to re-evaluate facility operation hours and the amount of group exercise classes offered. LSPR facilities will gradually return to pre-Covid hours and add more group exercise classes as the membership base grows. Aqua classes are not offered in the evening due to reduced operational hours and ongoing swimming lessons. In the month of October, Longview Community Center's pool is reserved for evening swim lessons from 5pm to 7pm on Mondays and Wednesdays. Staff has received multiple request for evening Aqua classes and will take your request into consideration as regular operational hours return. At the current time, LSPR is not offering pickle ball lessons (lessons typically begin in November and run through the winter months). Pickleball courts are available daily, and the schedule can be found at cityofls.net/parks/facilities/longview-community-center . The request for lessons will be shared with our programmer who coordinates lessons. EK
3	GCC	Request	9/13/21	Megan Crews	Erin Keeney	Multiple	Would like Friday's 9am Silver Sneakers Classic/EnerChi change to just Silver Sneakers Classic.	Thank you for your request. Staff has received numerous comment cards requesting Fridays 9am Silver Sneakers Classic/Ener Chi changed to Silver Sneakers Classic. Staff had a conversation with the instructor and she is comfortable with this change. Starting October 1, the Friday 9am Silver Sneaker Classic/EnerChi will be changed to Silver Sneakers Classic. EK
4	GCC	Complaint	9/14/21	Ryan Gibson	Megan Crews	Unknown	Too much equipment in way in fitness room. Very Dangerous! Less room to actually exercise.	While following social distancing requirements the group exercise equipment was removed from the room and stored in the closet. This allowed for additional participants in each class but left the closet full and disorganized. Following the resurfacing of the group fitness floor the equipment was returned to its prior location. The social distancing requirement is no longer in place and room capacity is not affected by spacing of the equipment. Staff has monitored the room usage and is confident the equipment is located in a safe location and allows for the maximum capacity safely in the room. MC
5	GCC	Request	9/17/21	Megan Crews	Erin Keeney	Brenda Rogers	I don't like Lori's mashup because it leaves too little time for Ener Chi. I'd rather do one or the other. I vote Ener Chi but whatever happens I love Lori as an instructor!	Thank you for your request. Staff has received numerous comment cards requesting the Friday 9am Silver Sneakers Classic/Ener Chi changed to Silver Sneakers Classic. Staff had a conversation with the instructor and she is comfortable with this change. Starting on October 1, the Friday 9am Silver Sneaker Classic/EnerChi will be changed to Silver Sneakers Classic. EK
6	LCC	Request	9/21/21	Rachel Smith	Erin Keeney	Susan Scheetz	I love the 7am Yoga class. After 2 surgeries and a car accident. I am back to find out the one class I am taking might be cancelled. I need this gentle class and like the time. Thank you.	Thank you for your comment card. Staff is closely monitoring the Tuesday 7am Yoga class due to low participation. The class has been averaging 6 participants (minimum requirement is 6) for the months of August and September. Staff notified Ty Williams, the instructor, that numbers need to increase in the month of October or staff is considering a format or time change of the Tuesday 7am Yoga class. Staff recommends attending other Yoga classes. Ty Williams also teaches Yoga at 7am on Thursdays and Lovell Community Center offers the same Yoga format on Tuesdays at 6:30pm with Carl Grabel and Sundays at 4pm with Sara Drake. EK
7	LCC	Request	9/22/21	Rachel Smith	Erin Keeney	Dixie Williams	I've been doing 7am Calorie Crush for 16 months but can NOT do an 8am class, so I like 7am. I will be out October 6.	Thank you for your comment card. Staff has been closely monitoring Wednesdays 7am Calorie Crush due to low participation. The class has been averaging 5 participants (minimum requirement is 6) for the months of August and September. Starting October 6, Calorie Crush will be moved from 7am to 8am in hopes to increase participation. Staff will continue to monitor Calorie Crush and make changes if necessary. EK
8	LCC	Request	9/22/21	Rachel Smith	Erin Keeney	Jo Bustamante	I would be happy if you changed Calorie Crush to 8am.	Thank you for your comment card. Staff has been closely monitoring Wednesdays 7am Calorie Crush due to low participation. The class has been averaging 5 participants (minimum requirement is 6) for the months of August and September. Starting October 6, Calorie Crush will be moved from 7am to 8am in hopes of increasing participation. Staff will continue to monitor Calorie Crush and make changes if necessary. EK
9	GCC	Request	9/24/21	Megan Crews	Erin Keeney	Multiple	Requesting Silver Sneakers Yoga on Tuesday moved from 10:30am to 10am.	Thank you for your request. Staff received numerous comment cards requesting the Silver Sneakers Yoga start time to be changed from 10:30am to 10:00am on Tuesdays. The instructor has been notified and is comfortable with this change. Starting November 2, Silver Sneaker Yoga will be changed to 10:00am on Tuesdays. EK
10	LCC	Inquiry	9/27/21	Erin Keeney		MaryKay Ziegler	Do any of your centers have evening water aerobics classes? I work and can't come during the day.	Greetings Mrs. Ziegler, Thank you for your comment card. Patron's comments are very important to us and often times help to make us better. LSPR has seen a 50% reduction in memberships and 60% reduction in attendance due to the pandemic. This forced LSPR to re-evaluate our facility operation hours. Lovell and Longview Community Center Aquatic Centers close at 7:30pm on weekdays and 5:30pm on weekends. Due to the limited evening hours, Aqua classes are not offered in the evening at either facility. Staff have received multiple request for evening Aqua classes and will take your request into consideration as regular operations hours return. If you have any further questions, please contact me at 816.969.1559 or erin.keeney@cityofls.net .
11	LCC	Request	9/29/21	Rachel Smith	Erin Keeney	Leslie Rowland	If Calorie Crush is moving from 7am to 8am, consider changing it to a Zumba class.	Thank you for your comment. Wednesday's Calorie Crush start time was changed from 7am to 8am due to the low participation. Staff decided on a later time based on the higher participation in the later morning classes. At this time, Calorie Crush will stay the format at 8am on Wednesdays, but staff will take this request into consideration if participation stays low. Leslie really appreciated the phone call. She suggested either changing the class time to 10am or changing the format to Zumba but would love to keep Lori as the instructor. EK

#	Location	Type	Date	To	From	Patron Name	Patron Comment	Staff Response
12	LCC	Request	9/29/21	Rachel Smith	Erin Keeney	Dixie Williams	I have been coming to 7am classes Monday-Thursday. I cannot come to any 8am classes, so the change to 8am is devastating.	Thank you for your comment. Wednesday's Calorie Crush class averaged 5 people in August and 6 people in September. Due to low participation (minimum requirement is 8 participants), staff made the decision to change the start time from 7am to 8am. Staff decided on a later time based on the higher participation in the later morning classes. Staff apologizes for the inconvenience and plans to add more early morning classes as membership grows. Dixie understands why the change was made but wanted staff to know that she was disappointed. She has confidence that membership will grow once the mask mandate goes away and is looking forward to the future class additions. EK
13	LCC	Request	9/30/21	Erin Keeney		Hazael Evans	I'm new to Lee's Summit and I'm looking for a yoga class and water aerobics and or lap swimming.	Greetings Hazael, Thank you for your comment card. LSPR offers a wide variety of Yoga classes at Gamber Community Center, Lovell Community Center and Longview Community Center. I have attached each facility's current group exercise schedule. On the second page of each document includes class descriptions. Longview Community Center offers Aqua Fit classes Monday-Friday at 9am & Saturdays at 10am. Lovell Community Center offers Aqua Fit classes Monday-Friday at 9am. Aqua Fit schedules can be found on the group exercise class schedules as well. Also attached are the pool schedules for both facilities. During Exercise, the lap pool is set just for lap swimming. For Open Swim, lap swimming is still available but the lanes are limited. If you have any further questions, please contact me at 816.969.1559 or erin.keeney@cityofls.net.
14	LCC	Inquiry	10/4/21	Erin Keeney		Hazael Evans	Help I just moved to Lee's Summit and I am interested in water aerobics and Yoga classes. Also how much does it cost to bring a friend.	Greetings Hazael, Thank you for your comment card. LSPR offers a wide variety of Yoga classes at Gamber Community Center, Lovell Community Center and Longview Community Center. I have attached each facility's current group exercise schedule. On the second page of each document includes class descriptions. Longview Community Center offers Aqua Fit classes Monday-Friday at 9am & Saturdays at 10am. Lovell Community Center offers Aqua Fit classes Monday-Friday at 9am. Aqua Fit schedules can be found on the group exercise class schedules as well. LSPR offers single visit passes that cost \$7 for Lee's Summit residents and \$9 for non-residents. This pass gives individuals access to the whole facility, including group exercise classes. If you have any further questions, please contact me at 816.969.1559 or erin.keeney@cityofls.net.
15	LCC	Request	10/5/21	Jodi Jordan	Rachel Smith	R.T. Ryan	It is time to bring out the coffee.	Thank you for your comment. LSPR plans to bring coffee service back in the future. However, since we are still in a pandemic and have current mask mandates, LSPR does not want to encourage groups of patrons to congregate and remove their masks to drink coffee indoors. RS
16	LCC	Request	10/8/21	Rachel Smith	Erin Keeney	Christy Vinson	There should be a Yoga class after Friday SET class.	Thank you for your request. At this time, Lovell Community Center cannot add anymore group fitness classes. Due to the pandemic, LSPR has seen a 50% reduction in memberships and 60% reduction in attendance. This forced LSPR to re-evaluate the amount of group exercise classes offered. As the membership grows, LSPR plans to gradually add more classes and staff will take this request into consideration. EK
17	LCC	Compliment	10/9/21	Jodi Jordan	Grace Carson	Rick Chandler	Thank you to the pool lifeguards. I was in the spa floating on my back for about a minute and I finished with a dunk and when I came up the lifeguard was hurrying over. I appreciate the lifeguard was doing her job well. I would prefer she be cautious – like she was- and wrong versus not caring if I did really need help.	Staff appreciates the positive feedback regarding the lifeguards on duty. Staff will share the comment with the lifeguards at the next staff meeting. GC
18	LVCC	Compliment	10/10/21	David Dean	Eric Schooley	Barb Henson	Kaelon is doing a fantastic job in the weight room. It feels good to work out in such a clean environment. I truly appreciate his hard work.	Kaelon Robinson is a new employee at Longview Community Center. This comment will be shared with him and shared at the next staff meeting. ES
19	LCC	Request	10/12/21	Rachel Smith	Erin Keeney	Robyn Davidson	Please change Tuesdays Strength /Lift class back to 5:30am so I can attend please. Thanks.	Thank you for your request. Tuesdays Strength/Lift start time was changed from 5:30am to 6am due to the low participation. Staff decided on a later time based on the higher participation in the later morning classes. At this time, Strength/Lift start time will stay at 6am on Tuesdays. EK
20	LCC	Request	10/14/21	Rachel Smith	Erin Keeney	Janice Zeller	I would like Silver Sneakers Yoga to stay at 10:30am on Tuesdays and Thursdays.	Thank you for your comment card. At this time, Lovell Community Center offers a Silver Sneaker Yoga at 10:30am and Gamber Community Center offers a Silver Sneakers Classic at 11:00am on Thursdays. Staff received multiple requests for Lovell's Thursdays 10:30am Silver Sneaker Yoga change to 12:30pm. Staff talked to the instructor about this request and she believes the Lovell's Silver Sneakers Yoga participation will increase if the class was changed to 12:30pm. This change would allow patrons to attend both Silver Sneaker classes. Starting November 4, Thursdays Silver Sneakers Yoga start time will be changed from 10:30am to 12:30pm. Staff notified the instructor of the change. Tuesdays Silver Sneakers Classic will continue to be offered at 10:30am. EK
21	LCC	Request	10/15/21	Rachel Smith	Erin Keeney	Unknown	Please move Ty's Silver Sneakers Yoga class on Thursdays to 12:30pm so we can go to Jamie's Silver Sneakers Classic class at Gamber Community Center as well. Jamie's class is the best Silver Sneakers Classic class and we want to go to hers and Ty's Silver Sneakers Yoga class too!	Thank you for your comment card. Staff shared this comment with Jamie Ireland and she will be recognized at the next staff meeting. At this time, Lovell Community Center offers a Silver Sneaker Yoga at 10:30am and Gamber Community Center offers a Silver Sneakers Classic at 11:00am on Thursdays. Staff talked to Ty Williams about this request and Ty believes the Silver Sneakers Yoga participation will increase if the class start time was changed to 12:30pm. This change would allow patrons to attend both Silver Sneaker classes. Starting November 4, Thursdays Silver Sneakers Yoga start time will be changed from 10:30am to 12:30pm. Staff have notified Ty of the change. EK
22	LCC	Request	Multiple	Rachel Smith	Erin Keeney	Grace Kouba	1. Please add a SET class to your morning schedule either Mondays or Tuesdays. Many of us went to the SET class on Mondays before the pandemic. It was an extremely popular class. Many moms need a 9-9:30am class now that school is in session. There seems to be more classes geared towards seniors and not 25-50 age group. 2. Please resume Mondays SET at 9:30am. I would also appreciate the addition of a morning Lift on either Monday or Tuesday. Thank you! 3. Please resume Monday SET at 9:30am. Thank you!	Thank you for your comment cards. At this time, LSPR cannot add anymore group exercise classes due to decreased memberships from the ongoing pandemic. Staff have received multiple requests for more SET classes and plan to add another SET class into future group exercise schedules. However, staff cannot promise the class will take place on Mondays at 9:30am. Currently, Lovell's group exercise studio has group exercise classes from 7am-10:30am on Monday mornings. Lovell Community Center offers a Strength/Lift on Mondays at 7am and Tuesdays at 5:30am. LSPR staff tries their best to offer an equal amount of classes for all ages abilities. Staff will continue to evaluate classes and make changes when needed. Grace was thankful for the explanation why classes cannot be added at this time. She hopes to see another SET class when memberships grow. EK

Greetings Mrs. Hankins,

Thank you very much for your comment card. Patron's comments are very important to us and often times help to make us better. LSPR has seen a 50% reduction in memberships and 60% reduction in attendance due to the pandemic. This forced LSPR to re-evaluate our facility operation hours. LSPR facilities will gradually return to pre-Covid hours as the membership base grows.

Aqua classes are not offered in the evening at either facility due to reduced operational hours and pool reservations. Lovell Community Center's pool is reserved for evening swim lessons from 5pm to 7pm and Longview Community Centers pool is reserved for evening swim lessons from 5:30pm to 7pm on Mondays and Tuesdays. Staff has received multiple requests for evening Aqua classes and will take your request into consideration as regular operational hours return.

If you have any further questions, please contact me at 816.969.1559 or erin.keeney@cityofls.net.

Sincerely,
Erin Keeney

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Response: Staff did not receive an email back from Mrs. Hankins.

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Original Comment: The Contact Parks online form from the cityofls.net website was submitted.

Name: Susan Hankins

Address:
1201 NE Ball Drive
Lee's Summit, Missouri 64086

Phone: 8167690796

Email: susan.hankins.1@gmail.com

Message: There doesn't seem to be much consideration for working adults to use the pool for exercise through the week in July unless you can come at 5am, get showered dressed for work, eat and then drive to work before 8am. Since COVID hours are still in place, there is only 30 minutes in the evening to have pool access before closing. All Aquafit classes are during the work day. Bummer

From: John Mays <jfmays542@gmail.com>
Sent: Monday, October 11, 2021 5:44 PM
To: LSPRregister <LSPRregister.LSPRregister@cityofls.net>
Subject: Hello

Hello,
This is John. I need a fitness trainer for my kids. Kindly get back to me if you are available,
Thank you.

Greetings John,

I have attached a document that gives you information on pricing and the list of personal trainers. The first step would be to come into Lovell Community Center or Longview Community Center to purchase sessions and fill out enrollment forms. From there, I will assign a personal trainer that best fits your schedule and goals. The personal trainer will then contact you to set up the sessions.

I have attached the enrollment form if you are interested in filling out beforehand.

If you have any further questions, please contact me at 816.969.1559 or erin.keeney@cityofls.net.

Sincerely,
Erin Keeney

Response: Thanks for the reply I would like to make an appointment for fitness training for my kids, 2 females, age 22 and 18 and 1 male, age 20 for a month, none of them has no injury the kids need Gain power, agility and stability, strength and flexibility training and I want you to give an estimate for a month on how much it will cost me for the 3 kids.

John,

Please see the second page on the document attached. This will tell you the exact pricing based on a few factors. If you are a member, you will receive a discounted price. Since you are interested in month of training, I would recommend either 5 or 10 sessions. This way your kids could train once a week for 5 weeks or twice a week for 5 weeks. Also, are you interested in them training all together? If you are, you will want to look at the All in 1 pricing.

So, here's a few prices if you are not a member:
5 sessions, All in 1: \$731.50 total (\$243.83 per kid)
10 sessions, All in 1: \$1355.20 total (\$451.73 per kid)

You do not have to set up an appointment to purchase sessions. You can come into either facility front desk to purchase sessions. When we receive your payment and enrollment forms, I will reach out to the trainers.

Thanks!

Erin Keeney

2021 OCTOBER

Lee's Summit Parks and Recreation Board Monthly Calendar

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
26	27	28	29	30	01 Night Flight 5K @ LPA - 9:00pm	02
03	04	05 City Council Meeting - 6:00pm	06	07	08 Park Board Retreat - Fred Arbana's Golf Course - 12:00pm-4 0 0 p m	09 Tour de Lakes @ LVCC - 7:00am
10	11	12 City Council Meeting - 6:00pm	13 Quarterly Employee Breakfast @ GCC - 7:30am Sunset Yoga @ LVCC - 6:00pm	14	15	16
17	18	19 City Council Meeting - 6:00pm	20	21	22	23 Fitness Class @ Lowenstein Park - 11:30am
24	25	26	27 Park Board Meeting - Strother Conference Room - 6:00pm Sunset Yoga at LVCC - 6:00pm	28 Halloween Zumba @ GCC - 4:30pm	29 Halloween Zumba @ LVCC - 6:00pm	30 Halloween Zumba @ LCC - 2:00pm
31	01	02	03	04	05	06

2021 NOVEMBER

Lee's Summit Parks and Recreation Board Monthly Calendar

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
31	01	02 City Council Meeting - 6:00pm	03	04	05 Mistletoe Madness - GCC - 9:00am-6:00pm	06 Mistletoe Madness - GCC - 9:00am-4:00pm
07	08	09 City Council Meeting - 6:00pm Fitness Class @ Lowenstein Park - 9:30am	10	11	12	13
14	15	16 City Council Meeting - 6:00pm	17	18 Thanksgiving Drive-Thru Lunch @ GCC	19	20
21 Turkey Burn @ LCC - 12:00pm	22	23	24	25 Thanksgiving - All Facilities Closed	26 Administrative Offices Closed	27
28	29	30	01	02	03	04
05	06	07	08	09	10	11

40th Annual Night Flight 5K

The 40th annual Night Flight 5K run, benefiting the Legacy for Parks Foundation, will take place on Friday, October 1, 2021. The 5K begins at 9pm at the Legacy Park Amphitheater (901 NE Bluestem Dr., Lee's Summit, MO 64086).

Lee's Summit Medical Center and Lee's Summit Parks and Recreation are excited to

partner once again to host the 40th anniversary of the Night Flight 5K. Packet pick-up will be held at Lee's Summit Medical Center (2000 SE Blue Parkway, Lee's Summit, MO 64063) on Thursday, September 30th from 4-7pm. Packet pick-up and late registration will be held on Friday, October 1st from 4-7pm at Legacy Park

Amphitheater. T-Shirt guaranteed if registered by Friday, September 17th. Registration fees increase to \$30 for 14 years and older and increases to \$25 for 13 and under after Saturday, September 18th.

For more information or to register, visit LSParks.net or call Lee's Summit Parks & Recreation at 816-969-1500.

Sign Language Signs Installed In Lee's Summit Parks

Lee's Summit Parks and Recreation (LSPR) has worked with Girl Scout Troop 3642 to install sign language signs in popular Lee's Summit Parks. These signs allow for children to learn sign language and increase inclusivity with American Sign Language (ASL) users through communication in parks and playgrounds.

Girl Scouts from troop 3642 include Kaelyn Bobal, Kaylee Conrad and Samantha Wozniak. This project for the Girl Scout cadettes is considered their Girl Scout Silver Award – the highest honor a cadette can achieve. The Silver Award is a sustainable project that offers a long-term impact in the community.

"I am so impressed with my troop," Jessica Bobal, Girl Scout Troop 3642 leader, said. "They

have received the highest reward during the pandemic. They all stuck to the project and I am very proud of their efforts."

The signs display ASL phrases that are easy to learn and helpful for children and people who are non-verbal, deaf/hard-of-hearing, and/or on the autism spectrum. There is also a sign for the American Manual Alphabet to help spell.

Signs are placed at playgrounds at Lea McKeighan Park north and south, Miller J. Fields Park, Charles David Hartman Memorial Park, and Lowenstein Park. The signs are funded by the Community Grant awarded by Truman Heartland Community Foundation's Grant Committee.

For more information, please visit LSParks.net or call LSPR at 816-969-1500.

