

ATTACHMENT I
PROPOSAL RANKING SCORE SHEET

SCORING RANGES

	<u>30 Point Questions</u>	<u>20 Point Questions</u>	<u>10 Point Questions</u>
Outstanding	25 – 30	17 – 20	9 – 10
Exceeds Acceptable	19 – 24	13 – 16	7 – 8
Acceptable	13 – 18	9 – 12	5 – 6
Marginal	0 – 12	0 – 8	0 – 4

	<u>Evaluation Criteria</u>	<u>Maximum Points</u>	<u>Score</u>
1	Evidence of Experience & References with Similar Projects Consider experience and references listed by the firm/provider. Is the provider experienced in providing services similar to that requested in the RFP? - Familiarity and experience with similar projects - Consider any sub-consultants to be used and their experience (if applicable)	10	_____
2	Expertise of Firm/Provider Personnel Consider comparable experience and background of specific personnel that shall be assigned to the City's project as outlined. Also consider the specific involvement of those persons in projects listed. Experience on projects of similar scope and size: - Project Manager - Project team - Sub-consultants (if applicable)	10	_____
3.	Applicable Resources Evaluate the extent of applicable resources available to the firm/provider to complete the City's project as listed. - Standard Quality Assurance/Quality Control program or procedures the firm has in place - Adequacy of proposed team/resources to complete project within proposed time frame	10	_____
4.	Project Approach Evaluate the firm/provider's approach to and understanding of the Scope of Services required in the RFP as evidenced by the project approach - Project schedule and detailed approach is reasonable/responsive to City's needs - Roles of all involved parties clearly identified - Familiarity with project location as evidenced by proposal (if applicable) - Identify/recognize critical or unique issues specific to the project - Adequacy of proposed communications process - Unique approaches that have been successful elsewhere. - Contingency Plan - Transition Plan	20	_____
5.	Cost (EXHIBIT C) Determination of cost and pricing data: Consider whether all elements of cost and pricing conform to the requirements of the RFP.	50	_____
Ranked By: _____		TOTAL POINTS (100)	=====