

# JUNE 2021

## *Park Board Meeting Packet*



*Summit Waves opened Memorial Day Weekend for the 2021 Season!*



*Splashpads at Howard, Lea McKeighan and Miller J. Fields opened for 2021.*



*Camp Summit 2021 has begun!*



*Legacy Park Amphitheater prepares for their first concert of the 2021 season, Elton Dan and The Rocket Band on Fri., June 18.*



### **MISSION**

*To provide our community with outstanding recreational services, facilities, and parks.*



<b>PARKS AND RECREATION BOARD MEETING</b> City of Lee's Summit, Missouri ♦ 220 SE Green Street ♦ Lee's Summit, Missouri <b>AGENDA</b>			
<b>DATE:</b>	June 23, 2021	<b>TIME:</b>	6:00 PM
<b>PLACE:</b>	Strother Conference Room		
6:00 PM Meeting Call To Order @ Strother Conference Room		President, Melinda Aulenbach	
<b>SPECIAL GUESTS</b>	<b>STAFF RESPONSIBLE</b>	<b>PAGES</b>	
<b>CITIZEN COMMENTS</b>			
<b>PRESENTATIONS</b>			
<ul style="list-style-type: none"> <li>Review of City's Comprehensive Plan</li> </ul>	Joe Snook		
<b>AGENDA ITEM</b>			
<b>APPROVAL OF MINUTES:</b>			
<ul style="list-style-type: none"> <li>May 2021 Regular Session Minutes</li> </ul>		1-5	
<b>TREASURER'S REPORT:</b> read by James Huser, Treasurer (includes May 2021 Financial Report)	Devin Blazek	6-15	
<b>SALES/USE TAX REPORT:</b> June 2021	Devin Blazek	16-17	
<b>BOARD APPROVAL ITEMS</b>			
<b>OLD BUSINESS</b>			
<ul style="list-style-type: none"> <li>Projects and Services Review</li> </ul>	All Staff	18-25	
<ul style="list-style-type: none"> <li>Capital Projects Plan – Velie Park Update</li> </ul>	Steve Casey	26	
<ul style="list-style-type: none"> <li>Fundraising Update</li> </ul>	David Dean	27-29	
<b>NEW BUSINESS</b>			
Election of Officers	Nomination Committee	N/A	
<b>PATRON COMMENT REVIEW</b>	Joe Snook	30-38	
<b>MONTHLY CALENDARS</b>	For Information Only	39-40	
<b>ROUNDTABLE</b>	Park Board Members and Staff	N/A	
<b>OTHER ITEMS TO BE BROUGHT BEFORE THE BOARD</b>	Joe Snook	N/A	
<b>MEETING ADJOURNMENT</b>			
<p><b>CLOSED SESSION:</b> Pursuant to §610.021(3) of the Revised Statutes of the State of Missouri pertaining to hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded and pursuant to §610.021(13) of the Revised Statutes of the State of Missouri pertaining to individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment.</p> <p><b>CLOSED SESSION:</b> Pursuant to Section 610.021(1) of the Revised Statutes of the State of Missouri pertaining to legal actions, causes of action, or litigation involving a public governmental body and any confidential or privileged communication between a public governmental body or its representatives and its attorneys.</p>			
<b>BOARD COMMITTEES</b>			
<b>Budget</b> James Huser-Chair Casey Crawford Samantha Shepard	<b>Personnel</b> Lawrence Bivins-Chair Nancy Kelley Wesley Fields	<b>Youth Sports</b> Casey Crawford Jon Ellis Samantha Shepard	<b>Foundation Board</b> Tyler Morehead Nancy Kelley

# LEE'S SUMMIT PARKS AND RECREATION BOARD MEETING MINUTES

CITY OF LEE'S SUMMIT, MISSOURI

<b>DATE:</b>	May 26, 2021	<b>TIME:</b>	6:00 PM	<b>PLACE:</b>	Via Zoom
<b>Board Members Present:</b>		<b>Board Members Absent:</b>		<b>Staff Present:</b>	
Mindy Aulenbach, President	Jon Ellis	Joe Snook	Hillary Shields, City Council Liaison		
Lawrence Bivins, Vice President		Carole Culbertson	Jackie McCormick-Heanue		
Jim Huser, Treasurer		David Dean			
Casey Crawford		Steve Casey			
Wesley Fields		Brooke Chestnut			
Nancy Kelley		Tede Price			
Tyler Morehead		Devin Blazek			
Samantha Shepard					

AGENDA ITEM	DISCUSSION (Findings/Conclusions)	RECOMMENDATIONS/ ACTIONS
<b>Special Guests</b>		
<b>Recognition of Ms. Culbertson</b>	<p>Mr. Snook introduced the family of Carole Culbertson who will be retiring from LSPR after 10 years of service. Mr. Snook thanked Ms. Culbertson for her hard work and dedication to LSPR over the last 10 years. Ms. Culbertson expressed her appreciation for being able to work in the community in which she has spent most of her life, and for the dedicated team of employees and Park Board members.</p> <p>President Aulenbach expressed her appreciation to Ms. Culbertson for her attention to detail and patience over the years.</p>	
<b>AGENDA ITEMS:</b>		
<b>Approval of Minutes of April 28, 2021 Regular Park Board Meeting</b>	Supporting documentation (see pages 1-4). No questions or discussion.	Vice President Bivins made a motion to approve the minutes of April 28, 2021 Regular Park Board Meeting; seconded by Ms. Kelley. Motion carried unanimously. (Ms. Shepard not present)
<b>Approval of Minutes of May 17, 2021 Youth Sports Committee Meeting</b>	Supporting documentation (see pages 5). No questions or discussion.	Mr. Morehead made a motion to approve the minutes of May 17, 2021 Youth Sports Committee Meeting; seconded by Ms. Kelley. Motion carried unanimously. (Ms. Shepard not present)
<b>Treasurer's Report – April 2021</b>	Supporting documentation (see pages 6-15). Treasurer Huser read the Treasurer's report for the April financial statements.	Ms. Kelley made a motion to accept the Treasurer's Report for April 2021; seconded by Vice President Bivins. Motion carried unanimously. (Ms. Shepard not present)
<b>Sales and Use Tax Report – May 2021</b>	Supporting documentation (see pages 16-17). No questions or discussion.	No Board Action.
<b>BOARD APPROVAL ITEMS</b>		
<b>FY20 Annual Report</b>	<p>Supporting documentation (see pages 18-21).</p> <p>Ms. Culbertson stated the Annual Fiscal Year report is a requirement of the City Charter to be submitted by June. There was a change in the report from the original due to the current officers being listed instead of those who were in office during FY20. During FY20 Tyler Morehead was president, Mindy Aulenbach was Vice President and Lawrence Bivins was Treasurer. No further questions or discussion.</p>	Vice President Bivins made a motion to accept the FY20 Annual Report with the changes to reflect the correct officers; seconded by Mr. Morehead. Motion carried unanimously. (Ms. Shepard not present)

<p><b>Lee's Summit Football Association Updated Agreement</b></p>	<p>Supporting documentation (see pages 22-37). Ms. Chestnut stated the proposed changes reflect those previously approved for the Lee's Summit Girls Softball and Lee's Summit Baseball Associations. The Lee's Summit Football Association would like to have exclusive access to the parking lot during the season on game weekends. These changes have been discussed with the president of the football association as well as the Youth Sports subcommittee.</p> <p>Mr. Crawford shared his concern with the change in insurance requirements, and how this may create a financial burden to the associations. It does not appear the additional insurance coverage will create a liability for the associations.</p>	<p>Mr. Crawford made a motion to approve the updated agreement for the Lee's Summit Football Association as presented; seconded by Mr. Morehead. Motion carried unanimously. (Ms. Shepard not present)</p>
<p><b>Lee's Summit Soccer Association Updated Agreement</b></p>	<p>Supporting documentation (see pages 38-53). Ms. Chestnut explained the Lee's Summit Soccer Association had no requested changes, so the proposed changes are similar to those previously approved for the Lee's Summit Girls Softball, Lee's Summit Baseball, and Lee's Summit Football agreements. These changes were reviewed with the association president and Youth Sports subcommittee.</p>	<p>Vice President Bivins made a motion to approve the updated agreement for the Lee's Summit Soccer Association as presented; seconded by Mr. Morehead. Motion carried unanimously. (Ms. Shepard not present)</p>
<p><b>OLD BUSINESS</b></p>		
<p><b>Projects and Services Review</b></p>	<p>Supporting documentation (See pages 54-61).</p> <p>Mr. Crawford asked about a proposed date for when Harris Park Community Center would be opening for adult sports leagues. Mr. Snook stated we are preparing to offer adult leagues in the fall.</p>	<p>No Board Action.</p>
<p><b>Capital Projects Plan</b></p>	<p><b>Velie Park Improvements:</b> Supporting documentation (see page 62). Mr. Casey shared playground construction will begin later this summer. The homeowners association asked staff to make a brief presentation on May 10, and they were supportive regarding the direction of the project.</p> <p>Mr. Crawford asked if there was any update regarding the vandalism occurring in 2020. Mr. Casey stated there has not been an update. Mr. Snook shared the playground was set on fire last year, causing us to move the renovations up a few years. At this time, the police department has no additional leads or suspects. Mr. Crawford asked if there was a monetary figure on the loss. Mr. Snook stated it was a complete loss of the playground.</p>	<p>No Board Action.</p>
<p><b>Fundraising Update</b></p>	<p>Supporting documentation (See pages 63-65). Mr. Dean shared we have four sponsors for the Amphitheater season, and the sponsorship coordinator is hoping to receive a few more before the season begins.</p>	<p>No Board Action.</p>
<p><b>NEW BUSINESS</b></p>		
<p><b>Park Impact Fees and Parkland Development Ordinances</b></p>	<p>Supporting documentation (See pages 66-70). Mr. Casey presented a PowerPoint analyzing Parkland Dedication Ordinances and Park Impact Fees. The city recently updated their comprehensive plan examining development properties and activities moving forward.</p> <p>Mr. Snook clarified this presentation was for educational purposes and to receive feedback from the board. Currently we rely on acquiring land from either the good will of a developer, someone bequeathing land, or paying for it. The cost of land is increasing, so staff is researching how to maintain the current level of parks system moving forward. A funding mechanism similar to what was presented would need to be approved by the Mayor and City Council.</p> <p>Vice President Bivins believes this is something we need to look into because of the three ways to acquire land, none are favorable unless someone bequeaths land.</p> <p>Mr. Fields asked if the ordinance would permit the city to negotiate fees or if it is a fixed fee which must be paid. Secondly, if these fees are collected, would a separate impact fee committee be in charge of how these fees are spent, or would the Park Board determine how the fees are spent? Mr. Snook stated the intent is this fee would be a set, non-negotiable amount. It is staff's intention the money would come back to the parks department with oversight by the Park Board. Mr.</p>	

	<p>Fields encouraged Mr. Snook and Mr. Casey to keep these questions in mind as conversations with the city begin regarding fees and ordinances.</p> <p>Mr. Snook stated if there was a consensus from the board to move forward then he will have a conversation with the city manager on how to proceed. The consensus among the present board members is to move forward with discussions surrounding park impact fees/parkland dedication with the city manager. Mr. Snook thanked the board for their input.</p>	
<p><b>Discussion of Legacy Blast</b></p>	<p>Mr. Snook shared twelve years ago a partnership was created between the city and parks department regarding offering a fireworks display; the city would provide the funding while the parks department planned and executed the event. In 2020 the event was cancelled due to COVID-19, and in 2021 the event was not included in the city budget. There has been discussion at City Council regarding the future of Legacy Blast and/or a community celebration. Mr. Snook asked for input where the Park Board stands on future Legacy Blast events and whether the partnership with the city should be continued.</p> <p>Vice President Bivins stated he would like to see this event continue. As long as funding is available, fireworks are always fun and provide a good celebration. If there comes a time where having this event would not make the best fiscal sense then cancelling would be reasonable.</p> <p>Mr. Crawford is in favor of having the event, and has had many questions from community members regarding the status of this event. It seems we play a backseat to the city, because if the city does not fund the event we cannot hold it. This is the most well attended event at any of our parks, so it is a great opportunity to show how great our parks are. Mr. Snook shared it was also agreed as part of the partnership that police and fire would be provided for the event. If the city ever decided they could not provide police resources the event would not be able to happen. There has been discussion about making the event bigger, but the parks department is currently utilizing all available staff to work the event, so there would need to be additional personnel support from the city. Mr. Crawford stated some of the costs could be offset by bringing in community partners or sponsors. Mr. Snook agrees, especially as this event continues to grow, there may be an expectation of obtaining sponsors. Mr. Crawford asked what it means for the parks department if the city does not fund this event moving forward. Mr. Snook stated we do not have this event in our budget, and we are not able to offer any more besides the personnel time for the event. Ms. Shepard asked if there would be time to coordinate an event this size for this year. Mr. Snook stated a July event for this year is not feasible, so we are discussing an event for July 2022.</p> <p>Councilmember Shields stated there have been discussions regarding holding an event in the fall as a replacement for the 2021 Legacy Blast, then returning to a July event in the future.</p> <p>Mr. Huser is in support of the parks department providing personnel support, but is hesitant to offer for the parks department to fund the event because our budget is not as big as the city's. Instead of a one night event, Mr. Huser would like to create a weekend event, either working with the city or just the parks department, ending with a fireworks display. Other communities host massive events, similar to Oktoberfest or Downtown Days, and the amphitheater would be a great venue for an event of this size. Mr. Huser believes we should continue to work with the city to offer Legacy Blast, but also dream bigger.</p> <p>Mr. Snook clarified the Park Board is interested in continuing the partnership with the city, and if there is an opportunity to expand the event in the future they are in support of that as well.</p>	
<p><b>FY 22 Park Board Committee Nominations</b></p>	<p>Mr. Morehead shared the nominating committee reached out to Treasurer Huser, Vice President Bivins, and President Aulenbach regarding holding their offices for another year. All verified they would like to continue in their respective positions, so elections will be held at the June 23, 2021 Park Board meeting.</p>	
<p><b>End of Activity Reports</b></p>	<p>Supporting documentation (see pages 71-75). No questions or discussion.</p>	<p>3</p>

**PATRON COMMENT REVIEW**

Supporting documentation (see pages 76-81).

Mr. Crawford referenced the comment regarding constructing a connection trail from the Legacy Wood neighborhood to the Legacy Loop and whether this is feasible. Mr. Crawford appreciated Mr. Casey’s response to the patron. The developer was approached several years ago but was not interested in creating a connecting trail. Mr. Snook has visited the proposed connection site several times to see if there is a way to construct a trail, but there is a creek and large slope creating difficulties.

**MONTHLY CALENDARS**

Supporting documentation (see pages 82-83). President Aulenbach mentioned the next Park Board meeting will be held Wednesday, June 23, 2021.

**ROUNDTABLE**

Councilmember Shields thanked the board for their discussion surrounding Legacy Blast. There is a desire among City Council members to continue this event and keep the partnership strong.

Mr. Huser asked about the expansion of the trails at Legacy Park. Mr. Snook stated the Urban Trail Company, a volunteer group, did a lot of work on a half mile expansion. An additional one mile loop has been flagged, but construction has not begun due to weather. Mr. Huser then asked about the sidewalk leading from Summit Waves to Downtown Lee’s Summit and whether or not this belongs to the Parks department. Mr. Snook stated yes, we received an easement to build the trail along the railroad tracks. The green space does not belong to us, but we do maintain the trail.

Mr. Morehead thanked President Aulenbach, Vice President Bivins, and Treasurer Huser for agreeing to continue in their offices. He has also received many comments regarding our parks and facilities, and expressed his appreciation for staff’s hard work caring for our facilities. Finally, Mr. Morehead thanked Ms. Kelley and Ms. Culbertson for their hard work and dedication to the Parks department over their many years of service.

Vice President Bivins thanked Ms. Kelley and Ms. Culbertson for their service. The personnel committee, consisting of Vice President Bivins, Mr. Fields, and Ms. Kelley, met on May 14, 2021 to approve the evaluation process and form and sent it to each Park Board member. Members are asked to complete the evaluation form by June 11, 2021 and on June 23, 2021 there will be a closed session to review Mr. Snook’s evaluation.

President Aulenbach thanked all members for their extra work on subcommittees this month. She also thanked Ms. Culbertson and Ms. Kelley for their service to the Parks department.

Ms. Kelley stated she was at Legacy Park one night when there was lightning, but the sirens did not go off. Mr. Snook shared the sirens worked well at the pre-season test, and the issue has since been resolved.

**OTHER ITEMS TO BE BROUGHT BEFORE THE BOARD**

Mr. Snook stated a public comment was shared with the Park Board from Mr. Dale Coy prior to the meeting. The comment is included as an attachment to the May minutes (supporting documentation page 5).

The NRPA conference will be September 21-23. If any board member has interest in attending Mr. Snook would like to know by June 2, 2021 to have enough time to secure rooms.

LSPR is one of four finalists for “The Best of KC” in three categories, so go out and vote!

The first Esports tournament was held this past weekend with fourteen participants aging from 8-22, and we are looking forward to the next one.

Camp Summit will begin Tuesday, June 1 and Summit Waves opens Saturday, May 29. Mr. Snook is thankful this summer feels more like normal.

The June Parks Board meeting can be held in person. However, meetings need to be recorded so it can be available for viewing. The Strother Conference Room will be prepared for the board to meet in person as long as all board members feel comfortable. No opposition from the board.

Invitations will be sent out for Ms. Kelley’s celebration on June 17.

**MEETING ADJOURNMENT**

Mr. Morehead made a motion to move into closed session pursuant to Section 610.021(1) of the Revised Statutes of the State of Missouri pertaining to legal actions, causes of action, or litigation involving a public governmental body and any confidential or privileged communication between a public governmental body or its representatives and its attorneys; seconded by Mr. Crawford. Roll Call: Aye – President Aulenbach, Vice President Bivins, Treasurer Huser, Mr. Crawford, Mr. Fields, Ms. Kelley, Mr. Morehead, Ms. Shepard.

-----Original Message-----

From: Dale E. Coy <[daleecoy@gmail.com](mailto:daleecoy@gmail.com)>

Sent: Monday, May 24, 2021 9:02 PM

To: LSPRregister <[LSPRregister.LSPRregister@cityofls.net](mailto:LSPRregister.LSPRregister@cityofls.net)>

Subject: Public Comment

Public Comment for the Parks and Recreation Board meeting on 5/26

I see that the current survey supporting the City Strategic Planning effort - significantly shows the public's desire for the preservation and improvement of the Urban Forest in Lee's Summit.

Given that, I am very disappointed that the Parks & Recreation Department has decided (over 2 years ago) to discontinue the process that had resulted in the City receiving a Tree City USA designation for many years. I believe that should be reinstated as an objective of Parks and Recreation. Particularly since many adjacent cities have continued receiving that award.

I am also disappointed that the Department appears to have decided to totally ignore the requirements of City Ordinances 19-206 through 19-222.

And especially that the Parks and Recreation Board appears to be disregarding the requirements of City Ordinance 19-221.

I cannot find explicit public documentation regarding the decisions of the Administrator, nor the timing thereof. I have no specific evidence of those decisions. But please consider this to be equivalent to an informal appeal under Section 19-221-B of the Ordinances. Please review those decisions.

# Financial Outlook as of May 31, 2021



Fund	Fund Balance @ 5/31/21
Gamber Community Center	\$ 485,854
Lovell Community Center	\$ 1,204,414
Longview Community Center	\$ (756,725)
Harris Park Community Center	\$ 256,851
Parks and Recreation	\$ 4,349,015
Summit Waves	\$ 69,827
Cemetery	\$ 1,348,680
Construction	\$ (2,085,877)
Park COP	\$ 1,651,933

Fund	MTD 5/31/21	Prior YTD Actual	Current YTD Actual	Approved FY21 Budget	Percentage of FY21 Budget
<b>Gamber Community Center</b>					
Revenue	\$ 35,768	\$ 346,781	\$ 261,289	\$ 500,324	52.22%
Expenses	\$ 23,343	\$ 312,808	\$ 294,630	\$ 399,101	73.82%
Income (Loss)	\$ 12,425	\$ 33,972	\$ (33,341)	\$ 101,223	
<b>Lovell Community Center</b>					
Revenue	\$ 108,004	\$ 1,448,478	\$ 1,004,473	\$ 1,894,169	53.03%
Expenses	\$ 75,377	\$ 1,517,465	\$ 1,085,019	\$ 1,860,715	58.31%
Income (Loss)	\$ 32,627	\$ (68,987)	\$ (80,546)	\$ 33,454	
<b>Longview Community Center</b>					
Revenue	\$ 66,266	\$ 735,319	\$ 599,456	\$ 1,090,501	54.97%
Expenses	\$ 81,160	\$ 1,072,340	\$ 834,217	\$ 1,257,015	66.36%
Income (Loss)	\$ (14,894)	\$ (337,020)	\$ (234,761)	\$ (166,514)	
<b>Harris Park Community Center</b>					
Revenue	\$ 117,502	\$ 1,000,260	\$ 777,856	\$ 1,329,894	58.49%
Expenses	\$ 48,488	\$ 1,151,951	\$ 785,306	\$ 1,253,453	62.65%
Income (Loss)	\$ 69,013	\$ (151,691)	\$ (7,450)	\$ 76,441	
<b>Parks and Recreation</b>					
Revenue	\$ 16,528	\$ 3,929,347	\$ 4,035,428	\$ 3,849,957	104.82%
Expenses	\$ 304,708	\$ 3,062,524	\$ 2,807,078	\$ 3,406,342	82.41%
Income (Loss)	\$ (288,180)	\$ 866,824	\$ 1,228,349	\$ 443,615	
<b>Summit Waves</b>					
Revenue	\$ 52,118	\$ 361,270	\$ 273,082	\$ 864,054	31.60%
Expenses	\$ 43,989	\$ 339,520	\$ 436,460	\$ 764,531	57.09%
Income (Loss)	\$ 8,129	\$ 21,750	\$ (163,377)	\$ 99,523	
<b>Cemetery</b>					
Revenue	\$ 8,400	\$ 179,606	\$ 133,025	\$ 153,783	86.50%
Expenses	\$ 16,232	\$ 147,863	\$ 130,641	\$ 191,522	68.21%
Income (Loss)	\$ (7,833)	\$ 31,742	\$ 2,385	\$ (37,739)	
<b>Construction</b>					
Revenue	\$ 291,667	\$ 3,796,667	\$ 3,208,333	\$ 3,500,000	91.67%
Expenses	\$ 4,000	\$ 5,381,384	\$ 359,476	\$ 378,500	94.97%
Income (Loss)	\$ 287,667	\$ (1,584,718)	\$ 2,848,858	\$ 3,121,500	
<b>Park COP Debt</b>					
Revenue	\$ 371,178	\$ 3,660,036	\$ 4,277,835	\$ 3,847,040	111.20%
Expenses	\$ 304,792	\$ 3,827,083	\$ 3,352,708	\$ 3,657,500	91.67%
Income (Loss)	\$ 66,386	\$ (167,047)	\$ 925,126	\$ 189,540	

**GAMBER COMMUNITY CENTER  
FUND 201  
Financial Report for the Month and Year Ending May 31, 2021**

	Previous Year-to-date May 2020	Month-to-Date May 2021	Year-to-Date May 2021	Year-to-Date Budget	Year-to-Date Variance	Approved FY21 Budget
<b>REVENUES</b>						
Activity & Membership Fees	112,573	11,406	75,875	161,792	(85,917) <sup>2</sup>	177,076
User Charges	111	12	129	295	(166)	315
Rentals	97,710	11,225	38,391	145,197	(106,807) <sup>3</sup>	156,433
Interest	16,676	-	401	3,300	(2,899)	3,600
Other Revenue	2,964	-	2,053	5,400	(3,347)	5,400
Miscellaneous	80	-	66	-	66	-
Transfers In from Park COP	116,667	13,125	144,375	144,375	-	157,500
<b>TOTAL REVENUES</b>	<b>346,781</b>	<b>35,768</b>	<b>261,289</b>	<b>460,359</b>	<b>(199,070)</b>	<b>500,324</b>
<b>EXPENDITURES</b>						
Personnel Services	168,163	15,947	185,897	210,874	(24,977) <sup>4</sup>	230,028
Other Supplies, Services and Charges	56,033	2,872	41,231	79,436	(38,206) <sup>5</sup>	87,468
Repairs and Maintenance	22,199	-	13,537	14,117	(580)	15,117
Utilities	40,648	2,815	35,167	43,115	(7,948)	45,981
Capital Outlay	7,366	-	-	-	-	-
Interdepartment Charges	18,399	1,709	18,798	18,798	-	20,507
<b>TOTAL EXPENDITURES</b>	<b>312,808</b>	<b>23,343</b>	<b>294,630</b>	<b>366,340</b>	<b>(71,710)</b>	<b>399,101</b>
<b>NET GAIN / (LOSS)</b>	<b>33,972</b>	<b>12,425</b>	<b>(33,341)</b>	<b>94,019</b>	<b>(127,359)</b>	<b>101,223</b>

**BEGINNING FUND BALANCE**

519,195 <sup>1</sup>

**ENDING FUND BALANCE**

485,854

<sup>1</sup> Beginning Fund Balance is final as the year-end audit is complete.

<sup>2</sup> Limited activities are currently being offered at the facility. There have been fewer memberships due to COVID-19 concerns, the reduced hours of operations, reduced group exercise classes being offered, and mask requirement for most of the year.

<sup>3</sup> The budget anticipated revenue from the continuation of ongoing rentals along with revenue from new rental packages.

<sup>4</sup> A significant variance exists in Part-time salaries (\$19,000) due to the reduced hours of operation and reduced classes/programming being offered. In addition, the budget included an allocation of the vacant Superintendent of Legal Services and Human Resources since September and Superintendent of Recreation moved to Administration April 1st.

<sup>5</sup> Lower facility attendance and offering limited activities has a direct correlation to some of the supply and service items (i.e. Advertising Expense, Professional Fees, Recreational Supplies, Rentals and Lease Expense, Printing Expense, Furniture, Fixtures, and Equipment, etc.) Also, the timing of when expenditures are anticipated in the budget may vary to when they are incurred and posted to the financial system.



**LOVELL COMMUNITY CENTER  
FUND 202  
Financial Report for the Month and Year Ending May 31, 2021**

	Previous Year-to-date May 2020	Month-to-Date May 2021	Year-to-Date May 2021	Year-to-Date Budget	Year-to-Date Variance	Approved FY21 Budget
<b>REVENUES</b>						
Activity & Membership Fees	1,295,305	105,531	984,280	1,601,145	(616,864) <sup>2</sup>	1,751,388
User Charges	2,455	213	867	3,932	(3,065)	4,292
Rentals	58,496	2,080	3,164	67,864	(64,700) <sup>3</sup>	74,814
Interest	43,731	-	2,873	3,996	(1,123)	3,996
Other Revenue	4,387	180	330	3,112	(2,782)	41,679
Contributions	15,000	-	11,250	15,000	(3,750)	15,000
Miscellaneous	1,584	-	1,708	35,230	(33,522) <sup>4</sup>	-
Transfers In	27,519	-	-	-	-	3,000
<b>TOTAL REVENUES</b>	<b>1,448,478</b>	<b>108,004</b>	<b>1,004,473</b>	<b>1,730,278</b>	<b>(725,805)</b>	<b>1,894,169</b>
<b>EXPENDITURES</b>						
Personnel Services	978,057	46,377	717,384	1,205,950	(488,566) <sup>5</sup>	1,329,102
Other Supplies, Services and Charges	171,716	6,773	79,967	171,226	(91,258) <sup>6</sup>	183,781
Repairs and Maintenance	133,711	4,692	50,942	118,158	(67,217) <sup>7</sup>	126,084
Utilities	134,762	12,993	186,759	153,843	32,916 <sup>8</sup>	167,239
Capital Outlay	50,908	-	-	-	-	-
Interdepartment Charges	48,311	4,542	49,967	49,967	-	54,509
<b>TOTAL EXPENDITURES</b>	<b>1,517,465</b>	<b>75,377</b>	<b>1,085,019</b>	<b>1,699,143</b>	<b>(614,125)</b>	<b>1,860,715</b>
<b>NET GAIN / (LOSS)</b>	<b>(68,987)</b>	<b>32,627</b>	<b>(80,546)</b>	<b>31,135</b>	<b>(111,680)</b>	<b>33,454</b>

**BEGINNING FUND BALANCE**

1,284,960<sup>1</sup>

**ENDING FUND BALANCE**

1,204,414

<sup>1</sup> Beginning Fund Balance is final as the year-end audit is complete.

<sup>2</sup> A breakdown of the unfavorable variance is as follows: Activity revenue (\$100,800); Gate Receipts (\$121,000) and Memberships (\$395,000). Limited activities are currently being offered at the facility. The facility has also experienced significantly lower single visits compared to the number anticipated in the budget. There have been fewer memberships due to COVID-19 concerns, the reduced hours of operations, reduced group exercise classes being offered, and mask requirement for most of the year.

<sup>3</sup> The budget anticipated revenue from Birthday Party packages which were not available until Memorial Day weekend.

<sup>4</sup> The budget included a rebate of \$37,000 (spread monthly) related to a Solar Panel project. The agreement for all City of Lee's Summit facilities has not been executed and we do not anticipate an agreement being reached.

<sup>5</sup> A significant variance exists in Part-time salaries (\$355,000) due to reduced hours of operation and reduced classes/programming being offered. In addition, the budget included an allocation of the Superintendent of Legal Services and Human Resources (vacant since September), an existing Full Time Service Representative (vacant from early December; filled in February), and a 2nd Full Time Service Representative and Recreation Supervisor to be hired 1/1/21 but are currently on hold.

<sup>6</sup> Lower facility attendance has a direct correlation to some of the supply and service items (i.e. Professional Fees, Recreational Supplies, Concession Supplies, Janitorial Supplies, Consumable Tools, Uniforms, Printing Expense, Furniture Fixture and Equipment, Office Supplies, etc.) Also, the timing of when expenditures are anticipated in the budget may vary to when they are incurred and posted to the financial system.

<sup>7</sup> Budget includes heat exchanger repair for \$21,500, an additional \$25,000 in HVAC repairs, \$5,000 for roof repairs, \$2,400 in electrical repairs, and \$1,400 for window washing that has not been completed at this time. The budget also includes the pool maintenance usually completed annually in August; however, it was completed in March 2020 when the facility was closed. Staff is also making more in-house repairs such as roof repairs, and paint and caulk repairs to reduce expenses.

<sup>8</sup> A favorable variance exists in Electricity (\$12,000) and Water/Sewer (\$15,000) due to reduced operating hours and milder weather in earlier months and an unfavorable variance on Natural Gas (\$59,900) due to a large bill received for February. An additional February bill was received from Symmetry in the amount of \$71,000; approximately 30 times higher than normal. Symmetry Energy Solutions is a third-party gas supplier used in conjunction with Spire in an effort to reduce the overall cost of natural gas. Due to the unprecedented winter storm in mid-February, the cost of natural gas along with additional transportation costs was incurred from Symmetry. However, this automatic payment is currently under legal review.

**LONGVIEW COMMUNITY CENTER  
FUND 205  
Financial Report for the Month and Year Ending May 31, 2021**

	Previous Year-to-date May 2020	Month-to-Date May 2021	Year-to-Date May 2021	Year-to-Date Budget	Year-to-Date Variance	Approved FY21 Budget
<b>REVENUES</b>						
Activity & Membership Fees	592,092	61,299	489,983	826,127	(336,143) <sup>2</sup>	895,587
User Charges	1,939	111	899	3,312	(2,412)	3,630
Rentals	98,088	4,826	107,109	142,067	(34,958) <sup>3</sup>	153,083
Miscellaneous	43,201	30	1,464	38,199	(36,735) <sup>4</sup>	37,857
<b>TOTAL REVENUES</b>	<b>735,319</b>	<b>66,266</b>	<b>599,456</b>	<b>1,009,704</b>	<b>(410,248)</b>	<b>1,090,501</b>
<b>EXPENDITURES</b>						
Personnel Services	698,994	51,987	574,508	751,221	(176,713) <sup>5</sup>	820,659
Other Supplies, Services and Charges	99,425	4,031	60,034	133,248	(73,215) <sup>6</sup>	144,574
Repairs and Maintenance	36,488	1,794	30,337	61,494	(31,156) <sup>7</sup>	62,994
Utilities	169,551	18,267	114,576	166,557	(51,981) <sup>8</sup>	181,275
Capital Outlay	18,280	-	-	-	-	-
Interest Expense	7,013	1,122	11,208	-	11,208 <sup>9</sup>	-
Interdepartment Charges	42,588	3,959	43,554	43,554	-	47,513
<b>TOTAL EXPENDITURES</b>	<b>1,072,340</b>	<b>81,160</b>	<b>834,217</b>	<b>1,156,073</b>	<b>(321,856)</b>	<b>1,257,015</b>
<b>NET GAIN / (LOSS)</b>	<b>(337,020)</b>	<b>(14,894)</b>	<b>(234,761)</b>	<b>(146,369)</b>	<b>(88,392)</b>	<b>(166,514)</b>

<b>BEGINNING FUND BALANCE</b>	<u>(521,964)<sup>1</sup></u>
<b>ENDING FUND BALANCE</b>	<u>(756,725)</u>

<sup>1</sup> Beginning Fund Balance is final as the year-end audit is complete.

<sup>2</sup> A breakdown of the unfavorable variance is as follows: Activity revenue (\$48,200); Gate Receipts (\$53,800) and Memberships (\$234,000). Limited activities are currently being offered at the facility. There have been fewer memberships due to COVID-19 concerns, the reduced hours of operations, reduced group exercise classes being offered, and mask requirement for most of the year.

<sup>3</sup> Unfavorable variance is in correlation with the facility closing two hours earlier and swim team rentals being reduced two hours per lane per day or 50 hours per week.

<sup>4</sup> The budget included a rebate of \$37,000 related to a Solar Panel project. The agreement for all City of Lee's Summit facilities has not been executed and we do not anticipate an agreement being reached.

<sup>5</sup> A variance of approximately \$76,500 exists in Part-time salaries due to reduced hours of operation and reduced classes/programming being offered. In addition, there are two Full-Time positions currently vacant. The Full-Time Service Representative position is being covered by other full-time staff and part-time staff. The Recreation Supervisor position is currently on hold.

<sup>6</sup> Lower facility attendance has a direct correlation to some of the supply and service items (i.e. Recreational Supplies, Rentals & Leases, Janitorial Supplies, Concession Supplies, Professional Fees, Uniforms, etc.) Also, the timing of when expenditures are anticipated in the budget may vary to when they are incurred and posted to the financial system.

<sup>7</sup> Replacement of a compressor in the gym (\$13,500), HVAC repairs (\$10,000) and resurfacing the hardwood floors (\$4,000) were budgeted and put on hold. The budget is based on last year's data for equipment repairs and building maintenance. At this time anticipated repairs have not been required. Also, the timing of when expenditures are anticipated in the budget may vary to when they are incurred and posted to the financial system.

<sup>8</sup> There are favorable variance in Natural Gas (\$23,500), Electricity (\$23,000) and Water/Sewer (\$5,400). Symmetry Energy Solutions bill for February (\$65,495) is still under Legal review. There could be savings in utility costs due to reduced hours of operations. In addition, the usage/billing for the current month is billed in the following month (billed mid-month). An accrual is recorded in June for proper cutoff at year-end, which may impact a portion of the favorable variance.

<sup>9</sup> Longview Community Center Fund has a negative cash/fund balance. Therefore, instead of earning interest, there will be interest charged to the fund at the same rate as interest is earned by funds with positive cash balances. The average yield through the April 30, 2021 investment report was 1.4025%.



**HARRIS PARK COMMUNITY CENTER  
FUND 530  
Financial Report for the Month and Year Ending May 31, 2021**

	Previous Year-to-date May 2020	Month-to-Date May 2021	Year-to-Date May 2021	Year-to-Date Budget	Year-to-Date Variance		Approved FY21 Budget
<b>REVENUES</b>							
Activity & Membership Fees	632,022	87,623	414,692	555,064	(140,372)	<sup>2</sup>	867,373
User Charges	31,501	6,475	44,427	78,565	(34,138)	<sup>3</sup>	83,686
Rentals	73,172	6,035	86,356	145,629	(59,273)	<sup>4</sup>	161,240
Interest	10,163	-	(537)	-	(537)		-
Other Revenue	50,539	91	2,956	26,549	(23,593)	<sup>5</sup>	250
Contributions	188,325	15,550	227,075	141,875	85,200	<sup>6</sup>	183,025
Miscellaneous	14,537	1,728	2,888	5,521	(2,634)		34,320
<b>TOTAL REVENUES</b>	<b>1,000,260</b>	<b>117,502</b>	<b>777,856</b>	<b>953,203</b>	<b>(175,348)</b>		<b>1,329,894</b>
<b>EXPENDITURES</b>							
Personnel Services	555,297	23,333	487,828	518,416	(30,589)	<sup>7</sup>	695,472
Other Supplies, Services and Charges	432,357	19,229	167,126	286,513	(119,386)	<sup>8</sup>	380,963
Repairs and Maintenance	32,138	(475)	21,291	32,853	(11,562)	<sup>9</sup>	34,175
Utilities	97,523	4,577	88,988	94,256	(5,268)		99,212
Capital Outlay	11,200	-	-	-	-		-
Depreciation	17,677	1,655	18,200	17,171	1,029		18,732
Transfers Out	3,519	-	-	3,000	(3,000)		3,000
Interdepartment Charges	19,916	1,825	20,074	20,074	-		21,899
<b>TOTAL EXPENDITURES</b>	<b>1,151,951</b>	<b>48,488</b>	<b>785,306</b>	<b>955,111</b>	<b>(169,806)</b>		<b>1,253,453</b>
<b>NET GAIN / (LOSS)</b>	<b>(151,691)</b>	<b>69,013</b>	<b>(7,450)</b>	<b>(1,908)</b>	<b>(5,542)</b>		<b>76,441</b>

**BEGINNING FUND BALANCE**

264,301 <sup>1</sup>

**ENDING FUND BALANCE**

256,851

<sup>1</sup> Beginning Fund Balance is final as the year-end audit is complete.

<sup>2</sup> Camp Summit was over budget \$100,000 due to the opening of the program not being anticipated in the FY21 budget. Activity revenues are lower than anticipated in the Adult Instructional (\$68,000), Youth Instructional (\$13,300), and Athletics (\$90,000) programs due to fewer number of adult teams, youth volleyball/basketball signups, and no Itty Bitty programs. Gate receipts are lower than budget in the Harris Park Community Center (\$3,000), Summit Ice (\$17,600), and the Legacy Park Amphitheater (\$34,300) programs. Summit Ice was closed for several days after opening due to weather conditions. Legacy Park Amphitheater did not have any programs for the summer 2020 season due to COVID-19. Membership Fees at Lea McKeighan North, which represent a frequent skate pass, are below budget (\$9,700).

<sup>3</sup> The budget anticipated higher revenue for Lea McKeighan North concessions and pro shop (\$28,700 variance) and in the Legacy Park Amphitheater program (\$5,400). Both of the facilities were not open during summer 2020 due to Covid-19. Sales at Summit Ice were below what was anticipated in the budget.

<sup>4</sup> The budget anticipated revenue from the continuation of ongoing rentals along with revenue from new rental packages.

<sup>5</sup> The budget included a rebate of \$23,800 related to a Solar Panel project. The agreement for all City of Lee's Summit facilities has not been executed and we do not anticipate an agreement being reached.

<sup>6</sup> Banner Sponsorships delayed payment in the Spring until the start of FY21. All sponsors are currently caught up on their Spring 2020 payments. In addition, A1 Mortgage, a new sponsor, paid their three-year contract upfront (\$38,400). See Sponsorship report included in the Park Board Packet.

<sup>7</sup> Camp Summit Part-Time personnel expense was not included in the FY21 budget for summer 2020 due to the opening of the program not anticipated. The actual part-time personnel costs totaled approximately \$102,000. There were savings in the other programs due to lower program participation or not being offered (see footnote #2 above). In addition, the budget included an allocation of the Superintendent of Legal Services and Human Resources (vacant since September), a Recreation Supervisor (vacant January thru April 23), and Superintendent of Recreation moved to Administration April 1st. In addition, the payroll accrual has not been recorded at this time.

<sup>8</sup> Favorable variances exist in Camp Summit (\$13,800), Legacy Park Amphitheater (\$20,800), Lea McKeighan North/Summit Ice (\$10,000) and the Athletics, Youth and Adult Instructional programs (\$75,600) due to no programming offered or lower program participation which has a direct correlation to some of the supply and service items (i.e. Recreational Supplies, Professional Fees, Printing, Advertising expense, Rentals and Lease Expense, Concession Supplies, Uniforms, Organizational Dues, etc.).

<sup>9</sup> Legacy Park Amphitheater mowing (\$6,700) was budgeted in Maintenance Grounds but was charged to Professional Fees. Harris Park Community Center floor resurface (\$3,700) is currently on hold.



**PARKS & RECREATION  
FUND 200  
Financial Report for the Month and Year Ending May 31, 2021**

	Previous Year-to-date May 2020	Month-to-Date May 2021	Year-to-Date May 2021	Year-to-Date Budget	Year-to-Date Variance		Approved FY21 Budget
<b>REVENUES</b>							
Taxes	3,639,587	-	3,847,890	3,562,510	285,380	<sup>2</sup>	3,658,483
Fines & Forfeitures	15,664	2,362	22,350	16,200	6,150		18,000
Interest	92,054	-	17,824	11,000	6,824		11,000
Other Revenue	3,217	311	10,987	3,208	7,779		3,500
Contributions	93,996	2,139	49,001	68,430	(19,429)	<sup>3</sup>	88,959
Miscellaneous	61,772	10,264	65,049	33,755	31,294	<sup>4</sup>	47,205
Transfers In	23,058	1,451	22,327	22,810	(483)		22,810
<b>TOTAL REVENUES</b>	<b>3,929,347</b>	<b>16,528</b>	<b>4,035,428</b>	<b>3,717,913</b>	<b>317,514</b>		<b>3,849,957</b>
<b>EXPENDITURES</b>							
Personnel Services	1,749,263	151,961	1,752,428	1,790,397	(37,968)	<sup>5</sup>	1,950,067
Other Supplies, Services and Charges	636,444	100,407	567,704	799,314	(231,611)	<sup>6</sup>	849,148
Repairs and Maintenance	319,988	19,758	228,268	296,907	(68,639)	<sup>7</sup>	311,346
Utilities	88,457	4,578	91,310	134,839	(43,529)	<sup>8</sup>	148,188
Fuel & Lubricants	29,356	4,418	22,987	30,995	(8,008)		33,790
Capital Outlay	60,892	18,660	99,340	60,300	39,040	<sup>9</sup>	66,300
Interdepartment Charges	178,123	4,926	199,733	199,733	-		202,196
Reimbursement - Interfund	-	-	(154,692)	(154,692)	-		(154,693)
<b>TOTAL EXPENDITURES</b>	<b>3,062,524</b>	<b>304,708</b>	<b>2,807,078</b>	<b>3,157,793</b>	<b>(350,714)</b>		<b>3,406,342</b>
<b>NET GAIN / (LOSS)</b>	<b>866,824</b>	<b>(288,180)</b>	<b>1,228,349</b>	<b>560,121</b>	<b>668,229</b>		<b>443,615</b>

**BEGINNING FUND BALANCE**  
**ENDING FUND BALANCE**

**3,120,666** <sup>1</sup>  
**4,349,015**

<sup>1</sup> Beginning Fund Balance is final as the year-end audit is complete.

<sup>2</sup> The favorable variance in Taxes is related to Jackson County property tax (\$172,000) Cass County property tax (\$11,000), Jackson County RR tax (\$7,000) Intangible tax (\$34,000) and Replacement Tax (\$60,000).

<sup>3</sup> Contributions include user fees for use of the Legacy Park Venues. Revenue from fees is lower than anticipated due to less participation in the programs related to COVID-19.

<sup>4</sup> Shelter rentals (\$4,900) are higher than anticipated. Also, Legacy for Parks Foundation reimbursed \$3,068 for memorial stones and plaques, Beautification Commission reimbursement \$5,000 for I470 Gateway Monument, \$2,500 Beaudoin Family Foundation donation for musical instruments at Lowenstein Park, \$5,000 sale of Summit Ice Sport Ice Machine, \$1,600 reimbursement from YSAs for Earth Networks, \$1,500 insurance reimbursement for Happy Tails fence replacement and Arbor Walk trail reimbursement (\$7,175)

<sup>5</sup> The Superintendent of Legal Services and Human Resources (allocated 60% to this fund) was vacated in September with no plan to replace the position; a Management Analyst position was added in January 2021. A Park Specialist (allocated 40% to this fund) was vacant for the months of July and August and a second Park Specialist (allocated 100% to this fund) was vacated from January thru Mid April. Also, the Superintendent of Recreation moved to Administration April 1st.

<sup>6</sup> Significant variances identified in Travel and Meeting, Printing Expense, Professional Fees, Miscellaneous Expense, Rentals and Leases, Other Construction Materials, Rock & Gravel, Special Apparel, Consumable Tools, Mobile Telephone, Office Supplies, Chemical Supplies, and Asphalt. Printing expense would usually include the cost of printing the July Illustrated. The July Illustrated (\$12,000) was not produced due to limited activities being offered related to COVID-19. Also, a contingency of \$10,000 for claims was budgeted in FY21; however, only \$4,594 has been charged to the account. The timing of when expenditures are anticipated in the budget may vary to when they are incurred and posted to the financial system.

<sup>7</sup> The majority of the variance is in Maintenance and Repairs Buildings, Grounds and Other Equipment. Shelter staining at Legacy Park (\$15,000) is on hold, structure repairs have not been needed (\$5,000), fertilizer (\$9,500), over seeding (\$5,000), tree replacement (\$5,500), table replacement (\$2,000) and mulching (\$6,000) have not been completed at the time of this report. In addition, trash barrel replacement (\$5,600) and plumbing repairs (\$3,600) are on hold until spring. Also, the sign replacement contract is lower than anticipated (\$3,000).

<sup>8</sup> A majority of the variance is in Electricity (\$10,000) and Water/Sewer (\$32,700). The year-to-date expenditures include the reversal of an accrual of utilities recorded for the 6/30/20 year-end of approximately \$4,000. A similar accrual for utilities will occur in June 2021 for proper cutoff at year-end which may impact a portion of the favorable variance.

<sup>9</sup> The year-to-date expenditures include the purchase of the Zamboni (\$33,350) to replace the Sport Ice machine at Summit Ice.

**SUMMIT WAVES  
FUND 203  
Financial Report for the Month and Year Ending May 31, 2021**

	Previous Year-to-date May 2020	Month-to-Date May 2021	Year-to-Date May 2021	Year-to-Date Budget	Year-to-Date Variance		Approved FY21 Budget
<b>REVENUES</b>							
Activity Fees	276,405	44,164	233,326	402,296	(168,970)	<sup>2</sup>	715,762
User Charges	66,241	-	20,556	49,860	(29,303)	<sup>3</sup>	99,569
Rentals	8,657	7,954	16,888	34,090	(17,202)	<sup>4</sup>	46,360
Interest	8,684	-	(2,107)	-	(2,107)		1,200
Miscellaneous	1,283	-	4,419	1,050	3,369		1,163
<b>TOTAL REVENUES</b>	<b>361,270</b>	<b>52,118</b>	<b>273,082</b>	<b>487,296</b>	<b>(214,213)</b>		<b>864,054</b>
<b>EXPENDITURES</b>							
Personnel Services	204,312	8,024	252,762	335,788	(83,025)	<sup>5</sup>	471,126
Other Supplies, Services and Charges	50,189	13,740	61,617	112,121	(50,504)	<sup>6</sup>	150,213
Repairs and Maintenance	19,811	15,929	35,017	31,059	3,958		38,359
Utilities	36,834	4,390	60,102	53,965	6,137	<sup>7</sup>	75,965
Interdepartment Charges	20,925	1,907	20,976	20,976	-		22,883
Capital Outlay	1,465	-	-	-	-		-
Transfers Out (To 200)	5,985	-	5,985	5,985	-		5,985
<b>TOTAL EXPENDITURES</b>	<b>339,520</b>	<b>43,989</b>	<b>436,460</b>	<b>559,893</b>	<b>(123,433)</b>		<b>764,531</b>
<b>NET GAIN / (LOSS)</b>	<b>21,750</b>	<b>8,129</b>	<b>(163,377)</b>	<b>(72,597)</b>	<b>(90,780)</b>		<b>99,523</b>

**BEGINNING FUND BALANCE**  
**ENDING FUND BALANCE**

233,204 <sup>1</sup>  
69,827

<sup>1</sup> Beginning Fund Balance is final as the year-end audit is complete.

<sup>2</sup> No activities were offered in the 2020 season. Pass memberships were sold to residents only and at a reduced cost due to the late opening of the facility. On July 24th, the facility began selling a limited number of Resident Single Visits. There is a favorable variance in Memberships of \$43,000 and unfavorable variance in Activities (\$13,000) and Gate Receipts (\$198,000).

<sup>3</sup> Opening weekend of Summit Waves was unusually cold, which resulted in the facility being closed two of the three days and an unfavorable variance.

<sup>4</sup> The FY21 budget anticipated rentals in July and August for the facility and lap pool and eleven full facility rental booked (\$15,400) for the summer 2021 season and only four have been booked (\$6,600). Also, Birthday Party rentals were not available for rent until May 14th due to Covid restriction being lifted.

<sup>5</sup> Actual staffing of part-time personnel is based on activities offered and facility attendance levels (see footnote #2 above). In addition, the budget included an allocation of the vacant Superintendent of Legal Services and Human Resources since September and an Aquatics Supervisor which was vacant January thru April.

<sup>6</sup> Variances identified in Furniture, Fixtures and Office Equipment, Miscellaneous Equipment, Chemical, Janitorial and Recreational Supplies. The timing of when expenditures are anticipated in the budget may vary to when they are incurred and posted to the financial system.

<sup>7</sup> Electricity (\$10,300) usage has increased with the addition of the wave pool and the cold weather required additional heat in the buildings. A favorable variance on Water/Sewer \$4,200.



**CEMETERY TRUST  
FUND 204  
Financial Report for the Month and Year Ending May 31, 2021**

	Previous Year-to-date May 2020	Month-to-Date May 2021	Year-to-Date May 2021	Year-to-Date Budget	Year-to-Date Variance		Approved FY21 Budget
<b>REVENUES</b>							
Services	86,441	8,400	97,719	126,955	(29,236)	<sup>2</sup>	138,783
Sale of Property	53,027	-	30,000	6,000	24,000	<sup>3</sup>	6,000
Interest	40,137	-	5,307	8,250	(2,943)		9,000
<b>TOTAL REVENUES</b>	<b>179,606</b>	<b>8,400</b>	<b>133,025</b>	<b>141,205</b>	<b>(8,179)</b>		<b>153,783</b>
<b>EXPENDITURES</b>							
Personnel Services	49,893	3,192	37,525	49,716	(12,190)	<sup>4</sup>	53,754
Other Supplies, Services and Charges	57,833	10,211	54,840	77,949	(23,109)	<sup>5</sup>	87,873
Repairs and Maintenance	7,419	-	7,162	9,554	(2,392)		9,800
Utilities	2,527	170	2,253	3,600	(1,347)		4,000
Fuel & Lubricants	607	65	320	1,100	(780)		1,200
Interdepartment Charges	12,513	1,144	12,580	12,580	-		13,724
Transfers Out (To 026)	17,073	1,451	15,960	19,721	(3,761)		21,171
<b>TOTAL EXPENDITURES</b>	<b>147,863</b>	<b>16,232</b>	<b>130,641</b>	<b>174,219</b>	<b>(43,579)</b>		<b>191,522</b>
<b>NET GAIN / (LOSS)</b>	<b>31,742</b>	<b>(7,833)</b>	<b>2,385</b>	<b>(33,015)</b>	<b>35,400</b>		<b>(37,739)</b>

**BEGINNING FUND BALANCE**  
**ENDING FUND BALANCE**

1,346,295 <sup>1</sup>  
1,348,680

<sup>1</sup> Beginning Fund Balance is final as the year-end audit is complete.

<sup>2</sup> Monument sales (\$19,500) have decreased with Covid restriction not allowing in-person sales. Also, grave openings (\$7,500) are not as high as anticipated in the budget.

<sup>3</sup> The budget anticipated the sale of three columbarium niches through May; fifteen have been sold to date.

<sup>4</sup> The Superintendent of Legal Services and Human Resources (allocated 5% to this fund) was vacated in September with no plan to replace the position. A Park Specialist (allocated 60% to this fund) was vacant for the months of July and August.

<sup>5</sup> Variances identified in Professional Fees (see #2 grave openings) and Other Construction Materials. The timing of when expenditures are anticipated in the budget may vary to when they are incurred and posted to the financial system.



**CONSTRUCTION FUND  
FUND 327  
Financial Report for the Month and Year Ending May 31, 2021**

	Month-to-Date May 2021	Year-to-Date May 2021	Year-to-Date Budget	Year-to-Date Variance		Approved FY21 Budget
<b>REVENUES</b>						
Transfers from Fund 410	291,667	3,208,333	3,208,333	-		3,500,000
<b>TOTAL REVENUES</b>	<b>291,667</b>	<b>3,208,333</b>	<b>3,208,333</b>	<b>-</b>		<b>3,500,000</b>
<b>EXPENDITURES</b>						
Interest Expense	-	67,228	26,125	41,103	2	28,500
Additions to Const in Progress	4,000	292,248	320,833	(28,585)	3	<b>350,000</b>
<b>TOTAL EXPENDITURES</b>	<b>4,000</b>	<b>359,476</b>	<b>346,958</b>	<b>12,517</b>		<b>378,500</b>
<b>NET GAIN / (LOSS)</b>	<b>287,667</b>	<b>2,848,858</b>	<b>2,861,375</b>	<b>(12,517)</b>		<b>3,121,500</b>

<b>BEGINNING FUND BALANCE</b>	<u>(4,934,735)</u> <sup>1</sup>
<b>ENDING FUND BALANCE</b>	<u><u>(2,085,877)</u></u>

<sup>1</sup> Beginning Fund Balance is final as the year-end audit is complete. The Fund Balance is negative due to the purchase of the Longview Community Center in September 2018 for \$4.1 million.

<sup>2</sup> Due to the purchase of the Longview Community Center in addition to the completion of other already scheduled projects (Summit Park and Howard Park Renovations and the addition of the Wave Pool), the Construction Fund has a negative cash/fund balance. Therefore, instead of earning interest, there will be interest charged to the fund at the same rate as interest is earned by funds with positive cash balances. The interest expense anticipated in the FY21 budget assumed an average negative cash balance of \$3,600,000 at a 1.9% cost based on the average portfolio yield at December 31, 2019. The negative balance was higher year-to-date. The average yield through the April 30, 2021 investment report was 1.4025%.

Funding for proposed projects in the FY21 budget includes:

Pleasant Lea Park Improvements (total project estimate \$400,000)		<b>Approved FY21 Budget</b>
		\$ 350,000
	Total	<u><u>\$ 350,000</u></u>

<sup>3</sup> The above Additions to Construction in Progress includes costs for projects being completed in the current year that were funded in previous years including Lowenstein Park, Summit Park, Howard Park and the Wave Pool Project.



**PARKS COP DEBT  
FUND 410  
Financial Report for the Month and Year Ending May 31, 2021**

	Month-to-Date May 2021	Year-to-Date May 2021	Year-to-Date Budget	Year-to-Date Variance		Approved FY21 Budget
<b>REVENUES</b>						
Taxes	334,327	4,050,953	3,651,167	399,786	<sup>2</sup>	3,983,091
EATS	(10,170)	(110,388)	(129,297)	18,909	<sup>2</sup>	(141,051)
Use Tax	47,020	322,842	-	322,842	<sup>2</sup>	
Interest	-	14,429	4,583	9,845	<sup>3</sup>	5,000
<b>TOTAL REVENUES</b>	<b>371,178</b>	<b>4,277,835</b>	<b>3,526,453</b>	<b>751,381</b>		<b>3,847,040</b>
<b>EXPENDITURES</b>						
Transfers Out-Gamber Center	13,125	144,375	144,375	-		157,500
Transfers Out-Construction Fund	291,667	3,208,333	3,208,333	-		3,500,000
<b>TOTAL EXPENDITURES</b>	<b>304,792</b>	<b>3,352,708</b>	<b>3,352,708</b>	<b>-</b>		<b>3,657,500</b>
<b>NET GAIN / (LOSS)</b>	<b>66,386</b>	<b>925,126</b>	<b>173,745</b>	<b>751,381</b>		<b>189,540</b>

<b>BEGINNING FUND BALANCE</b>	<u>726,807</u> <sup>1</sup>
<b>ENDING FUND BALANCE</b>	<u><u>1,651,933</u></u>

<sup>1</sup> **Beginning Fund Balance** is final as the year-end audit is complete.

<sup>2</sup> See separate Sales/Use Tax Report included in this packet.

<sup>3</sup> The year-to-date net interest includes a favorable Mark-to-Market adjustment through March 31 of \$640 and interest earned through April of \$11,252. In addition, interest income was received from the State for interest earned on sales tax of \$2,536.

# MEMORANDUM



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**Date:** June 23, 2021

**To:** Joe Snook, CPRP  
Administrator of Parks and Recreation

**From:** Devin Blazek, MBA  
Management Analyst

**Re:** Sales and Use Tax Update – May 2021

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Sales tax proceeds received in June totaled \$472,487, which is 42.4% over the monthly projection. Due to the unpredictable cutoff of processing remittance at the State of Missouri, the annual revenue budget has been spread evenly throughout FY2021. The year-to-date sales tax received totals \$4,523,440; which is \$341,859 over the amount received through June 2020.

At the time of this report, there is no additional information regarding the remitters included in the amount received from the State of Missouri.

The EATs payments for a portion for June and a portion of May is not available at the time of this report.

In addition to sales tax proceeds, the collection of use tax began in October 2020 with December 2020 being the first month of use tax proceeds. The year-to-date amount received from use tax totals \$375,524.

Attached is a summary of the proceeds received for the Sales Tax, Economic Activity Taxes (EATs) and Use Tax.



<b>Sales Tax and EATs</b>	<b>Budget</b>	<b>Actual</b>	<b>Amount Difference \$</b>
<b>Cumulative Balance Through FY 2020</b>	<b>72,202,968</b>	<b>72,438,409</b>	<b>235,441</b>
<b>FY 2021</b>			
YTD Balance Forward - Sales Tax	3,651,167	4,050,953	399,786
YTD Balance Forward - EATs	(129,297)	(110,388)	18,909
Sales Tax Receipts - June 2021	331,924	472,487	140,563
EATs - June 2021	(11,754)	-	11,754
<b>YTD Balance - Sales Tax</b>	<b>3,983,091</b>	<b>4,523,440</b>	<b>540,349</b>
<b>YTD Balance - EATs</b>	<b>(141,051)</b>	<b>(110,388)</b>	<b>30,663</b>
<b>LIFE-TO-DATE DATA BY SALES TAX</b>			
<b>Cumulative Net Proceeds-1/4 cent Sales Tax (4/1/18 through 3/31/33) **</b>	<b>8,135,581</b>	<b>8,747,965</b>	<b>612,384</b>
<b>Cumulative Net Proceeds-1/4 cent Sales Tax (4/1/08 through 3/31/18)</b>	<b>30,963,365</b>	<b>31,100,648</b>	<b>137,283</b>
<b>Cumulative Net Proceeds-3/8 cent Sales Tax (4/1/98 through 3/31/08)</b>	<b>32,768,255</b>	<b>32,955,600</b>	<b>187,345</b>

<b>Use Tax</b>	<b>Budget</b>	<b>Actual</b>	<b>Amount Difference \$</b>
<b>Cumulative Balance Through FY 2020</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>FY 2021</b>			
YTD Balance Forward - Use Tax	-	322,841	322,841
Use Tax - May 2021	-	52,683	52,683
<b>YTD Balance - Use Tax</b>	<b>-</b>	<b>375,524</b>	<b>375,524</b>
<b>LIFE-TO-DATE DATA BY USE TAX</b>			
<b>Cumulative Net Proceeds-October 2020 through Current Month</b>	<b>-</b>	<b>375,524</b>	<b>375,524</b>

TO: Joe Snook, CPRP  
 Administrator of Parks and Recreation

DATE: June 23, 2021

FROM: David Dean, Superintendent of Recreation Services  
 Steve Casey, Superintendent of Park Development and Construction  
 Tede Price, Superintendent of Administration  
 Brooke Chestnut, Superintendent of Park Operations



SUBJECT: FY21 Capital Improvement Projects and Parks and Recreation Services Report

Project	Budget <sup>1</sup>	Exp to Date	Variance <sup>2</sup>	Status	Estimated Completion <sup>3</sup>
<b>Gamber Community Center Fund (201)</b>					
	-	-	-		
<b>Lovell Community Center Fund (202)</b>					
Locker Replacement Project (*Rollover from FY20)	95,500	66,599	28,901	Complete	Sep-20
	95,500	66,599	28,901		
<b>Longview Community Center Fund (205)</b>					
	-	-	-		
<b>Harris Park Community Center Fund (530)</b>					
	-	-	-		
<b>Parks and Recreation Fund (200)</b>					
<b>Operations</b>					
Asphalt	125,000	80,885	44,115	In Progress	Jun-21
Resource Recovery Park Master Planning	24,000	20,958	3,042	In progress	Jun-21
Longview Community Center Shared Parking Lot Repairs	25,000	-	25,000		Jun-21
<b>Legacy Park</b>					
Asphalt	50,000	18,566	31,434	In Progress	Jun-21
	224,000	120,409	103,591		
<b>Summit Waves Fund (203)</b>					
	-	-	-		
<b>Cemetery Fund (204)</b>					
	-	-	-		
<b>Capital Projects Fund (327)</b>					
Lowenstein Park Renovations (*Continued from FY20)	515,000	518,559	(3,559)	In Progress	Jun-21
Summit Park Renovations (*Continued from FY20)	1,700,000	1,688,774	11,226	Complete	Jul-20
Howard Park Renovations (*Continued from FY20)	900,000	819,273	80,727	Complete	Jul-20
Arborwalk Trail Expansion (*Continued from FY20)	20,000	20,000	-	complete	Jun-21
Summit Waves Wave Pool Expansion (*Continued from FY20)	5,110,000	4,985,910	124,090	Complete	Mar-21
Pleasant Lea Park Improvements	350,000	-	350,000		May-22
	8,595,000	8,032,516	562,484		
<b>TOTAL</b>	<b>8,914,500</b>	<b>8,219,525</b>	<b>694,975</b>		

<sup>1</sup> Budget amount established per Board Approval

<sup>2</sup> Variance is the difference between the budget and the year-to-date expenditures.

<sup>3</sup> Estimated completion dates will be updated as necessary to reflect our best estimate of when a project will be completed.

The Services Review is based on the current Fiscal Year (July 2020-June 2021). "Goals" are based on the number implied in the Fiscal Year Budget. Some goals are annualized (i.e., LPCC, GCC and HPCC information). Other numbers will be reported on a monthly basis (i.e., programs beginning in the current board month) as well as annualized figures being reported against budgeted numbers. Shaded areas are completed services and activities.

	Run Time	Target Goals - This Year (participants) 2020-2021	Results to Date (for programs/events starting July 2020)
<b>Fund 201 - Gamber Community Center</b>			
<b>Memberships</b>	July 20 - June 21		
<b><u>Resident Total</u></b>			
Active Flex	July 20 - June 21	1837	1034
Annual		97	27
<b><u>Non-Resident Total</u></b>			
Active Flex		112	55
Annual		3	4
<b><u>Single Visit</u></b>			
Discount		188	91
Regular		79	2
<b>(All Inclusive Membership - GCC)</b>	July 20 - June 21		
<b><u>Resident</u></b>			
Annual		53	33
Flex	July 20 - June 21	1132	711
<b><u>Non-Resident</u></b>			
Annual		4	2
Flex		83	59
<b>(Insurance Based Memberships)</b>	July 20 - June 21		
Silver Sneakers Total	July 20 - June 21		4,212
Renew Active	July 20 - June 21		1,448
<b>Facility Rentals</b>	July 20 - June 21		
Event Packages		5	1
Gamber Package		43	9
Ballroom All	July 20 - June 21	160	24
Ballroom A	July 20 - June 21	142	104
Ballroom B		33	20
Classroom		100	35
Aerobics Room	July 20 - June 21	40	14
<b>Programming</b>			
GCC Paid Group Fitness	July 20 - June 21	0	6
Bingo	July 20 - June 21	2151	0
Line Dance	July 20 - June 21	659	430
Art Classes	July 20 - June 21	25	95
Ballroom, Swing, Latin Dance	July 20 - June 21	150	
Youth Tech	July 20 - June 21	50	19
Photography	July 20 - June 21	45	
<b>Special Event Programming</b>			
Mistletoe Madness	July 20 - June 21	40	20
Veterans Day Luncheon	July 20 - June 21	100	20
Thanksgiving Day Luncheon	July 20 - June 21	160	75
Holiday Luncheon	July 20 - June 21	100	50
Father Daughter Dance	July 20 - June 21	240	244
Sr. Barn Players	July 20 - June 21	100	

**Fund 202 - J. Thomas Lovell Jr. Community Center at Legacy Park**

<b>Memberships</b>			
<b><u>Resident</u></b>			
Annual	July 20 - June 21	1,541	815
Flex	July 20 - June 21	3,260	2,249

	Run Time	Target Goals - This Year (participants) 2020-2021	Results to Date (for programs/events starting July 2020)
<b><u>Non-Resident</u></b>			
Annual	July 20 - June 21	233	224
Flex	July 20 - June 21	716	538
<b><u>Single Visit - Resident</u></b>			
<b><u>Single Visit -- Non-Resident</u></b>			
<b><u>Silversneakers</u></b>			
Prime	July 20 - June 21	17,039	11,520
Renew Active	July 20 - June 21	139	338
Active and Fit	July 20 - June 21	2,000	5,102
Silver and Fit	July 20 - June 21	0	25
<b><u>90 Day Memberships</u></b>			
Resident	July 20 - June 21	101	296
Nonresident	July 20 - June 21	12	6
	July 20 - June 21	3	1
<b>Facility Rentals</b>			
<b><u>Birthday Party Packages</u></b>			
<b>Resident</b>			
Package A	July 20 - June 21	223	3
Package B	July 20 - June 21	50	2
<b>Non-Resident</b>			
Package A	July 20 - June 21	117	6
Package B	July 20 - June 21	13	0
<b><u>Community Rooms</u></b>			
Resident	July 20 - June 21	144	0
Non-Resident	July 20 - June 21		
<b><u>Court Rentals</u></b>			
Resident	July 20 - June 21	12	0
Non-Resident	July 20 - June 21	3	0
Lock-ins	July 20 - June 21	3	0
Pool	July 20 - June 21	2	5
<b><u>Paid Park Amenities</u></b>			
<b>Resident</b>			
Canoe	July 20 - June 21	350	17
Paddleboard	July 20 - June 21	350	44
<b>Non-Resident</b>			
Canoe	July 20 - June 21	150	3
Paddleboard	July 20 - June 21	150	14
<b><u>Free Park Amenities</u></b>			
Bikes	July 20 - June 21	712	122
<b><u>Child Care</u></b>			
Drop In	July 20 - June 21	11,335	144
Pass Card - Member	July 20 - June 21	134	36
Pass Card - Non-member	July 20 - June 21	8	0
Water and Land Aerobic Programming	July 20 - June 21	50,000	14,021
<b>Provide Miscellaneous Fitness</b>			
Personal Training	July 20 - June 21	1760	272
Virtual Personal Training	July 20 - June 21	0	0
LCC Paid Group Fitness	July 20 - June 21	300	0
LPA Paid Group Fitness	July 20 - June 21	500	176
Massage Therapy	July 20 - June 21	300	79
RevUP	July 20 - June 21	250	23
RevUP Reload	July 19 - June 20	200	62
Healthy Eating Every Day (H.E.E.D)	July 20 - June 21	0	16
<b>Swim Lessons</b>			
Swim Lessons	July 20 - June 21	859 Participants	162 20

		<b>Target Goals - This Year (participants) 2020-2021</b>	<b>Results to Date (for programs/events starting July 2020)</b>
	<b>Run Time</b>		
Private Swim Lessons	July 20 - June 21	152 Participants	69

### **Fund 530 - Harris Park Community Center**

<b>Camp Summit</b>			
Camp Summit Enrollment	Summer 2020	750 Enrolled	373 Enrolled
Camp Summit Enrollment	Summer 2021	750 Enrolled	755 Enrolled
Weekly Attendance	Summer 2020	440 Avg/Week	164 Weekly Avg through end of Camp
Weekly Attendance	Summer 2021	440 Avg/Week	421 Weekly Avg through 3 weeks

<b>Offer School Break Camps</b>			
School Break Camp Enrollment	Sept 20 - April 21	100	50 enrolled
School Break Days	Nov 20 - April 21	Avg of 30/Day	Avg 13/Day

<b>Recreation Center Operations</b>			
Gym Rentals	July 20 - June 21	300 Rentals	252 Rentals
Classroom Rentals	July 20 - June 21	200 Rentals	91 Rentals
Entire Facility Rentals	July 20 - June 21	12 Rentals	1 Rental(s)
Week Long Rentals	July 20 - June 21	2 Rentals	1 Rental(s)
Open Gym	July 20 - June 21	1500 Participants	182 Participants

<b>Summit Ice/Lea Mck North</b>			
Public Skate	<b>Nov 20 - March 21</b>	8000	12,091 Skaters
Public skate - Non Res	Nov 21 - Feb 22	2500	
Public skate - Res	Nov 21 - Feb 22	5500	
Pond Hockey	<b>Nov 20 - March 21</b>	350	1212 Players
Pond hockey - Non Res	Nov 21 - Feb 22	80	
Pond hockey - Res	Nov 21 - Feb 22	<b>150</b>	
Skate with Santa (3)	<b>December 20</b>	200	Cancelled (Covid-19)
Skate with Sanata (3)	December 21	<b>200</b>	
Valentines Day Special	<b>February 20</b>	100	Cancelled (Covid-19)
Valentines Day Special	February 21	100	
Birthday Party Packages	<b>Nov-March 20</b>	<b>75</b>	Cancelled (Covid-19)
Birthday Party Packages	Nov-Feb 22	75	
Shelter Rentals	<b>2020</b>	<b>100</b>	0 (Covid-19)
Shelter Rentals	2021	100	

<b>ATHLETICS</b>			
Hartman Fields	July 20 - June 21	<b>625 (Rental hours)</b>	402 (Rental Hours)

<b>Adult Leagues</b>			
<b>Softball -- Coed, Men's, Women's</b>			
• Fall	Sept 20 - Oct 20	27 (Teams)	10 (Teams)
• Spring	Mar 21 - May 21	35 (Teams)	8 (Teams)
• Summer	June 21 - Aug 21	32 (Teams)	31(teams)

<b>Basketball -- Men's</b>			
• Fall	Jan 20 - Mar 21	20 (Teams)	Cancelled (Covid-19)
• Winter	March 21 - May 21	20 (Teams)	Cancelled (Covid-19)
• Spring	June 21 - Aug 21	16 (Teams)	On Hold
• Summer	July 20 - Oct 20	16 (Teams)	On Hold

<b>Volleyball -- Coed, Women's</b>			
• Fall	Jan 21 - Mar 21	50 (Teams)	23 (Teams)
• Winter	Mar 21 - May 21	58 (Teams)	30 (Teams)
• Spring	June 21 - Aug 21	50 (Teams)	
• Summer I and II	July 20 - Jan 20	50 (Teams)	29 (Teams)

<b>Kickball</b>			
• Fall	Sept 20 - Nov 20	14 (Teams)	DNM
• Spring	Apr 21 - May 21	14 (Teams)	5 Teams
• Summer	June 21 - Aug 21	14 (Teams)	21

	Run Time	Target Goals - This Year (participants) 2020-2021	Results to Date (for programs/events starting July 2020)
<b>Adult Instructional-Athletics</b>			
<i>Golf</i>			
• Adult Beginning	July 20 - June 21	20	OH
<i>Tennis</i>			
• Outdoor Adult Beginning	July 20 - June 21	10	0
<b>Youth Instructional-Athletics</b>			
<i>Golf</i>			
• Youth Beginner	July 20 - June 21	30	OH
<i>Tennis</i>			
• Rookies (Mighty Stars)	July 20 - June 21	30	4
• Youth Beginner	July 20 - June 21	65	22
#NAME?	July 20 - June 21	10	10
<b>Youth Leagues</b>			
Girl's Basketball	Nov 20 - Feb 21	300 Participants	318 Participants (1.1.2020)
Spring Youth Volleyball	March 21 - May 21	250 Participants	163 Participants (3.16.2021)
Fall Youth Volleyball	Sept 20 - Oct 20	280 Participants	152 Participants (9.14.20)
Summer Youth Volleyball	June 21 - July 21	10 Teams	
Winter Youth Volleyball	Jan 21 - Feb 21	10 Teams	11 Teams
<b>Youth Special Events-Athletics</b>			
Junior Triathlon	July 21		
<b>Youth Camps-Athletic</b>			
Baseball Camp	June 21	15	7
Basketball Camp	July 20	15	OH
Volleyball Camp	July 20	35	OH
Indoor Soccer Camp	June 21	15	
<b>Tournaments</b>			
Summer Classic Tennis Tournament	June 21	50	65
<b>INSTRUCTIONAL ACTIVITIES</b>			
<b>Adult Instructional</b>			
<i>First Aid/CPR</i>			
CPR/AED	July 20 - June 21 (Year-to-date count)	40	33
First Aid	July 20 - June 21 (Year-to-date count)	25	25
BLS Healthcare Provider CPR	July 20 - June 21 (Year-to-date count)	30	13
CPR for Family and Friends	July 20 - June 21 (Year-to-date count)	30	3
<b>Youth Instructional</b>			
<i>Itty-Bitty Sports</i>			
• Flag Football	Sept 20 - Oct 20	50	Cancelled
• Basketball	Jan 21 - Feb 21	80	Cancelled
• Outside Soccer	April 21 - May 21	50	Cancelled
• T-Ball	June 5 - July 10	50	103
<i>Itty-Bitty Instructional Programs</i>			
• Itty Bitty PE	July 20 - June 21 (Year-to-date count)	10	On Hold
• Itty Bitty Dancers	July 20 - June 21 (Year-to-date count)	50	On Hold 22

	Run Time	Target Goals - This Year (participants) 2020-2021	Results to Date (for programs/events starting July 2020)
Indoor T-Ball	July 20 - June 21 (Year-to-date count)	20	On Hold
Instructional Basketball	July 20 - June 21 (Year-to-date count)	20	On Hold
• Indoor Soccer	July 20 - June 21 (Year-to-date count)	25	On Hold
• Itty Bitty Tumblers	July 20 - June 21 (Year-to-date count)	80	On Hold

<b>Pint Size</b>			
Pint Size Playtime	Sept 20 - April 21	150	On Hold

<b>Pee Wee Sports</b>			
• Flag Football	July 20 - June 21 (Year-to-date count)	20	Cancelled
• Basketball	July 20 - June 21 (Year-to-date count)	40	Cancelled
• Tumblers	July 20 - June 21 (Year-to-date count)	20	Cancelled

<b>Animal Wonders</b>			
• Workshop	July 20 - June 21 (Year-to-date count)	10	
• Camps	July 20 - June 21 (Year-to-date count)	10	

### All Ages- Instructional

<b>Horsemanship Classes</b>			
• Beginning Horsemanship	July 20 - June 21 (Year-to-date count)	9 participants	1 participant
• Beginner Rider I	July 20 - June 21 (Year-to-date count)	4 participants	
• Beginner Rider II	July 20 - June 21 (Year-to-date count)	2 participants	
• Texas Tots	July 20 - June 21 (Year-to-date count)	2 participants	
• Texas Tots II	July 20 - June 21 (Year-to-date count)	2 participants	

### Special Event Programming for Families

Night Flight	June 2021	250 participants	Canceled for FY21
Tour de Lakes	June 2021	875 participants	Canceled for FY21

### Festivals

Legacy Blast	July 2021		Canceled
Jamaican Jam	July 2021	1000-1500	Canceled
Blues and Jazz Fest	Aug 2021	1000-1500	Canceled
Summit Music Fest	June 2021	500-1000	Canceled

		Target Goals - This Year (participants) 2020-2021	Results to Date (for programs/events starting July 2020)
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**Fund 200 - Parks and Recreation**

<b>Administration</b>			
Provide departmental Annual Report	Sept 2020	Mar-21	Completed May 2021
Coordinate, edit and produce Lee's Summit Illustrated.	FY20		
Publish bi-annual Visionary Task Force Newsletter (Legacy for Tomorrow)	Bi-annually		
<b>Park Operations</b>			
Two annual inventories performed	Bi-annually	Dec & June	Completed
Two annual park openings performed on all parks (Spring and Fall)	Bi-annually	Nov & May	Completed
<b>Legacy Park Operations</b>			
Maintain user group agreements	FY21	Dec & May	Completed
<b>City Grounds Maintenance</b>			
Maintain Public Works MOU areas	FY21	Monthly	Ongoing

**Fund 203 - Aquatics**

<b>Summit Waves</b>			
Group Swim Lessons	<b>July 20 - Aug 21</b>	<b>131</b>	<b>0</b>
Group Swim Lessons	May 21 - June 21	760	149
Private swim parties	<b>July 20 - Aug 21</b>	<b>56</b>	<b>0</b>
Private swim parties	May 21 - June 21	11	3
Junior Guard clinics	<b>July 20 - Aug 21</b>	<b>10</b>	<b>0</b>
Junior Guard clinics	May 21 - June 21	10	
Public swim - Regular	<b>July 20 - Aug 21</b>	<b>4382</b>	
Public swim - Regular	May 21 - June 21	3500	5,311
Public swim - Discount	<b>July 20 - Aug 21</b>	<b>14672</b>	<b>1,641</b>
Public swim - Discount	May 21 - June 21	2800	8,599
Twilight - Regular	<b>July 20 - Aug 21</b>	135	0
Twilight - Regular	May 21 - June 21	252	373
Twilight - Discount	<b>July 20 - Aug 21</b>	<b>1010</b>	<b>0</b>
Twilight - Discount	May 21 - June 21	1660	844
Season Pass Sales	<b>July 20 - Aug 21</b>	<b>25</b>	<b>2,451</b>
Season Pass Sales	May 21 - June 21	1406	1,749
<b>Group Promotions</b>			
Family Fun Nights (2)	<b>July 20 - Aug 21</b>	<b>360</b>	<b>0</b>
Family Fun Nights (1)	May 21 - June 21	262	321
Birthday Party Packages	<b>July 20 - Aug 21</b>	<b>36</b>	<b>0</b>
Birthday Party Packages	May 21 - June 21	48	9
Cabana Rentals	<b>July 20 - Aug 21</b>	<b>22</b>	<b>0</b>
Cabana Rentals	May 21 - June 21	11	25

**Fund 205 - Longview Community Center**

<b>Memberships</b>			
<b>Resident</b>			
Annual	July 20 - June 21	1,342	750
Flex	July 20 - June 21	1,121	967
<b>Non-Resident</b>			
Annual	July 20 - June 21	159	126
Flex	July 20 - June 21	338	230
<b>90 Day Memberships</b>			
Resident	July 20 - June 21	14	23
Nonresident	July 20 - June 21	4	3
Single Visit - Resident	July 20 - June 21	10,525	4,239
Single Visit -- Non-Resident	July 20 - June 21	2,926	2,392
Silversneakers visits	July 20 - June 21	7,729	5,992 24

	<b>Run Time</b>	<b>Target Goals - This Year (participants) 2020-2021</b>	<b>Results to Date (for programs/events starting July 2020)</b>
<i>Prime visits</i>	July 20 - June 21	120	276
<i>Active and Fit visits</i>	July 20 - June 21	72	241
<i>Silver and Fit visits</i>	July 20 - June 21	120	85
<i>Renew active visits</i>	July 20 - June 21	2,130	2,919
<i>MCC Athletes Pass</i>	July 20 - June 21	NA	15
<i>MCC PE Pass</i>	July 20 - June 21	NA	1
<i>MCC Non resident memberships Pass</i>	July 20 - June 21	1000 max	12
<b>Facility Rentals</b>			
<u><i>Lap lane rentals (hours)</i></u>			
Resident	July 20 - June 21	6573	5,275
Non-Resident	July 20 - June 21	618	18
<u><i>Room Rentals</i></u>			
Resident	July 20 - June 21	52	3
Non-Resident	July 20 - June 21	26	0
<u><i>Court Rentals</i></u>			
Resident	July 20 - June 21	51	2
Non-Resident	July 20 - June 21	12	23
Lock-ins	July 20 - June 21	2	0
Full Pool rental	July 20 - June 21	3	0
<u><i>Child Care</i></u>			
Drop In	July 20 - June 21	660	32
Pass Card - Member	July 20 - June 21	125	9
Pass Card - Non-member	July 20 - June 21	6	0
Water and Land Aerobic Programming	July 20 - June 21	30,000	11,286
<b>Provide Miscellaneous Fitness</b>			
Personal Training	July 20 - June 21	873	288
Virtual Personal Training		0	2
LVCC Paid Group Exercise Classes	July 20 - June 21	155	38
LVCC Paid Fitness programs	July 20 - June 21	100	0
Massage Therapy	July 20 - June 21	528	29
RevUP	July 20 - June 21	60	14
RevUP Reload	July 20 - June 21	42	34
Healthy Eating Every Day (H.E.E.D)	July 20 - June 21	0	4
Lowenstein Park Fitness Classes	July 20 - June 21	NA	13
<b>Swim Lessons</b>			
Swim Lessons	July 20 - June 21	340 participants	130
Private Swim Lessons	July 20 - June 21	142 participants	57

# MEMORANDUM



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**Date:** June 23, 2021  
**To:** Joe Snook, CPRP, Parks Administrator  
**From:** Steve Casey, PLA, ASLA, Superintendent of Park Planning and Construction  
**Re:** Velie Park Update

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Velie Park was vandalized on the evening of May 19, 2020 with significant damage to the playground equipment. LSPR continues to work with LSPD and LSFD to investigate the incident. Over the past several months, some Velie park patrons have reached out to us with issues and suggestions for park improvements. At this time, we want to update the Board on a schedule to address future improvements.

Prior to the incident, the LSPR Parks Master Plan identified Velie Park for renovations in 2023. Consequently, we plan to move the Velie Park renovations up to the fall of 2021. In an effort to start the renovations as soon as possible, we have started the process of reaching out to our neighbors and community for feedback and ideas, which will be facilitated by our Parks and Recreation planning staff.

Staff is preparing design documents and details for the renovation of Velie Park with an anticipated construction start date of Fall 2021. Selection of new amenities for the park will go through a Request for Proposals (RFP) process which should be advertised in the next 30-60 days upon finalization of design. This will include the playground equipment, shelter, and outdoor fitness equipment.

We will continue to keep the Park Board advised of updates on the Velie project.

(Portions not underlined denote new information since the previous Board update)

# MEMORANDUM



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**Date:** June 16, 2021  
**To:** Joe Snook  
Administrator of Parks and Recreation  
**From:** David Dean  
Superintendent of Recreation Services II  
**Re:** Fundraising Update – June 2021

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At the time of this report, there are five (5) outstanding payments for the months of March (1), May (1) and June (3).

To date, our Sponsorship Coordinator has secured four (4) sponsors for the upcoming Legacy Park Amphitheater season.

Our Sponsorship Coordinator continues reaching out to leads that will help us reach our goal of 14 banner sponsors (currently at 13). I will provide further updates to the board at the meeting.

I have included a summary of the current sponsors and the financial impact of their investments over the life of the agreements. The summary is included as Attachment A. We will continue to update the Park Board monthly on the progress and status of the sponsorship program.

Attachment B reflects the sponsorship commitments from FY16 through FY24 based on existing contracts. As you will note, there was a shortfall of \$21,650 in FY20. This was due to a number of sponsorship payments that were deferred and setup on payment plans due to COVID-19. These deferred payments were collected in FY21. The amount collected YTD is also included.

*(Portions not underlined denote progress since previous month's report)*

Revenue					
Sponsor, Date of Contract	FY21	FY22	FY23	FY24	Total <sup>6</sup>
Equity Bank, 9/22/15	\$ 13,900.00				\$ 84,900.00
Jungmeyer & Suresh, 7/22/19	\$13,900.00	\$12,800.00			\$ 41,700.00
Harmon Flooring, 8/30/17	\$10,150.00	\$12,800.00	\$12,800.00	\$3,200.00	\$ 83,950.00
Heartland Heating & Cooling, 2/25/21	\$6,400.00	\$12,800.00	\$12,800.00	\$6,400.00	\$ 83,400.00
Foundation Guy 7/30/18	\$13,900.00	\$12,800.00	\$12,800.00	\$12,800.00	\$ 82,300.00
Freezing Moo 9/4/18	\$14,300.00				\$ 44,300.00
Integrity Roofing, 10/10/18	\$13,900.00	\$3,200.00			\$ 43,350.00
Smile Doctors 2/10/19	\$13,900.00	\$6,400.00			\$ 42,800.00
Adams Toyota, 3/15/19	\$13,500.00	\$6,400.00			\$ 42,400.00
Instant Auto, 3/15/19	\$13,500.00	\$6,400.00			\$ 42,400.00
Rockhill Orthopedics 6/5/19	\$13,350.00	\$9,600.00			\$ 41,700.00
Pediatric Associates 11/26/19	\$15,000.00	\$12,800.00			\$ 42,800.00
PawConX 7/21/20	\$4,125.00				\$ 4,125.00
A1 Mortgage	\$38,400.00				\$ 38,400.00
Tompkins Industries 3/10/21	\$6,400.00	\$12,800.00	\$12,800.00	\$6,400.00	\$ 38,400.00
Great American Bank 5/15/21	\$850.00				\$ 850.00
Club Pilates 5/15/21	\$850.00				\$ 850.00
Shining Light Music 5/19/21	\$850.00				\$ 850.00
Security Bank of KC 5/25/21	\$850.00				\$ 850.00
<b>Total</b>	<b>\$ 208,025.00</b>	<b>\$ 108,800.00</b>	<b>\$ 51,200.00</b>	<b>\$ 28,800.00</b>	<b>\$ 1,108,825.00</b>

Expenses					
	FY21	FY22	FY23	FY24	Total <sup>6</sup>
<b>Equity Bank</b>					
Banners (29*\$65) <sup>4</sup>	\$ 325.00				\$ 3,510.00
Contractor <sup>1</sup>	\$ 3,475.00				\$ 22,575.00
<b>Instant Auto</b>					
Banners (29*\$65) <sup>4</sup>	\$ 325.00	\$ 325.00			\$ 3,835.00
Contractor <sup>1</sup>	\$ 3,375.00	\$ 1,600.00			\$ 21,750.00
<b>Adams Toyota</b>					
Banners (29*\$65) <sup>4</sup>	\$ 325.00	\$ 325.00			\$ 3,575.00
Contractor <sup>1</sup>	\$ 3,375.00	\$ 1,600.00			\$ 23,350.00
<b>Jungmeyer &amp; Suresh</b>					
Banners (29*\$65) <sup>4</sup>	\$ 325.00	\$ 325.00			\$ 3,510.00
Contractor <sup>1</sup>	\$ 3,475.00	\$ 3,200.00			\$ 23,362.50
<b>Harmon Flooring</b>					
Banners (29*\$65) <sup>4</sup>	\$ 325.00	\$ 325.00	\$ 325.00		\$ 3,510.00
Contractor <sup>1</sup>	\$ 3,045.00	\$ 3,937.50	\$ 3,200.00	\$ 800.00	\$ 22,982.50
<b>Heartland Heating &amp; Cooling</b>					
Banners (31*\$65) <sup>4</sup>	\$ 2,015.00	\$ 325.00	\$ 325.00		\$ 5,200.00
Contractor <sup>1</sup>	\$ 1,920.00	\$ 3,520.00	\$ 3,200.00	\$ 1,600.00	\$ 22,240.00
<b>Foundation Guy</b>					
Banners (31*\$65) <sup>4</sup>	\$ 325.00	\$ 2,015.00	\$ 325.00	\$ 325.00	\$ 5,330.00
Contractor <sup>1</sup>	\$ 3,475.00	\$ 3,840.00	\$ 3,200.00	\$ 3,200.00	\$ 21,965.00
<b>Freezing Moo</b>					
Banners (31*\$65) <sup>4</sup>	\$ 325.00				\$ 2,665.00
Contractor <sup>1</sup>	\$ 3,575.00				\$ 11,825.00
<b>Integrity Roofing</b>					
Banners (31*\$65) <sup>4</sup>	\$ 325.00				\$ 2,665.00
Contractor <sup>1</sup>	\$ 3,475.00	\$ 800.00			\$ 11,587.50
<b>Smile Doctors</b>					
Banners (31*\$65) <sup>4</sup>	\$ 325.00				\$ 2,665.00
Contractor <sup>1</sup>	\$ 3,475.00	\$ 1,600.00			\$ 11,450.00
<b>Rockhill Orthopedics</b>					
Banners (31*\$65) <sup>4</sup>	\$ 325.00				\$ 2,665.00
Contractor <sup>1</sup>	\$ 3,337.50	\$ 2,400.00			\$ 11,175.00
<b>Pediatric Associates</b>					
Banners (31*\$65) <sup>4</sup>	\$ 325.00	\$ 325.00			\$ 2,665.00
Contractor <sup>1</sup>	\$ 3,750.00	\$ 3,200.00			\$ 11,450.00
<b>PawConX</b>					
Banners (4*\$65)	\$ 260.00				\$ 260.00
Contractor <sup>1</sup>	\$ 1,237.50				\$ 1,237.50
<b>A1 Mortgage</b>					
Banners (31*\$65)	\$ 2,015.00	\$ 325.00	\$ 325.00		\$ 2,665.00
Contractor <sup>1</sup>	\$ 10,240.00				\$ 10,240.00
<b>Tompkins Industries</b>					
Banners (31*\$65)	\$ 2,015.00	\$ 325.00	\$ 325.00		\$ 2,665.00
Contractor <sup>1</sup>	\$ 1,920.00	\$ 3,520.00	\$ 3,200.00	\$ 1,600.00	\$ 10,240.00
<b>Great American Bank<sup>5</sup></b>					\$ -
Banners (2*\$65)					\$ -
Contractor <sup>1</sup>	\$ 255.00				\$ 255.00
<b>Club Pilates Lee's Summit<sup>2</sup></b>					\$ -
Banners (2*\$65)					\$ -
Contractor <sup>1</sup>	\$ 255.00				\$ 255.00
<b>Shining Light Music<sup>3</sup></b>					\$ -
Banners (2*\$65)					\$ -
Contractor <sup>1</sup>	\$ 255.00				\$ 255.00
<b>Security Bank of KC<sup>2</sup></b>					\$ -
Banners (2*\$65)					\$ -
Contractor <sup>1</sup>	\$ 255.00				\$ 255.00
<b>Total</b>	<b>\$ 63,795.00</b>	<b>\$ 33,832.50</b>	<b>\$ 14,425.00</b>	<b>\$ 7,525.00</b>	<b>\$ 359,527.50</b>

	FY21	FY22	FY23	FY24	Total <sup>6</sup>
<b>Net</b>	<b>\$ 144,230.00</b>	<b>\$ 74,967.50</b>	<b>\$ 36,775.00</b>	<b>\$ 21,275.00</b>	<b>\$ 749,297.50</b>

<sup>1</sup> Sponsorship Contractor receives 30% year 1, 25% subsequent years

<sup>2</sup> Blue Pearl to pay for all banners and signage at venues

<sup>3</sup> One year contract for sponsorship of dog parks only

<sup>4</sup> Payment of 31 banners year 1, assumes replacement of 5 banners per year for 2nd & 3rd year

<sup>5</sup> Legacy Park Amphitheater sponsorship.

<sup>6</sup> Totals include revenue and expenses from FY16 through FY24. Total from FY16 - FY20 is \$472,305.

### Sponsorship Goals

Goal	FY 16 Status	FY17 Status	FY18 Status	FY19 Status	FY20 Status	FY21 <sup>1&amp;2</sup> Status	FY22 Status	FY23 Status	FY24 Status
\$220,000						\$223,775			
\$215,000									
\$210,000									
\$205,000					\$204,700	208,025			
\$200,000				\$199,400					
\$195,000				\$195,800					
\$190,000									
\$185,000									
\$180,000					\$181,800				
\$175,000									
\$170,000									
\$165,000									
\$160,000									
\$155,000									
\$150,000			\$150,750						
\$145,000									
\$140,000									
\$135,000									
\$130,000									
\$125,000									
\$120,000									
\$115,000									
\$110,000							\$108,800		
\$105,000		\$105,500							
\$100,000									
\$95,000									
\$90,000									
\$85,000									
\$80,000									
\$75,000									
\$70,000									
\$65,000									
\$60,000									
\$55,000									
\$50,000								\$51,200	
\$45,000	\$48,500								
\$40,000									
\$35,000									
\$30,000									\$28,800
\$25,000									
\$20,000									
\$15,000									
\$10,000									
\$5,000									
\$0									

	Commitments
	Collected

<sup>1</sup>In December 2020 the annual banner sponsorship fee was lowered from \$15,000 to \$12,800.

<sup>2</sup>Includes payment for all three years of the A1 Mortgage sponsorship (\$38,400)

## **June 2021 COMMENT REPORT**

**Attached are 14 patron comments with staff responses that were either submitted verbally, in writing or via email. Of these comments, 1 was an inquiry, 11 were making suggestions or requests, 1 was a compliment and 1 was negative.**

#	Location	Type	Date	To	From	Patron Name	Patron Comment	Staff Response
1	Parks	Suggestion	5/17/21	Steve Casey		Justin Long	Wanting to discuss having a disability swing placed at Osage Trails park. Our son and multiple others in the neighborhood bordering the park are in need of this type of swing for our children. Can someone please call or email me to discuss this.	Justin: Thank you for your comment and suggestion. I would like to discuss this with you in person at the site or by phone. Feel free to give me a call at your convenience. I have included a link to a product type we have used in the past and can adapt to an existing swing structure. <a href="https://www.gametime.com/products/Zero-G-Swing-Chair-Yellow-Brace-8556">https://www.gametime.com/products/Zero-G-Swing-Chair-Yellow-Brace-8556</a>
2	LCC	Request	5/26/21	Mike Hedrick	Erin Keeney	Beth Martens	I would like a resistance class on Saturday mornings. Such as Lift or Final Cut and Rob as the instructor.	Thank you for the class request. LSPR has seen a 50% reduction in memberships and 60% reduction in attendance due to the pandemic. This forced LSPR to re-evaluate our facility operations and reduce the amount of classes being offered. Group exercise classes will be added back gradually as participation increases and the membership base grows. At this time, we cannot provide which classes or times will return. LSPR continues to evaluate and monitor the participation numbers of the classes at each of the facilities to understand when we might be able to make adjustments to the schedules. At this time, adding more classes is financially not in our best interest. We acknowledge the reduced class schedule is not ideal and understand this may cause members to make difficult choices.
3	LCC	Request	5/28/21	Mike Hedrick	Erin Keeney	Debbie McIntyre	I would love having yoga, power yoga, body blast, pilates, core yoga, SET at 5:30am Monday-Saturday.	Thank you for your 5:30am class request. LSPR has seen a 50% reduction in memberships and 60% reduction in attendance due to the pandemic. This forced LSPR to re-evaluate our facility operations and reduce the amount of classes being offered. 5:30am classes will be added back gradually as participation increases and the membership base grows. At this time, Longview Community Center offers 6:00am group fitness classes on Tuesdays and Thursdays. LSPR continues to evaluate and monitor the participation numbers of the classes at each of the facilities to understand when we might be able to make adjustments to the schedules. At this time, adding more classes is financially not in the best interest. We acknowledge the reduced class schedule is not ideal and understand this may cause members to make difficult choices.
4	LVCC	Request	6/1/21	Heath Harris	Erin Keeney	Multiple	Request to keep Tuesday Zumba at Longview Community Center.	On June 1 <sup>st</sup> , Gulshan Ari who teaches Tuesday Zumba classes at Longview Community Center announced she is resigning with LSPR. Gulshans Zumba class is very well attended and liked by the patrons. Due to the high request, LSPR will continue to offer Zumba on Tuesday at 6pm at Longview Community Center. In July, Jamie Ireland will be the new instructor for this class.
5	LVCC	Request	6/1/21	Heath Harris	Erin Keeney	Multiple	Request to keep 9:30am Zumba classes on Mondays at Longview Community Center.	Due to low class averages, Longview's 9:30am Monday Zumba class was replaced by Silver Sneakers EnerChi on June 7 <sup>th</sup> . At this time, LSPR offers five Zumba classes. Longview Community Center offers two Zumba classes on Tuesdays at 6pm and Thursday at 6pm. Lovell Community Center offers two Zumba classes on Thursdays at 6pm and Saturdays at 10am. And Gamber Community Center offers a class on Wednesdays at 6pm. LSPR continues to evaluate and monitor the participation numbers of the classes at each of the facilities to understand when staff might be able to make adjustments to the schedules. We acknowledge the reduced class schedule is not ideal and understand this may cause members to make difficult choices.
6	LCC	Inquiry	6/7/21	Mike Hedrick		Gregory Berkstresser	Do you have any plans to change the Legacy Community Center hours back to the original times?	Mr. Berkstresser, Thank you for your comment on hours of operation at Lovell Community Center at Legacy Park. Patron comments are important to use. LSPR has seen a 50% reduction in memberships and 60% reduction in attendance due to the pandemic. This forced LSPR to re-evaluate our facility operations. In order to be fiscally responsible, the decision to reduce the hours of operations was made to help offset the loss of revenue the facilities have experienced due to the COVID -19 pandemic. LSPR continues to evaluate and monitor the usage patterns at the facilities to understand when we might be able to make adjustments to the operations, including the hours of operations. At this time, extending the hours of operation is financially not in our best interest. We acknowledge the reduced operations are not ideal and understand this may cause members to make difficult choices. Sincerely, Mike Hedrick
7	Parks	Suggestion	6/7/21	Steve Casey		James Kalthoff	I would like to ask that the repair and/or resurfacing of the entrance of the Greenway Trail on Ranson road be considered. Not very representative of beautiful Lee's Summit, especially right next to the dog park at the Summit water tower.	James: Thank you for your comment. We will review the condition of the trail and if necessary add this to our asphalt trail repair program in FY 2022.
8	LCC	Compliment	6/10/21	Mike Hedrick	Erin Keeney	Esther Braams	I am so thankful to LSPR that this facility is here for families to exercise and stay healthy. God bless to all that created this facility.	This comment will be shared at Lovell Community Center's next staff meeting with all staff members.
9	LCC	Request	6/10/21	Mike Hedrick	Erin Keeney	Kathy J	I would love to have the abs/arms class back with Mark on Tuesday/Thursdays.	Thank you for your request. LSPR has seen a 50% reduction in memberships and 60% reduction in attendance due to the pandemic. This forced LSPR to re-evaluate our facility operations and reduce the amount of classes being offered. Abs/arms classes will be added back gradually as participation increases and the membership base grows. At this time, we cannot provide you with specific date or time when abs/arms classes will return to LSPR group fitness schedules. LSPR continues to evaluate and monitor the participation numbers of the classes at each of the facilities to understand when staff might be able to make adjustments to the schedules. We acknowledge the reduced class schedule is not ideal and understand this may cause members to make difficult choices.
10	LCC & LVCC	Request	5/22/21 & 5/24/21	Mike Hedrick & Heath Harris	Erin Keeney	Christy Vinson	Lovell: More power yoga classes after 9am please and more back to back classes. Lovell: More classes back to back preferred. More power type yoga. Too many just strength yoga classes.	LSPR has seen a 50% reduction in memberships and 60% reduction in attendance due to the pandemic. This forced LSPR to re-evaluate our facility operations and reduce the amount of classes being offered. LSPR offers two Power Yoga classes, Tuesdays at 7am at Lovell Community Center and Saturdays at 8am at Longview Community Center. Group exercise classes will be added back gradually as participation increases and the membership base grows. At this time, we cannot provide you with specific date or time when more Power Yoga classes will be incorporated to LSPR group fitness schedules. LSPR continues to evaluate and monitor the participation numbers of the classes at each of the facilities to understand when staff might be able to make adjustments to the schedules. At this time, LSPR offers back to back morning classes multiple days a week at Longview Community Center and Lovell Community Center. We acknowledge the reduced class schedule is not ideal and understand this may cause members to make difficult choices.

**From:** RUSSELL KLEMENT <[rklement@comcast.net](mailto:rklement@comcast.net)>  
**Sent:** Tuesday, May 25, 2021 9:40 AM  
**To:** Phyllis Edson; Beto Lopez  
**Subject:** Re: Recreation Centers

**\*\*\* This email is from an external source, use caution before clicking on links or opening attachments. \*\*\***

Hello Phyllis and Beto,

Thank you for your service to our community. I have recently requested and received information from various City departments and I am happy to report that in most cases I do get excellent service when I am contacted. It would, however, be nice to get a better call back response. Maybe the employees are overworked and don't have time to respond. I hope it is not a cultural problem. I call the City more often now since I have been elected to the board of my HOA.

I don't know how much influence you have with the Parks and Recreation but I would like to see a plan toward establishing centers on the north- and south-sides of town. My wife and I are planning to start again with a fitness program. We can either choose to use a Lee's Summit facility that is several miles away from the Lakewood area or choose a private club nearby which is more expensive but convenient. With the number of residents increasing, especially with the Stag's Field development, I think it is time to start planning for better options for us.

I have commented on MoDOT's new 5-year plan, because (again) there is no mention of improvements to I-470. I may join the opposition to the gas tax increase to place the issue on the ballot because the General Assembly seems to have little control over how the funding is allocated to various parts of the state. Saint Louis seems to get plenty of the funding and Kansas City gets little by comparison. A person with MoDOT explained to me how the formula works. I told him this information should appear on their website for all to see and understand how the system works. Otherwise, it will always appear to be unfair to taxpayers in most of the state.

Russ Klement

P.S. Beto, I saw you recently on Action 41 News. I'll be looking for your autograph. :=)

**From:** Beto Lopez <[Beto.Lopez@cityofls.net](mailto:Beto.Lopez@cityofls.net)>  
**Sent:** Tuesday, May 25, 2021 9:58 AM  
**To:** RUSSELL KLEMENT <[rklement@comcast.net](mailto:rklement@comcast.net)>; Phyllis Edson <[Phyllis.Edson@cityofls.net](mailto:Phyllis.Edson@cityofls.net)>  
**Subject:** Re: Recreation Centers

Russ,

Thanks for reaching out and for accepting your HOA leadership role!

Overall, I would agree that we have a very professional and responsive city staff. In the future if there are broader questions or needs that you are seeking information on from city departments feel free to include Phyllis and myself. We're happy to facilitate if needed.

As for a park department growth plan, you should be able to find some information on their website. If not, I'm sure someone on staff can provide more details on future growth planning. If are not successful, Phyllis and I can try to as well. The MoDot issue is a little different beast, happy to talk it about sometime.

Again, thanks for reaching out and congrats on your leadership role.

*Yours Truly,*

**Beto Lopez** | Mayor Pro Tem/Councilmember, District 3

220 SE Green Street | Lee's Summit, MO 64063

C: 816.533.5059 | City Hall: 816.969.1010

[cityofLS.net](http://cityofLS.net) | [Beto.Lopez@cityofls.net](mailto:Beto.Lopez@cityofls.net)



**From:** Phyllis Edson <[Phyllis.Edson@cityofls.net](mailto:Phyllis.Edson@cityofls.net)>

**Sent:** Tuesday, May 25, 2021 11:11 AM

**To:** Beto Lopez <[Beto.Lopez@cityofls.net](mailto:Beto.Lopez@cityofls.net)>; RUSSELL KLEMENT <[rklement@comcast.net](mailto:rklement@comcast.net)>

**Cc:** Joe Snook <[Joe.Snook@cityofls.net](mailto:Joe.Snook@cityofls.net)>

**Subject:** RE: Recreation Centers

Russ,

I've copied Joe Snook, Parks Administrator on this e-mail so you can reach out to him directly.

Also, here's the website for the Parks Board, which oversees the Parks Dept. <https://cityofls.net/parks/get-involved/park-board>. Note at their meetings they have opportunities for public comments, which would be a great time to bring this up.

Thank you for your comments.

*Yours Truly,*

**Phyllis Edson** | Councilmember, District 3

220 SE Green Street | Lee's Summit, MO 64063

H: 816.352.6885 | City Hall: 816.969.1010

[cityofLS.net](http://cityofLS.net) | [Phyllis.Edson@cityofls.net](mailto:Phyllis.Edson@cityofls.net)



Mr. Klement,

Thank you for sharing your comments with Councilmembers Lopez and Edson. I can address your comment regarding centers on the north and south sides of town. Per the LSPR 2016 Strategic Plan (link provided below), community centers were identified for the south and north areas of our community. At this time we have not identified locations for the facilities and do not have a specific timeline for implementation. The sales tax which was approved by voters has a 15 year sunset and currently generates approximately \$3.5 million per year. Those revenues also support other capital projects identified in the strategic plan (park acquisition, park renovations, outdoor facilities, etc.). We continue to identify and review opportunities as they are presented and are always seeking partners to help us accomplish these goals.

[Sales Tax Brochure-formatted for web.pdf \(cityofls.net\)](#)

Please know that your email and my response will be shared with the Park Board at our June meeting. If you have additional comments or questions feel free to reach out to me at your convenience. My contact information is included in my signature line at the bottom of this email.

Sincerely,

**Joe Snook, M.S., CPRP** | Administrator of Parks & Recreation  
220 SE Green Street | Lee's Summit, MO 64063  
(816) 969.1504 | fax: 816.969.1515 | [www.lsparks.net](http://www.lsparks.net)  
[Become a Friend of the Park today! Click Here!](#)



Hello.

I am considering rejoining the Lee's Summit Community Center to swim again.

I have been out to your facility a number of times to check the availability of lap lanes in the evening. I was very surprised to see that the swim teams are now taking up community member lanes and time to enjoy the pool. The swim teams have six lanes and the community members now have only two each night. It seems like member swim lane hours are revolving around the swim teams. Whereby it should be the other way around for paying members.

The community usage of the center should come first. Members are paying good money and now have limited access to lap lanes at your facility.

I believe you are doing a disservice to the paying community by making us 2<sup>nd</sup> class citizens to swim clubs.

Hopefully, you can review your policies on this matter and make changes that will benefit all of us so we can all have access to the pool in the evening and is not just limited to swim teams.

I would very much like a reply to this email. Thank you for taking the time to consider this matter.

Keith Lee  
klee47411@gmail.com

Lee's Summit Parks  
& Recreation Board

Mindy Aulenbach  
*President*

Lawrence Bivins  
*Vice President*

James Huser  
*Treasurer*

Casey Crawford

Jon Ellis

Wesley Fields

Nancy Kelley

Tyler Morehead

Samantha Shepard

Joe Snook, CPRP  
*Administrator*

220 SE Green Street  
Lee's Summit, MO 64063

Phone: 816.969.1500  
Fax: 816.969.1515

lspr@cityofls.net  
www.lspark.net



Member, National Recreation  
& Park Association

Member, Missouri Park  
& Recreation Association

Greetings Mr. Lee,

Thank you for taking the time to write Ms. Aulenback to express your concern about the amount of evening lap lane time being utilized by swim teams at the Longview Community Center. Our patron's comments are important to us.

Finding a balance between rental opportunities and providing space for general membership can be challenging at times. At no time would Lee's Summit Parks and Recreation consider our members "2<sup>nd</sup> class citizens to swim clubs". The time and space for private swim team rentals is an important part of the overall revenue needed to help support the operations of the Longview Community Center. The facility operations are not subsidized by tax dollars. The operations are covered by revenue generated by memberships, single visits, programs fees and rentals.

The private swim teams also help provide a program to many Lee's Summit residents that would otherwise need to travel outside the community to find swim team opportunities.

When LSPR purchased Longview Community Center in 2018, staff made the decision to provide a minimum of two lap lanes for members at all times. Since that time, the minimum number of lap lanes available to members has increased to three lanes a majority of the time.

Staff reviewed the current schedule, including the amount of lap lane time rented to private swim teams. On average from 5:00pm – 7:30pm Monday – Friday, LVCC has 40 hours of lap swimming (minimum 3 lap lanes) and 60 hours of rental time (maximum 5 lanes) a week. We understand it may be busy at times, but when patrons share lanes and follow proper lap swimming etiquette, we have found there is enough space for both members and the private swim teams. Members may also use their "all inclusive" pass to utilize the Lovell Community Center, which does not have private swim team rentals, for their lap swimming needs.

I hope my response has provided clarity and insight regarding swim lane usage. If you wish to discuss further I can be reached at 816-969-1504 or at [jsnook@cityofls.net](mailto:jsnook@cityofls.net).

Sincerely,

Joe Snook  
Administrator of Parks and Recreation

The Contact Parks online form from the cityofls.net website was submitted.

Name: Robert McMillin

Address:

1728 NE Patterson Drive  
Lees Summit, Missouri 64086

Phone: 8162468150

Email: [bobmcmillin8@gmail.com](mailto:bobmcmillin8@gmail.com)

Message: I'm a handicapped person that would like to be able to fish in the pond next to your building. The problem I have is cannot fit into either of the boats you offer. So, I'm wondering if you would have some money in the budget to be able to purchase a small john boat with oars for handicap people to use to fish your pond?

Thanks,  
Bob

**From:** Jodi Jordan

**Sent:** Friday, June 4, 2021 11:39 AM

**To:** [bobmcmillin8@gmail.com](mailto:bobmcmillin8@gmail.com)

**Cc:** LSPRregister <[LSPRregister.LSPRregister@cityofls.net](mailto:LSPRregister.LSPRregister@cityofls.net)>

**Subject:** Accessible boat for Legacy Lake

Hi Bob,

Thank you for returning my call, I wanted to send this email as a follow up on our phone conversation. As you stated in the phone call the canoes we currently offer are too deep for you to access due to your disability. You stated if you had access to a 12 or 14 ft flat bottom John Boat you could easily get in and out of it to utilize for fishing.

Lovell Community Center provides stand up paddle boards and canoes for the lake for a rental fee of \$5 per hour for Lees Summit Residents. Currently we do not have the funds to purchase equipment outside of the approved FY21 budget. The FY22 budget has been set and approved and will run July 1, 2021-June 30, 2022 so purchasing a John Boat next fiscal year is also out of the question. LSPR received a grant for the purchase of the canoes so I will see what types of funding or grant opportunities we may have available to use to apply for funds to purchase adaptive boats for Legacy Lake.

As promised I will follow up with you on my findings. Please reach back out to me directly if you have additional questions or needs.

Thank you

**Jodi Jordan, CPRP | Assistant Superintendent of Recreation Services**

Longview Community Center

3801 SW Longview Road | Lee's Summit, MO 64081

Office: 816.969.1526 | [www.lsparks.net](http://www.lsparks.net)

[Become a Friend of the Park today! Click here!](#)

From: [rachelelisabeth1984@gmail.com](mailto:rachelelisabeth1984@gmail.com) <[rachelelisabeth1984@gmail.com](mailto:rachelelisabeth1984@gmail.com)>  
Sent: Saturday, June 5, 2021 5:30 PM  
To: LSPRregister <[LSPRregister.LSPRregister@cityofls.net](mailto:LSPRregister.LSPRregister@cityofls.net)>  
Subject: Contact Parks online form from CityofLS.net

\*\*\* This email is from an external source, use caution before clicking on links or opening attachments. \*\*\*

The Contact Parks online form from the cityofls.net website was submitted.

Name: Rachel Walter

Address:

205 NE Bristol Dr

Lee's Summit, Missouri 64086

Phone: 816-616-8348

Email: [rachelelisabeth1984@gmail.com](mailto:rachelelisabeth1984@gmail.com)

Message: I was looking through some grant postings and came across this one. Thought I'd send it your way just in case you have some biking projects in the works.

[https://philanthropynewsdigest.org/rfps/rfp12539-peopleforbikes-invites-lois-for-community-grant-program?utm\\_medium=email&utm\\_source=PND%20RFP%20-%20All%20Subscribers&utm\\_campaign=rfp20210604j=782015&l=121\\_HTML&u=44361353&jb=7012](https://philanthropynewsdigest.org/rfps/rfp12539-peopleforbikes-invites-lois-for-community-grant-program?utm_medium=email&utm_source=PND%20RFP%20-%20All%20Subscribers&utm_campaign=rfp20210604j=782015&l=121_HTML&u=44361353&jb=7012)

Rachel: Thank you for the information. I was not aware of this program and we are always looking for funding opportunities for parks and trails. I will also share this with our Public Works Department and Livable Streets Advisory Committee. This may be in their wheel house as well. Have a good summer!  
Steve Casey

**Steve Casey, PLA, ASLA** | Superintendent of Park Planning and Construction  
220 SE Green Street | Lee's Summit, MO 64063  
816.969.1507 | mobile: 816.352.3111 | [www.lsparks.net](http://www.lsparks.net)



# 2021 JUNE

## Lee's Summit Parks and Recreation Board Monthly Calendar

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
30	31	01 First Day of Camp Summit	02 Glow Zumba at LPA - 9:00pm	03	04	05
06	07 Family Fun Night at Summit Waves 8:30-10:30pm	08 City Council Regular Session - 6:00 pm	09	10	11	12
13	14	15 City Council Regular Session - 6:00 pm	16	17	18 Elton Dan & The Rocket Band at LPA - 7:00pm	19
20	21 Dive-In Movie at Summit Waves 8:30-10:30pm	22	23 Park Board Meeting - Strother Conference Room	24 Moonlight Yoga at LPA - 9:00pm	25	26
27 Sunrise Yoga at LPA - 6:00am	28	29	30	01	02	03
04	05	06	07	08	09	10

# 2021 JULY

## Lee's Summit Parks and Recreation Board Monthly Calendar

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
27	28	29	30	01	02	03
04	05 Administrative Offices Closed	06 City Council Regular Session - 6:00 pm	07	08	09	10
11	12 Family Fun Night at Summit Waves 8:30- 10:30pm	13 City Council Regular Session - 6:00 pm	14	15	16	17 Peace, Love & Music at LPA - 7:00pm
18	19	20 City Council Regular Session - 6:00 pm	21	22	23 Moonlight Yoga at LPA - 9:00pm	24
25 Sunrise Yoga at LPA - 6:00am	26	27	28 Park Board Meeting - Strother Conference Room 6:00pm	29	30	31
01	02	03	04	05	06	07

# Legacy Park Amphitheater Announces Four Summer Events

Lee's Summit Parks and Recreation (LSPR) is pleased to announce its summer season at the Legacy Park Amphitheater (LPA). The lineup will include four acts playing tributes to some of the most well-known entertainers of all time.

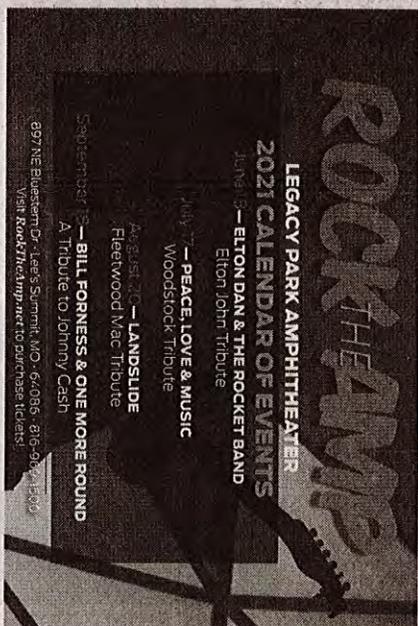
The season will begin on June 18, 2021 with "Elton Dan and the Rocket Band" kicking off summer with a tribute to Elton John. Come out to the shows this summer and enjoy a stellar lineup of bands as the park returns to live music. Advance tickets for each event are \$12, and day of the event

are \$17.

Calendar of Events for Outdoor Concerts

June 18 at 7 p.m. - Elton Dan and the Rocket Band pays tribute to one of the all-time greatest artists ever: Elton John. Elton Dan's rap-port and stage presence is second to none and his magical piano playing has a way of engaging you in the full Elton experience.

July 17 at 7 p.m. - Peace, Love and Music is where you can see and hear some of the greatest artists of all time that performed at "Woodstock." Peace, Love, and Music" recreate that



iconic festival right before your eyes.

August 20 at 7 p.m. - Landslide is a tribute to Fleetwood Mac and Stevie

Nicks, one of the most well-known and most listened to bands to ever form.

September 18 at 7 p.m. - Bill Forness & One More

Round, a tribute to Johnny Cash, are sweeping the country with the iconic sounds of legendary Johnny Cash. Celebrating the life and music of one of the most influential musicians of our time.

Tickets for all events can be purchased online at RockTheAmp.net. The box office will not be open this year, however day of tickets will be available online. Masking and social distancing are no longer required outdoors, although masking is recommended with medium to large gatherings. Concessions will be

available for purchase, as well as additional food and beverage vendors on site for selected events. No pets or outside food and beverage allowed. For a full list of rules visit [www.rocktheamp.net](http://www.rocktheamp.net)

Legacy Park Amphitheater is located just south of the J. Thomas Lovell Jr. Community Center (897 NE Bluestem Drive, Lee's Summit, MO 64086). For additional information, a list of upcoming events, or information about renting the facility, visit [rocktheamp.net](http://rocktheamp.net).