

**The City of Lee's Summit**  
**Action Letter**  
**Planning Commission**

Thursday, October 10, 2024

5:00 PM

City Council Chambers

City Hall

220 SE Green Street

Lee's Summit, MO 64063

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**1. Call to Order**

**2. Roll Call**

**Present:** 5 - Chairperson Donnie Funk  
Vice Chair Dana Arth  
Board Member Randy Benbrook  
Board Member Shari Frazier  
Board Member Terry Trafton

**Absent:** 4 - Board Member Tanya Jana-Ford  
Board Member Mark Kitchens  
Board Member Jake Loveless  
Board Member Chip Touzinsky

**3. Approval of Agenda**

A motion was made by Vice Chair Arth, seconded by Board Member Frazier, that this agenda be approved. The motion carried unanimously.

**4. Public Comments**

There were no public comments at this time.

**5. Approval of the Consent Agenda**

A motion was made by Vice Chair Arth, seconded by Board Member Benbrook, that this agenda be approved. The motion carried unanimously.

**A. [2024-6551](#)**

A motion was made by Vice Chair Arth, seconded by Board Member Benbrook, that this action letter be approved. The motion carried unanimously.

**6. Public Hearing**

**A. [2024-6553](#)**

Appl. #PL2024-188 - PRELIMINARY DEVELOPMENT PLAN - Lee's Summit Joint Operations Facility, 2 NE Tudor Rd; Hoefler Welker, applicant

A motion was made by Board Member Frazier, seconded by Board Member Trafton, to amend condition of approval number 1 to require 15 trees be planted in the medium impact landscaping buffer along the north property line. This motion carried unanimously.

A motion was made by Board Member Trafton, seconded by Board Member Frazier, that this application be recommended for approval as amended to the City Council - Regular Session, due back on 11/12/2024. The motion carried unanimously..

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- 1) [TMP-3145](#) An Ordinance approving a preliminary development plan for land located at 2 NE Tudor Rd for the City of Lee's Summit Joint Operations Facility, all in accordance with the provisions of Chapter 33, the Unified Development Ordinance, of the Code of Ordinances for the City of Lee's Summit, Missouri.

**7. Roundtable**

Mr. Shannon McGuire, Planning Manager, reminded the commissioners of the training that will take place on December 12, 2024. He also introduced new staff members Cathy Riou and Tressa King.

**8. Adjournment**

**There being no further business, Chairperson Funk adjourned the meeting at 5:44pm.**

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