



Historic Preservation Commission

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1/19/2017

TO: Historic Preservation Commission
FROM: Heping Zhan, Assist. Dir. of Planning & Special Projects and Acting Staff Liaison to HPC
RE: **ITEM # 2 -- Update & Decision - HPC Work Program Amendment Proposals and FY 2017-2018 Funding Needs**

Historic Preservation Commission Task

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| Update | -- The subcommittees will continue to present to the Commission additional proposals resulted from their work since last HPC meeting. |
| Discussion & Decision | -- The HPC will discuss the new proposals presented by subcommittees as well as those presented at the November meeting. The HPC will decide on the FY 2017-2018 funding needs for department budget. |

Background

In recent HPC meetings, the Commission has expressed a desire to revise the Historic Preservation Commission's Work Program. Staff has explained that the Work Program is based on the five major goals of City's Historic Preservation Plan of 2002, which was approved by the Planning Commission on June 22, 2004 by Resolution #2004-02 to become a part of the City's 2005 Comprehensive Plan. The Historic Preservation Plan established five priority goals, and the Historic Preservation Commission Work Program (The Work Program, for short) was designed to implement these five goals. The Work Program is intended to reflect the general mission and overarching goals of the Historic Preservation Commission and provide a consistent framework, from which the Commission can model its Annual Implementation Plan (Implementation Plan, for short). The Implementation Plan with annual funding needs identified is approved annually by the Commission outlining activities and projects with proposed financing strategies that will be carried out during a Fiscal Year to implement the Work Program.

Meeting History/Summaries

In recent HPC meetings, the Commission has expressed a desire to revisit its current Work Program and amend it as needed so that it is better aligned with the Commission's refreshed interest. At HPC's October meeting, subcommittees were established to work on proposals for amending the Work Program. Several proposals were presented to the Commission for discussion and approval at its November meeting, including promoting preservation of agricultural historic buildings/structures (such as Longview Farm buildings), providing public walking tours of historic buildings as public awareness and education and continuing the Strawberry Lawn Fete and Graves/Hale Preservation Award during May Preservation Month to recognize efforts and contributions of individuals or organizations for historic preservation.

Update and Discussion

The subcommittees will continue to present additional proposals to the HPC for discussion and consideration.

Decision

The HPC will decide on the funding needs for the FY 2017-2018.

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Attachment(s)

A. HPC Work Program

B. Annual Implementation Plan