

**MEETING AGENDA FOR BOARD OF COMMISSIONERS**

**September 6, 2017 at 7:00 PM.  
111 SE Grand Avenue, Lee's Summit, MO 64063**

**ATTENDANCE BOARD AND STAFF:**

Emmet Pierson	_____	Kathy Kelsey	_____
Barbara Henson	_____	Syrtiler Kabat	_____
Nick Swearngin	_____	Darrin Taylor	_____
Trish Carlyle, City Liaison	_____		

**CONSULTANTS/GUESTS:**

**CALL TO ORDER-** Emmet Pierson, President

**Time:** \_\_\_\_\_

**Approval of Agenda:**

**M\_\_\_\_\_ S\_\_\_\_\_ A\_\_\_\_\_ N\_\_\_\_\_**

**INTRODUCTIONS**

**AGENDA**

**CONSENT**

**M\_\_\_\_\_ S\_\_\_\_\_ A\_\_\_\_\_ N\_\_\_\_\_**

***NOTE: Items within the Consent Calendar are routine in nature and do not normally require discussion. All items are approved with a single action.***

**A.** August 16, 2017 Minutes Approval

**B.** Expense Report 08/01/17 – 08/31/17

**C.** Reports of the Executive Director

***The Board is being asked to approve the following reports:***

- Occupancy (LR & S8)
- Financial
- Routine Maintenance – Unit Turn Over
- HQS Inspection Summary
- Resident Functions – Pot Luck Dinners “Sloppy Joes” – September 8<sup>th</sup> at Lee Haven & September 15<sup>th</sup> at Duncan Estates. VNA provides blood pressure & blood glucose screenings monthly.

**D. Capital Improvements Report**

***The Board is asked to approve reports on Capital Improvements Projects***

- Update on Capital Improvements Project – Interior Units Improvements – CDBG/CFP Funds Phase I
- Parking Lot – Asphalt Sealing Recommendation

**ACTION**

**E. Board Resolution No. 530 Accounts Receivable (PH & HCV)**

M\_\_\_\_\_ S\_\_\_\_\_ A\_\_\_\_\_ N\_\_\_\_\_

***The Board is being asked to write uncollectable accounts receivable.***

**F. Board Resolution No. 531 Outstanding Checks**

M\_\_\_\_\_ S\_\_\_\_\_ A\_\_\_\_\_ N\_\_\_\_\_

***The Board is being asked to write off outstanding checks***

**DISCUSSION**

**G.** Board Retreat – Update on planning retreat for Commissioners & Staff

**H.** MONAHRO Conference – St. Charles September 20-22

**I.** NAHRO National Conference – Building Bridges to the Future – October 26-29

Subject to an Affirmative Vote of the Commissioners an Executive Session May be Held Under Closed Session Pursuant to Section 610.025.1 to .3.

**ADJOURNMENT**

**Time:** \_\_\_\_\_

**NEXT MEETING** October 4, 2017 - 7:00 PM CST