



Commissioners	
Emmet Pierson, Jr.	Chair
Dr. Syrtiller M. Kabat	Vice Chair
Barbara Henson	Member
Nick Swearngin	Member
Kathryn Kelsey	Member
Chris Moreno	City Liaison
Darrin J. Taylor	Executive Director
Vicki L. Davis	Director

## MEETING AGENDA FOR BOARD OF COMMISSIONERS

April 5, 2017 at 7:00 PM.

111 SE Grand Avenue, Lee's Summit, MO 64063

### ATTENDANCE BOARD AND STAFF:

Emmet Pierson \_\_\_\_\_  
 Barbara Henson \_\_\_\_\_  
 Kathy Kelsey \_\_\_\_\_  
 Chris Moreno \_\_\_\_\_

Syrtiller Kabat \_\_\_\_\_  
 Nick Swearngin \_\_\_\_\_  
 Darrin Taylor \_\_\_\_\_

### CONSULTANTS/GUESTS:

CALL TO ORDER- Emmet Pierson, President

Time: \_\_\_\_\_

Approval of Agenda:

M\_\_\_\_\_ S\_\_\_\_\_ A\_\_\_\_\_ N\_\_\_\_\_

### INTRODUCTIONS

## AGENDA

### CONSENT

M\_\_\_\_\_ S\_\_\_\_\_ A\_\_\_\_\_ N\_\_\_\_\_

**NOTE: Items within the Consent Calendar are routine in nature and do not normally require discussion. All items are approved with a single action.**

- A. March 1, 2017 Minutes Approval
- B. Expense Report 03/01/17 – 03/31/17
- C. Reports of the Executive Director

***The Board is being asked to approve the following reports:***

- Occupancy (LR & S8)
- Financial
- Routine Maintenance – Unit Turn Over
- HQS Inspection Summary



- Resident Functions – Pot Luck Dinners “Baked Ham” – April 13 at Lea Haven & April 21<sup>st</sup> at Duncan Estates. VNA provides blood pressure & blood glucose screenings monthly.

**D. Capital Improvements Report**

***The Board is asked to approve reports on Capital Improvements Projects***

- CDBG- HUD Activity #604 - Doors Replacement Project – Progress Update
- Occupied Interior Unit Rehab Project – Progress Reports
- Update on Capital Improvements Project – Interior Units Improvements – CDBG/CFP Funds Phase I

**ACTION**

- E. Review Draft Audit Report FYE 09/30/2016 & Set Date Presentation of Audit by BRZ Sailor Kahn, LLC CPA**

**M\_\_\_\_\_ S\_\_\_\_\_ A\_\_\_\_\_ N\_\_\_\_\_**

***The Board is being asked to approve the “Draft” Audit Report & Set Date of Presentation by Auditor.***

**DISCUSSION**

- F. Review Results of SWOT Strategic Planning Meeting March 20, 2017 & Set Date 2<sup>nd</sup> Workshop**
- G. Review Results of Energy Audit – Management Resource Group**
- H. Review & Approval of Proposal to Conduct Utility Allowances Study – Nelrod Company**

Subject to an Affirmative Vote of the Commissioners an Executive Session May be Held Under Closed Session Pursuant to Section 610.025.1 to .3.

**ADJOURNMENT**

**Time: \_\_\_\_\_**

**NEXT MEETING**

**May 3, 2017 7:00 PM CST**