



**The City of Lee's Summit**  
**Action Letter - Final**  
**Community and Economic Development Committee**

Wednesday, July 8, 2020

4:00 PM

City Council Chambers or by Video Conference

City Hall

220 SE Green Street

Lee's Summit, MO 64063

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Notice is hereby given that the Community and Economic Development Council Committee for the City of Lee's Summit will meet in regular session on Wednesday, July 8, 2020, at 4:00 pm, either in person and/or via video conference as provided by Section 610.015 of the Revised Statutes of the State of Missouri. Due to the ongoing Covid-19 pandemic, in-person meetings may not be possible on the date of this meeting based upon the current state of the health emergency. The public will be notified of the method by which this meeting will be held 24 hours prior to the start time, which is stated at the top of this agenda.

If the meeting is held by video conference or in person, the public is invited to attend by viewing the meeting on the City website at [www.WatchLS.net](http://www.WatchLS.net), and various cable providers (Spectrum channel 2, Google TV channel 143, AT&T U-Verse channel 99 and Comcast channel 7) for those whose cable providers carry the City of Lee's Summit meetings. In the event that the meeting cannot be broadcast via [www.WatchLS.net](http://www.WatchLS.net) and the cable channels noted above, this agenda will be amended to include directions for the public to attend via the Zoom software platform at [www.Zoom.com](http://www.Zoom.com); such amendment will include a specific link to attend the City Council meeting. If the meeting is held in the Council Chambers, a limited number of people will be allowed in the meeting room and it is therefore recommended that you attend by watching the meeting as described in this paragraph.

Additionally, persons wishing to comment on any item of business on the agenda may do so in writing prior to 5:00 pm on Tuesday, July 7, 2020, either by e-mail to: [clerk@cityofls.net](mailto:clerk@cityofls.net), by leaving a voicemail at 816-969-1005 or by leaving written printed comments in the utility payments drop boxes located in the alley behind City Hall or inside the foyer at the north end of City Hall, both located at 220 SE Green Street, Lee's Summit, MO 64063. Written comments submitted by these methods will be presented at the City Council meeting. Persons wishing to speak at a public hearing on this agenda may do so by contacting the City Clerk prior to 5:00 p.m. on Tuesday, July 8, 2020 by e-mail at [clerk@cityofls.net](mailto:clerk@cityofls.net), and they will be provided with instructions regarding how to provide their live testimony via video conference during the public hearing.

**1. Call to Order**

Chairperson Forte called the July 8, 2020 Community and Economic Development Committee to order at 4:00 p.m.

**2. Roll Call**

**Present:** 4 - Chairperson Diane Forte  
Vice Chair Fred DeMoro  
Councilmember Hillary Shields  
Planning Commissioner Donnie Funk

**Absent:** 2 - Councilmember Beto Lopez  
Alternate Bob Johnson

**3. Approval of Agenda**

Councilmember Shields made a motion to approve the July 8, 2020 Community and Economic Development Committee agenda as presented, seconded by Vice Chair DeMoro.

**A roll call vote was taken and the motion carried by a unanimous vote.**

**Chairperson Forte - Aye**

**Vice Chair DeMoro - Aye**

**Councilmember Shields - Aye**

**Absent:** 1 - Councilmember Lopez

**4. Public Comments**

Councilmember Johnson stated he was present not as a voting committee member, but as a public participant at the meeting. There were no other public comments.

**5. Business**

- A.** [2020-3525](#) Approval of the May 13, 2020 and June 10, 2020 Community and Economic Development Committee Action Letters.

Vice Chair DeMoro made a motion to approve the May 13, 2020 and the June 10, 2020 Community and Economic Development Committee Action Letters, seconded by Councilmember Shields.

**A roll call vote was taken and the motion carried by a unanimous vote.**

**Chairperson Forte - Aye**

**Vice Chair DeMoro - Aye**

**Councilmember Shields - Aye**

- B.** [2020-3520](#) Public Hearing: Substantial Amendment to the 2020-2021 Annual Action Plan (AAP) for the Community Development Block Grant (CDBG) Program

Chairperson Forte opened the Public Hearing and all those wishing to speak were sworn in.

Sarah Tilbury, CDBG Administrator, reviewed the history and process for the CDBG funding and explained the City of Lee's Summit has received an additional \$219,061 in funding tied to the COVID-19 CARES Act to provide relief to low-to-moderate-income individuals affected by the pandemic. These

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activities must be associated with the preparation, response and/or prevention of COVID-19, and must be within the city limits of Lee's Summit or provide services to Lee's Summit residents.

With this special allocation, the City is proposing a substantial amendment to the 2020-21 Annual Action Plan Act as allowed by HUD that:

- eliminates the 15 percent cap on the amount of grant funds that can be used for public services activities
- allows for reimbursement of COVID Costs -Provides that grantees may use \$219,061 in CDBG-CV grant funds to cover or reimburse costs to prevent, prepare for, and respond to coronavirus incurred, when those costs comply with CDBG requirements

After Ms. Tilbury's presentation, each applicant presented their funding requests and explained how they would use the funding:

1. Coldwater	\$ 7,500	Add PT Assist. for food pantry
2. Hope House	\$ 48,600	Hotel Placement Program
3. ReDiscover	\$ 10,000	Case Management at LSE School
4. Hillcrest Thrift Store	\$ 25,000	Thrift Store COVID Procedures
5. LS Social Services:	\$215,000	Emergency Payment Assistance
6. Developing Potential	\$ 66,963	Personal Protection Equipment
7. LS Housing Authority	\$100,000	COVID updates to office/website

Following the applicant's presentation, Ms. Tilbury presented staff's recommendation for the funding disbursement and explained it was based on the number of beneficiaries the funding would assist and if the organization had other funding sources.

Staff recommendation to fund:

1. LS Social Services \$187,061
2. Developing Potential \$ 32,000 (no other funding source)

Chair Forte closed the public hearing, opened the regular session.

During discussion, Councilmember DeMoro asked if staff took into account other monies available to the applicants. Ms. Tilbury stated this question was on the funding request application and they ran the applications through HUD. In addition, HUD has ESG (Emergency Shelter Grant) funding that agencies, such as Hope House, could apply for assistance.

Councilmember Shields stated she had not had the opportunity to do a conflict check on the applications and therefore would abstain from voting. More discussion ensued regarding Council Committee parliamentary procedures, quorums and voting.

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Vice Chair DeMoro made a motion to recommend for City Council approval of the Substantial Amendment to the 2020 - 2021 Annual Action Plan for the Community Development Block Grant (CDBG) Program, seconded by Chair Forte.

A roll call vote was taken and according to David Bushek, Chief Counsel of Economic Development and Planning, the motion passed.

Chairperson Forte - Aye

Vice Chair DeMoro - Aye

Councilmember Shields - Abstain

## 6. Roundtable

Vice Chair DeMoro reiterated this is a tough process. A lot of people do good work and our non-profits put their hearts into their work. He also appreciates the work City staff does in making the recommendations.

Councilmember Shields stated she also appreciates all the work these organizations do and her abstention has no reflection on the worthiness of any of them. She also thanked them for their presentations.

## 7. Adjournment

Chairperson Forte stated the next meeting of the Community and Economic Development Committee would be August 12, 2020 at 4:00 p.m. There being no further business, Chairperson Forte adjourned the meeting at 5:38 p.m.

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