



**ACCREDITED AGENCY ANNUAL COMPLIANCE REPORT (ACR)
STATEMENT OF FINDINGS (SOF)**

TO: Commission on Fire Accreditation International

FROM: Mike Stallings

DATE: April 15, 2025

SUBJECT: Review of the annual compliance report for Lee's Summit Fire
Department (MO)

INTRODUCTION

As the designated representative for the Center for Public Safety Excellence, Inc., I reviewed the Annual Compliance Report (ACR) for the Lee's Summit Fire Department. The purpose was to review this ACR to ensure the agency has maintained compliance with all core competencies and document any changes that have occurred in the previous year.

Additionally, the review was intended to evaluate the agency's performance data and any progress on their recommendations for improvements in accordance with the 9th Edition Fire and Emergency Service Self-Assessment Manual (FESSAM). Although the agency was accredited under the 9th edition, the ACR was written utilizing the 10th edition guidelines.

Agency Information

Caroline Wiggins is the accreditation manager for the agency. The information presented is well prepared and complete. This is the agency's third annual compliance report in the current accreditation cycle.

Agency/Jurisdiction Description

Lee's Summit Fire Department is a career fire department with 7 fire stations providing first due emergency and non-emergency services to a population of approximately 106,031. The highest level of EMS services provided is ALS transport. There are 26 full time personnel in Administrative activities, 154 personnel in Operations activities, 6

personnel in Inspection/Investigation activities, 1 personnel in Emergency Management activities, and 2 personnel specifically assigned to Training. There are no civilian personnel.

Agency/Jurisdiction Changes

The agency cited changes in response resources with the addition of a new aerial ladder truck. It is assigned to Fire Station 3 and will help with resiliency since Station 3 is one of the busiest response areas. The agency is moving to a new record management system.

The agency is preparing to publish the new and updated CRA/SOC. During the 2024 ACR period the department has been working with CPSE TAP assistance on rewriting the CRA/SOC due to be published in the first quarter of 2025. According to the accreditation manager, there were changes in the incident types, critical tasking, etc. through the CRA/SOC rewrite and through the effects of ProQA implementation. As a result, the agency indicated that data tables would contain the updated data, which may be slightly different than was documented previously. The agency utilized the update response data for inclusion in the ACR data tables. The agency utilizes the fiscal year (July 1 – June 30) time period for data analysis.

No other changes were noted.

Compliance with Core Competencies

The Agency indicates compliance with all Core Competencies stated in the 9th edition of the model.

Data Evaluation

The agency has submitted response performance data for the past year including the benchmark (target) response time goals for each of the response time elements. The data is in compliance with the 10th Edition of the Fire and Emergency Services Self-Assessment Manual.

Peer Assessment Team Recommendations

There were 17 recommendations resulting from the agency's most recent peer assessment team site visit. Of these, 17 have been accepted, 9 have been implemented, and none have been rejected.

Exhibit List

All applicable exhibits were provided and verified.

Verification

Fire Chief Mike Snider signed the annual compliance report.

CONCLUSION

The Lee's Summit Fire Department demonstrated compliance with all stated standards and core competencies. The agency has begun to work towards compliance with the most current edition of the Quality Improvement for the Fire and Emergency Services Manual.

RECOMMENDATION

I recommend that the Commission on Fire Accreditation International accept the Lee's Summit Fire Department Annual Compliance Report and that the agency retain accredited agency status.

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