

# AUGUST 2021

## *Park Board Meeting Packet*



*Summit Waves' 2021 season is wrapping up on August 25. The final event is Pooch Paddle on the same day!*



*"Pool Week" happened at Lovell Community Center. Our team drained, cleaned, painted, touched up, and refilled the pool and water features at the facility.*



*Lowenstein Park shelter #3 is up and ready to be rented! It offers seating for 22 and is next to the Children's Memorial Butterfly Garden.*



*Landslide, a tribute to Fleetwood Mac, performed at Legacy Park Amphitheater on Friday, August 20.*



### **MISSION**

*To provide our community with outstanding recreational services, facilities, and parks.*



PARKS AND RECREATION BOARD MEETING			
City of Lee’s Summit, Missouri ♦ 220 SE Green Street ♦ Lee’s Summit, Missouri			
AGENDA			
DATE:	August 25, 2021	TIME:	6:00 PM
		PLACE:	Strother Conference Room
6:00 PM Meeting Call To Order @ Strother Conference Room		President, Melinda Aulenbach	
CITIZEN COMMENTS			
PRESENTATIONS			
AGENDA ITEM			
APPROVAL OF MINUTES:			
• July 2021 Regular Session Minutes			1-4
TREASURER’S REPORT: read by James Huser, Treasurer (includes July 2021 Financial Report)		Devin Blazek	5-14
SALES/USE TAX REPORT: August 2021		Devin Blazek	15-16
BOARD APPROVAL ITEMS			
OLD BUSINESS			
• Projects and Services Review		All Staff	17-24
• Capital Projects Plan – Velie Park Update		Steve Casey	25
• Fundraising Update		David Dean	26-28
NEW BUSINESS			
End of Activity Reports		Various Staff	30-37
PATRON COMMENT REVIEW		Joe Snook	38-41
MONTHLY CALENDARS		For Information Only	42-43
ROUNDTABLE		Park Board Members and Staff	N/A
OTHER ITEMS TO BE BROUGHT BEFORE THE BOARD		Joe Snook	N/A
MEETING ADJOURNMENT			
BOARD COMMITTEES			
Budget James Huser-Chair Samantha Shepard	Personnel Lawrence Bivins-Chair Casey Crawford Wesley Fields	Youth Sports Casey Crawford Jon Ellis Tyler Morehead	Foundation Board Tyler Morehead Mindy Aulenbach

**LEE'S SUMMIT PARKS AND RECREATION BOARD**

**MEETING MINUTES**

CITY OF LEE'S SUMMIT, MISSOURI

<b>DATE:</b>	July 28, 2021	<b>TIME:</b>	6:00 PM	<b>PLACE:</b>	Strother Conference Room
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Board Members Present:	Board Members Absent:	Staff Present:	Other Guests:
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Mindy Aulenbach, President	Jim Huser, Treasurer	Joe Snook	Scott Ison
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Lawrence Bivins, Vice President	Wesley Fields	Steve Casey	Jackie McCormick-Heanue
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Samantha Shepard		David Dean	
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Casey Crawford		Brooke Chestnut	
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Tyler Morehead		Tede Price	
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Jon Ellis		Devin Blazek	
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		Ruth Buckland	


SPECIAL GUESTS		
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Employee of the Quarter – 2 <sup>nd</sup> Quarter 2021	Mr. Snook recognized Grace Carson, Aquatics Manager, as the employee of the 2 <sup>nd</sup> quarter of 2021. This is Ms. Carson's first summer as Aquatics Manager. She hired	
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Quarter 2021	<p>quarter of 2021. This is Ms. Carson's first summer as Aquatics Manager. She hired roughly 175 part time staff members and maintained full staffing throughout the summer. Mr. Snook thanked Ms. Carson for her hard work. Ms. Carson thanked Devin Blazek for teaching her and is thankful for the opportunity to continue to learn this new role through the busy summer.</p>
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PRESENTATIONS		
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<p><b>Girl Scout Troop 3642 – Sign Language Signage in the Parks</b></p>	<p>Jodi Jordan introduced members Kaylen Bobble, Samantha Wozniak and Kaylee Conrad of Girl Scout Troop 3642. Ms. Bobble, Ms. Wozniak and Ms. Conrad presented a PowerPoint outlining their Silver Award Project regarding American Sign Language in the parks.</p> <p>After conducting a poll of parents and teachers who utilize sign language in their work with children who are deaf, hard-of-hearing or non-speaking, Ms. Bobble, Ms. Wozniak and Ms. Conrad determined a sign language panel displaying the letters of the alphabet would be helpful at our parks. In addition, signs for “play”, “friend”, “hurt” and “help” were among the most recommended words to include on the panels. Incorporating these sign language panels at playgrounds would accommodate children of all abilities.</p> <p>Ms. Jordan wrote a grant to the Truman Heartland Community Foundation in March of 2021 to help with the funding of these panels, and the outcome will be determined later this fall. Mr. Snook has approved to move forward with this project to begin installing these sign language panels at a few playgrounds.</p>	
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<p><b>Resource Recovery Park</b></p>	<p>Steve Casey presented a PowerPoint overview of the master plan for the Resource Recovery Park. This project has been in the works since February of 2019, and was presented to the Missouri Department of Natural Resources (MDNR) in June 2021. This park consists of 270 acres with roughly 80 acres classified as the landfill dome and 35 acres designated as a public disposal area on the north side of the property. There will be four main areas to the park: Park Entry, “Baker’s Dozen” area, Landfill Cap and South Landfill.</p> <p>Park entry will be from Hamblen Road and will create a sense of arrival to the park. This area would include restrooms, a welcome center, playground and some shaded picnic areas. The top of the landfill is one of the highest points in Lee’s Summit, providing beautiful views in all four directions. Staff would incorporate art, climbing stairs, bicycle flow track, alpine slide, tubing hill and open green space. The ‘Baker’s Dozen’ area will be a peaceful area for passive activities with a stream corridor. There are also connection opportunities to Sylvia Bailey Park. The South</p>	
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	<p>Landfill will provide an opportunity for trail connections or a trailhead, picnic shelters and a restroom.</p> <p>Overall, the programming will include destination type activities such as an alpine slide, year-round tubing hill, natural stair climbing and adventure playground as well as an open-air welcome center. There is currently a transfer station located on the north end of the park, so a separate entrance will be constructed and heavily landscaped to keep the focus on the park. Mr. Snook stated we want to minimize the interaction between commercial traffic and park traffic. There have been many conversations with the city's potential contractor, and they are supportive of the parks master plan.</p> <p>It will be necessary to provide vehicular access to the top of the landfill dome to allow accessibility. Mr. Snook stated there is already an existing maintenance road to the top, so we can utilize the existing road and create a parking area. Mr. Crawford asked for the height to the top, and Mr. Casey stated it is around 80 to 90 feet from the base.</p> <p>Staff is currently finalizing the master plan and will continue to roll out plans to the public over the following months. At this point there has not been anything providing a cause for concern moving forward. However, the cost numbers for this project were eye opening, and it is anticipated this will be a phased project to help spread the costs out as well as sharing costs with other entities.</p> <p>Mr. Crawford noted the challenges related to the methane vent pipes on top of the landfill dome. Mr. Casey stated as the trash underneath decomposes there will be an emission of gases being monitored. Mr. Snook stated initially due to the methane vent pumps MDNR was requiring staff there at all times of the day, but they have relaxed on those requirements since the initial meeting. Now, they stated when the park closes there needs to be a way to close the landfill area, such as a gate system.</p> <p>Ms. Shephard thinks this is a great set of activities to include in a park and will provide a great draw to people from outside of Lee's Summit.</p> <p>Vice President Bivins is a firm supporter of this project and believes it will provide a fun destination spot.</p> <p>Mr. Crawford asked what happens if staff does not move forward with this master plan. Mr. Snook stated it stays as it is and nothing will change. Mr. Crawford followed up with asking how this potential project fits in with our other capital projects. Mr. Snook stated in 2016 our strategic plan states to develop and purchase park land. This project was dropped in our laps, and presents numerous opportunities we did not imagine. Mr. Crawford agrees but is cautious as we have already discussed a fieldhouse or a community center in the underserved part of the area and to not lose sight of those projects in light of this new park. Mr. Crawford suggested sharing this plan with the community to see if it is something the citizens would like. Mr. Snook agreed, and shared this needs to be presented to the City Council to gauge their support. Then it can be rolled out to the public to receive input. Mr. Casey has looked at a three or four phased approach as being the best course of action, so this project will not happen quickly. Mr. Crawford feels constructing a trail or stairs to the top could create some interest in developing the landfill dome which would encourage the public to support funding for future development. Mr. Snook stated we do not want to compromise the plans we already have for the future, but dream as to what additional activities this park could potentially provide the community. Mr. Crawford believes presenting this to the City Council is a good next step as this could be a cool attraction.</p> <p>Mr. Ellis agrees with presenting this opportunity to the City Council to let them know where we are with the planning. He also likes the idea of private partnerships to collaborate with the community.</p>	
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	<p>Mr. Morehead appreciates all the research and agrees with Mr. Crawford about receiving input from City Council and the community.</p> <p>Mr. Snook will work with City Manager Steve Arbo to see how he would like to proceed with presenting the plans to the City Council.</p>	
<b>AGENDA ITEMS:</b>		
<b>Approval of Minutes of June 23, 2021 Regular Park Board Meeting</b>	Supporting documentation (see pages 1-4). No questions or discussion.	Vice President Bivins made a motion to accept the regular session minutes of the Park Board meeting on June 23, 2021; Ms. Shepard seconded. Motion carried unanimously.
<b>Treasurer's Report – June 2021</b>	Supporting documentation (see pages 5-14). Mr. Ellis and Ms. Shepard read the Treasurer's report for the June financial statements. No questions or discussion.	Mr. Morehead made a motion to accept the Treasurer's Report from June 2021; Vice President Bivins seconded. Motion carried unanimously.
<b>Sales and Use Tax Report – July 2021</b>	Supporting documentation (see pages 15-16). Mr. Blazek stated sales tax is about 18% over last year and still trending upward. No other questions or discussion.	No Board Action.
<b>OLD BUSINESS</b>		
<b>Projects and Services Review – FY21 &amp; FY22</b>	<p>Supporting documentation (See pages 17-32).</p> <p>Mr. Ellis asked if any adjustments need to be made to our programs with the possibility of masks being reintroduced. Mr. Snook shared we budgeted this fiscal year with no mask mandate in place, but there may be a mandate coming. At this time, we plan to adjust as our environment requires and we will keep the board aware of said adjustments.</p>	No Board Action.
<b>Capital Projects Plan</b>	<b>Velie Park Improvements (See pages 33).</b> Mr. Casey stated advertising began for the request for proposals for improvements including a playground, fitness equipment and park shelter. The bids will be due by the third week in August, at which time a committee will be formed to review those proposals.	No Board Action.
<b>Fundraising Update</b>	Supporting documentation (See pages 34-36). No questions or discussions.	No Board Action.
<b>NEW BUSINESS</b>		
<b>Ad Hoc Committee for Administrator Performance Appraisal</b>	<p>President Aulenbach stated the administrator performance appraisal form needs to be updated in an effort to better guide and evaluate the administrator. President Aulenbach asked Vice President Bivins, Mr. Crawford, Mr. Morehead and Mr. Huser to meet and create a better evaluation form.</p> <p>Ms. Shepard stated the form previously used was similar to an evaluation form the city uses, but does not feel it appropriately fit an administrator's role. President Aulenbach stated it is for this reason she would like this group to develop a new form out of fairness to the administrator.</p> <p>Vice President Bivins stated the current document may still be a good document, but needs to be modified to better fit the administrators job criteria.</p>	
<b>Board Committee Assignments</b>	<p>President Aulenbach appointed new members to the subcommittees as follows:            Budget Committee: Jim Huser, Samantha Shepard and the new board member            Personnel Committee: Lawrence Bivins, Casey Crawford and Wesley Fields            Youth Sports: Casey Crawford, Jon Ellis and Tyler Morehead            Foundation: Tyler Morehead and Mindy Aulenbach</p> <p>All Board members agreed to their committee assignments.</p>	
<b>End of Activity Reports</b>	Supporting documentation (pages 37-41). No questions or discussion.	
<b>2<sup>nd</sup> Quarter Security Report</b>	<p>Supporting documentation (pages 42-44).</p> <p>Mr. Ellis asked if the security report is provided by the police department. Mr. Snook stated yes, the police department provides the report each quarter. Mr. Ellis then asked if there are any crime activities trending up needing to be addressed.</p>	



	<p>Mr. Snook stated at this time the bulk of activities in our parks are park checks, and there are no concerning issues trending up.</p> <p>Mr. Crawford requested the more problematic activities be displayed in a graph to better see if they are trending up. Mr. Snook asked if the graph would be based per park or per incident. Providing a graph showing crime per park could be cumbersome, but per incident could allow some insight if a particular type of crime is increasing. Mr. Ellis agreed as he would like to see more of the crime reports instead of the park checks. Mr. Snook stated we will put something together for next month as a working tool until we determine what we would like to use moving forward.</p>	
<b>PATRON COMMENT REVIEW</b>		
Supporting documentation (see pages 45-59).		
<p>Mr. Ellis and Vice President Bivins noticed there were a lot of comments over the last month. Mr. Snook stated Erin Keeney, one of our new recreation supervisors, is doing a great job staying on top of the comment cards and getting responses out to patrons. Many comments involve patrons wanting specific classes or instructors, and Ms. Keeney has been very prompt in replying to these comments. We have added 21 new classes and extended our hours of operation on Sunday to better accommodate our patrons' requests.</p> <p>Mr. Ellis asked how we spread the word when we add new classes, whether we post on social media, press release, etc. Mr. Snook stated we distribute a monthly calendar showing our class schedule and will post on social media. The instructors also do a lot of self-promotion, sharing with patrons if or when they have added an additional class, as well as word-of-mouth from the class participants.</p>		
<b>MONTHLY CALENDARS</b>		
Supporting documentation (see pages 60-61). President Aulenbach mentioned the next Park Board meeting will be held Wednesday, August 25, 2021.		
<b>ROUNDTABLE</b>		
<p>Mr. Ellis is encouraged to see activity participation picking back up. It is tough not knowing what is coming next in regards to a mask mandate, so he thanked staff for staying flexible and positive with the upcoming opportunities.</p> <p>President Aulenbach met with Mr. Snook, Mr. Arbo and Mayor Baird on June 25<sup>th</sup> for their quarterly meeting. She enjoyed attending the quarterly breakfast two weeks ago where many staff members were recognized for numerous years of service.</p>		
<b>OTHER ITEMS TO BE BROUGHT BEFORE THE BOARD</b>		
<p>The NRPA conference in September will be the same week as the Park Board meeting, so the September Park Board meeting will be moved to September 29, 2021.</p> <p>The Park Board Retreat will be held on Friday, October 8, 2021.</p> <p>Kansas City will require masks to be worn indoors from August 2-28, although at this time we are not sure what this means for Jackson County. The City of Independence is encouraging mask usage indoors but will not require it with the exception of fitness and health facilities. This is concerning because the mask mandate had a negative impact on our memberships. Many patrons commented as long as they have to wear masks they were going to cancel their memberships. We have seen a steady increase in memberships over the last three months, but if a mandate stretches beyond one month it could be detrimental. Mr. Snook stated if the county recommends or encourages mask usage then we will not mandate usage indoors, but if there is a mandate we will need to require mask usage within our facilities. Mr. Ellis asked if we have any avenue to voice our frustrations with the county. Mr. Snook stated trying to speak with the county has been challenging as they have not been receptive to our perspective. Mr. Ellis agreed a mask mandate could be devastating for our memberships so hopefully it is suggested instead of mandated. Mr. Crawford asked if we are participating in vaccination events. Mr. Snook stated we had two vaccination events at Longview Community Center and Lovell Community Center, but the turnout for the events was not large.</p> <p>Mr. Snook would like to resume park tours once things with COVID settle down.</p> <p>We are currently facing some staffing challenges, primarily at the part-time level as we wrap up the summer, but our community centers are struggling to find staff. This is not specific to us, but is a challenge across the country. Moving forward we may need to look into unique opportunities to recruit and keep employees.</p>		
<b>MEETING ADJOURNMENT</b>		

# Financial Outlook as of July 31, 2021



Fund	Fund Balance @ 7/31/21
Gamber Community Center	\$ 540,702
Lovell Community Center	\$ 1,342,164
Longview Community Center	\$ (802,478)
Harris Park Community Center	\$ 207,036
Parks and Recreation	\$ 3,762,744
Summit Waves	\$ 502,695
Cemetery	\$ 1,349,256
Construction	\$ (1,452,979)
Park COP	\$ 1,908,065

Fund	MTD 7/31/21	Prior YTD Actual	Current YTD Actual	Approved FY22 Budget	Percentage of FY22 Budget
<b>Gamber Community Center</b>					
Revenue	\$ 27,610	\$ 17,791	\$ 27,610	\$ 228,969	12.06%
Expenses	\$ 22,087	\$ 25,770	\$ 22,087	\$ 221,647	9.96%
Income (Loss)	\$ 5,523	\$ (7,979)	\$ 5,523	\$ 7,322	
<b>Lovell Community Center</b>					
Revenue	\$ 107,225	\$ 88,067	\$ 107,225	\$ 124,694	85.99%
Expenses	\$ 77,333	\$ 60,565	\$ 77,333	\$ 167,472	46.18%
Income (Loss)	\$ 29,892	\$ 27,503	\$ 29,892	\$ (42,778)	
<b>Longview Community Center</b>					
Revenue	\$ 62,793	\$ 32,711	\$ 62,793	\$ 67,971	92.38%
Expenses	\$ 57,394	\$ 92,657	\$ 57,394	\$ 109,260	52.53%
Income (Loss)	\$ 5,398	\$ (59,947)	\$ 5,398	\$ (41,289)	
<b>Harris Park Community Center</b>					
Revenue	\$ 237,005	\$ 106,641	\$ 237,005	\$ 228,969	103.51%
Expenses	\$ 118,671	\$ 140,165	\$ 118,671	\$ 221,647	53.54%
Income (Loss)	\$ 118,334	\$ (33,524)	\$ 118,334	\$ 7,322	
<b>Parks and Recreation</b>					
Revenue	\$ 21,005	\$ 29,799	\$ 21,005	\$ 20,112	104.44%
Expenses	\$ 289,924	\$ 290,581	\$ 289,924	\$ 447,465	64.79%
Income (Loss)	\$ (268,919)	\$ (260,782)	\$ (268,919)	\$ (427,353)	
<b>Summit Waves</b>					
Revenue	\$ 309,755	\$ 77,551	\$ 309,755	\$ 232,207	133.40%
Expenses	\$ 132,697	\$ 128,730	\$ 132,697	\$ 187,067	70.94%
Income (Loss)	\$ 177,057	\$ (51,180)	\$ 177,057	\$ 45,140	
<b>Cemetery</b>					
Revenue	\$ 10,564	\$ 11,020	\$ 10,564	\$ 15,661	67.45%
Expenses	\$ 4,935	\$ 10,212	\$ 4,935	\$ 18,591	26.54%
Income (Loss)	\$ 5,629	\$ 808	\$ 5,629	\$ (2,930)	
<b>Construction</b>					
Revenue	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000	100.00%
Expenses	\$ 2,614	\$ 35,417	\$ 2,614	\$ 425,000	0.61%
Income (Loss)	\$ 347,386	\$ 314,583	\$ 347,386	\$ (75,000)	
<b>Park COP Debt</b>					
Revenue	\$ 453,071	\$ 339,476	\$ 453,071	\$ 373,128	121.43%
Expenses	\$ 364,583	\$ 58,264	\$ 364,583	\$ 364,583	100.00%
Income (Loss)	\$ 88,487	\$ 281,212	\$ 88,487	\$ 8,545	

**GAMBER COMMUNITY CENTER  
FUND 201  
Financial Report for the Month Ending July 31, 2021**

	Previous Year-to-date July 2020	Month-to-Date July 2021	Year-to-Date July 2021	Year-to-Date Budget	Year-to-Date Variance	Approved FY22 Budget
<b>REVENUES</b>						
Activity & Membership Fees	4,024	6,482	6,482	5,398	1,084	94,391
User Charges	16	52	52	10	42	190
Rentals	(196)	6,491	6,491	4,507	1,984	37,039
Interest	813	-	-	600	(600)	8,200
Other Revenue	8	-	-	-	-	2,570
Miscellaneous	1	1	1	-	1	-
Transfers In from Park COP	13,125	14,583	14,583	14,583	-	175,000
<b>TOTAL REVENUES</b>	<b>17,791</b>	<b>27,610</b>	<b>27,610</b>	<b>25,098</b>	<b>2,511</b>	<b>317,390</b>
<b>EXPENDITURES</b>						
Personnel Services	19,034	13,710	13,710	18,419	(4,709)	212,055
Other Supplies, Services and Charges	6,586	6,502	6,502	9,254	(2,752)	59,250
Repairs and Maintenance	-	1,875	1,875	134	1,741	14,217
Utilities	(1,559)	-	-	-	-	45,981
Interdepartment Charges	1,709	-	-	2,361	(2,361)	18,690
<b>TOTAL EXPENDITURES</b>	<b>25,770</b>	<b>22,087</b>	<b>22,087</b>	<b>30,168</b>	<b>(8,081)</b>	<b>350,193</b>
<b>NET GAIN / (LOSS)</b>	<b>(7,980)</b>	<b>5,523</b>	<b>5,523</b>	<b>(5,070)</b>	<b>10,592</b>	<b>(32,803)</b>

**BEGINNING FUND BALANCE**

535,179 <sup>1</sup>

**ENDING FUND BALANCE**

540,702

<sup>1</sup> Beginning Fund Balance is unaudited and subject to change.



**LOVELL COMMUNITY CENTER  
FUND 202  
Financial Report for the Month Ending July 31, 2021**

	Previous Year-to-date July 2020	Month-to-Date July 2021	Year-to-Date July 2021	Year-to-Date Budget	Year-to-Date Variance		Approved FY22 Budget
<b>REVENUES</b>							
Activity & Membership Fees	82,942	102,900	102,900	115,382	(12,482)	<sup>2</sup>	1,606,919
User Charges	8	118	118	210	(92)		2,131
Rentals	-	3,505	3,505	-	3,505		46,423
Interest	2,118	-	-	1,833	(1,833)		25,996
Other Revenue	0	82	82	-	82		1,214
Contributions	-	-	-	3,750	(3,750)		15,000
Miscellaneous	(0)	620	620	-	620		1,257
Transfers In	3,000	-	-	3,519	(3,519)		3,519
<b>TOTAL REVENUES</b>	<b>88,067</b>	<b>107,225</b>	<b>107,225</b>	<b>124,694</b>	<b>(17,469)</b>		<b>1,702,459</b>
<b>EXPENDITURES</b>							
Personnel Services	100,925	54,658	54,658	112,631	(57,973)	<sup>3</sup>	1,149,254
Other Supplies, Services and Charges	19,486	6,497	6,497	34,339	(27,842)	<sup>4</sup>	143,425
Repairs and Maintenance	4,710	3,038	3,038	12,291	(9,253)		102,788
Utilities	(2,499)	13,139	13,139	-	13,139	<sup>5</sup>	161,009
Capital Outlay	(66,599)	-	-	-	-		27,450
Interdepartment Charges	4,542	-	-	8,211	(8,211)		50,845
<b>TOTAL EXPENDITURES</b>	<b>60,565</b>	<b>77,333</b>	<b>77,333</b>	<b>167,472</b>	<b>(90,139)</b>		<b>1,634,771</b>
<b>NET GAIN / (LOSS)</b>	<b>27,503</b>	<b>29,892</b>	<b>29,892</b>	<b>(42,778)</b>	<b>72,670</b>		<b>67,688</b>

**BEGINNING FUND BALANCE**

1,312,272 <sup>1</sup>

**ENDING FUND BALANCE**

1,342,164

<sup>1</sup> Beginning Fund Balance is unaudited and subject to change.

<sup>2</sup> An unfavorable variance in Gate Receipts (\$2,800) and Memberships (\$9,500).

<sup>3</sup> A favorable variance in Part-Time salaries (\$7,500) and two Full Time employee positions were filled mid July. Also, the payroll accruals and Workers Compensation expense (\$29,452) has not been recorded at this time. The amount for the entire year is usually booked in the month of July, however, the payment has not been posted in the financial system at the time of this report.

<sup>4</sup> There is a favorable variance in Recreational Supplies, Janitorial Supplies, Professional Fees and Printing Expense. In addition, the annual amount for Insurance Expense (\$17,595) is usually booked in the month of July, however, the payment has not been posted in the financial system at the time of this report.

<sup>5</sup> Historically an accrual is recorded in June for proper cutoff at year-end, however, this has not occurred at the time of this report.

**LONGVIEW COMMUNITY CENTER  
FUND 205  
Financial Report for the Month Ending July 31, 2021**

	Previous Year-to-date July 2020	Month-to-Date July 2021	Year-to-Date July 2021	Year-to-Date Budget	Year-to-Date Variance	Approved FY22 Budget
<b>REVENUES</b>						
Activity & Membership Fees	26,758	59,625	59,625	55,007	4,618	775,970
User Charges	5	19	19	185	(166)	1,930
Rentals	5,948	3,148	3,148	12,777	(9,629)	155,369
Miscellaneous	-	1	1	2	(1)	1,201
<b>TOTAL REVENUES</b>	<b>32,711</b>	<b>62,793</b>	<b>62,793</b>	<b>67,971</b>	<b>(5,178)</b>	<b>934,470</b>
<b>EXPENDITURES</b>						
Personnel Services	75,118	38,515	38,515	74,865	(36,350)	<sup>2</sup> 657,419
Other Supplies, Services and Charges	12,602	5,455	5,455	21,109	(15,654)	<sup>3</sup> 115,098
Repairs and Maintenance	536	132	132	8,032	(7,900)	51,670
Utilities	(324)	13,293	13,293	-	13,293	<sup>4</sup> 157,989
Capital Outlay	-	-	-	-	-	-
Interest Expense	766	-	-	(875)	875	-
Interdepartment Charges	3,959	-	-	6,129	(6,129)	44,317
<b>TOTAL EXPENDITURES</b>	<b>92,657</b>	<b>57,394</b>	<b>57,394</b>	<b>109,260</b>	<b>(51,866)</b>	<b>1,026,493</b>
<b>NET GAIN / (LOSS)</b>	<b>(59,947)</b>	<b>5,398</b>	<b>5,398</b>	<b>(41,289)</b>	<b>46,687</b>	<b>(92,023)</b>

<b>BEGINNING FUND BALANCE</b>	<u>(807,876)</u> <sup>1</sup>
<b>ENDING FUND BALANCE</b>	<u><u>(802,478)</u></u>

<sup>1</sup> Beginning Fund Balance is unaudited and subject to change.

<sup>2</sup> A favorable variance for Part-time (\$5,878). Also, the payroll accruals and Workers Compensation expense (\$22,897) has not been recorded at this time. The amount for the entire year is usually booked in the month of July, however, the payment has not been posted in the financial system at the time of this report.

<sup>3</sup> The annual amount for Insurance Expense (\$9,527) is usually booked in the month of July, however, the payment has not been posted in the financial system at the time of this report. Also, there is a favorable variance in Professional Fees and Janitorial Supplies.

<sup>4</sup> Historically an accrual is recorded in June for proper cutoff at year-end, however, this has not occurred at the time of this report.



**HARRIS PARK COMMUNITY CENTER  
FUND 530  
Financial Report for the Month Ending July 31, 2021**

	Previous Year-to-date July 2020	Month-to-Date July 2021	Year-to-Date July 2021	Year-to-Date Budget	Year-to-Date Variance		Approved FY22 Budget
<b>REVENUES</b>							
Activity & Membership Fees	79,374	215,803	215,803	200,142	15,661	<sup>2</sup>	1,189,460
User Charges	-	3,707	3,707	4,363	(656)		69,638
Rentals	1,554	4,911	4,911	10,639	(5,728)		153,394
Interest	305	-	-	-	-		-
Other Revenue	72	70	70	-	70		3,449
Contributions	25,250	12,325	12,325	13,825	(1,500)		166,900
Miscellaneous	86	190	190	-	190		8,435
<b>TOTAL REVENUES</b>	<b>106,641</b>	<b>237,005</b>	<b>237,005</b>	<b>228,969</b>	<b>8,036</b>		<b>1,591,276</b>
<b>EXPENDITURES</b>							
Personnel Services	113,054	92,668	92,668	144,410	(51,742)	<sup>3</sup>	813,933
Other Supplies, Services and Charges	23,519	24,188	24,188	57,074	(32,886)	<sup>4</sup>	433,464
Repairs and Maintenance	-	1,726	1,726	9,251	(7,525)		41,770
Utilities	(1,233)	89	89	2,775	(2,686)		97,324
Depreciation	1,655	-	-	1,575	(1,575)		18,905
Transfers Out	3,000	-	-	3,519	(3,519)		3,519
Interdepartment Charges	1,825	-	-	4,618	(4,618)		20,947
<b>TOTAL EXPENDITURES</b>	<b>140,165</b>	<b>118,671</b>	<b>118,671</b>	<b>221,647</b>	<b>(102,976)</b>		<b>1,429,862</b>
<b>NET GAIN / (LOSS)</b>	<b>(33,524)</b>	<b>118,334</b>	<b>118,334</b>	<b>7,322</b>	<b>111,012</b>		<b>161,414</b>

**BEGINNING FUND BALANCE**

**88,702** <sup>1</sup>

**ENDING FUND BALANCE**

**207,036**

<sup>1</sup> **Beginning Fund Balance** is unaudited and subject to change.

<sup>2</sup> A favorable variance in Camp Summit (\$28,500) with an unfavorable variance in Instructional (\$1,400), Athletics (\$3,200) and Amphitheater (\$8,500). The HomeTown Ticketing Amphitheater check was received in August for the July concert.

<sup>3</sup> Favorable variance on Camp Summit Part-Time (\$25,329). Also, the payroll accruals and Workers Compensation expense (\$13,611) has not been recorded at this time. The amount for the entire year is usually booked in the month of July, however, the payment has not been posted in the financial system at the time of this report.

<sup>4</sup> Camp Summit Trips and Tours (\$21,000) was not paid until August. Also, the annual amount for Insurance Expense (\$13,126) is usually booked in the month of July, however, the payment has not been posted in the financial system at the time of this report.



**PARKS & RECREATION  
FUND 200  
Financial Report for the Month Ending July 31, 2021**

	Previous Year-to-date July 2020	Month-to-Date July 2021	Year-to-Date July 2021	Year-to-Date Budget	Year-to-Date Variance	Approved FY22 Budget
<b>REVENUES</b>						
Taxes	-	-	-	-	-	3,664,500
Fines & Forfeitures	1,955	1,825	1,825	1,100	725	17,000
Interest	4,909	-	-	4,907	(4,907)	58,814
Other Revenue	449	100	100	167	(67)	2,000
Contributions	10,679	11,350	11,350	-	11,350	97,735
Miscellaneous	4,371	7,730	7,730	6,590	1,140	47,325
Transfers In	7,436	-	-	7,348	(7,348)	22,337
<b>TOTAL REVENUES</b>	<b>29,799</b>	<b>21,005</b>	<b>21,005</b>	<b>20,112</b>	<b>893</b>	<b>3,909,711</b>
<b>EXPENDITURES</b>						
Personnel Services	204,114	131,725	131,725	208,139	(76,414)	1,998,879
Other Supplies, Services and Charges	68,682	60,609	60,609	145,171	(84,562)	1,060,242
Repairs and Maintenance	12,550	24,817	24,817	21,992	2,825	315,655
Utilities	(1,092)	13,092	13,092	1,650	11,442	146,118
Fuel & Lubricants	2,370	12	12	2,845	(2,833)	33,790
Capital Outlay	-	-	-	8,000	(8,000)	153,000
Interdepartment Charges	16,850	72,614	72,614	72,614	-	187,926
Reimbursement - Interfund	(12,891)	(12,946)	(12,946)	(12,946)	-	(155,359)
<b>TOTAL EXPENDITURES</b>	<b>290,581</b>	<b>289,924</b>	<b>289,924</b>	<b>447,465</b>	<b>(157,541)</b>	<b>3,740,251</b>
<b>NET GAIN / (LOSS)</b>	<b>(260,782)</b>	<b>(268,919)</b>	<b>(268,919)</b>	<b>(427,353)</b>	<b>158,434</b>	<b>169,460</b>

**BEGINNING FUND BALANCE**

4,031,663 <sup>1</sup>

**ENDING FUND BALANCE**

3,762,744

<sup>1</sup> Beginning Fund Balance is unaudited and subject to change.

<sup>2</sup> The 2020 User Fees for Soccer (\$10,550) were received in July. These fees were due by May 31, 2021 per the agreement. Also, received payment from LSR7 June Softball Camp (\$800).

<sup>3</sup> Variance exists in Full Time Salaries and Worker's Compensation. The favorable variance in Full Time Salaries (\$17,000) is due to a vacant FT Park Specialist position and the payroll accrual for the last week of July not being posted at the time of reporting. Workers Compensation expense (\$45,551) has not been recorded at this time. The amount for the entire year is usually booked in the month of July, however, the payment has not been posted in the financial system at the time of this report.

<sup>4</sup> The annual amount for Insurance Expense (\$78,832) is usually booked in the month of July, however, the payment has not been posted in the financial system at the time of this report. Also, Printing expense had a favorable variance due to the July Illustrated (\$13,000) not being billed at the time of this report.

<sup>5</sup> Historically an accrual is recorded in June for proper cutoff at year-end, however, this has not occurred at the time of this report.

**SUMMIT WAVES  
FUND 203  
Financial Report for the Month Ending July 31, 2021**

	Previous Year-to-date July 2020	Month-to-Date July 2021	Year-to-Date July 2021	Year-to-Date Budget	Year-to-Date Variance		Approved FY22 Budget
<b>REVENUES</b>							
Activity Fees	64,096	238,298	238,298	179,049	59,249	<sup>2</sup>	688,117
User Charges	9,095	62,285	62,285	42,063	20,222	<sup>3</sup>	111,054
Rentals	4,000	9,491	9,491	8,965	526		45,146
Interest	370	-	-	120	(120)		2,090
Miscellaneous	(10)	(319)	(319)	2,010	(2,329)		4,990
<b>TOTAL REVENUES</b>	<b>77,551</b>	<b>309,755</b>	<b>309,755</b>	<b>232,207</b>	<b>77,548</b>		<b>851,397</b>
<b>EXPENDITURES</b>							
Personnel Services	101,130	95,981	95,981	129,933	(33,952)	<sup>4</sup>	487,330
Other Supplies, Services and Charges	22,378	34,419	34,419	45,161	(10,742)	<sup>5</sup>	158,740
Repairs and Maintenance	2,479	2,298	2,298	2,720	(422)		39,439
Utilities	(5,149)	-	-	(1,825)	1,825		89,800
Interdepartment Charges	1,907	-	-	5,093	(5,093)		21,422
Capital Outlay					-		41,920
Transfers Out (To 200)	5,985	-	-	5,985	(5,985)		5,985
<b>TOTAL EXPENDITURES</b>	<b>128,730</b>	<b>132,697</b>	<b>132,697</b>	<b>187,067</b>	<b>(54,370)</b>		<b>844,636</b>
<b>NET GAIN / (LOSS)</b>	<b>(51,180)</b>	<b>177,057</b>	<b>177,057</b>	<b>45,140</b>	<b>131,917</b>		<b>6,761</b>

**BEGINNING FUND BALANCE**

**325,638** <sup>1</sup>

**ENDING FUND BALANCE**

**502,695**

<sup>1</sup> **Beginning Fund Balance** is unaudited and subject to change.

<sup>2</sup> There is a favorable variance in Gate Receipts (\$59,000) due to Kids Country coming twice a week, Oceans of Fun closed twice a week and Adventure Oasis allowing residents only.

<sup>3</sup> There is a favorable variance in Concessions Sales (\$19,800) due to an increase in Single Visits.

<sup>4</sup> A favorable variance for Part-time (\$21,000). Also, the payroll accruals and Workers Compensation expense (\$8,000) has not been recorded at this time. The amount for the entire year is usually booked in the month of July, however, the payment has not been posted in the financial system at the time of this report.

<sup>5</sup> The annual amount for Insurance Expense (\$15,546) is usually booked in the month of July, however, the payment has not been posted in the financial system at the time of this report. Also, there is a favorable variance in Concession Supplies, Chemicals and Janitorial Supplies.

**CEMETERY TRUST  
FUND 204  
Financial Report for the Month Ending July 31, 2021**

	Previous Year-to-date July 2020	Month-to-Date July 2021	Year-to-Date July 2021	Year-to-Date Budget	Year-to-Date Variance	Approved FY22 Budget
<b>REVENUES</b>						
Services	6,946	6,564	6,564	9,861	(3,297)	134,483
Sale of Property	2,000	4,000	4,000	4,000	-	36,000
Interest	2,073	-	-	1,800	(1,800)	23,680
<b>TOTAL REVENUES</b>	<b>11,020</b>	<b>10,564</b>	<b>10,564</b>	<b>15,661</b>	<b>(5,097)</b>	<b>194,163</b>
<b>EXPENDITURES</b>						
Personnel Services	4,424	2,718	2,718	6,760	(4,042)	49,069
Other Supplies, Services and Charges	3,174	2,177	2,177	6,730	(4,553)	86,043
Repairs and Maintenance	-	-	-	460	(460)	9,500
Utilities	(36)	39	39	-	39	4,000
Fuel & Lubricants	55	-	-	80	(80)	960
Interdepartment Charges	1,144	-	-	3,199	(3,199)	13,905
Transfers Out (To 026)	1,451	-	-	1,362	(1,362)	16,348
<b>TOTAL EXPENDITURES</b>	<b>10,212</b>	<b>4,935</b>	<b>4,935</b>	<b>18,591</b>	<b>(13,656)</b>	<b>179,825</b>
<b>NET GAIN / (LOSS)</b>	<b>808</b>	<b>5,629</b>	<b>5,629</b>	<b>(2,930)</b>	<b>8,559</b>	<b>14,338</b>

**BEGINNING FUND BALANCE**

1,343,627 <sup>1</sup>

**ENDING FUND BALANCE**

1,349,256

<sup>1</sup> Beginning Fund Balance is unaudited and subject to change.



**CONSTRUCTION FUND  
FUND 327  
Financial Report for the Month Ending July 31, 2021**

	Month-to-Date July 2021	Year-to-Date July 2021	Year-to-Date Budget	Year-to-Date Variance		Approved FY22 Budget
<b>REVENUES</b>						
Transfers from Fund 410	350,000	350,000	350,000	-		4,200,000
<b>TOTAL REVENUES</b>	<b>350,000</b>	<b>350,000</b>	<b>350,000</b>	<b>-</b>		<b>4,200,000</b>
<b>EXPENDITURES</b>						
Interest Expense	-	-	-	-		32,500
Additions to Const in Progress	35,417	35,417	35,417	-		<b>425,000</b>
<b>TOTAL EXPENDITURES</b>	<b>35,417</b>	<b>35,417</b>	<b>35,417</b>	<b>-</b>		<b>457,500</b>
<b>NET GAIN / (LOSS)</b>	<b>314,583</b>	<b>314,583</b>	<b>314,583</b>	<b>-</b>		<b>3,742,500</b>

<b>BEGINNING FUND BALANCE</b>	<u>(1,800,365) <sup>1</sup></u>
<b>ENDING FUND BALANCE</b>	<u><u>(1,485,782)</u></u>

<sup>1</sup> Beginning Fund Balance is unaudited and subject to change. The Fund Balance is negative due to the purchase of the Longview Community Center in September 2018 for \$4.1 million.

**PARKS COP DEBT  
FUND 410  
Financial Report for the Month Ending July 31, 2021**

	Month-to-Date July 2021	Year-to-Date July 2021	Year-to-Date Budget	Year-to-Date Variance		Approved FY22 Budget
<b>REVENUES</b>						
Taxes	413,460	413,460	357,176	56,284	<sup>2</sup>	4,286,120
EATS	(10,976)	(10,976)	(12,048)	1,072	<sup>2</sup>	(144,577)
Use Tax	50,587	50,587	27,083	23,504	<sup>2</sup>	325,000
Interest	-	-	917	(917)		11,000
<b>TOTAL REVENUES</b>	<b>453,071</b>	<b>453,071</b>	<b>373,128</b>	<b>79,943</b>		<b>4,477,543</b>
<b>EXPENDITURES</b>						
Transfers Out-Gamber Center	14,583	14,583	14,583	-		175,000
Transfers Out-Construction Fund	350,000	350,000	350,000	-		4,200,000
<b>TOTAL EXPENDITURES</b>	<b>364,583</b>	<b>364,583</b>	<b>364,583</b>	<b>-</b>		<b>4,375,000</b>
<b>NET GAIN / (LOSS)</b>	<b>88,487</b>	<b>88,487</b>	<b>8,545</b>	<b>79,943</b>		<b>102,543</b>

<b>BEGINNING FUND BALANCE</b>	<b>1,819,578</b> <sup>1</sup>
<b>ENDING FUND BALANCE</b>	<b>1,908,065</b>

<sup>1</sup> **Beginning Fund Balance** is unaudited and subject to change.

<sup>2</sup> See separate Sales/Use Tax Report included in this packet.

# MEMORANDUM



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**Date:** August 25, 2021

**To:** Joe Snook, CPRP  
Administrator of Parks and Recreation

**From:** Devin Blazek, MBA  
Management Analyst

**Re:** Sales and Use Tax Update – August 2021

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Sales tax proceeds received in August totaled \$338,387.75, which is 5.26% under the monthly projection. Due to the unpredictable cutoff of processing remittance at the State of Missouri, the annual revenue budget has been spread evenly throughout FY2022. The year-to-date sales tax received totals \$751,847.83; which is \$48,413.62 over the amount received through August 2021.

At the time of this report, there is no additional information regarding the remitters included in the amount received from the State of Missouri.

The EATs payments of a portion of July and August are not available at this time

Use tax proceeds received in August totaled \$56,847.02, which is 109% over the monthly projection. Due to the unpredictable cutoff of processing remittance at the State of Missouri, the annual revenue budget has been spread evenly throughout FY2022. The year-to-date use tax totals \$107,434.01. Due to use tax collection starting in December 2020, there was no collection of use tax in August of 2020.

Attached is a summary of the proceeds received for the Sales Tax, Economic Activity Taxes (EATs) and Use Tax.

<b>Sales Tax and EATs</b>	<b>Budget</b>	<b>Actual</b>	<b>Amount Difference \$</b>
<b>Cumulative Balance Through FY 2021</b>	<b>76,045,008</b>	<b>76,877,280</b>	<b>832,272</b>
<b>FY 2022</b>			
YTD Balance Forward - Sales Tax	357,177	413,460	56,283
YTD Balance Forward - EATs	(12,048)	(11,476)	572
Sales Tax Receipts - August 2022	357,176	338,387	(18,789)
EATs - August 2022	(12,048)	(473)	11,575
<b>YTD Balance - Sales Tax</b>	<b>714,353</b>	<b>751,847</b>	<b>37,494</b>
<b>YTD Balance - EATs</b>	<b>(24,096)</b>	<b>(11,949)</b>	<b>12,147</b>
<b>LIFE-TO-DATE DATA BY SALES TAX</b>			
<b>Cumulative Net Proceeds-1/4 cent Sales Tax (4/1/18 through 3/31/33) **</b>	<b>13,017,811</b>	<b>13,536,712</b>	<b>518,901</b>
<b>Cumulative Net Proceeds-1/4 cent Sales Tax (4/1/08 through 3/31/18)</b>	<b>30,963,365</b>	<b>31,100,648</b>	<b>137,283</b>
<b>Cumulative Net Proceeds-3/8 cent Sales Tax (4/1/98 through 3/31/08)</b>	<b>32,768,255</b>	<b>32,955,600</b>	<b>187,345</b>

<b>Use Tax</b>	<b>Budget</b>	<b>Actual</b>	<b>Amount Difference \$</b>
<b>Cumulative Balance Through FY 2021</b>	<b>-</b>	<b>375,524</b>	<b>375,524</b>
<b>FY 2022</b>			
YTD Balance Forward - Use Tax	27,083	50,586	23,503
Use Tax - August 2021	27,083	56,847	29,764
<b>YTD Balance - Use Tax</b>	<b>54,166</b>	<b>107,433</b>	<b>53,267</b>
<b>LIFE-TO-DATE DATA BY USE TAX</b>			
<b>Cumulative Net Proceeds-October 2020 through Current Month</b>	<b>54,166</b>	<b>482,957</b>	<b>428,791</b>

**TO:** Joe Snook, CPRP  
Administrator of Parks and Recreation

**DATE:** August 25, 2021

**FROM:** David Dean, Superintendent of Recreation Services  
Steve Casey, Superintendent of Park Development and Construction  
Tede Price, Superintendent of Administration  
Brooke Chestnut, Superintendent of Park Operations



**SUBJECT:** FY22 Capital Improvement Projects and Parks and Recreation Services Report

Project	Budget <sup>1</sup>	Exp to Date	Variance <sup>2</sup>	Status	Estimated Completion <sup>3</sup>
<b>Gamber Community Center Fund (201)</b>					
		-	-		
	-	-	-		
<b>Lovell Community Center Fund (202)</b>					
Childcare Roof Repairs	27,450	-	27,450	In Progress	Nov-21
	27,450	-	27,450		
<b>Longview Community Center Fund (205)</b>					
			-		
	-	-	-		
<b>Harris Park Community Center Fund (530)</b>					
			-		
	-	-	-		
<b>Parks and Recreation Fund (200)</b>					
<b>Operations</b>					
Deer Valley Park Shelter	30,000	-	30,000	In Progress	Dec-21
Tilt Trailer	8,000	-	8,000	In Progress	Sep-21
<b>Legacy Park</b>					
Wayfinding Signage	100,000		100,000	In Progress	Dec-21
	138,000	-	138,000		
<b>Summit Waves Fund (203)</b>					
Additional Shade Installation	41,920	-	41,920		May-22
	41,920	-	41,920		
<b>Cemetery Fund (204)</b>					
	-	-	-		
	-	-	-		
<b>Capital Projects Fund (327)</b>					
Lowenstein Park Renovations (*Continued from FY20)	515,000	518,559	(3,559)	In Progress	Aug-21
Velie Park Renovations	425,000	-	425,000	In Progress	Mar-22
Pleasant Lea Park Improvements	350,000	-	350,000		May-22
	1,290,000	518,559	771,441		
<b>TOTAL</b>	<b>1,497,370</b>	<b>518,559</b>	<b>978,811</b>		

<sup>1</sup> Budget amount established per Board Approval

<sup>2</sup> Variance is the difference between the budget and the year-to-date expenditures.

<sup>3</sup> Estimated completion dates will be updated as necessary to reflect our best estimate of when a project will be completed.

The Services Review is based on the current Fiscal Year (July 2021-June 2022). "Goals" are based on the number implied in the Fiscal Year Budget. Some goals are annualized (i.e., LPCC, GCC and HPCC information). Other numbers will be reported on a monthly basis (i.e., programs beginning in the current board month) as well as annualized figures being reported against budgeted numbers. Shaded areas are completed services and activities.

		Target Goals - This Year (participants) 2021-2022	Results to Date (for programs/events starting July 2021)
Run Time			
<b>Fund 201 - Gamber Community Center</b>			
Memberships	July 21 - June 22		
<u>Resident Total</u>			
Active Flex	July 21 - June 22	1120	154
Annual		39	1
<u>Non-Resident Total</u>			
Active Flex		60	10
Annual		3	1
<u>Single Visit</u>			
Discount		76	31
Regular		17	3
(All Inclusive Membership - GCC)	July 21 - June 22		
<u>Resident</u>			
Annual		39	5
Flex	July 21 - June 22	720	128
<u>Non-Resident</u>			
Annual		2	0
Flex		60	10
(Insurance Based Memberships)	July 21 - June 22		
Silver Sneakers Total	July 21 - June 22		872
Renew Active	July 21 - June 22		323
Facility Rentals	July 21 - June 22		
Event Packages		5	
Gamber Package		43	4
Ballroom All	July 21 - June 22	160	
Ballroom A	July 21 - June 22	142	2
Ballroom B		33	1
Classroom		100	9
Aerobics Room	July 21 - June 22	40	
Programming			
GCC Paid Group Fitness	July 21 - June 22		
Bingo	July 21 - June 22	600	111
Line Dance	July 21 - June 22	360	117
Art Classes	July 21 - June 22	20	5
Ballroom, Swing, Latin Dance	July 21 - June 22	60	5
Youth Tech	July 21 - June 22	10	3
Special Event Programming			
Mistletoe Madness	July 21 - June 22	40 Booths	
Veterans Day Luncheon	July 21 - June 22	100 participants	
Thanksgiving Day Luncheon	July 21 - June 22	100 participants	
Holiday Luncheon	July 21 - June 22	100 participants	
Father Daughter Dance	July 21 - June 22	150/night	

**Fund 202 - J. Thomas Lovell Jr. Community Center at Legacy Park**

Memberships			
<u>Resident</u>			
Annual	July 21 - June 22	1,074	872
Flex	July 21 - June 22	3,393	2,241



	Run Time	Target Goals - This Year (participants) 2021-2022	Results to Date (for programs/events starting July 2021)
<u>Non-Resident</u>			
Annual	July 21 - June 22	153	251
Flex	July 21 - June 22	725	562
<u>Single Visit - Resident</u>	July 21 - June 22	21,003	1,592
<u>Single Visit -- Non-Resident</u>	July 21 - June 22	6,998	732
<u>Silversneakers</u>	July 21 - June 22	16,405	2,181
<u>Prime</u>	July 21 - June 22	139	8
<u>Renew Active</u>	July 21 - June 22	2,914	1,258
<u>Active and Fit</u>	July 21 - June 22	0	19
<u>Silver and Fit</u>	July 21 - June 22	101	78
<u>90 Day Memberships</u>			
Resident	July 21 - June 22	12	11
Nonresident	July 21 - June 22	3	2
<b>Facility Rentals</b>			
<u>Birthday Party Packages</u>			
Resident			
Package A	July 21 - June 22	172	15
Package B	July 21 - June 22	31	1
Non-Resident	July 21 - June 22		
Package A	July 21 - June 22	74	6
Package B	July 21 - June 22	7	2
<u>Community Rooms</u>			
Resident	July 21 - June 22	2	0
Non-Resident	July 21 - June 22	0	0
<u>Court Rentals</u>			
Resident	July 21 - June 22	4	0
Non-Resident	July 21 - June 22	1	0
Lock-ins	July 21 - June 22	1	0
Pool	July 21 - June 22	2	0
<u>Paid Park Amenities</u>			
Resident			
Canoe	July 21 - June 22	280	56
Paddleboard	July 21 - June 22	1,049	220
Non-Resident			
Canoe	July 21 - June 22	151	24
Paddleboard	July 21 - June 22	439	88
<u>Free Park Amenities</u>			
Bikes	July 21 - June 22	750	52
<u>Child Care</u>			
Drop In	July 21 - June 22	280	52
Pass Card - Member	July 21 - June 22	37	2
Pass Card - Non-member	July 21 - June 22	0	0
Water and Land Aerobic Programming	July 21 - June 22	50,000	2,695
<b>Provide Miscellaneous Fitness</b>			
Personal Training	July 21 - June 22	70	16
Virtual Personal Training	July 21 - June 22	0	0
LCC Paid Group Fitness	July 21 - June 22	120	2
LPA Paid Group Fitness	July 21 - June 22	500	25
Massage Therapy	July 21 - June 22	76	21
RevUP	July 21 - June 22	98	6
RevUP Reload	July 21 - June 22	100	15
Healthy Eating Every Day (H.E.E.D)	July 21 - June 22	0	6
<b>Swim Lessons</b>			
Swim Lessons	July 21 - June 22		151 19

		Target Goals - This Year (participants) 2021-2022	Results to Date (for programs/events starting July 2021)
	Run Time		
Private Swim Lessons	July 21 - June 22		15

### Fund 530 - Harris Park Community Center

Camp Summit			
Camp Summit Enrollment	Summer 2021	750 Enrolled	755 Enrolled
Camp Summit Enrollment	Summer 2022		
Weekly Attendance	Summer 2021	440 Avg/Week	426 Weekly Avg through Week 8
Weekly Attendance	Summer 2022		

Offer School Break Camps			
School Break Camp Enrollment	Sept 20 - April 21	100	50 enrolled
School Break Days	Nov 20 - April 21	Avg of 30/Day	Avg 13/Day

Recreation Center Operations			
Gym Rentals	July 21 - June 22	300 Rentals	15 Rentals
Classroom Rentals	July 21 - June 22	200 Rentals	2 Rentals
Entire Facility Rentals	July 21 - June 22	12 Rentals	0 Rental(s)
Week Long Rentals	July 21 - June 22	2 Rentals	0 Rental(s)
Open Gym	July 21 - June 22	1500 Participants	0 Participants

Summit Ice/Lea Mck North			
Public Skate	Nov 20 - March 21	8000	12,091 Skaters
Public skate - Non Res	Nov 21 - Feb 22	2500	
Public skate - Res	Nov 21 - Feb 22	5500	
Pond Hockey	Nov 20 - March 21	350	1212 Players
Pond hockey - Non Res	Nov 21 - Feb 22	80	
Pond hockey - Res	Nov 21 - Feb 22	150	
Skate with Santa (3)	December 20	200	Cancelled (Covid-19)
Skate with Sanata (3)	December 21	200	
Valentines Day Special	February 20	100	Cancelled (Covid-19)
Valentines Day Special	February 21	100	
Birthday Party Packages	Nov-March 20	75	Cancelled (Covid-19)
Birthday Party Packages	Nov-Feb 22	75	
Shelter Rentals	2020	100	0 (Covid-19)
Shelter Rentals	2021	100	

ATHLETICS			
Hartman Fields	July 21 - June 22	625 (Rental hours)	38.5 (Rental Hours)

Adult Leagues			
Softball -- Coed, Men's, Women's			
• Fall	Sept 21 - Oct 21	27 (Teams)	OH
• Spring	Mar 22 - May 22	35 (Teams)	OH
• Summer	June 21 - Aug 21	32 (Teams)	31(teams)

Basketball -- Men's			
• Fall	Aug 21 - Oct 21	20 (Teams)	OH
• Winter	Nov 21 - Feb 22	20 (Teams)	OH
• Spring	Mar 22 - May 22	16 (Teams)	OH
• Summer	July 21 - Aug 21	16 (Teams)	8 (Teams

Volleyball -- Coed, Women's			
• Fall	Oct 21 - Dec 22	50 (Teams)	OH
• Winter	Jan 22 - Mar 22	58 (Teams)	OH
• Spring	April 22 - June 22	50 (Teams)	OH
• Summer I and II	July 21 - Sept. 21	50 (Teams)	30 (Teams)

Kickball			
• Fall	Aug 21 - Oct 21	14 (Teams)	OH
• Spring	Apr 22 - May 22	14 (Teams)	OH
• Summer	June 22 - Aug 22	14 (Teams)	DNM 20

		Target Goals - This Year (participants) 2021-2022	Results to Date (for programs/events starting July 2021)
<b>Run Time</b>			
<b>Adult Instructional-Athletics</b>			
<i>Golf</i>			
• Adult Beginning	July 21 - June 22	20	OH
<i>Tennis</i>			
• Outdoor Adult Beginning	July 21 - June 22	10	0
<b>Youth Instructional-Athletics</b>			
<i>Golf</i>			
• Youth Beginner	July 21 - June 22	30	OH
<i>Tennis</i>			
• Rookies (Mighty Stars)	Year-to-date count	30	7
• Youth Beginner	Year-to-date count	65	42
• Middle/High School	Year-to-date count	10	15
• Adult	Year-to-date count		0
<b>Youth Leagues</b>			
Girl's Basketball	Nov 21 - Feb 22	300 Participants	On Hold
Spring Youth Volleyball	March 22 - May 22	250 Participants	On Hold
Fall Youth Volleyball	Sept 21 - Oct 21	280 Participants	59 Participants
Summer Youth Volleyball	July 21 - Aug 21	10 Teams	6 teams
Winter Youth Volleyball	Jan 22 - Feb 22	10 Teams	On Hold
<b>Youth Special Events-Athletics</b>			
Junior Triathlon	July 21		
<b>Youth Camps-Athletic</b>			
Baseball Camp	June 22	15	On Hold
Basketball Camp	July 21	15	On Hold
Volleyball Camp	July 21	35	On Hold
Indoor Soccer Camp	June 22	15	On Hold
<b>Tournaments</b>			
Summer Classic Tennis Tournament	June 22	50	On Hold
<b>INSTRUCTIONAL ACTIVITIES</b>			
<b>Adult Instructional</b>			
<i>First Aid/CPR</i>			
CPR/AED	July 21 - June 22 (Year-to-date count)	40	On Hold
First Aid	July 21 - June 22 (Year-to-date count)	25	On Hold
BLS Healthcare Provider CPR	July 21 - June 22 (Year-to-date count)	30	On Hold
CPR for Family and Friends	July 21 - June 22 (Year-to-date count)	30	11
<b>Youth Instructional</b>			
<i>Itty-Bitty Sports</i>			
• Flag Football	Sept 11-Oct 9	50	On Hold
• Basketball	Jan 21 - Feb 21	80	On Hold
• Outside Soccer	July 24 -Aug 21	50	63
• T-Ball	July 21 - June 22 (Year-to-date count)	50	0
<i>Itty-Bitty Instructional Programs</i>			
• Itty Bitty PE	July 21 - June 22 (Year-to-date count)	10	On Hold

	Target Goals - This Year (participants) 2021-2022		Results to Date (for programs/events starting July 2021)
	Run Time		
• Itty Bitty Dancers	July 21 - June 22 (Year-to-date count)	50	On Hold
Indoor T-Ball	July 21 - June 22 (Year-to-date count)	20	On Hold
Instructional Basketball	July 21 - June 22 (Year-to-date count)	20	On Hold
• Indoor Soccer	July 21 - June 22 (Year-to-date count)	25	On Hold
• Itty Bitty Tumblers	July 21 - June 22 (Year-to-date count)	80	On Hold
<hr/>			
<i>Pint Size</i> Pint Size Playtime	Sept 20 - April 21	150	On Hold
<hr/>			
<i>Pee Wee Sports</i>			
• Flag Football	July 21 - June 22 (Year-to-date count)	20	On Hold
• Basketball	July 21 - June 22 (Year-to-date count)	40	On Hold
• Tumblers	July 21 - June 22 (Year-to-date count)	20	On Hold
<hr/>			
<i>Animal Wonders</i>			
• Workshop	July 21 - June 22 (Year-to-date count)	10	On Hold
• Camps	July 21 - June 22 (Year-to-date count)	10	On Hold
<hr/>			
<b>All Ages- Instructional</b>			
<hr/>			
<b>Horsemanship Classes</b>			
• Beginning Horsemanship	July 21 - June 22 (Year-to-date count)	9 participants	On Hold
• Beginner Rider I	July 21 - June 22 (Year-to-date count)	4 participants	On Hold
• Beginner Rider II	July 21 - June 22 (Year-to-date count)	2 participants	On Hold
• Texas Tots	July 21 - June 22 (Year-to-date count)	2 participants	On Hold
• Texas Tots II	July 21 - June 22 (Year-to-date count)	2 participants	On Hold
<hr/>			
<b>Special Event Programming for Families</b>			
Night Flight	Oct-22		
Tour de Lakes	Oct-22		
<hr/>			
<b>Festivals</b>			
Peace, Love & Music	July 17	700	788
Landslide	Aug 20	700	211
Bill Forness & One More Round	Sept 18	700	40

		Target Goals - This Year (participants) 2021-2022	Results to Date (for programs/events starting July 2021)
<b>Fund 200 - Parks and Recreation</b>	<b>Run Time</b>		
<b>Administration</b>			
Provide departmental Annual Report	Sept 2020	Mar-21	Completed May 2021
Coordinate, edit and produce Lee's Summit Illustrated.	FY22		
Publish bi-annual Visionary Task Force Newsletter (Legacy for Tomorrow)	Bi-annually		
<b>Park Operations</b>			
Two annual inventories performed	Bi-annually		
Two annual park openings performed on all parks (Spring and Fall)	Bi-annually		
<b>Legacy Park Operations</b>			
Maintain user group agreements	FY22		
<b>City Grounds Maintenance</b>			
Maintain Public Works MOU areas	FY22	Monthly	Ongoing

### **Fund 203 - Aquatics**

<b>Summit Waves</b>			
Group Swim Lessons	<b>July 22 - Aug 22</b>	<b>117</b>	<b>442</b>
Group Swim Lessons	May 21 - June 21	760	392
Private swim parties	<b>July 22 - Aug 22</b>	<b>9</b>	<b>13</b>
Private swim parties	May 21 - June 21	11	4
Junior Guard clinics	<b>July 22 - Aug 22</b>	<b>10</b>	<b>0</b>
Junior Guard clinics	May 21 - June 21	10	0
Public swim - Regular	<b>July 22 - Aug 22</b>	<b>5350</b>	<b>14,731</b>
Public swim - Regular	May 21 - June 21	3500	9,033
Public swim - Discount	<b>July 22 - Aug 22</b>	<b>19,700</b>	<b>16,696</b>
Public swim - Discount	May 21 - June 21	2800	14,532
Twilight - Regular	<b>July 22 - Aug 22</b>	<b>245</b>	<b>249</b>
Twilight - Regular	May 21 - June 21	252	527
Twilight - Discount	<b>July 22 - Aug 22</b>	<b>1120</b>	<b>588</b>
Twilight - Discount	May 21 - June 21	1660	1,124
Season Pass Sales	<b>July 22 - Aug 22</b>	<b>50</b>	<b>86</b>
Season Pass Sales	May 21 - June 21	1406	2,075
<b>Group Promotions</b>			
Family Fun Nights (2&3)	<b>July 22 - Aug 22</b>	<b>360</b>	<b>206</b>
Family Fun Nights (1)	May 21 - June 21	262	321
Birthday Party Packages	<b>July 22 - Aug 22</b>	<b>36</b>	<b>68</b>
Birthday Party Packages	May 21 - June 21	48	20
Cabana Rentals	<b>July 22 - Aug 22</b>	<b>20</b>	<b>28</b>
Cabana Rentals	May 21 - June 21	11	20

### **Fund 205 - Longview Community Center**

<b>Memberships</b>			
<b>Resident</b>			
Annual	July 21 - June 22	1,118	815
Flex	July 21 - June 22	1,040	983
<b>Non-Resident</b>			
Annual	July 21 - June 22	182	155
Flex	July 21 - June 22	225	237
<b>90 Day Memberships</b>			
Resident	July 21 - June 22	56	24
Nonresident	July 21 - June 22	13	5
Single Visit - Resident	July 21 - June 22	8,000	906
Single Visit -- Non-Resident	July 21 - June 22	1,556	319
Silversneakers visits	July 21 - June 22	7,729	1,221 23

	Target Goals - This Year (participants) 2021-2022		Results to Date (for programs/events starting July 2021)
	Run Time		
<i>Prime visits</i>	July 21 - June 22	103	66
<i>Active and Fit visits</i>	July 21 - June 22	62	19
<i>Silver and Fit visits</i>	July 21 - June 22	103	15
<i>Renew active visits</i>	July 21 - June 22	2,130	776
<i>MCC Athletes Pass</i>	July 21 - June 22	NA	15
<i>MCC PE Pass</i>	July 21 - June 22	NA	4
<i>MCC Non resident memberships Pass</i>	July 21 - June 22	1000 max	12
<b>Facility Rentals</b>			
<u>Lap lane rentals (hours)</u>			
Resident	July 21 - June 22	6925	237
Non-Resident	July 21 - June 22	60	6
<u>Room Rentals</u>			
Resident	July 21 - June 22	52	5
Non-Resident	July 21 - June 22	26	14
<u>Court Rentals</u>			
Resident	July 21 - June 22	76	0
Non-Resident	July 21 - June 22	69	0
Lock-ins	July 21 - June 22	1	0
Full Pool rental	July 21 - June 22	4	0
<u>Child Care</u>			
Drop In	July 21 - June 22	0	0
Pass Card - Member	July 21 - June 22	0	0
Pass Card - Non-member	July 21 - June 22	0	0
Water and Land Aerobic Programming	July 21 - June 22	30,000	2,043
<b>Provide Miscellaneous Fitness</b>			
Personal Training	July 21 - June 22	78	31
Virtual Personal Training	July 21 - June 22	0	0
LVCC Paid Group Exercise Classes	July 21 - June 22	192	0
LVCC Paid Fitness programs	July 21 - June 22	96	0
Massage Therapy	July 21 - June 22	76	2
RevUP	July 21 - June 22	68	2
RevUP Reload	July 21 - June 22	72	6
Healthy Eating Every Day (H.E.E.D)	July 21 - June 22	0	2
Lowenstein Park Fitness Classes	July 21 - June 22	0	20
<b>Swim Lessons</b>			
Swim Lessons	July 21 - June 22	437	118
Private Swim Lessons	July 21 - June 22	152	14



# MEMORANDUM



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**Date:** August 25, 2021  
**To:** Joe Snook, CPRP, Parks Administrator  
**From:** Steve Casey, PLA, ASLA, Superintendent of Park Planning and Construction  
**Re:** Velie Park Update

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Velie Park was vandalized on the evening of May 19, 2020 with significant damage to the playground equipment. LSPR continues to work with LSPD and LSFD to investigate the incident. Over the past several months, some Velie park patrons have reached out to us with issues and suggestions for park improvements. At this time, we want to update the Board on a schedule to address future improvements.

Prior to the incident, the LSPR Parks Master Plan identified Velie Park for renovations in 2023. Consequently, we plan to move the Velie Park renovations up to the fall of 2021. In an effort to start the renovations as soon as possible, we have started the process of reaching out to our neighbors and community for feedback and ideas, which will be facilitated by our Parks and Recreation planning staff.

Staff has advertised a Request for Proposals (RFP) for the design and installation of park features (playground equipment, shelter, tot play shade, and outdoor fitness equipment) which will close on August 26<sup>th</sup>. A staff committee will then evaluate all of the proposals, make a selection, and bring forward to the Board for approval. This would be anticipated at the September 2021 meeting. We will continue to keep the Park Board advised of updates on the Velie project.

(Portions not underlined denote new information since the previous Board update)

# MEMORANDUM



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**Date:** August 18, 2021

**To:** Joe Snook  
Administrator of Parks and Recreation

**From:** David Dean  
Superintendent of Recreation Services II

**Re:** Fundraising Update – August 2021

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At the time of this report, there is four (4) outstanding payments for the month of June (1) and August (3).

Our Sponsorship Coordinator continues reaching out to leads that will help us reach our goal of 14 banner sponsors (currently at 13). I will provide further updates to the board at the meeting.

I have included a summary of the current sponsors and the financial impact of their investments over the life of the agreements. The summary is included as Attachment A. We will continue to update the Park Board monthly on the progress and status of the sponsorship program.

Attachment B reflects the sponsorship commitments from FY16 through FY24 based on existing contracts. As you will note, there was a shortfall of \$21,650 in FY20. This was due to a number of sponsorship payments that were deferred and setup on payment plans due to COVID-19. These deferred payments were collected in FY21. The amount collected YTD is also included.

*(Portions not underlined denote progress since previous month's report)*

Revenue					
Sponsor, Date of Contract	FY21	FY22	FY23	FY24	Total <sup>6</sup>
Equity Bank, 9/22/15	\$ 13,900.00				\$ 84,900.00
Jungmeyer & Suresh, 7/22/19	\$13,900.00	\$12,800.00			\$ 41,700.00
Harmon Floing, 8/30/17	\$10,150.00	\$12,800.00	\$12,800.00	\$3,200.00	\$ 83,950.00
Heartland Heating & Cooling, 2/25/21	\$6,400.00	\$12,800.00	\$12,800.00	\$6,400.00	\$ 83,400.00
Foundation Guy 7/30/18	\$13,900.00	\$12,800.00	\$12,800.00	\$12,800.00	\$ 82,300.00
Freezing Moo 9/4/18	\$14,300.00				\$ 44,300.00
Integrity Roofing 10/10/18	\$13,900.00	\$3,200.00			\$ 43,350.00
Smile Doctors 2/10/19	\$13,900.00	\$6,400.00			\$ 42,800.00
Adams Toyota, 3/15/19	\$13,500.00	\$6,400.00			\$ 42,400.00
Instant Auto, 3/15/19	\$13,500.00	\$6,400.00			\$ 42,400.00
Rockhill Orthopedics 6/5/19	\$13,350.00	\$9,600.00			\$ 41,700.00
Pediatric Associates 11/26/19	\$15,000.00	\$12,800.00			\$ 42,800.00
PawConX 7/21/20	\$4,125.00				\$ 4,125.00
A1 Mortgage	\$38,400.00				\$ 38,400.00
Tompkins Industries 3/10/21	\$6,400.00	\$12,800.00	\$12,800.00	\$6,400.00	\$ 38,400.00
Great American Bank 5/15/21	\$850.00				\$ 850.00
Club Pilates 5/15/21	\$850.00				\$ 850.00
Shining Light Music 5/19/21	\$850.00				\$ 850.00
Security Bank of KC 5/25/21	\$850.00				\$ 850.00
<b>Total</b>	<b>\$ 208,025.00</b>	<b>\$ 108,800.00</b>	<b>\$ 51,200.00</b>	<b>\$ 28,800.00</b>	<b>\$ 1,108,825.00</b>

Expenses					
	FY21	FY22	FY23	FY24	Total <sup>6</sup>
<b>Equity Bank</b>					
Banners (29*\$65) <sup>4</sup>	\$ 325.00				\$ 3,510.00
Contractor <sup>1</sup>	\$ 3,475.00				\$ 22,575.00
<b>Instant Auto</b>					
Banners (29*\$65) <sup>4</sup>	\$ 325.00	\$ 325.00			\$ 3,835.00
Contractor <sup>1</sup>	\$ 3,375.00	\$ 1,600.00			\$ 21,750.00
<b>Adams Toyota</b>					
Banners (29*\$65) <sup>4</sup>	\$ 325.00	\$ 325.00			\$ 3,575.00
Contractor <sup>1</sup>	\$ 3,375.00	\$ 1,600.00			\$ 23,350.00
<b>Jungmeyer &amp; Suresh</b>					
Banners (29*\$65) <sup>4</sup>	\$ 325.00	\$ 325.00			\$ 3,510.00
Contractor <sup>1</sup>	\$ 3,475.00	\$ 3,200.00			\$ 23,362.50
<b>Harmon Flooring</b>					
Banners (29*\$65) <sup>4</sup>	\$ 325.00	\$ 325.00	\$ 325.00		\$ 3,510.00
Contractor <sup>1</sup>	\$ 3,045.00	\$ 3,937.50	\$ 3,200.00	\$ 800.00	\$ 22,982.50
<b>Heartland Heating &amp; Cooling</b>					
Banners (31*\$65) <sup>4</sup>	\$ 2,015.00	\$ 325.00	\$ 325.00		\$ 5,200.00
Contractor <sup>1</sup>	\$ 1,920.00	\$ 3,520.00	\$ 3,200.00	\$ 1,600.00	\$ 22,240.00
<b>Foundation Guy</b>					
Banners (31*\$65) <sup>4</sup>	\$ 325.00	\$ 2,015.00	\$ 325.00	\$ 325.00	\$ 5,330.00
Contractor <sup>1</sup>	\$ 3,475.00	\$ 3,840.00	\$ 3,200.00	\$ 3,200.00	\$ 21,965.00
<b>Freezing Moo</b>					
Banners (31*\$65) <sup>4</sup>	\$ 325.00				\$ 2,665.00
Contractor <sup>1</sup>	\$ 3,575.00				\$ 11,825.00
<b>Integrity Roofing</b>					
Banners (31*\$65) <sup>4</sup>	\$ 325.00				\$ 2,665.00
Contractor <sup>1</sup>	\$ 3,475.00	\$ 800.00			\$ 11,587.50
<b>Smile Doctors</b>					
Banners (31*\$65) <sup>4</sup>	\$ 325.00				\$ 2,665.00
Contractor <sup>1</sup>	\$ 3,475.00	\$ 1,600.00			\$ 11,450.00
<b>Rockhill Orthopedics</b>					
Banners (31*\$65) <sup>4</sup>	\$ 325.00				\$ 2,665.00
Contractor <sup>1</sup>	\$ 3,337.50	\$ 2,400.00			\$ 11,175.00
<b>Pediatric Associates</b>					
Banners (31*\$65) <sup>4</sup>	\$ 325.00	\$ 325.00			\$ 2,665.00
Contractor <sup>1</sup>	\$ 3,750.00	\$ 3,200.00			\$ 11,450.00
<b>PawConX</b>					
Banners (4*\$65)	\$ 260.00				\$ 260.00
Contractor <sup>1</sup>	\$ 1,237.50				\$ 1,237.50
<b>A1 Mortgage</b>					
Banners (31*\$65)	\$ 2,015.00	\$ 325.00	\$ 325.00		\$ 2,665.00
Contractor <sup>1</sup>	\$ 10,240.00				\$ 10,240.00
<b>Tompkins Industries</b>					
Banners (31*\$65)	\$ 2,015.00	\$ 325.00	\$ 325.00		\$ 2,665.00
Contractor <sup>1</sup>	\$ 1,920.00	\$ 3,520.00	\$ 3,200.00	\$ 1,600.00	\$ 10,240.00
<b>Great American Bank<sup>5</sup></b>					\$ -
Banners (2*\$65)					\$ -
Contractor <sup>1</sup>	\$ 255.00				\$ 255.00
<b>Club Pilates Lee's Summit<sup>4</sup></b>					\$ -
Banners (2*\$65)					\$ -
Contractor <sup>1</sup>	\$ 255.00				\$ 255.00
<b>Shining Light Music<sup>5</sup></b>					\$ -
Banners (2*\$65)					\$ -
Contractor <sup>1</sup>	\$ 255.00				\$ 255.00
<b>Security Bank of KC<sup>5</sup></b>					\$ -
Banners (2*\$65)					\$ -
Contractor <sup>1</sup>	\$ 255.00				\$ 255.00
<b>Total</b>	<b>\$ 63,795.00</b>	<b>\$ 33,832.50</b>	<b>\$ 14,425.00</b>	<b>\$ 7,525.00</b>	<b>\$ 359,527.50</b>

	FY21	FY22	FY23	FY24	Total <sup>6</sup>
<b>Net</b>	<b>\$ 144,230.00</b>	<b>\$ 74,967.50</b>	<b>\$ 36,775.00</b>	<b>\$ 21,275.00</b>	<b>\$ 749,297.50</b>

<sup>1</sup> Sponsorship Contractor receives 30% year 1, 25% subsequent years<sup>2</sup> Blue Pearl to pay for all banners and signage at venues<sup>3</sup> One year contract for sponsorship of dog parks only<sup>4</sup> Payment of 31 banners year 1, assumes replacement of 5 banners per year for 2nd & 3rd year<sup>5</sup> Legacy Park Amphitheater sponsorship.<sup>6</sup> Totals include revenue and expenses from FY16 through FY24. Total from FY16 - FY20 is \$472,305.

## Sponsorship Goals

Goal	FY 16 Status	FY17 Status	FY18 Status	FY19 Status	FY20 Status	FY21 <sup>1 &amp; 2</sup> Status	FY22 Status	FY23 Status	FY24 Status
\$235,000						\$236,757			
\$230,000									
\$225,000									
\$220,000									
\$215,000									
\$210,000									
\$205,000					\$204,700	208,025			
\$200,000				\$199,400					
\$195,000				\$195,800					
\$190,000									
\$185,000									
\$180,000					\$181,800				
\$175,000									
\$170,000									
\$165,000									
\$160,000									
\$155,000									
\$150,000			\$150,750						
\$145,000									
\$140,000									
\$135,000									
\$130,000									
\$125,000									
\$120,000							\$121,600		
\$115,000									
\$110,000									
\$105,000		\$105,500							
\$100,000									
\$95,000									
\$90,000									
\$85,000									
\$80,000									
\$75,000									
\$70,000									
\$65,000								\$64,000	
\$60,000									
\$55,000									
\$50,000									
\$45,000	\$48,500								
\$40,000									\$41,600
\$35,000									
\$30,000									
\$25,000									
\$20,000									
\$15,000									
\$10,000							\$11,200		
\$5,000									
\$0									

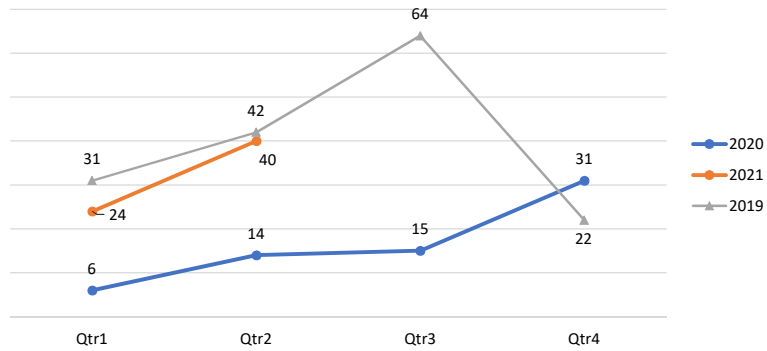
	Commitments
	Collected

<sup>1</sup>In December 2020 the annual banner sponsorship fee was lowered from \$15,000 to \$12,800.

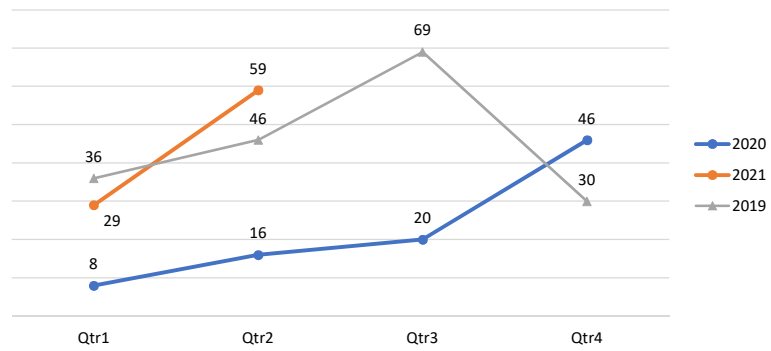
<sup>2</sup>Includes payment for all three years of the A1 Mortgage sponsorship (\$38,400)

# LSPR Crime Report: 2019-2021

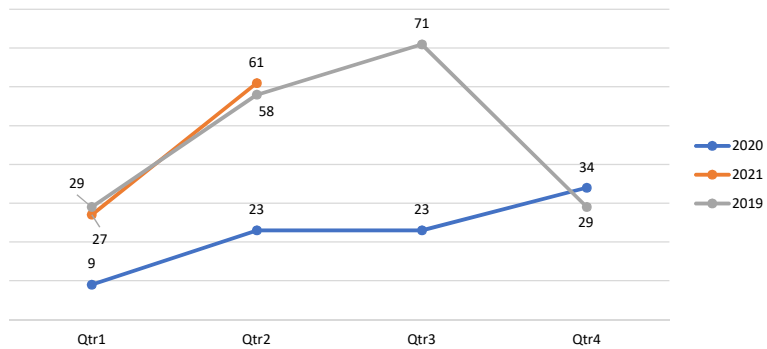
## Crime of Person - Major



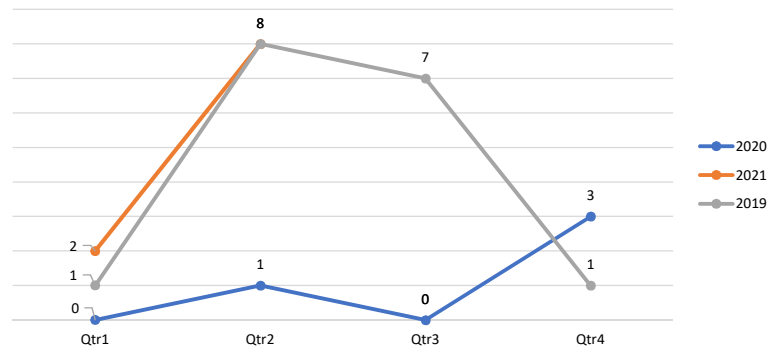
## Crime of Property



## Crime of Person - Minor



## Disturbance/Other



### CRIME OF PERSON - MINOR

- SUSPICIOUS PERSON
- DISPERSE GROUP
- DISTURBANCE
- ILLEGAL DUMPING
- PROWLER CAR
- SUSPICIOUS CAR & OCCUPANT
- TRESPASSING
- INTOXICATED PERSON
- TAMPERING

### CRIME OF PERSON - MAJOR

- ASSAULT ARMED
- ASSAULT COMMON
- BURGLARY BUSINESS
- DISTURBANCE ARMED
- DOMESTIC VIOLENCE
- HARASSMENT/THREATS
- INDECENT EXPOSURE
- POSSESSION OF CONTROLLED SUBSTANCE
- SHOTS FIRED
- WEAPON OFFENSE
- ORDER OF PROTECTION VIOLATION
- ANIMAL CRUELTY/ABUSE
- ROBBERY ARMED
- SEX OFFENSE

### DISTURBANCE/OTHER

- DISTURBANCE NATURE UNKNOWN
- DISTURBANCE NOISE
- FIREWORKS
- ANIMAL DANGEROUS
- EXPLOSION
- CRASH NON-INJ (PROPERTY DAMAGE)
- CRASH PRIVATE PROPERTY ONLY

### CRIME OF PROPERTY

- PROPERTY DAMAGE/VANDALISM
- RECOVERED PROPERTY
- STEALING
- STEALING; FRAUD USE OF CREDIT DEVICE
- STOLEN AUTO

**End of Activity Report  
Spring Adult Softball  
March 21, 2021 – May 2, 2021  
Report Completed By: Jared Benson**

**Executive Summary**

**Brief Description:**

The Spring Adult (Ages 18 and over) Softball program is a double header league that provides an opportunity for participation in a recreational softball league for Lee's Summit residents and the surrounding area. Divisions were held in Coed and Men. It was held at Hartman Park from March until May for five weeks.

**Participant numbers:**

<b><u>Year</u></b>	<b><u>Participants</u></b>	<b><u>Teams</u></b>
2021	94	8
2019	167	15
2018	275	27

**Total Revenue:**

<b><u>Fiscal Year</u></b>	<b><u>Budget</u></b>	<b><u>Actual</u></b>
2021	\$23,200.00	\$ 3,344.00
2019	\$25,200.00	\$ 6,255.00
2018	\$21,600.00	\$11,259.00

**Total Expenses:**

<b><u>Fiscal Year</u></b>	<b><u>Budget</u></b>	<b><u>Actual</u></b>
2021	\$14,413.56 <sup>1</sup>	\$ 2,700.24 <sup>1</sup>
2019	\$17,820.69	\$ 5,308.07
2018	\$11,495.55	\$ 7,481.25

**Net:**

<b><u>Fiscal Year</u></b>	<b><u>Budget</u></b>	<b><u>Actual</u></b>
2021	\$ 8,786.44	\$ 643.76
2019	\$ 7,379.31	\$ 946.93
2018	\$10,104.45	\$ 3,777.75

<sup>1</sup> Budget and Actual expenses includes both direct and indirect expense. Indirect expenses for this activity: \$1,059.92

**Recommendations:**

**Comment:** Should we continue to hold this program?

**Recommendation:** Staff recommends we continue to offer this program. It is a good revenue producer for LSPR and a great offering for the patrons.

**Comment:** There was a decrease of 73 participants and 7 teams from 2019 to 2021.

**Recommendation:** Staff believes that the decrease in participation is due to restrictions put in place to follow Covid-19 mandates such as mask requirements and the banning of spectators. Staff recommends no change at this time.

**Extensive Staff Report****Purpose of Report:**

End of Activity reports are used to evaluate each recreational activity at its conclusion. Four areas are reviewed: program content and execution, participant satisfaction, participation numbers, and financial performance. These areas are compared to the planned budget and previous sessions. Recommendations for improvements are developed from this review.

**Full Program Description:**

The Spring Adult (Ages 18 and over) Softball program is a double header league that provides an opportunity for participation in a recreational softball league for Lee's Summit residents and the surrounding area. Divisions were held in Coed and Men. It was held at Hartman Park from March until May for five weeks.

**Benefits of Program:**

The benefits of the Adult Spring Softball program were that it was a great physical activity and socialization outlet for the participants. It promoted team work, fun and sportsmanship.

**Service Hours:** [94 participants x 1 (60 min.) x 10 games]

<u>Year</u>	<u>Service Hours</u>
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2021	940
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2019	1,670
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2018	2,750
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**Volunteer Hours:**

There were no volunteer hours for this league.

**Refunds:**

Total Refunds: 0

Total Amount Refunded: \$0

Refunds Due to Dissatisfaction: 0

**Fees Charged:**

Each team paid \$400 for a 5 week doubleheader, 10 game schedule. A \$25 late fee was charged to teams that registered after the early bird deadline.

<b><u>Fiscal Year</u></b>	<b><u>Amount</u></b>	
2021	\$400/\$425 Coed	\$400/\$425 Men's
2019	\$400/\$425 Coed	\$400/\$425 Men's
2018	\$400/\$425 Coed	\$400/\$425 Men's

**Program Timeline:**

February:	Market the Spring League through the department marketing plan Registrations for spring Scheduling of league
March:	League begins play Observation
April:	Observation
May:	Observation Order Awards
June/July:	EOA Report

**Marketing:**

Leagues were advertised through emails to previous participants, flyers, posters at all LSPR facilities, LSPR website, Facebook and email blasts.

**Evaluation/assessment (results):**

The program is evaluated at the conclusion of the league by the participants of the league. A total of 94 surveys were distributed and 23 (24%) surveys were returned. See attached survey results form.



# LS Parks & Recreation "Adult Softball League, Spring 2021" Survey

# of Surveys Distributed: Email: 94 In Person: # of Surveys Returned: 23 24% of Returns

Participant: 23 Parent/Guardian \_\_\_\_\_ Coach/Asst.Coach/Volunteer \_

LS Illustrated 0 Website/Facebook/Twitter 1 Email Blast 0 Flyer 0 Postcard 0 Newspaper 0

LS Cable Channel 0 Acquaintance 4 Previous Participant 18 Other 0

Comments (Other):

Regarding the registration process...	N/A	Very Poor	Poor	Fair	Good	Very Good	Average
If you registered by phone or in person, how helpful was the person who assisted you?	18	0	0	0	3	2	4.40
If you registered on-line, please rate the ease of registration	6	0	0	1	2	14	4.76
Please rate the amount of time taken to register	16	0	0	2	2	4	4.76
Please rate the overall registration procedure	16	0	0	0	3	4	4.82

Comments:

- It is easier to just call in.
- Registered by calling in.

Regarding the value...	N/A	Very Poor	Poor	Fair	Good	Very Good	Average
Was the length of the activity appropriate for the fee?	0	0	0	2	9	12	4.43
Was the content of the activity appropriate for the fee?	0	0	1	2	8	12	4.34
If awards were given, were they appropriate for the fee?	18	0	0	0	2	3	4.60

Comments:

- The shirts from last session were really cool.

Regarding the program sessions...	N/A	Very Poor	Poor	Fair	Good	Very Good	Average
Please rate the competence of activity staff	0	0	1	2	9	11	4.30
Please rate the friendliness of activity staff	0	0	0	1	9	13	4.52
Please rate the ability to recognize activity staff	0	0	0	2	6	15	4.56
Please rate the amount of staff available during the activity	0	0	1	2	12	8	4.17
Please rate the officials	0	0	2	3	10	8	4.04
Were the rules, regulations and policies appropriate for the activity?	0	0	1	3	8	11	4.26
Please rate the condition and suitability of the facility/fields used.	0	0	0	1	7	15	4.61
Please rate the condition and suitability of the equipment used.	0	0	0	3	6	14	4.48
Please rate the perceived safety of program.	0	0	1	1	9	12	4.39

Comments:

- Best fields in town.
- Some of the umpires seem to care much more than others. There are certain umpires who hurt the atmosphere.

Overall Summary...	N/A	Very Poor	Poor	Fair	Good	Very Good	Average
Were the participant's overall needs met?	0	0	0	2	8	13	4.48
What is the likelihood of your recommendation of this activity to others?	0	0	1	2	9	11	4.30
Please rate the participant's overall enjoyment level	0	0	0	5	8	10	4.22
What is your overall rating of the activity?	0	0	0	4	8	11	4.30
What is your overall rating of Lee's Summit Parks & Recreation?	0	0	0	1	9	13	4.52

Comments:

- Fun league. We have played for 9 years.

**End of Activity Report  
Winter Adult Volleyball  
February to April, 2021  
Report Completed By: Jared Benson**

**Executive Summary**

**Brief Description**

The Winter Adult (Ages 18 and over) Indoor Volleyball program is an activity to provide an opportunity for participation in a competitive recreational volleyball league for Lee's Summit residents and surrounding area.

**Participant Numbers:**

<u>Year</u>	<u>Participants</u>	<u>Teams</u>
2021	229	30 <sup>1</sup>
2020	318	42
2019	313	41

<b><u>Total Revenue:</u></b>	<b><u>Budget</u></b>	<b><u>Actual</u></b>
2021	\$6,800.00	\$6,000.00
2020	\$7,200.00	\$4,875.00 <sup>2</sup>
2019	\$12,600.00	\$7,340.00

<b><u>Total Expense:</u></b>	<b><u>Budget</u></b>	<b><u>Actual</u></b>
2021	\$4,508.99 <sup>3</sup>	\$4,104.19 <sup>2</sup>
2020	\$3,416.62 <sup>1</sup>	\$2,623.12 <sup>1</sup>
2019	\$6,216.03	\$6,263.51

<b><u>Net:</u></b>	<b><u>Budget</u></b>	<b><u>Actual</u></b>
2021	\$2,291.01	\$1,895.81
2020	\$3,783.38 <sup>1</sup>	\$2,251.88 <sup>1</sup>
2019	\$6,383.97	\$1,076.49

<sup>1</sup> The lower number of teams is addressed in the recommendations section.

<sup>2</sup> Due to COVID-19, leagues had to be cancelled before they concluded. This meant that refunds were issued for the remaining games on the schedule.

<sup>3</sup> Total budgeted and actual expenses include both direct and indirect expenses. Indirect expense for this activity: \$1,459.19

## **Recommendations:**

**Comment:** Should we continue to offer this program?

**Recommendation:** Staff recommends that we continue to offer this league.

**Comment:** There were 12 more teams and 89 more participants in FY20 than in FY21.

**Recommendation:** Staff believes that numbers were lower than usual due to COVID-19 restrictions enforced during the league, such as spectator limits and mask requirements. Staff recommends no change at this time.

## **Extensive Staff Report**

### **Purpose of Report**

End of Activity reports are used to evaluate each recreational activity at its conclusion. Four areas are reviewed: program content and execution, participant satisfaction, participation numbers and financial performance. These areas are compared to the planned budget and previous seasons. Recommendations for improvements are developed from this review.

### **Program Description:**

The Winter Adult (Ages 18 and over) Indoor Volleyball program is an activity to provide an opportunity for participation in a competitive recreational volleyball league for Lee's Summit residents and surrounding area. The level of competition varies between recreational and intermediate play. Divisions were held in Coed Recreational, Women's Power, 'A' and 'B'. It is held annually at the Harris Park Community Center from February to April.

### **Program Benefits:**

The benefits of the Adult Volleyball program are that it is a great physical activity and socialization outlet for the participants. It promoted team work, fun and sportsmanship.

### **Service hours:**

The approximate number of service hours provided by this activity is 1,832 (229 players x 1 game x 8 weeks). These hours were accumulated by weekly games.

2021: 1,832

2020: 1,590

2019: 2,817

**Volunteer hours:**

There were no volunteer hours for this league.

**Refunds:**

Total Refunds: 0

Refunds Due to COVID-19: 0

Refunds Due to Dissatisfaction: 0

**Fee Charged:**

2021            \$200.00/\$220.00

2020            \$200.00/\$220.00

2019            \$180.00/\$198.00

**Program Timeline:**

December:	Publicity of winter league Registrations of winter league Recruitment of personnel
January:	Scheduling of league
February:	League play begins Observation
March:	Observation
April:	Observation Conclusion of league
May:	Observation of League Order awards
June:	Complete EOA

**Marketing:**

The Winter Volleyball league is marketed through direct emails to previous participant team captains, LSPR website, email blasts and social media outlets.

**Evaluation/Assessment:**

The program is evaluated at the conclusion of the league by participants of the league. A total of 229 surveys were distributed and a total of 53 were returned, a return rate of 23%. Please see that attached survey results.

# “Adult Winter Volleyball 2021” Survey Results

# of Surveys Distributed: Email: 229 In Person: 0 # of Surveys Returned: **53** 23% of Returns

Participant: 53 Parent/Guardian 0 Coach/Asst.Coach/Volunteer 0

LS Illustrated 0 Website/Facebook/Twitter 1 Email Blast 0 Flyer 0 Postcard 0 Newspaper 0

LS Cable Channel 0 Acquaintance 4 Previous Participant 48 Other \_\_\_

Comments (Other):

- We have played in this league for years.

Regarding the registration process...	N/A	Very Poor	Poor	Fair	Good	Very Good	Average
If you registered by phone or in person, how helpful was the person who assisted you?	39	0	0	0	4	10	4.71
If you registered online, please rate the ease of registration	44	0	0	1	5	3	4.22
Please rate the amount of time taken to register	40	0	0	0	6	7	4.54
Please rate the overall registration procedure	38	0	0	0	9	6	4.40

Comments:

- Online registration is too difficult.

Regarding the value...	N/A	Very Poor	Poor	Fair	Good	Very Good	Average
Was the length of the activity appropriate for the fee?	0	0	0	10	19	24	4.26
Was the content of the activity appropriate for the fee?	0	0	0	6	21	26	4.38
If awards were given, were they appropriate for the fee?	39	0	0	0	11	3	4.21

Comments:

- We really liked the shirts from the previous session.

Regarding the program sessions...	N/A	Very Poor	Poor	Fair	Good	Very Good	Average
Please rate the competence of activity staff	0	0	0	0	26	27	4.51
Please rate the friendliness of activity staff	0	0	0	4	24	25	4.40
Please rate the ability to recognize activity staff	0	0	0	0	15	38	4.72
Please rate the amount of staff available during the activity	0	0	0	4	11	38	4.64
Please rate the officials if applicable	0	0	0	6	31	16	4.19
Were the rules, regulations and policies appropriate for the activity?	0	0	0	1	28	24	4.43
Please rate the condition and suitability of the facility/fields used.	0	0	0	5	19	29	4.45
Please rate the condition and suitability of the equipment used.	0	0	0	7	26	20	4.25
Please rate the perceived safety of program.	0	0	0	1	33	19	4.34

Comments:

- No more 9:45 games.
- Some of the nets are in bad shape.

Overall Summary...	N/A	Very Poor	Poor	Fair	Good	Very Good	Average
Were the participant's overall needs met?	0	0	0	2	29	22	4.38
What is the likelihood of your recommendation of this activity to others?	0	0	0	0	23	30	4.57
Please rate the participant's overall enjoyment level	0	0	0	2	22	29	4.51
What is your overall rating of the activity?	0	0	0	0	27	26	4.49
What is your overall rating of Lee's Summit Parks & Recreation?	0	0	0	0	19	34	4.64

Comments:

- Some teams are not placed in the right divisions.

## **August 2021 COMMENT REPORT**

**Attached are 28 patron comments with staff responses that were either submitted verbally, in writing or via email. Of these comments, 20 were making suggestions or requests, 6 were compliments and 2 were negative.**

#	Location	Type	Date	To	From	Patron Name	Patron Comment	Staff Response
1	LVCC	Request	6/4/21	Heath Harris	Erin Keeney	Alexis Stark	Jamie is awesome. More classes in general would be great. Expand the hours back to how they were.	Jamie Ireland is a fitness instructor for LSPR. She currently teaches at all LSPR facilities that offer group exercise classes. Staff shared this comment with Jamie and she will be recognized at the next staff meeting. Longview Community Center has added 6 additional classes to the group exercise schedule since this comment was made. In addition, Longview Community Center will be adding three more Aqua classes in August. Starting on July 18th, Longview Community Center extended hours on Sundays by opening at 10am rather than noon.
2	LCC	Compliment	6/9/21	Mike Hedrick	Erin Keeney	Unknown	Jamie and Ty are the best Silver Sneakers instructors who practice and prepare for class and get input from participants. Lori does a good job too. Please add at least one Silver Sneakers class to Lovell Community Center. You can take one away from Gamber Community Center. It's too full. 11 or 11:30am is the best time.	Jamie Ireland, Ty Williams, and Lori Elliot are fitness instructors for LSPR. This comment was shared with each instructor and they will be recognized at the next staff meeting. On July 12, Lovell Community Center added three Silver Sneaker classes. These classes take place on Mondays, Tuesdays, and Thursdays at 10:30am. Monday's instructor is Jamie Ireland, Tuesday's instructor is Elisabeth Davison and Thursday's instructor is Ty Williams. EK
3	GCC	Request	6/25/21	Megan Crews	Erin Keeney	Unknown	Gamber Community Center needs comment cards. Please add at least one Silver Sneakers at 11am Monday, Tuesday, and Friday.	Thank you for your comment. Staff have confirmed with Gamber Community Center there are comment cards available for patrons. At this time, Gamber Community Center offers a Yoga with Weights class on Monday at 10:30am. Because of this schedule conflict, staff cannot offer a Silver Sneakers class at 11am on Mondays. On Tuesdays, Silver Sneaker Yoga is offered at 10:30am. On Fridays, Silver Sneakers Yoga is offered at 11am. Staff will consider this request for future schedules.
4	LVCC	Request	6/29/21	Heath Harris	Erin Keeney	Mardy Brown	Need to hear the music on Tuesday's Aqua class.	Staff contacted Mardy after receiving this comment. Mardy explained that she would like the instructor to direct less often to allow the participants to listen to the music more often. The instructor was contacted and this comment was shared with her. Mardy was appreciative for the phone call and hopes the instructor takes this request into consideration. EK
5	LCC	Request	7/3/21	Mike Hedrick	Erin Keeney	Karen Gilliam	Please move the Saturday morning Zumba class back in the gym. Please change Thursday's 5:30pm Zumba to 6pm. This is too early for people who work.	LSPR staff received numerous requests for the Saturday 10am Zumba class to return to the Lovell Community Center's gym. LSPR staff moved the class back into the gym starting on Saturday, July 10. Staff have also received multiple comment cards about 5:30pm being too early for patrons. Starting July 29, Thursday's Zumba class will start at 6pm and take place in the gym. Karen was appreciative for the call and thankful LSPR staff listens to patron's requests. EK
6	LVCC	Request	7/3/21	Heath Harris	Erin Keeney	Barb Stanley	Cheryl's class today was full and no one was in the gym. Give us a place to spread out.	Thank you for your request. Saturdays 9am HIIT class will be moved back into the gym on August 7. Staff made this decision based on the class count of 20+ participants and the lack of participation in open pickleball Saturday mornings at Longview Community Center. Starting on August 7, Longview Community Center's open pickleball will be from 10am to 1pm on Saturdays. Staff informed the instructor of the location change. EK
7	LCC	Request	7/5/21	Mike Hedrick	Erin Keeney	George Gilliam	Zumba Thursday night - 5:30 is too early for many working individuals to attend. We barely make it by 6 as it is. Since I can't leave work earlier I won't be able to attend and that affects my health since Zumba is my primary form of exercise and has been for 10 years. Also that class is better suited to the gym but my primary concern is it starting too early!	Greetings Mr. Gilliam, Thank you for your comment card. Patron's comments are very important to us and often times help to make us better. On July 1st, Thursday's Zumba class was moved from 6pm to 5:30pm to allow class to take place in the Group Exercise Studio. However, staff received multiple comment cards requesting Zumba return to 6pm. Starting on July 29th, Zumba will return to 6pm and take place in the gym. The instructor has been notified and the group exercise schedule has been updated. If you have any further questions, please contact me at 816.969.1559 or erin.keeney@cityofls.net. Sincerely, Erin Keeney
8	GCC	Complaint	7/6/21	Megan Crews	Erin Keeney	Unknown	Gamber Community Center requires we write our phone numbers down when signing up for class. With a list of 25-30 people, this is a confidential issue. Also, there is not enough equipment for classes at Gamber. Lovell needs Silver Sneakers classes.	Gamber Community Center asks patrons to write down their phone numbers down in case of a class cancellation. However, patrons are not required to do so. Staff took inventory on fitness equipment on July 8. Staff ordered more resistance bands and expects equipment to be delivered by July 23. On July 12, Lovell Community Center added three Silver Sneaker classes to the group exercise schedule. These classes take place on Mondays, Tuesdays, and Thursdays at 10:30am.
9	LCC	Request	7/7/21	Mike Hedrick	Erin Keeney	Pat Wheeler	Rob needs to have a Final Cut class on Saturdays. The classes are too close together right now.	Thank you for your request. At this time, Rob teaches two Final Cut classes at Lovell Community Center; Wednesdays at 6pm and Thursdays at 5:30am. Thursdays 5:30am class will be moved to Fridays at 5:30am starting on July 30, 2021. Staff has contacted Rob and plans to update Lovell Community Center's group exercise schedule on July 22, 2021. EK
10	LVCC	Request	7/8/21	Jodi Jordan	Erin Keeney	Jan Hicks	Tuesday at 6 Zumba—I love the teacher but she needs to cue the routine more, have a mix with high impact along with recovery routines and a little less cheesy.	Greetings Mrs. Hicks, Thank you very much for your comment and discussing on the phone with me about Jamie's Zumba class. Patron's comments are very important to us and often times help to make us better. Per our conversations, we talked about how you have trouble following Jamie's class due to the lack of dance cues. After our conversation, staff reached out to Jamie and made her aware of your concerns. Staff hopes to see Jamie make improvements and minimize your concern. If you have any further questions, please contact me at 816.969.1559 or erin.keeney@cityofls.net. Sincerely, Erin Keeney Mrs. Hicks appreciated the phone call from staff. She made it clear that she loves Jamie's personality and will continue to participate in her Zumba classes. Mrs. Hick's hopes to see Jamie improve on her cues and listen to the patron's requests.
11	LVCC	Request	7/13/21	Heath Harris	Erin Keeney	Sherri Stewart	Yoga at 5:30pm please, thank you.	Thank you for your request. Staff will keep this request in mind if additional classes are incorporated to Longview Community Center's group exercise schedule in future months. At this time, Lovell Community Center offers multiple evening Yoga classes; Core Yoga at 5pm on Mondays, Yoga at 6:30pm on Tuesdays, Yoga Plus at 5pm on Wednesdays, Pilates/Yoga Mashup at 6:30pm on Thursdays and Yoga at 4pm pm Sundays. Staff encourages patrons to utilize all LSPR facilities.

#	Location	Type	Date	To	From	Patron Name	Patron Comment	Staff Response
12	LCC	Request	7/13/21	Mike Hedrick	Erin Keeney	Martha Brizendine	I wanted to thank you for bringing back Silver Sneakers classes. I noticed there aren't any Silver Sneaker classes on Wednesdays. I hope you can have it on Wednesday's too. Zumba Gold would be great in the morning or early afternoon.	Thank you for your comment card. On July 12, LSPR added 21 group exercise classes to Gamber Community Center, Longview Community Center, and Lovell Community Center. Lovell Community Center added three Silver Sneaker classes to the group exercise schedule. These classes take place on Mondays, Tuesdays, and Thursdays at 10:30am. Longview Community Center added a Zumba class on Mondays at 10:30am and Gamber Community Center add a Zumba class on Saturdays at 10:30am. Staff will take both of your request into consideration for future group exercise schedule changes. EK
13	LCC	Request	7/13/21	Mike Hedrick	Erin Keeney	Anna Schwart	Please bring back Saturday morning yoga! It was the best class of the week and my family plans to join again if/when that class is back.	Staff left a voicemail for Anna on July 21 explaining how LSPR cannot guarantee the same classes and/or class times before the pandemic will return to the group exercise schedule. Additional classes are determined by the LSPR instructor's availability. The instructor's schedules regularly change which means they cannot commit to the same days and times as before the pandemic. Staff will keep this request in mind for future class additions to the Lovell Community Center's. EK
14	LVCC	Request	7/16/21	Heath Harris	Erin Keeney	Multiple	Request to bring Scott back to Longview Community Center as a Yoga instructor.	Thank you for your request. Scott Halleck last taught in July of 2020 and is no longer an instructor for LSPR. At this time, LSPR offers 12 Yoga classes taught by a diverse group of instructors. Staff encourages patrons to participate in all of LSPR instructors' classes. EK
15	LCC	Request	7/16/21	Mike Hedrick	Erin Keeney	Nancy Thomas	Request to bring Lindsey back to Lovell Community Center as a Yoga instructor.	Thank you for your request. Lindsey Mais last taught in June of 2020 and is no longer an instructor for LSPR. At this time, LSPR offers 12 Yoga classes taught by a diverse group of instructors. Staff encourages patrons to participate in all of LSPR instructors' classes. EK
16	LVCC	Complaint	7/20/21	David Dean	Eric Schooley	Wendy Young	This morning when I arrived at 6am, the women's locker room was in the same dirty state as yesterday. There were balls of hair all over the floor, the drain in the showers was clogged, and the counters were not wiped down. It is important for your custodial crew to actually do these basic things to maintain a clean environment for your patrons.	After LVCC staff received the comment card, a staff member went into the locker room to pick up the hair and unclogged the drain. Town and Country Janitorial Services is the contracted custodial company that cleans the restrooms and locker rooms on a daily basis. The maintenance supervisor contacted their supervisor and he said he would address the problem with the new cleaning crew. The next day, the locker rooms were much cleaner. Staff will continue to monitor the situation and address any issues that arise. ES
17	LVCC	Request	7/24/21	Heath Harris	Erin Keeney	Multiple	Request to move Saturday 9am HIIT into the gym.	Thank you for your request. Saturdays 9am HIIT class will be moved back into the gym on August 7. Staff made this decision based on the class count of 20+ participants and there is lack of participation in open pickleball Saturday mornings at Longview Community Center. Starting on August 7, Longview Community Center's open pickleball will be from 10am to 1pm on Saturdays. Staff informed the instructor of the location change. EK
18	LCC	Request	7/29/21	Mike Hedrick	Erin Keeney	Unknown	Please have Silver Sneakers on Wednesday at 11am, 11:30am, or 12pm.	Thank you for your requests. At this time, Longview Community Center offers Silver Sneakers Classic at 10am on Wednesdays and Gamber Community Center offers Silver Sneakers Circuit at 10:30am on Wednesdays. Staff will take your time request into consideration for future group exercise schedule changes. EK
19	LCC	Request	7/29/21	Jodi Jordan	Erin Keeney	Leslie Rowland	Please add a class at 7am on Fridays. Thank you!	Staff called Leslie several times and could not get ahold of her. Staff left Leslie a voicemail on August 3 explaining Lovell Community Center offers a 5:30am Final Cut class and a 9:30am SET class on Friday mornings. Staff plans to incorporate additional Friday morning classes as the membership base grows at Lovell Community Center. EK
20	LVCC	Request	7/29/21	Heath Harris	Erin Keeney	Multiple	Request for Aqua classes in the evening.	Longview Community Center cannot offer evening Aqua Fit classes at this time due to reduced operational hours and private pool reservations. Staff has received multiple requests for evening Aqua classes and will take this request into consideration in future months as the schedule allows. EK
21	LVCC	Compliment	7/30/21	Heath Harris	Erin Keeney	Kristy Wopata	LOVE the new 5:30am Pedal & Lift class!	Staff appreciates the positive comment. On July 12, Longview Community added Pedal & Lift on Thursdays at 5:30am to the group exercise schedule. This comment will be shared with the instructor, Pam Davenport. EK
22	LCC	Compliment	8/4/21	Rachel Smith	Erin Keeney	Karen Abernathy	I prefer Tammy to sub for Christa's Yoga Plus. She is great!	Thank you for your comment. Staff shared this comment with Tammy West and she will be recognized at the next staff meeting. Tammy teaches Body Blast on Thursdays at 9:30am and SET on Fridays at 9:30am located at Lovell Community Center. She also teaches a fitness class at Lowenstein Park on Tuesdays at 8am. Tammy regularly subs for other instructors and will consider this request for future Yoga Plus subbing opportunities. EK
23	LVCC	Request	8/4/21	Heath Harris	Erin Keeney	Anthony Pernice	Saturday HIIT class is great but the size has been increasing. Can we move this class into the gym for more space and comfort?	Thank you for your request. Saturdays 9am HIIT class will be moved back into the gym on August 7. Staff made this decision based on the class count of 20+ participants and the lack of participation in open pickleball Saturday mornings at Longview Community Center. Starting on August 7, Longview Community Center's open pickleball will be from 10am to 1pm on Saturdays. Staff informed the instructor of the location change. EK
24	LVCC	Compliment	8/10/21	David Dean	Eric Schooley	Laura & Tim Knott	Davis has been the most incredible employee regarding safety and cleaning the workout equipment. He takes his job very serious and is a hard worker. We appreciate his dedication!	Davis Campbell is a facility attendant at the Longview Community Center. He has been working for LSPR since the summer of 2017. He is a valuable employee. This comment will be shared with him and he will be recognized at the next staff meeting. ES
25	LVCC	Compliment	8/10/21	David Dean	Eric Schooley	Laura Turner	I appreciate how Jace helped me clean up the room, sprayed equipment, and carried extra supplies down to the fitness room that I had brought up.	Jace Walker is a facility attendant at the Longview Community Center. This comment will be shared with him and he will be recognized at the next staff meeting. ES
26	LCC	Compliment	8/11/21	David Dean	Jodi Jordan	Tom Lovell	Need to clean up the front entrance, remove weeds, and dead plants. The amphitheater looks great, the indoor area looks great. Staff is outstanding and the new community center manager is delightful. Good Catch!	Staff addressed the weeds and the dead plants in the front entrance of the Lovell Community Center on Thursday, August 12, 2021. Management also shared Mr. Lovells compliments on the amphitheater, the inside of the community center and new manager, Rachel Smith. JJ
27	Parks	Request	8/11/21	Steve Casey		Andrew Lickenbrock	Good Afternoon, I am a current resident, homeowner, and taxpayer in Lees Summit and was curious if there were any local outdoor inline skating rinks provided by the city for recreational skating, ball, or inline hockey? Hopefully you can help me locate a rink with boards and a net provided by the city at a park? If not, I would be interested in learning more about the process for petitioning the city to create a space for this sport. Thank you.	Andrew: Thank you for your inquiry. As it relates to inline skating and inline hockey we have seen a significant decline in participation with both activities in recent years. This led us to the decision to remove the rink at Howard Park during our most recent renovation in addition to the fact that the boards, surfacing and gates became maintenance challenges and nearly impossible to find replacement parts. The area was also a target for vandalism and tagging. I will share your comment with our Parks and Recreation Board and we appreciate your interest in our local parks. Thanks again.



Greetings Mrs. Nichols,

Thank you for your comment on the group exercise schedule and discussing with me over the phone. Patron's comments are very important to us and often times help to make us better. On July 1, Thursday's Zumba class was moved from 6pm to 5:30pm to allow class to take place in the Group Exercise Studio. However, staff received multiple comment cards requesting Zumba return to 6pm. Starting July 29, Zumba will return to 6pm and take place in the gym. The instructor has been notified and the group exercise schedule has been updated.

If you have any further questions, please contact me at 816.969.1559 or [erin.keeney@cityofls.net](mailto:erin.keeney@cityofls.net).

Sincerely,  
Erin Keeney

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**Follow up:** Brindy was thankful for the call and happy to hear Thursday's Zumba class will be returning to 6pm.

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**Original Comment:** The Lovell Community Center Comment Card from the [cityofls.net](http://cityofls.net) website was submitted.

Facility selected: Lovell Community Center

Name: Brindy Nichols

Phone: 6602385248

Email: [tommyswife04@gmail.com](mailto:tommyswife04@gmail.com)

Message: Just wondering if the Zumba class on Thursday evenings could be moved back to 6pm. 5:30p is very difficult to get to when people work until 4:30 or 5p. Thank you for your consideration.

Would you like to be contacted about your comment? Yes

# 2021 AUGUST

## Lee's Summit Parks and Recreation Board Monthly Calendar

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
01	02	03 City Council Regular Session - 6:00 pm	04	05	06	07
08	09 Family Fun Night at Summit Waves - 8:30-10:30pm	10	11	12	13	14
15	16	17 City Council Regular Session - 6:00 pm	18	19	20 Landslide Concert at LPA - 7:00pm	21
22 Moonlight Yoga at LPA - 9:00pm	23	24 City Council Regular Session - 6:00 pm	25 Pooch Paddle at Summit Waves - 5:30pm Park Board Meeting - Strother Conference Room 6:00pm	26	27	28
29 Sunrise Yoga at LPA - 6:00am	30	31	01	02	03	04
05	06	07	08	09	10	11

# 2021 SEPTEMBER

## Lee's Summit Parks and Recreation Board Monthly Calendar

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
29	30	31	01 Glow Zumba at LPA - 9:00pm Sunset Yoga at LVCC - 6pm	02	03	04
05	06	07 City Council Meeting - 6:00pm	08	09	10	11
12	13	14 City Council Meeting - 6:00pm	15 Sunset Yoga at LVCC - 6pm	16	17	18 Bill Forness & One More Round at LPA - 7:00pm
19	20	21 City Council Meeting - 6:00pm NRPA Conference - Nashville, TN	22 NRPA Conference - Nashville, TN	23 NRPA Conference - Nashville, TN	24	25
26	27	28	29 Park Board Meeting - Strother Conference Room - 6:00pm Sunset Yoga at LVCC - 6pm	30	01	02
03	04	05	06	07	08	09