



# CULTURAL COMMISSION LEE'S SUMMIT

Cultural Commission

***ACTION LETTER***

April 17, 2024

## 1. Call to Order

Chairperson Eames called the April 17, 2024 Cultural Commission to order at 6:05 p.m. in the City Council Committee Room at City Hall, 220 SE Green St.

## 2. Roll Call

### Members Present

Chairperson Eames  
Vice Chairperson Allen  
Commissioner Gale  
Commissioner Keshner  
Commissioner Smith  
Commissioner Basham  
Commissioner Taylor  
Commissioner Thill  
Commissioner Hennequin  
Commissioner Chubbuck

### Absent

Commissioner Townsend  
Commissioner Flowers  
Commissioner Soucie

### Staff

Shannon McGuire  
Glenda Masters  
Lisa Azimi

## 3. Approval of Agenda

A motion was made by Commissioner Allen, seconded by Commissioner Gale to approve the agenda as published. The motion carried by a 10-0 vote (Commissioners Townsend, Flowers, and Soucie absent).

## 4. Approval of the March 20, 2024 Action Letter

A motion was made by Commissioner Allen, seconded by Commissioner Basham to approve the March 20, 2024 Action Letter. The motion carried by a 10-0 vote (Commissioners Townsend, Flowers, and Soucie absent).

## 5. Public Comments

None

## 6. City Council Presentation Run-Thru by Dave Eames, Chair

Chair Eames shared the presentation along with the five priorities of the Commission that will be given to City Council on Tuesday, April 23, 2024. He asked for input from the Commission as he worked through each portion of the presentation. He mentioned that when meeting with



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Mayor Baird that he thought it was great without much modification and direction for them. The Mayor stressed the importance of priority number three in terms of relationship building, collaboration, and working together. Chair Eames encouraged all to be in attendance for the presentation to City Council. Lauren Palmer, MARC, will be in attendance and explain each Commission and the process thus far. When presenting Chair Eames will give a background of those on the commission with the range of expertise and life experience that the whole commission brings to the table.

Feedback from the presentation will be reviewed in the meeting in May. The Commission will then start talking about a plan of action. Possibly handled by subcommittees or within this group or the larger to figure out next steps. The spreadsheet is a working document and will be used for timeframes and to take action over the next few months. Ms. Weber said that this is the first step and then we will meet with Council quarterly to be in constant communication and as well as monthly updates.

Ms. Chubbuck asked about the process and if the presentation then gets approved and then sent back to the Commission to work on. It was explained that Council will give the Commission input and feedback. The Commission will then take that feedback to the next meeting and make adjustments. Ms. Chubbuck inquired about the budget for the priorities. Chair Eames stated that depending on the priority some things are already budgeted. Other items for example one of the history priorities we will have to figure out funding either through the museum or some other source. Ms. Weber explained that in the budget process right now there is money allocated. Then the City manager has for July some money in for all of the boards and commissions. As the Commission meets and make plans that hopefully meets the needs. If it's over the budget then it will be presented to Council to request additional funding if needed. Ms. Masters mentioned that grant opportunities are also possibly relevant to what is being worked on.

## **7. Public Art Policy Discussion**

Glenda Masters stated that she will send out the Public Art Policy that is drafted thus far so it can be reviewed. At the May meeting all can get theirs eyes on it.

## **8. Roundtable and Staff Updates**

Shannon gave an update on the Downtown Market Plaza project. The Plaza area has been removed and Green Street will shut down permanently in a month. Work coming down 2<sup>nd</sup> Street is progressing nicely. He also stated that 3<sup>rd</sup> Street will shut down at some point to do work there.

May is Preservation Month and a Proclamation will be announced at the first City Council meeting. Mr. McGuire is working on some quick activities. Ms. Masters said she's working with the History Museum to do a mobile walking tour that will have pictures of downtown historical



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buildings, converting it to a mobile app, and those participating will spend time walking around downtown learning about each location.

Ms. Masters gave an update on the panel review process for the larger public art piece. The Artist Selection Committee will meet next Monday to narrow the 83 submissions down to 3-5 finalists. The finalists will do a concept proposal for the artwork concept for the project. Ms. Weber said that there will be public participation at that phase.

The finalists will be asked to create concept proposals of what they'd like to create and how they will work with the community that will influence the final design. Then after the finalist presentations the panel will take the proposals and put that out to the public to collect community input on the design ideas. Once the community input is closed the panel will meet once again to finalize. The goal is to get an artist under contract by August and then get it ready for the sprig opening. A couple of other smaller public art calls for artists for the Plaza Market Concept are going out in the next month and there will be artist selection panels for those art pieces as well.

The Stream Team event on April 20<sup>th</sup> was announced as well as the Recyclefest on April 27<sup>th</sup>. Later in the month is the 4<sup>th</sup> Friday Art Walk and a public art scavenger hunt has been created.

Ms. Weber said that once both the Wellness and Cultural Commission plans are finalized they will be sent to each other to collaborate for greater impact. She mentioned a third commission, Human Relations Commission, and they have things that cross both commissions paths. That commission is just beginning the process and their plan will be shared once finalized. Ms. Weber also mentioned a separate nonprofit being created called the Lee's Summit Visitors Bureau. They will be focused on tourism and marking of our city to encourage people to stay here to live, work and play. There will be opportunities for collaboration to help move the community forward.

Ms. Masters mentioned the two flower beds at the AmTrak station that used to be maintained by the Beautification Commission with the help of the Parks Department. A community church group will be asked to help clear those out and would like to make it either native plant or wildflower garden. She also mentioned that the Parade of Hearts that is coming up. The hearts will be dropped off next week with a new one at the station. The one that was there is over at the Police Department. The sculptures for the Sculpture Walk will be changed out starting April 29<sup>th</sup> and they'll be posted when they are installed. The Dinosaur is currently in storage and will be refurbished and put in the playground area of the Market Plaza in a bed of native plants.

## 9. **Adjourn**

Chair Eames adjourned the meeting at 7:10 p.m.