



Commissioners	
Emmet Pierson, Jr.	Chair
Barbara Henson	Vice Chair
Nick Swearngin	Member
Kathryn Kelsey	Member
Dr. Syrtiller M. Kabat	Member
Trish Carlyle	City Liaison
Darrin J. Taylor	Executive Director

## MEETING AGENDA FOR BOARD OF COMMISSIONERS

February 7, 2018 at 7:00 PM.

111 SE Grand Avenue, Lee's Summit, MO 64063

### ATTENDANCE BOARD AND STAFF:

Emmet Pierson \_\_\_\_\_

Kathy Kelsey \_\_\_\_\_

Barbara Henson \_\_\_\_\_

Syrtiller Kabat \_\_\_\_\_

Nick Swearngin \_\_\_\_\_

Darrin Taylor \_\_\_\_\_

Trish Carlyle, City Liaison \_\_\_\_\_

### CONSULTANTS/GUESTS:

CALL TO ORDER- Emmet Pierson, President

Time: \_\_\_\_\_

Approval of Agenda:

M\_\_\_\_\_ S\_\_\_\_\_ A\_\_\_\_\_ N\_\_\_\_\_

### INTRODUCTIONS

## AGENDA

### CONSENT

M\_\_\_\_\_ S\_\_\_\_\_ A\_\_\_\_\_ N\_\_\_\_\_

**NOTE: Items within the Consent Calendar are routine in nature and do not normally require discussion. All items are approved with a single action.**

A. December 6, 2017 Minutes Approval

B. Expense Report 12/01/17 – 12/31/17 & 01/01/2018 – 01/31/2018

C. Reports of the Executive Director

***The Board is being asked to approve the following reports:***

- Occupancy (LR & S8)
- Financial
- Routine Maintenance – Unit Turn Over
- HQS Inspection Summary
- Resident Functions – Baked “KFC” – February 9th at Lee Haven & February 16th at Duncan Estates. VNA provides blood pressure & blood glucose screenings monthly.



**D. Capital Improvements Report**

*The Board is asked to approve reports on Capital Improvements Projects*

- Update on Capital Improvements Project –Bid Opening & Contract Award Phase I Lee Haven Interior Upgrades

**ACTION**

**A. CDBG Application Duncan Estates Improvements**

M\_\_\_\_\_ S\_\_\_\_\_ A\_\_\_\_\_ N\_\_\_\_\_

*The Board is being asked to approve the CDBG application.*

**B. CDBG Application Community Development Liaison**

M\_\_\_\_\_ S\_\_\_\_\_ A\_\_\_\_\_ N\_\_\_\_\_

*The Board is being asked to approve CDBG Application*

**DISCUSSION**

**C. Meetings & Communication Strategies for Affordable Housing Development**

**D. Web -Site Development – Time Line**

Subject to an Affirmative Vote of the Commissioners an Executive Session May be Held Under Closed Session Pursuant to Section 610.025.1 to .3.

**ADJOURNMENT**

**Time:** \_\_\_\_\_

**NEXT MEETING** March 7, 2018 - 7:00 PM CST