

JULY 2021

Park Board Meeting Packet



Peace, Love & Music concert was held at the Legacy Park Amphitheater on Saturday, July 17.



Longview and Lovell Community Centers began opening at 10AM on Sundays.



Staff has begun to build shelter #3 at Lowenstein Park.



Summit Waves held its second Family Fun Night for 2021.



MISSION

To provide our community with outstanding recreational services, facilities, and parks.



PARKS AND RECREATION BOARD MEETING City of Lee's Summit, Missouri ♦ 220 SE Green Street ♦ Lee's Summit, Missouri AGENDA			
DATE:	July 28, 2021	TIME:	6:00 PM
PLACE:	Strother Conference Room		
6:00 PM Meeting Call To Order @ Strother Conference Room		President, Melinda Aulenbach	
SPECIAL GUESTS		STAFF RESPONSIBLE	PAGES
Employee of the Quarter – 2 nd Quarter 2021		Joe Snook	
CITIZEN COMMENTS			
PRESENTATIONS			
<ul style="list-style-type: none"> Girl Scout Troop Park Signage Presentation Resource Recovery Park Master Plan Presentation 		Jodi Jordan Steve Casey	
AGENDA ITEM			
APPROVAL OF MINUTES:			
<ul style="list-style-type: none"> June 2021 Regular Session Minutes 			1-4
TREASURER'S REPORT: read by James Huser, Treasurer (includes June 2021 Financial Report)		Devin Blazek	5-14
SALES/USE TAX REPORT: July 2021		Devin Blazek	15-16
BOARD APPROVAL ITEMS			
N/A			
OLD BUSINESS			
<ul style="list-style-type: none"> Projects and Services Review Capital Projects Plan – Velie Park Update Fundraising Update 		All Staff Steve Casey David Dean	17-32 33 34-36
NEW BUSINESS			
Ad Hoc Committee for Administrator Performance Appraisal		Melinda Aulenbach	N/A
Board Committee Assignments		Melinda Aulenbach	N/A
End of Activity Reports		Various Staff	37-41
2 nd Quarter Security Report		Brooke Chestnut	42-44
PATRON COMMENT REVIEW		Joe Snook	45-59
MONTHLY CALENDARS		For Information Only	60-61
ROUNDTABLE		Park Board Members and Staff	N/A
OTHER ITEMS TO BE BROUGHT BEFORE THE BOARD		Joe Snook	N/A
MEETING ADJOURNMENT			
BOARD COMMITTEES			
Budget James Huser-Chair Casey Crawford Samantha Shepard	Personnel Lawrence Bivins-Chair Wesley Fields	Youth Sports Casey Crawford Jon Ellis Samantha Shepard	Foundation Board Tyler Morehead

The board packet has been provided electronically to all Lee's Summit Parks and Recreation Board Members and is available at <https://cityofls.net/parks/get-involved/park-board>

LEE'S SUMMIT PARKS AND RECREATION BOARD MEETING MINUTES

CITY OF LEE'S SUMMIT, MISSOURI

DATE:	June 23, 2021	TIME:	6:00 PM	PLACE:	Strother Conference Room
Board Members Present:		Board Members Absent:		Staff Present:	
Mindy Aulenbach, President				Joe Snook	
Lawrence Bivins, Vice President				Steve Casey	
Jim Huser, Treasurer				David Dean	
Casey Crawford				Brooke Chestnut	
Wesley Fields				Tede Price	
Jon Ellis				Devin Blazek	
Tyler Morehead				Ruth Buckland	
Samantha Shepard					

AGENDA ITEM	DISCUSSION (Findings/Conclusions)	RECOMMENDATIONS/ ACTIONS
PRESENTATIONS		
Review of City's Comprehensive Plan	<p>Mr. Snook introduced Sheila Shockey with Shockey Consulting Services LLC. Shockey Consulting worked alongside city staff to update the city's comprehensive plan. Ms. Shockey presented a PowerPoint overview on how the parks and recreation department fits into the updated comprehensive plan, and how the needs of parks and recreation facilities will be affected by population projections, additional housing units, and job growth in the area.</p> <p>Over the next twenty years there is a 38% projected increase in population and job growth due to an increase in commercial development. Due to the growth in commercial space, open green space is becoming limited. Moving forward the parks department must preserve natural open space by utilizing recreational, cultural, and historical resources, and connecting these resources and the people in the community together.</p> <p>Ms. Shockey and her team utilized our Greenway Master Plan as the basis for their development recommendations, and to determine locations of future activity centers. The Rock Island Trail will be a useful tool for the future development of our community.</p> <p>The main goals for the parks department over the next twenty years would be to increase the percent of the population within a 10-minute walk of a park, maintain the acres of park property per capita, and save tree cover during the development process. These goals can be reached by creating policies which expand and prioritize park investments, making investments in parks and recreational amenities to increase participation, and working with community partners to enhance parks and recreation opportunities.</p> <p>Mr. Snook stated parks and recreation has a critical role in the city's comprehensive plan, and much of Ms. Shockey's recommendations are in line with our master plan.</p> <p>Vice President Bivins referenced the projected growth in jobs and healthcare wondering if the projected numbers are based nationally or locally. Ms. Shockey stated they are based on what is known here in Lee's Summit and the Kansas City region. Job growth was one of the higher growth areas looking at the labor market and what Lee's Summit currently offers in regards to job attraction. Vice President Bivins asked about the causes of family sizes decreasing. Ms. Shockey stated there are more immigrants coming to the US, so there will be an increase in multigenerational households. However, people are having less children, or waiting longer to have children, because they are more entrepreneurial and thus more conservative with their money.</p>	

	<p>Mr. Fields mentioned how the programming and amenities provided by the parks department are critical elements to the activity centers. He asked if we should focus more on the demographic of the population surrounding the activity center, or work to enhance the existing amenities. Ms. Shockey stated it would be a combination of both, and Mr. Snook agreed.</p> <p>Mr. Crawford addressed how future plans would be acquired or funded. What is the best way for the parks system to acquire land, whether raising taxes, gaining community partners, etc. Ms. Shockey stated most parks systems implement a combination of parks acquisition funding and land dedication ordinances. An important key would be negotiating with the developer to acquire land. Debt financing could be useful as well in certain circumstances.</p> <p>Mr. Fields asked what the consensus is within city management regarding park impact fees. Mr. Snook stated in the past there has not been support for assessing park impact fees. It would be beneficial to have a joint session with the city council regarding implementing a funding mechanism such as impact fees or ordinances. The comprehensive plan for the parks department is aggressive, and currently we do not have funding in place to reach all of the stated goals. Councilmember Forte stated the council is open to suggestions and agrees with Mr. Snook of holding a joint session. Mr. Crawford stated payments or costs for a developer is likely to be passed along to consumers. Councilmember Forte stated this is a joint effort as not one department or developer can fund it all, so it must be determined how the cost can be shared. The development of commercial space increases the demand for parks, but it is pertinent to determine how these additional amenities will be funded. Ms. Shockey shared an image displaying two different development designs which allow for the same number of units but in a different layout. By incorporating different development designs more land will be available for a developer to potentially donate to the parks department.</p> <p>Mr. Ellis asked if there could be a relationship between the developers of Winterset and the parks department to make the developed park land in the Winterset neighborhood more well known. Mr. Snook stated all of the green space and park amenities do not necessarily have to come from the parks department. There are a lot of different ways we can offer parks and amenities the community would like.</p> <p>Mr. Ellis asked about the next steps regarding this comprehensive plan. Mr. Snook stated the parks department and city council would get together and have a conversation. There is a lot of work needing to be done in the southern section of Lee's Summit, so we may need to engage Ms. Shockey's team to help develop the best approach for Parks to address and compliment the city's comprehensive plan. Addressing funding will also help develop a plan to obtain more land for parks and facilities.</p> <p>Mr. Ellis asked about Jackson County Parks and Recreation and their role in this comprehensive plan. Ms. Shockey stated all government owned facilities were included in the number regarding how much acreage was needed. Mr. Snook stated at this time there is a large park up north, so our focus needs to be towards the south.</p>	
AGENDA ITEMS:		
Approval of Minutes of May 26, 2021 Regular Park Board Meeting	Supporting documentation (see pages 1-5). No questions or discussion.	Vice President Bivins made a motion to accept the regular session minutes of the Park Board meeting on May 26, 2021; Mr. Crawford seconded. Motion carried unanimously.
Treasurer's Report – May 2021	Supporting documentation (see pages 6-15). Treasurer Huser read the Treasurer's report for the May financial statements. No questions or discussion.	Vice President Bivins made a motion to accept the Treasurer's Report from May 2021; Mr. Ellis

		seconded. Motion carried unanimously.
Sales and Use Tax Report – June 2021	Supporting documentation (see pages 16-17). Mr. Blazek shared the sales tax is still performing strong. We will finish this fiscal year roughly 13% over budget.	No Board Action.
OLD BUSINESS		
Projects and Services Review	Supporting documentation (See pages 18-25). No questions or discussion.	No Board Action.
Capital Projects Plan	<p>Velie Park Improvements: Supporting documentation (see page 26). Mr. Casey shared we will begin advertising for proposals for fitness equipment, a shelter, and shade structure construction.</p> <p>Mr. Huser asked about the value of work for this park. Mr. Casey stated the budget is \$425,000.</p> <p>Mr. Crawford asked if we received any insurance proceeds from the damage. Mr. Snook stated we did not receive any insurance payments as the damage did not meet our deductible.</p> <p>Mr. Fields asked about the process used to engage neighbors regarding the construction of the park. Mr. Casey stated we held virtual meetings in the beginning due to Covid-19 and sent out questionnaires to the neighborhood. We were pleased with the involvement and engagement from the surrounding community. Mr. Snook shared we originally sent out a survey to all the neighbors asking if they would like to be involved in the planning and if so to send back their contact information. After working with the smaller group, a plan was sent out to the neighbors requesting more feedback. This process worked out well as this was one of our more engaged groups.</p> <p>Mr. Ellis wondered if offering virtual meetings may be a better avenue to engage community members moving forward. Mr. Casey stated it has always been a challenge to engage people when it comes to park improvements. There is a potential for this to be another engagement option for us, but it would not replace a face to face conversation. Mr. Snook shared we receive a lot of responses from surveys, so sending out surveys, then a virtual meeting and finally an in-person meeting may be a good combination for us to receive the most feedback from surrounding communities. Mr. Ellis likes this approach to community involvement.</p>	No Board Action.
Fundraising Update	Supporting documentation (See pages 27-29). Mr. Dean shared we have collected three more payments bringing the yearly total up to a little over \$230,000. Mr. Snook stated we have 13 out of 14 sponsor slots filled which is encouraging amid the pandemic.	No Board Action.
NEW BUSINESS		
Election of Officers	Mr. Morehead stated President Aulenbach, Vice President Bivins and Treasurer Huser have all committed to serving in their positions another year.	Mr. Ellis made a motion to accept the renewal of positions for President Aulenbach, Vice President Bivins and Treasurer Huser, seconded by Mr. Fields; Motion carried unanimously.
PATRON COMMENT REVIEW		
Supporting documentation (see pages 30-38).		
<p>Treasurer Huser asked about the plans to change the hours of operation for the community centers as we need reasonable hours of operation to provide our service and encourage participation. Mr. Snook has asked staff to evaluate the hours of operation as we are beginning to see more new members. Staff is working to develop a targeted plan where we can begin to extend our hours of operation and offer more fitness classes. Mr. Huser encouraged us to use these targets to provide a richer response to the patrons inquiring about classes or hours of operation. Mr. Snook stated staff is working back through our responses to certain requests to provide more relevant information. Mr. Huser also asked about the trail on Ranson Road and whether it belonged to us. Mr. Snook stated there is an asphalt trail along Ranson road which does belong to us. We are in the process of gaining MoDot approval to perform maintenance to the area addressed by the patron.</p> <p>Mr. Crawford referenced the comment from Mr. McMillin regarding the use of john boats on the lake at Legacy Park and whether we have ever thought about purchasing a john boat for rental at the community center. Mr. Snook stated we have not thought about it, but we could look into it regarding cost, storage, etc. Ms. Shepard stated we may offer a usage fee if a patron wants to bring their own boat on to the lake. Mr. Snook stated we do allow patrons to utilize their own boats on the lake, but we do not allow patrons to back their trailer and truck to the lake to unload their watercraft, so they would have to</p>		

carry the boat from the parking lot to the lake. Mr. Crawford and Ms. Shepard suggested we incorporate this information into our response to offer the patron an alternative to renting our equipment.

MONTHLY CALENDARS

Supporting documentation (see pages 39-40). President Aulenbach mentioned the next Park Board meeting will be held Wednesday, July 28, 2021.

ROUNDTABLE

Treasurer Huser stated the developers pond by Lowenstein Park is very nice considering all the complaints from community members.

Councilmember Forte stated the city budget was finalized, and \$50,000 has been allocated for Legacy Blast in July 2022.

Mr. Crawford asked about the turnout for the Elton Dan concert on June 18, 2021. Mr. Snook stated Elton Dan gave a wonderful performance in spite of the high temperature. We had about 780 people in attendance with minimal problems. Our next concerts include the Peace, Love & Music Woodstock Tribute, Fleetwood Mac Tribute, and Johnny Cash Tribute, with a possible fifth. Our national acts are already lined up for next summer as well.

Mr. Ellis stated one vendor said the insurance requirements from the city was a tough thing for them this year.

Vice President Bivins shared he enjoyed the Elton Dan concert. He believes the presentation Ms. Shockey gave regarding the city's comprehensive plan in conjunction with the board retreat could provide some great direction for the future of the parks department.

President Aulenbach stated Mr. Snook and herself will be meeting with Mayor Baird and City Manager Arbo on Friday for their quarterly meeting. She welcomed any questions or comments the board would like to share with them.

OTHER ITEMS TO BE BROUGHT BEFORE THE BOARD

Mr. Snook and Mr. Casey met with the Missouri Department of Natural Resources (MDNR) to discuss plans for the landfill. They are offering a lot of support and were able to work through operational issues. Staff will bring forward a presentation in July to provide an overview of the work staff has done up until this point. There will also be conversations with the city since the city currently owns the land. Mr. Snook stated there are no other projects like this in the region, so this will be a great addition to the community.

Staff has implemented operational changes at Summit Waves. Last weekend we sold out 1,300 tickets by 12:30 on Saturday as well as Sunday. These changes allow us to better manage traffic, and now that patrons have figured out the online system it is going very well. Currently we do not plan to limit single visits to residents only as it seems like we have been able to mitigate the issues we were having. We also have a police officer on location Saturdays and Sundays. Our daily participation is higher than we are used to, and we have seen an increase in our splashpad usage as we redirect patrons to splashpads if Summit Waves is sold out for the day.

The Kansas City Symphony will be giving a pop-up concert at Lea McKeighan South park on Thursday, June 24 at 5:30pm.

Our first mobile vendor is having a good experience and they plan to renew for another month. We have also approved a yoga vendor to offer yoga classes in the parks while their studio is under construction.

The employee breakfast will be July 14, 2021 at 7:30am at the Gamber Community Center. This will be our first in person breakfast since COVID where we will give department updates and recognize the employee of the quarter. All board members are welcome to attend.

The National Parks and Recreation conference will be held September 21-23 in Nashville, TN.

MEETING ADJOURNMENT

Mr. Huser made a motion to move into closed session pursuant to section §610.021(3) of the Revised Statutes of the State of Missouri pertaining to hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded and pursuant to §610.021(13) of the Revised Statutes of the State of Missouri pertaining to individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment and closed session pursuant to section 610.021(1) of the Revised Statutes of the State of Missouri pertaining to legal actions, causes of action, or litigation involving a public governmental body and any confidential or privileged communication between a public governmental body or its representatives and its attorneys; seconded by Vice President Bivins. Roll Call: Aye – President Aulenbach, Vice President Bivins, Treasurer Huser, Mr. Crawford, Mr. Fields, Mr. Morehead, Ms. Shepard, Mr. Ellis

Financial Outlook as of June 30, 2021



Fund	Fund Balance @ 6/30/21
Gamber Community Center	\$ 524,018
Lovell Community Center	\$ 1,283,280
Longview Community Center	\$ (735,931)
Harris Park Community Center	\$ 423,000
Parks and Recreation	\$ 4,049,351
Summit Waves	\$ 338,775
Cemetery	\$ 1,349,240
Construction	\$ (1,798,275)
Park COP	\$ 1,839,040

Fund	MTD 6/30/21	Prior YTD Actual	Current YTD Actual	Approved FY21 Budget	Percentage of FY21 Budget
Gamber Community Center					
Revenue	\$ 49,512	\$ 366,942	\$ 310,842	\$ 500,324	62.13%
Expenses	\$ 11,389	\$ 347,667	\$ 306,019	\$ 399,101	76.68%
Income (Loss)	\$ 38,123	\$ 19,275	\$ 4,823	\$ 101,223	
Lovell Community Center					
Revenue	\$ 131,367	\$ 1,535,032	\$ 1,138,947	\$ 1,894,169	60.13%
Expenses	\$ 55,608	\$ 1,693,274	\$ 1,140,627	\$ 1,860,715	61.30%
Income (Loss)	\$ 75,759	\$ (158,242)	\$ (1,680)	\$ 33,454	
Longview Community Center					
Revenue	\$ 90,891	\$ 793,747	\$ 688,928	\$ 1,090,501	63.18%
Expenses	\$ 68,677	\$ 1,123,220	\$ 902,894	\$ 1,257,015	71.83%
Income (Loss)	\$ 22,213	\$ (329,473)	\$ (213,967)	\$ (166,514)	
Harris Park Community Center					
Revenue	\$ 342,899	\$ 1,097,918	\$ 1,120,272	\$ 1,329,894	84.24%
Expenses	\$ 176,267	\$ 1,250,484	\$ 961,572	\$ 1,253,453	76.71%
Income (Loss)	\$ 166,632	\$ (152,566)	\$ 158,699	\$ 76,441	
Parks and Recreation					
Revenue	\$ 18,695	\$ 3,941,792	\$ 4,067,538	\$ 3,849,957	105.65%
Expenses	\$ 331,775	\$ 3,189,554	\$ 3,138,854	\$ 3,406,342	92.15%
Income (Loss)	\$ (313,080)	\$ 752,237	\$ 928,685	\$ 443,615	
Summit Waves					
Revenue	\$ 436,837	\$ 432,240	\$ 710,014	\$ 864,054	82.17%
Expenses	\$ 167,982	\$ 416,280	\$ 604,442	\$ 764,531	79.06%
Income (Loss)	\$ 268,855	\$ 15,960	\$ 105,571	\$ 99,523	
Cemetery					
Revenue	\$ 10,054	\$ 186,069	\$ 145,267	\$ 153,783	94.46%
Expenses	\$ 11,681	\$ 163,517	\$ 142,322	\$ 191,522	74.31%
Income (Loss)	\$ (1,628)	\$ 22,553	\$ 2,945	\$ (37,739)	
Construction					
Revenue	\$ 291,667	\$ 4,130,000	\$ 3,500,000	\$ 3,500,000	100.00%
Expenses	\$ 339	\$ 6,318,947	\$ 363,540	\$ 378,500	96.05%
Income (Loss)	\$ 291,328	\$ (2,188,947)	\$ 3,136,460	\$ 3,121,500	
Park COP Debt					
Revenue	\$ 508,421	\$ 4,023,339	\$ 4,787,233	\$ 3,847,040	124.44%
Expenses	\$ 322,292	\$ 4,131,250	\$ 3,675,000	\$ 3,657,500	100.48%
Income (Loss)	\$ 186,129	\$ (107,911)	\$ 1,112,233	\$ 189,540	



**GAMBER COMMUNITY CENTER
FUND 201
Financial Report for the Month and Year Ending June 30, 2021 (Preliminary)**

	Previous Year-to-date June 2020	Month-to-Date June 2021	Year-to-Date June 2021	Year-to-Date Budget	Year-to-Date Variance		Approved FY21 Budget
REVENUES							
Activity & Membership Fees	117,389	9,631	85,506	177,076	(91,570)	²	177,076
User Charges	111	16	145	315	(170)		315
Rentals	98,225	9,736	47,405	156,433	(109,028)	³	156,433
Interest	16,910	(496)	668	3,600	(2,932)		3,600
Other Revenue	2,978	-	2,053	5,400	(3,347)		5,400
Miscellaneous	80	-	66	-	66		-
Transfers In from Park COP	131,250	30,625	175,000	157,500	17,500	⁴	157,500
TOTAL REVENUES	366,942	49,512	310,842	500,323	(189,481)		500,324
EXPENDITURES							
Personnel Services	182,345	2,609	188,506	230,028	(41,522)	⁵	230,028
Other Supplies, Services and Charges	64,759	2,128	43,359	87,468	(44,109)	⁶	87,468
Repairs and Maintenance	27,088	354	13,891	15,117	(1,226)		15,117
Utilities	45,998	4,589	39,756	45,981	(6,225)		45,981
Capital Outlay	7,366	-	-	-	-		-
Interdepartment Charges	20,112	1,709	20,507	20,507	-		20,507
TOTAL EXPENDITURES	347,667	11,389	306,019	399,100	(93,081)		399,101
NET GAIN / (LOSS)	19,275	38,123	4,823	101,223	(96,400)		101,223

BEGINNING FUND BALANCE
ENDING FUND BALANCE (Preliminary)

519,195 ¹
524,018

¹ Beginning Fund Balance is final as the year-end audit is complete.

² Limited activities are currently being offered at the facility. There have been fewer memberships due to COVID-19 concerns, the reduced hours of operations, reduced group exercise classes being offered, and mask requirement for most of the year.

³ The budget anticipated revenue from the continuation of ongoing rentals along with revenue from new rental packages.

⁴ The transfer from Fund 410 of \$17,500 was approved by Park Board in February due to sales tax performing better than anticipated when the FY21 budget was developed.

⁵ A significant variance exists in Part-time salaries (\$20,000) due to the reduced hours of operation and reduced classes/programming being offered. Also, the budget included an allocation of the vacant Superintendent of Legal Services and Human Resources since September and Superintendent of Recreation moved to Administration April 1st. In addition, CARES Act Payroll Reimbursement of \$15,761 was received.

⁶ Lower facility attendance and offering limited activities has a direct correlation to some of the supply and service items (i.e. Advertising Expense, Professional Fees, Recreational Supplies, Rentals and Lease Expense, Printing Expense, Furniture, Fixtures, and Equipment, etc.) Also, the timing of when expenditures are anticipated in the budget may vary to when they are incurred and posted to the financial system. In addition, CARES Act expense reimbursement of \$2,344 was received.



**LOVELL COMMUNITY CENTER
FUND 202
Financial Report for the Month and Year Ending June 30, 2021 (Preliminary)**

	Previous Year-to-date June 2020	Month-to-Date June 2021	Year-to-Date June 2021	Year-to-Date Budget	Year-to-Date Variance	Approved FY21 Budget
REVENUES						
Activity & Membership Fees	1,384,120	128,719	1,111,342	1,751,389	(640,047) ²	1,751,388
User Charges	2,513	161	1,028	4,292	(3,264)	4,292
Rentals	58,141	3,610	6,674	74,814	(68,140) ³	74,814
Interest	41,806	(1,242)	3,496	3,996	(500)	3,996
Other Revenue	4,347	125	456	3,322	(2,866)	41,679
Contributions	15,000	-	11,250	15,000	(3,750)	15,000
Miscellaneous	1,585	(7)	1,702	38,357	(36,655) ⁴	-
Transfers In	27,519	-	3,000	3,519	(519)	3,000
TOTAL REVENUES	1,535,032	131,367	1,138,947	1,894,689	(755,742)	1,894,169
EXPENDITURES						
Personnel Services	1,045,082	23,299	740,684	1,329,103	(588,419) ⁵	1,329,102
Other Supplies, Services and Charges	185,509	6,983	86,950	183,782	(96,832) ⁶	183,781
Repairs and Maintenance	138,662	6,991	57,932	126,084	(68,152) ⁷	126,084
Utilities	153,707	13,793	200,552	167,239	33,313 ⁸	167,239
Capital Outlay	117,507	-	-	-	-	-
Interdepartment Charges	52,807	4,542	54,509	54,509	-	54,509
TOTAL EXPENDITURES	1,693,274	55,608	1,140,627	1,860,716	(720,089)	1,860,715
NET GAIN / (LOSS)	(158,242)	75,759	(1,680)	33,973	(35,653)	33,454

BEGINNING FUND BALANCE	<u>1,284,960</u> ¹
ENDING FUND BALANCE (Preliminary)	<u>1,283,280</u>

¹ Beginning Fund Balance is final as the year-end audit is complete.

² A breakdown of the unfavorable variance is as follows: Activity revenue (\$107,400); Gate Receipts (\$122,000) and Memberships (\$410,400). Limited activities are currently being offered at the facility. The facility has also experienced significantly lower single visits compared to the number anticipated in the budget. There have been fewer memberships due to COVID-19 concerns, the reduced hours of operations, reduced group exercise classes being offered, and mask requirement for most of the year.

³ The budget anticipated revenue from Birthday Party packages which were not available until Memorial Day weekend.

⁴ The budget included a rebate of \$37,000 (spread monthly) related to a Solar Panel project. The agreement for all City of Lee's Summit facilities has not been executed and we do not anticipate an agreement being reached.

⁵ A significant variance exists in Part-time salaries (\$385,000) due to reduced hours of operation and reduced classes/programming being offered. Also, the budget included an allocation of the Superintendent of Legal Services and Human Resources (vacant since September), an existing Full Time Service Representative (vacant from early December; filled in February), and a 2nd Full Time Service Representative and Recreation Supervisor to be hired 1/1/21 but are currently on hold. In addition, CARES Act Payroll Reimbursement of \$41,000 was received.

⁶ Lower facility attendance has a direct correlation to some of the supply and service items (i.e. Professional Fees, Recreational Supplies, Concession Supplies, Janitorial Supplies, Consumable Tools, Uniforms, Printing Expense, Furniture Fixture and Equipment, Office Supplies, etc.) Also, the timing of when expenditures are anticipated in the budget may vary to when they are incurred and posted to the financial system. In addition, CARES Act expense reimbursement of \$6,374 was received.

⁷ Budget includes heat exchanger repair for \$21,500, an additional \$8,000 in HVAC repairs, \$5,000 for roof repairs, \$5,000 in electrical repairs, \$6,000 in plumbing and \$1,400 for window washing that has not been completed at this time. The budget also includes the pool maintenance usually completed annually in August; however, it was completed in March 2020 when the facility was closed. Staff is also making more in-house repairs such as roof repairs, and paint and caulk repairs to reduce expenses.

⁸ A favorable variance exists in Electricity (\$11,700) and Water/Sewer (\$15,000) due to reduced operating hours and milder weather in earlier months and an unfavorable variance on Natural Gas (\$60,000) due to a large bill received for February. An additional February bill was received from Symmetry in the amount of \$71,000; approximately 30 times higher than normal. Symmetry Energy Solutions is a third-party gas supplier used in conjunction with Spire in an effort to reduce the overall cost of natural gas. Due to the unprecedented winter storm in mid-February, the cost of natural gas along with additional transportation costs was incurred from Symmetry. In addition, the usage/billing for the current month is billed in the following month (billed mid-month). An accrual is recorded in June for proper cutoff at year-end, which may impact a portion of the favorable variance.

**LONGVIEW COMMUNITY CENTER
FUND 205
Financial Report for the Month and Year Ending June 30, 2021 (Preliminary)**

	Previous Year-to-date June 2020	Month-to-Date June 2021	Year-to-Date June 2021	Year-to-Date Budget	Year-to-Date Variance		Approved FY21 Budget
REVENUES							
Activity & Membership Fees	628,666	78,168	566,733	895,587	(328,854)	²	895,587
User Charges	1,955	186	1,085	3,630	(2,545)		3,630
Rentals	112,579	12,518	119,627	153,083	(33,456)	³	153,083
Miscellaneous	352	18	1,482	38,201	(36,719)	⁴	37,857
Transfers In	50,196	-	-	-	-		
TOTAL REVENUES	793,747	90,891	688,928	1,090,501	(401,573)		1,090,501
EXPENDITURES							
Personnel Services	745,840	37,678	612,186	820,659	(208,473)	⁵	820,659
Other Supplies, Services and Charges	117,895	6,227	66,260	144,574	(78,314)	⁶	144,574
Repairs and Maintenance	43,198	1,158	31,496	62,994	(31,498)	⁷	62,994
Utilities	145,985	18,454	133,030	181,275	(48,245)	⁸	181,275
Capital Outlay	15,944	-	-	-	-		-
Interest Expense	7,806	1,201	12,410	-	12,410	⁹	-
Interdepartment Charges	46,553	3,959	47,513	47,513	-		47,513
TOTAL EXPENDITURES	1,123,220	68,677	902,894	1,257,015	(354,121)		1,257,015
NET GAIN / (LOSS)	(329,473)	22,213	(213,967)	(166,514)	(47,452)		(166,514)

BEGINNING FUND BALANCE

(521,964) ¹

ENDING FUND BALANCE (Preliminary)

(735,931)

¹ Beginning Fund Balance is final as the year-end audit is complete.

² A breakdown of the unfavorable variance is as follows: Activity revenue (\$48,600); Gate Receipts (\$55,700) and Memberships (\$224,400). Limited activities are currently being offered at the facility. There have been fewer memberships due to COVID-19 concerns, the reduced hours of operations, reduced group exercise classes being offered, and mask requirement for most of the year.

³ Unfavorable variance is in correlation with the facility closing two hours earlier and swim team rentals being reduced two hours per lane per day or 50 hours per week.

⁴ The budget included a rebate of \$37,000 related to a Solar Panel project. The agreement for all City of Lee's Summit facilities has not been executed and we do not anticipate an agreement being reached.

⁵ A variance of approximately \$79,300 exists in Part-time salaries due to reduced hours of operation and reduced classes/programming being offered. In addition, there are two Full-Time positions currently vacant. The Full-Time Service Representative position is being covered by other full-time staff and part-time staff. The Recreation Supervisor position is currently on hold. In addition, CARES Act Payroll Reimbursement of \$28,600 was received.

⁶ Lower facility attendance has a direct correlation to some of the supply and service items (i.e. Recreational Supplies, Rentals & Leases, Janitorial Supplies, Concession Supplies, Professional Fees, Uniforms, etc.) Also, the timing of when expenditures are anticipated in the budget may vary to when they are incurred and posted to the financial system. In addition, CARES Act expense reimbursement of \$1,800 was received.

⁷ Replacement of a compressor in the gym (\$13,500) and resurfacing the hardwood floors (\$4,000) were budgeted and put on hold. The budget is based on last year's data for equipment repairs and building maintenance. At this time anticipated repairs have not been required. Also, the timing of when expenditures are anticipated in the budget may vary to when they are incurred and posted to the financial system.

⁸ There are favorable variance in Natural Gas (\$18,200), Electricity (\$23,000) and Water/Sewer (\$6,800). Symmetry Natural Gas bill for February (\$65,495) is still under review with the Law department. There could be savings in utility costs due to reduced hours of operations. In addition, the usage/billing for the current month is billed in the following month (billed mid-month). An accrual is recorded in June for proper cutoff at year-end, which may impact a portion of the favorable variance.

⁹ Longview Community Center Fund has a negative cash/fund balance. Therefore, instead of earning interest, there will be interest charged to the fund at the same rate as interest is earned by funds with positive cash balances. The average yield through the June 30, 2021 investment report was 1.25%.



**HARRIS PARK COMMUNITY CENTER
FUND 530
Financial Report for the Month and Year Ending June 30, 2021 (Preliminary)**

	Previous Year-to-date June 2020	Month-to-Date June 2021	Year-to-Date June 2021	Year-to-Date Budget	Year-to-Date Variance		Approved FY21 Budget
REVENUES							
Activity & Membership Fees	723,783	300,527	714,644	867,372	(152,729)	²	867,373
User Charges	31,501	3,767	48,194	83,686	(35,492)	³	83,686
Rentals	74,276	10,131	96,456	161,240	(64,784)	⁴	161,240
Interest	8,011	(90)	(506)	-	(506)		-
Other Revenue	50,563	67	3,023	26,549	(23,526)	⁵	250
Contributions	194,575	26,850	253,925	183,025	70,900	⁶	183,025
Miscellaneous	15,209	1,648	4,536	8,021	(3,486)		34,320
TOTAL REVENUES	1,097,918	342,899	1,120,272	1,329,893	(209,622)		1,329,894
EXPENDITURES							
Personnel Services	611,476	102,600	590,428	695,472	(105,044)	⁷	695,472
Other Supplies, Services and Charges	461,960	58,010	225,136	380,963	(155,827)	⁸	380,963
Repairs and Maintenance	38,006	2,207	23,498	34,175	(10,677)	⁹	34,175
Utilities	102,556	8,624	97,612	99,212	(1,600)		99,212
Capital Outlay	11,200	-	-	-	-		-
Depreciation	19,799	-	18,200	18,732	(532)		18,732
Transfers Out	3,519	3,000	3,000	3,000	-		3,000
Interdepartment Charges	21,767	1,825	21,899	21,899	-		21,899
TOTAL EXPENDITURES	1,250,484	176,267	961,572	1,234,721	(273,149)		1,253,453
NET GAIN / (LOSS)	(152,566)	166,632	158,699	95,172	63,527		76,441

BEGINNING FUND BALANCE	<u>264,301</u> ¹
ENDING FUND BALANCE (Preliminary)	<u>423,000</u>

¹ Beginning Fund Balance is final as the year-end audit is complete.

² Camp Summit was over budget \$100,000 due to the opening of the program not being anticipated in the FY21 budget. Activity revenues are lower than anticipated in the Adult Instructional (\$70,400), Youth Instructional (\$11,500), and Athletics (\$90,500) programs due to fewer number of adult teams, youth volleyball/basketball signups, and no Itty Bitty programs. Gate receipts are lower than budget in the Harris Park Community Center (\$3,000), Summit Ice (\$17,600), and the Legacy Park Amphitheater (\$44,000) programs. Summit Ice was closed for several days after opening due to weather conditions. Legacy Park Amphitheater did not have any programs for the summer 2020 season due to COVID-19. Membership Fees at Lea McKeighan North, which represent a frequent skate pass, are below budget (\$9,700).

³ The budget anticipated higher revenue for Lea McKeighan North concessions and pro shop (\$30,000 variance) and in the Legacy Park Amphitheater program (\$5,000). Both of the facilities were not open during summer 2020 due to Covid-19. Sales at Summit Ice were below what was anticipated in the budget.

⁴ The budget anticipated revenue from the continuation of ongoing rentals along with revenue from new rental packages.

⁵ The budget included a rebate of \$23,800 related to a Solar Panel project. The agreement for all City of Lee's Summit facilities has not been executed and we do not anticipate an agreement being reached.

⁶ Banner Sponsorships delayed payment in the Spring until the start of FY21. All sponsors are currently caught up on their Spring 2020 payments. In addition, A1 Mortgage, a new sponsor, paid their three-year contract upfront (\$38,400). See Sponsorship report included in the Park Board Packet.

⁷ Camp Summit Part-Time personnel expense was not included in the FY21 budget for summer 2020 due to the opening of the program not anticipated. The actual part-time personnel costs totaled approximately \$102,000. There were savings in the other programs due to lower program participation or not being offered (see footnote #2 above). In addition, the budget included an allocation of the Superintendent of Legal Services and Human Resources (vacant since September), a Recreation Supervisor (vacant January thru April 23), and Superintendent of Recreation moved to Administration April 1st. In addition, CARES Act payroll reimbursement of \$9,500 was received.

⁸ Favorable variances exist in Camp Summit (\$24,800), Legacy Park Amphitheater (\$16,400), Lea McKeighan North/Summit Ice (\$15,500), Special Events (\$17,800) and the Athletics, Youth and Adult Instructional programs (\$80,600) due to no programming offered or lower program participation which has a direct correlation to some of the supply and service items (i.e. Recreational Supplies, Professional Fees, Printing, Advertising expense, Rentals and Lease Expense, Concession Supplies, Uniforms, Organizational Dues, etc.). In addition, CARES Act expense reimbursement of \$1,000 was received.

⁹ Legacy Park Amphitheater (\$6,360) for mowing. Harris Park Community Center floor resurface (\$3,700) is on hold.



**PARKS & RECREATION
FUND 200
Financial Report for the Month and Year Ending June 30, 2021 (Preliminary)**

	Previous Year-to-date June 2020	Month-to-Date June 2021	Year-to-Date June 2021	Year-to-Date Budget	Year-to-Date Variance	Approved FY21 Budget
REVENUES						
Taxes	3,628,017	-	3,847,890	3,658,483	189,407	3,658,483
Fines & Forfeitures	17,083	873	23,222	18,000	5,222	18,000
Interest	85,051	(5,199)	20,237	11,000	9,237	11,000
Other Revenue	3,307	414	11,401	3,500	7,901	3,500
Contributions	122,727	5,720	54,721	88,959	(34,238)	88,959
Miscellaneous	60,997	15,436	80,304	47,355	32,949	47,205
Transfers In	24,610	1,451	29,763	22,810	6,953	22,810
TOTAL REVENUES	3,941,792	18,695	4,067,538	3,850,107	217,431	3,849,957
EXPENDITURES						
Personnel Services	1,900,202	158,207	1,910,636	1,950,068	(39,432)	1,950,067
Other Supplies, Services and Charges	719,585	127,928	695,631	849,148	(153,517)	849,148
Repairs and Maintenance	298,727	20,747	249,015	311,346	(62,331)	311,346
Utilities	99,671	20,059	111,369	148,188	(36,819)	148,188
Fuel & Lubricants	32,845	2,164	25,152	33,790	(8,638)	33,790
Capital Outlay	99,777	207	99,547	66,300	33,247	66,300
Interdepartment Charges	199,549	2,463	202,196	202,196	-	202,196
Reimbursement - Interfund	(160,802)	-	(154,692)	(154,692)	-	(154,693)
TOTAL EXPENDITURES	3,189,554	331,775	3,138,854	3,406,344	(267,490)	3,406,342
NET GAIN / (LOSS)	752,237	(313,080)	928,685	443,763	484,921	443,615

BEGINNING FUND BALANCE	<u>3,120,666</u> ¹
ENDING FUND BALANCE (Preliminary)	<u><u>4,049,351</u></u>

¹ Beginning Fund Balance is final as the year-end audit is complete.

² The favorable variance in Taxes is related to Jackson County property tax (\$125,800) Cass County property tax (\$10,000), Jackson County RR tax (\$7,000) Intangible tax (\$34,000) and Replacement Tax (\$11,900).

³ The reversal of the 6/30/20 year-end adjustment totaled \$47,341 (expense). The interest earned through May was \$67,577. The interest earned for June has not been recorded at this time.

⁴ Contributions include user fees for use of the Legacy Park Venues. Revenue from fees is lower than anticipated due to less participation in the programs related to COVID-19.

⁵ Shelter rentals (\$3,200) are higher than anticipated. Also, Legacy for Parks Foundation reimbursed \$3,068 for memorial stones and plaques, Beautification Commission reimbursement \$5,000 for I470 Gateway Monument, \$2,500 Beaudoin Family Foundation donation for musical instruments at Lowenstein Park, \$5,000 sale of Summit Ice Sport Ice Machine, \$1,600 reimbursement from YSAs for Earth Networks, \$1,500 insurance reimbursement for Happy Tails fence replacement and Arbor Walk trail reimbursement (\$7,175)

⁶ The Superintendent of Legal Services and Human Resources (allocated 60% to this fund) was vacated in September with no plan to replace the position; a Management Analyst position was added in January 2021. A Park Specialist (allocated 40% to this fund) was vacant for the months of July and August and a second Park Specialist (allocated 100% to this fund) was vacated from January thru Mid April. Also, the Superintendent of Recreation moved to Administration April 1st. In addition, CARES Act payroll reimbursement of \$49,350 was received.

⁷ Significant variances identified in Travel and Meeting, Printing Expense, Professional Fees, Miscellaneous Expense, Rentals and Leases, Other Construction Materials, Rock & Gravel, Special Apparel, Consumable Tools, Mobile Telephone, Office Supplies, Chemical Supplies, and Asphalt. Printing expense would usually include the cost of printing the July Illustrated. The July Illustrated (\$12,000) was not produced due to limited activities being offered related to COVID-19. Also, a contingency of \$10,000 for claims was budgeted in FY21; however, only \$5,328 has been charged to the account. The timing of when expenditures are anticipated in the budget may vary to when they are incurred and posted to the financial system. In addition, CARES Act expense reimbursement of \$16,280 was received.

⁸ The majority of the variance is in Maintenance and Repairs Buildings, Grounds and Other Equipment. Shelter staining at Legacy Park (\$15,000) is on hold, structure repairs have not been needed (\$5,000), fertilizer (\$9,500), over seeding (\$5,000), tree replacement (\$5,500), table replacement (\$2,000) and mulching (\$6,000) have not been completed at the time of this report. In addition, trash barrel replacement (\$5,600) and plumbing repairs (\$3,600) are on hold until spring. Also, the sign replacement contract is lower than anticipated (\$3,000).

⁹ A majority of the variance is in Electricity (\$11,800) and Water/Sewer (\$24,000). The year-to-date expenditures include the reversal of an accrual of utilities recorded for the 6/30/20 year-end of approximately \$4,000. A similar accrual for utilities will occur in June 2021 for proper cutoff at year-end which may impact a portion of the favorable variance.

¹⁰ The year-to-date expenditures include the purchase of the Zamboni (\$33,350) to replace the Sport Ice machine at Summit Ice.



**SUMMIT WAVES
FUND 203
Financial Report for the Month and Year Ending June 30, 2021 (Preliminary)**

	Previous Year-to-date June 2020	Month-to-Date June 2021	Year-to-Date June 2021	Year-to-Date Budget	Year-to-Date Variance		Approved FY21 Budget
REVENUES							
Activity Fees	332,782	351,846	585,171	715,762	(130,591)	²	715,762
User Charges	67,258	63,106	83,663	99,568	(15,906)	³	99,569
Rentals	8,657	22,076	38,964	46,360	(7,396)	⁴	46,360
Interest	8,758	(10)	(2,023)	1,200	(3,223)		1,200
Miscellaneous	14,786	(181)	4,238	1,163	3,075		1,163
TOTAL REVENUES	432,240	436,837	710,014	864,053	(154,040)		864,054
EXPENDITURES							
Personnel Services	214,424	90,160	342,922	468,055	(125,133)	⁵	471,126
Other Supplies, Services and Charges	78,748	48,035	109,652	153,284	(43,632)	⁶	150,213
Repairs and Maintenance	43,923	10,104	45,122	38,359	6,763		38,359
Utilities	50,334	17,777	77,878	75,965	1,914		75,965
Interdepartment Charges	22,867	1,907	22,883	22,883	(0)		22,883
Transfers Out (To 200)	5,985	-	5,985	5,985	-		5,985
TOTAL EXPENDITURES	416,280	167,982	604,442	764,531	(160,089)		764,531
NET GAIN / (LOSS)	15,960	268,855	105,571	99,523	6,049		99,523

BEGINNING FUND BALANCE	<u>233,204</u> ¹
ENDING FUND BALANCE (Preliminary)	<u><u>338,775</u></u>

¹ Beginning Fund Balance is final as the year-end audit is complete.

² No activities were offered in the 2020 season. Also, Pass memberships were sold to residents only and at a reduced cost due to the late opening of the facility. On July 24th, the facility began selling a limited number of Resident Single Visits. There is a favorable variance in Memberships of \$109,000 (\$60,000 in the 2020 season) and unfavorable variance in Activities of \$13,000 and Gate Receipts \$226,700 (\$132,000 in the 2020 season).

³ There is an unfavorable variance in Pro Shop Sales (\$5,000) and Concessions Sales (\$11,000).

⁴ The FY21 budget anticipated rentals in July and August for the facility and lap pool and eleven full facility rental booked (\$15,400) for the summer 2021 season and only five have been booked (\$8,250). Also, Birthday Party rentals were not available for rent until May 14th due to Covid restriction being lifted.

⁵ Actual staffing of part-time personnel is based on activities offered and facility attendance levels (see footnote #2 above). In addition, the budget included an allocation of the vacant Superintendent of Legal Services and Human Resources since September and an Aquatics Supervisor which was vacant January thru April. In addition, CARES Act payroll reimbursement of \$22,288 was received.

⁶ Variances identified in Furniture, Fixtures and Office Equipment, Miscellaneous Equipment, Chemical, Janitorial and Recreational Supplies. The timing of when expenditures are anticipated in the budget may vary to when they are incurred and posted to the financial system. In addition, CARES Act expense reimbursement of \$1,829 was received.



**CEMETERY TRUST
FUND 204
Financial Report for the Month and Year Ending June 30, 2021 (Preliminary)**

	Previous Year-to-date June 2020	Month-to-Date June 2021	Year-to-Date June 2021	Year-to-Date Budget	Year-to-Date Variance		Approved FY21 Budget
REVENUES							
Services	90,291	11,456	109,174	138,783	(29,609)	²	138,783
Sale of Property	55,027	-	30,000	6,000	24,000	³	6,000
Interest	40,751	(1,402)	6,093	9,000	(2,907)		9,000
TOTAL REVENUES	186,069	10,054	145,267	153,783	(8,516)		153,783
EXPENDITURES							
Personnel Services	52,684	2,435	39,960	54,022	(14,062)	⁴	53,754
Other Supplies, Services and Charges	67,378	5,671	60,511	87,605	(27,095)	⁵	87,873
Repairs and Maintenance	7,542	628	7,790	9,800	(2,010)		9,800
Utilities	2,909	277	2,530	4,000	(1,470)		4,000
Fuel & Lubricants	643	76	396	1,200	(804)		1,200
Interdepartment Charges	13,736	1,144	13,724	13,724	0		13,724
Transfers Out (To 026)	18,625	1,451	17,411	21,171	(3,760)		21,171
TOTAL EXPENDITURES	163,517	11,681	142,322	191,522	(49,201)		191,522
NET GAIN / (LOSS)	22,553	(1,628)	2,945	(37,740)	40,685		(37,739)

BEGINNING FUND BALANCE

1,346,295 ¹

ENDING FUND BALANCE (Preliminary)

1,349,240

¹ Beginning Fund Balance is final as the year-end audit is complete.

² Monument sales (\$20,700) have decreased with Covid restriction not allowing in-person sales. Also, grave openings (\$6,200) are not as high as anticipated in the budget.

³ The budget anticipated the sale of three columbarium niches through June; fifteen have been sold to date.

⁴ The Superintendent of Legal Services and Human Resources (allocated 5% to this fund) was vacated in September with no plan to replace the position. A Park Specialist (allocated 60% to this fund) was vacant for the months of July and August. In addition, CARES Act payroll reimbursement of \$1,321 was received.

⁵ Variances identified in Professional Fees (see #2 grave openings) and Other Construction Materials. The timing of when expenditures are anticipated in the budget may vary to when they are incurred and posted to the financial system.



**CONSTRUCTION FUND
FUND 327
Financial Report for the Month and Year Ending June 30, 2021 (Preliminary)**

	Month-to-Date June 2021	Year-to-Date June 2021	Year-to-Date Budget	Year-to-Date Variance		Approved FY21 Budget
REVENUES						
Transfers from Fund 410	291,667	3,500,000	3,500,000	-		3,500,000
TOTAL REVENUES	291,667	3,500,000	3,500,000	-		3,500,000
EXPENDITURES						
Interest Expense	-	70,953	28,500	42,453	²	28,500
Additions to Const in Progress	339	292,587	350,000	(57,413)	³	350,000
TOTAL EXPENDITURES	339	363,540	378,500	(14,960)		378,500
NET GAIN / (LOSS)	291,328	3,136,460	3,121,500	14,960		3,121,500

BEGINNING FUND BALANCE	<u>(4,934,735)</u> ¹
ENDING FUND BALANCE (Preliminary)	<u><u>(1,798,275)</u></u>

¹ Beginning Fund Balance is final as the year-end audit is complete. The Fund Balance is negative due to the purchase of the Longview Community Center in September 2018 for \$4.1 million.

² Due to the purchase of the Longview Community Center in addition to the completion of other already scheduled projects (Summit Park and Howard Park Renovations and the addition of the Wave Pool), the Construction Fund has a negative cash/fund balance. Therefore, instead of earning interest, there will be interest charged to the fund at the same rate as interest is earned by funds with positive cash balances. The interest expense anticipated in the FY21 budget assumed an average negative cash balance of \$3,600,000 at a 1.9% cost based on the average portfolio yield at December 31, 2019. The negative balance was higher year-to-date. The average yield through the June 30, 2021 investment report was 1.25%.

Funding for proposed projects in the FY21 budget includes:

Pleasant Lea Park Improvements (total project estimate \$400,000)

Total

Approved FY21 Budget
\$ 350,000
<u><u>\$ 350,000</u></u>

³ The above Additions to Construction in Progress includes costs for projects being completed in the current year that were funded in previous years including Lowenstein Park, Summit Park, Howard Park and the Wave Pool Project.

**PARKS COP DEBT
FUND 410
Financial Report for the Month and Year Ending June 30, 2021 (Preliminary)**

	Month-to-Date June 2021	Year-to-Date June 2021	Year-to-Date Budget	Year-to-Date Variance		Approved FY21 Budget
REVENUES						
Taxes	472,488	4,523,440	3,983,091	540,349	²	3,983,091
EATS	(16,110)	(126,965)	(141,051)	14,086	²	(141,051)
Use Tax	52,683	375,525	-	375,525	²	
Interest	(640)	15,233	5,000	10,233	³	5,000
TOTAL REVENUES	508,421	4,787,233	3,847,040	940,193		3,847,040
EXPENDITURES						
Transfers Out-Gamber Center	30,625	175,000	157,500	17,500	⁴	157,500
Transfers Out-Construction Fund	291,667	3,500,000	3,500,000	-		3,500,000
TOTAL EXPENDITURES	322,292	3,675,000	3,657,500	17,500		3,657,500
NET GAIN / (LOSS)	186,129	1,112,233	189,540	922,693		189,540

BEGINNING FUND BALANCE	<u>726,807</u> ¹
ENDING FUND BALANCE (Preliminary)	<u><u>1,839,040</u></u>

¹ **Beginning Fund Balance** is final as the year-end audit is complete.

² See separate Sales/Use Tax Report included in this packet.

³ The year-to-date net interest includes a favorable interest earned through May of \$12,697. In addition, interest income was received from the State for interest earned on sales tax of \$2,536.

⁴ See Gamber Community Center footnote #4.

MEMORANDUM



Date: July 28, 2021

To: Joe Snook, CPRP
Administrator of Parks and Recreation

From: Devin Blazek, MBA
Management Analyst

Re: Sales and Use Tax Update – July 2021

Sales tax proceeds received in July totaled \$413,460.08, which is 15.76% over the monthly projection. Due to the unpredictable cutoff of processing remittance at the State of Missouri, the annual revenue budget has been spread evenly throughout FY2022. The year-to-date sales tax received totals \$413,460.08; which is \$62,860.49 over the amount received through July 2021.

At the time of this report, there is no additional information regarding the remitters included in the amount received from the State of Missouri.

The EATs payments for July is not available at the time of this report.

Use tax proceeds received in July totaled \$50,586.99, which is 86.78% over the monthly projection. Due to the unpredictable cutoff of processing remittance at the State of Missouri, the annual revenue budget has been spread evenly throughout FY2022. The year-to-date use tax totals \$50,586. Due to use tax collection starting in December 2020, there was no collection of use tax in July of 2020.

Attached is a summary of the proceeds received for the Sales Tax, Economic Activity Taxes (EATs) and Use Tax.

Sales Tax and EATs	Budget	Actual	Amount Difference \$
Cumulative Balance Through FY 2021	76,045,008	76,834,884	789,876
FY 2022			
YTD Balance Forward - Sales Tax	-	-	-
YTD Balance Forward - EATs	-	-	-
Sales Tax Receipts - July 2022	357,176	413,460	56,284
EATs - July 2022	(12,048)	-	12,048
YTD Balance - Sales Tax	357,176	413,460	56,284
YTD Balance - EATs	(12,048)	-	12,048
LIFE-TO-DATE DATA BY SALES TAX			
Cumulative Net Proceeds-1/4 cent Sales Tax (4/1/18 through 3/31/33) **	12,672,682	13,210,274	537,592
Cumulative Net Proceeds-1/4 cent Sales Tax (4/1/08 through 3/31/18)	30,963,365	31,100,648	137,283
Cumulative Net Proceeds-3/8 cent Sales Tax (4/1/98 through 3/31/08)	32,768,255	32,955,600	187,345

Use Tax	Budget	Actual	Amount Difference \$
Cumulative Balance Through FY 2021	-	375,524	375,524
FY 2021			
YTD Balance Forward - Use Tax	-	-	-
Use Tax - May 2021	27,083	50,586	23,503
YTD Balance - Use Tax	27,083	50,586	23,503
LIFE-TO-DATE DATA BY USE TAX			
Cumulative Net Proceeds-October 2020 through Current Month	27,083	426,110	399,027

TO: Joe Snook, CPRP
 Administrator of Parks and Recreation

DATE: July 28, 2021

FROM: David Dean, Superintendent of Recreation Services
 Steve Casey, Superintendent of Park Development and Construction
 Tede Price, Superintendent of Administration
 Brooke Chestnut, Superintendent of Park Operations



SUBJECT: FY21 Capital Improvement Projects and Parks and Recreation Services Report

Project	Budget ¹	Exp to Date	Variance ²	Status	Estimated Completion ³
Gamber Community Center Fund (201)					
	-	-	-		
Lovell Community Center Fund (202)					
Locker Replacement Project (*Rollover from FY20)	95,500	66,599	28,901	Complete	Sep-20
	95,500	66,599	28,901		
Longview Community Center Fund (205)					
	-	-	-		
Harris Park Community Center Fund (530)					
	-	-	-		
Parks and Recreation Fund (200)					
Operations					
Asphalt	125,000	124,535	465	Complete	Jun-21
Resource Recovery Park Master Planning	24,000	20,958	3,042	In progress	Jun-21
Longview Community Center Shared Parking Lot Repairs	25,000	-	25,000		Jun-21
Legacy Park					
Asphalt	50,000	47,311	2,689	Complete	Jun-21
	224,000	192,804	31,196		
Summit Waves Fund (203)					
	-	-	-		
Cemetery Fund (204)					
	-	-	-		
Capital Projects Fund (327)					
Lowenstein Park Renovations (*Continued from FY20)	515,000	518,559	(3,559)	In Progress	Jun-21
Summit Park Renovations (*Continued from FY20)	1,700,000	1,688,774	11,226	Complete	Jul-20
Howard Park Renovations (*Continued from FY20)	900,000	819,273	80,727	Complete	Jul-20
Arborwalk Trail Expansion (*Continued from FY20)	20,000	20,000	-	complete	Jun-21
Summit Waves Wave Pool Expansion (*Continued from FY20)	5,110,000	4,985,910	124,090	Complete	Mar-21
Pleasant Lea Park Improvements	350,000	-	350,000		May-22
	8,595,000	8,032,516	562,484		
TOTAL	8,914,500	8,291,919	622,581		

¹ Budget amount established per Board Approval

² Variance is the difference between the budget and the year-to-date expenditures.

³ Estimated completion dates will be updated as necessary to reflect our best estimate of when a project will be completed.

The Services Review is based on the current Fiscal Year (July 2020-June 2021). "Goals" are based on the number implied in the Fiscal Year Budget. Some goals are annualized (i.e., LPCC, GCC and HPCC information). Other numbers will be reported on a monthly basis (i.e., programs beginning in the current board month) as well as annualized figures being reported against budgeted numbers. Shaded areas are completed services and activities.

	Run Time	Target Goals - This Year (participants) 2020-2021	Results to Date (for programs/events starting July 2020)
Fund 201 - Gamber Community Center			
Memberships			
	July 20 - June 21		
Resident Total			
Active Flex	July 20 - June 21	1837	1112
Annual		97	27
Non-Resident Total			
Active Flex		112	59
Annual		3	4
Single Visit			
Discount		188	91
Regular		79	2
(All Inclusive Membership - GCC)			
	July 20 - June 21		
Resident			
Annual		53	37
Flex	July 20 - June 21	1132	772
Non-Resident			
Annual		4	2
Flex		83	59
(Insurance Based Memberships)			
	July 20 - June 21		
Silver Sneakers Total	July 20 - June 21		4,734
Renew Active	July 20 - June 21		1,657
Facility Rentals			
	July 20 - June 21		
Event Packages		5	2
Gamber Package		43	11
Ballroom All	July 20 - June 21	160	27
Ballroom A	July 20 - June 21	142	120
Ballroom B		33	26
Classroom		100	46
Aerobics Room	July 20 - June 21	40	14
Programming			
	July 20 - June 21		
GCC Paid Group Fitness	July 20 - June 21	0	6
Bingo	July 20 - June 21	2151	21
Line Dance	July 20 - June 21	659	462
Art Classes	July 20 - June 21	25	106
Ballroom, Swing, Latin Dance	July 20 - June 21	150	
Youth Tech	July 20 - June 21	50	35
Photography	July 20 - June 21	45	
Special Event Programming			
	July 20 - June 21		
Mistletoe Madness	July 20 - June 21	40	20
Veterans Day Luncheon	July 20 - June 21	100	20
Thanksgiving Day Luncheon	July 20 - June 21	160	75
Holiday Luncheon	July 20 - June 21	100	50
Father Daughter Dance	July 20 - June 21	240	244
Sr. Barn Players	July 20 - June 21	100	

Fund 202 - J. Thomas Lovell Jr. Community Center at Legacy Park

Memberships			
Resident			
Annual	July 20 - June 21	1,541	862
Flex	July 20 - June 21	3,260	2,263

	Run Time	Target Goals - This Year (participants) 2020-2021	Results to Date (for programs/events starting July 2020)
<u>Non-Resident</u>			
Annual	July 20 - June 21	233	239
Flex	July 20 - June 21	716	546
<u>Single Visit - Resident</u>			
<u>Single Visit -- Non-Resident</u>			
<u>Silversneakers</u>			
Prime	July 20 - June 21	17,039	12,476
Renew Active	July 20 - June 21	139	345
Active and Fit	July 20 - June 21	2,000	5,609
Silver and Fit	July 20 - June 21	0	41
<u>90 Day Memberships</u>			
Resident	July 20 - June 21	101	328
Nonresident	July 20 - June 21	12	13
	July 20 - June 21	3	2
Facility Rentals			
<u>Birthday Party Packages</u>			
Resident			
Package A	July 20 - June 21	223	7
Package B	July 20 - June 21	50	3
Non-Resident			
Package A	July 20 - June 21	117	6
Package B	July 20 - June 21	13	1
<u>Community Rooms</u>			
Resident	July 20 - June 21	144	0
Non-Resident	July 20 - June 21		
<u>Court Rentals</u>			
Resident	July 20 - June 21	12	0
Non-Resident	July 20 - June 21	3	0
Lock-ins	July 20 - June 21	3	0
Pool	July 20 - June 21	2	5
<u>Paid Park Amenities</u>			
Resident			
Canoe	July 20 - June 21	350	45
Paddleboard	July 20 - June 21	350	134
Non-Resident			
Canoe	July 20 - June 21	150	13
Paddleboard	July 20 - June 21	150	61
<u>Free Park Amenities</u>			
Bikes	July 20 - June 21	712	144
<u>Child Care</u>			
Drop In	July 20 - June 21	11,335	165
Pass Card - Member	July 20 - June 21	134	39
Pass Card - Non-member	July 20 - June 21	8	0
Water and Land Aerobic Programming	July 20 - June 21	50,000	15,465
Provide Miscellaneous Fitness			
Personal Training	July 20 - June 21	1760	302
Virtual Personal Training	July 20 - June 21	0	0
LCC Paid Group Fitness	July 20 - June 21	300	0
LPA Paid Group Fitness	July 20 - June 21	500	183
Massage Therapy	July 20 - June 21	300	83
RevUP	July 20 - June 21	250	24
RevUP Reload	July 19 - June 20	200	72
Healthy Eating Every Day (H.E.E.D)	July 20 - June 21	0	16
Swim Lessons			
Swim Lessons	July 20 - June 21	859 Participants	273 19

		Target Goals - This Year (participants) 2020-2021	Results to Date (for programs/events starting July 2020)
Private Swim Lessons	Run Time July 20 - June 21	152 Participants	122

Fund 530 - Harris Park Community Center

Camp Summit			
Camp Summit Enrollment	Summer 2020	750 Enrolled	373 Enrolled
Camp Summit Enrollment	Summer 2021	750 Enrolled	755 Enrolled
Weekly Attendance	Summer 2020	440 Avg/Week	164 Weekly Avg through end of Camp
Weekly Attendance	Summer 2021	440 Avg/Week	413 Weekly Avg through Week 6

Offer School Break Camps			
School Break Camp Enrollment	Sept 20 - April 21	100	50 enrolled
School Break Days	Nov 20 - April 21	Avg of 30/Day	Avg 13/Day

Recreation Center Operations			
Gym Rentals	July 20 - June 21	300 Rentals	252 Rentals
Classroom Rentals	July 20 - June 21	200 Rentals	93 Rentals
Entire Facility Rentals	July 20 - June 21	12 Rentals	1 Rental(s)
Week Long Rentals	July 20 - June 21	2 Rentals	1 Rental(s)
Open Gym	July 20 - June 21	1500 Participants	182 Participants

Summit Ice/Lea Mck North			
Public Skate	Nov 20 - March 21	8000	12,091 Skaters
Public skate - Non Res	Nov 21 - Feb 22	2500	
Public skate - Res	Nov 21 - Feb 22	5500	
Pond Hockey	Nov 20 - March 21	350	1212 Players
Pond hockey - Non Res	Nov 21 - Feb 22	80	
Pond hockey - Res	Nov 21 - Feb 22	150	
Skate with Santa (3)	December 20	200	Cancelled (Covid-19)
Skate with Sanata (3)	December 21	200	
Valentines Day Special	February 20	100	Cancelled (Covid-19)
Valentines Day Special	February 21	100	
Birthday Party Packages	Nov-March 20	75	Cancelled (Covid-19)
Birthday Party Packages	Nov-Feb 22	75	
Shelter Rentals	2020	100	0 (Covid-19)
Shelter Rentals	2021	100	

ATHLETICS			
Hartman Fields	July 20 - June 30	625 (Rental hours)	624 (Rental Hours)

Adult Leagues			
Softball -- Coed, Men's, Women's			
• Fall	Sept 20 - Oct 20	27 (Teams)	10 (Teams)
• Spring	Mar 21 - May 21	35 (Teams)	8 (Teams)
• Summer	June 21 - Aug 21	32 (Teams)	31(teams)

Basketball -- Men's			
• Fall	Jan 20 - Mar 21	20 (Teams)	Cancelled (Covid-19)
• Winter	March 21 - May 21	20 (Teams)	Cancelled (Covid-19)
• Spring	June 21 - Aug 21	16 (Teams)	Cancelled (Covid-19)
• Summer	July 20 - Oct 20	16 (Teams)	Cancelled (Covid-19)

Volleyball -- Coed, Women's			
• Fall	Jan 21 - Mar 21	50 (Teams)	23 (Teams)
• Winter	Mar 21 - May 21	58 (Teams)	30 (Teams)
• Spring	June 21 - Aug 21	50 (Teams)	Cancelled (Covid-19)
• Summer I and II	July 20 - Jan 20	50 (Teams)	29 (Teams)

Kickball			
• Fall	Sept 20 - Nov 20	14 (Teams)	DNM
• Spring	Apr 21 - May 21	14 (Teams)	5 Teams
• Summer	June 21 - Aug 21	14 (Teams)	DNM 20

	Run Time	Target Goals - This Year (participants) 2020-2021	Results to Date (for programs/events starting July 2020)
Adult Instructional-Athletics			
<i>Golf</i>			
• Adult Beginning	July 20 - June 21	20	OH
<i>Tennis</i>			
• Outdoor Adult Beginning	July 20 - June 21	10	0
Youth Instructional-Athletics			
<i>Golf</i>			
• Youth Beginner	July 20 - June 21	30	OH
<i>Tennis</i>			
• Rookies (Mighty Stars)	July 20 - June 21	30	4
• Youth Beginner	July 20 - June 21	65	22
#NAME?	July 20 - June 21	10	10
Youth Leagues			
Girl's Basketball	Nov 20 - Feb 21	300 Participants	318 Participants (1.1.2020)
Spring Youth Volleyball	March 21 - May 21	250 Participants	163 Participants (3.16.2021)
Fall Youth Volleyball	Sept 20 - Oct 20	280 Participants	152 Participants (9.14.20)
Summer Youth Volleyball	June 21 - July 21	10 Teams	8 Teams
Winter Youth Volleyball	Jan 21 - Feb 21	10 Teams	11 Teams
Youth Special Events-Athletics			
Junior Triathlon	July 21		
Youth Camps-Athletic			
Baseball Camp	June 21	15	7
Basketball Camp	July 20	15	OH
Volleyball Camp	July 20	35	OH
Indoor Soccer Camp	June 21	15	OH
Tournaments			
Summer Classic Tennis Tournament	June 21	50	65
INSTRUCTIONAL ACTIVITIES			
Adult Instructional			
<i>First Aid/CPR</i>			
CPR/AED	July 20 - June 21 (Year-to-date count)	40	33
First Aid	July 20 - June 21 (Year-to-date count)	25	25
BLS Healthcare Provider CPR	July 20 - June 21 (Year-to-date count)	30	13
CPR for Family and Friends	July 20 - June 21 (Year-to-date count)	30	3
Youth Instructional			
<i>Itty-Bitty Sports</i>			
• Flag Football	Sept 20 - Oct 20	50	Cancelled
• Basketball	Jan 21 - Feb 21	80	Cancelled
• Outside Soccer	April 21 - May 21	50	Cancelled
• T-Ball	June 5 - July 10	50	103
<i>Itty-Bitty Instructional Programs</i>			
• Itty Bitty PE	July 20 - June 21 (Year-to-date count)	10	On Hold
• Itty Bitty Dancers	July 20 - June 21 (Year-to-date count)	50	On Hold 21

	Run Time	Target Goals - This Year (participants) 2020-2021	Results to Date (for programs/events starting July 2020)
Indoor T-Ball	July 20 - June 21 (Year-to-date count)	20	On Hold
Instructional Basketball	July 20 - June 21 (Year-to-date count)	20	On Hold
• Indoor Soccer	July 20 - June 21 (Year-to-date count)	25	On Hold
• Itty Bitty Tumblers	July 20 - June 21 (Year-to-date count)	80	On Hold

Pint Size			
Pint Size Playtime	Sept 20 - April 21	150	On Hold

Pee Wee Sports			
• Flag Football	July 20 - June 21 (Year-to-date count)	20	OH
• Basketball	July 20 - June 21 (Year-to-date count)	40	OH
• Tumblers	July 20 - June 21 (Year-to-date count)	20	OH

Animal Wonders			
• Workshop	July 20 - June 21 (Year-to-date count)	10	OH
• Camps	July 20 - June 21 (Year-to-date count)	10	OH

All Ages- Instructional

Horsemanship Classes			
• Beginning Horsemanship	July 20 - June 21 (Year-to-date count)	9 participants	1 participant
• Beginner Rider I	July 20 - June 21 (Year-to-date count)	4 participants	OH
• Beginner Rider II	July 20 - June 21 (Year-to-date count)	2 participants	OH
• Texas Tots	July 20 - June 21 (Year-to-date count)	2 participants	OH
• Texas Tots II	July 20 - June 21 (Year-to-date count)	2 participants	OH

Special Event Programming for Families

Night Flight	June 2021	250 participants	Canceled for FY21
Tour de Lakes	June 2021	875 participants	Canceled for FY21

Festivals

Legacy Blast	July 2021		Canceled
Jamaican Jam	July 2021	1000-1500	Canceled
Blues and Jazz Fest	Aug 2021	1000-1500	Canceled
Summit Music Fest	June 2021	500-1000	Canceled
Elton Dan & the Rocket Band	June 18	700	867

	Target Goals - This Year (participants) 2020-2021	Results to Date (for programs/events starting July 2020)
Run Time		

Fund 200 - Parks and Recreation

Administration			
Provide departmental Annual Report	Sept 2020	Mar-21	Completed May 2021
Coordinate, edit and produce Lee's Summit Illustrated.	FY20		
Publish bi-annual Visionary Task Force Newsletter (Legacy for Tomorrow)	Bi-annually		
Park Operations			
Two annual inventories performed	Bi-annually		
Two annual park openings performed on all parks (Spring and Fall)	Bi-annually		
Legacy Park Operations			
Maintain user group agreements	FY21		
City Grounds Maintenance			
Maintain Public Works MOU areas	FY21		

Fund 203 - Aquatics

Summit Waves			
Group Swim Lessons	July 20 - Aug 21	131	0
Group Swim Lessons	May 21 - June 21	760	392
Private swim parties	July 20 - Aug 21	56	0
Private swim parties	May 21 - June 21	11	4
Junior Guard clinics	July 20 - Aug 21	10	0
Junior Guard clinics	May 21 - June 21	10	0
Public swim - Regular	July 20 - Aug 21	4382	0
Public swim - Regular	May 21 - June 21	3500	7,951
Public swim - Discount	July 20 - Aug 21	14672	1,641
Public swim - Discount	May 21 - June 21	2800	13,411
Twilight - Regular	July 20 - Aug 21	135	0
Twilight - Regular	May 21 - June 21	252	373
Twilight - Discount	July 20 - Aug 21	1010	0
Twilight - Discount	May 21 - June 21	1660	844
Season Pass Sales	July 20 - Aug 21	25	2,451
Season Pass Sales	May 21 - June 21	1406	2,137
Group Promotions			
Family Fun Nights (2)	July 20 - Aug 21	360	163
Family Fun Nights (1)	May 21 - June 21	262	321
Birthday Party Packages	July 20 - Aug 21	36	0
Birthday Party Packages	May 21 - June 21	48	23
Cabana Rentals	July 20 - Aug 21	22	0
Cabana Rentals	May 21 - June 21	11	27

Fund 205 - Longview Community Center

Memberships			
Resident			
Annual	July 20 - June 21	1,342	789
Flex	July 20 - June 21	1,121	981
Non-Resident			
Annual	July 20 - June 21	159	141
Flex	July 20 - June 21	338	230
90 Day Memberships			
Resident	July 20 - June 21	14	26
Nonresident	July 20 - June 21	4	2
Single Visit - Resident	July 20 - June 21	10,525	4,489
Single Visit -- Non-Resident	July 20 - June 21	2,926	1,377
Silversneakers visits	July 20 - June 21	7,729	5,926 23

	Run Time	Target Goals - This Year (participants) 2020-2021	Results to Date (for programs/events starting July 2020)
<i>Prime visits</i>	July 20 - June 21	120	295
<i>Active and Fit visits</i>	July 20 - June 21	72	253
<i>Silver and Fit visits</i>	July 20 - June 21	120	89
<i>Renew active visits</i>	July 20 - June 21	2,130	2,723
<i>MCC Athletes Pass</i>	July 20 - June 21	NA	15
<i>MCC PE Pass</i>	July 20 - June 21	NA	4
<i>MCC Non resident memberships Pass</i>	July 20 - June 21	1000 max	12
Facility Rentals			
<u><i>Lap lane rentals (hours)</i></u>			
Resident	July 20 - June 21	6573	5,275
Non-Resident	July 20 - June 21	618	18
<u><i>Room Rentals</i></u>			
Resident	July 20 - June 21	52	3
Non-Resident	July 20 - June 21	26	3
<u><i>Court Rentals</i></u>			
Resident	July 20 - June 21	51	2
Non-Resident	July 20 - June 21	12	23
Lock-ins	July 20 - June 21	2	0
Full Pool rental	July 20 - June 21	3	0
<u><i>Child Care</i></u>			
Drop In	July 20 - June 21	660	32
Pass Card - Member	July 20 - June 21	125	9
Pass Card - Non-member	July 20 - June 21	6	0
Water and Land Aerobic Programming	July 20 - June 21	30,000	12,319
Provide Miscellaneous Fitness			
Personal Training	July 20 - June 21	873	299
Virtual Personal Training		0	2
LVCC Paid Group Exercise Classes	July 20 - June 21	155	38
LVCC Paid Fitness programs	July 20 - June 21	100	0
Massage Therapy	July 20 - June 21	528	30
RevUP	July 20 - June 21	60	14
RevUP Reload	July 20 - June 21	42	36
Healthy Eating Every Day (H.E.E.D)	July 20 - June 21	0	4
Lowenstein Park Fitness Classes	July 20 - June 21	NA	29
Swim Lessons			
Swim Lessons	July 20 - June 21	340 participants	226
Private Swim Lessons	July 20 - June 21	142 participants	80

TO: Joe Snook, CPRP
 Administrator of Parks and Recreation
DATE: July 28, 2021
FROM: David Dean, Superintendent of Recreation Services
 Steve Casey, Superintendent of Park Development and Construction
 Tede Price, Superintendent of Administration
 Brooke Chestnut, Superintendent of Park Operations



SUBJECT: FY22 Capital Improvement Projects and Parks and Recreation Services Report

Project	Budget ¹	Exp to Date	Variance ²	Status	Estimated Completion ³
Gamber Community Center Fund (201)					
		-	-		
Lovell Community Center Fund (202)					
Childcare Roof Repairs	27,450	-	27,450	In Progress	Nov-21
	27,450	-	27,450		
Longview Community Center Fund (205)					
		-	-		
Harris Park Community Center Fund (530)					
		-	-		
Parks and Recreation Fund (200)					
Operations					
Deer Valley Park Shelter	30,000	-	30,000	In Progress	Dec-21
Tilt Trailer	8,000	-	8,000	In Progress	Sep-21
Legacy Park					
Wayfinding Signage	100,000		100,000	In Progress	Dec-21
	138,000	-	138,000		
Summit Waves Fund (203)					
Additional Shade Installation	41,920	-	41,920		May-22
	41,920	-	41,920		
Cemetery Fund (204)					
		-	-		
Capital Projects Fund (327)					
Lowenstein Park Renovations (*Continued from FY20)	515,000	518,559	(3,559)	In Progress	Aug-21
Velie Park Renovations	425,000	-	425,000	In Progress	Mar-22
Pleasant Lea Park Improvements	350,000	-	350,000		May-22
	1,290,000	518,559	771,441		
TOTAL	1,497,370	518,559	978,811		

¹ Budget amount established per Board Approval

² Variance is the difference between the budget and the year-to-date expenditures.

³ Estimated completion dates will be updated as necessary to reflect our best estimate of when a project will be completed.

The Services Review is based on the current Fiscal Year (July 2021-June 2022). "Goals" are based on the number implied in the Fiscal Year Budget. Some goals are annualized (i.e., LPCC, GCC and HPCC information). Other numbers will be reported on a monthly basis (i.e., programs beginning in the current board month) as well as annualized figures being reported against budgeted numbers. Shaded areas are completed services and activities.

	Run Time	Target Goals - This Year (participants) 2021-2022	Results to Date (for programs/events starting July 2021)
Fund 201 - Gamber Community Center			
Memberships			
	July 21 - June 22		
Resident Total			
Active Flex	July 21 - June 22	1120	79
Annual		39	
Non-Resident Total			
Active Flex		60	4
Annual		3	
Single Visit			
Discount		76	6
Regular		17	2
(All Inclusive Membership - GCC)			
	July 21 - June 22		
Resident			
Annual		39	4
Flex	July 21 - June 22	720	65
Non-Resident			
Annual		2	0
Flex		60	5
(Insurance Based Memberships)			
	July 21 - June 22		
Silver Sneakers Total	July 21 - June 22		460
Renew Active	July 21 - June 22		153
Facility Rentals			
	July 21 - June 22		
Event Packages		5	
Gamber Package		43	4
Ballroom All	July 21 - June 22	160	
Ballroom A	July 21 - June 22	142	2
Ballroom B		33	1
Classroom		100	9
Aerobics Room	July 21 - June 22	40	
Programming			
	July 21 - June 22		
GCC Paid Group Fitness	July 21 - June 22		
Bingo	July 21 - June 22	600	39
Line Dance	July 21 - June 22	360	28
Art Classes	July 21 - June 22	20	
Ballroom, Swing, Latin Dance	July 21 - June 22	60	
Youth Tech	July 21 - June 22	10	3
Special Event Programming			
	July 21 - June 22		
Mistletoe Madness	July 21 - June 22	40 Booths	
Veterans Day Luncheon	July 21 - June 22	100 participants	
Thanksgiving Day Luncheon	July 21 - June 22	100 participants	
Holiday Luncheon	July 21 - June 22	100 participants	
Father Daughter Dance	July 21 - June 22	150/night	
Fund 202 - J. Thomas Lovell Jr. Community Center at Legacy Park			
Memberships			
Resident			
Annual	July 21 - June 22	1,074	862
Flex	July 21 - June 22	3,393	2,263

	Run Time	Target Goals - This Year (participants) 2021-2022	Results to Date (for programs/events starting July 2021)
<u>Non-Resident</u>			
Annual	July 21 - June 22	153	239
Flex	July 21 - June 22	725	546
<u>Single Visit - Resident</u>			
	July 21 - June 22	21,003	544
<u>Single Visit -- Non-Resident</u>			
	July 21 - June 22	6,998	292
<u>Silversneakers</u>			
	July 21 - June 22	16,405	713
<u>Prime</u>			
	July 21 - June 22	139	8
<u>Renew Active</u>			
	July 21 - June 22	2,914	350
<u>Active and Fit</u>			
	July 21 - June 22	0	5
<u>Silver and Fit</u>			
	July 21 - June 22	101	22
<u>90 Day Memberships</u>			
Resident	July 21 - June 22	12	13
Nonresident	July 21 - June 22	3	2
Facility Rentals			
<u>Birthday Party Packages</u>			
Resident			
Package A	July 21 - June 22	172	5
Package B	July 21 - June 22	31	1
Non-Resident			
Package A	July 21 - June 22	74	0
Package B	July 21 - June 22	7	1
<u>Community Rooms</u>			
Resident	July 21 - June 22	2	0
Non-Resident	July 21 - June 22	0	0
<u>Court Rentals</u>			
Resident	July 21 - June 22	4	0
Non-Resident	July 21 - June 22	1	0
Lock-ins	July 21 - June 22	1	0
Pool	July 21 - June 22	2	0
<u>Paid Park Amenities</u>			
Resident			
Canoe	July 21 - June 22	280	15
Paddleboard	July 21 - June 22	1,049	107
Non-Resident			
Canoe	July 21 - June 22	151	8
Paddleboard	July 21 - June 22	439	55
<u>Free Park Amenities</u>			
Bikes	July 21 - June 22	750	34
<u>Child Care</u>			
Drop In	July 21 - June 22	280	15
Pass Card - Member	July 21 - June 22	37	1
Pass Card - Non-member	July 21 - June 22	0	0
Water and Land Aerobic Programming	July 21 - June 22	50,000	953
Provide Miscellaneous Fitness			
Personal Training	July 21 - June 22	70	1
Virtual Personal Training	July 21 - June 22	0	0
LCC Paid Group Fitness	July 21 - June 22	120	0
LPA Paid Group Fitness	July 21 - June 22	500	0
Massage Therapy	July 21 - June 22	76	7
RevUP	July 21 - June 22	98	3
RevUP Reload	July 21 - June 22	100	0
Healthy Eating Every Day (H.E.E.D)	July 21 - June 22	0	5
Swim Lessons			
Swim Lessons	July 21 - June 22		104 27

	Run Time	Target Goals -	Results to Date
		This Year (participants) 2021-2022	(for programs/events starting July 2021)
Private Swim Lessons	July 21 - June 22		9

Fund 530 - Harris Park Community Center

Camp Summit			
Camp Summit Enrollment	Summer 2021	750 Enrolled	755 Enrolled
Camp Summit Enrollment	Summer 2022		
Weekly Attendance	Summer 2021	440 Avg/Week	426 Weekly Avg through Week 8
Weekly Attendance	Summer 2022		

Offer School Break Camps			
School Break Camp Enrollment	Sept 20 - April 21	100	50 enrolled
School Break Days	Nov 20 - April 21	Avg of 30/Day	Avg 13/Day

Recreation Center Operations			
Gym Rentals	July 21 - June 22	300 Rentals	8 Rentals
Classroom Rentals	July 21 - June 22	200 Rentals	2 Rentals
Entire Facility Rentals	July 21 - June 22	12 Rentals	0 Rental(s)
Week Long Rentals	July 21 - June 22	2 Rentals	0 Rental(s)
Open Gym	July 21 - June 22	1500 Participants	0 Participants

Summit Ice/Lea Mck North			
Public Skate	Nov 20 - March 21	8000	12,091 Skaters
Public skate - Non Res	Nov 21 - Feb 22	2500	
Public skate - Res	Nov 21 - Feb 22	5500	
Pond Hockey	Nov 20 - March 21	350	1212 Players
Pond hockey - Non Res	Nov 21 - Feb 22	80	
Pond hockey - Res	Nov 21 - Feb 22	150	
Skate with Santa (3)	December 20	200	Cancelled (Covid-19)
Skate with Sanata (3)	December 21	200	
Valentines Day Special	February 20	100	Cancelled (Covid-19)
Valentines Day Special	February 21	100	
Birthday Party Packages	Nov-March 20	75	Cancelled (Covid-19)
Birthday Party Packages	Nov-Feb 22	75	
Shelter Rentals	2020	100	0 (Covid-19)
Shelter Rentals	2021	100	

ATHLETICS			
Hartman Fields	July 21 - June 22	625 (Rental hours)	402 (Rental Hours)

Adult Leagues			
Softball -- Coed, Men's, Women's			
• Fall	Sept 21 - Oct 21	27 (Teams)	OH
• Spring	Mar 22 - May 22	35 (Teams)	OH
• Summer	June 21 - Aug 21	32 (Teams)	31(teams)

Basketball -- Men's			
• Fall	Aug 21 - Oct 21	20 (Teams)	OH
• Winter	Nov 21 - Feb 22	20 (Teams)	OH
• Spring	Mar 22 - May 22	16 (Teams)	OH
• Summer	July 21 - Aug 21	16 (Teams)	8 (Teams)

Volleyball -- Coed, Women's			
• Fall	Oct 21 - Dec 22	50 (Teams)	OH
• Winter	Jan 22 - Mar 22	58 (Teams)	OH
• Spring	April 22 - June 22	50 (Teams)	OH
• Summer I and II	July 21 - Sept. 21	50 (Teams)	30 (Teams)

Kickball			
• Fall	Aug 21 - Oct 21	14 (Teams)	OH
• Spring	Apr 22 - May 22	14 (Teams)	OH
• Summer	June 22 - Aug 22	14 (Teams)	OH 28

	Run Time	Target Goals - This Year (participants) 2021-2022	Results to Date (for programs/events starting July 2021)
Adult Instructional-Athletics			
<i>Golf</i>			
• Adult Beginning	July 21 - June 22	20	OH
<i>Tennis</i>			
• Outdoor Adult Beginning	July 21 - June 22	10	0
Youth Instructional-Athletics			
<i>Golf</i>			
• Youth Beginner	July 21 - June 22	30	OH
<i>Tennis</i>			
• Rookies (Mighty Stars)	Year-to-date count	30	7
• Youth Beginner	Year-to-date count	65	42
Middle/High School	Year-to-date count	10	15
Adult	Year-to-date count		0
Youth Leagues			
Girl's Basketball	Nov 21 - Feb 22	300 Participants	On Hold
Spring Youth Volleyball	March 22 - May 22	250 Participants	On Hold
Fall Youth Volleyball	Sept 21 - Oct 21	280 Participants	On Hold
Summer Youth Volleyball	July 21 - Aug 21	10 Teams	6 teams
Winter Youth Volleyball	Jan 22 - Feb 22	10 Teams	On Hold
Youth Special Events-Athletics			
Junior Triathlon	July 21		
Youth Camps-Athletic			
Baseball Camp	June 22	15	On Hold
Basketball Camp	July 21	15	On Hold
Volleyball Camp	July 21	35	On Hold
Indoor Soccer Camp	June 22	15	On Hold
Tournaments			
Summer Classic Tennis Tournament	June 22	50	On Hold
INSTRUCTIONAL ACTIVITIES			
Adult Instructional			
<i>First Aid/CPR</i>			
CPR/AED	July 21 - June 22 (Year-to-date count)	40	On Hold
First Aid	July 21 - June 22 (Year-to-date count)	25	On Hold
BLS Healthcare Provider CPR	July 21 - June 22 (Year-to-date count)	30	On Hold
CPR for Family and Friends	July 21 - June 22 (Year-to-date count)	30	11
Youth Instructional			
<i>Itty-Bitty Sports</i>			
• Flag Football	Sept 11-Oct 9	50	On Hold
• Basketball	Jan 21 - Feb 21	80	On Hold
• Outside Soccer	July 24 -Aug 21	50	60
• T-Ball	June 5 - July 10	50	103
<i>Itty-Bitty Instructional Programs</i>			
• Itty Bitty PE	July 21 - June 22 (Year-to-date count)	10	On Hold
• Itty Bitty Dancers	July 21 - June 22 (Year-to-date count)	50	On Hold 29

	Run Time	Target Goals - This Year (participants) 2021-2022	Results to Date (for programs/events starting July 2021)
Indoor T-Ball	July 21 - June 22 (Year-to-date count)	20	On Hold
Instructional Basketball	July 21 - June 22 (Year-to-date count)	20	On Hold
• Indoor Soccer	July 21 - June 22 (Year-to-date count)	25	On Hold
• Itty Bitty Tumblers	July 21 - June 22 (Year-to-date count)	80	On Hold
<hr/>			
<i>Pint Size</i>			
Pint Size Playtime	Sept 20 - April 21	150	On Hold
<hr/>			
<i>Pee Wee Sports</i>			
• Flag Football	July 21 - June 22 (Year-to-date count)	20	On Hold
• Basketball	July 21 - June 22 (Year-to-date count)	40	On Hold
• Tumblers	July 21 - June 22 (Year-to-date count)	20	On Hold
<hr/>			
<i>Animal Wonders</i>			
• Workshop	July 21 - June 22 (Year-to-date count)	10	On Hold
• Camps	July 21 - June 22 (Year-to-date count)	10	On Hold
<hr/>			
All Ages- Instructional			
<hr/>			
Horsemanship Classes			
• Beginning Horsemanship	July 21 - June 22 (Year-to-date count)	9 participants	On Hold
• Beginner Rider I	July 21 - June 22 (Year-to-date count)	4 participants	On Hold
• Beginner Rider II	July 21 - June 22 (Year-to-date count)	2 participants	On Hold
• Texas Tots	July 21 - June 22 (Year-to-date count)	2 participants	On Hold
• Texas Tots II	July 21 - June 22 (Year-to-date count)	2 participants	On Hold
<hr/>			
Special Event Programming for Families			
Night Flight	Oct-22		
Tour de Lakes	Oct-22		
<hr/>			
Festivals			
Peace, Love & Music	July 17	700	788
Landslide	Aug 20	700	211
Bill Forness & One More Round	Sept 18	700	40

Run Time	Target Goals - This Year (participants) 2021-2022	Results to Date (for programs/events starting July 2021)
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Fund 200 - Parks and Recreation

Administration		
Provide departmental Annual Report	Sept 2020	Mar-21
Coordinate, edit and produce Lee's Summit Illustrated.	FY22	Completed May 2021
Publish bi-annual Visionary Task Force Newsletter (Legacy for Tomorrow)	Bi-annually	
Park Operations		
Two annual inventories performed	Bi-annually	
Two annual park openings performed on all parks (Spring and Fall)	Bi-annually	
Legacy Park Operations		
Maintain user group agreements	FY22	
City Grounds Maintenance		
Maintain Public Works MOU areas	FY22	Monthly
		Ongoing

Fund 203 - Aquatics

Summit Waves			
Group Swim Lessons	July 22 - Aug 22	117	291
Group Swim Lessons	May 21 - June 21	760	392
Private swim parties	July 22 - Aug 22	9	12
Private swim parties	May 21 - June 21	11	4
Junior Guard clinics	July 22 - Aug 22	10	0
Junior Guard clinics	May 21 - June 21	10	0
Public swim - Regular	July 22 - Aug 22	5350	5,576
Public swim - Regular	May 21 - June 21	3500	7,951
Public swim - Discount	July 22 - Aug 22	19,700	6,770
Public swim - Discount	May 21 - June 21	2800	13,411
Twilight - Regular	July 22 - Aug 22	245	138
Twilight - Regular	May 21 - June 21	252	373
Twilight - Discount	July 22 - Aug 22	1120	479
Twilight - Discount	May 21 - June 21	1660	844
Season Pass Sales	July 22 - Aug 22	50	132
Season Pass Sales	May 21 - June 21	1406	2,137
Group Promotions			
Family Fun Nights (2)	July 22 - Aug 22	360	163
Family Fun Nights (1)	May 21 - June 21	262	321
Birthday Party Packages	July 22 - Aug 22	36	57
Birthday Party Packages	May 21 - June 21	48	9
Cabana Rentals	July 22 - Aug 22	20	26
Cabana Rentals	May 21 - June 21	11	25

Fund 205 - Longview Community Center

Memberships			
Resident			
Annual	July 21 - June 22	1,118	796
Flex	July 21 - June 22	1,040	988
Non-Resident			
Annual	July 21 - June 22	182	145
Flex	July 21 - June 22	225	238
90 Day Memberships			
Resident	July 21 - June 22	56	25
Nonresident	July 21 - June 22	13	3
Single Visit - Resident	July 21 - June 22	8,000	345
Single Visit -- Non-Resident	July 21 - June 22	1,556	115
Silversneakers visits	July 21 - June 22	7,729	511
			31

	Run Time	Target Goals - This Year (participants) 2021-2022	Results to Date (for programs/events starting July 2021)
<i>Prime visits</i>	July 21 - June 22	103	26
<i>Active and Fit visits</i>	July 21 - June 22	62	13
<i>Silver and Fit visits</i>	July 21 - June 22	103	8
<i>Renew active visits</i>	July 21 - June 22	2,130	341
<i>MCC Athletes Pass</i>	July 21 - June 22	NA	15
<i>MCC PE Pass</i>	July 21 - June 22	NA	4
<i>MCC Non resident memberships Pass</i>	July 21 - June 22	1000 max	12
Facility Rentals			
<u>Lap lane rentals (hours)</u>			
Resident	July 21 - June 22	6925	67
Non-Resident	July 21 - June 22	60	5
<u>Room Rentals</u>			
Resident	July 21 - June 22	52	0
Non-Resident	July 21 - June 22	26	6
<u>Court Rentals</u>			
Resident	July 21 - June 22	76	0
Non-Resident	July 21 - June 22	69	0
Lock-ins	July 21 - June 22	1	0
Full Pool rental	July 21 - June 22	4	0
<u>Child Care</u>			
Drop In	July 21 - June 22	0	0
Pass Card - Member	July 21 - June 22	0	0
Pass Card - Non-member	July 21 - June 22	0	0
Water and Land Aerobic Programming	July 21 - June 22	30,000	708
Provide Miscellaneous Fitness			
Personal Training	July 21 - June 22	78	10
Virtual Personal Training	July 21 - June 22	0	0
LVCC Paid Group Exercise Classes	July 21 - June 22	192	0
LVCC Paid Fitness programs	July 21 - June 22	96	0
Massage Therapy	July 21 - June 22	76	2
RevUP	July 21 - June 22	68	2
RevUP Reload	July 21 - June 22	72	0
Healthy Eating Every Day (H.E.E.D)	July 21 - June 22	0	0
Lowenstein Park Fitness Classes	July 21 - June 22	0	15
Swim Lessons			
Swim Lessons	July 21 - June 22	437	64
Private Swim Lessons	July 21 - June 22	152	16

MEMORANDUM



Date: July 28, 2021
To: Joe Snook, CPRP, Parks Administrator
From: Steve Casey, PLA, ASLA, Superintendent of Park Planning and Construction
Re: Velie Park Update

Velie Park was vandalized on the evening of May 19, 2020 with significant damage to the playground equipment. LSPR continues to work with LSPD and LSFD to investigate the incident. Over the past several months, some Velie park patrons have reached out to us with issues and suggestions for park improvements. At this time, we want to update the Board on a schedule to address future improvements.

Prior to the incident, the LSPR Parks Master Plan identified Velie Park for renovations in 2023. Consequently, we plan to move the Velie Park renovations up to the fall of 2021. In an effort to start the renovations as soon as possible, we have started the process of reaching out to our neighbors and community for feedback and ideas, which will be facilitated by our Parks and Recreation planning staff.

Staff has advertised a Request for Proposals (RFP) for the design and installation of park features (playground equipment, shelter, tot play shade, and outdoor fitness equipment) which will close on August 26th. A staff committee will then evaluate all of the proposals, make a selection, and bring forward to the Board for approval. This would be anticipated at the September 2021 meeting. We will continue to keep the Park Board advised of updates on the Velie project.

(Portions not underlined denote new information since the previous Board update)

MEMORANDUM



Date: July 21, 2021
To: Joe Snook
Administrator of Parks and Recreation
From: David Dean
Superintendent of Recreation Services II
Re: Fundraising Update – July 2021

At the time of this report, there is one (1) outstanding payment for the month of June (1).

Our Sponsorship Coordinator secured a renewal with Equity Bank for another three years.

Our Sponsorship Coordinator continues reaching out to leads that will help us reach our goal of 14 banner sponsors (currently at 13). I will provide further updates to the board at the meeting.

I have included a summary of the current sponsors and the financial impact of their investments over the life of the agreements. The summary is included as Attachment A. We will continue to update the Park Board monthly on the progress and status of the sponsorship program.

Attachment B reflects the sponsorship commitments from FY16 through FY24 based on existing contracts. As you will note, there was a shortfall of \$21,650 in FY20. This was due to a number of sponsorship payments that were deferred and setup on payment plans due to COVID-19. These deferred payments were collected in FY21. The amount collected YTD is also included.

(Portions not underlined denote progress since previous month's report)

Revenue					
Sponsor, Date of Contract	FY21	FY22	FY23	FY24	Total ⁶
Equity Bank, 9/22/15	\$ 13,900.00				\$ 84,900.00
Jungmeyer & Suresh, 7/22/19	\$13,900.00	\$12,800.00			\$ 41,700.00
Harmon Flooring, 8/30/17	\$10,150.00	\$12,800.00	\$12,800.00	\$3,200.00	\$ 83,950.00
Heartland Heating & Cooling, 2/25/21	\$6,400.00	\$12,800.00	\$12,800.00	\$6,400.00	\$ 83,400.00
Foundation Guy 7/30/18	\$13,900.00	\$12,800.00	\$12,800.00	\$12,800.00	\$ 82,300.00
Freezing Moo 9/4/18	\$14,300.00				\$ 44,300.00
Integrity Roofing, 10/10/18	\$13,900.00	\$3,200.00			\$ 43,350.00
Smile Doctors 2/10/19	\$13,900.00	\$6,400.00			\$ 42,800.00
Adams Toyota, 3/15/19	\$13,500.00	\$6,400.00			\$ 42,400.00
Instant Auto, 3/15/19	\$13,500.00	\$6,400.00			\$ 42,400.00
Rockhill Orthopedics 6/5/19	\$13,350.00	\$9,600.00			\$ 41,700.00
Pediatric Associates 11/26/19	\$15,000.00	\$12,800.00			\$ 42,800.00
PawConX 7/21/20	\$4,125.00				\$ 4,125.00
A1 Mortgage	\$38,400.00				\$ 38,400.00
Tompkins Industries 3/10/21	\$6,400.00	\$12,800.00	\$12,800.00	\$6,400.00	\$ 38,400.00
Great American Bank 5/15/21	\$850.00				\$ 850.00
Club Pilates 5/15/21	\$850.00				\$ 850.00
Shining Light Music 5/19/21	\$850.00				\$ 850.00
Security Bank of KC 5/25/21	\$850.00				\$ 850.00
Total	\$ 208,025.00	\$ 108,800.00	\$ 51,200.00	\$ 28,800.00	\$ 1,108,825.00

Expenses					
	FY21	FY22	FY23	FY24	Total ⁶
Equity Bank					
Banners (29*\$65) ⁴	\$ 325.00				\$ 3,510.00
Contractor ¹	\$ 3,475.00				\$ 22,575.00
Instant Auto					
Banners (29*\$65) ⁴	\$ 325.00	\$ 325.00			\$ 3,835.00
Contractor ¹	\$ 3,375.00	\$ 1,600.00			\$ 21,750.00
Adams Toyota					
Banners (29*\$65) ⁴	\$ 325.00	\$ 325.00			\$ 3,575.00
Contractor ¹	\$ 3,375.00	\$ 1,600.00			\$ 23,350.00
Jungmeyer & Suresh					
Banners (29*\$65) ⁴	\$ 325.00	\$ 325.00			\$ 3,510.00
Contractor ¹	\$ 3,475.00	\$ 3,200.00			\$ 23,362.50
Harmon Flooring					
Banners (29*\$65) ⁴	\$ 325.00	\$ 325.00	\$ 325.00		\$ 3,510.00
Contractor ¹	\$ 3,045.00	\$ 3,937.50	\$ 3,200.00	\$ 800.00	\$ 22,982.50
Heartland Heating & Cooling					
Banners (31*\$65) ⁴	\$ 2,015.00	\$ 325.00	\$ 325.00		\$ 5,200.00
Contractor ¹	\$ 1,920.00	\$ 3,520.00	\$ 3,200.00	\$ 1,600.00	\$ 22,240.00
Foundation Guy					
Banners (31*\$65) ⁴	\$ 325.00	\$ 2,015.00	\$ 325.00	\$ 325.00	\$ 5,330.00
Contractor ¹	\$ 3,475.00	\$ 3,840.00	\$ 3,200.00	\$ 3,200.00	\$ 21,965.00
Freezing Moo					
Banners (31*\$65) ⁴	\$ 325.00				\$ 2,665.00
Contractor ¹	\$ 3,575.00				\$ 11,825.00
Integrity Roofing					
Banners (31*\$65) ⁴	\$ 325.00				\$ 2,665.00
Contractor ¹	\$ 3,475.00	\$ 800.00			\$ 11,587.50
Smile Doctors					
Banners (31*\$65) ⁴	\$ 325.00				\$ 2,665.00
Contractor ¹	\$ 3,475.00	\$ 1,600.00			\$ 11,450.00
Rockhill Orthopedics					
Banners (31*\$65) ⁴	\$ 325.00				\$ 2,665.00
Contractor ¹	\$ 3,337.50	\$ 2,400.00			\$ 11,175.00
Pediatric Associates					
Banners (31*\$65) ⁴	\$ 325.00	\$ 325.00			\$ 2,665.00
Contractor ¹	\$ 3,750.00	\$ 3,200.00			\$ 11,450.00
PawConX					
Banners (4*\$65)	\$ 260.00				\$ 260.00
Contractor ¹	\$ 1,237.50				\$ 1,237.50
A1 Mortgage					
Banners (31*\$65)	\$ 2,015.00	\$ 325.00	\$ 325.00		\$ 2,665.00
Contractor ¹	\$ 10,240.00				\$ 10,240.00
Tompkins Industries					
Banners (31*\$65)	\$ 2,015.00	\$ 325.00	\$ 325.00		\$ 2,665.00
Contractor ¹	\$ 1,920.00	\$ 3,520.00	\$ 3,200.00	\$ 1,600.00	\$ 10,240.00
Great American Bank⁵					\$ -
Banners (2*\$65)					\$ -
Contractor ¹	\$ 255.00				\$ 255.00
Club Pilates Lee's Summit²					\$ -
Banners (2*\$65)					\$ -
Contractor ¹	\$ 255.00				\$ 255.00
Shining Light Music³					\$ -
Banners (2*\$65)					\$ -
Contractor ¹	\$ 255.00				\$ 255.00
Security Bank of KC²					\$ -
Banners (2*\$65)					\$ -
Contractor ¹	\$ 255.00				\$ 255.00
Total	\$ 63,795.00	\$ 33,832.50	\$ 14,425.00	\$ 7,525.00	\$ 359,527.50

	FY21	FY22	FY23	FY24	Total ⁶
Net	\$ 144,230.00	\$ 74,967.50	\$ 36,775.00	\$ 21,275.00	\$ 749,297.50

¹ Sponsorship Contractor receives 30% year 1, 25% subsequent years

² Blue Pearl to pay for all banners and signage at venues

³ One year contract for sponsorship of dog parks only

⁴ Payment of 31 banners year 1, assumes replacement of 5 banners per year for 2nd & 3rd year

⁵ Legacy Park Amphitheater sponsorship.

⁶ Totals include revenue and expenses from FY16 through FY24. Total from FY16 - FY20 is \$472,305.

Sponsorship Goals

Goal	FY 16 Status	FY17 Status	FY18 Status	FY19 Status	FY20 Status	FY21 ^{1&2} Status	FY22 Status	FY23 Status	FY24 Status
\$235,000						\$236,757			
\$230,000									
\$225,000									
\$220,000									
\$215,000									
\$210,000									
\$205,000					\$204,700	208,025			
\$200,000				\$199,400					
\$195,000				\$195,800					
\$190,000									
\$185,000									
\$180,000					\$181,800				
\$175,000									
\$170,000									
\$165,000									
\$160,000									
\$155,000									
\$150,000			\$150,750						
\$145,000									
\$140,000									
\$135,000									
\$130,000									
\$125,000									
\$120,000									
\$115,000									
\$110,000							\$108,800		
\$105,000		\$105,500							
\$100,000									
\$95,000									
\$90,000									
\$85,000									
\$80,000									
\$75,000									
\$70,000									
\$65,000									
\$60,000									
\$55,000									
\$50,000								\$51,200	
\$45,000	\$48,500								
\$40,000									
\$35,000									
\$30,000									\$28,800
\$25,000									
\$20,000									
\$15,000									
\$10,000									
\$5,000							\$4,800		
\$0									

	Commitments
	Collected

¹In December 2020 the annual banner sponsorship fee was lowered from \$15,000 to \$12,800.

²Includes payment for all three years of the A1 Mortgage sponsorship (\$38,400)

End of Activity Report
 School Break Camp
 2020 – 2021
 Ryan Gibson

Executive Summary

Brief Description:

School Break Camp was a 19 day program held through the 2020 - 2021 school year. The program is located at Harris Park Community Center and operates from 6:30 AM to 6:00 PM. Registration began September 1st, 2020 and the program concluded on Friday, April 2nd.

Enrollment:

2021: 50¹
 2020: 84
 2019: 114

Daily Average

2021: 13¹
 2020: 31
 2019: 31

Total Revenue:	Budget	Actual
2021	\$20,250.00	\$9,180.00
2020	\$20,250.00	\$15,600.00
2019	\$21,150.00	\$22,140.00

Total Expenses:	Budget	Actual
2021	\$16,994.06 ²	\$7,630.33 ²
2020	\$16,543.00	\$9,333.58
2019	\$14,484.94	\$14,944.55

Net:	Budget	Actual
2021	\$3,255.94	\$1,549.67
2020	\$3,707.00	\$6,266.42
2019	\$6,665.06	\$7,195.45

¹ Enrollment and daily average numbers lower than previous years due to affects related to Covid-19. Additional information can be found in the recommendations section of this report.

² Budget and Actual Expenses includes both Direct and Indirect Expenses. Indirect Expenses = \$1,138.06.

Recommendations

Comment: Should we continue to hold School Break Camp?

Recommendation: Staff recommends that LSPR continues to offer this program.

Comment: Enrollment, average participants, revenue and expenses were all significantly lower than previous years.

Recommendation: Staff believes due to Covid-19 parent/guardians had been forced into finding alternative options for their children for childcare and because of this, there was not as great a need to send their children to School Break Camp. Staff also believes there was an increase in parent/guardians working from home, thus eliminating the need to send their children. Staff expects a bounce-back to more normalized enrollment and average daily numbers in 2021-2022.

Comment: There were three positive comments related to field trips.

Recommendation: Staff appreciates these comments and will ensure that field trips remain a focal point to the program moving forward. Staff will continue to look for new and exciting field trips to add to the program.

Extensive Staff Report

Purpose of Report:

End of Activity reports are used to evaluate each recreational activity at its conclusion. Four areas are reviewed: program content and execution, participant satisfaction, participation numbers, and financial performance. These areas are compared to the planned budget and previous sessions. Recommendations for improvements are developed from this review.

Program Description:

School Break Camp is an extension of Camp Summit. School Break Camp employs individuals who were summer camp employees who worked to cover the different days of School Break Camp. School Break Camp activities consisted of a daily field trip, occasional swimming, arts and craft projects, group games and sports.

Benefits of Program:

The benefit of School Break Camp include physical fitness, social interactions among themselves, camp counselors and adults, exposure to Kansas City attractions, learning new games and improving motor skills, creativity and outdoor physical activities, educational opportunities and promotes teamwork.

Service Hours: [Average # (13) of participants x 9 hours x 19 days]

2021: 2,223 Hours

2020: 3,906 Hours

2019: 5,859 Hours

Volunteer Hours:

There were no volunteer hours for School Break Camp.

Refunds:

Total Refunds: 3 (\$90.00)

Refunds Due to Dissatisfaction: 0

3 – Schedule change, no longer needed childcare

Fees Charged:	Enrollment	Day Amount
2021	\$30.00	\$30.00
2020	\$30.00	\$30.00
2019	\$30.00	\$30.00

Program Timeline:

June:	Publicize program information in LS Illustrated
August:	Begin to program field trips and open enrollment
September-October	Staffing, offer program
May	Send out surveys, work on end of activity report for approval

Marketing:

This program was marketed in the LS Illustrated, on the LSPR Website and social media sites, throughout various LSPR facilities and information given to parent/guardians of those enrolled in Camp Summit in the summer of 2020.

Evaluation/Assessment:

The program is evaluated at the conclusion by the parents of the participants. Out of the 50 campers enrolled, 36 unique households were sent a survey and 12 were returned (33% return rate). Attached are the results of the survey.

Lee's Summit Parks & Recreation "School Break Camp" Survey

Number of Surveys Distributed - Email: 36 Via Mail: 0 In-Person: 0 # of Surveys Returned: 12

Were you a - Participant: 0 Coach: 0 Parent/Guardian: 12

How did you heard about the program? LS Illustrated: 1 Website/Facebook/Twitter: 1 Email Blast: 0
Flyer: 0 Postcard: 0 Newspaper: 0 LS Cable Channel: 0 Acquaintance: 2 Previous Participant: 8 Other: 0

Regarding the Registration Process...	<u>N/A</u>	Very Poor	Poor	Fair	Good	Very Good	Average
Please rate the staff who assisted you when you enrolled.	0	0	0	2	3	7	4.42
Please rate the amount of time enrolling took.	0	0	0	3	5	4	4.08
If you paid daily fees in person, how helpful were the staff who assisted you?	6	0	0	2	2	2	4.00
If you paid daily fees over the phone, how helpful were the staff who assisted you?	5	0	0	1	4	2	4.14
If you paid daily fees online, how was the process?	5	0	1	0	1	4	4.11
Please rate the overall registration procedure.	0	0	1	1	6	4	4.08

- Staff was great! They were very helpful when I struggled with online enrollment and making online payments.
- It'd be nice to do it all online instead of registering for individual days but then calling in for the registration fee part. But it's not that difficult to just call in.

Regarding the Value...	<u>N/A</u>	Very Poor	Poor	Fair	Good	Very Good	Average
Was the length of the activity appropriate for the fee?	0	0	0	1	6	5	4.33
Were the planned activities appropriate for the daily fee?	0	0	0	2	4	6	4.33
Were the field trips appropriate for the daily fee?	0	0	0	1	6	5	4.33

- Very good value for the money and my son likes the field trips. Thinking of switching to summer camp as well because School Break Camp went so well!
- Awesome they go on a field trip every day.
- Wish they played outside more often but my son said he liked to go outside and play on the playground.

Regarding the Program Sessions...	N/A	Very Poor	Poor	Fair	Good	Very Good	Average
Please rate the competence of the School Break Camp Staff.	1	0	0	3	5	3	4.00
Please rate the friendliness of the School Break Camp Staff.	1	0	0	1	7	3	4.18
Please rate the ability to recognize School Break Camp Staff.	1	0	0	0	7	4	4.36
Please rate the amount of staff available during School Break Camp.	3	0	0	1	4	4	4.33
Were the rules and policies appropriate for School Break Camp?	0	0	0	0	7	5	4.42
Was the discipline policy appropriate for School Break Camp?	2	0	0	0	7	3	4.30
Please rate the condition and suitability of Harris Park Community Center.	1	0	0	2	6	3	4.09
Please rate the condition and suitability of equipment used.	1	0	0	1	6	4	4.27
Please rate the perceived safety of the program.	1	0	0	0	6	5	4.45

Overall Summary...	N/A	Very Poor	Poor	Fair	Good	Very Good	Average
Were the participant's overall needs met?	1	0	0	2	4	5	4.27
What is the likelihood of your recommendation of this activity to others?	0	0	0	2	3	7	4.42
Please rate the participant's overall enjoyment level	1	0	0	2	5	4	4.18
What is your overall rating of the activity?	1	0	0	2	4	5	4.18
What is your overall rating of Lee's Summit Parks & Recreation?	0	0	0	0	5	7	4.58

- We appreciate the LSPR staff! Thank you!
- Just need to work on the website, it is terrible.
- I don't love the snack options. Only a couple of days did they get something like an apple otherwise it was chips or cookies.
- Great program, so glad you all still had it and didn't cancel it and great field trips based on the current state of the Pandemic.
- Don't know why they had to wear masks but that's probably for the county.

MEMORANDUM



Date: July 21, 2021

To: Joseph Snook, CPRP
Administrator of Parks and Recreation

From: Brooke Chestnut, CPSI, MW5124 AU,
Superintendent of Park Operations

CC:

Re: Security Report for 2nd Quarter of 2021

Attached are the police activity reports for the 2nd quarter of 2021, listing activity by the police department for each park. There were a total of 827 reports of activity during the 2nd quarter.

2nd Quarter Security Summary:

During the 2nd quarter, the majority of activity occurred at Legacy Park (127), Lea Mckeighan South (104), Hartman Park (94) and Lowenstein Park (88). These four parks accounted for 413 of the 827 events. Of the 2nd quarter events, the majority consisted of park checks (573) and vehicle checks (53) which accounted for 76% of the total.

According to Major Walters, with the Lee's Summit Police Department, the following events were notable:

- Assault Armed/Assault Common (Winterset Nature trail and Summit Waves) –The incident at Summit Waves was a domestic dispute where one party drove a car towards the other. The event at Winterset Nature Trail was a bullying incident where one party flashed a knife. In both events parties declined to press charges.
- Non-breather (Lea Mckeighan South)- patron took drugs/medication and was taken to the hospital. LSPD responded to the call and patron was conscious when transported.

Summary and Comparison:

Attached is a summary of the 2nd quarter reports provided by the Lee's Summit Police Department. Also attached is a comparison of events annually by quarter for comparison.

Staff will continue to monitor police activity within the parks and encourage LSPD to continue providing security within our parks system.

	Incident Type																				Grand Total															
	BANNER PARK LOWER	BANNER PARK UPPER	DEER VALLEY PARK	DOGWOOD PARK (DOG PARK)	GAMBER CENTER	HAPPY TAILS PARK	HARRIS PARK	HARRIS PARK COMMUNITY CENTER	HARTMAN PARK	HOWARD PARK	HOWARD STATION PARK (OLD JONES PARK)	LEA MCKEIGHAN PARK NORTH	LEA MCKEIGHAN PARK SOUTH	LEES SUMMIT HISTORICAL CEMETERY	LEGACY PARK	LEGACY PARK AMPHITHEATER	LEGACY PARK BASEBALL VENUE	LEGACY PARK COMMUNITY CENTER	LEGACY PARK GIRLS SOFTBALL VENUE	LEGACY PARK SOCCER VENUE	LONGVIEW COMMUNITY CENTER	LOWENSTEIN PARK	MCKEE PARK	MILLER J FIELDS PARK	OSAGE TRAIL PARK	PLEASANT LEA PARK	POTTBERG PARK	SUMMIT PARK	SUMMIT WAVES	VELIE PARK	WINTERSET NATURE AREA	Grand Total				
911 HANG UP/OPEN LINE								1																									1			
ABANDONED VEHICLE																	1																1			
ASSAULT ARMED																																	1			
ASSAULT COMMON																																	1			
ASSIST FIRE DEPARTMENT/AMBULANCE																																		1		
ASSIST OTHER AGENCY																		1																1		
BIKE PATROL																																		10		
BUILDING CHECK																																			16	
C & I DRIVER																																			2	
CAR STOP																																			1	
CHECK THE WELFARE																																			1	
CITIZEN CONTACT																																			1	
CRASH NON-INJ (PROPERTY DAMAGE)																																			1	
CRASH PRIVATE PROPERTY ONLY																																			1	
DIRECTED PATROL																																			1	
DISPERSE GROUP																																			1	
DISTURBANCE																																			2	
DISTURBANCE ARMED																																			1	
DISTURBANCE NATURE UNKNOWN																																				1
DISTURBANCE NOISE																																				1
FIREWORKS																																				1
FOLLOW UP																																				1
FOOT PATROL																																				5
HARASSMENT/THREATS																																				3
ILLEGAL DUMPING																																				1
ILLEGALLY PARKED VEHICLES/DETAIL																																				1
INDECENT EXPOSURE																																				1
LOCKOUT																																				1
MENTAL HEALTH																																				1
MISSING ADULT																																				1
MISSING/FOUND JUVENILE																																				1
NON-BREATHING																																				1
PARK CHECK																																				2
PEDESTRIAN CHECK																																				8
PROPERTY DAMAGE/VANDALISM																																				9
PROWLER CAR																																				4
RECOVERED PROPERTY																																				2
SHOTS FIRED																																				1
STAND BY																																				1
STEALING																																				4
STEALING; FRAUD USE OF CREDIT DEVICE																																				1
STOLEN AUTO																																				1
SUSPICIOUS CAR & OCCUPANT																																				1
SUSPICIOUS PERSON																																				1
TRESPASSING																																				2
VEHICLE CHECK																																				1
Grand Total	2	11	16	11	1	1	5	68	1	94	13	1	81	104	2	127	3	8	24	5	2	22	88	1	59	33	2	8	16	12	6	1	827			

ANNUAL

Year	1st Quarter Incidents	2nd Quarter Incidents	3rd Quarter Incidents	4th Quarter Incidents	6 Month Summary	9 Month Summary	YTD Summary
2005	82	171	148	89	253	401	490
2006	96	159	164	132	255	419	551
2007	149	232	261	184	381	642	826
2008	142	334	316	266	476	792	1,058
2009	390	917	1,259	1,016	1,307	2,566	3,582
2010	503	669	677	711	1,172	1,849	2,560
2011	458	779	953	1,011	1,237	2,190	3,201
2012	681	801	654	823	1,482	2,136	2,959
2013	792	1,023	1,094	837	1,815	2,909	3,746
2014	821	891	837	481	1,712	2,549	3,030
2015	504	573	301	446	1,077	1,378	1,824
2016	463	561	560	337	1,024	1,584	1,921
2017	288	655	617	416	943	1,560	1,976
2018	391	639	684	449	1,030	1,714	2,163
2019	558	606	872	669	1,164	2,036	2,705
2020	758	735	601	346	1,493	2,094	2,440
2021	558	827			1,385	1,385	1,385

QUARTERLY

	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	YTD Total
Arborwalk Park	0	0			0
Banner Park Lower	4	2			6
Banner Park Upper	6	11			17
Canterbury Park	0	0			0
Deer Valley Park	25	16			41
Dogwood (Dog Park)	8	11			19
Eagle Creek Park	0	0			0
Gamber Community Center	3	1			4
Happy Tails Park	1	5			6
Harris Park	47	68			115
Harris Park Community Center	1	1			2
Hartman Park	80	94			174
Howard Park	12	13			25
Howard Station Park (Old Jones Park)	1	1			2
Langsford Park	0	0			0
Lea McKeighan North	61	81			142
Lea McKeighan South	41	104			145
Lee's Summit Historical Cemetery	0	2			2
Legacy Park	94	127			221
Legacy Park Adult Venue	0	0			0
Legacy Park Amphitheater	4	3			7
Legacy Park Baseball Venue	0	8			8
Legacy Park Community Center	10	24			34
Legacy Park Football Venue	1	0			1
Legacy Park Frisbee Golf	2	0			2
Legacy Park Girls Softball Venue	2	5			7
Legacy Park Maintenance Complex	1	0			1
Legacy Park Soccer Venue	1	2			3
Longview Community Center	35	22			57
Lowenstein Park	40	88			128
McKee Park	0	1			1
Miller J Fields	52	59			111
Osage Trails	0	33			33
Pleasant Lea Park	1	2			3
Pottberg Park	5	8			13
South Lea Park	0	0			0
Summit Park	17	16			33
Summit Waves	0	12			12
Sylvia Bailey Farm Park	0	0			0
Velie Park	4	6			10
Wadsworth Park	0	0			0
Winterset Nature Area	0	1			1
Woods Playground	0	0			0
Total	559	827	0	0	1386

July 2021 COMMENT REPORT

Attached are 60 patron comments with staff responses that were either submitted verbally, in writing or via email. Of these comments, 4 were inquiries, 41 were making suggestions or requests, 11 were compliments and 4 were negative.

#	Location	Type	Date	To	From	Patron Name	Patron Comment	Staff Response
1	LCC	Request	5/20/21	Mike Hedrick	Erin Keeney	Multiple	I would like spin classes to start back up at Lovell Community Center.	Lovell Community Center added three Cycle classes to the Group Exercise schedule on July 12. The Cycle classes take place on Tuesdays at 8am, Thursdays at 6pm, and Saturdays at 8am.
2	LCC	Request	5/23/21	Mike Hedrick	Erin Keeney	Maria & Klaus Proen	We would like the Silver Sneakers class at 12:30pm with Ty or Gloria	After receiving this comment card, staff immediately contacted the couple. Staff explained Silver Sneakers was a highly requested class and will take the Proen's request into consideration. The couple was happy to hear that their request was being considered and had hopes to see SilverSneakers classes at Lovell Community Center soon. On July 16th, staff followed up with the couple and explained three Silver Sneaker classes were added to the Group Exercise schedule. These classes take place on Mondays, Tuesdays, and Thursdays at 10:30am. The couple was very happy with the addition of Silver Sneaker classes and had already attended the Thursday class.
3	LCC	Request	5/27/21	Mike Hedrick	Erin Keeney	Karen Urick	Please bring more yoga and cycle classes back. Thanks!	After receiving this comment card, staff immediately contacted Karen. Staff explained Cycle and Yoga were highly requested classes and will take her request into consideration. Karen was excited to hear that cycle classes will eventually return to Lovell Community Center and will continue to be patient. On July 16th, staff left Karen a voicemail and explained Lovell Community Center added three Cycle classes to the Group Exercise schedule on July 12th. Cycle classes take place on Tuesdays at 8am, Thursdays at 6pm, and Saturdays at 8am. At this time, Lovell Community Center offers 9 Yoga classes throughout the week. LSPR staff will not be adding anymore Yoga class at this moment. LSPR staff will continue to take this request into consideration for future group exercise additions.
4	LCC	Request	5/28/21	Mike Hedrick	Erin Keeney	Sandra Stover	I would prefer Tuesday Silver Sneakers in the morning here at Longview like Gamber has them all morning.	Thank you for your Silver Sneakers request. LSPR has seen a 50% reduction in memberships and 60% reduction in attendance due to the pandemic. This forced LSPR to re-evaluate our facility operations and reduce the amount of classes being offered. Group fitness classes, including Silver Sneakers, will be added back gradually as participation increases and the membership base grows. Longview Community Center currently offers three Silver Sneakers morning classes (Mondays, Wednesdays, and Thursdays). LSPR continues to evaluate and monitor the participation numbers of the classes at each of the facilities and will add classes in a fiscally responsible manner. We acknowledge the reduced class schedule is not ideal and understand this may cause members to make difficult choices.
5	LCC & LVCC	Compliment	6/1/21	Mike Hedrick	Erin Keeney	Multiple	1. Love-Love! Tammy's classes. She's so fun and gives amazing workouts. Most of all she has a real concern for safety which helps us all perform better. It's like having a personal trainer. 2. I've seen Tammy sub a few times now at Longview and she is great! Form and technique is on par. Her smile is contagious. Hire her full time! 3. What a wonderful sub Tammy has been for Nikki's classes. She's so encouraging and fun!	Tammy West is a fitness instructor for LSPR. She currently teaches two fitness classes at Lovell Community Center and one Lowenstein Park fitness class. Tammy is always willing to sub for other instructors. Staff shared these comments with Tammy and she will be recognized at the next staff meeting
6	LCC & LVCC	Request	6/1/21	Mike Hedrick	Erin Keeney	Multiple	Request for more Yoga/Power Yoga classes.	Thank you for your request for Yoga/Power Yoga classes. LSPR has seen a 50% reduction in memberships and 60% reduction in attendance due to the pandemic. This forced LSPR to re-evaluate our facility operations and reduce the amount of classes being offered. At this time, LSPR offers nine Yoga classes and two Power Yoga classes. Additional Yoga classes will be added back gradually as participation increases and the membership base grows. At this time we cannot provide you with a number of Yoga classes or a time frame to which they will return. We acknowledge the reduced class schedule is not ideal and understand this may cause members to make difficult choices. LSPR continues to evaluate and monitor the participation numbers of the classes at each of the facilities to understand when staff might be able to make adjustments to the schedules.
7	LCC & LVCC	Request	6/1/21	Mike Hedrick & Heath Harris	Erin Keeney	Multiple	I would like spin classes to start back up at Lovell Community Center and more at Longview Community Center.	LSPR has seen a 50% reduction in memberships and 60% reduction in attendance due to the pandemic. This forced LSPR to re-evaluate our facility operations and reduce the amount of classes being offered. At this time, LSPR offers two cycle classes at Longview Community Center, Mondays at 6PM and Wednesdays at 9AM. LSPR has received numerous requests for cycle classes. Staff plans to incorporate cycle classes back to Lovell Community Center and add more cycle classes to Longview Community Center gradually as participation increases and the membership base grows. LSPR continues to evaluate and monitor the participation numbers of the classes at each of the facilities and will add classes in a fiscally responsible manner. We acknowledge the reduced class schedule is not ideal and understand this may cause members to make difficult choices.
8	LCC	Request	6/1/21	Mike Hedrick	Erin Keeney	Multiple	1. Would love to have a cycle class again (Rob could lead). I think the class would be well attended and likely attract more members. 2. Please add in more cycle classes in the evenings at 6pm and Saturday morning with Rob. 3. I would like to see Lovell Center offer a cycle class. I realize it takes time to re-establish classes, however at least one cycle class would be a great option! Preferably Saturday morning with Rob... he's the best! Thanks!	LSPR has seen a 50% reduction in memberships and 60% reduction in attendance due to the pandemic. This forced LSPR to re-evaluate our facility operations and reduce the amount of classes being offered. We currently offer two cycle classes at Longview Community Center, Mondays at 6PM and Wednesdays at 9AM. LSPR has received multiple requests for cycle classes and we look to gradually incorporate more as participation increases and the membership base grows. LSPR continues to evaluate and monitor the participation numbers of the classes at each of the facilities and will add classes in a fiscally responsible manner. We acknowledge the reduced class schedule is not ideal and understand this may cause members to make difficult choices.
9	LCC	Request	6/3/21	Erin Keeney		Joy Fuller	Any thoughts on bringing back a SET type class to Lovell on Monday mornings? Since Trnice left, there is only Body Blast on Thursday and SET on Friday mornings (for those of us with school age kids that can't do evening classes). I would love to see Tammy replace Trnice for SET at 9:30 on Mondays again to balance out the week. Right now it seems like there is Yoga every day but nothing at the beginning of the week for the rest of us. Thanks, Joy	Mrs. Fuller, Thank you for your request. Per our conversation, staff explained how LSPR continues to evaluate and monitor the participation numbers of the classes at each of the facilities to understand when we might be able to make adjustments to the schedules. At this time, adding more classes is financially not in our best interest. We acknowledge the reduced class schedule is not ideal and understand this may cause members to make difficult choices. Staff explained that SET and Body Blast are highly requested classes and will be considered when the time comes to incorporate more classes. If you have any further questions, please contact me at 816.969.1559 or erin.keeney@cityofls.net.
10	LVCC	Request	6/7/21	Heath Harris	Erin Keeney	Phyllis Johnson	Please keep the Monday, Wednesday, and Friday 8 am classes in the big gym!! I have MS and the heat kills me! It will be too small in the workout room and too crowded.	Thank you for your request. Monday, Wednesday and Friday 8am classes will continue to take place in the gym at Longview Community Center. LSPR made this decision based on high participation in the classes.

#	Location	Type	Date	To	From	Patron Name	Patron Comment	Staff Response
11	LVCC	Request	6/8/21	Heath Harris	Erin Keeney	Amy Denker		LSPR has seen a 50% reduction in memberships and 60% reduction in attendance due to the pandemic. This forced LSPR to re-evaluate our facility operations and reduce the amount of group exercise classes and temporarily close Child Care at Longview Community Center. At this time, Longview Community Center offers seven non-water fitness classes that start between 9-10:30am throughout the week. Lovell Community Center offers Child Care Monday-Friday from 8-11am. Additional group exercise classes will be added back gradually as participation increases and the membership base grows. LSPR continues to evaluate and monitor the participation numbers of the classes at each of the facilities and will add classes and Child Care in a fiscally responsible manner. We acknowledge the reduced class schedule and lack of Child Care at Longview Community Center is not ideal and understand this may cause members to make difficult choices.
							Please add some 9:30 or 10 am fitness classes (non-water) on Tuesdays and Thursdays. Would love Rev & Flow to come back and as always Child Care please!	
12	LVCC	Request	6/10/21	Heath Harris	Erin Keeney	Multiple		On June 1 st , Gulshan Ari who teaches Tuesday Zumba classes at Longview Community Center announced she is resigning with LSPR. Gulshans Zumba class is very well attended and liked by the patrons. Due to the high request, LSPR will continue to offer Zumba on Tuesday at 6pm at Longview Community Center. In July, Jamie Ireland will be the new instructor for this class. LSPR has seen a 50% reduction in memberships and 60% reduction in attendance due to the pandemic. This forced LSPR to re-evaluate our facility operations and reduce the amount of classes being offered. We currently offer two Zumba classes at Longview Community Center, Tuesdays at 6PM and Thursdays at 6PM. Additional Zumba classes will be added back gradually as participation increases and the membership base grows. LSPR continues to evaluate and monitor the participation numbers of the classes at each of the facilities and will add classes in a fiscally responsible manner. We acknowledge the reduced class schedule is not ideal and understand this may cause members to make difficult choices.
							Request to keep Tuesday Zumba and add more Zumba classes at Longview Community Center.	
13	LVCC	Request	6/10/21	Heath Harris	Erin Keeney	Pauline Rodriguez		July Robaina is a fitness instructor for LSPR. She recently returned to instructing group exercise classes and is only subbing at this time. LSPR has seen a 50% reduction in memberships and 60% reduction in attendance due to the pandemic. This forced LSPR to re-evaluate our facility operations and reduce the amount of classes being offered. Group exercise classes will be added back gradually as participation increases and the membership base grows. July will be kept in mind when incorporating more classes. LSPR continues to evaluate and monitor the participation numbers of the classes at each of the facilities and will add classes in a fiscally responsible manner. We acknowledge the reduced class schedule is not ideal and understand this may cause members to make difficult choices. Staff shared these comments with July and she will be recognized at the next staff meeting.
							I live in Grandview but if July becomes an instructor, I will join this fitness center just for her class. She is the best!	
14	LVCC	Request	6/10/21	Heath Harris	Erin Keeney	Dianna Hendrix		Thank you for your request. LSPR has seen a 50% reduction in memberships and 60% reduction in attendance due to the pandemic. This forced LSPR to re-evaluate our facility operations and reduce the amount of classes being offered. Group exercise classes, including evening aqua classes, will be added back gradually as participation increases and the membership base grows. At this time, we cannot provide you a time frame when evening Aqua Zumba or water aerobics classes will be added. LSPR continues to evaluate and monitor the participation numbers of the classes at each of the facilities and will add classes in a fiscally responsible manner. We acknowledge the reduced class schedule is not ideal and understand this may cause members to make difficult choices.
							Please bring back evening aqua Zumba and water aerobics classes! I can't do Saturdays except rare occasions and work during the week.	
15	LCC	Request	6/11/21	Erin Keeney		Melody Yarbrough	It's time to add more group fitness classes back into the schedule. With restrictions lifted there's really no reason to withhold classes. The value is no longer what I signed up for and I feel I've been patient throughout the pandemic keeping my membership but again, the value for what I pay has diminished. You will not recruit membership back up with such a paltry schedule. Body Blast and SET are pretty full. Repeating those classes M, T, or W morning should pull those participants back in, so there no worry about empty classes. There's just no challenging cardio m-w between 8 am 5:30-6pm. Zumba during the day would be appreciated too.	Mrs. Yarbrough, Thank you for your request. Per our conversation, staff explained how LSPR has seen a 50% reduction in memberships due to the pandemic. This forced LSPR to re-evaluate our facility operations and reduce the amount of classes being offered. Group exercise classes will be added back gradually as participation increases and the membership base grows. At this time, LSPR cannot provide you with a number of classes or a time frame to which they will return. Staff explained that SET and Body Blast are highly requested classes and will be considered when the time comes to incorporate more classes. If you have any further questions, please contact me at 816.969.1559 or erin.keeney@cityofks.net.
16	LCC	Request	6/11/21	Mike Hedrick	Erin Keeney	Multiple	Request for cycle classes at Lovell Community Center.	Lovell Community Center added three Cycle classes to the Group Exercise schedule on July 12th. The Cycle classes take place on Tuesdays at 8am, Thursdays at 6pm, and Saturdays at 8am.
17	LVCC	Request	6/14/21	Heath Harris	Erin Keeney	Leigh Acuff		LSPR has seen a 50% reduction in memberships and 60% reduction in attendance due to the pandemic. This forced LSPR to re-evaluate our facility operations and reduce the amount of classes being offered. LSPR currently offer two cycle classes at Longview Community Center, Mondays at 6PM and Wednesdays at 9AM. LSPR has received multiple requests for cycle classes and we look to gradually incorporate more as participation increases and the membership base grows at our facilities. LSPR continues to evaluate and monitor the participation numbers of the classes at each of the facilities and will add classes in a fiscally responsible manner. We acknowledge the reduced class schedule is not ideal and understand this may cause members to make difficult choices.
							Please add in more evening cycle classes and a weekend cycle class with Rob.	
18	LVCC	Request	6/18/21	Heath Harris	Erin Keeney	Cecilia Moraine		Starting on June 1, LSPR moved a majority of the group exercise classes from the gym back to the group exercise studio. LSPR staff made this decision based on the mask mandate being lifted. Longview Community Center's gym is reserved for basketball and pickle ball during the day Monday through Saturday. At this time, LSPR will continue to have group exercise classes in the group exercise studio. EK Staff contacted Tony and thanked him for his positive comment card. Staff will share the positive feedback with Steve at the next staff meeting. GC
							Please allow us to have our class in the gym when not in use. Steve Murphy, one of the workers really helped me out by finding my 3 thousand dollar pendant and chain in the 12ft diving board pool. Great guy! Thank you!	
19	SW	Compliment	6/18/21	Jodi Jordan	Grace Carson	Tony Hernandez		Staff contacted Tony and thanked him for his positive comment card. Staff will share the positive feedback with Steve at the next staff meeting. GC
20	LVCC	Request	6/19/21	Heath Harris	Erin Keeney	Monica Jones		After receiving this comment, staff contacted Monica and explained Longview Community Center's pool is reserved for swim lessons in the evenings Monday-Fridays during the summer months. At this time, LSPR cannot add evening water aerobics classes because of swimming lessons. LSPR will take this request into consideration at the end of the summer. Monica understands why there is no evening aerobics classes. She emphasized that she would like to see the classes after swimming lessons end. Staff followed up with Monica on July 16, and let her know there will be additional 3 Aqua classes added in the month of August. The additional classes will be on Mondays, Wednesdays, and Fridays at 9am. Monica greatly appreciated the update and looks forward to the additional classes. EK
							Please provide evening water aerobics.	

#	Location	Type	Date	To	From	Patron Name	Patron Comment	Staff Response
21	LVCC	Request	6/19/21	Heath Harris	Erin Keeney	Jane McElmurry	Need more water classes at night, please.	After receiving this comment, staff contacted Jane and explained Longview Community Center cannot offer Aqua evening classes at this time due to reduce operation hours and reservations. Staff has received multiple requests for evening Aqua classes and will take this request into consideration in future months. EK
22	LCC	Request	6/21/21	Mike Hedrick	Erin Keeney	Multiple	1. I would like to see cycling here at Lovell. Also, Yoga classes with Lindsey and Mark with Arms & Abs. 2. It would be great to offer cycle classes at Lovell. We really liked Mark's Arms & Abs classes and Lindsey's Yoga classes!	Thank you for your request. Mark and Lindsey are no longer fitness instructors for LSPR. At this time, LSPR offers ten Yoga classes and two Cycle classes. LSPR continues to evaluate and monitor the participation numbers of the classes at each of the facilities and will add classes in a fiscally responsible manner. Cycle, Yoga, and Arms & Abs classes have received multiple requests and will be taken into consideration.
23	LMN	Complaint	6/22/21	Ryan Gibson		Charlotte Mitchell	So frustrating that 3 Pickleball courts are under water every time it rains where the ice skating rink is in the winter. And many of us have to go to Blue Springs or Kansas to play Pickleball as you do not have enough courts available.	Charlotte- Thank you for reaching out, and I apologize for the frustration. The renovations at Lea McKeighan North Park were designed for an outdoor ice rink to be built first and foremost, and the pickleball courts designed to give the surface usage in the off season. However, since the design is first and foremost to be an outdoor ice rink there is no way for the surface to be easily drained after it rains. LSPR staff works to try and facilitate the drying of the courts in a timely manner but generally it just takes the work of "mother nature" to clear the courts. We encourage those interested in playing pickleball to visit the courts at Upper Banner Park if Lea McKeighan North Park courts are not playable. If you wish to discuss your concerns further, I can be reached at 816-969-1556 or at ryan.gibson@cityofks.net
24	SW	Complaint	6/22/21	Jodi Jordan	Grace Carson	Sam Fielder	For what reason do you need all of my information for me to purchase a ticket? It's \$8 why can't I pay at the gate?	Staff contacted Sam and explained why patrons need to pre-purchase a ticket now. Summit Waves has seen a large increase of patrons this season due to other facilities in the area being closed. Pre-purchasing a ticket gives staff the ability to control the parking lot and the number of people in the facility. Staff also explained to Sam the information is needed so the resident or non-resident rate can be charged to the patron, identification of the patron for safety reasons, evaluate the usage of the facility, and allows for more efficient transactions. Sam's response was "okay" and ended the conversation. Staff does not recommend changing this process. GC
25	Parks	Compliment	6/22/21	Joe Snook		Annette Bartle	Dear Mr. Snook and team, Thank you so much for mowing a wider strip at Legacy Park walking trail. As a female who walks there almost daily, the high grass near the trail made me feel unsafe. Having a wider trip mowed gives me better visibility and safety. Please continue to provide this much needed service to the women in Lee's Summit — I, for one, am very grateful! It's also easier to see bikers coming so you can get out of their way.	
26	SW	Compliment	6/22/21	Grace Carson	Heath Harris	Brenda McClain	Phone conversation between patron and LVCC Manager; Patron, "We just moved to Lee's Summit from Oklahoma and went to Summit Waves for the first time on Saturday, June 19 th . We absolutely loved it. Just an amazing facility and it was so much fun. It was very clean! We could not believe how clean it was with so many people there. The lifeguards were very nice, fun and professional. We will definitely be back."	Staff thanked Brenda for the positive comments and shared how much those positive experiences mean to LSPR. Staff told Brenda her positive comments will be shared with the Aquatics Manager and all of the Summit Waves staff. HH
27	LCC	Request	6/22/21	Mike Hedrick	Erin Keeney	Lavona Todd	Would like beginner yoga later in the morning- not 7am.	Thank you for your request. At this time, LSPR offers ten Yoga classes. Additional Yoga classes will be added back gradually as participation increases and the membership base grows. LSPR continues to evaluate and monitor the participation numbers of the classes at each of the facilities and will add classes in a fiscally responsible manner. We acknowledge the reduced class schedule is not ideal and understand this may cause members to make difficult choices.
28	LCC	Compliment	6/23/21	Mike Hedrick	Erin Keeney	Christie Nordmeyer	Carl is the best yoga teacher I've ever had. I was bummed that Moonlight Yoga was cancelled but hope you have him teach future ones. He's a wonderful asset to your fitness program!	Thank you for your comment. Carl currently teaches three classes at Lovell Community Center. This comment will be shared with Carl and he will be recognized at the next staff meeting. Moonlight Yoga was cancelled on June 24th due to inclement weather conditions. Staff apologizes that the event was cancelled. However, there will be another Moonlight Yoga on Friday, July 23rd at 9pm. Jamie Mason will be the instructor for this event.
29	LCC	Request	6/24/21	Mike Hedrick	Erin Keeney	Multiple	Request for Cycle classes and more Yoga classes at Lovell Community Center.	Lovell Community Center will be adding three Cycle classes to the Group Exercise schedule starting the week of July 12th. Cycle classes will be at 8am on Tuesdays, 6pm on Thursdays, and 8am on Saturdays. At this time, Lovell Community Center offers 9 Yoga classes throughout the week. LSPR staff will not be adding anymore Yoga class at this moment. LSPR staff will take this request into consideration for future group exercise additions.
30	LVCC	Request	6/24/21	Heath Harris	Erin Keeney	Sherri	Please move the Tuesday 6AM class to the gym. It's starting to get crowded in the training room.	The group exercise studio at Longview Community Center allows up to 35 participants per class. For the month of June, early morning Bootcamp averages 11 participants. Staff will continue to monitor and evaluate group exercise participation. At this time, Tuesday early morning Bootcamp will continue to take place in the group exercise studio. EK
31	LVCC	Request	6/25/21	Heath Harris	Erin Keeney	Diana Houle	We need more times for water aerobics. There are now consistently 40-50 people & not enough space. Other mornings and evening times would be great! Thanks!	Longview Community Center will be adding three more Aqua classes starting on August 1, 2021. There will be an Aqua class once a day except for Sundays. The new Aqua classes will be at 9am on Mondays, 9am on Wednesdays, and 9am on Fridays. Longview Community Center cannot offer Aqua evening classes at this time due to reduced operational hours and private swim team rentals. EK
32	LCC	Compliment	6/28/21	Mike Hedrick	Erin Keeney	Mary Earls	Cathy Pec was a terrific sub for Monday's Yoga Plus class. It was a great workout. Please consider bringing her to Legacy Park!	Thank you for your comment. Staff shared the comment with Cathy and she will be recognized at the next staff meeting. Cathy instructs a variety of classes at Longview Community Center and Gamber Community Center. On July 5 th , Cathy became the permanent instructor for Monday's Yoga Plus class at 9am for Lovell Community Center.
33	Parks	Inquiry	6/28/21	Steve Casey		Janet Little	Hello, I would like to know if Williams Grant park in downtown LS is scheduled for improvement. It has the same small play structure that has been there for many many years, and it is worn and faded. This park could just use a little attention and upgrade. There are lots of young children within walking distance who live in apartments without backyards of their own, and it would be so nice to have some updated equipment at this little park. Thanks for considering!	Ms. Little: Thank you for your observations and comments. The Williams Grant playground is one of a couple of parks due for replacement in the next fiscal year which begins July 1, 2022. It is good to know that the park and playground is still well used by children in the neighborhood. I will share your comments with our parks administrator and the Parks Board. Thanks again for your comment.
34	LVCC	Request	6/28/21	Heath Harris	Erin Keeney	Kurt & Deanna Borneman	We are writing in hopes to have a couple classes added into the fall/winter schedule. We would like to see Saturday 7:30am Cycle class added as well as Yoga on Weights at Gamber Center on Saturday mornings.	Thank you for your request. Starting on July 12, LSPR added 21 additional classes to the group exercise schedule. Lovell Community Center added a Cycle class on Saturdays at 8am and Gamber Center added a Yoga with Weights class on Mondays at 10:30am. EK

#	Location	Type	Date	To	From	Patron Name	Patron Comment	Staff Response
35	LVCC	Compliment	6/30/21	Heath Harris	Erin Keeney	Karissa Meads	Cheryl is amazing! Please keep her HIIT classes! Everything she does I love. Please request new music for other classes aka Zumba & Cycle.	Thank you for your comment. This will be shared with Cheryl and she will be recognized at the next staff meeting. Cheryl currently teaches two classes at Longview Community Center. Staff decided to change Cheryl's Wednesday's HIIT to BodyBurn on July 1. Staff made this decision due to low participation. Cheryl will continue to teach her HIIT class on Saturdays at Longview Community Center. Staff has contacted the Zumba and Cycle instructors with the request of new music during classes. EK
36	Parks	Inquiry	6/30/21	Steve Casey		Wallie Winholtz	Hi. Wanted to know if it has been suggested or is being considered to add a mountain bike park to Legacy? As you know biking has exploded with the pandemic and as I travel, places like Arkansas and Colorado (to name a few), have incredible opportunities to draw people to them with mountain biking in mind. Places to practice mountain biking skills like jumps and drops are in. Thanks for your time and efforts	Thank you for your inquiry. I am not sure if you are aware but we have partnered with Urban Trail Company and developed single track off road bike trails in Legacy Park. I would not necessarily describe it as a mountain bike course but there is a lot of variety and elevation change. The trail opened last fall and is called the "1014 Trail". It is approximately 3 miles and we will be adding a segment to this in the near future. Here are links for more info: https://urbantrailco.com/the-trails?rid=1157812
37	LVCC	Compliment	6/30/21	Heath Harris	Erin Keeney	Christie Nordmeyer	Cheryl is amazing! She is my favorite teacher and her HIIT class is fabulous! Would love to have her instruct more often.	Thank you for your comment. This will be shared with Cheryl and she will be recognized at the next staff meeting. Cheryl currently teaches two classes at Longview Community Center. Staff will take this request into consideration for future additional classes. EK
38	LCC	Request	7/2/21	Mike Hedrick	Erin Keeney	Alexis Stark	Saturday Zumba is too large for the room! Please add more 5am & 5:30am classes.	LSPR staff received numerous requests for the Saturday's 10am Zumba class to return to Lovell Community Center's gym. LSPR staff made the decision to move the class back into the gym starting Saturday, July 10. Lovell Community Center will be adding two 5:30am classes to the Group Exercise schedule starting the week of July 12th. The classes will be Strength/Lift on Tuesday's at 5:30am and Final Cut on Thursday's at 5:30am.
39	LCC	Request	7/2/21	Mike Hedrick	Erin Keeney	Maggie Phelan	Add more high intensity classes at 9am for moms and dads with kids please.	Thank you for your request. Lovell Community Center added 10 group fitness classes on July 12 th . Staff cannot incorporate more 9am fitness classes due to the Group Exercise Studio already being in use for other group fitness classes. Several of our new classes are higher intensity that take place in the morning. There are two Cycle classes at 8am, Strength & Lift at 5:30am, two Aqua Fit at 9am and Final Cut at 5:30am.
40	LCC	Request	7/3/21	Mike Hedrick	Erin Keeney	Tracie Holder	More early morning and afternoon classes please. Also, I want classes to take place in the gym.	Thank you for your request. Lovell Community Center added two 5:30am classes to the group exercise schedule. These classes are Strength/Lift on Tuesdays and Final Cut on Thursdays. Lovell Community Center also added a 6pm Cycle class on Thursdays. Staff will keep your evening class request in mind when additional classes are added to the group exercise schedule. Group exercise classes take place in the Group Exercise Studio to allow basketball and pickle ball in the gym. The Group Exercise Studio allows up to 40 participants a class. Staff continuously monitors class participation and will make adjustments if needed. EK
41	LCC	Request	7/3/21	Mike Hedrick	Erin Keeney	Leila Koleiny	Saturday's Zumba is too large to go in the Group Exercise room. Also, don't move the Thursday 5:30pm into the Group Exercise room. There are too many people and I can't make it in time	LSPR staff made the decision to move all Lovell Community Center's group exercise classes into the Group Exercise Studio when social distancing became non-mandatory. LSPR staff received numerous requests for the Saturday's 10am Zumba class to return to Lovell Community Center's gym. LSPR staff made the decision to move the class back into the gym starting on Saturday, July 10. The Group Exercise Studio at Lovell Community Center allows up to 40 participants per class. For the month of June, Thursday Zumba classes averaged 20 participants. Staff will continue to monitor and evaluate group exercise participation. At this this time, Thursday Zumba will continue to take place in the Group Exercise Studio.
42	LCC	Request	7/3/21	Mike Hedrick	Erin Keeney	Multiple	Please move the Saturday morning Zumba class back in the gym.	LSPR staff received numerous requests for the Saturday 10am Zumba class to return to the Lovell Community Center's gym. LSPR staff made the decision to move the class back into the gym starting on Saturday, July 10.
43	LCC	Request	7/3/21	Erin Keeney		George Gilliam	Zumba Sat morning needs to be in gym. There is not enough room for all the people who would like to participate. Also, the room is much too hot for such a large class.	Greetings Mr. Gilliam, Thank you for your email about your concerns. Patron's comments are very important to us and often times help to make us better. LSPR staff received numerous requests for the Saturday 10am Zumba class to return to the Lovell Community Center's gym. LSPR staff has moved the class back into the gym starting on Saturday, July 10. The group exercise studio temperature is set to fluctuate between 68-72 degrees at all times. In the studio, there are three working wall fans and staff is working to fix the fourth wall fan. Staff also provides multiple standing fans that patrons can use at any time. Staff will continue to monitor room conditions and will adjust if needed.
44	LCC	Request	7/3/21	Mike Hedrick	Erin Keeney	Dawn Jackson	Please move the Saturday morning Zumba class back in the gym.	LSPR staff received numerous requests for the Saturday 10am Zumba class to return to the Lovell Community Center's gym. LSPR staff moved the class back into the gym starting on Saturday, July 10. Staff attempted to contact Dawn on multiple occasions. Staff left a voicemail with Dawn explaining Zumba has been moved back into the gym on Saturdays.
45	LCC	Request	7/3/21	Erin Keeney		Shelley Russell	Zumba needs to be in the gym. It was way too crowded in the aerobics room, and I was not able to move like I am in the gymnasium.	Greetings Mrs. Russell, Thank you for your email about your concerns. Patron's comments are very important to us and often times help to make us better. LSPR staff received numerous requests for the Saturday 10am Zumba class to return to the Lovell Community Center's gym. LSPR staff has moved the class back into the gym starting on Saturday, July 10.
46	LCC	Request	7/3/21	Mike Hedrick	Erin Keeney	Savanna Scarbo	Please move the Saturday morning Zumba class back in the gym.	LSPR staff received numerous requests for the Saturday 10am Zumba class to return to the Lovell Community Center's gym. LSPR staff moved the class back into the gym starting on Saturday, July 10. Savanna was left a voicemail and was told that Saturdays Zumba class had been moved back into the gym.
47	LCC	Request	7/3/21	Mike Hedrick	Erin Keeney	Andrea Baca	Please move the Saturday morning Zumba class back in the gym.	LSPR staff received numerous requests for the Saturday 10am Zumba class to return to the Lovell Community Center's gym. LSPR staff moved the class back into the gym starting on Saturday, July 10. Andrea was left a voicemail letting her know the Saturday morning Zumba class was moved back to the gym. EK

#	Location	Type	Date	To	From	Patron Name	Patron Comment	Staff Response
48	LVCC	Request	7/7/21	Jodi Jordan	Heath Harris	Janell Howell		Thank you for your comment regarding childcare at Longview Community Center. LSPR has seen a 50% reduction in memberships and 60% reduction in attendance due to the pandemic. This forced LSPR to re-evaluate our facility operations. In order to be fiscally responsible, the decision to close the childcare room was made to help offset the loss of revenue the facilities have experienced due to the COVID -19 pandemic. However, Lovell Community Center's childcare room is open Monday through Friday from 8:00am to 11:00am. The all-inclusive membership to Longview Community Center also gives you access to Lovell Community Center as well. LSPR continues to evaluate and monitor the usage patterns at the facilities on a weekly basis to understand when we might be able to make adjustments to operations, including re-opening the childcare room. We acknowledge the lack of childcare is not ideal and understand this may cause members to make difficult choices. HH
49	LCC	Compliment	7/9/21	Mike Hedrick	Erin Keeney	Multiple	Please re-open childcare. It is a needed area for parents with children that need to work out. Loved having Christa as a water aerobics sub at Lovell Community Center.	Thank you for the positive comments. These comment cards have been shared with Christa Colwell and she will be recognized at the next staff meeting. Christa currently teaches an Aqua Zumba at Longview Community Center class on Saturdays at 10am and she plans to continue to sub. Staff will consider Christa as an instructor for future additional Aqua classes at Lovell Community Center. EK
50	LCC	Request	7/9/21	Mike Hedrick	Erin Keeney	Leslie Rowland	Now that you are adding classes, can we get a 7am Yoga class on Friday?	Thank you for your request. Lovell Community Center offers 9 Yoga classes throughout the week. Staff will not be adding anymore Yoga class at this moment. LSPR staff have received multiple requests for Yoga class and will take this request into consideration for future group exercise additions. Staff attempted to contact Leslie on multiple occasions. Staff left a voicemail with Leslie explaining this information. EK
51	LCC	Request	7/13/21	Mike Hedrick	Erin Keeney	Unknown	Please have coffee again in the mornings at Lovell. Please have Silver Sneaker Classic on Wednesday's at 11am or 11:30am. Classes used to be at 11:30am and 12:30am for Silver Sneakers.	Thank you for your request. Lovell Community Center added three Silver Sneaker classes the week of July 12. These classes take place on Mondays, Tuesdays, and Thursdays at 10:30am. At this time, Lovell Community Center will continue to have Silver Sneakers classes at the same time and days. Staff will take your request into consideration for a Wednesday's Silver Sneaker class for future class additions. Lovell Community Center no longer offers coffee for patrons. This is due to the ongoing pandemic. Staff continues to monitor the situation and plan to bring back coffee in future months. EK
52	LVCC	Request	7/16/21	Heath Harris	Erin Keeney	Unknown	Would love to have Cathy's Barre Pilates class more than once a week.	Thank you for your comment. Staff will take this request into consideration in future class additions. Longview Community Center has added 3 classes to the group exercise schedule; Zumba, Pedal & Lift and HIIT. Longview Community Center will also be adding three more Aqua classes in the month of August. EK
53	GCC	Compliment	7/16/21	Megan Crews	Erin Keeney	Kathie Gridley	Love Gloria's Chair Yoga. Gamber Center need's more classes. The waiting list is always full and it's disappointing not to get in.	Thank you for your comment. Gamber Center added 5 new group fitness classes on July 12. These classes include Yoga with Weights, Functional Fitness, Stretch & Tone, Kickboxing and Zumba. LSPR continues to evaluate and monitor the participation numbers of the classes at each of the facilities to understand when we might be able to adjust the schedules. LSPR staff anticipates bringing more classes to each facility in future months.
54	Summit Waves	Compliment	7/19/21	Joe Snook		Mary Kuehnert	Good evening, Joe! I just wanted to convey something to you about your staff. My granddaughter is about to turn 5, and is taking her first-ever swim lessons. She's been going nightly to Summit Waves at 7:15. Her swim instructors are Miss Ruta and Mr Max, and I just have to tell you what a joy it is to watch a lesson. The care those two take in teaching little ones to blow bubbles, or get their faces wet (a big challenge for Olivia and others!), or "scoop ice cream". Or perform "Superman and Spider-Man". Miss Ruta and Mr Max are a huge credit to your staff. Fun, but serious and professional even with four year olds. The kids all seem to really enjoy both of them, but even better-they trust them. In fact, all the staff we saw there last Thursday night (and there were MANY) was friendly, but professional. Thank you for running such a great program, and hiring such excellent staff. Mary Jane Kuehnert	Ms. Kuehnert, Thank you for sharing your comments regarding our swim lesson program. I'm glad your granddaughter is learning and enjoying her swim lessons. It is a lifelong skill that will allow her to enjoy untold hours of water enjoyment. I will be sure to share your comments with our full-time staff so Ruta and Max can be recognized. Again, thank you!
55	LCC & LVCC	Inquiry	7/20/21	Jodi Jordan		Angela Weigel	Hi - We are a Lee's Summit business and are considering offering all our employees a fitness membership. Not all of our employees are Lee's Summit residents though. Do you offer any type of corporate rate when purchasing multiple memberships? Thank you, Angela HR Manager	Angela- Thank you for reaching out to Lee's Summit Parks and Recreation. We do not have a corporate membership but if the company is within the city limits and paying for the employees membership we can set up a household for the company in which the employees would all receive a resident rate. We have done this for a few other businesses in Lees Summit. If you would like to discuss this further please contact me directly at 816-969-1526 or jjordan@cityofls.net. Thank you, Jodi Jordan

From: Amy M. Moorman <thrill_of_the_grass@yahoo.com>
Sent: Wednesday, July 14, 2021 9:03 AM
To: Ryan Gibson <Ryan.Gibson@cityofls.net>; LSPRregister <LSPRregister.LSPRregister@cityofls.net>
Subject: Fw: Camp Summit Announcement

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Good morning,

Thank you for sending this update about Camp Summit and reported Covid cases there. I would like to ask whether discussion or consideration has been given to restoring the mask requirement for campers and counselors for the remainder of the summer? I know that your policy is to follow county health department guidelines, but with the spread of the newer variants and Missouri's status as a growing hotspot of cases, I hope you see that the best path forward for our unvaccinated children is the most proactive and conservative approach.

My child has not been in attendance at Camp the last several weeks, and we are struggling with the decision to send him back at the end of July as originally planned. He currently does not want to return. When he was there he attempted to wear a mask, but was teased by the other children to the point where he gave up - and the result was him catching a pretty bad cold virus after only 3 days at Camp (thank goodness it was nothing worse!). Despite multiple conversations with him about not listening to what the other kids were saying about masks, he was unable to stand up to being one of the only kids wearing one when they were not required - even though he has been a staunch advocate of masks and other safety protocols for the last year plus during this pandemic! I am sure you can appreciate how difficult it is not to give in to peer pressure at this age.

I relay this story to reinforce my belief that reinstating your mask requirement at Camp Summit for the remainder of this summer is the right and responsible thing to do! I hope that you will make this change, even if it is not recommended by the county government. Thanks for listening.

Have a great day,
Amy Moorman

From: David Dean
Sent: Thursday, July 15, 2021 2:27 PM
To: thrill_of_the_grass@yahoo.com
Cc: Ryan Gibson <Ryan.Gibson@cityofls.net>
Subject: Camp Summit Announcement

Greetings Amy,

Thank you for your reply to our announcement. Our patrons' comments are important to us as we navigate through these difficult times.

We are disappointed to hear about your son's experience at Camp Summit. Teasing other children is not acceptable and is not tolerated at Camp Summit. We apologize for not addressing this appropriately. Your comments have been shared with the staff and they have been reminded that campers teasing other campers is unacceptable and will be addressed immediately.

As for your suggestion of reinstating a mask requirement for staff and campers, we will take your suggestion under consideration. At this time, we do not feel a mask mandate is warranted based on the minimal number of positive cases that have been reported. We continue to encourage both staff and campers to wear masks if they choose and we will continue to monitor the situation and make adjustments if necessary.

If you would like to discuss this further, I can be reached at ddean@cityofls.net or at 816-969-1554.

Respectfully,

David Dean | Superintendent of Recreation Services II
220 SE Green Street | Lee's Summit, MO 64063
816.969.1554 | fax: 816.969.1515 | www.lsparks.net
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From: Tye murphy <tyemurphy@gmail.com>
Date: June 17, 2021 at 5:24:14 PM CDT
To: Bill Baird <wbaird@cityofls.net>
Subject: Summit Waves Overcrowding from Non-Residents

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Hi Mayor,

This is your old friend Tye Murphy. I hope this email finds you well.

I am writing to you today because of severe overcrowding at Summit Waves. My family and I have visited Summit Waves a few times this year and it is likely we simply cannot go back until changes are made.

The facility is stunning and the staff is amazing. However, there is extreme overcrowding and a menacing vibe from the visitors who appear to be mostly NOT from Lee's Summit. I was harassed by a gang of youths just walking out. My wife was catcalled by another group of teens. I watched several sexual acts between couples in the wave pool and these are just our experiences.

Our beautiful pool facility which is like a mini Oceans of Fun is drawing folks from around the area who are creating an nasty environment and overcrowding situation to the point that the tax paying citizens of Lee's Summit can no longer enjoy.

Nearly everyone I spoke to felt the exact same way as my family..

This is our city pool and not a for profit tourist destination for families outside of Lee's Summit looking for a less expensive Oceans Of Fun experience. We want to enjoy what our tax dollars are paying for and we cannot do that as things are.

Please take the same action Independence has with Adventure Oasis and limit entry to people who can provide proof of residence. In fact, Ocean's of Fun has started requiring reservations as well.

Here is a link to the FOX 4 Story about Independence limiting entrance to Residents only.

<https://fox4kc.com/news/residency-requirements-other-changes-coming-to-oasis-water-park-because-of-record-crowds/>

Call Anytime!
Tye
816-260-1671

Mr. Murphy,

The Mayor and a few City Council members shared your emails with me.

Thank you for your comments. Summit Waves has been very busy this season due to multiple pool closures around the KC metro area. Our typical mix of residents/non-residents is around 75% - 80% resident and 20% - 25% non-resident. This season we have seen an uptick on the weekends (Friday – Sunday) with a mix of 62% - 66% resident and 34% - 38% non-resident with the total number of visitors increasing significantly.

Starting on Saturday, June 19 LSPR is implementing several steps to address the issues you shared. The steps include:

- 1) Additional staffing added in key areas including lifeguards, concessions, front desk attendants, and management.
- 2) Single visit passes will be sold exclusively on-line which allows LSPR to capture household information for the person purchasing a pass.
- 3) Single visit passes will be limited per day to not exceed the parking availability. This number may increase or decrease as usage patterns emerge.
- 4) An off-duty LSPD officer will be on-site each Saturday and Sunday to provide support to our staff. This practice has been implemented off and on for several years.

We are confident these changes will enhance the experience at Summit Waves and address the concerns you shared. We will continue to monitor behavior and attendance and make additional adjustments as needed. Decorum issues have never been tolerated at LSPR facilities and will not be tolerated at Summit Waves this summer.

On a side note, tax dollars are not use operate Summit Waves. Revenues for operations, maintenance, and facility improvements (excluding capital projects) are generated through season pass sales, single visit sales, rentals, and programming.

I have shared this response and your email with the Park Board as well as the Mayor and City Council. If you have additional comments or concerns please reach out to me via email or phone.

Respectfully,

Joe Snook, M.S., CPRP | Administrator of Parks & Recreation
220 SE Green Street | Lee's Summit, MO 64063
(816) 969.1504 | fax: 816.969.1515 | www.lsparks.net
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Mr. Snook,

Thank you for your speedy and informative reply! I appreciate the measures you're taking and hopefully that will help the overcrowding issue. It's hot and everyone loves Summit Waves so it's going to be crowded. I did not know that tax dollars were not used for the facility, so please forgive my ignorance and assumptions on that issue. It appears to not be a municipal pool for residents but an aquatic center designed to pull people from around the metro. In that context, it is overwhelmingly successful.

I will also add that the Summit Waves facilities and the employees were awesome. They seemed to be working hard to make the experience great for everyone!

Warm Regards,

Tye Murphy

From: sandyphillips11@gmail.com <sandyphillips11@gmail.com>
Sent: Monday, July 5, 2021 6:42 PM
To: LSPRregister <LSPRregister.LSPRregister@cityofls.net>
Subject: Contact Parks online form from CityofLS.net

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The Contact Parks online form from the cityofls.net website was submitted.

Name: Sandy Phillips

Address:
12151 Rickey Rd
Kansas City, Missouri 64133

Phone: 8163523802

Email: sandyphillips11@gmail.com

Message: Hi, I am looking for programs that would be fun for my son, he is 30 yrs old and had a brain tumor at the age of 5, he is able to do most things on his own but we are looking for a program that has others with disabilities around his age. We live in the Raytown School Dist but have a KC address, 2 1/2 yrs ago we bought a small house near ours and he is living on his own (except for cooking! he comes to our house to eat). I am writing because we want Logan to meet new people and have fun! I don't think that Raytown Parks and Rec have an inclusion program but I could be wrong....it was several years ago that I checked on that? I didn't know if you had to live in LS to be a part of your program.

Please let me know if this is possible. He loves bowling, mini golf, go carts, etc.

Thanks so much,
Sandy Phillips

From: Jodi Jordan
Sent: Tuesday, July 6, 2021 3:45 PM
To: sandyphillips11@gmail.com
Cc: LSPRregister <LSPRregister.LSPRregister@cityofls.net>
Subject: FW: Contact Parks online form from CityofLS.net

Sandy,
Thank you for reaching out to us regarding programs for your son Logan. LSPR partners with Jackson County Parks + Recreation as well as the YMCA Challenger program to offer their programs in Lees Summit for our residents. These are great programs and I would highly recommend either program. I have provided the contact information for you below:

Jackson County Parks + Recreation Special Populations

- Program offerings: Basketball, Volleyball and Dances
- LSPR Locations: Harris Park Community Center
- Contact Info: Terri McMillian • 816-503-4812
- Web page: makeyourdayhere.com

YMCA of Greater KC Challenger Program

- Program offerings: Soccer, Flag Football, Baseball, Basketball and Holiday Party
- LSPR Locations: David Charles Hartman Park and Harris Park Community Center
- Contact Info: Raegan Schurr • 816-300-0531 ext 6844 • RaeganSchurr@KansasCityYMCA.org
- Web page: kansascityymca.org

Logan can also participate in any of the programs LSPR offers and I can arrange any accommodations he may need in order to participate. I have provided that list for your as well:

<https://register.cityofls.net/wbwc/webtrac.wsc/search.html?module=ar&Type=ai>

Please let me know if you have any additional questions.

Thank you

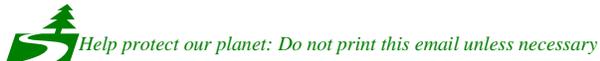
Jodi Jordan, CPRP | Assistant Superintendent of Recreation Services

Longview Community Center

3801 SW Longview Road | Lee's Summit, MO 64081

Office: 816.969.1526 | www.lsparks.net

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From: Jennifer Trusty <jenniferltrusty@yahoo.com>
Sent: Thursday, July 8, 2021 5:29 PM
To: LSPRregister <LSPRregister.LSPRregister@cityofls.net>
Subject: Re: Camp Summit Announcement

***** This email is from an external source, use caution before clicking on links or opening attachments. *****

I don't believe this to be true.

My daughter got Covid there, we reported it to you, and then I find out from other parents that their children had Covid there as well and gave it to family members.

I received ZERO communication that anyone at camp had been positive for Covid.

Kids are not just playing in groups with only their age group, communication was not properly distributed to the parents.

Jennifer & Josh Trusty

From: David Dean
Sent: Friday, July 9, 2021 3:20 PM
To: jenniferltrusty@yahoo.com
Subject: Camp Summit Announcement

Greetings Jennifer,

Thank you for your email, and I hope Lillian has recovered well from her bout with COVID-19. I confirmed with Camp Summit staff that they did indeed receive notification from you on June 20. I am the staff member responsible for sending out notifications when necessary. It was an oversight on the part of our camp staff who did not push your information up to me, so that notification of a COVID-19 positive case could be sent to the entire 6-year-old age group.

We are evaluating our processes to ensure this oversight does not occur again, and we will continue to communicate with the appropriate age group anytime we are notified of a positive case.

Thank you again for bringing this oversight to our attention. If you have questions or would like to discuss further, I can be reached at ddean@cityofls.net or at 816-969-1554.

Sincerely,

David Dean | Superintendent of Recreation Services II
220 SE Green Street | Lee's Summit, MO 64063
816.969.1554 | fax: 816.969.1515 | www.lsparks.net
[Become a Friend of the Park today! Click here!](#)

The Contact Parks online form from the cityofls.net website was submitted.

Name: John W

Address:

NE Blackwell

Lees Summit, Missouri 64086

Phone: 8165149989

Email: Johnw@gmamil.com

Message: Anonymous contact regarding the Legacy Loop trail. I realize there are budgets and maintenance cycles, I just wanted to point out a few concerns. A more temporary one is the rotting deer carcass in the storm drain near Colbern and Cyclone School roads, south side of the street. It has been there all week and reeks, also a health hazard with the clouds of flies, maggots, etc. The past 2 days we watched junior high aged kids jogging past it gagging. That stretch of the path is extremely dangerous as well due to the water seepage from the south side of the trail. The surface is coated with algae and even on hot, dry days you have to tiptoe across it. Have seen a bicycle fall and have nearly fallen ourselves. The trail seems to be showing its age all around with another drainage/algae issue further east (again on asphalt surface, extremely slick and both areas have cattails beginning to sprout in the standing water). There are some massive cracks (3-5", well large enough to sprain an ankle, grab a bike tire, stroller wheel, etc) and at least one pothole that's about a foot across. There are several other heave/sunken areas that are getting pretty deep too. We love the parks and you guys do a great job - just wanted to let you know before someone gets hurt. Thanks in advance.

John:

Thank you for your contact and concerns. I will make our operations staff aware of the carcass on the trail so they can contact Animal Control. We are aware of the wet weather springs cropping out of the rock ledge along the trail down Colbern Road on the north end of the park. This has been an issue for some time and we encourage trail users to use caution in this area. In regards to the age of the trail and overall condition we continue to do periodic inspections and address deteriorating areas within our asphalt operating budget (cracking, spalling, and differential settling). In some cases we have replaced the asphalt with concrete for a more stable path. Due to the length of the trail it is cost prohibitive to replace and repair the entire trail but please bear with us as we continue to make on going repairs as needed. Thanks for your patience and information

Steve Casey, PLA, ASLA | Superintendent of Park Planning and Construction

220 SE Green Street | Lee's Summit, MO 64063

816.969.1507 | mobile: 816.352.3111 | www.lsparks.net



2021 JULY

Lee's Summit Parks and Recreation Board Monthly Calendar

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
27	28	29	30	01	02	03
04	05 Administrative Offices Closed	06 City Council Regular Session - 6:00 pm	07	08	09	10
11	12 Family Fun Night at Summit Waves 8:30- 10:30pm	13 City Council Regular Session - 6:00 pm	14	15	16	17 Peace, Love & Music at LPA - 7:00pm
18	19	20 City Council Regular Session - 6:00 pm	21	22	23 Moonlight Yoga at LPA - 9:00pm	24
25 Sunrise Yoga at LPA - 6:00am	26	27	28 Park Board Meeting - Strother Conference Room 6:00pm	29	30	31
01	02	03	04	05	06	07

2021 AUGUST

Lee's Summit Parks and Recreation Board Monthly Calendar

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
01	02	03 City Council Regular Session - 6:00 pm	04	05	06	07
08	09 Family Fun Night at Summit Waves - 8:30-10:30pm	10	11	12	13	14
15	16	17 City Council Regular Session - 6:00 pm	18	19	20 Landslide Concert at LPA - 7:00pm	21
22 Moonlight Yoga at LPA - 9:00pm	23	24 City Council Regular Session - 6:00 pm	25 Pooch Paddle at Summit Waves Park Board Meeting - Strother Conference Room 6:00pm	26	27	28
29 Sunrise Yoga at LPA - 6:00am	30	31	01	02	03	04

This July, We're Sharing Our Park And Recreation Story At Lee's Summit Parks And Recreation

By Collin McCage
Lee's Summit Parks and
Recreation Department

This July, join Lee's Summit Parks and Recreation (LSPR) for Park and Recreation Month, as we celebrate how Lee's Summit is stronger, more vibrant and more resilient because of parks and recreation. A variety of activities are planned for

residents of all ages and abilities — including a photo contest to win free tickets to upcoming concerts!

LSPR is celebrating Park and Recreation Month, an initiative of the National Recreation and Park Association (NRPA), by inviting our community to share their experiences, memories and stories about what parks and recreation mean

to them. With everything from behind-the-scenes videos of our staff, photo contests, events throughout the month and more, there are plenty of ways you can celebrate with us!

"Parks and recreation agencies contribute significantly to the enhanced quality of life experienced by its community members," Joe Snook, LSPR Administra-

tor, said. "The parks, facilities, and programs offered by LSPR impact the health and wellness of our citizens, provide opportunities and access for all, and contribute to a healthier environment. We hope you will join us as we celebrate Parks and Recreation month."

NRPA encourages people that support parks and recreation to share their

park and recreation story, as well as why their local park and recreation professionals are important to them, with the hashtag #OurParkAndRecStory.

NRPA also encourages people to get creative by submitting an original poem about parks and recreation by July 9. Bestselling author Kwame Alexander will combine lines from your poems

and create one community poem made up of our many voices that will be read online at the end of July and at the 2021 NRPA Annual Conference in September.

To learn more about Park and Recreation Month, visit www.lsparks.net and www.nrpa.org/July.

L.S. Tribune 7.3.21

COVID-19 Outbreak At LSPR Camp Summit

By Linda Ahern
Owner/Publisher
The Lee's Summit Tribune

The Lee's Summit Tribune was recently made aware that Camp Summit has appeared on the Jackson County Health Department's dashboard website as a COVID-19 outbreak.

Camp Summit is a recreational program for youth, ages 5-11 years old that is operated by Lee's Summit Parks and Recreation.

The Tribune reached out to the health department for their definition of an outbreak and particularly in the instance of Camp Summit.

"The 23 cases listed on the outbreak tab of our dashboard includes all cases associated with the outbreak," replied Mariah Cox,

Communications Coordinator for the Jackson County Health Department in an email.

"This means anyone that contracted the virus directly from staff and campers are included as secondary cases and part of the total counts. All outbreaks reported on our dashboard reflect the impact as a whole with the inclusion of secondary cases to give a better understanding of the impact the event has on the community and not just the immediate attendees."

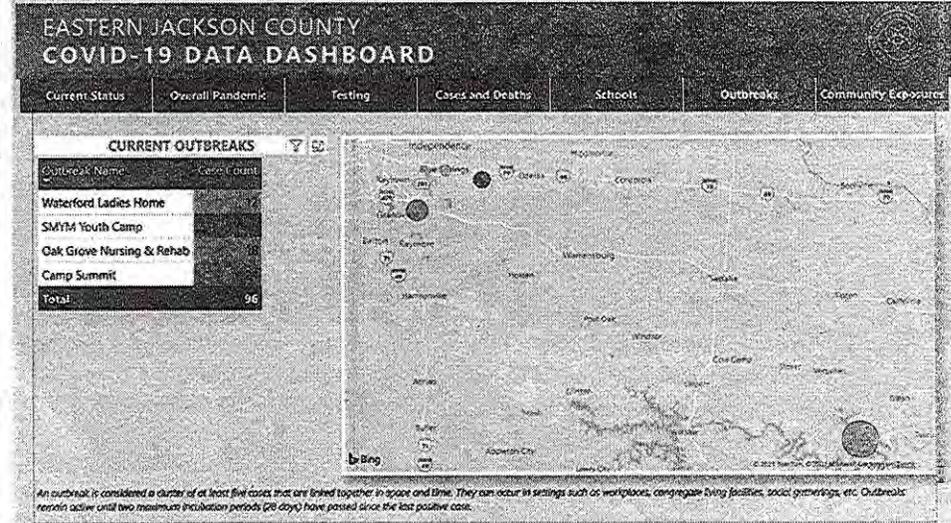
When questioned about this, Lee's Summit Parks and Recreation Marketing Coordinator Collin McCage issued this statement:

"LSPR has been made aware of information posted on the Jackson County

Health Department website listing Camp Summit as a 'current outbreak' location with 23 cases.

To date, over the first six weeks of Camp Summit, LSPR has been notified of 9 positive cases of COVID-19 amongst campers. The cases have been sporadic and spread out among several age groups with many of the confirmed exposures directly linked to COVID-19 positive family members. LSPR has communicated all potential exposures to the parents of the appropriate age groups in a timely manner and will continue to do so.

LSPR has several protocols in place to prevent the spread of COVID-19. We require all LSPR staff to perform daily symptom self-assessments, we en-



courage staff and patrons to practice good hygiene and social distancing, we encourage staff and patrons to wear a face mask when appropriate, and we minimize indoor activities throughout

the week. Finally, we ask any patron or staff member who exhibits symptoms of COVID-19 to stay home and contact a medical provider as soon as possible.

LSPR will continue to

monitor this issue and will implement additional protocols if warranted."

At press time, the count on the health department's dashboard has been raised to 24.

Jackson County Approves Purchase Of Property For New Detention Center

The Jackson County Legislature approved the pur-

terial access and other forms of transportation including

The County will be meeting and communicating direct-

of the plan will be presented to the Legislature for

approximately 107 acres, for approximately \$7 million.

the detention center project, visit www.jcdetentioncenter.com

7-17-21