

**The City of Lee's Summit**  
**Action Letter**  
**Finance and Budget Committee**

**Monday, November 4, 2024**

**4:00 PM**

**City Council Chambers  
and Via Video Conference  
220 SE Green Street  
Lee's Summit, MO 64063**

---

Notice is hereby given that the Finance and Budget Committee for the City of Lee's Summit will meet on Monday, November 4, 2024 at 5:00 pm via video conference as provided by Section 2-50 of the City of Lee's Summit Code of Ordinances, adopted by the City Council on June 15, 2021, Ordinance No. 9172. Persons wishing to comment on any item of business on the agenda via video conference may do so by sending a request prior to 12:00 p.m. (noon) on Monday, November 4, 2024, to the City Clerk at [clerk@cityofls.net](mailto:clerk@cityofls.net) to attend the meeting on the video conferencing platform. The City Clerk will provide instructions regarding how to attend by this method. The meeting may be viewed on the City's website at [WatchLS.net](http://WatchLS.net), and on various cable providers (Spectrum Channel 2, AT&T U-Verse Channel 99 and Comcast Channel 7).

**1. Call to Order**

Chairperson Shields called the November 4, 2024 Finance and Budget Committee meeting to order at 4:00 p.m.

**2. Roll Call**

**Present:** 4 - Chairperson Hillary Shields  
Vice Chair Beto Lopez  
Councilmember Trish Carlyle  
Councilmember Fred DeMoro

**3. Approval of Agenda**

**A motion was made by Councilmember DeMoro, seconded by Councilmember Carlyle, to approve the Agenda as published. The motion carried by the following vote:**

**Aye:** 4 - Chairperson Shields  
Vice Chair Lopez  
Councilmember Carlyle  
Councilmember DeMoro

**4. Public Comments**

There were no Public Comments.

## 5. Business

- A. [2024-6569](#) Approval of the October 7, 2024 Finance and Budget Committee Action Letter.
- A motion was made by Councilmember Carlyle, seconded by Mayor Pro Tem Lopez, to approve the Action Letter dated October 7, 2024. The motion carried by the following vote:**
- Aye:** 4 - Chairperson Shields  
Vice Chair Lopez  
Councilmember Carlyle  
Councilmember DeMoro
- B. [BILL NO. 24-205](#) An Ordinance approving a Public Service Agreement between the City of Lee's Summit, Missouri and the Lee's Summit Economic Development Council for services to be provided to the City and authorizing the City Manager to execute the same by and on behalf of the City. (F&BC 11/4/24)
- A motion was made by Mayor Pro Tem Lopez, seconded by Councilmember Carlyle, that TMP-3183 be recommended for approval to the City Council. The motion carried by the following vote:**
- Aye:** 4 - Chairperson Shields  
Vice Chair Lopez  
Councilmember Carlyle  
Councilmember DeMoro
- C. [BILL NO. 24-201](#) An Ordinance approving the use of a cooperative contract between the City of Independence, Missouri and Baysinger's Uniforms and Equipment to purchase ballistic vests and the associated accessories for the Lee's Summit Police Department's Emergency Services Squad in the amount of \$107,936.14, and authorizing the city manager to execute all necessary documents on behalf of the city. (F&BC 11/4/24)
- A motion was made by Councilmember DeMoro, seconded by Councilmember Carlyle, that TMP-3119 be recommended for approval to the City Council. The motion carried by the following vote:**
- Aye:** 4 - Chairperson Shields  
Vice Chair Lopez  
Councilmember Carlyle  
Councilmember DeMoro
- D. [BILL NO. 24-202](#) An Ordinance approving an agreement between the City of Lee's Summit and the Missouri Department of Public Safety for the City's acceptance of appropriated funds in the amount of \$1,500,000 for the planning, design, and construction of an emergency operations facility pursuant to House Bill 2020, Section 20.1.2.3.1, Fiscal Year 2025 and authorizing the Mayor to execute any and all documents on behalf of the City for the same. (F&BC 11/4/24)
- A motion was made by Councilmember Carlyle, seconded by Councilmember DeMoro, that TMP-3137 be recommended for approval to the City Council. The motion carried by the following vote:**

Finance and Budget Committee

Action Letter

November 4, 2024

---

**Aye:** 4 - Chairperson Shields  
Vice Chair Lopez  
Councilmember Carlyle  
Councilmember DeMoro

- E. [BILL NO. 24-203](#) An Ordinance approving the award of Bid No. 2025-024 to Carolina Ground Service Equipment Inc. d/b/a Pilot John International for the purchase of one (1) new aircraft tug (eJP-12 Electric Towbarless tug) for the Lee's Summit Municipal Airport in the amount of \$146,501.94, and authorizing the City Manager to enter into an agreement in the form of a purchase order for the same. (F&BC 11/4/24)

**A motion was made by Mayor Pro Tem Lopez, seconded by Councilmember DeMoro, that TMP-3163 be recommended for approval to the City Council. The motion carried by the following vote:**

**Aye:** 4 - Chairperson Shields  
Vice Chair Lopez  
Councilmember Carlyle  
Councilmember DeMoro

- F. [2024-6592](#) FY25 First Quarter Dashboard

**This Presentation was received and filed.**

## 6. Roundtable

Chairperson Shields thanked the Committee and Staff for their work on the PSA's (Public Service Agreements). She then stated staff will be giving an update on the Fund Balance process.

Assistant City Manager, Donna Lake, told the Committee that updated numbers for the proposed projects list for the unallocated General Fund Balance over 35% will be brought back before the Committee in December.

## 7. Adjournment

Seeing no further business, Chairperson Shields adjourned the November 4, 2024 Finance and Budget Committee meeting at 4:43 p.m.

For your convenience, City Council agendas, as well as videos of City Council and Council Committee meetings, may be viewed on the City's Legislative Information Center website at "lsmo.legistar.com"