

# 2023 FISCAL YEAR BUDGET



## *Celebratory Edition*

Honoring City Manager Stephen Arbo for 21 years of dedicated service to the citizens of Lee's Summit.

May 27, 2022

Mayor and City Council,

Fiscal Year 2022-2023 (FY23) is anticipated to include many growth-oriented activities as well as continuing serving our public with quality municipal services. The continued development of land, increases in population, and a positive economic trend has permitted us to consider growth in certain expenditure sectors. Voter support has reflected trust in our City leadership through approval of ballot issues including the recent ½ cent Public Safety Sales Tax. We will need to remain diligent in our decision-making process in regards to the expansion of programs and positions that require ongoing funding. Economic conditions do not remain static, as an example the recent spikes in inflation will cause an impact to our operational expenditures. This year’s proposed budget reflects a cautious but necessary increase in service levels. We plan to closely monitor our revenue trends and be prepared to address any early indications of economic changes. As we navigate the uncertain times ahead, we continually adhere to the City’s Core Values in management of the resources entrusted to us by our citizens.



*Service Excellence: We are committed to quality in all we do.* The proposed budget recommends expansion positions and equipment to ensure that our citizens continue to receive the services that they have come to expect.

*Integrity: We are transparent, ethical and accountable in our actions.* The budget review, approval, and monitoring processes are designed to be transparent and ensure that our actions are ethical and accountable.

*Stewardship: We are innovative and use our resources wisely.* The proposed budget recommends spending a small amount of General Fund balance for one-time costs. It also includes some reductions made to accommodate higher priority services. The budgeted reduction in General Fund balance is intended to utilize funds that are accumulating beyond a necessary level and apply them to desired service delivery.

## 1. Budget Request

In the FY23 Budget, staff established a plan to allocate resources to best support the delivery of municipal services. The City has approximately 70 different funds, each categorized by purpose. We are proposing a total budget expenditure of \$264,347,539. This includes all proposed funding for daily operations, capital improvements, debt service, internal services, and enterprise operations.

| <b>Total Proposed Budget</b>       |                      |                      |                      |
|------------------------------------|----------------------|----------------------|----------------------|
|                                    | <b>FY21</b>          | <b>FY22</b>          | <b>FY23</b>          |
|                                    | <b>Budget</b>        | <b>Budget</b>        | <b>Proposed</b>      |
| General Fund                       | \$75,898,833         | \$80,298,295         | \$89,749,384         |
| Special Revenue Funds              | \$17,022,977         | \$11,081,048         | \$10,539,622         |
| Capital Project Funds              | \$62,381,818         | \$58,779,200         | \$74,546,716         |
| Debt Service Funds                 | \$13,924,098         | \$15,732,148         | \$12,253,000         |
| Enterprise Funds                   | \$52,164,532         | \$54,840,820         | \$59,997,828         |
| Internal Service Funds             | \$12,979,070         | \$15,827,101         | \$17,260,989         |
| <b>Total Proposed Expenditures</b> | <b>\$234,371,328</b> | <b>\$236,558,612</b> | <b>\$264,347,539</b> |

General Fund: This fund includes budgets for nine departments that provide the mission critical services to our residents such as police and fire protection, street maintenance, planning, codes, municipal court, and general administration of the City.

Special Revenue Funds: These funds include parks, grants, tax increment financing (TIF), and transportation development district (TDD) funds. These funds are used to account for the proceeds of specific revenue sources (other than expendable trusts or major capital projects) requiring separate accounting because of legal or regulatory provisions or administrative actions.

Debt Service Funds: The City utilizes two funds to record the receipt and disbursement of monies used to repay principal and interest charges on city-issued debt. The General Obligation Debt Service Fund and Park COP Debt Service Fund are used to account for the annual retirement of active bonds and other debt.

Enterprise Funds: The City's enterprise funds hold the budgets for departments that operate in business-type activities. These funds primarily rely on revenues generated from sales of materials or services. The enterprise funds include budgets for Water Utilities, Solid Waste, Harris Park Community Center, and Airport activities.

Internal Service Funds: The City uses internal service funds, or Proprietary Funds, to account for its fleet of vehicles and equipment, information technology systems, central building services, and trust funds. The internal service departments allocate costs for the reimbursement of services to other departments.

## **2. General Fund Overview**

The General Fund includes budgets for nine departments that provide essential services to our residents such as police and fire protection, street maintenance, planning, codes, municipal court, and general administration of the City. In FY23, General Fund revenues are estimated to total \$87,183,446 and the expenditures are estimated to total \$89,749,384. One-time costs of \$2,565,738 will be funded from the General Fund Balance using a projection of FY 22 unspent funds of \$1,126,062 and a Fund Balance reduction of \$1,439,676.

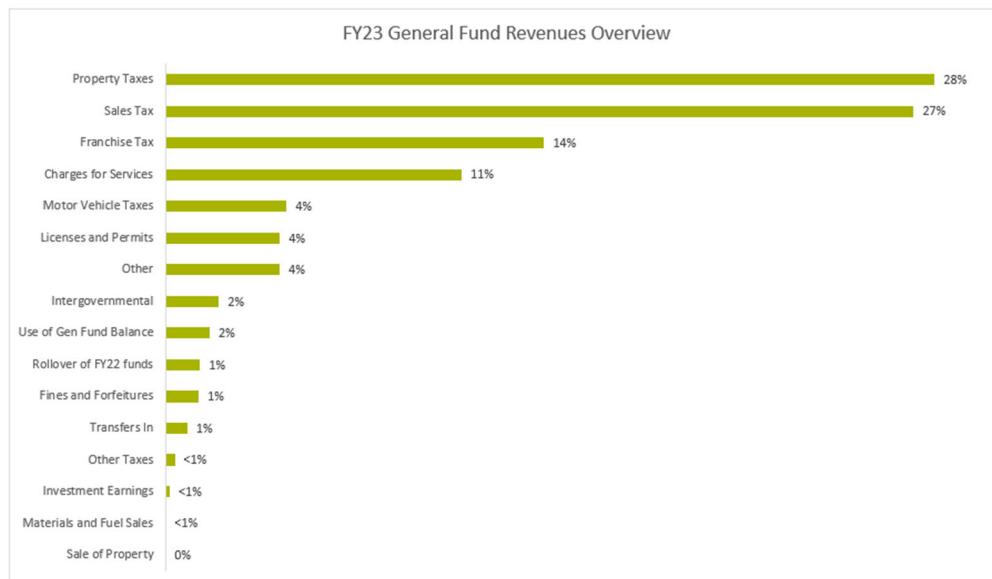
|                          | 2023<br>Forecast    |
|--------------------------|---------------------|
| Property Taxes           | \$25,183,791        |
| Sales Tax                | \$24,493,861        |
| Franchise Tax            | \$12,394,014        |
| Motor Vehicle Taxes      | \$3,962,250         |
| Other Taxes              | \$298,007           |
| Fines and Forfeitures    | \$1,081,610         |
| Licenses and Permits     | \$3,744,674         |
| Intergovernmental        | \$1,744,763         |
| Charges for Services     | <b>\$9,694,036</b>  |
| Materials and Fuel Sales | <b>\$3,330</b>      |
| Investment Earnings      | <b>\$137,280</b>    |
| Other                    | <b>\$3,738,006</b>  |
| Sale of Property         | \$0                 |
| Transfers In             | \$708,024           |
| Rollover of FY22 funds   | \$1,126,062         |
| Use of Gen Fund Balance  | \$1,439,676         |
| <b>Total</b>             | <b>\$89,749,384</b> |

| Expenditures                          | FY23<br>Proposed<br>Budget |
|---------------------------------------|----------------------------|
| Personnel Services                    | \$59,832,771               |
| Supplies for Resale                   | \$290,500                  |
| Other Supplies, Services, and Charges | \$12,807,982               |
| Repairs and Maintenance               | \$2,264,331                |
| Utilities                             | \$1,775,522                |
| Fuel and Lubricants                   | \$617,976                  |
| Miscellaneous                         | \$410,820                  |
| Capital Outlay                        | \$22,500                   |
| Interdepartmental Charges             | \$9,383,526                |
| Transfer Out                          | \$2,343,456                |
| <b>Total</b>                          | <b>\$89,749,384</b>        |

Note: This budget does not include expenses of the American Rescue Plan Act (ARPA). The City plans to review the federal guidance and adopt plans for the best use of the funds for our community after the adoption of this base FY23 budget. Additionally, this budget includes only limited expenses from the anticipated proceeds of the new ½ cent Public Safety Sales Tax which takes effect October 1, 2022. Further spending plans will be adopted during Fiscal Year 2023.

## GENERAL FUND REVENUES

In FY23, the forecasted revenues for the General Fund are estimated to total \$87,183,446, which is an increase of \$3.6 million from the FY22 projections. This increase is attributable to growth, economic recovery, and increased use tax collections.



**Property Tax:** Property tax estimates are based on the City's assessed value in Jackson and Cass Counties, as well as anticipated new development and property. Property tax is the largest revenue source for the City's General Fund, accounting for approximately 28 percent of all General Fund revenues. As a category, property tax revenues are forecasted at approximately \$25.2 million, which is an estimated increase of \$3.3 million (or 15 percent) over the FY22 revenue projections.

**Sales Tax:** Sales tax is the second largest revenue source for the City's General Fund, accounting for approximately 27 percent of revenues. General Fund sales tax revenue is a net figure of the gross one percent sales tax receipts less sales tax redirection from Economic Activity Taxes (EATs) generated within Tax Increment Financing (TIF) districts in Lee's Summit. Sales tax is forecasted to total approximately \$24.5 million which include approximately \$3.6 million is Use Taxes.

**Franchise Taxes:** Franchise taxes are a gross receipts tax on utility providers who attain access to the City's right-of-way to deliver private services. There are four types of franchise taxes: Natural Gas, Telephone, Electric, and Cable TV.

A significant trend from previous fiscal years that continues to cause concern is the long-term deterioration of franchise taxes, which are the third largest revenue source for the City. In FY11, revenue from franchise taxes totaled \$16.3 million and accounted for approximately 28 percent of all General Fund revenues. By comparison, for the FY23 budget, it is forecasted that revenue from franchise taxes will total \$12.4 million and account for approximately 14 percent of all General Fund revenues.

The major cause of the deterioration of franchise taxes can be attributed to the decline in telephone franchise tax revenue. From FY11 to present, telephone franchise tax revenue has decreased by a total of \$4.3 million (or 78 percent). The decline has occurred as people are increasingly eliminating landlines in favor of cell phones.

Natural Gas and Electric franchise tax revenues were forecasted using a blended, 3-year average to account for variations in seasonal weather and factoring in recent inflationary rate factors. Telephone franchise tax is forecast to continue the 3-year average 15% decrease. Cable is forecast to be relatively flat over FY23.

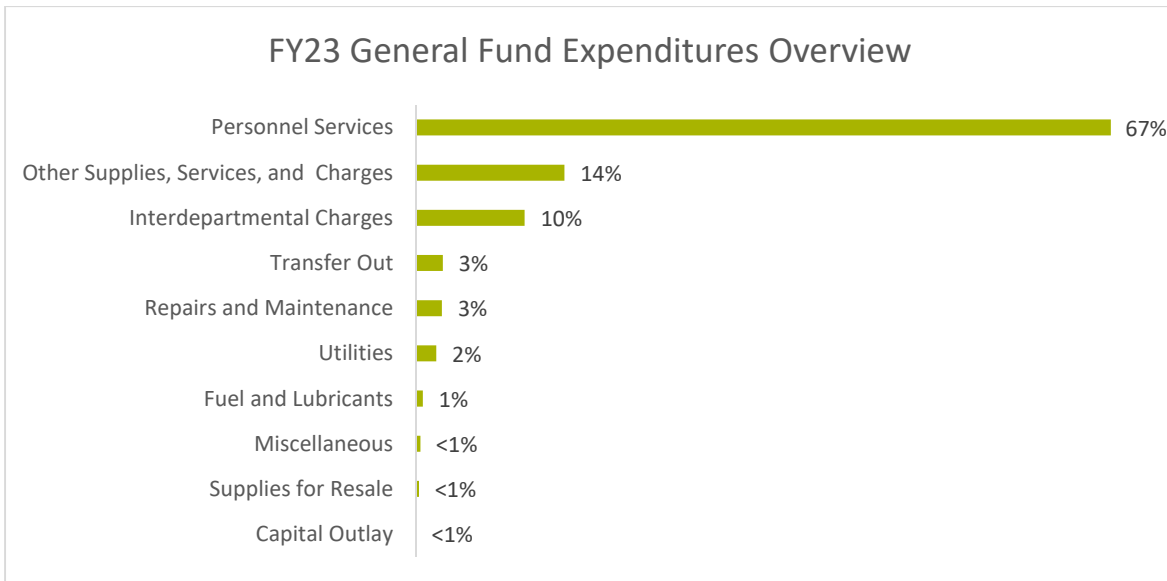
**Licenses and Permits:** This revenue category accounts for approximately 4 percent of General Fund revenues. The revenue category consists of approximately 20 different revenues, with a majority of the total revenues dealing with development related licenses and permits.

**Motor Vehicle Taxes:** This revenue category accounts for approximately 5 percent of General Fund revenues and consists of three different revenues: Motor Vehicle-Fuel tax, Motor Vehicle-Sales tax, and Motor Vehicle-License/Transfer fee. Motor Vehicle Fuel tax was forecast using a 2-year average to account to reflect a gradual recovery in fuel sales as the pandemic restrictions ease. Motor Vehicle Sales tax and License Fee categories were based on the 3-year average to adjust for the increased sales during FY21 that may have been aided by pandemic related purchase incentives and federal economic stimulus programs.

**Use Tax:** This tax approved by the citizens applies to goods purchased from certain online and out-of-state sellers for delivery and use in Lee's Summit. Since the City only began collecting the revenue in December 2020, the \$3.6 million FY23 revenue forecast includes an approximate 3% increase based on year-to-date collections in FY22.

## **GENERAL FUND EXPENDITURES**

The challenge during each budget planning process is to maximize the finite resources provided by taxpayers and residents of the community in the most efficient manner possible. From an expenditure viewpoint, the focus was to ensure that our citizens continue to receive the level of services that they have come to expect. In FY23, the forecasted expenses for the General Fund are estimated to total \$89,749,384.



**Personal Services:** As a service organization, our largest expense (67 percent of all General Fund expenses) is for those who provide our municipal services such as accountants, police officers, fire fighters, and other dedicated professionals. Personal services include the costs associated with employees’ compensation and benefits.

For FY23, personal services expenses will total approximately \$59.8 million, which is an increase of approximately \$3.5 million over the FY22 budget. This increase is related to 3 factors: (1) wage adjustments, (2) higher insurance costs, and (3) the addition of critical staff to the Police, Fire, Public Works, Administration and Information Technology Departments.

*Wage adjustments.* A continued priority is to provide for appropriate, competitive compensation for the City’s workforce in order to continue to attract and retain talent. This includes funding the commitments made by the City to the labor union represented employees, which provide for a mandatory wage increase according to an established schedule. Also, to ensure that there is pay equity for other positions in the City, the budget includes a 4 percent merit increase for those employees that are not represented by a labor union. A pool of \$500,000 has been established to allow Human Resources to address payroll compression and equity issues throughout City staff.

*Insurance Adjustments/Increases.* The City offers medical, dental, and vision insurance to benefits-eligible employees. Within the medical plan there are three different types of insurance (CIGNA HDHP, CIGNA PPO-\$500 Deductible, and CIGNA PPO-\$0 Deductible) and three different tiers of insurance (individual, individual plus one, and family). The employer contribution is different depending on the tier of plan. As a result, the City uses a “blended rate” to budget insurance expenses. The FY23 budget has allocated funds for as much as a 10% increase in insurance costs. The actual cost is unknown at this point.

*LAGERS rate changes.* The City provides retirement benefits to eligible employees through the Local Government Employees Retirement System (LAGERS). The retirement benefit is 100 percent funded by the City. Depending on the position and type of work performed by the employees, there are three different types of LAGERS plans: (1) General, (2) Police, and (3) Fire. The rate for the General and Fire Plans are decreasing and the Police Plan is increasing in FY23.

| LAGERS Type | FY22 Rate | FY23 Rate | Change |
|-------------|-----------|-----------|--------|
| General     | 11.60%    | 11.30%    | -0.30% |
| Police      | 14.80%    | 15.30%    | 0.50%  |
| Fire        | 13.30%    | 12.50%    | -0.80% |

*Staffing Changes.* This budget includes new, needed positions in the Administration, Development Services, Law, Police, Airport, Water Utilities, and IT Departments. It also includes reclassifications (an existing position that is changing to a different position) in Administration, Airport, Fleet, Public Works, Fire, and Police Departments.

Workforce, or employee counts, is defined as a ratio of full-time equivalents (FTE) where one full-time employee is estimated to work 2,080 hours annually or 2,912 hours for certain Fire Department personal. This increases our total General Fund workforce by 10.71 FTEs.

| Department                | 2020<br>Budget | 2021<br>Budget | 2022<br>Budget | 2023<br>Budget | Difference<br>FY23 |
|---------------------------|----------------|----------------|----------------|----------------|--------------------|
| Administration            | 30.43          | 29.75          | 28.75          | 30.13          | 1.38               |
| PW Engineering            | 42.00          | 44.00          | 46.00          | 46.00          | 0.00               |
| Law Enforcement           | 207.50         | 207.50         | 212.50         | 216.50         | 4.00               |
| Fire/Ems Services         | 155.00         | 155.00         | 164.67         | 167.00         | 2.33               |
| Finance                   | 22.00          | 22.00          | 23.00          | 23.00          | 0.00               |
| Legal Services            | 10.88          | 11.63          | 11.63          | 12.63          | 1.00               |
| Municipal Court           | 10.90          | 10.90          | 10.90          | 10.90          | 0.00               |
| PW Operations Division    | 33.80          | 33.75          | 34.75          | 34.75          | 0.00               |
| Development Services      | 41.42          | 40.40          | 42.40          | 44.40          | 2.00               |
| <b>General Fund Total</b> | <b>553.93</b>  | <b>554.93</b>  | <b>574.60</b>  | <b>585.31</b>  | <b>10.71</b>       |

FTE counts include position changes resulting from Budget Amendments.

**Inter-department Charges:** This expense category accounts for approximately 10 percent of all General Fund expenses. In FY23, these charges are anticipated to total \$9.4 million. Inter-department charges are the expenses for internal services that are charged to departments. There are two types of inter-department charges:

*Overhead Costs.* These are the actual operational costs incurred by Information Technology Services, Central Building Services, and Fleet Operations. They are charged to departments for services that are provided. The amounts charged to departments are determined and calculated using formulas.

*Equipment Replacement Programs (also known as ERPs).* These are the costs associated with the Vehicle Equipment Replacement Program (VERP), Building Equipment Replacement Program (BERP), MIS Equipment Replacement Program (MERP), Software Licenses Equipment Replacement Program (SLERP), and Public Safety Equipment Replacement Fund (PSERP). Departments are charged for ERPs based on the equipment that they have in the programs.

**Other Supplies, Services, and Charges:** This expense category accounts for approximately 14 percent of all General Fund expenses. Examples of expenses for other supplies, services, and charges include professional fees, non-employee insurance (i.e. general liability, auto, and property), and materials and equipment (i.e. tools, concrete, and road salt). In FY23, we expect to spend approximately \$12.8 million on related items. This is 6 percent more than in FY22.

This increase is primarily due to cost increases related to inflation.

### 3. Review of Financial Condition – General Fund

One of the many strengths of this organization is the strong fiscal management and stewardship of the City’s resources. This can be seen in the strategic and thoughtful way that taxpayer dollars are spent on municipal services to achieve outcomes that benefit the citizens of Lee’s Summit. In addition, the City has made efforts in recent fiscal years to increase the General Fund balance to ensure a healthy reserve position. Because of these efforts, the City of Lee’s Summit achieved a triple A (Aaa) credit rating from Moody’s Investor Service.

Although the triple A (Aaa) credit rating is a distinction that the City can be proud of, the primary purpose of the General Fund reserve is to provide economic stability during times of fiscal strain and, at certain times, facilitate limited purpose expenditures without negatively impacting operating revenues. The FY23 General Fund budget anticipates spending \$1,439,676 of the General Fund Balance and \$1,126,062 of anticipated unspent funds from the FY22 budget to cover those one-time costs. The City anticipates that the unassigned General Fund Balance to begin FY23 will be approximately \$31,319,673 (which is 37.5 percent of the FY22 operating expenditures).

City Ordinance No. 7428 outlines the General Fund Reserve Balance Guidelines and states that the General Fund balance shall be maintained in an amount equal to that of at least two (2) average months of regular general fund operating revenues or expenditures, whichever is greater (16.6 percent) based on the prior fiscal year, to address emergencies and provide for economic stability. Based on the requirements of the ordinance, the General Fund Reserve Balance would need to be at least \$13,930,158. As it can be seen from the above information, the estimated General Fund Reserve Balance to end FY22 is still well above the requirements outlined by the ordinance.

**4. Enterprise, Internal Service, and Special Revenue Funds**

Enterprise and internal service funds receive revenues from user fees and charges directly from internal and external customers. These funds are not directly supported by tax revenue, but by charges to City departments and users of provided services.

|                           | FY21                | FY22                | FY23                |
|---------------------------|---------------------|---------------------|---------------------|
| Enterprise Funds          | Budget              | Budget              | Proposed            |
| Water/Sewer Fund          | \$47,773,890        | \$50,050,931        | \$50,861,016        |
| Airport Fund              | \$2,956,827         | \$3,338,371         | \$7,434,954         |
| Solid Waste Management    | \$180,362           | \$21,656            | \$21,656            |
| Harris Park Community Ctr | \$1,253,453         | \$1,429,862         | \$1,680,202         |
| <b>Total</b>              | <b>\$52,164,532</b> | <b>\$54,840,820</b> | <b>\$59,997,828</b> |

**Water Utilities** is responsible for providing clean, safe drinking water to the City with the exception of two areas served by other water districts. The department purchases treated water from Independence and Kansas City to serve over 38,000 residential, commercial, and irrigation accounts. Similarly, the department operates and maintains facilities to collect wastewater from its customers so that it is conveyed to Little Blue Valley Sewer District for treatment. The department provides sanitary sewer service to approximately 35,700 accounts.

The **Airport** provides general management and administration of resources to operate, maintain, market, and promote the airport, which operates two runways and eight taxiways, totaling 166,044 square yards of pavement, and 23 buildings.

Following the closure of the landfill, **Solid Waste** will provide oversight of the post-closure process to ensure compliance with state laws and regulations.



|                           | FY21                | FY22                | FY23                |
|---------------------------|---------------------|---------------------|---------------------|
| Internal Service Funds    | Budget              | Budget              | Proposed            |
| Central Building Services | \$1,391,007         | \$1,811,716         | \$2,097,559         |
| Fleet Operations          | \$4,561,712         | \$7,350,470         | \$7,489,522         |
| ITS Services              | \$4,940,872         | \$4,711,614         | \$5,675,491         |
| Short Term Disability     | \$20,393            | \$21,308            | \$23,000            |
| Unemployment Trust        | \$32,630            | \$40,000            | \$40,000            |
| Claims & Damages Reserve  | \$1,005,874         | \$1,005,874         | \$1,100,000         |
| Work Comp Self Insurance  | \$1,008,423         | \$867,960           | \$835,417           |
| Health Insurance Reserve  | \$18,159            | \$18,159            | -                   |
| <b>Total</b>              | <b>\$12,979,070</b> | <b>\$15,827,101</b> | <b>\$17,260,989</b> |

**Information Technology Services (ITS)** provides central management of information technology resources and initiatives for the entire organization. Key projects to be led by ITS for the upcoming fiscal year include implementing a billing system upgrade for water, and the development of a plan of prioritized efforts to chart IT needs over the next three years.

**Fleet Management** provides oversight and management of the City's motor vehicle and equipment fleet, including administration of the Vehicle and Equipment Replacement Program (VERP), motor pool, maintenance and repair services, acquisition and disposal of the City's fleet units. Key work done in this arena includes expanding capabilities to doing repairs in-house thereby reducing maintenance costs for the City.

**Central Building Services (CBS)** provides oversight and management of the City's facilities including administration of the Building and Equipment Replacement Program (BERP), project management, facility maintenance services and custodial services programs, as well as maintenance and repair services for leased facilities.

|                            | FY21               | FY22                | FY23                |
|----------------------------|--------------------|---------------------|---------------------|
| Special Revenue Funds      | Budget             | Budget              | Proposed            |
| Parks and Recreation Fund  | \$3,406,344        | \$3,740,252         | \$3,942,629         |
| Gamber Center              | \$399,100          | \$350,195           | \$435,860           |
| Lovell CC at Legacy Park   | \$1,860,716        | \$1,634,772         | \$2,009,240         |
| Summit Waves               | \$764,531          | \$844,633           | \$1,001,946         |
| Cemetery Trust Fund        | \$191,522          | \$179,826           | \$171,101           |
| Longview Community Center  | \$1,257,015        | \$1,026,494         | \$1,167,255         |
| Business and Industry Fund | \$323,583          | \$446,811           | \$471,200           |
| Public Safety Fund         | -                  | -                   | \$330,862           |
| Entitlement Fund           | \$393,451          | \$448,239           | \$356,113           |
| VAWA Grant Fund            | \$150,000          | \$200,000           | \$200,000           |
| Post Closure               | \$508,681          | \$415,373           | \$433,416           |
| PSERP                      | \$187,628          | \$224,316           | \$20,000            |
| CARES                      | -                  | \$1,500,000         | -                   |
| <b>Total</b>               | <b>\$9,442,571</b> | <b>\$11,010,911</b> | <b>\$10,539,622</b> |

|                           | FY21               | FY22               | FY23               |
|---------------------------|--------------------|--------------------|--------------------|
| TIF and TDD Funds         | Budget             | Actuals            | Proposed           |
| Summit Woods East TIF     | \$3,224,445        | \$3,195,071        | \$3,232,400        |
| I470 Business Center TIF  | \$809,353          | \$1,107,046        | \$1,102,000        |
| Longview Farm TIF         | \$587,227          | \$587,227          | \$385,000          |
| Ritter Plaza TIF          | \$279,815          | \$280,798          | \$283,700          |
| Todd George/50 Hwy TIF    | \$1,873,138        | \$1,225,959        | \$1,210,000        |
| LS Sports Complex TIF     | \$38,057           | \$35,634           | -                  |
| Longview Farm 2016 TIF    | \$768,371          | \$291,349          | \$590,000          |
| Streets of West Pryor TIF | -                  | \$404,261          | \$670,000          |
| <b>Total</b>              | <b>\$7,580,406</b> | <b>\$7,127,345</b> | <b>\$7,473,100</b> |

Special Revenue Funds are used to account for specific governmental revenues that are restricted or committed to expenditures for specific, limited purposes. For the City of Lee's Summit, the funds include most of the Parks and Recreation related funds, major grant funds, and other similar purposes.

## 5. Capital Improvement Plan

The 2023–2027 Capital Improvement Plan (CIP) has been divided into seven major categories, plus the Public Works and Water Utilities programs. All funding sources that may be used for various capital improvements are reviewed each year. Much of the work to develop the CIP focuses on the balancing of available resources with the identified capital needs. Consideration must be given to factors such as annual revenue projections from various sources, restrictions on the uses of certain funds, legal limitations on debt capacity, and City policies relative to project funding.

For budgeting purposes, the first year's funding is included in the annual budget with the subsequent years funding added to each future annual budget respectively.

| CIP Summary                                      | FY23<br>Proposed    |
|--|---------------------|
| Airport  | \$1,554,000         |
| Bridges, Streets and Signals                     | \$32,522,000        |
| Facilities                                       | \$341,000           |
| Parks and Recreation                             | \$1,640,000         |
| Storm Water                                      | \$3,050,000         |
| Sanitary Sewer                                   | \$4,196,000         |
| Water  | \$7,834,000         |
| Water Utilities, Public Works, and BERP Programs | \$10,897,000        |
| <b>Total Proposed Expenditures</b>               | <b>\$62,034,000</b> |

To view the full Capital Improvements Plan, visit <https://cityofls.net/public-works/infrastructure-capital-projects/capital-improvement-plan-cip>.

## 6. One-Time Funding Items

The primary goal of the budget-creation process is to maintain the level of service our community currently receives. In addition to that, every year departments are asked to submit expansion requests for consideration of funding in the annual budget. An expansion request is a new expenditure that is to be made in an effort to maintain or enhance services, increase efficiency, or improve the working environment. For a growing community, it is common for these needs to be in excess of available resources. The City of Lee's Summit considers each new request, as well as, the current needs of the organization.

This year we have several expansion requests critical to maintain service levels and meeting service demand. These requests total approximately \$805,000 in new costs in the General Fund in FY23. In order to fund these needs, departments reviewed all current expenditures, prioritized existing expenses, and made reductions in certain areas. This systematic approach allowed the City to support the ongoing operating costs of these expansion needs within existing revenue sources. One-time costs of \$2,565,738 will be funded from General Fund Balance (\$1,439,676) and anticipated rollover balance (\$1,126,062) from FY22 unspent funds.

| One-Time Budgeted Expenditures |                    |
|--------------------------------|--------------------|
| Administration                 | \$141,500          |
| Fire                           | \$250,617          |
| Public Works Operations        | \$138,018          |
| Public Works Engineering       | \$10,000           |
| Workers Compensation IBNR      | \$400,000          |
| Transfer to Claims Fund        | \$1,450,000        |
| <b>Total</b>                   | <b>\$2,390,135</b> |

| One-Time Expansion Needs       |                  |
|--------------------------------|------------------|
| F-450 Upgrade to Bucket Truck  | \$10,000         |
| Computer Enhancements          | \$12,497         |
| Snow Route Turn-By-Turn System | \$30,000         |
| Pipe Inspection Camera         | \$22,500         |
| F550 Truck w/ Snow Equipment   | \$97,906         |
| Computer & Monitor Upgrades    | \$2,700          |
| <b>Total</b>                   | <b>\$175,603</b> |

|                                    |                    |
|------------------------------------|--------------------|
| <b>Total of All One-Time Needs</b> | <b>\$2,565,738</b> |
|------------------------------------|--------------------|

| Fund Sources for One-Time Needs |                    |
|---------------------------------|--------------------|
| Rollover of Unspent FY22 Budget | \$1,126,062        |
| Use of General Fund Balance     | \$1,439,676        |
| <b>Total</b>                    | <b>\$2,565,738</b> |

Expansion needs were also funded in our enterprise funds for Airport and Water Utilities. Those costs will be covered by associated fees and charges.

## 7. Summary

The City of Lee's Summit has been in a continual state of change since its inception in 1865. However, the pace of this change has grown immensely in the last forty years. Most notably the amount of private investment and residential growth of our community has been at a near record pace the last decade. We have seen more single "large investment projects" that have created development trends that exceed \$1 billion within a two-year period. This is a statement that our community is considered as a safe investment for the national-level development community as well as the general population.

The FY 22/23 Budget will serve as my last one for the City of Lee's Summit. With purpose, I assigned the leadership role regarding the approval process to Mark Dunning, Assistant City Manager and pending City Manager upon my retirement in September 2022. Mark and his team of budget analysts, department and division heads have worked tirelessly to prepare this document,

It is my honor to present this as our recommendation to the City Council.

Yours truly,



Stephen Arbo  
City Manager

## **BILL NO. 22-**

AN ORDINANCE APPROVING, ADOPTING AND APPROPRIATING THE BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2023, FOR THE CITY OF LEE'S SUMMIT, MISSOURI.

WHEREAS, in accordance with Section 11.2 of the Lee's Summit City Charter, the City Manager has submitted to the Mayor and Council a budget for the fiscal year ending June 30, 2023 and an accompanying message; and,

WHEREAS, in accordance with Section 11.5 of the Lee's Summit City Charter, the Council has caused to be published in one or more newspapers of general circulation in the city a general summary of the budget and a notice stating the times and places where copies of the message and budget were available for inspection by the public, and the time and place for a public hearing on the budget; and,

WHEREAS, a public hearing on the proposed budget for fiscal year ending June 30, 2023, was held on June 14, 2022, not less than two weeks after such publication.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF LEE'S SUMMIT, MISSOURI, as follows:

SECTION 1. The maximum amounts to be expended for the fiscal and budget year of 2022-2023 (FY23) are as follows, and said amounts are hereby approved, adopted and appropriated by funds:

|                         |
|-------------------------|
| <b>2022-2023 Budget</b> |
|-------------------------|

|                              | Fiscal Year<br>2022-2023 | Interfund<br>Transfers | Net Budget<br>2022-2023 |
|------------------------------|--------------------------|------------------------|-------------------------|
| <b>General Fund</b>          |                          |                        |                         |
| Administration               | 5,363,738                | 286,713                | 5,077,025               |
| Pub. Wks./Engineering        | 6,872,536                | 10,705                 | 6,861,831               |
| Law Enforcement              | 26,194,106               | 216,000                | 25,978,106              |
| Finance                      | 13,667,769               | 1,450,000              | 12,217,769              |
| Legal Services               | 2,059,569                | 2,315                  | 2,057,254               |
| PW Operations Division       | 6,213,325                | 130,606                | 6,082,719               |
| Development Services         | 4,879,203                | 39,926                 | 4,839,277               |
| <b>Total:</b>                | <b>65,250,246</b>        | <b>2,136,265</b>       | <b>63,113,981</b>       |
| <b>Special Revenue Funds</b> |                          |                        |                         |
| Parks & Recreation Fund      | 3,942,629                | -                      | 3,942,629               |
| Gamber Center                | 435,860                  | -                      | 435,860                 |
| Legacy Park Commtty Ctr      | 2,009,240                | -                      | 2,009,240               |
| Summit Waves                 | 1,001,946                | 5,985                  | 995,961                 |

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|                              |                   |                  |                   |
|------------------------------|-------------------|------------------|-------------------|
| Cemetery Trust Fund          | 171,101           | 16,352           | 154,749           |
| Longview Community Ctr       | 1,167,255         | -                | 1,167,255         |
| Business & Industry Fund     | 471,200           | -                | 471,200           |
| Public Safety Fund           | 330,862           | -                | 330,862           |
| Entitlement Fund             | 356,113           | -                | 356,113           |
| VAWA Grant Fund              | 200,000           | -                | 200,000           |
| Post Closure                 | 433,416           | -                | 433,416           |
| PSERP                        | 20,000            | -                | 20,000            |
| <b>Total:</b>                | <b>10,539,622</b> | <b>22,337</b>    | <b>10,517,285</b> |
| <b>TIF &amp; TDD Funds</b>   |                   |                  |                   |
| Summit Woods East TIF        | 3,232,400         | -                | 3,232,400         |
| I470 Business Center TIF     | 1,102,000         | -                | 1,102,000         |
| Longview Farm TIF            | 385,000           | -                | 385,000           |
| Ritter Plaza TIF             | 283,700           | -                | 283,700           |
| Todd George/50Hwy TIF        | 1,210,000         | -                | 1,210,000         |
| Longview Farm 2016 TIF       | 590,000           | -                | 590,000           |
| Streets of West Pryor TIF    | 670,000           | -                | 670,000           |
| <b>Total:</b>                | <b>7,473,100</b>  |                  | <b>7,473,100</b>  |
| <b>Capital Project Funds</b> |                   |                  |                   |
| Water Tap Fund               | 495,000           | -                | 495,000           |
| Water Construction           | 8,990,000         | -                | 8,990,000         |
| Sewer Construction Fund      | 4,367,000         | -                | 4,367,000         |
| WU Equipment Replacement     | 966,000           | -                | 966,000           |
| Airport Construction         | 503,000           | -                | 503,000           |
| Capital Improvmt Sales Tax   | 29,937,000        | -                | 29,937,000        |
| R&B Excise Tax               | 3,110,000         | -                | 3,110,000         |
| Road & Bridge Improvement    | 11,810,616        | 300,616          | 11,510,000        |
| Park Development Fund        | 1,750,000         | -                | 1,750,000         |
| TIF Application Fund         | 250,000           | -                | 250,000           |
| Public Safety 2021 A         | 3,955,000         | -                | 3,955,000         |
| Green St Improvement         | 940,000           | -                | 940,000           |
| <b>Total:</b>                | <b>67,073,616</b> | <b>300,616</b>   | <b>66,773,000</b> |
| <b>Debt Service Funds</b>    |                   |                  |                   |
| General Obligation Debt      | 9,078,000         | -                | 9,078,000         |
| Park COP Debt                | 3,175,000         | 3,175,000        | -                 |
| <b>Total:</b>                | <b>12,253,000</b> | <b>3,175,000</b> | <b>9,078,000</b>  |

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|                               |                    |                   |                    |
|-------------------------------|--------------------|-------------------|--------------------|
| Enterprise Funds              |                    |                   |                    |
| Water/Sewer Fund              | 50,861,016         | 13,991,782        | 36,869,234         |
| Airport Fund                  | 7,434,954          | 3,548,233         | 3,886,721          |
| Solid Waste Management        | 21,656             | -                 | 21,656             |
| Harris Park Community Ctr     | 1,680,202          | 3,516             | 1,676,686          |
| <b>Total:</b>                 | <b>59,997,828</b>  | <b>17,543,531</b> | <b>42,454,297</b>  |
| Internal Service Funds        |                    |                   |                    |
| Central Building Services     | 2,097,559          | 24,616            | 2,072,943          |
| Fleet Operations              | 7,489,522          | 490               | 7,489,032          |
| ITS Services                  | 5,675,491          | -                 | 5,675,491          |
| Short Term Disability Fund    | 23,000             | -                 | 23,000             |
| Unemployment Trust Fund       | 40,000             | -                 | 40,000             |
| Claims & Damages Reserve Fund | 1,100,000          | -                 | 1,100,000          |
| Work Comp Self Insurance      | 835,417            | -                 | 834,417            |
| <b>Total:</b>                 | <b>17,260,989</b>  | <b>25,106</b>     | <b>17,235,883</b>  |
| <b>Total Appropriation</b>    | <b>239,848,401</b> | <b>23,202,855</b> | <b>216,645,546</b> |

SECTION 2. This Ordinance shall be in full force and effect from and after the date of its passage and adoption, and approval by the Mayor.

SECTION 3. Should any section, sentence, or clause of this Ordinance be declared invalid or unconstitutional, such declaration shall not affect the validity of the remaining sections, sentences, or clauses.

PASSED by the City Council of the City of Lee's Summit, Missouri, this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

ATTEST:

\_\_\_\_\_  
Mayor *William A. Baird*

\_\_\_\_\_  
City Clerk *Trisha Fowler Arcuri*

APPROVED by the Mayor of said city this \_\_\_\_ day of \_\_\_\_\_, 2022.

ATTEST:

\_\_\_\_\_  
Mayor *William A. Baird*

\_\_\_\_\_  
City Clerk *Trisha Fowler Arcuri*

**BILL NO. 22-**

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APPROVED AS TO FORM:

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Brian W. Head, City Attorney

# Budget Summary Reports

## General fund Departments

(Does not include Municipal Court)



# Administration

## FY23 Budget Summary

### Expenses By Programs and Services

| Programs and Services     | FY21<br>Actuals  | FY22<br>Budget   | FY23<br>Requested | Difference<br>FY22<br>Budget |            |
|---------------------------|------------------|------------------|-------------------|------------------------------|------------|
|                           |                  |                  |                   | \$                           | %          |
| Department Administration | 1,076,664        | 1,411,508        | 2,231,581         | 820,073                      | 58%        |
| Policy/Legislative Oper.  | 567,473          | 651,182          | 626,340           | (24,842)                     | (4%)       |
| Community Relations       | 428,105          | 559,061          | 588,019           | 28,958                       | 5%         |
| Cultural Arts             | 150,045          | 177,767          | 184,240           | 6,473                        | 4%         |
| HR Administration         | 471,966          | 628,055          | 1,172,400         | 544,345                      | 87%        |
| Employee Services         | 306,668          | 383,066          | 436,076           | 53,009                       | 14%        |
| Safety & Risk Management  | 95,820           | 121,372          | 125,083           | 3,711                        | 3%         |
| <b>Department Totals</b>  | <b>3,096,741</b> | <b>3,932,011</b> | <b>5,363,738</b>  | <b>1,431,727</b>             | <b>36%</b> |

### Expenses by Type

| Expense Category                     | FY21<br>Actuals  | FY22<br>Budget   | FY23<br>Requested | Difference<br>FY22<br>Budget |            |
|--------------------------------------|------------------|------------------|-------------------|------------------------------|------------|
|                                      |                  |                  |                   | \$                           | %          |
| Resale Goods                         | 4,174            | 5,500            | 5,500             | 0                            | 0%         |
| Personal services                    | 2,073,137        | 2,405,779        | 3,313,443         | 907,663                      | 38%        |
| Other supplies, services and charges | 676,374          | 897,045          | 927,325           | 30,280                       | 3%         |
| Repairs and maintenance              | 86,527           | 92,793           | 99,053            | 6,260                        | 7%         |
| Miscellaneous                        | 5,286            | 86,400           | 85,000            | (1,400)                      | (2%)       |
| Capital outlay                       | 0                | 0                | 0                 | 0                            |            |
| Interdepartment charges              | 174,548          | 187,776          | 646,705           | 458,929                      | 244%       |
| Transfers out                        | 76,696           | 256,718          | 286,713           | 29,995                       | 12%        |
| <b>Department Totals</b>             | <b>3,096,741</b> | <b>3,932,011</b> | <b>5,363,738</b>  | <b>1,431,727</b>             | <b>36%</b> |

## Administration

### Full Time Equivalents (FTE)

| Job Titles                       | FY21 Budget  | FY22 Amended* | FY23 Request | Difference FY22 |
|----------------------------------|--------------|---------------|--------------|-----------------|
| Administrative Support           | 0.12         | 0.12          | 0.00         | -0.12           |
| Asst. City Mgr.                  | 1.35         | 1.35          | 2.35         | 1.00            |
| Assistant Director (HR)          | 0.00         | 0.00          | 1.00         | 1.00            |
| Audiovisual Technician (Evening) | 0.28         | 0.28          | 0.28         | 0.00            |
| Benefits Specialist              | 1.00         | 1.00          | 1.00         | 0.00            |
| City Clerk                       | 1.00         | 1.00          | 1.00         | 0.00            |
| City Councilmember               | 8.00         | 8.00          | 8.00         | 0.00            |
| City Manager                     | 1.00         | 1.00          | 1.00         | 0.00            |
| Compensation and Classification  | 1.00         | 1.00          | 1.00         | 0.00            |
| Communications Strategist*       | 0.00         | 1.00          | 1.00         | 0.00            |
| Creative Services Manager        | 1.00         | 1.00          | 0.00         | -1.00           |
| Cultural Arts Manager            | 1.00         | 1.00          | 1.00         | 0.00            |
| Deputy City Clerk                | 1.00         | 1.00          | 1.00         | 0.00            |
| Director of Creative Services    | 0.00         | 0.00          | 1.00         | 1.00            |
| Director of Human Resources      | 1.00         | 1.00          | 1.00         | 0.00            |
| Executive Assistant              | 2.00         | 2.00          | 2.00         | 0.00            |
| Graduate Fellow                  | 0.00         | 0.00          | 0.50         | 0.50            |
| Human Resources Coordinator      | 1.00         | 1.00          | 1.00         | 0.00            |
| Management Analyst III           | 1.00         | 0.00          | 0.00         | 0.00            |
| Marketing Specialist             | 2.00         | 2.00          | 2.00         | 0.00            |
| Mayor                            | 1.00         | 1.00          | 1.00         | 0.00            |
| Media Services Supervisor        | 1.00         | 1.00          | 1.00         | 0.00            |
| Public Communications Coord.*    | 1.00         | 0.00          | 0.00         | 0.00            |
| Recruitment Specialist           | 1.00         | 1.00          | 1.00         | 0.00            |
| Safety & Wellness Specialist     | 1.00         | 1.00          | 1.00         | 0.00            |
| Workforce Development Analyst    | 1.00         | 1.00          | 0.00         | -1.00           |
| <b>Totals</b>                    | <b>29.75</b> | <b>28.75</b>  | <b>30.13</b> | <b>1.38</b>     |

\*Reflects changes approved in FY22 Budget Amendment No. 7

Job titles in green are personnel expansions for FY23; the Graduate Fellow is a partial year (0.5 FTE) position in FY23 but would be 1.0 FTE in FY24.

Job titles in purple are position reclassifications for FY23 (no overall change in FTEs).

# Public Works Engineering

## FY23 Budget Summary

### Expenses By Programs and Services

| Programs and Services        | FY21<br>Actuals  | FY22<br>Budget   | FY23<br>Requested | Difference<br>FY22<br>Budget |             |
|------------------------------|------------------|------------------|-------------------|------------------------------|-------------|
|                              |                  |                  |                   | \$                           | %           |
| Department Administration    | 1,631,229        | 1,904,685        | 1,896,207         | (8,478)                      | 0%          |
| Stormwater Management        | 118,222          | 617,500          | 134,498           | (483,003)                    | (78%)       |
| Support To Development       | 69,030           | 57,573           | 106,879           | 49,306                       | 86%         |
| Support to Water Eng & Const | 19,349           | 20,924           | 21,761            | 837                          | 4%          |
| Customer Service             | 300,027          | 373,562          | 376,021           | 2,459                        | 1%          |
| Support to Solid Waste Mgmt  | 11,475           | 27,063           | 12,813            | (14,251)                     | (53%)       |
| Traffic Engineering          | 1,922,342        | 2,159,614        | 2,119,305         | (40,309)                     | (2%)        |
| Infrastructure Improvemts    | 1,765,107        | 2,184,417        | 2,168,596         | (15,821)                     | (1%)        |
| Support to Airport           | 24,483           | 12,512           | 36,457            | 23,946                       | 191%        |
| <b>Department Totals</b>     | <b>5,861,264</b> | <b>7,357,851</b> | <b>6,872,536</b>  | <b>(485,314)</b>             | <b>(7%)</b> |

### Expenses by Type

| Expense Category                     | FY21<br>Actuals  | FY22<br>Budget   | FY23<br>Requested | Difference<br>FY22<br>Budget |             |
|--------------------------------------|------------------|------------------|-------------------|------------------------------|-------------|
|                                      |                  |                  |                   | \$                           | %           |
| Personal services                    | 4,050,961        | 4,735,395        | 4,808,912         | 73,517                       | 2%          |
| Other supplies, services and charges | 262,328          | 378,517          | 389,845           | 11,328                       | 3%          |
| Repairs and maintenance              | 166,133          | 253,342          | 216,382           | (36,960)                     | (15%)       |
| Utilities                            | 1,206,933        | 1,265,000        | 1,213,000         | (52,000)                     | (4%)        |
| Fuel and lubricants                  | 21,338           | 21,100           | 38,020            | 16,920                       | 80%         |
| Miscellaneous                        | 971              | 2,050            | 1,620             | (430)                        | (21%)       |
| Interdepartment charges              | 152,600          | 150,435          | 194,053           | 43,618                       | 29%         |
| Transfers out                        | 0                | 552,012          | 10,705            | (541,307)                    | (98%)       |
| <b>Department Totals</b>             | <b>5,861,264</b> | <b>7,357,851</b> | <b>6,872,536</b>  | <b>(485,314)</b>             | <b>(7%)</b> |

## Public Works Engineering

### Full Time Equivalents (FTE)

| Job Titles  | FY21 Budget  | FY22 Budget  | FY23 Request | Difference FY22 |
|---|--------------|--------------|--------------|-----------------|
| Administrative Assistant                                | 1.00         | 1.00         | 1.00         | 0.00            |
| ASST. DIR. OF PUBLIC WORKS ADMINISTRATION/Admin.<br>Mar | 1.00         | 1.00         | 1.00         | 0.00            |
| CIP Inspections Manager                                 | 0.00         | 1.00         | 1.00         | 0.00            |
| CIP Resident Inspector                                  | 7.00         | 7.00         | 7.00         | 0.00            |
| City Traffic Engineer                                   | 1.00         | 1.00         | 1.00         | 0.00            |
| Construction Manager                                    | 1.00         | 1.00         | 1.00         | 0.00            |
| Construction Project Manager                            | 4.00         | 4.00         | 4.00         | 0.00            |
| Contract/Records Specialist                             | 1.00         | 1.00         | 1.00         | 0.00            |
| Deputy Dir. of P.Wks./Admin.                            | 0.00         | 0.00         | 1.00         | 1.00            |
| Deputy Dir. of P.Wks./Operations                        | 1.00         | 1.00         | 0.00         | -1.00           |
| Deputy Dir. of P.Wks./City Eng                          | 1.00         | 1.00         | 1.00         | 0.00            |
| Director of Public Works                                | 1.00         | 1.00         | 1.00         | 0.00            |
| Engineering Technician                                  | 1.00         | 1.00         | 1.00         | 0.00            |
| Environmental Specialist                                | 1.00         | 1.00         | 1.00         | 0.00            |
| Lead Engineering Technician                             | 1.00         | 1.00         | 1.00         | 0.00            |
| Lead Traffic Operations Tech                            | 1.00         | 1.00         | 1.00         | 0.00            |
| Office Coordinator                                      | 1.00         | 1.00         | 1.00         | 0.00            |
| Project Manager   | 1.00         | 1.00         | 1.00         | 0.00            |
| Right of Way Inspector                                  | 2.00         | 2.00         | 2.00         | 0.00            |
| Right of Way Supervisor                                 | 1.00         | 1.00         | 1.00         | 0.00            |
| Senior/Right-of-Way Agent                               | 1.00         | 1.00         | 1.00         | 0.00            |
| Senior Engineering Technician                           | 1.00         | 1.00         | 1.00         | 0.00            |
| Senior Staff Engineer                                   | 3.00         | 3.00         | 3.00         | 0.00            |
| Senior Traffic Operations Tech                          | 3.00         | 4.00         | 4.00         | 0.00            |
| Service Representative I                                | 1.00         | 1.00         | 1.00         | 0.00            |
| Staff Engineer  | 4.00         | 5.00         | 5.00         | 0.00            |
| Supervisory Engineer                                    | 1.00         | 1.00         | 1.00         | 0.00            |
| Traffic Operations Technician                           | 2.00         | 1.00         | 1.00         | 0.00            |
| <b>Totals</b>   | <b>44.00</b> | <b>46.00</b> | <b>46.00</b> | <b>0.00</b>     |

Job titles in purple are position reclassifications for FY23 (no overall change in FTEs)

# Law Enforcement

## FY23 Budget Summary

| <b>Expenses By Programs and Services</b> |                   |                   |                   |                  |            |
|--|-------------------|-------------------|-------------------|------------------|------------|
| <b>Programs and Services</b>             | FY21              | FY22              | <b>FY23</b>       | Difference       |            |
|  | Actuals           | Budget            | <b>Requested</b>  | FY22             | Budget     |
|  |                   |                   |                   | \$               | %          |
| Department Administration                | 6,069,804         | 6,143,787         | 7,296,942         | 1,153,155        | 19%        |
| Support Services                         | 2,664,940         | 3,436,342         | 3,872,444         | 436,102          | 13%        |
| Operations Division                      | 8,757,911         | 9,666,871         | 9,950,852         | 283,981          | 3%         |
| Criminal Investigate Div                 | 3,341,113         | 3,410,270         | 3,995,026         | 584,756          | 17%        |
| Animal Control                           | 888,436           | 1,043,144         | 1,078,642         | 35,499           | 3%         |
| <b>Department Totals</b>                 | <b>21,722,204</b> | <b>23,700,413</b> | <b>26,193,906</b> | <b>2,493,493</b> | <b>11%</b> |

| <b>Expenses by Type</b>              |                   |                   |                   |                  |            |
|--------------------------------------|-------------------|-------------------|-------------------|------------------|------------|
| <b>Expense Category</b>              | FY21              | FY22              | <b>FY23</b>       | Difference       |            |
|                                      | Actuals           | Budget            | <b>Requested</b>  | FY22             | Budget     |
|                                      |                   |                   |                   | \$               | %          |
| Personal services                    | 18,158,563        | 19,885,740        | 21,633,107        | 1,747,367        | 9%         |
| Other supplies, services and charges | 954,756           | 1,480,064         | 1,645,495         | 165,431          | 11%        |
| Repairs and maintenance              | 616,187           | 676,345           | 724,511           | 48,165           | 7%         |
| Utilities                            | 305,455           | 353,187           | 353,187           | 0                | 0%         |
| Fuel and lubricants                  | 176,891           | 204,013           | 281,955           | 77,942           | 38%        |
| Miscellaneous                        | 19,021            | 15,500            | 15,800            | 300              | 2%         |
| Capital outlay                       | 266,262           | 0                 | 0                 | 0                |            |
| Construction                         | 254,455           | 0                 | 0                 | 0                |            |
| Interdepartment charges              | 834,414           | 910,411           | 1,323,851         | 413,440          | 45%        |
| Transfers out                        | 136,201           | 175,153           | 216,000           | 40,847           | 23%        |
| <b>Department Totals</b>             | <b>21,722,204</b> | <b>23,700,413</b> | <b>26,193,906</b> | <b>2,493,493</b> | <b>11%</b> |

## Law Enforcement

### Full Time Equivalents (FTE)

| Job Titles                       | FY21 Budget   | FY22 Amended* | FY23 Request  | Difference FY22 |
|----------------------------------|---------------|---------------|---------------|-----------------|
| Administrative Assistant         | 3.50          | 3.50          | 3.50          | 0.00            |
| Animal Control Field Supvr.      | 1.00          | 1.00          | 1.00          | 0.00            |
| Animal Control Manager           | 1.00          | 1.00          | 1.00          | 0.00            |
| Animal Control Officer           | 5.00          | 5.00          | 5.00          | 0.00            |
| Communications Call Taker        | 0.00          | 1.50          | 4.00          | 2.50            |
| Communications Specialist-Pol    | 14.00         | 14.00         | 14.00         | 0.00            |
| Communications Supvr-Police      | 1.00          | 1.00          | 1.00          | 0.00            |
| Deputy Police Chief              | 1.00          | 1.00          | 1.00          | 0.00            |
| Detention Officer                | 9.00          | 9.00          | 9.00          | 0.00            |
| Evidence & Property Tech.        | 1.00          | 1.00          | 1.00          | 0.00            |
| Facilities Maintenance Worker II | 1.00          | 1.00          | 0.00          | -1.00           |
| Facility Technician              | 0.00          | 0.00          | 1.00          | 1.00            |
| Lead Comm Specialist-Police      | 4.00          | 4.00          | 4.00          | 0.00            |
| Lead Detention Officer           | 3.00          | 3.00          | 3.00          | 0.00            |
| Mgr, Accreditation/Info Mgmt     | 1.00          | 1.00          | 1.00          | 0.00            |
| Office Coordinator               | 1.00          | 0.50          | 0.00          | -0.50           |
| Parking Control Officer          | 1.00          | 1.00          | 1.00          | 0.00            |
| Police Administrative Supervisor | 0.00          | 0.50          | 1.00          | 0.50            |
| Police Captain                   | 6.00          | 6.00          | 6.00          | 0.00            |
| Police Chief                     | 1.00          | 1.00          | 1.00          | 0.00            |
| Police Major I^                  | 1.00          | 2.00          | 3.00          | 1.00            |
| Police Major II^                 | 2.00          | 1.00          | 0.00          | -1.00           |
| Police Recruit/Officer*          | 118.00        | 120.00        | 121.00        | 1.00            |
| Police Records Clerk             | 3.50          | 3.50          | 3.50          | 0.00            |
| Police Sergeant*                 | 19.00         | 20.50         | 21.00         | 0.50            |
| Police Services Officer          | 3.00          | 3.00          | 3.00          | 0.00            |
| Purchasing and Supply Officer    | 1.00          | 1.00          | 1.00          | 0.00            |
| Radio System Specialist*         | 0.00          | 0.00          | 1.00          | 1.00            |
| Shelter Attendant                | 4.50          | 4.50          | 4.50          | 0.00            |
| Technical Services Specialist*   | 1.00          | 1.00          | 0.00          | -1.00           |
| <b>Totals</b>                    | <b>207.50</b> | <b>212.50</b> | <b>216.50</b> | <b>4.00</b>     |

^Changes in the number of positions may be due to resignations, retirements or promotions.

Job titles in purple are position reclassifications for FY23 (no overall change in FTEs)

Job titles in green include personnel expansions and/or reclassifications for FY23; this is a SRO Officer funded by PSST

\*Reflects changes approved in FY22 Budget Amendment No. 5, and proposed in FY22 Budget Amendment No. 11

# Finance

## FY23 Budget Summary

| <b>Revenues</b>          |          |          |                  |            |        |
|--------------------------|----------|----------|------------------|------------|--------|
| <b>Revenues</b>          | FY21     | FY22     | <b>FY23</b>      | Difference |        |
|                          | Actuals  | Budget   | <b>Requested</b> | FY22       | Budget |
|                          |          |          |                  | \$         | %      |
| Other                    | 0        | 0        | 0                |            |        |
| <b>Department Totals</b> | <b>0</b> | <b>0</b> | <b>0</b>         | <b>0</b>   |        |

| <b>Expenses By Programs and Services</b> |                   |                   |                   |                  |            |
|--|-------------------|-------------------|-------------------|------------------|------------|
| <b>Programs and Services</b>             | FY21              | FY22              | <b>FY23</b>       | Difference       |            |
|  | Actuals           | Budget            | <b>Requested</b>  | FY22             | Budget     |
|  |                   |                   |                   | \$               | %          |
| Department Administration                | 3,312,277         | 3,573,506         | 5,395,197         | 1,821,692        | 51%        |
| Accounting & Payroll Services            | 722,066           | 927,038           | 955,860           | 28,821           | 3%         |
| Debt & Cash Management                   | 818,199           | 973,565           | 1,073,841         | 100,276          | 10%        |
| Support To Development                   | 153,482           | 290,778           | 304,641           | 13,863           | 5%         |
| Procurement & Contract Svcs.             | 354,018           | 374,519           | 408,659           | 34,140           | 9%         |
| Municipal Billing                        | 5,313,814         | 5,417,265         | 5,529,570         | 112,305          | 2%         |
| <b>Department Totals</b>                 | <b>10,673,855</b> | <b>11,556,671</b> | <b>13,667,769</b> | <b>2,111,097</b> | <b>18%</b> |

| <b>Expenses by Type</b>              |                   |                   |                   |                  |            |
|--------------------------------------|-------------------|-------------------|-------------------|------------------|------------|
| <b>Expense Category</b>              | FY21              | FY22              | <b>FY23</b>       | Difference       |            |
|                                      | Actuals           | Budget            | <b>Requested</b>  | FY22             | Budget     |
|                                      |                   |                   |                   | \$               | %          |
| Personal services                    | 1,680,194         | 2,127,303         | 2,184,945         | 57,641           | 3%         |
| Other supplies, services and charges | 5,567,875         | 5,858,646         | 6,053,856         | 195,210          | 3%         |
| Miscellaneous                        | 293,361           | 290,000           | 300,000           | 10,000           | 3%         |
| Interdepartment charges              | 3,132,425         | 3,280,722         | 3,678,968         | 398,246          | 12%        |
| Transfers out                        | 0                 | 0                 | 1,450,000         | 0                |            |
| <b>Department Totals</b>             | <b>10,673,855</b> | <b>11,556,671</b> | <b>13,667,769</b> | <b>2,111,097</b> | <b>18%</b> |

## Finance

### Full Time Equivalents (FTE)

| Job Titles                          | FY21 Budget  | FY22 Amended* | FY23 Request | Difference FY22 |
|-------------------------------------|--------------|---------------|--------------|-----------------|
| Accountant/Senior Accountant*       | 3.00         | 3.00          | 3.00         | 0.00            |
| Accounting Clerk                    | 3.00         | 3.00          | 3.00         | 0.00            |
| Accounts Payable Supervisor         | 1.00         | 1.00          | 1.00         | 0.00            |
| Assistant Finance Director - Cash & | 1.00         | 1.00          | 1.00         | 0.00            |
| Asst. Dir. of Finance - Controller  | 1.00         | 1.00          | 1.00         | 0.00            |
| Budget Manager                      | 0.00         | 1.00          | 1.00         | 0.00            |
| Cash Management Officer             | 1.00         | 1.00          | 1.00         | 0.00            |
| EMS Billing Specialist              | 1.00         | 1.00          | 1.00         | 0.00            |
| Finance Director                    | 1.00         | 1.00          | 1.00         | 0.00            |
| Financial Analyst                   | 2.00         | 2.00          | 2.00         | 0.00            |
| Payroll Specialist                  | 1.00         | 1.00          | 1.00         | 0.00            |
| Procurement & Contract Svc Mgr      | 1.00         | 1.00          | 1.00         | 0.00            |
| Procurement Officer I               | 1.00         | 1.00          | 1.00         | 0.00            |
| Procurement Officer II              | 1.00         | 1.00          | 1.00         | 0.00            |
| Senior Procurement Officer          | 1.00         | 1.00          | 1.00         | 0.00            |
| Treasury Cashier                    | 3.00         | 3.00          | 3.00         | 0.00            |
| <b>Totals</b>                       | <b>22.00</b> | <b>23.00</b>  | <b>23.00</b> | <b>0.00</b>     |

\*Reflects changes approved in FY22 Budget Amendment No. 5



# Legal Services

## FY23 Budget Summary

| <b>Expenses By Programs and Services</b> |                  |                  |                  |                |           |
|--|------------------|------------------|------------------|----------------|-----------|
| <b>Programs and Services</b>             | FY21             | FY22             | <b>FY23</b>      | Difference     |           |
|  | Actuals          | Budget           | <b>Requested</b> | FY22           | Budget    |
|  |                  |                  |                  | \$             | %         |
| Department Administration                | 610,635          | 689,485          | 703,254          | 13,768         | 2%        |
| Safety & Risk Management                 | 120,354          | 168,058          | 171,072          | 3,014          | 2%        |
| Code Enforcement/Prosecut                | 424,249          | 462,598          | 460,923          | (1,675)        | 0%        |
| Support To Development                   | 191,250          | 201,642          | 288,859          | 87,217         | 43%       |
| Legal Compliance                         | 296,697          | 411,086          | 435,461          | 24,375         | 6%        |
| <b>Department Totals</b>                 | <b>1,643,186</b> | <b>1,932,870</b> | <b>2,059,569</b> | <b>126,699</b> | <b>7%</b> |

| <b>Expenses by Type</b>              |                  |                  |                  |                |           |
|--------------------------------------|------------------|------------------|------------------|----------------|-----------|
| <b>Expense Category</b>              | FY21             | FY22             | <b>FY23</b>      | Difference     |           |
|                                      | Actuals          | Budget           | <b>Requested</b> | FY22           | Budget    |
|                                      |                  |                  |                  | \$             | %         |
| Personal services                    | 1,337,889        | 1,548,000        | 1,657,854        | 109,854        | 7%        |
| Other supplies, services and charges | 256,229          | 332,759          | 338,720          | 5,961          | 2%        |
| Repairs and maintenance              | 1,027            | 860              | 851              | (10)           | (1%)      |
| Miscellaneous                        | 0                | 500              | 500              | 0              | 0%        |
| Interdepartment charges              | 48,040           | 50,751           | 59,330           | 8,579          | 17%       |
| Transfers out                        | 0                | 0                | 2,315            | 0              |           |
| <b>Department Totals</b>             | <b>1,643,186</b> | <b>1,932,870</b> | <b>2,059,569</b> | <b>126,699</b> | <b>7%</b> |

## Legal Services

### Full Time Equivalents (FTE)

| Job Titles   | FY21 Budget  | FY22 Budget  | FY23 Request | Difference FY22 |
|--|--------------|--------------|--------------|-----------------|
| Asst. Prosecuting Attorney PTR                           | 0.75         | 0.75         | 0.75         | 0.00            |
| Chief Counsel of Econ. Dev & Planning                    | 1.00         | 1.00         | 1.00         | 0.00            |
| Chief Counsel of Infrastructure and Recreation           | 1.00         | 1.00         | 1.00         | 0.00            |
| Chief Counsel of Mgmt & Ops                              | 1.00         | 1.00         | 1.00         | 0.00            |
| Chief Counsel of Public Safety - Civil Rights Specialist | 1.00         | 1.00         | 1.00         | 0.00            |
| Chief of Litigation                                      | 1.00         | 1.00         | 1.00         | 0.00            |
| Chief Prosecuting Attorney                               | 1.00         | 1.00         | 1.00         | 0.00            |
| City Attorney  | 1.00         | 1.00         | 1.00         | 0.00            |
| Contract Compliance Coor/Para                            | 1.00         | 1.00         | 1.00         | 0.00            |
| Executive Assistant PTR                                  | 0.88         | 0.88         | 0.88         | 0.00            |
| Legal Assistant  | 1.00         | 1.00         | 1.00         | 0.00            |
| Office Manager/Paralegal                                 | 1.00         | 1.00         | 1.00         | 0.00            |
| Research Assistant/Paralegal                             | 0.00         | 0.00         | 1.00         | 1.00            |
| <b>Totals</b>  | <b>11.63</b> | <b>11.63</b> | <b>12.63</b> | <b>1.00</b>     |

Job titles in green are personnel expansions for FY23

# Public Works Operations

## FY23 Budget Summary

### Expenses By Programs and Services

| Programs and Services      | FY21<br>Actuals  | FY22<br>Budget   | FY23<br>Requested | Difference<br>FY22<br>Budget |            |
|----------------------------|------------------|------------------|-------------------|------------------------------|------------|
|                            |                  |                  |                   | \$                           | %          |
| Department Administration  | 1,321,377        | 1,414,318        | 1,617,824         | 203,506                      | 14%        |
| Stormwater Control         | 736,446          | 737,577          | 798,977           | 61,400                       | 8%         |
| Solid Waste Administration | 0                | 177,374          | 180,013           | 2,639                        | 1%         |
| Street Management          | 507,130          | 694,918          | 746,880           | 51,962                       | 7%         |
| Pot Hole Patching          | 181,078          | 203,664          | 193,170           | (10,494)                     | (5%)       |
| Snow Removal               | 632,688          | 889,824          | 969,585           | 79,761                       | 9%         |
| Street Sweeping            | 141,210          | 143,603          | 152,407           | 8,803                        | 6%         |
| Traffic Control            | 102,199          | 52,124           | 66,584            | 14,460                       | 28%        |
| Right of Way Maintenance   | 958,110          | 1,114,547        | 1,191,576         | 77,029                       | 7%         |
| Sidewalk maintenance       | 189,343          | 165,257          | 227,730           | 62,473                       | 38%        |
| Bridge Maintenance         | 69,602           | 51,363           | 68,581            | 17,217                       | 34%        |
| <b>Department Totals</b>   | <b>4,839,184</b> | <b>5,644,569</b> | <b>6,213,325</b>  | <b>568,756</b>               | <b>10%</b> |

### Expenses by Type

| Expense Category                     | FY21<br>Actuals  | FY22<br>Budget   | FY23<br>Requested | Difference<br>FY22<br>Budget |            |
|--------------------------------------|------------------|------------------|-------------------|------------------------------|------------|
|                                      |                  |                  |                   | \$                           | %          |
| Personal services                    | 2,299,428        | 2,719,146        | 2,765,171         | 46,024                       | 2%         |
| Other supplies, services and charges | 1,419,252        | 1,592,070        | 1,787,421         | 195,351                      | 12%        |
| Repairs and maintenance              | 234,942          | 238,088          | 300,465           | 62,377                       | 26%        |
| Utilities                            | 52,993           | 72,073           | 59,335            | (12,738)                     | (18%)      |
| Fuel and lubricants                  | 74,362           | 90,995           | 123,001           | 32,006                       | 35%        |
| Miscellaneous                        | 0                | 1,700            | 1,850             | 150                          | 9%         |
| Capital outlay                       | 0                | 0                | 22,500            | 0                            |            |
| Interdepartment charges              | 758,206          | 873,041          | 1,022,977         | 149,936                      | 17%        |
| Transfers out                        | 0                | 57,456           | 130,606           | 73,150                       | 127%       |
| <b>Department Totals</b>             | <b>4,839,184</b> | <b>5,644,569</b> | <b>6,213,325</b>  | <b>568,756</b>               | <b>10%</b> |

## Public Works Operations

### Full Time Equivalents (FTE)

| Job Titles   | FY21 Budget  | FY22 Budget  | FY23 Request | Difference FY22 |
|--|--------------|--------------|--------------|-----------------|
| Administrative Assistant   | 0.75         | 0.75         | 0.75         | 0.00            |
| Apprentice Operator / Operator / Skilled Operator/ Senior Operator | 26.00        | 26.00        | 26.00        | 0.00            |
| Asst. Dir. of Public Works Oper.                                   | 1.00         | 1.00         | 1.00         | 0.00            |
| Office Coordinator   | 1.00         | 1.00         | 1.00         | 0.00            |
| Public Works Operations Mgr.                                       | 1.00         | 1.00         | 1.00         | 0.00            |
| PW Operations Supervisor   | 3.00         | 3.00         | 3.00         | 0.00            |
| PW Ops Contract Specialist   | 1.00         | 1.00         | 1.00         | 0.00            |
| Solid Waste Superintendent   | 0.00         | 1.00         | 1.00         | 0.00            |
| <b>Totals</b>  | <b>33.75</b> | <b>34.75</b> | <b>34.75</b> | <b>0.00</b>     |

IAM positions in Public Works-Operations: Apprentice Operator > Operator > Skilled Operator > Senior Operator

# Development Services

## FY23 Budget Summary

| Revenues                 |            |          |           |            |        |
|--------------------------|------------|----------|-----------|------------|--------|
| Revenues                 | FY21       | FY22     | FY23      | Difference |        |
|                          | Actuals    | Budget   | Requested | FY22       | Budget |
|                          |            |          |           | \$         | %      |
| Other                    | 905        | 0        | 0         |            |        |
| <b>Department Totals</b> | <b>905</b> | <b>0</b> | <b>0</b>  | <b>0</b>   |        |

| Expenses By Programs and Services |                  |                  |                  |                |           |
|-----------------------------------|------------------|------------------|------------------|----------------|-----------|
| Programs and Services             | FY21             | FY22             | FY23             | Difference     |           |
|                                   | Actuals          | Budget           | Requested        | FY22           | Budget    |
|                                   |                  |                  |                  | \$             | %         |
| Neighborhood Services             | 369,870          | 407,280          | 433,375          | 26,095         | 6%        |
| Building Inspections              | 480,008          | 616,451          | 746,822          | 130,372        | 21%       |
| Engineering Inspections           | 450,152          | 605,923          | 641,185          | 35,262         | 6%        |
| Development Engineering           | 466,065          | 500,972          | 524,359          | 23,387         | 5%        |
| Planning                          | 279,909          | 312,503          | 324,151          | 11,647         | 4%        |
| Codes Administration              | 407,761          | 443,158          | 453,943          | 10,785         | 2%        |
| Long Range Planning               | 114,594          | 124,218          | 129,176          | 4,959          | 4%        |
| Department Administration         | 1,240,748        | 958,596          | 966,390          | 7,793          | 1%        |
| Grant Administration              | 100,528          | 104,803          | 108,427          | 3,624          | 3%        |
| Project Management                | 292,293          | 328,067          | 452,888          | 124,821        | 38%       |
| Licensing                         | 83,917           | 95,348           | 98,488           | 3,140          | 3%        |
| <b>Department Totals</b>          | <b>4,285,845</b> | <b>4,497,319</b> | <b>4,879,203</b> | <b>381,884</b> | <b>8%</b> |

| Expenses by Type                     |                  |                  |                  |                |           |
|--------------------------------------|------------------|------------------|------------------|----------------|-----------|
| Expense Category                     | FY21             | FY22             | FY23             | Difference     |           |
|                                      | Actuals          | Budget           | Requested        | FY22           | Budget    |
|                                      |                  |                  |                  | \$             | %         |
| Personal services                    | 3,441,975        | 3,871,704        | 4,202,301        | 330,597        | 9%        |
| Other supplies, services and charges | 534,641          | 219,296          | 247,131          | 27,836         | 13%       |
| Repairs and maintenance              | 100,548          | 110,903          | 116,688          | 5,785          | 5%        |
| Fuel and lubricants                  | 14,853           | 25,000           | 25,000           | 0              | 0%        |
| Miscellaneous                        | 438              | 5,250            | 6,050            | 800            | 15%       |
| Interdepartment charges              | 193,390          | 205,876          | 242,107          | 36,231         | 18%       |
| Transfers out                        | 0                | 59,290           | 39,926           | (19,364)       | (33%)     |
| <b>Department Totals</b>             | <b>4,285,845</b> | <b>4,497,319</b> | <b>4,879,203</b> | <b>381,884</b> | <b>8%</b> |

## Development Services

### Full Time Equivalents (FTE)

| Job Titles                      | FY21 Budget  | FY22 Budget  | FY23 Request | Difference FY22 |
|---------------------------------|--------------|--------------|--------------|-----------------|
| Administration Manager          | 0.00         | 0.00         | 1.00         | 1.00            |
| Administration Manager - Dev.   | 1.00         | 1.00         | 0.00         | -1.00           |
| Asst. City Mgr., Dev Svcs/Comm  | 0.50         | 0.50         | 0.50         | 0.00            |
| Asst. Dir. of Field Services    | 1.00         | 1.00         | 1.00         | 0.00            |
| Asst. Dir. of Plan Services     | 1.00         | 1.00         | 1.00         | 0.00            |
| Building Inspections Manager    | 1.00         | 1.00         | 1.00         | 0.00            |
| Building Inspector              | 5.00         | 6.00         | 6.00         | 0.00            |
| Business Services Rep - Dev Ctr | 1.00         | 1.00         | 1.00         | 0.00            |
| CDBG Administrator              | 1.00         | 1.00         | 1.00         | 0.00            |
| Codes Administration Manager    | 1.00         | 1.00         | 1.00         | 0.00            |
| Development Technician          | 3.00         | 3.00         | 3.00         | 0.00            |
| Director of Development Svcs.   | 0.90         | 0.90         | 0.90         | 0.00            |
| Engineering Inspections Manager | 1.00         | 1.00         | 1.00         | 0.00            |
| Field Engineering Inspector     | 5.00         | 6.00         | 6.00         | 0.00            |
| Neighborhood Services Officer   | 4.00         | 4.00         | 4.00         | 0.00            |
| Neighborhood Services Manager   | 0.00         | 0.00         | 1.00         | 1.00            |
| Office Coordinator              | 2.00         | 2.00         | 2.00         | 0.00            |
| Planner                         | 2.00         | 2.00         | 2.00         | 0.00            |
| Planning Manager                | 1.00         | 1.00         | 1.00         | 0.00            |
| Plans Examiner                  | 1.00         | 1.00         | 1.00         | 0.00            |
| Project Manager - Dev. Ctr.     | 3.00         | 3.00         | 4.00         | 1.00            |
| Senior Planner                  | 1.00         | 1.00         | 1.00         | 0.00            |
| Senior Staff Engineer           | 2.00         | 2.00         | 2.00         | 0.00            |
| Staff Engineer                  | 1.00         | 1.00         | 1.00         | 0.00            |
| Supervisory Engineer            | 1.00         | 1.00         | 1.00         | 0.00            |
| <b>Totals</b>                   | <b>40.40</b> | <b>42.40</b> | <b>44.40</b> | <b>2.00</b>     |

Job titles in purple are positions reclassifications for FY23 (no overall change in FTEs)

Job titles in green are personnel expansions for FY23

# Budget Summary Reports

## Enterprise Funds

# Airport Fund

## FY23 Budget Summary

| <b>Revenues</b>          |                  |                  |                  |                |            |
|--------------------------|------------------|------------------|------------------|----------------|------------|
| <b>Revenues</b>          | FY21             | FY22             | <b>FY23</b>      | Difference     |            |
|                          | Actuals          | Budget           | <b>Requested</b> | FY22           | Budget     |
|                          |                  |                  |                  | \$             | %          |
| Fines and forfeitures    | 476              | 500              | 1,582            | 1,082          | 216%       |
| Intergovernmental        | (133,198)        | 0                | 0                |                |            |
| Charges for services     | 930,389          | 1,002,523        | 1,077,681        | 75,158         | 7%         |
| Material and fuel sales  | 1,479,140        | 1,615,350        | 1,945,148        | 329,798        | 20%        |
| Investment earnings      | 8,210            | 39,000           | 77,738           | 38,738         | 99%        |
| Other                    | 32,841           | 42,439           | 43,516           | 1,077          | 3%         |
| Sale of property         | 0                | 1,000            | 1,000            |                | 0%         |
| Transfers in             | 385,776          | 377,312          | 377,312          |                | 0%         |
| <b>Department Totals</b> | <b>2,703,634</b> | <b>3,078,124</b> | <b>3,523,977</b> | <b>445,853</b> | <b>14%</b> |

| <b>Expenses By Programs and Services</b> |                  |                  |                  |                  |            |
|--|------------------|------------------|------------------|------------------|------------|
| <b>Programs and Services</b>             | FY21             | FY22             | <b>FY23</b>      | Difference       |            |
|  | Actuals          | Budget           | <b>Requested</b> | FY22             | Budget     |
|  |                  |                  |                  | \$               | %          |
| Department Administration                | 278,882          | 363,639          | 379,563          | 15,925           | 4%         |
| Debt & Cash Management                   | 785,088          | 813,824          | 4,285,621        | 3,471,797        | 427%       |
| Airport Bldg & Grnd Maint                | 248,918          | 315,474          | 344,956          | 29,482           | 9%         |
| Runway & Taxiway Maint                   | 212,098          | 183,646          | 279,414          | 95,768           | 52%        |
| Pilot Supplies & Fuel                    | 1,559,513        | 2,317,218        | 2,055,617        | (261,601)        | (11%)      |
| Environment Montrg & Comp                | 42,601           | 60,269           | 70,255           | 9,986            | 17%        |
| Infrastructure Improvemts                | 19,033           | 19,984           | 19,528           | (456)            | (2%)       |
| <b>Department Totals</b>                 | <b>3,146,132</b> | <b>4,074,053</b> | <b>7,434,954</b> | <b>3,360,901</b> | <b>82%</b> |

| <b>Expenses by Type</b>              |         |           |                  |            |        |
|--------------------------------------|---------|-----------|------------------|------------|--------|
| <b>Expense Category</b>              | FY21    | FY22      | <b>FY23</b>      | Difference |        |
|                                      | Actuals | Budget    | <b>Requested</b> | FY22       | Budget |
|                                      |         |           |                  | \$         | %      |
| Resale Goods                         | 753,158 | 1,320,205 | 1,409,981        | 89,776     | 7%     |
| Personal services                    | 689,924 | 769,532   | 916,050          | 146,518    | 19%    |
| Other supplies, services and charges | 275,695 | 387,741   | 411,212          | 23,472     | 6%     |
| Repairs and maintenance              | 90,264  | 80,950    | 69,803           | (11,147)   | (14%)  |
| Utilities                            | 72,049  | 67,530    | 67,530           | 0          | 0%     |
| Fuel and lubricants                  | 8,391   | 11,525    | 14,855           | 3,330      | 29%    |
| Depreciation                         | 673,346 | 673,346   | 671,681          | (1,665)    | 0%     |
| Miscellaneous                        | 338,059 | 438,000   | 0                | (438,000)  | (100%) |
| Capital outlay                       | 27,258  | 21,000    | 85,170           | 64,170     | 306%   |
| Construction                         | 8,464   | 0         | 0                | 0          |        |



|                          |                  |                  |                  |                  |            |
|--------------------------|------------------|------------------|------------------|------------------|------------|
| Interdepartment charges  | 106,247          | 163,746          | 163,742          | (4)              | 0%         |
| Transfers out            | 103,278          | 140,478          | 3,624,929        | 3,484,451        | 2480%      |
| <b>Department Totals</b> | <b>3,146,132</b> | <b>4,074,053</b> | <b>7,434,954</b> | <b>3,360,901</b> | <b>82%</b> |

# Airport Fund

## Full Time Equivalents (FTE)

| Job Titles                       | FY21 Budget | FY22 Amended* | FY23 Requested | Difference FY21 |
|----------------------------------|-------------|---------------|----------------|-----------------|
| Airport Attendant*               | 4.30        | 4.40          | 3.90           | -0.50           |
| Airfield Operations Supervisor   | 0.00        | 0.00          | 1.00           | 1.00            |
| Airport Manager                  | 1.00        | 1.00          | 1.00           | 0.00            |
| Airport Service Attendant        | 1.00        | 1.00          | 1.70           | 0.70            |
| Assistant Airport Manager        | 1.00        | 1.00          | 1.00           | 0.00            |
| Facilities Maintenance Worker II | 2.00        | 2.00          | 2.00           | 0.00            |
| Lead Airport Attendant I/II      | 0.00        | 1.00          | 1.00           | 0.00            |
| <b>Totals</b>                    | 9.30        | 10.40         | 11.60          | 1.20            |

\*Reflects changes approved in FY22 Budget Amendment No. 7

Job titles in green are personnel expansions for FY23

Job titles in purple are position reclassifications for FY23 (no overall change in FTEs)

# Parks - Harris Park CC

## FY23 Budget Summary

| Revenues                 |                  |                  |                  |                |            |
|--------------------------|------------------|------------------|------------------|----------------|------------|
| Revenues                 | FY21             | FY22             | FY23             | Difference     |            |
|                          | Actuals          | Budget           | Requested        | FY22           | Budget     |
|                          |                  |                  |                  | \$             | %          |
| Charges for services     | 811,935          | 1,343,804        | 1,478,785        | 134,982        | 10%        |
| Material and fuel sales  | 48,194           | 69,638           | 90,492           | 20,855         | 30%        |
| Investment earnings      | (800)            | 0                | 0                |                |            |
| Other                    | 260,937          | 177,834          | 214,482          | 36,648         | 21%        |
| <b>Department Totals</b> | <b>1,120,266</b> | <b>1,591,276</b> | <b>1,783,760</b> | <b>192,484</b> | <b>12%</b> |

| Expenses By Programs and Services |                |                  |                  |                |            |
|-----------------------------------|----------------|------------------|------------------|----------------|------------|
| Programs and Services             | FY21           | FY22             | FY23             | Difference     |            |
|                                   | Actuals        | Budget           | Requested        | FY22           | Budget     |
|                                   |                |                  |                  | \$             | %          |
| Camp Summit                       | 333,195        | 539,728          | 602,331          | 62,603         | 12%        |
| Recreation                        | 257,794        | 275,082          | 309,405          | 34,323         | 12%        |
| Instructional/Youth               | 20,527         | 70,185           | 95,646           | 25,461         | 36%        |
| Instructional/Adult               | 84,082         | 0                | 0                | 0              |            |
| Athletics                         | 67,074         | 202,933          | 188,229          | (14,705)       | (7%)       |
| Special Events                    | 3,652          | 27,091           | 30,672           | 3,581          | 13%        |
| Amphitheater                      | 77,352         | 145,347          | 213,089          | 67,742         | 47%        |
| Lea McKeighan North Park          | 154,225        | 198,234          | 240,831          | 42,596         | 21%        |
| <b>Department Totals</b>          | <b>997,900</b> | <b>1,458,601</b> | <b>1,680,202</b> | <b>221,602</b> | <b>15%</b> |

| Expenses by Type                     |                |                  |                  |                |            |
|--------------------------------------|----------------|------------------|------------------|----------------|------------|
| Expense Category                     | FY21           | FY22             | FY23             | Difference     |            |
|                                      | Actuals        | Budget           | Requested        | FY22           | Budget     |
|                                      |                |                  |                  | \$             | %          |
| Personal services                    | 589,255        | 834,541          | 893,325          | 58,784         | 7%         |
| Other supplies, services and charges | 237,234        | 438,995          | 573,218          | 134,223        | 31%        |
| Repairs and maintenance              | 24,583         | 41,769           | 44,513           | 2,744          | 7%         |
| Utilities                            | 100,804        | 97,324           | 94,491           | (2,833)        | (3%)       |
| Depreciation                         | 19,854         | 18,905           | 19,854           | 949            | 5%         |
| Miscellaneous                        | 1,430          | 2,600            | 3,817            | 1,217          | 47%        |
| Capital outlay                       | 0              | 0                | 25,394           | 0              |            |
| Interdepartment charges              | 21,739         | 20,947           | 22,070           | 1,123          | 5%         |
| Transfers out                        | 3,000          | 3,519            | 3,519            | 0              | 0%         |
| <b>Department Totals</b>             | <b>997,900</b> | <b>1,458,601</b> | <b>1,680,202</b> | <b>221,602</b> | <b>15%</b> |

## Harris Park Community Center Full Time Equivalents (FTE)

| Job Titles                                | FY21         | FY22         | FY23         | Difference  |
|---|--------------|--------------|--------------|-------------|
|   | Budget       | Budget       | Requested    | FY22        |
| Assistant Facility Manager                | 0.36         | 0.23         | 0.27         | 0.04        |
| Assistant Superintendent of Recreation    | 0.00         | 0.95         | 0.95         | 0.00        |
| Basketball Referee IV                     | 0.17         | 0.17         | 0.21         | 0.04        |
| Camp Assistant Manager                    | 0.25         | 0.43         | 0.61         | 0.18        |
| Camp Counselor                            | 5.55         | 9.96         | 11.08        | 1.12        |
| Camp Manager                              | 0.25         | 0.58         | 0.61         | 0.03        |
| Camp Nurse                                | 0.08         | 0.45         | 0.20         | -0.25       |
| Camp Service Rep                          | 0.18         | 0.43         | 0.24         | -0.19       |
| Custodian - Parks                         | 0.77         | 0.63         | 0.32         | -0.31       |
| E Gaming Tournament Director              | 0.00         | 0.07         | 0.00         | -0.07       |
| Event Staff                               | 0.10         | 0.18         | 0.24         | 0.06        |
| Facility Maintenance Manager              | 0.00         | 0.20         | 0.15         | -0.05       |
| Facility Maintenance Specialist           | 1.20         | 1.20         | 1.20         | 0.00        |
| Facility Maintenance Supervisor           | 0.05         | 0.05         | 0.00         | -0.05       |
| Facility Supervisor - Parks               | 0.70         | 0.80         | 1.48         | 0.68        |
| Facility Supervisor - LMN                 | 1.15         | 1.39         | 0.92         | -0.47       |
| Harris Park Community Ctr Mgr             | 1.00         | 0.00         | 0.00         | 0.00        |
| Instructor-Itty Bitty                     | 0.11         | 0.08         | 0.12         | 0.04        |
| Kickball Official                         | 0.03         | 0.00         | 0.01         | 0.01        |
| Recreation Supervisor I                   | 1.50         | 2.05         | 2.10         | 0.05        |
| Rink Operations Specialist                | 0.30         | 0.21         | 0.18         | -0.03       |
| School Break Camp Counselor               | 0.38         | 0.38         | 0.29         | -0.09       |
| Scorekeeper                               | 0.14         | 0.30         | 0.09         | -0.21       |
| Service Representative-LMN                | 1.44         | 0.00         | 0.28         | 0.28        |
| Service Rep                               | 0.45         | 0.37         | 0.00         | -0.37       |
| Site Supervisor                           | 0.23         | 0.45         | 0.37         | -0.08       |
| Site Supvr. Itty Bitty-Parks              | 0.05         | 0.02         | 0.23         | 0.21        |
| Skate Monitor                             | 0.27         | 0.19         | 0.29         | 0.10        |
| Superintendent of Recreation              | 0.90         | 0.00         | 0.00         | 0.00        |
| Superintendent of Recreation II           | 0.00         | 0.45         | 0.45         | 0.00        |
| Supt. of Legal Services & Human Resources | 0.15         | 0.00         | 0.00         | 0.00        |
| Volleyball Official                       | 0.00         | 0.00         | 0.24         | 0.24        |
| Volleyball Official II                    | 0.48         | 0.45         | 0.41         | -0.04       |
| Youth Instructor                          | 0.08         | 0.06         | 0.06         | 0.00        |
| <b>Totals</b>                             | <b>18.32</b> | <b>22.73</b> | <b>23.60</b> | <b>0.87</b> |

# Water/Sewer Fund

## FY23 Budget Summary

| <b>Revenues</b>          |                   |                   |                   |                  |           |
|--------------------------|-------------------|-------------------|-------------------|------------------|-----------|
| <b>Revenues</b>          | FY21              | FY22              | <b>FY23</b>       | Difference       |           |
|                          | Actuals           | Budget            | <b>Requested</b>  | FY22             | Budget    |
|                          |                   |                   |                   | \$               | %         |
| Fines and forfeitures    | 272,497           | 327,975           | 321,335           | (6,640)          | (2%)      |
| Intergovernmental        | 284,423           | 0                 | 0                 |                  |           |
| Charges for services     | 41,794,693        | 41,696,565        | 43,500,970        | 1,804,405        | 4%        |
| Material and fuel sales  | 295,363           | 209,077           | 238,931           | 29,854           | 14%       |
| Investment earnings      | 47,252            | 116,000           | 85,000            | (31,000)         | (27%)     |
| Other                    | 300,796           | 46,250            | 81,226            | 34,976           | 76%       |
| Sale of property         | (50,000)          | 0                 | 0                 |                  |           |
| Transfers in             | 459,318           | 0                 | 0                 |                  |           |
| <b>Department Totals</b> | <b>43,404,341</b> | <b>42,395,867</b> | <b>44,227,462</b> | <b>1,831,595</b> | <b>4%</b> |

| <b>Expenses By Programs and Services</b> |                   |                   |                   |                |           |
|--|-------------------|-------------------|-------------------|----------------|-----------|
| <b>Programs and Services</b>             | FY21              | FY22              | <b>FY23</b>       | Difference     |           |
|  | Actuals           | Budget            | <b>Requested</b>  | FY22           | Budget    |
|  |                   |                   |                   | \$             | %         |
| Department Administration                | 2,466,709         | 2,538,788         | 2,748,875         | 210,088        | 8%        |
| Water Distribution                       | 1,751,689         | 1,865,102         | 2,123,845         | 258,743        | 14%       |
| Water Facilities O & M                   | 892,023           | 998,600           | 1,106,695         | 108,095        | 11%       |
| Wastewater Collection                    | 1,109,552         | 1,396,412         | 1,491,389         | 94,977         | 7%        |
| Wastewater Facilities O&M                | 769,801           | 857,988           | 1,024,053         | 166,065        | 19%       |
| Debt & Cash Management                   | 21,106,252        | 21,433,393        | 19,831,241        | (1,602,152)    | (7%)      |
| Municipal Billing                        | 19,694,800        | 20,960,649        | 22,534,918        | 1,574,269      | 8%        |
| <b>Department Totals</b>                 | <b>47,790,826</b> | <b>50,050,931</b> | <b>50,861,016</b> | <b>810,085</b> | <b>2%</b> |

| <b>Expenses by Type</b>              |            |            |                  |            |        |
|--------------------------------------|------------|------------|------------------|------------|--------|
| <b>Expense Category</b>              | FY21       | FY22       | <b>FY23</b>      | Difference |        |
|                                      | Actuals    | Budget     | <b>Requested</b> | FY22       | Budget |
|                                      |            |            |                  | \$         | %      |
| Resale Goods                         | 17,648,862 | 18,245,043 | 19,228,093       | 983,051    | 5%     |
| Personal services                    | 5,126,364  | 5,756,763  | 6,400,680        | 643,917    | 11%    |
| Other supplies, services and charges | 2,117,934  | 2,658,871  | 3,323,924        | 665,053    | 25%    |
| Repairs and maintenance              | 515,109    | 576,716    | 590,304          | 13,588     | 2%     |
| Utilities                            | 592,442    | 658,883    | 676,134          | 17,251     | 3%     |
| Fuel and lubricants                  | 77,673     | 84,590     | 115,429          | 30,839     | 36%    |
| Depreciation                         | 5,013,497  | 5,112,893  | 5,266,280        | 153,387    | 3%     |
| Miscellaneous                        | 15,128     | 11,100     | 11,100           | 0          | 0%     |
| Interest                             | 6,744      | (335)      | 0                | 0          | (100%) |
| Capital outlay                       | 0          | 0          | 0                | 0          |        |

|                          |                   |                   |                   |                |           |
|--------------------------|-------------------|-------------------|-------------------|----------------|-----------|
| Interdepartment charges  | 647,048           | 747,723           | 809,520           | 61,797         | 8%        |
| Transfers out            | 16,030,024        | 16,198,685        | 14,439,553        | (1,759,132)    | (11%)     |
| <b>Department Totals</b> | <b>47,790,826</b> | <b>50,050,931</b> | <b>50,861,016</b> | <b>810,085</b> | <b>2%</b> |

## Water/ Sewer Fund

### Full Time Equivalents (FTE)

| Job Titles   | FY21 Budget  | FY22 Budget  | FY23 Requested | Difference FY21 |
|--|--------------|--------------|----------------|-----------------|
| Account Services Manager   | 1.00         | 1.00         | 0.00           | -1.00           |
| Administrative Assistant   | 2.00         | 2.00         | 2.00           | 0.00            |
| Administrative Supervisor  | 1.00         | 1.00         | 1.00           | 0.00            |
| Assistant Utility Manager  | 1.00         | 1.00         | 1.00           | 0.00            |
| Asst. Dir. of Business Services  | 1.00         | 1.00         | 1.00           | 0.00            |
| Asst. Dir. - Customer Care & Engagement  | 0.00         | 0.00         | 1.00           | 1.00            |
| Asst. Dir. of Engineering Svcs   | 1.00         | 0.00         | 0.00           | 0.00            |
| Asst. Director of Operations   | 1.00         | 1.00         | 1.00           | 0.00            |
| Community Relations Specialist   | 1.00         | 1.00         | 1.00           | 0.00            |
| Control System Supervisor  | 1.00         | 1.00         | 1.00           | 0.00            |
| Customer Service Rep.  | 3.00         | 4.00         | 3.00           | -1.00           |
| Customer Service Supervisor  | 1.00         | 1.00         | 1.00           | 0.00            |
| Deputy Director  | 0.00         | 1.00         | 1.00           | 0.00            |
| Director of Water Utilities  | 1.00         | 1.00         | 1.00           | 0.00            |
| Equipment Technician   | 2.00         | 2.00         | 2.00           | 0.00            |
| Facilities Technician  | 1.00         | 1.00         | 1.00           | 0.00            |
| Financial Services Manager   | 0.00         | 0.00         | 1.00           | 1.00            |
| Instrumentation & Controls Tec   | 2.00         | 2.00         | 2.00           | 0.00            |
| Inventory Maintenance Technician   | 1.00         | 1.00         | 1.00           | 0.00            |
| Lead Customer Service Rep.   | 0.00         | 0.00         | 1.00           | 1.00            |
| Maintenance & Asset Management Supervisor  | 0.00         | 0.00         | 1.00           | 1.00            |
| Meter Technician/ Meter Specialist   | 8.00         | 8.00         | 8.00           | 0.00            |
| Metered Services Supervisor  | 1.00         | 1.00         | 1.00           | 0.00            |
| Office Coordinator   | 1.00         | 1.00         | 1.00           | 0.00            |
| Operations & Maintenance Manager   | 1.00         | 1.00         | 1.00           | 0.00            |
| Operations Technician  | 2.00         | 3.00         | 3.00           | 0.00            |
| Seasonal Laborer   | 0.92         | 0.92         | 0.92           | 0.00            |
| Senior Staff Engineer  | 2.00         | 2.00         | 2.00           | 0.00            |
| Utility Billing Specialist   | 1.00         | 1.00         | 1.00           | 0.00            |
| Utility Management Analyst   | 1.00         | 1.00         | 1.00           | 0.00            |
| Utility System Manager   | 1.00         | 1.00         | 1.00           | 0.00            |
| Utility System Supervisor  | 3.00         | 3.00         | 3.00           | 0.00            |
| Utility Technician   | 1.00         | 1.00         | 1.00           | 0.00            |
| Utility Worker Trainee/ Utility Worker/ Utility Specialist/Utility Specialist II | 22.00        | 22.00        | 22.00          | 0.00            |
| Water Utilities Analyst  | 1.00         | 1.00         | 1.00           | 0.00            |
| <b>Totals</b>  | <b>66.92</b> | <b>68.92</b> | <b>70.92</b>   | <b>2.00</b>     |

IAM Positions in Operations Division: Utility Worker Trainee > Utility Worker > Utility Specialist I > Utility Specialist II

IAM Positions in Business Services Division: Meter Technician > Meter Specialist

Job titles in green are personnel expansions and/or reclassifications for FY23

Job titles in purple are position reclassifications for FY23 (no overall change in FTEs).

# Budget Summary Reports

## Internal Services Funds



# Central Building Services

## FY23 Budget Summary

| Revenues                 |                  |                  |                  |                |            |
|--------------------------|------------------|------------------|------------------|----------------|------------|
| Revenues                 | FY21             | FY22             | FY23             | Difference     |            |
|                          | Actuals          | Budget           | Requested        | FY22           | Budget     |
|                          |                  |                  |                  | \$             | %          |
| Investment earnings      | 4,400            | 0                | 0                |                |            |
| Other                    | 3,068            | 0                | 0                |                |            |
| Interdepartment revenues | 1,075,817        | 1,297,271        | 1,816,908        | 519,637        | 40%        |
| <b>Department Totals</b> | <b>1,083,286</b> | <b>1,297,271</b> | <b>1,816,908</b> | <b>519,637</b> | <b>40%</b> |

| Expenses By Programs and Services |                  |                  |                  |                |            |
|-----------------------------------|------------------|------------------|------------------|----------------|------------|
| Programs and Services             | FY21             | FY22             | FY23             | Difference     |            |
|                                   | Actuals          | Budget           | Requested        | FY22           | Budget     |
|                                   |                  |                  |                  | \$             | %          |
| Facility Services                 | 590,409          | 690,297          | 736,819          | 46,522         | 7%         |
| Custodial Services                | 262,952          | 325,004          | 342,953          | 17,949         | 6%         |
| Project Management                | 0                | 0                | 130,115          | 0              |            |
| Utilities/General Servcs          | 362,485          | 419,330          | 441,583          | 22,253         | 5%         |
| BERP-City Hall                    | 27,409           | 377,085          | 431,090          | 54,005         | 14%        |
| BERP-Fire                         | 0                | 0                | 0                | 0              |            |
| BERP-Airport                      | 0                | 0                | 15,000           | 0              |            |
| <b>Department Totals</b>          | <b>1,243,255</b> | <b>1,811,716</b> | <b>2,097,559</b> | <b>285,844</b> | <b>16%</b> |

| Expenses by Type                     |                  |                  |                  |                |            |
|--------------------------------------|------------------|------------------|------------------|----------------|------------|
| Expense Category                     | FY21             | FY22             | FY23             | Difference     |            |
|                                      | Actuals          | Budget           | Requested        | FY22           | Budget     |
|                                      |                  |                  |                  | \$             | %          |
| Personal services                    | 427,176          | 508,145          | 650,378          | 142,234        | 28%        |
| Other supplies, services and charges | 297,533          | 377,400          | 398,165          | 20,765         | 6%         |
| Repairs and maintenance              | 118,404          | 129,898          | 135,832          | 5,934          | 5%         |
| Utilities                            | 215,976          | 250,000          | 260,000          | 10,000         | 4%         |
| Fuel and lubricants                  | 1,978            | 2,500            | 2,500            | 0              | 0%         |
| Depreciation                         | 146,818          | 122,000          | 130,958          | 8,958          | 7%         |
| Miscellaneous                        | 947              | 2,000            | 2,000            | 0              | 0%         |
| Capital outlay                       | 27,409           | 377,085          | 446,090          | 69,005         | 18%        |
| Construction                         | (27,409)         | 0                | 0                | 0              |            |
| Interdepartment charges              | 34,422           | 42,688           | 47,020           | 4,332          | 10%        |
| Transfers out                        | 0                | 0                | 24,616           | 0              |            |
| <b>Department Totals</b>             | <b>1,243,255</b> | <b>1,811,716</b> | <b>2,097,559</b> | <b>285,844</b> | <b>16%</b> |

## Central Building Services

### Full Time Equivalents (FTE)

| Job Titles                          | FY21 Budget | FY22 Budget | FY23 Request | Difference FY22 |
|-------------------------------------|-------------|-------------|--------------|-----------------|
| Custodian                           | 1.00        | 1.00        | 1.00         | 0.00            |
| Director of Development Services    | 0.10        | 0.10        | 0.10         | 0.00            |
| Facilities Maintenance Worker I     | 1.00        | 1.00        | 1.00         | 0.00            |
| Facilities Manager                  | 1.00        | 1.00        | 1.00         | 0.00            |
| Facility Maintenance Superintendent | 1.00        | 1.00        | 1.00         | 0.00            |
| Facility Technician (CBS)           | 2.00        | 2.00        | 2.00         | 0.00            |
| Project Manager - CBS               | 0.00        | 0.00        | 1.00         | 1.00            |
| <b>Totals</b>                       | 6.10        | 6.10        | 7.10         | 1.00            |

Job titles in green are personnel expansions for FY23

# Fleet Operations

## FY23 Budget Summary

| <b>Revenues</b>          |                  |                  |                  |                |            |
|--------------------------|------------------|------------------|------------------|----------------|------------|
| <b>Revenues</b>          | FY21             | FY22             | <b>FY23</b>      | Difference     |            |
|                          | Actuals          | Budget           | <b>Requested</b> | FY22           | Budget     |
|                          |                  |                  |                  | \$             | %          |
| Charges for services     | 38               | 0                | 0                |                |            |
| Investment earnings      | 0                | 3,000            | 0                | (3,000)        | (100%)     |
| Other                    | 6,552            | 0                | 1,050            |                |            |
| Sale of property         | 335,479          | 537,856          | 511,950          | (25,906)       | (5%)       |
| Interdepartment revenues | 2,956,655        | 3,572,019        | 4,547,327        | 975,308        | 27%        |
| Transfers in             | 63,431           | 333,302          | 206,637          | (126,665)      | (38%)      |
| <b>Department Totals</b> | <b>3,362,154</b> | <b>4,446,177</b> | <b>5,266,964</b> | <b>820,787</b> | <b>18%</b> |

| <b>Expenses By Programs and Services</b> |         |           |                  |            |        |
|--|---------|-----------|------------------|------------|--------|
| <b>Programs and Services</b>             | FY21    | FY22      | <b>FY23</b>      | Difference |        |
|  | Actuals | Budget    | <b>Requested</b> | FY22       | Budget |
|  |         |           |                  | \$         | %      |
| Fleet Management Support                 | 962,409 | 1,092,065 | 1,187,290        | 95,225     | 9%     |
| CVM Expansion-PWE                        | 0       | 47,232    | 10,000           | (37,232)   | (79%)  |
| CVM Expansion-Police                     | 0       | 35,000    | 35,000           | 0          | 0%     |
| CVM Expansion-Fire                       | 0       | 77,914    | 0                | (77,914)   | (100%) |
| CVM Expansion-Planning                   | 0       | 56,000    | 0                | (56,000)   | (100%) |
| CVM Expansion-PW Ops                     | 0       | 57,456    | 97,906           | 40,450     | 70%    |
| CVM Expansion-Codes                      | 0       | 0         | 24,616           | 0          |        |
| CVM Expansion-CBS                        | 0       | 0         | 24,616           | 0          |        |
| CVM Expansion-Water Quality              | 63,431  | 22,500    | 4,000            | (18,500)   | (82%)  |
| CVM Expansion-Airport                    | 0       | 37,200    | 10,499           | (26,701)   | (72%)  |
| Vehicle Equip and Replacement            | 48,684  | 1,920,342 | 2,073,594        | 153,251    | 8%     |
| VERP-PWE                                 | 24,223  | 0         | 24,825           | 0          |        |
| VERP-Police                              | 924,577 | 633,833   | 231,070          | (402,763)  | (64%)  |
| VERP-Fire                                | 140,003 | 1,877,880 | 2,001,187        | 123,307    | 7%     |
| VERP-Planning & Development              | 69,203  | 0         | 77,095           | 0          |        |
| VERP-PW Ops                              | 649,538 | 786,933   | 742,374          | (44,559)   | (6%)   |
| VERP-Codes                               | 0       | 0         | 0                | 0          |        |
| VERP-CBS                                 | 0       | 46,539    | 0                | (46,539)   | (100%) |
| VERP-Water Quality                       | 220,717 | 393,335   | 710,751          | 317,416    | 81%    |
| VERP-Parks                               | 74,349  | 63,138    | 96,965           | 33,827     | 54%    |
| VERP-Airport                             | 0       | 195,855   | 55,929           | (139,926)  | (71%)  |
| VERP-CVM                                 | 990     | 0         | 0                | 0          |        |
| VERP-Cemetery                            | 21,693  | 0         | 0                | 0          |        |
| VERP-Parks Grounds Maintenance           | 0       | 0         | 34,287           | 0          |        |

|                             |                  |                  |                  |               |           |
|-----------------------------|------------------|------------------|------------------|---------------|-----------|
| VERP-Water Customer Service | 21,507           | 91,241           | 47,518           | (43,723)      | (48%)     |
| <b>Department Totals</b>    | <b>3,221,324</b> | <b>7,434,464</b> | <b>7,489,522</b> | <b>55,058</b> | <b>1%</b> |

### Expenses by Type

| Expense Category                     | FY21<br>Actuals  | FY22<br>Budget   | FY23<br>Requested | Difference<br>FY22<br>Budget |           |
|--------------------------------------|------------------|------------------|-------------------|------------------------------|-----------|
|                                      |                  |                  |                   | \$                           | %         |
| Personal services                    | 637,736          | 767,913          | 810,114           | 42,201                       | 5%        |
| Supplies for resale                  | 0                | 0                | 0                 | 0                            |           |
| Other supplies, services and charges | 163,982          | 134,355          | 161,942           | 27,587                       | 21%       |
| Repairs and maintenance              | 20,344           | 27,299           | 22,568            | (4,732)                      | (17%)     |
| Utilities                            | 84,699           | 70,067           | 66,850            | (3,217)                      | (5%)      |
| Fuel and lubricants                  | 2,805            | 2,211            | 3,666             | 1,455                        | 66%       |
| Depreciation                         | 2,249,383        | 1,930,640        | 2,083,892         | 153,251                      | 8%        |
| Interest                             | 60               | 0                | 0                 | 0                            |           |
| Capital outlay                       | 2,210,230        | 4,422,056        | 4,261,638         | (160,418)                    | (4%)      |
| Construction                         | (2,210,230)      | 0                | 0                 | 0                            |           |
| Interdepartment charges              | 62,315           | 79,923           | 78,363            | (1,560)                      | (2%)      |
| Transfers out                        | 0                | 0                | 490               | 0                            |           |
| <b>Department Totals</b>             | <b>3,221,324</b> | <b>7,434,464</b> | <b>7,489,522</b>  | <b>55,058</b>                | <b>1%</b> |

## Fleet Operations

### Full Time Equivalents (FTE)

| Job Titles               | FY21 Budget  | FY22 Budget  | FY23 Request | Difference FY22 |
|--------------------------|--------------|--------------|--------------|-----------------|
| Administrative Assistant | 1.00         | 1.00         | 0.00         | -1.00           |
| Fleet Manager            | 1.00         | 1.00         | 1.00         | 0.00            |
| Maintenance Shop         | 1.00         | 1.00         | 1.00         | 0.00            |
| Mechanic/Inventory Tech. | 7.00         | 7.00         | 7.00         | 0.00            |
| Office Coordinator       | 0.00         | 0.00         | 1.00         | 1.00            |
| <b>Totals</b>            | <b>10.00</b> | <b>10.00</b> | <b>10.00</b> | <b>0.00</b>     |

Job titles in purple are position reclassifications for FY23 (no overall change in FTEs)

# ITS Services

## FY23 Budget Summary

| <b>Revenues</b>          |                  |                  |                  |                |            |
|--------------------------|------------------|------------------|------------------|----------------|------------|
| <b>Revenues</b>          | FY21             | FY22             | <b>FY23</b>      | Difference     |            |
|                          | Actuals          | Budget           | <b>Requested</b> | FY22           | Budget     |
|                          |                  |                  |                  | \$             | %          |
| Charges for services     | 0                | 0                | 0                |                |            |
| Investment earnings      | 6,471            | 0                | 0                |                |            |
| Other                    | 5,787            | 0                | 0                |                |            |
| Interdepartment revenues | 4,306,825        | 4,318,669        | 4,590,882        | 272,213        | 6%         |
| Transfers in             | 396,517          | 237,195          | 428,809          | 191,614        | 81%        |
| <b>Department Totals</b> | <b>4,715,600</b> | <b>4,555,864</b> | <b>5,019,691</b> | <b>463,827</b> | <b>10%</b> |

| <b>Expenses By Programs and Services</b> |                  |                  |                  |                |            |
|--|------------------|------------------|------------------|----------------|------------|
| <b>Programs and Services</b>             | FY21             | FY22             | <b>FY23</b>      | Difference     |            |
|  | Actuals          | Budget           | <b>Requested</b> | FY22           | Budget     |
|  |                  |                  |                  | \$             | %          |
| Information Servs-MIS                    | 3,727,498        | 4,054,874        | 4,088,838        | 33,965         | 1%         |
| MERP-Equip-Departmental                  | 265,376          | 231,142          | 345,450          | 114,308        | 49%        |
| MERP-Equip-Citywide                      | 34,049           | 249,885          | 1,009,743        | 759,858        | 304%       |
| SLERP-Citywide                           | 1,408            | 118,720          | 26,460           | (92,260)       | (78%)      |
| Capital Project Activity                 | 172,174          | 73,799           | 205,000          | 131,202        | 178%       |
| <b>Department Totals</b>                 | <b>4,200,504</b> | <b>4,728,419</b> | <b>5,675,491</b> | <b>947,072</b> | <b>20%</b> |

| <b>Expenses by Type</b>              |                  |                  |                  |                |            |
|--------------------------------------|------------------|------------------|------------------|----------------|------------|
| <b>Expense Category</b>              | FY21             | FY22             | <b>FY23</b>      | Difference     |            |
|                                      | Actuals          | Budget           | <b>Requested</b> | FY22           | Budget     |
|                                      |                  |                  |                  | \$             | %          |
| Resale Goods                         | 0                | 0                | 0                | 0              |            |
| Personal services                    | 2,746,101        | 2,988,177        | 3,135,768        | 147,591        | 5%         |
| Supplies for resale                  | 0                | 0                | 0                | 0              |            |
| Other supplies, services and charges | 460,163          | 552,943          | 754,214          | 201,271        | 36%        |
| Repairs and maintenance              | 481,647          | 627,015          | 571,701          | (55,314)       | (9%)       |
| Fuel and lubricants                  | 71               | 500              | 400              | (100)          | (20%)      |
| Depreciation                         | 17,553           | 8,776            | 0                | (8,776)        | (100%)     |
| Capital outlay                       | 0                | 93,547           | 970,541          | 876,995        | 937%       |
| Construction                         | 107,721          | 0                | 165,000          | 0              |            |
| Interdepartment charges              | 380,881          | 457,462          | 77,867           | (379,595)      | (83%)      |
| Transfers out                        | 6,367            | 0                | 0                | 0              |            |
| <b>Department Totals</b>             | <b>4,200,504</b> | <b>4,728,419</b> | <b>5,675,491</b> | <b>947,072</b> | <b>20%</b> |

## ITS Services

### Full Time Equivalents (FTE)

| Job Titles                     | FY21 Budget  | FY22 Amended* | FY23 Request | Difference FY22 |
|--------------------------------|--------------|---------------|--------------|-----------------|
| Applications Administrator     | 5.00         | 5.00          | 5.00         | 0.00            |
| Applications Analyst           | 1.00         | 2.00          | 2.00         | 0.00            |
| Asst. City Mgr., Dev Svcs/Comm | 0.15         | 0.15          | 0.15         | 0.00            |
| Asst. Dir. of App. Mgmt. Svcs. | 1.00         | 1.00          | 1.00         | 0.00            |
| Chief Technology Officer       | 1.00         | 1.00          | 1.00         | 0.00            |
| Database Administrator         | 1.00         | 1.00          | 1.00         | 0.00            |
| GIS Coordinator                | 1.00         | 1.00          | 1.00         | 0.00            |
| GIS Technician*                | 1.15         | 2.15          | 2.15         | 0.00            |
| Help Desk Support Spec.        | 2.72         | 2.72          | 3.00         | 0.28            |
| Inventory & Records Spec.      | 1.00         | 1.00          | 1.00         | 0.00            |
| IT Operations Manager          | 1.00         | 1.00          | 1.00         | 0.00            |
| ITS Project Manager            | 1.00         | 1.00          | 1.00         | 0.00            |
| ITS Support Services Manager   | 1.00         | 1.00          | 1.00         | 0.00            |
| Manager, Entprs. Tech. Svcs.   | 1.00         | 1.00          | 1.00         | 0.00            |
| Network Administrator          | 1.00         | 1.00          | 1.00         | 0.00            |
| Senior GIS Technician          | 1.00         | 1.00          | 1.00         | 0.00            |
| System Support Analyst         | 1.00         | 1.00          | 1.00         | 0.00            |
| System Support Specialist      | 1.00         | 1.00          | 1.00         | 0.00            |
| Systems Administrator          | 1.00         | 2.00          | 2.00         | 0.00            |
| Systems Analyst                | 1.00         | 1.00          | 1.00         | 0.00            |
| Technical Services Specialist  | 1.00         | 1.00          | 1.00         | 0.00            |
| Web Administrator              | 1.00         | 1.00          | 1.00         | 0.00            |
| Web Specialist*                | 1.00         | 0.00          | 0.00         | 0.00            |
| <b>Totals</b>                  | <b>28.02</b> | <b>30.02</b>  | <b>30.30</b> | <b>0.28</b>     |

\*Reflects changes approved in FY22 Budget Amendment No. 9

Job titles in green include personnel expansions for FY23

# Budget Summary Reports Parks and Recreation Funds



# Parks and Recreation

## FY23 Budget Summary

| <b>Revenues</b>          |                  |                  |                  |               |           |
|--------------------------|------------------|------------------|------------------|---------------|-----------|
| <b>Revenues</b>          | FY21             | FY22             | <b>FY23</b>      | Difference    |           |
|                          | Actuals          | Budget           | <b>Requested</b> | FY22          | Budget    |
|                          |                  |                  |                  | \$            | %         |
| Taxes                    | 3,966,385        | 3,664,500        | 3,737,790        | 73,290        | 2%        |
| Fines and forfeitures    | 23,222           | 17,000           | 17,365           | 365           | 2%        |
| Charges for services     | 11,401           | 2,000            | 1,829            | (171)         | (9%)      |
| Investment earnings      | 11,177           | 58,814           | 15,200           | (43,614)      | (74%)     |
| Other                    | 134,669          | 145,060          | 147,250          | 2,190         | 2%        |
| Transfers in             | 29,763           | 22,337           | 22,337           |               | 0%        |
| <b>Department Totals</b> | <b>4,176,617</b> | <b>3,909,711</b> | <b>3,941,771</b> | <b>32,060</b> | <b>1%</b> |

| <b>Expenses By Programs and Services</b> |                  |                  |                  |                |           |
|--|------------------|------------------|------------------|----------------|-----------|
| <b>Programs and Services</b>             | FY21             | FY22             | <b>FY23</b>      | Difference     |           |
|  | Actuals          | Budget           | <b>Requested</b> | FY22           | Budget    |
|  |                  |                  |                  | \$             | %         |
| Department Administration                | 852,706          | 917,683          | 1,014,318        | 96,635         | 11%       |
| Debt & Cash Management                   | 4,486            | 0                | 0                | 0              |           |
| Park Services                            | 1,844,704        | 2,093,874        | 2,197,186        | 103,312        | 5%        |
| Grounds Maintenance                      | (24,768)         | (14,124)         | (14,149)         | 0              | 0%        |
| Legacy Park                              | 495,997          | 749,766          | 745,274          | (4,493)        | (1%)      |
| <b>Department Totals</b>                 | <b>3,173,125</b> | <b>3,747,199</b> | <b>3,942,629</b> | <b>195,429</b> | <b>5%</b> |

| <b>Expenses by Type</b>              |                  |                  |                  |                |           |
|--------------------------------------|------------------|------------------|------------------|----------------|-----------|
| <b>Expense Category</b>              | FY21             | FY22             | <b>FY23</b>      | Difference     |           |
|                                      | Actuals          | Budget           | <b>Requested</b> | FY22           | Budget    |
|                                      |                  |                  |                  | \$             | %         |
| Personal services                    | 1,910,636        | 2,005,826        | 2,076,454        | 70,627         | 4%        |
| Other supplies, services and charges | 708,336          | 1,050,243        | 1,076,037        | 25,794         | 2%        |
| Repairs and maintenance              | 257,975          | 315,655          | 335,937          | 20,281         | 6%        |
| Utilities                            | 127,117          | 146,118          | 163,306          | 17,188         | 12%       |
| Fuel and lubricants                  | 30,911           | 33,790           | 40,469           | 6,679          | 20%       |
| Miscellaneous                        | 5,328            | 10,000           | 10,000           | 0              | 0%        |
| Capital outlay                       | 100,065          | 153,000          | 180,131          | 27,131         | 18%       |
| Construction                         | (154,692)        | (155,359)        | (156,766)        | 0              | 1%        |
| Interdepartment charges              | 187,449          | 187,926          | 217,062          | 29,136         | 16%       |
| <b>Department Totals</b>             | <b>3,173,125</b> | <b>3,747,199</b> | <b>3,942,629</b> | <b>195,429</b> | <b>5%</b> |

## Parks & Recreation Full Time Equivalents (FTE)

| Job Titles                                | FY21         | FY22         | FY23         | Difference  |
|---|--------------|--------------|--------------|-------------|
|   | Budget       | Budget       | Requested    | FY22        |
| Administration Analyst                    | 1.00         | 1.00         | 1.00         | 0.00        |
| Administrative Services Asst.             | 0.00         | 0.40         | 0.37         | -0.03       |
| Administrative Services Coordinator       | 1.00         | 1.00         | 1.00         | 0.00        |
| Administrator of Parks & Rec              | 1.00         | 1.00         | 1.00         | 0.00        |
| Asst. Supt. of Park Constr.               | 1.00         | 1.00         | 1.00         | 0.00        |
| Maintenance Supervisor - Parks            | 1.00         | 1.00         | 1.00         | 0.00        |
| Maintenance Worker - P&R                  | 0.29         | 0.40         | 0.41         | 0.01        |
| Management Analyst                        | 0.00         | 1.00         | 1.00         | 0.00        |
| Marketing Coordinator                     | 1.00         | 1.00         | 1.00         | 0.00        |
| Marketing Specialist                      | 0.00         | 0.00         | 0.09         | 0.09        |
| Master Park Specialist                    | 6.00         | 5.00         | 4.00         | -1.00       |
| Park Operations Manager                   | 0.90         | 0.90         | 0.90         | 0.00        |
| Park Specialist                           | 2.40         | 2.40         | 2.40         | 0.00        |
| Recreation Intern                         | 0.00         | 0.15         | 0.12         | -0.03       |
| Senior Park Specialist                    | 3.00         | 3.00         | 3.00         | 0.00        |
| Skilled Park Specialist                   | 1.00         | 2.00         | 3.00         | 1.00        |
| Superintendent of Administration          | 0.00         | 1.00         | 0.00         | -1.00       |
| Superintendent of Administration II       | 1.00         | 0.00         | 1.00         | 1.00        |
| Supt. of Legal Services & Human Resources | 0.60         | 0.00         | 0.00         | 0.00        |
| Supt. of Park Operations                  | 0.95         | 0.95         | 0.95         | 0.00        |
| Supt. Of Park Planning & Construction     | 1.00         | 1.00         | 1.00         | 0.00        |
| <b>Totals</b>                             | <b>23.14</b> | <b>24.20</b> | <b>24.24</b> | <b>0.04</b> |

# Parks - Aquatics

## FY23 Budget Summary

| <b>Revenues</b>          |                 |                |                           |                              |            |
|--------------------------|-----------------|----------------|---------------------------|------------------------------|------------|
| <b>Revenues</b>          | FY21<br>Actuals | FY22<br>Budget | <b>FY23<br/>Requested</b> | Difference<br>FY22<br>Budget |            |
|                          |                 |                |                           | \$                           | %          |
| Charges for services     | 624,960         | 738,203        | 858,450                   | 120,247                      | 16%        |
| Material and fuel sales  | 83,613          | 111,054        | 158,177                   | 47,123                       | 42%        |
| Investment earnings      | (2,148)         | 2,090          | 4,400                     | 2,310                        | 111%       |
| Other                    | 3,558           | 50             | 50                        |                              | 0%         |
| <b>Department Totals</b> | <b>709,983</b>  | <b>851,397</b> | <b>1,021,077</b>          | <b>169,680</b>               | <b>20%</b> |

| <b>Expenses By Programs and Services</b> |                 |                |                           |                              |            |
|--|-----------------|----------------|---------------------------|------------------------------|------------|
| <b>Programs and Services</b>             | FY21<br>Actuals | FY22<br>Budget | <b>FY23<br/>Requested</b> | Difference<br>FY22<br>Budget |            |
|  |                 |                |                           | \$                           | %          |
| Aquatics Center                          | 622,644         | 910,425        | 1,001,946                 | 91,521                       | 10%        |
| <b>Department Totals</b>                 | <b>622,644</b>  | <b>910,425</b> | <b>1,001,946</b>          | <b>91,521</b>                | <b>10%</b> |

| <b>Expenses by Type</b>              |                 |                |                           |                              |            |
|--------------------------------------|-----------------|----------------|---------------------------|------------------------------|------------|
| <b>Expense Category</b>              | FY21<br>Actuals | FY22<br>Budget | <b>FY23<br/>Requested</b> | Difference<br>FY22<br>Budget |            |
|                                      |                 |                |                           | \$                           | %          |
| Personal services                    | 342,922         | 536,117        | 559,243                   | 23,126                       | 4%         |
| Other supplies, services and charges | 113,267         | 175,742        | 179,340                   | 3,598                        | 2%         |
| Repairs and maintenance              | 45,529          | 39,439         | 41,051                    | 1,611                        | 4%         |
| Utilities                            | 91,949          | 89,800         | 100,430                   | 10,630                       | 12%        |
| Miscellaneous                        | 269             | 0              | 68                        | 0                            |            |
| Capital outlay                       | 0               | 41,920         | 93,240                    | 51,320                       | 122%       |
| Interdepartment charges              | 22,723          | 21,422         | 22,589                    | 1,167                        | 5%         |
| Transfers out                        | 5,985           | 5,985          | 5,985                     | 0                            | 0%         |
| <b>Department Totals</b>             | <b>622,644</b>  | <b>910,425</b> | <b>1,001,946</b>          | <b>91,521</b>                | <b>10%</b> |

## Summit Waves Full Time Equivalents (FTE)

|   | FY21         | FY22         | FY23         | Difference  |
|---|--------------|--------------|--------------|-------------|
| Job Titles                                | Budget       | Budget       | Requested    | FY22        |
| Aquatic Supervisor                        | 0.45         | 0.45         | 0.45         | 0.00        |
| Aquatics Manager                          | 0.45         | 0.45         | 0.45         | 0.00        |
| Assistant Facility Manager                | 0.43         | 0.31         | 0.24         | -0.07       |
| Assistant Superintendent of Recreation    | 0.00         | 0.20         | 0.20         | 0.00        |
| Concession Attendant                      | 1.74         | 1.82         | 2.20         | 0.38        |
| Deck Attendant                            | 0.48         | 0.49         | 0.52         | 0.03        |
| Facility Maintenance Manager              | 0.00         | 0.10         | 0.10         | 0.00        |
| Facility Maintenance Specialist           | 0.20         | 0.20         | 0.20         | 0.00        |
| Head Lifeguard                            | 0.72         | 1.55         | 1.30         | -0.25       |
| Lifeguard                                 | 9.34         | 8.62         | 9.49         | 0.87        |
| Service Rep - Parks                       | 1.17         | 0.98         | 1.30         | 0.32        |
| Superintendent of Recreation II           | 0.25         | 0.10         | 0.10         | 0.00        |
| Supt. of Legal Services & Human Resources | 0.05         | 0.00         | 0.00         | 0.00        |
| Swim Instructor                           | 0.82         | 0.81         | 0.90         | 0.09        |
| Swim Lesson Coordinator                   | 0.11         | 0.08         | 0.12         | 0.04        |
| Welcome Desk/Concessions Mgr              | 0.45         | 0.38         | 0.31         | -0.07       |
| <b>Totals</b>                             | <b>16.66</b> | <b>16.54</b> | <b>17.88</b> | <b>1.34</b> |

# Parks - Cemetery Trust Fund

## FY23 Budget Summary

| <b>Revenues</b>          |                         |                        |                           |                                       |             |
|--------------------------|-------------------------|------------------------|---------------------------|---------------------------------------|-------------|
| <b>Revenues</b>          | <b>FY21<br/>Actuals</b> | <b>FY22<br/>Budget</b> | <b>FY23<br/>Requested</b> | <b>Difference<br/>FY22<br/>Budget</b> |             |
|                          |                         |                        |                           | <b>\$</b>                             | <b>%</b>    |
| Charges for services     | 73,458                  | 78,034                 | 76,909                    | (1,125)                               | (1%)        |
| Material and fuel sales  | 35,717                  | 56,449                 | 38,886                    | (17,563)                              | (31%)       |
| Investment earnings      | 3,344                   | 23,680                 | 28,000                    | 4,320                                 | 18%         |
| Sale of property         | 30,000                  | 36,000                 | 36,000                    |                                       | 0%          |
| <b>Department Totals</b> | <b>142,519</b>          | <b>194,163</b>         | <b>179,795</b>            | <b>-14,368</b>                        | <b>(7%)</b> |

| <b>Expenses By Programs and Services</b> |                         |                        |                           |                                       |             |
|--|-------------------------|------------------------|---------------------------|---------------------------------------|-------------|
| <b>Programs and Services</b>             | <b>FY21<br/>Actuals</b> | <b>FY22<br/>Budget</b> | <b>FY23<br/>Requested</b> | <b>Difference<br/>FY22<br/>Budget</b> |             |
|  |                         |                        |                           | <b>\$</b>                             | <b>%</b>    |
| Cemetery Grounds                         | 145,337                 | 179,826                | 171,101                   | (8,725)                               | (5%)        |
| <b>Department Totals</b>                 | <b>145,337</b>          | <b>179,826</b>         | <b>171,101</b>            | <b>(8,725)</b>                        | <b>(5%)</b> |

| <b>Expenses by Type</b>              |                         |                        |                           |                                       |             |
|--------------------------------------|-------------------------|------------------------|---------------------------|---------------------------------------|-------------|
| <b>Expense Category</b>              | <b>FY21<br/>Actuals</b> | <b>FY22<br/>Budget</b> | <b>FY23<br/>Requested</b> | <b>Difference<br/>FY22<br/>Budget</b> |             |
|                                      |                         |                        |                           | <b>\$</b>                             | <b>%</b>    |
| Personal services                    | 39,960                  | 49,070                 | 51,108                    | 2,038                                 | 4%          |
| Other supplies, services and charges | 62,836                  | 86,043                 | 75,138                    | (10,905)                              | (13%)       |
| Repairs and maintenance              | 8,448                   | 9,500                  | 9,664                     | 164                                   | 2%          |
| Utilities                            | 2,762                   | 4,000                  | 4,372                     | 372                                   | 9%          |
| Fuel and lubricants                  | 479                     | 960                    | 717                       | (243)                                 | (25%)       |
| Interdepartment charges              | 13,441                  | 13,905                 | 13,750                    | (155)                                 | (1%)        |
| Transfers out                        | 17,411                  | 16,348                 | 16,352                    | 4                                     | 0%          |
| <b>Department Totals</b>             | <b>145,337</b>          | <b>179,826</b>         | <b>171,101</b>            | <b>(8,725)</b>                        | <b>(5%)</b> |

## Cemetery Trust Fund Full Time Equivalents (FTE)

| <b>Job Titles</b>                           | <b>FY21<br/>Budget</b> | <b>FY22<br/>Budget</b> | <b>FY23<br/>Requested</b> | <b>Difference<br/>FY22</b> |
|---|------------------------|------------------------|---------------------------|----------------------------|
| Parks Operations Manager                    | 0.10                   | 0.10                   | 0.10                      | 0.00                       |
| Park Specialist                             | 0.60                   | 0.60                   | 0.60                      | 0.00                       |
| Supt. Of Legal Services and Human Resources | 0.05                   | 0.00                   | 0.00                      | 0.00                       |
| Supt. Of Park Operations                    | 0.05                   | 0.05                   | 0.05                      | 0.00                       |
| <b>Totals</b>                               | <b>0.80</b>            | <b>0.75</b>            | <b>0.75</b>               | <b>0.00</b>                |

# Parks - Gamber

## FY23 Budget Summary

| <b>Revenues</b>          |                |                |                  |               |            |
|--------------------------|----------------|----------------|------------------|---------------|------------|
| <b>Revenues</b>          | FY21           | FY22           | <b>FY23</b>      | Difference    |            |
|                          | Actuals        | Budget         | <b>Requested</b> | FY22          | Budget     |
|                          |                |                |                  | \$            | %          |
| Intergovernmental        | 750            | 0              | 800              |               |            |
| Charges for services     | 133,827        | 134,000        | 215,562          | 81,562        | 61%        |
| Material and fuel sales  | 145            | 190            | 420              | 230           | 121%       |
| Investment earnings      | (320)          | 8,200          | 8,000            | (200)         | (2%)       |
| Other                    | 66             | 0              | 0                |               |            |
| Transfers in             | 175,000        | 175,000        | 175,000          |               | 0%         |
| <b>Department Totals</b> | <b>309,467</b> | <b>317,390</b> | <b>399,782</b>   | <b>82,392</b> | <b>26%</b> |

| <b>Expenses By Programs and Services</b> |                |                |                  |               |            |
|--|----------------|----------------|------------------|---------------|------------|
| <b>Programs and Services</b>             | FY21           | FY22           | <b>FY23</b>      | Difference    |            |
|  | Actuals        | Budget         | <b>Requested</b> | FY22          | Budget     |
|  |                |                |                  | \$            | %          |
| Senior Center Activites                  | 314,572        | 380,394        | 435,860          | 55,465        | 15%        |
| <b>Department Totals</b>                 | <b>314,572</b> | <b>380,394</b> | <b>435,860</b>   | <b>55,465</b> | <b>15%</b> |

| <b>Expenses by Type</b>              |                |                |                  |               |            |
|--------------------------------------|----------------|----------------|------------------|---------------|------------|
| <b>Expense Category</b>              | FY21           | FY22           | <b>FY23</b>      | Difference    |            |
|                                      | Actuals        | Budget         | <b>Requested</b> | FY22          | Budget     |
|                                      |                |                |                  | \$            | %          |
| Personal services                    | 188,506        | 222,696        | 249,672          | 26,976        | 12%        |
| Other supplies, services and charges | 47,116         | 64,348         | 70,305           | 5,957         | 9%         |
| Repairs and maintenance              | 13,985         | 27,679         | 29,927           | 2,247         | 8%         |
| Utilities                            | 44,611         | 45,981         | 48,810           | 2,829         | 6%         |
| Miscellaneous                        | 5              | 1,000          | 1,190            | 190           | 19%        |
| Capital outlay                       | 0              | 0              | 16,339           | 0             |            |
| Interdepartment charges              | 20,347         | 18,690         | 19,617           | 927           | 5%         |
| <b>Department Totals</b>             | <b>314,572</b> | <b>380,394</b> | <b>435,860</b>   | <b>55,465</b> | <b>15%</b> |

## Gamber Center Full Time Equivalents (FTE)

| Job Titles                                | FY21<br>Budget | FY22<br>Budget | FY23<br>Requested | Difference<br>FY22 |
|---|----------------|----------------|-------------------|--------------------|
| Assistant Superintendent of Recreation    | 0.00           | 0.05           | 0.05              | 0.00               |
| Custodian - Parks                         | 0.58           | 1.25           | 1.01              | -0.24              |
| Dance Instructor                          | 0.03           | 0.01           | 0.02              | 0.01               |
| Facility Maintenance Manager              | 0.00           | 0.05           | 0.05              | 0.00               |
| Facility Maint. Specialist                | 0.60           | 0.60           | 0.60              | 0.00               |
| Facility Supervisor                       | 2.24           | 1.95           | 2.05              | 0.10               |
| Fitness Instructor                        | 0.75           | 0.07           | 0.58              | 0.51               |
| Floor Trainer                             | 0.03           | 0.01           | 0.01              | 0.00               |
| Gamber Community Ctr. Mgr.                | 1.00           | 1.00           | 1.00              | 0.00               |
| Personal Trainer - Parks                  | 0.01           | 0.01           | 1.00              | 0.99               |
| Recreation Supervisor                     | 0.00           | 0.00           | 0.05              | 0.05               |
| Superintendent of Recreation              | 0.10           | 0.00           | 0.00              | 0.00               |
| Superintendent of Recreation II           | 0.00           | 0.05           | 0.05              | 0.00               |
| Supt. of Legal Services & Human Resources | 0.05           | 0.00           | 0.00              | 0.00               |
| <b>Totals</b>                             | 5.39           | 5.05           | 6.47              | 1.42               |



# Parks - Longview CC

## FY23 Budget Summary

| <b>Revenues</b>          |                 |                |                           |                              |            |
|--------------------------|-----------------|----------------|---------------------------|------------------------------|------------|
| <b>Revenues</b>          | FY21<br>Actuals | FY22<br>Budget | <b>FY23<br/>Requested</b> | Difference<br>FY22<br>Budget |            |
|                          |                 |                |                           | \$                           | %          |
| Charges for services     | 686,360         | 931,683        | 1,100,942                 | 169,259                      | 18%        |
| Material and fuel sales  | 1,085           | 1,930          | 2,180                     | 250                          | 13%        |
| Other                    | 1,483           | 857            | 883                       | 26                           | 3%         |
| <b>Department Totals</b> | <b>688,928</b>  | <b>934,470</b> | <b>1,104,005</b>          | <b>169,535</b>               | <b>18%</b> |

| <b>Expenses By Programs and Services</b> |                 |                  |                           |                              |            |
|--|-----------------|------------------|---------------------------|------------------------------|------------|
| <b>Programs and Services</b>             | FY21<br>Actuals | FY22<br>Budget   | <b>FY23<br/>Requested</b> | Difference<br>FY22<br>Budget |            |
|  |                 |                  |                           | \$                           | %          |
| Community Center Activiti                | 982,581         | 1,043,446        | 1,167,255                 | 123,809                      | 12%        |
| <b>Department Totals</b>                 | <b>982,581</b>  | <b>1,043,446</b> | <b>1,167,255</b>          | <b>123,809</b>               | <b>12%</b> |

| <b>Expenses by Type</b>              |                 |                  |                           |                              |            |
|--------------------------------------|-----------------|------------------|---------------------------|------------------------------|------------|
| <b>Expense Category</b>              | FY21<br>Actuals | FY22<br>Budget   | <b>FY23<br/>Requested</b> | Difference<br>FY22<br>Budget |            |
|                                      |                 |                  |                           | \$                           | %          |
| Personal services                    | 612,186         | 674,372          | 785,397                   | 111,025                      | 16%        |
| Other supplies, services and charges | 68,626          | 103,253          | 96,329                    | (6,924)                      | (7%)       |
| Repairs and maintenance              | 33,459          | 51,670           | 56,230                    | 4,559                        | 9%         |
| Utilities                            | 207,621         | 157,989          | 169,555                   | 11,566                       | 7%         |
| Miscellaneous                        | 351             | 1,345            | 2,277                     | 932                          | 69%        |
| Interest                             | 13,198          | 10,500           | 10,922                    | 422                          | 4%         |
| Capital outlay                       | 0               | 0                | 0                         | 0                            |            |
| Interdepartment charges              | 47,141          | 44,317           | 46,545                    | 2,228                        | 5%         |
| <b>Department Totals</b>             | <b>982,581</b>  | <b>1,043,446</b> | <b>1,167,255</b>          | <b>123,809</b>               | <b>12%</b> |

## Longview Community Center Full Time Equivalents (FTE)

| Job Titles                             | FY21<br>Budget | FY22<br>Budget | FY23<br>Requested | Difference<br>FY22 |
|--|----------------|----------------|-------------------|--------------------|
| Aquatics Manager                       | 0.35           | 0.35           | 0.35              | 0.00               |
| Assistant Superintendent of Recreation | 1.00           | 0.40           | 0.40              | 0.00               |
| Community Center Manager               | 0.00           | 0.00           | 1.00              | 1.00               |
| Child Care Attendant                   | 1.96           | 0.00           | 0.00              | 0.00               |
| Facility Attendant                     | 2.50           | 3.76           | 3.27              | -0.49              |
| Facility Maintenance Manager           | 0.00           | 0.40           | 0.45              | 0.05               |
| Facility Maint. Specialist             | 1.00           | 1.00           | 1.00              | 0.00               |
| Facility Maintenance Supervisor        | 1.00           | 0.00           | 0.00              | 0.00               |
| Facility Supervisor - Parks            | 1.58           | 1.52           | 1.49              | -0.03              |
| Fitness Instructor                     | 1.23           | 0.79           | 1.31              | 0.52               |
| Floor Trainer                          | 0.10           | 0.06           | 0.01              | -0.05              |
| Head Lifeguard                         | 0.82           | 0.80           | 0.94              | 0.14               |
| Lifeguard                              | 3.25           | 3.55           | 3.56              | 0.01               |
| Longview Community Ctr. Mgr.           | 0.00           | 1.00           | 0.00              | -1.00              |
| Massage Therapist                      | 0.20           | 0.05           | 0.02              | -0.03              |
| Personal Trainer - Parks               | 0.45           | 0.29           | 0.33              | 0.04               |
| Private Swim Instructor                | 0.09           | 0.15           | 0.21              | 0.06               |
| Recreation Supervisor I                | 1.00           | 0.00           | 0.05              | 0.05               |
| RevUp Exercise Specialist              | 0.05           | 0.10           | 0.07              | -0.03              |
| Service Rep - Parks                    | 2.73           | 2.65           | 2.19              | -0.46              |
| Service Representative                 | 1.00           | 0.00           | 1.00              | 1.00               |
| Superintendent of Recreation II        | 0.35           | 0.20           | 0.20              | 0.00               |
| Swim Instructor                        | 0.30           | 0.11           | 0.62              | 0.51               |
| Swim Lesson Coordinator                | 0.02           | 0.04           | 0.04              | 0.00               |
| <b>Totals</b>                          | <b>20.98</b>   | <b>17.22</b>   | <b>18.51</b>      | <b>1.29</b>        |

# Parks - Lovell

## FY23 Budget Summary

| <b>Revenues</b>          |                  |                  |                  |                |            |  |
|--------------------------|------------------|------------------|------------------|----------------|------------|--|
| <b>Revenues</b>          | FY21             | FY22             | <b>FY23</b>      | Difference     |            |  |
|                          | Actuals          | Budget           | <b>Requested</b> | FY22           | Budget     |  |
|                          |                  |                  |                  | \$             | %          |  |
| Charges for services     | 1,118,471        | 1,654,556        | 1,763,780        | 109,224        | 7%         |  |
| Material and fuel sales  | 1,028            | 2,131            | 2,131            | 1              | 0%         |  |
| Investment earnings      | 1,083            | 25,996           | 29,000           | 3,004          | 12%        |  |
| Other                    | 12,952           | 16,257           | 16,058           | (199)          | (1%)       |  |
| Transfers in             | 3,000            | 3,519            | 53,519           | 50,000         | 1421%      |  |
| <b>Department Totals</b> | <b>1,136,534</b> | <b>1,702,458</b> | <b>1,864,488</b> | <b>162,030</b> | <b>10%</b> |  |

| <b>Expenses By Programs and Services</b> |                  |                  |                  |                |            |  |
|--|------------------|------------------|------------------|----------------|------------|--|
| <b>Programs and Services</b>             | FY21             | FY22             | <b>FY23</b>      | Difference     |            |  |
|  | Actuals          | Budget           | <b>Requested</b> | FY22           | Budget     |  |
|  |                  |                  |                  | \$             | %          |  |
| Community Center Activiti                | 1,156,838        | 1,634,772        | 2,009,240        | 374,468        | 23%        |  |
| <b>Department Totals</b>                 | <b>1,156,838</b> | <b>1,634,772</b> | <b>2,009,240</b> | <b>374,468</b> | <b>23%</b> |  |

| <b>Expenses by Type</b>              |                  |                  |                  |                |            |  |
|--------------------------------------|------------------|------------------|------------------|----------------|------------|--|
| <b>Expense Category</b>              | FY21             | FY22             | <b>FY23</b>      | Difference     |            |  |
|                                      | Actuals          | Budget           | <b>Requested</b> | FY22           | Budget     |  |
|                                      |                  |                  |                  | \$             | %          |  |
| Personal services                    | 740,684          | 1,149,254        | 1,307,967        | 158,713        | 14%        |  |
| Other supplies, services and charges | 93,544           | 139,997          | 201,239          | 61,243         | 44%        |  |
| Repairs and maintenance              | 59,896           | 102,788          | 108,887          | 6,099          | 6%         |  |
| Utilities                            | 207,753          | 161,009          | 192,344          | 31,335         | 19%        |  |
| Miscellaneous                        | 868              | 3,429            | 3,803            | 374            | 11%        |  |
| Capital outlay                       | 0                | 27,450           | 141,553          | 114,103        | 416%       |  |
| Interdepartment charges              | 54,093           | 50,845           | 53,446           | 2,601          | 5%         |  |
| <b>Department Totals</b>             | <b>1,156,838</b> | <b>1,634,772</b> | <b>2,009,240</b> | <b>374,468</b> | <b>23%</b> |  |

## Lovell Community Center at Legacy Park Full Time Equivalents (FTE)

| Job Titles                                | FY21         | FY22         | FY23         | Difference  |
|---|--------------|--------------|--------------|-------------|
|   | Budget       | Budget       | Requested    | FY22        |
| Aquatic Supervisor                        | 0.55         | 0.55         | 0.55         | 0.00        |
| Aquatics Manager                          | 0.20         | 0.20         | 0.20         | 0.00        |
| Assistant Superintendent of Recreation    | 0.00         | 0.40         | 0.40         | 0.00        |
| Child Care Attendant                      | 2.62         | 1.70         | 2.23         | 0.53        |
| Custodian - Parks                         | 2.63         | 2.62         | 1.73         | -0.89       |
| Event Staff - LCC                         | 0.00         | 0.00         | 0.04         | 0.04        |
| Facility Maintenance Manager              | 0.00         | 0.25         | 0.25         | 0.00        |
| Facility Maint. Specialist                | 1.00         | 1.00         | 1.00         | 0.00        |
| Facility Maintenance Supervisor           | 0.95         | 0.95         | 1.00         | 0.05        |
| Facility Supervisor                       | 1.94         | 1.67         | 1.90         | 0.23        |
| Fitness Instructor                        | 2.56         | 1.04         | 1.78         | 0.74        |
| Floor Trainer                             | 0.06         | 0.06         | 0.04         | -0.02       |
| Gym/Weight Room Attendant                 | 3.93         | 3.49         | 3.38         | -0.11       |
| Head Lifeguard                            | 2.82         | 2.56         | 2.24         | -0.32       |
| HEED Instructor                           | 0.22         | 0.00         | 0.02         | 0.02        |
| Legacy Park Community Ctr. Asst. Mgr.     | 1.00         | 0.00         | 0.00         | 0.00        |
| Legacy Park Community Ctr. Mgr.           | 1.00         | 1.00         | 1.00         | 0.00        |
| Lifeguard                                 | 5.46         | 4.31         | 5.48         | 1.17        |
| Massage Therapist                         | 0.12         | 0.06         | 0.06         | 0.00        |
| Personal Trainer - Parks                  | 0.52         | 0.26         | 0.24         | -0.02       |
| Private Swim Instructor                   | 0.15         | 0.14         | 0.20         | 0.06        |
| Recreation Supervisor I                   | 1.50         | 1.95         | 1.75         | -0.20       |
| RevUp Exercise Specialist                 | 0.56         | 0.14         | 0.13         | -0.01       |
| Service Rep - Parks                       | 4.61         | 2.94         | 4.35         | 1.41        |
| Service Representative                    | 1.50         | 1.50         | 2.00         | 0.50        |
| Superintendent of Recreation II           | 0.40         | 0.20         | 0.20         | 0.00        |
| Supt. of Legal Services & Human Resources | 0.10         | 0.00         | 0.00         | 0.00        |
| Swim Instructor                           | 0.47         | 0.67         | 0.68         | 0.01        |
| Swim Lesson Coordinator                   | 0.06         | 0.05         | 0.07         | 0.02        |
| <b>Totals</b>                             | <b>36.93</b> | <b>29.71</b> | <b>32.92</b> | <b>3.21</b> |

# Budget Summary Reports

## Other Funds

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# BUSINESS AND INDUSTRY FUND

FISCAL YEAR JULY 1, 2022 TO JUNE 30, 2023

|   | FY 2017<br><u>ACTUAL</u> | FY 2018<br><u>ACTUAL</u> | FY 2019<br><u>ACTUAL</u> | FY 2020<br><u>ACTUAL</u> | FY 2021<br><u>ACTUAL</u> | FY 2022<br><u>PROJECTED</u> | FY 2023<br><u>BUDGET</u> |
|---|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|-----------------------------|--------------------------|
| <b>REVENUES:</b>                                |                          |                          |                          |                          |                          |                             |                          |
| Business & Industry Tax (Hotel)                 | 443,399                  | 533,037                  | 570,499                  | 440,201                  | 428,047                  | 580,000                     | 590,000                  |
| Penalty / Fines and Forfeitures                 |                          |                          |                          |                          |                          | 1,000                       |                          |
| Transfers                                       |                          |                          |                          |                          |                          |                             |                          |
| Contributions                                   |                          |                          |                          |                          |                          |                             |                          |
| Interest Earnings (loss)                        | 870                      | 1,185                    | 8,625                    | 4,501                    | (1,990)                  | -                           |                          |
| <b>Total Revenues</b>                           | <b>\$ 444,269</b>        | <b>\$ 534,222</b>        | <b>\$ 579,124</b>        | <b>\$ 444,702</b>        | <b>\$ 426,057</b>        | <b>\$ 581,000</b>           | <b>\$ 590,000</b>        |
| <b>EXPENDITURES:</b>                            |                          |                          |                          |                          |                          |                             |                          |
| Administrative Fees                             | 8,868                    | 10,661                   | 11,410                   | 8,804                    | 8,561                    | 15,500                      | 29,500                   |
| Discount Expense                                | 9,797                    | 9,288                    | 10,830                   | 8,982                    | 8,633                    | 11,800                      | 11,700                   |
| Interest Expense                                |                          |                          |                          |                          |                          |                             |                          |
| Contributions                                   |                          |                          |                          |                          |                          |                             |                          |
| Downtown Mainstreet Inc (DLSMS)                 | 60,000                   | 60,000                   | 60,000                   | 60,000                   | 44,669                   | 60,000                      | 60,000                   |
| LS Economic Development Council                 | 250,911                  | 275,500                  | 275,000                  | 275,000                  | 204,732                  | 200,000                     | 200,000                  |
| LS Chamber of Commerce                          | 51,043                   | 51,043                   | 51,043                   | 51,043                   | 38,000                   | -                           | -                        |
| LS Chamber Marketing PSA                        |                          |                          | 157,500                  | 157,500                  | 117,256                  | 0                           | 0                        |
| Velocity  |                          |                          | 75,000                   | 70,000                   | 52,114                   | 0                           | 0                        |
| Marketing Fund (Pre-DMO/CVB)                    |                          |                          |                          |                          |                          | 70,000                      | 70,000                   |
| DMO/CVB (Future)                                |                          |                          |                          |                          |                          | 100,000                     | 100,000                  |
| <b>Total Expenditures</b>                       | <b>\$ 380,619</b>        | <b>\$ 406,492</b>        | <b>\$ 640,783</b>        | <b>\$ 631,329</b>        | <b>\$ 473,965</b>        | <b>\$ 457,300</b>           | <b>\$ 471,200</b>        |
| <b>Excess of Revenues Over (Under)</b>          |                          |                          |                          |                          |                          |                             |                          |
| <b>Expenditures</b>                             | 63,650                   | 127,730                  | (61,659)                 | (186,627)                | (47,908)                 | 123,700                     | 118,800                  |
| <b>Fund Balance, Beginning of Year</b>          | <b>\$ 269,602</b>        | <b>\$ 333,252</b>        | <b>\$ 460,982</b>        | <b>\$ 399,323</b>        | <b>\$ 212,696</b>        | <b>\$ 164,788</b>           | <b>\$ 288,488</b>        |
| <b>Fund Balance</b>                             | <b>\$ 333,252</b>        | <b>\$ 460,982</b>        | <b>\$ 399,323</b>        | <b>\$ 212,696</b>        | <b>\$ 164,788</b>        | <b>\$ 288,488</b>           | <b>\$ 407,288</b>        |
| % of Prior Years Expense to Ending Fund Balance | 33.8%                    | 82.6%                    | 101.8%                   | 301.3%                   | 383.1%                   | 164.3%                      | 112.3%                   |

The Business and Industry Tax fund was created to account for the license tax on certain gross receipts of hotels, motels and similar places of business, in an amount equal to 5% of gross daily rental receipts derived from transient guests for sleeping accommodations. The proceeds are used to promote the general economic welfare of the City including attraction and retention of business and industry to the community and the promotion and provision of facilities for tourism, conventions, and visitors. Businesses are allowed to deduct 2% processing fee if their tax is remitted before the 20th of the month. The hotels/ motels

# COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ENTITLEMENT FUND

FISCAL YEAR JULY 1, 2022 TO JUNE 30, 2023

|  | FY 2017<br><u>ACTUAL</u> | FY 2018<br><u>ACTUAL</u> | FY 2019<br><u>ACTUAL</u> | FY 2020<br><u>ACTUAL</u> | FY 2021<br><u>ACTUAL</u> | FY 2022<br><u>PROJECTED</u> | FY 2023<br><u>BUDGET</u> |
|--|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|-----------------------------|--------------------------|
| <b>REVENUES:</b>                       |                          |                          |                          |                          |                          |                             |                          |
| Intergovernmental revenues:            |                          |                          |                          |                          |                          |                             |                          |
| Contributions- Federal                 | \$ 281,056               | \$ 361,216               | \$ 332,682               | \$ 410,579               | \$ 577,420               | \$ 448,239                  | \$ 356,113               |
| Interest                               |                          |                          |                          |                          |                          |                             |                          |
| Other                                  | 2000                     | 0                        | 0                        | 0                        | 0                        |                             | 0                        |
| Transfers In                           |                          |                          |                          |                          |                          |                             |                          |
| <b>Total Revenues</b>                  | <b>\$ 283,056</b>        | <b>\$ 361,216</b>        | <b>\$ 332,682</b>        | <b>\$ 410,579</b>        | <b>\$ 577,420</b>        | <b>\$ 448,239</b>           | <b>\$ 356,113</b>        |
| <b>EXPENDITURES:</b>                   |                          |                          |                          |                          |                          |                             |                          |
| Contributions expense                  | 391460                   | 369514                   | 233985                   | 431702                   | 605115                   | 448239                      | 356113                   |
| Interest on Bonds                      | 0                        | 0                        | 0                        | 0                        | 0                        |                             | 0                        |
| Transfers Out                          | 0                        | 30000                    | 0                        | 0                        | 0                        |                             | 0                        |
| <b>Total Expenditures</b>              | <b>\$ 391,460</b>        | <b>\$ 399,514</b>        | <b>\$ 233,985</b>        | <b>\$ 431,702</b>        | <b>\$ 605,115</b>        | <b>\$ 448,239</b>           | <b>\$ 356,113</b>        |
| Excess of Revenues Over (Under)        |                          |                          |                          |                          |                          |                             |                          |
| Expenditures                           | (108,404)                | (38,298)                 | 98,697                   | (21,123)                 | (27,695)                 | 0                           | 0                        |
| <b>Fund Balance, Beginning of Year</b> | <b>\$ (6,468)</b>        | <b>\$ (114,872)</b>      | <b>\$ (153,170)</b>      | <b>\$ (54,473)</b>       | <b>\$ (75,597)</b>       | <b>\$ (103,292)</b>         | <b>\$ (103,292)</b>      |
| <b>Fund Balance</b>                    | <b>\$ (114,872)</b>      | <b>\$ (153,170)</b>      | <b>\$ (54,473)</b>       | <b>\$ (75,597)</b>       | <b>\$ (103,292)</b>      | <b>\$ (103,292)</b>         | <b>\$ (103,292)</b>      |

This fund was created to account for money received from the U.S. Department of Housing and Urban Development (HUD) under the Community Development Block Grant Program. The City "passes through" these funds to other organizations based on criteria established by HUD and the City Council.

# VIOLENCE AGAINST WOMEN GRANT FUND

FISCAL YEAR JULY 1, 2022 TO JUNE 30, 2023

|   | <u>FY 2017</u><br><u>ACTUAL</u> | <u>FY 2018</u><br><u>ACTUAL</u> | <u>FY 2019</u><br><u>ACTUAL</u> | <u>FY2020</u><br><u>ACTUAL</u> | <u>FY2021</u><br><u>ACTUAL</u> | <u>FY2022</u><br><u>PROJECTED</u> | <u>FY2023</u><br><u>BUDGET</u> |
|---|---------------------------------|---------------------------------|---------------------------------|--------------------------------|--------------------------------|-----------------------------------|--------------------------------|
| <b>REVENUES:</b>                        |                                 |                                 |                                 |                                |                                |                                   |                                |
| Federal Contribution                    | 126,245                         | 122,313                         | 12,086                          | 131,629                        | 137,551                        | 50,000                            | 200,000                        |
| Interest                                | 0                               | 0                               | 0                               | 0                              | 0                              |                                   | 0                              |
| <b>Total Revenues</b>                   | <u>\$ 126,245</u>               | <u>\$ 122,313</u>               | <u>\$ 12,086</u>                | <u>\$ 131,629</u>              | <u>\$ 137,551</u>              | <u>\$ 50,000</u>                  | <u>\$ 200,000</u>              |
| <b>EXPENDITURES:</b>                    |                                 |                                 |                                 |                                |                                |                                   |                                |
| Program Expenses                        | 31,701                          | 39,322                          | 176,826                         | 57,499                         | 38,856                         | 28,800                            | 200,000                        |
| Interest                                |                                 |                                 |                                 |                                |                                |                                   |                                |
| <b>Total Expenditures</b>               | <u>\$ 31,701</u>                | <u>\$ 39,322</u>                | <u>\$ 176,826</u>               | <u>\$ 57,499</u>               | <u>\$ 38,856</u>               | <u>\$ 28,800</u>                  | <u>\$ 200,000</u>              |
| Excess of Revenues Over (Under)         |                                 |                                 |                                 |                                |                                |                                   |                                |
| Expenditures                            | 94,544                          | 82,992                          | (164,740)                       | 74,130                         | 98,695                         | 21,200                            | 0                              |
| <b>Fund Balances, Beginning of Year</b> | <b>409,959</b>                  | <b>504,503</b>                  | <b>587,495</b>                  | <b>422,756</b>                 | <b>496,886</b>                 | <b>595,581</b>                    | <b>595,581</b>                 |
| <b>Fund Balances, End of Year</b>       | <b>\$ 504,503</b>               | <b>\$ 587,495</b>               | <b>\$ 422,756</b>               | <b>\$ 496,886</b>              | <b>\$ 595,581</b>              | <b>\$ 616,781</b>                 | <b>\$ 595,581</b>              |

|   |
|---|
| This fund was established to account for the revenue and expenditure pass through for the Violence Against Women Grant Program in conjunction with Hope House, Inc. |
|---|



## GENERAL OBLIGATION DEBT SERVICE FUNDS

FISCAL YEAR JULY 1, 2022 TO JUNE 30, 2023

|   | FY 2017<br>ACTUAL    | FY 2018<br>ACTUAL    | FY 2019<br>ACTUAL    | FY 2020<br>ACTUAL    | FY 2021<br>ACTUAL    | FY 2022<br>PROJECTED | FY 2023<br>BUDGET    |
|---|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| <b>REVENUES:</b>                        |                      |                      |                      |                      |                      |                      |                      |
| Taxes (Net Bad Debt)                    | \$ 12,364,038        | \$ 13,193,126        | \$ 13,563,998        | \$ 15,003,291        | \$ 16,120,417        | \$ 14,140,700        | \$ 14,161,589        |
| Interest                                | 55,110               | 68,803               | 339,320              | 331,995              | 91,042               | 55,800               | 86,500               |
| Penalty/Interest                        | 47,420               | 53,803               | 49,653               | 47,046               |                      | 49,150               | 50,000               |
| Bond Proceeds                           | 0                    | 0                    |                      |                      |                      | 15,000,000           |                      |
| Other Taxes                             | 0                    | 0                    |                      |                      | 187,894              |                      | 0                    |
| Refunds & Reimbursements                |                      |                      |                      |                      |                      |                      |                      |
| Transfer In                             |                      |                      |                      |                      |                      |                      |                      |
| <b>Total Revenues</b>                   | <b>\$ 12,466,568</b> | <b>\$ 13,315,732</b> | <b>\$ 13,952,971</b> | <b>\$ 15,382,332</b> | <b>\$ 16,399,353</b> | <b>\$ 29,245,650</b> | <b>\$ 14,298,089</b> |
| <b>EXPENDITURES:</b>                    |                      |                      |                      |                      |                      |                      |                      |
| County Collection Fees                  | \$ 148,571           | \$ 158,427           | \$ 163,821           | \$ 185,675           | \$ 185,462           | \$ 161,200           | \$ 163,000           |
| Debt Service:                           |                      |                      |                      |                      |                      |                      |                      |
| Principal Retirement                    | 8,971,500            | 9,006,500            | 8,432,000            | 7,006,000            | 8,855,000            | 24,910,000           | 8,370,000            |
| Interest & Fiscal Charges               | 1,707,297            | 1,677,893            | 1,613,688            | 1,366,866            | 1,273,023            | 1,126,948            | 545,000              |
| Transfer Out                            | 175,000              | 3,800,000            | 3,975,000            | 4,019,250            | 3,675,000            | 3,281,250            | 3,175,000            |
| <b>Total Expenditures</b>               | <b>\$ 11,002,368</b> | <b>\$ 14,642,820</b> | <b>\$ 14,184,509</b> | <b>\$ 12,577,791</b> | <b>\$ 13,988,485</b> | <b>\$ 29,479,398</b> | <b>\$ 12,253,000</b> |
| Excess of Revenues Over (Under)         |                      |                      |                      |                      |                      |                      |                      |
| Expenditures                            | 1,464,200            | (1,327,088)          | (231,538)            | 2,804,541            | 2,410,868            | (233,748)            | 2,045,089            |
| <b>Fund Balances, Beginning of Year</b> | <b>\$ 8,172,352</b>  | <b>9,636,552</b>     | <b>8,309,464</b>     | <b>8,077,926</b>     | <b>10,882,467</b>    | <b>13,293,335</b>    | <b>\$ 13,059,587</b> |
| <b>Fund Balances, End of Year</b>       | <b>\$ 9,636,552</b>  | <b>\$ 8,309,464</b>  | <b>\$ 8,077,926</b>  | <b>\$ 10,882,467</b> | <b>\$ 13,293,335</b> | <b>\$ 13,059,587</b> | <b>\$ 15,104,676</b> |

The General Obligation Debt Service Fund is used to account for the annual debt service on General Obligation (GO) bonds issued by the City. Expenditures from the fund include the payment of interest and fiscal agent charges plus the scheduled repayment of the principal balance. The debt service portion of the ad valorem tax on Real and Personal Property provides the primary source of revenue to make these annual payments. Interest income on the reserve amounts provides the remainder of revenue.

In January 2021, the City Council approved Ordinance 9065 committing to reduce the City's debt service levy (per \$100 assessed valuation) by \$.10 if voters approved a corresponding increase of \$.10 for the General Operating property tax levy at the April 6 election. Following voter approval of that increase, the shift in both portions of the property tax levy resulted in an anticipated \$2.3 million reduction in debt service property taxes and an anticipated increase of the same amount to the General Operating levy.

The City refinanced the 2013A General Obligation bond issue reducing the interest rate from 3% to 1.69%, shortening the maturity from 2028 to 2025, and saving approximately \$900,000 over the bond life. The FY2022 actual data reflects inclusion of the refunding bond proceeds and 2013A bond payoff from the refinancing.

# SHORT-TERM DISABILITY FUND

FISCAL YEAR JULY 1, 2022 TO JUNE 30, 2023

|  | FY 2017<br><u>ACTUAL</u> | FY 2018<br><u>ACTUAL</u> | FY 2019<br><u>ACTUAL</u> | FY2020<br><u>ACTUAL</u> | FY2021<br><u>ACTUAL</u> | FY2022<br><u>PROJECTED</u> | FY2023<br><u>BUDGET</u> |
|--|--------------------------|--------------------------|--------------------------|-------------------------|-------------------------|----------------------------|-------------------------|
| <b>REVENUES:</b>                       |                          |                          |                          |                         |                         |                            |                         |
| Charges for services                   | 62,702                   | 31,723                   | 36,284                   | 32,317                  | 31,819                  | 35,400                     | 36,200                  |
| Transfers                              |                          |                          |                          |                         |                         |                            |                         |
| Interest                               | 598                      | 942                      |                          | 5,391                   | 858                     | 800                        |                         |
| <b>Total Revenues</b>                  | <b>\$ 63,300</b>         | <b>\$ 32,665</b>         | <b>\$ 36,284</b>         | <b>\$ 37,708</b>        | <b>\$ 32,677</b>        | <b>\$ 36,200</b>           | <b>\$ 36,200</b>        |
| <b>EXPENDITURES:</b>                   |                          |                          |                          |                         |                         |                            |                         |
| Claims                                 | 18,428                   | 39,560                   | 10,453                   | 13,911                  | 23,618                  | 25,200                     | 23,000                  |
| Other                                  | -                        |                          | -                        |                         |                         |                            |                         |
| <b>Total Expenditures</b>              | <b>\$ 18,428</b>         | <b>\$ 39,560</b>         | <b>\$ 10,453</b>         | <b>\$ 13,911</b>        | <b>\$ 23,618</b>        | <b>\$ 25,200</b>           | <b>\$ 23,000</b>        |
| Excess of Revenues Over (Under)        |                          |                          |                          |                         |                         |                            |                         |
| Expenditures                           | 44,872                   | (6,895)                  | 25,831                   | 23,797                  | 9,059                   | 11,000                     | 13,200                  |
| <b>Fund Balance, Beginning of Year</b> | <b>\$ 115,218</b>        | <b>\$ 160,090</b>        | <b>\$ 153,195</b>        | <b>\$ 179,027</b>       | <b>\$ 202,824</b>       | <b>\$ 211,883</b>          | <b>\$ 222,883</b>       |
| <b>Fund Balance, End of Year</b>       | <b>\$ 160,090</b>        | <b>\$ 153,195</b>        | <b>\$ 179,027</b>        | <b>\$ 202,824</b>       | <b>\$ 211,883</b>       | <b>\$ 222,883</b>          | <b>\$ 236,083</b>       |

This fund was established to provide compensation to full-time City employees who are incapacitated and who have exhausted all paid time, but are not yet eligible for long-term disability benefits. Beginning July 1, 2009 the short-term disability policy was updated stating all earned time, including vacation and personal, must be exhausted before short-term disability is available.

# UNEMPLOYMENT TRUST FUND

FISCAL YEAR JULY 1, 2020 TO JUNE 30, 2023

|  | <u>FY 2017</u><br><u>ACTUAL</u> | <u>FY 2018</u><br><u>ACTUAL</u> | <u>FY 2019</u><br><u>ACTUAL</u> | <u>FY 2020</u><br><u>ACTUAL</u> | <u>FY 2021</u><br><u>ACTUAL</u> | <u>FY 2022</u><br><u>PROJECTED</u> | <u>FY 2023</u><br><u>BUDGET</u> |
|--|---------------------------------|---------------------------------|---------------------------------|---------------------------------|---------------------------------|------------------------------------|---------------------------------|
| <b>Revenues:</b>                             |                                 |                                 |                                 |                                 |                                 |                                    |                                 |
| Premiums                                     | 29,297                          | 60,720                          | 49,801                          | 44,041                          | 47,790                          | 48,659                             | 49,800                          |
| Special Assessment                           |                                 |                                 |                                 |                                 |                                 |                                    |                                 |
| Interest                                     | 361                             | 615                             | 4,295                           | 5,740                           | 312                             | 500                                | 0                               |
| <b>Total Revenues</b>                        | <b>\$ 29,658</b>                | <b>\$ 61,335</b>                | <b>\$ 54,096</b>                | <b>\$ 49,781</b>                | <b>\$ 48,102</b>                | <b>\$ 49,159</b>                   | <b>\$ 49,800</b>                |
| <b>Expenditures:</b>                         |                                 |                                 |                                 |                                 |                                 |                                    |                                 |
| Claims paid                                  | 28,145                          | 14,505                          | 10,397                          | 67,188                          | (15,049)                        | 12,008                             | 40,000                          |
| Third Party Administrator Expense            | 0                               | 0                               | 0                               | 1,080                           | 0                               | 0                                  | 0                               |
| <b>Total Expenditures</b>                    | <b>\$ 28,145</b>                | <b>\$ 14,505</b>                | <b>\$ 10,397</b>                | <b>\$ 68,268</b>                | <b>\$ (15,049)</b>              | <b>\$ 12,008</b>                   | <b>\$ 40,000</b>                |
| Excess of revenues over (under) expenditures | 1,513                           | 46,830                          | 43,699                          | (18,487)                        | 63,151                          | 37,151                             | 9,800                           |
| <b>Fund balance, beginning of year</b>       | <b>\$ 61,361</b>                | <b>\$ 62,874</b>                | <b>\$ 109,704</b>               | <b>\$ 153,403</b>               | <b>\$ 134,916</b>               | <b>\$ 198,067</b>                  | <b>\$ 235,218</b>               |
| <b>Fund balance, end of year</b>             | <b>\$ 62,874</b>                | <b>\$ 109,704</b>               | <b>\$ 153,403</b>               | <b>\$ 134,916</b>               | <b>\$ 198,067</b>               | <b>\$ 235,218</b>                  | <b>\$ 245,018</b>               |

This fund was established to provide a self-insurance mechanism to fund liabilities related to unemployment claims filed by former City employees.

## CLAIMS AND DAMAGES RESERVE TRUST FUND

FISCAL YEAR July 1, 2022 to June 30, 2023

|  | FY 2017<br><u>ACTUAL</u> | FY 2018<br><u>ACTUAL</u> | FY 2019<br><u>ACTUAL</u> | FY 2020<br><u>ACTUAL</u> | FY 2021<br><u>ACTUAL</u> | FY 2022<br><u>PROJECTED</u> | FY 2023<br><u>BUDGET</u> |
|--|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|-----------------------------|--------------------------|
| <b>Revenues:</b>                       |                          |                          |                          |                          |                          |                             |                          |
| Refunds                                |                          |                          |                          |                          |                          |                             |                          |
| Premiums                               | 1,051,858                | 1,057,183                | 1,065,272                | 1,031,232                | 1,055,104                | 1,202,456                   | 1,440,919                |
| Insurance Claims Contributions         | 134,999                  | 220,270                  | 53,234                   | 63,516                   | 64,840                   | 12,900                      |                          |
| Transfer in: Other Funds               | -                        | -                        | -                        |                          |                          |                             | 1,450,000                |
| Interest Income                        | 3,151                    | 5,494                    | 23,276                   | 31,727                   | 1,765                    | 8,400                       |                          |
| Miscellaneous                          | -                        | -                        | -                        |                          |                          |                             |                          |
| <b>Total Revenues</b>                  | <b>\$ 1,190,008</b>      | <b>\$ 1,282,947</b>      | <b>\$ 1,141,782</b>      | <b>\$ 1,126,475</b>      | <b>\$ 1,121,709</b>      | <b>\$ 1,223,756</b>         | <b>\$ 2,890,919</b>      |
| <b>Expenditures:</b>                   |                          |                          |                          |                          |                          |                             |                          |
| Transfers Out                          | -                        | -                        | -                        |                          |                          |                             |                          |
| Special Assessments                    | -                        | -                        | -                        |                          |                          |                             |                          |
| Transfer Out                           | -                        | -                        | -                        |                          |                          |                             |                          |
| Personal Services                      | -                        | -                        | -                        |                          |                          |                             |                          |
| Claims and Damages                     | -                        | -                        | -                        |                          |                          |                             |                          |
| Insurance Premiums                     | -                        | -                        | -                        |                          |                          |                             |                          |
| Claims and Professional expenses       | 1,150,614                | 978,406                  | 923,500                  | 772,621                  | 997,851                  | 2,743,000                   | 1,100,000                |
| Professional Fees                      | -                        | -                        | -                        |                          |                          |                             |                          |
| Enterprise Resource Planning (ERP)     | -                        | -                        | -                        |                          |                          |                             |                          |
| <b>Total Expenditures</b>              | <b>\$ 1,150,614</b>      | <b>\$ 978,406</b>        | <b>\$ 923,500</b>        | <b>\$ 772,621</b>        | <b>\$ 997,851</b>        | <b>\$ 2,743,000</b>         | <b>\$ 1,100,000</b>      |
| <b>Excess of Revenues Over (Under)</b> |                          |                          |                          |                          |                          |                             |                          |
| <b>Expenditures</b>                    | 39,394                   | 304,541                  | 218,282                  | 353,854                  | 123,858                  | (1,519,244)                 | 1,790,919                |
| <b>Fund Balance, Beginning of Year</b> | <b>\$ 148,659</b>        | <b>\$ 188,053</b>        | <b>\$ 492,594</b>        | <b>\$ 710,877</b>        | <b>\$ 1,064,731</b>      | <b>\$ 1,188,589</b>         | <b>\$ (330,655)</b>      |
| <b>Fund Balance, End of Year</b>       | <b>\$ 188,053</b>        | <b>\$ 492,594</b>        | <b>\$ 710,877</b>        | <b>\$ 1,064,731</b>      | <b>\$ 1,188,589</b>      | <b>\$ (330,655)</b>         | <b>\$ 1,460,264</b>      |

The Claims and Damages Reserve Fund accounts for expenses associated with property insurance premiums, liability insurance premiums, broker fees, and insurance claims.

Funding for insurance claims is determined through loss history to cover anticipated claims and damages expenses each budget year. City departments contribute a baseline amount of \$11,538 to the fund annually, which accounts for approximately \$150,000. The remaining amount, currently established at \$150,000, is funded through claims history analysis. Each department with claims history for the past three years is assigned a pro-rata share of the remaining \$150,000. This method assures contribution from all City departments while assessing risk costs appropriately based on actual losses incurred.

# CLAIMS AND DAMAGES RESERVE TRUST FUND

FISCAL YEAR July 1, 2022 to June 30, 2023

|  | FY 2017<br><u>ACTUAL</u> | FY 2018<br><u>ACTUAL</u> | FY 2019<br><u>ACTUAL</u> | FY 2020<br><u>ACTUAL</u> | FY 2021<br><u>ACTUAL</u> | FY 2022<br><u>PROJECTED</u> | FY 2023<br><u>BUDGET</u> |
|--|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|-----------------------------|--------------------------|
| <b>Revenues:</b>                       |                          |                          |                          |                          |                          |                             |                          |
| Refunds                                |                          |                          |                          |                          |                          |                             |                          |
| Premiums                               | 1,051,858                | 1,057,183                | 1,065,272                | 1,031,232                | 1,055,104                | 1,202,456                   | 1,440,919                |
| Insurance Claims Contributions         | 134,999                  | 220,270                  | 53,234                   | 63,516                   | 64,840                   | 12,900                      |                          |
| Transfer in: Other Funds               | -                        | -                        | -                        |                          |                          |                             | 1,450,000                |
| Interest Income                        | 3,151                    | 5,494                    | 23,276                   | 31,727                   | 1,765                    | 8,400                       |                          |
| Miscellaneous                          | -                        | -                        | -                        |                          |                          |                             |                          |
| <b>Total Revenues</b>                  | <b>\$ 1,190,008</b>      | <b>\$ 1,282,947</b>      | <b>\$ 1,141,782</b>      | <b>\$ 1,126,475</b>      | <b>\$ 1,121,709</b>      | <b>\$ 1,223,756</b>         | <b>\$ 2,890,919</b>      |
| <b>Expenditures:</b>                   |                          |                          |                          |                          |                          |                             |                          |
| Transfers Out                          | -                        | -                        | -                        |                          |                          |                             |                          |
| Special Assessments                    | -                        | -                        | -                        |                          |                          |                             |                          |
| Transfer Out                           | -                        | -                        | -                        |                          |                          |                             |                          |
| Personal Services                      | -                        | -                        | -                        |                          |                          |                             |                          |
| Claims and Damages                     | -                        | -                        | -                        |                          |                          |                             |                          |
| Insurance Premiums                     | -                        | -                        | -                        |                          |                          |                             |                          |
| Claims and Professional expenses       | 1,150,614                | 978,406                  | 923,500                  | 772,621                  | 997,851                  | 2,743,000                   | 1,100,000                |
| Professional Fees                      | -                        | -                        | -                        |                          |                          |                             |                          |
| Enterprise Resource Planning (ERP)     | -                        | -                        | -                        |                          |                          |                             |                          |
| <b>Total Expenditures</b>              | <b>\$ 1,150,614</b>      | <b>\$ 978,406</b>        | <b>\$ 923,500</b>        | <b>\$ 772,621</b>        | <b>\$ 997,851</b>        | <b>\$ 2,743,000</b>         | <b>\$ 1,100,000</b>      |
| <b>Excess of Revenues Over (Under)</b> |                          |                          |                          |                          |                          |                             |                          |
| <b>Expenditures</b>                    | 39,394                   | 304,541                  | 218,282                  | 353,854                  | 123,858                  | (1,519,244)                 | 1,790,919                |
| <b>Fund Balance, Beginning of Year</b> | <b>\$ 148,659</b>        | <b>\$ 188,053</b>        | <b>\$ 492,594</b>        | <b>\$ 710,877</b>        | <b>\$ 1,064,731</b>      | <b>\$ 1,188,589</b>         | <b>\$ (330,655)</b>      |
| <b>Fund Balance, End of Year</b>       | <b>\$ 188,053</b>        | <b>\$ 492,594</b>        | <b>\$ 710,877</b>        | <b>\$ 1,064,731</b>      | <b>\$ 1,188,589</b>      | <b>\$ (330,655)</b>         | <b>\$ 1,460,264</b>      |

The Claims and Damages Reserve Fund accounts for expenses associated with property insurance premiums, liability insurance premiums, broker fees, and insurance claims.

Funding for insurance claims is determined through loss history to cover anticipated claims and damages expenses each budget year. City departments contribute a baseline amount of \$11,538 to the fund annually, which accounts for approximately \$150,000. The remaining amount, currently established at \$150,000, is funded through claims history analysis. Each department with claims history for the past three years is assigned a pro-rata share of the remaining \$150,000. This method assures contribution from all City departments while assessing risk costs appropriately based on actual losses incurred.

**BILL NO. 22-**

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AN ORDINANCE APPROVING, ADOPTING AND APPROPRIATING THE BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2023, FOR THE MUNICIPAL COURT DIVISION OF THE CITY OF LEE'S SUMMIT, MISSOURI.

WHEREAS, in accordance with Section 11.2 of the Lee's Summit City Charter, the City Manager has submitted to the Mayor and Council a budget for the fiscal year ending June 30, 2023 and an accompanying message; and,

WHEREAS, in accordance with Section 11.5 of the Lee's Summit City Charter, the Council has caused to be published in one or more newspapers of general circulation in the city a general summary of the budget and a notice stating the times and places where copies of the message and budget were available for inspection by the public, and the time and place for a public hearing on the budget; and,

WHEREAS, a public hearing on the proposed budget for fiscal year ending June 30, 2023, was held on June 14, 2022, not less than two weeks after such publication.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF LEE'S SUMMIT, MISSOURI, as follows:

SECTION 1. The maximum amounts to be expended for the fiscal and budget year of 2022-2023 (FY23) are as follows, and said amounts are hereby approved, adopted and appropriated by funds:

| 2022-2023 Budget           |                          |                        |                         |
|----------------------------|--------------------------|------------------------|-------------------------|
|                            | Fiscal Year<br>2022-2023 | Interfund<br>Transfers | Net Budget<br>2022-2023 |
| General Fund               |                          |                        |                         |
| Municipal Court            | 1,097,287                | -                      | 1,097,287               |
| <b>Total:</b>              | <b>1,097,287</b>         | -                      | <b>1,097,287</b>        |
| <b>Total Appropriation</b> | <b>1,097,287</b>         | -                      | <b>1,097,287</b>        |

SECTION 2. This Ordinance shall be in full force and effect from and after the date of its passage and adoption, and approval by the Mayor.

SECTION 3. Should any section, sentence, or clause of this Ordinance be declared invalid or unconstitutional, such declaration shall not affect the validity of the remaining sections, sentences, or clauses.

PASSED by the City Council of the City of Lee's Summit, Missouri, this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

**BILL NO. 22-**

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ATTEST:

\_\_\_\_\_  
Mayor *William A. Baird*

\_\_\_\_\_  
City Clerk *Trisha Fowler Arcuri*

APPROVED by the Mayor of said city this \_\_\_\_ day of \_\_\_\_\_, 2022.

ATTEST:

\_\_\_\_\_  
Mayor *William A. Baird*

\_\_\_\_\_  
City Clerk *Trisha Fowler Arcuri*

APPROVED AS TO FORM:

\_\_\_\_\_  
City Attorney *Brian W. Head*

# Municipal Court

## FY23 Budget Summary

### Expenses By Programs and Services

| Programs and Services     | FY21<br>Actuals | FY22<br>Budget   | FY23<br>Requested | Difference<br>FY22<br>Budget |           |
|---------------------------|-----------------|------------------|-------------------|------------------------------|-----------|
|                           |                 |                  |                   | \$                           | %         |
| Department Administration | 172,786         | 183,054          | 181,925           | (1,129)                      | (1%)      |
| Operations Division       | 384,812         | 550,363          | 561,476           | 11,113                       | 2%        |
| Probation                 | 137,899         | 155,866          | 164,410           | 8,545                        | 5%        |
| Court Security Operations | 71,138          | 144,306          | 189,475           | 45,169                       | 31%       |
| <b>Department Totals</b>  | <b>766,634</b>  | <b>1,033,588</b> | <b>1,097,287</b>  | <b>63,698</b>                | <b>6%</b> |

### Expenses by Type

| Expense Category                     | FY21<br>Actuals | FY22<br>Budget   | FY23<br>Requested | Difference<br>FY22<br>Budget |           |
|--------------------------------------|-----------------|------------------|-------------------|------------------------------|-----------|
|                                      |                 |                  |                   | \$                           | %         |
| Personal services                    | 649,120         | 804,363          | 824,609           | 20,245                       | 3%        |
| Other supplies, services and charges | 55,179          | 165,276          | 210,945           | 45,669                       | 28%       |
| Repairs and maintenance              | 6,801           | 4,050            | 4,510             | 460                          | 11%       |
| Interdepartment charges              | 55,534          | 59,899           | 57,222            | (2,677)                      | (4%)      |
| <b>Department Totals</b>             | <b>766,634</b>  | <b>1,033,588</b> | <b>1,097,287</b>  | <b>63,698</b>                | <b>6%</b> |



## Municipal Court

### Full Time Equivalents (FTE)

| Job Titles             | FY21 Budget  | FY22 Budget  | FY23 Request | Difference FY22 |
|------------------------|--------------|--------------|--------------|-----------------|
| Court Administrator    | 1.00         | 1.00         | 1.00         | 0.00            |
| Court Clerk            | 2.00         | 2.00         | 2.00         | 0.00            |
| Court Clerk Supervisor | 1.00         | 1.00         | 1.00         | 0.00            |
| Court Security Officer | 1.00         | 1.00         | 1.00         | 0.00            |
| Municipal Judge        | 1.15         | 1.15         | 1.15         | 0.00            |
| Probation/Compliance   | 2.00         | 2.00         | 2.00         | 0.00            |
| Senior Court Clerks    | 2.75         | 2.75         | 2.75         | 0.00            |
| <b>Totals</b>          | <b>10.90</b> | <b>10.90</b> | <b>10.90</b> | <b>0.00</b>     |

**BILL NO. 22-**

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AN ORDINANCE APPROVING, ADOPTING AND APPROPRIATING THE BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2023, FOR THE FIRE DEPARTMENT OF THE CITY OF LEE'S SUMMIT, MISSOURI.

WHEREAS, in accordance with Section 11.2 of the Lee's Summit City Charter, the City Manager has submitted to the Mayor and Council a budget for the fiscal year ending June 30, 2023 and an accompanying message; and,

WHEREAS, in accordance with Section 11.5 of the Lee's Summit City Charter, the Council has caused to be published in one or more newspapers of general circulation in the city a general summary of the budget and a notice stating the times and places where copies of the message and budget were available for inspection by the public, and the time and place for a public hearing on the budget; and,

WHEREAS, a public hearing on the proposed budget for fiscal year ending June 30, 2023, was held on June 14, 2022, not less than two weeks after such publication.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF LEE'S SUMMIT, MISSOURI, as follows:

SECTION 1. The maximum amounts to be expended for the fiscal and budget year of 2022-2023 (FY23) are as follows, and said amounts are hereby approved, adopted and appropriated by funds:

| 2022-2023 Budget           |                          |                        |                         |
|----------------------------|--------------------------|------------------------|-------------------------|
|                            | Fiscal Year<br>2022-2023 | Interfund<br>Transfers | Net Budget<br>2022-2023 |
| General Fund               |                          |                        |                         |
| Fire/EMS                   | 23,401,851               | 207,191                | 23,194,660              |
| <b>Total:</b>              | <b>23,401,851</b>        | <b>207,191</b>         | <b>23,194,660</b>       |
| <b>Total Appropriation</b> | <b>23,401,851</b>        | <b>207,191</b>         | <b>23,194,660</b>       |

SECTION 2. This Ordinance shall be in full force and effect from and after the date of its passage and adoption, and approval by the Mayor.

SECTION 3. Should any section, sentence, or clause of this Ordinance be declared invalid or unconstitutional, such declaration shall not affect the validity of the remaining sections, sentences, or clauses.

PASSED by the City Council of the City of Lee's Summit, Missouri, this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

**BILL NO. 22-**

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ATTEST:

\_\_\_\_\_  
Mayor *William A. Baird*

\_\_\_\_\_  
City Clerk *Trisha Fowler Arcuri*

APPROVED by the Mayor of said city this \_\_\_\_ day of \_\_\_\_\_, 2022.

ATTEST:

\_\_\_\_\_  
Mayor *William A. Baird*

\_\_\_\_\_  
City Clerk *Trisha Fowler Arcuri*

APPROVED AS TO FORM:

\_\_\_\_\_  
City Attorney *Brian W. Head*

# Fire/EMS Services

## FY23 Budget Summary

| <b>Expenses By Programs and Services</b> |                   |                   |                           |                              |           |
|--|-------------------|-------------------|---------------------------|------------------------------|-----------|
| <b>Programs and Services</b>             | FY21<br>Actuals   | FY22<br>Budget    | <b>FY23<br/>Requested</b> | Difference<br>FY22<br>Budget |           |
|  |                   |                   |                           | \$                           | %         |
| Department Administration                | 1,641,665         | 924,359           | 1,058,280                 | 133,921                      | 14%       |
| Support Services                         | 1,294,034         | 2,018,608         | 2,531,157                 | 512,549                      | 25%       |
| Emergency Services                       | 15,485,571        | 17,089,846        | 16,944,381                | (145,465)                    | (1%)      |
| Fire Prevention                          | 4,048             | 467,656           | 501,213                   | 33,557                       | 7%        |
| Training                                 | 162,741           | 620,985           | 829,201                   | 208,216                      | 34%       |
| Communications Center/Dispatch           | 1,021,721         | 1,345,137         | 1,537,619                 | 192,482                      | 14%       |
| <b>Department Totals</b>                 | <b>19,609,779</b> | <b>22,466,591</b> | <b>23,401,851</b>         | <b>935,260</b>               | <b>4%</b> |

| <b>Expenses by Type</b>              |                   |                   |                           |                              |           |
|--------------------------------------|-------------------|-------------------|---------------------------|------------------------------|-----------|
| <b>Expense Category</b>              | FY21<br>Actuals   | FY22<br>Budget    | <b>FY23<br/>Requested</b> | Difference<br>FY22<br>Budget |           |
|                                      |                   |                   |                           | \$                           | %         |
| Resale Goods                         | 248,978           | 285,000           | 285,000                   | 0                            | 0%        |
| Personal services                    | 16,201,538        | 18,207,594        | 18,442,398                | 234,804                      | 1%        |
| Other supplies, services and charges | 815,983           | 1,134,641         | 1,207,075                 | 72,434                       | 6%        |
| Repairs and maintenance              | 562,968           | 664,216           | 801,872                   | 137,657                      | 21%       |
| Utilities                            | 134,472           | 144,000           | 150,000                   | 6,000                        | 4%        |
| Fuel and lubricants                  | 93,514            | 122,550           | 150,000                   | 27,450                       | 22%       |
| Interdepartment charges              | 1,385,012         | 1,619,455         | 2,158,314                 | 538,859                      | 33%       |
| Transfers out                        | 167,313           | 289,135           | 207,191                   | (81,944)                     | (28%)     |
| <b>Department Totals</b>             | <b>19,609,779</b> | <b>22,466,591</b> | <b>23,401,851</b>         | <b>935,260</b>               | <b>4%</b> |

## Fire/ EMS Services

### Full Time Equivalents (FTE)

| Job Titles                     | FY21 Budget   | FY22 Budget   | FY23 Request  | Difference FY22 |
|--------------------------------|---------------|---------------|---------------|-----------------|
| Administrative Assistant       | 1.00          | 1.00          | 1.00          | 0.00            |
| Administration Manager         | 0.00          | 0.00          | 1.00          | 1.00            |
| Assistant Fire Chief           | 6.00          | 7.00          | 7.00          | 0.00            |
| Battalion Chief                | 5.00          | 4.00          | 4.00          | 0.00            |
| Communications Specialist-Fire | 9.00          | 11.67         | 12.00         | 0.33            |
| Communications Supervisor      | 0.00          | 0.50          | 1.00          | 0.50            |
| Data Analyst                   | 1.00          | 1.00          | 0.00          | -1.00           |
| Deputy Fire Chief              | 0.00          | 1.00          | 2.00          | 1.00            |
| Fire Captain/Paramedic^        | 25.00         | 24.00         | 24.00         | 0.00            |
| Fire Chief                     | 1.00          | 1.00          | 1.00          | 0.00            |
| Fire Engineer/Paramedic^       | 65.00         | 59.00         | 65.66         | 6.66            |
| Firefighter/Paramedic^         | 37.00         | 50.00         | 43.34         | -6.66           |
| Lead Comm Specialist-Fire      | 4.00          | 3.50          | 4.00          | 0.50            |
| Office Coordinator             | 1.00          | 1.00          | 1.00          | 0.00            |
| <b>Totals</b>                  | <b>155.00</b> | <b>164.67</b> | <b>167.00</b> | <b>2.33</b>     |

Job titles in purple are position reclassifications for FY23 (no overall change in FTEs)

^Changes in the number of positions from year to year may be due to retirements, resignations or promotions in accordance with the IAFF contract.

**BILL NO. 22-**

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AN ORDINANCE ESTABLISHING A PAY AND CLASSIFICATION PLAN FOR EMPLOYEES OF THE CITY OF LEE'S SUMMIT, MISSOURI WHO ARE NOT REPRESENTED BY A LABOR ORGANIZATION FOR THE FISCAL YEAR ENDING JUNE 30, 2023.

WHEREAS, in accordance with Section 11.2 of the Lee's Summit City Charter, the City Manager has submitted to the Mayor and Council a budget for the fiscal year ending June 30, 2023 and an accompanying message; and,

WHEREAS, in accordance with Section 11.5 of the Lee's Summit City Charter, the Council has caused to be published in one or more newspapers of general circulation in the city a general summary of the budget and a notice stating the times and places where copies of the message and budget were available for inspection by the public, and the time and place for a public hearing on the budget; and,

WHEREAS, a public hearing on the proposed budget for fiscal year ending June 30, 2023, was held on June 14, 2022, not less than two weeks after such publication.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF LEE'S SUMMIT, MISSOURI, as follows:

SECTION 1. The pay ranges for the position classification plan of the City for employees who are not represented by a labor organization, which is attached hereto as Exhibit A and incorporated herein by reference, is approved pursuant to Section 2-308 of the Code of Ordinances of the City of Lee's Summit, Missouri.

SECTION 2. This Ordinance shall be in full force and effect from and after the date of its passage and adoption, and approval by the Mayor.

SECTION 3. Should any section, sentence, or clause of this Ordinance be declared invalid or unconstitutional, such declaration shall not affect the validity of the remaining sections, sentences, or clauses.

PASSED by the City Council of the City of Lee's Summit, Missouri, this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

ATTEST:

\_\_\_\_\_  
Mayor *William A. Baird*

\_\_\_\_\_  
City Clerk *Trisha Fowler Arcuri*

APPROVED by the Mayor of said city this \_\_\_\_ day of \_\_\_\_\_, 2022.

ATTEST:

\_\_\_\_\_  
Mayor *William A. Baird*

**BILL NO. 22-**

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\_\_\_\_\_  
City Clerk *Trisha Fowler Arcuri*

APPROVED AS TO FORM:

\_\_\_\_\_  
City Attorney *Brian W. Head*

| Pay and Classification Plan   |             |          |         |                      |              |              |
|---|-------------|----------|---------|----------------------|--------------|--------------|
|   | Hourly Rate |          |         | Est. Annualized Rate |              |              |
|   | Minimum     | Midpoint | Maximum | Minimum              | Midpoint     | Maximum      |
| <b>Administrative Specialists</b>   |             |          |         |                      |              |              |
| <b>Band AS1</b>   |             |          |         |                      |              |              |
| Court Clerk<br>Police Records Clerk<br>Service Representative I   | \$16.25     | \$20.35  | \$24.40 | \$ 33,800.00         | \$ 42,328.00 | \$ 50,752.00 |
| <b>Band AS2</b>   |             |          |         |                      |              |              |
| Administrative Assistant<br>Airport Service Attendant<br>Cash Receipts Clerk<br>Evidence & Property Tech.<br>Parking Control Officer<br>Police Services Officer<br>Procurement Officer I<br>Senior Court Clerk<br>Shelter Attendant | \$17.70     | \$22.10  | \$26.50 | \$ 36,816.00         | \$ 45,968.00 | \$ 55,120.00 |
| <b>Band AS3</b>   |             |          |         |                      |              |              |
| Accounting Clerk<br>Business Services Rep - Dev Ctr<br>Customer Service Rep.<br>EMS Billing Specialist<br>Human Resources Coordinator<br>Office Coordinator<br>Purchasing and Supply Officer<br>Treasury Cashier                    | \$19.20     | \$24.05  | \$28.85 | \$ 39,936.00         | \$ 50,024.00 | \$ 60,008.00 |
| <b>Band AS4</b>   |             |          |         |                      |              |              |
| Contract/Records Specialist<br>Deputy City Clerk<br>Inventory And Records Specialist<br>Lead Customer Service Rep.<br>Legal Assistant<br>Payroll Specialist<br>Utility Billing Specialist   | \$20.70     | \$25.85  | \$31.05 | \$ 43,056.00         | \$ 53,768.00 | \$ 64,584.00 |
| <b>Band AS5</b>   |             |          |         |                      |              |              |
| Executive Assistant<br>Graduate Fellow  | \$22.35     | \$27.95  | \$33.50 | \$ 46,488.00         | \$ 58,136.00 | \$ 69,680.00 |



| Pay and Classification Plan   |             |           |           |                      |              |              |
|---|-------------|-----------|-----------|----------------------|--------------|--------------|
|   | Hourly Rate |           |           | Est. Annualized Rate |              |              |
|   | Minimum     | Midpoint  | Maximum   | Minimum              | Midpoint     | Maximum      |
| <b>Technical</b>  |             |           |           |                      |              |              |
| <b>Band T1</b>  |             |           |           |                      |              |              |
| Audiovisual Technician<br>Facilities Maintenance Worker I   | \$17.05     | \$21.35   | \$25.60   | \$ 35,464.00         | \$ 44,408.00 | \$ 53,248.00 |
| <b>Band T2</b>  |             |           |           |                      |              |              |
| Airport Attendant<br>Facilities Maintenance Worker II<br>Inventory Maintenance Technician<br>Traffic Operations Technician  | \$19.25     | \$24.05   | \$28.85   | \$ 40,040.00         | \$ 50,024.00 | \$ 60,008.00 |
| <b>Band T3</b>  |             |           |           |                      |              |              |
| Development Technician<br>Engineering Technician<br>Facilities Technician<br>Lead Airport Attendant I<br>Neighborhood Services Officer<br>Utility Technician  | \$20.15     | \$25.20   | \$30.25   | \$ 41,912.00         | \$ 52,416.00 | \$ 62,920.00 |
| <b>Skilled Technical</b>  |             |           |           |                      |              |              |
| <b>Band ST1</b>   |             |           |           |                      |              |              |
| Equipment Technician<br>GIS Technician<br>Help Desk Support Specialist<br>Operations Technician<br>PW Ops Contract Specialist<br>Right of Way Inspector<br>System Support Analyst<br>Web Specialist | \$21.90     | \$27.40   | \$32.85   | \$ 45,552.00         | \$ 56,992.00 | \$ 68,328.00 |
| <b>Band ST2</b>   |             |           |           |                      |              |              |
| Building Inspector<br>CIP Resident Inspector<br>Field Engineering Inspector<br>Senior GIS Technician<br>Utility Management Analyst  | \$23.65     | \$29.60   | \$35.50   | \$ 49,192.00         | \$ 61,568.00 | \$ 73,840.00 |
| <b>Band ST3</b>   |             |           |           |                      |              |              |
| Construction Project Manager<br>Project Manger - Public Works<br>Right-of-Way Agent<br>System Support Specialist<br>Technical Services Specialist (ITS)   | \$25.70     | \$32.10   | \$38.55   | \$ 53,456.00         | \$ 66,768.00 | \$ 80,184.00 |
| <b>Advanced Technical</b>   |             |           |           |                      |              |              |
| <b>Band AT1</b>   |             |           |           |                      |              |              |
| Senior Engineering Technician<br>Senior Traffic Operations Tech   | \$24.45     | \$30.55   | \$36.70   | \$ 50,856.00         | \$ 63,544.00 | \$ 76,336.00 |
| <b>Band AT2</b>   |             |           |           |                      |              |              |
| Instrumentation & Controls Tech<br>Plans Examiner   | \$26.90     | \$33.65   | \$40.35   | \$ 55,952.00         | \$ 69,992.00 | \$ 83,928.00 |
| <b>Band AT3</b>   |             |           |           |                      |              |              |
| Applications Analyst<br>Senior Right-of-Way Agent<br>Systems Administrator<br>Web Administrator   | \$29.1923   | \$36.4904 | \$43.7885 | \$60,720.00          | \$75,900.00  | \$91,080.00  |
| <b>Band AT4</b>   |             |           |           |                      |              |              |
| Applications Administrator<br>Database Administrator<br>GIS Coordinator   | \$30.3221   | \$37.9014 | \$45.4832 | \$63,070.00          | \$78,835.00  | \$94,605.00  |
| <b>Band AT5</b>   |             |           |           |                      |              |              |
| Network Administrator   | \$34.1322   | \$42.6635 | \$51.1971 | \$70,995.00          | \$88,740.00  | \$106,490.00 |

Pay and Classification Plan

|  | Hourly Rate |           |           | Est. Annualized Rate |              |              |
|--|-------------|-----------|-----------|----------------------|--------------|--------------|
|  | Minimum     | Midpoint  | Maximum   | Minimum              | Midpoint     | Maximum      |
| <b>Professional Nonmanagement</b>  |             |           |           |                      |              |              |
| <b>Band PN1</b>  |             |           |           |                      |              |              |
| Contract Compliance Coor/Para<br>Probation/Compliance Officer  | \$21.80     | \$27.30   | \$32.75   | \$ 45,344.00         | \$ 56,784.00 | \$ 68,120.00 |
| <b>Band PN2</b>  |             |           |           |                      |              |              |
| Accountant<br>CDBG Administrator<br>Data Analyst<br>Marketing Specialist<br>Procurement Officer II<br>Recruitment Specialist   | \$23.5865   | \$29.4856 | \$35.3822 | \$49,060.00          | \$61,330.00  | \$73,595.00  |
| <b>Band PN3</b>  |             |           |           |                      |              |              |
| Benefits Specialist<br>Community Relations Specialist<br>Office Manager/Paralegal<br>Research Assistant/Paralegal<br>Planner<br>Senior Procurement Officer<br>Water Utilities Analyst  | \$25.6923   | \$32.1154 | \$38.5385 | \$53,440.00          | \$66,800.00  | \$80,160.00  |
| <b>Band PN4</b>  |             |           |           |                      |              |              |
| Compensation & Classification Specialist<br>Environmental Specialist<br>Financial Analyst<br>Safety & Wellness Specialist<br>Senior Accountant<br>Staff Engineer<br>Workforce Development Analyst  | \$27.7476   | \$34.6827 | \$41.6202 | \$57,715.00          | \$72,140.00  | \$86,570.00  |
| <b>Band PN5</b>  |             |           |           |                      |              |              |
| Communications Strategist<br>Cultural Arts Manager<br>ITS Project Manager<br>Management Analyst III<br>Project Manager - CBS<br>Project Manager - Dev. Ctr.<br>Senior Planner  | \$29.5649   | \$36.9567 | \$44.3486 | \$61,495.00          | \$76,870.00  | \$92,245.00  |
| <b>Band PN7</b>  |             |           |           |                      |              |              |
| Asst. Prosecuting Attorney PTR<br>Budget Manager<br>Senior Staff Engineer<br>Solid Waste Superintendent  | \$35.9567   | \$44.9471 | \$53.9351 | \$74,790.00          | \$93,490.00  | \$112,185.00 |
| <b>Band PN9</b>  |             |           |           |                      |              |              |
| Chief Counsel of Infrastructure and Recreation<br>Chief Counsel of Management and Operations<br>Chief Counsel of Public Safety-Civil Rights Specialist<br>Chief Counsel of Economic Development & Planning<br>Chief Counsel of Special Projects<br>Chief of Litigation | \$43.5024   | \$54.3774 | \$65.2524 | \$90,485.00          | \$113,105.00 | \$135,725.00 |

| Pay and Classification Plan  |             |           |           |                      |              |              |
|--|-------------|-----------|-----------|----------------------|--------------|--------------|
|  | Hourly Rate |           |           | Est. Annualized Rate |              |              |
|  | Minimum     | Midpoint  | Maximum   | Minimum              | Midpoint     | Maximum      |
| <b>Operational Supervision</b>   |             |           |           |                      |              |              |
| <b>Band OS3</b>  |             |           |           |                      |              |              |
| Accounts Payable Supervisor<br>Administrative Supervisor<br><b>Airfield Operations Supervisor</b><br>Court Clerk Supervisor<br>Customer Service Supervisor<br><b>Lead Airport Attendant II</b><br>Maintenance Shop Supervisor<br>Metered Services Supervisor | \$24.15     | \$30.20   | \$36.25   | \$ 50,232.00         | \$ 62,816.00 | \$ 75,400.00 |
| <b>Band OS4</b>  |             |           |           |                      |              |              |
| Lead Traffic Operations Technician<br>Right of Way Supervisor  | \$26.75     | \$33.45   | \$40.15   | \$ 55,640.00         | \$ 69,576.00 | \$ 83,512.00 |
| <b>Band OS5</b>  |             |           |           |                      |              |              |
| Cash Management Officer<br>Facilities Maintenance Superintendent<br>City Clerk<br>Lead Engineering Technician<br>Media Services Supervisor<br>Police Administration Supervisor<br>PW Operations Supervisor<br>Utility System Supervisor                      | \$29.0841   | \$36.3558 | \$43.6274 | \$60,495.00          | \$75,620.00  | \$90,745.00  |
| <b>Band OS7</b>  |             |           |           |                      |              |              |
| Control System Supervisor<br><b>Maintenance &amp; Asset Mgmt Supervisor</b><br>Systems Analyst   | \$33.9231   | \$42.4038 | \$50.8870 | \$70,560.00          | \$88,200.00  | \$105,845.00 |

| <b>Management and Supervision</b>  |           |           |           |             |              |              |
|--|-----------|-----------|-----------|-------------|--------------|--------------|
| <b>Band MS1</b>  |           |           |           |             |              |              |
| Administration Manager<br>Assistant Airport Manager<br>Assistant Utility Manager<br>Mgr., Accreditation/Info Mgmt<br>Procurement & Contract Svc Mgr.   | \$30.0913 | \$37.6130 | \$45.1346 | \$62,590.00 | \$78,235.00  | \$93,880.00  |
| <b>Band MS2</b>  |           |           |           |             |              |              |
| Building Inspections Manager<br>CIP Inspections Manager<br>Codes Administration Manager<br>Engineering Inspections Manager<br><b>Financial Services Manager (Water)</b><br>IT Support Services Manager<br><b>Neighborhood Services Manager</b><br>Planning Manager<br>Public Works Operations Mgr. | \$32.7067 | \$40.8846 | \$49.0601 | \$68,030.00 | \$85,040.00  | \$102,045.00 |
| <b>Band MS3</b>  |           |           |           |             |              |              |
| Account Services Manager<br>IT Operations Manager<br>Operations and Maintenance Manager<br>Utility System Manager  | \$35.5505 | \$44.4375 | \$53.3269 | \$73,945.00 | \$92,430.00  | \$110,920.00 |
| <b>Band MS4</b>  |           |           |           |             |              |              |
| City Traffic Engineer<br>Construction Manager<br>Engineering Manager<br>Manager, Entprs. Tech. Svcs.   | \$38.6418 | \$48.3029 | \$57.9639 | \$80,375.00 | \$100,470.00 | \$120,565.00 |

| Pay and Classification Plan               |             |           |           |                      |              |              |
|---|-------------|-----------|-----------|----------------------|--------------|--------------|
|   | Hourly Rate |           |           | Est. Annualized Rate |              |              |
|   | Minimum     | Midpoint  | Maximum   | Minimum              | Midpoint     | Maximum      |
| <b>Asst Director/Division Head</b>        |             |           |           |                      |              |              |
| <b>Band AD2</b>                           |             |           |           |                      |              |              |
| Airport Manager                           | \$36.1587   | \$45.1971 | \$54.2380 | \$75,210.00          | \$94,010.00  | \$112,815.00 |
| Court Administrator                       |             |           |           |                      |              |              |
| Creative Services Manager                 |             |           |           |                      |              |              |
| Facilities Manager                        |             |           |           |                      |              |              |
| Fleet Manager                             |             |           |           |                      |              |              |
| <b>Band AD3</b>                           |             |           |           |                      |              |              |
| Asst. Dir. of Field Services              | \$40.6466   | \$50.8077 | \$60.9688 | \$84,545.00          | \$105,680.00 | \$126,815.00 |
| Asst. Dir. of Finance-Cash and Debt       |             |           |           |                      |              |              |
| Asst. Dir. of Finance-Controller          |             |           |           |                      |              |              |
| Asst. Dir. of Customer Care (Water)       |             |           |           |                      |              |              |
| Asst. Dir. of Public Works Administration |             |           |           |                      |              |              |
| Asst. Dir. of Human Resources             |             |           |           |                      |              |              |
| Asst. Dir. of Plan Services               |             |           |           |                      |              |              |
| <b>Band AD4</b>                           |             |           |           |                      |              |              |
| Asst. Dir. of Business Services           | \$43.7067   | \$54.6346 | \$65.5601 | \$90,910.00          | \$113,640.00 | \$136,365.00 |
| Asst. Dir. of Engineering Services        |             |           |           |                      |              |              |
| Asst. Dir. of App Mgmt Services           |             |           |           |                      |              |              |
| Asst. Dir. of Water Operations            |             |           |           |                      |              |              |
| Asst. Dir. of Public Works Operation      |             |           |           |                      |              |              |
| <b>Band AD5</b>                           |             |           |           |                      |              |              |
| Deputy Dir. of Public Works/City Engineer | \$45.1707   | \$56.4639 | \$67.7572 | \$93,955.00          | \$117,445.00 | \$140,935.00 |
| Deputy Dir. of Public Works/Operations    |             |           |           |                      |              |              |
| Deputy Dir. of Water Utilities            |             |           |           |                      |              |              |

|                               |           |           |           |              |              |              |
|-------------------------------|-----------|-----------|-----------|--------------|--------------|--------------|
| <b>Executive</b>              |           |           |           |              |              |              |
| <b>Band E1</b>                |           |           |           |              |              |              |
| Chief Technology Officer      | \$52.7308 | \$65.9135 | \$79.0986 | \$109,680.00 | \$137,100.00 | \$164,525.00 |
| Director of Creative Services |           |           |           |              |              |              |
| Director of Development Svcs. |           |           |           |              |              |              |
| Director of Human Resources   |           |           |           |              |              |              |
| Director of Public Works      |           |           |           |              |              |              |
| Director of Water Utilities   |           |           |           |              |              |              |
| Finance Director              |           |           |           |              |              |              |
| <b>Band E2</b>                |           |           |           |              |              |              |
| Assistant City Manager        | \$55.2356 | \$69.0457 | \$82.8558 | \$114,890.00 | \$143,615.00 | \$172,340.00 |
| Fire Chief                    |           |           |           |              |              |              |
| Police Chief                  |           |           |           |              |              |              |

**BILL NO. 22-**

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AN ORDINANCE ESTABLISHING A PAY AND CLASSIFICATION PLAN FOR EMPLOYEES OF THE CITY OF LEE'S SUMMIT, MISSOURI WHO ARE REPRESENTED BY A LABOR ORGANIZATION FOR THE FISCAL YEAR ENDING JUNE 30, 2023.

WHEREAS, in accordance with Section 11.2 of the Lee's Summit City Charter, the City Manager has submitted to the Mayor and Council a budget for the fiscal year ending June 30, 2023 and an accompanying message; and,

WHEREAS, in accordance with Section 11.5 of the Lee's Summit City Charter, the Council has caused to be published in one or more newspapers of general circulation in the city a general summary of the budget and a notice stating the times and places where copies of the message and budget were available for inspection by the public, and the time and place for a public hearing on the budget; and,

WHEREAS, a public hearing on the proposed budget for fiscal year ending June 30, 2023, was held on June 14, 2022, not less than two weeks after such publication.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF LEE'S SUMMIT, MISSOURI, as follows:

SECTION 1. The pay ranges for the position classification plan of the City for employees who are represented by a labor organization, which is attached hereto as Exhibit A and incorporated herein by reference, is approved pursuant to Section 2-308 of the Code of Ordinances of the City of Lee's Summit, Missouri.

SECTION 2. This Ordinance shall be in full force and effect from and after the date of its passage and adoption, and approval by the Mayor.

SECTION 3. Should any section, sentence, or clause of this Ordinance be declared invalid or unconstitutional, such declaration shall not affect the validity of the remaining sections, sentences, or clauses.

PASSED by the City Council of the City of Lee's Summit, Missouri, this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

ATTEST:

\_\_\_\_\_  
Mayor *William A. Baird*

\_\_\_\_\_  
City Clerk *Trisha Fowler Arcuri*

APPROVED by the Mayor of said city this \_\_\_\_ day of \_\_\_\_\_, 2022.

ATTEST:

\_\_\_\_\_  
Mayor *William A. Baird*

**BILL NO. 22-**

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\_\_\_\_\_  
City Clerk *Trisha Fowler Arcuri*

APPROVED AS TO FORM:

\_\_\_\_\_  
City Attorney *Brian W. Head*

Pay and Classification Plan

|  | Hourly Rate |           |           | Est. Annualized Rate |              |              |
|--|-------------|-----------|-----------|----------------------|--------------|--------------|
|  | Minimum     | Midpoint  | Maximum   | Minimum              | Midpoint     | Maximum      |
| <b>Protective Services</b>   |             |           |           |                      |              |              |
| <b>Band R1</b>   |             |           |           |                      |              |              |
| Police Recruit   | \$20.50     | \$21.00   | \$21.50   |                      |              |              |
| <b>Band PS2</b>  |             |           |           |                      |              |              |
| Animal Control Officer<br>Communications Call Taker - Police                         | \$18.10     | \$22.65   | \$27.20   | \$ 37,648.00         | \$ 47,112.00 | \$ 56,576.00 |
| <b>Band PS3</b>  |             |           |           |                      |              |              |
| Communication Specialist - Police<br>Court Security Officer<br>Detention Officer     | \$20.85     | \$26.05   | \$31.25   | \$ 43,368.00         | \$ 54,184.00 | \$ 65,000.00 |
| <b>Band PS4</b>  |             |           |           |                      |              |              |
| Animal Control Field Supvr.<br>Lead Comm Specialist-Police<br>Lead Detention Officer | \$23.95     | \$29.95   | \$35.95   | \$ 49,816.00         | \$ 62,296.00 | \$ 74,776.00 |
| <b>Band PS5</b>  |             |           |           |                      |              |              |
| Communications Supvr-Fire<br>Communications Supvr-Police<br>Radio Systems Specialist | \$27.55     | \$34.45   | \$41.35   | \$ 57,304.00         | \$ 71,656.00 | \$ 86,008.00 |
| <b>Band PS6</b>  |             |           |           |                      |              |              |
| Animal Control Manager   | \$31.4111   | \$39.2644 | \$47.1178 | \$65,335.00          | \$81,670.00  | \$98,005.00  |
| <b>Band PS7</b>  |             |           |           |                      |              |              |
| Battalion Chief<br>Police Captain  | \$43.2692   | \$54.0865 | \$64.9038 | \$90,000.00          | \$112,500.00 | \$135,000.00 |
| <b>Band PS8</b>  |             |           |           |                      |              |              |
| Asst. Fire Chief<br>Police Major   | \$47.5962   | \$59.4952 | \$71.3942 | \$99,000.00          | \$123,750.00 | \$148,500.00 |
| <b>Band PS9</b>  |             |           |           |                      |              |              |
| Deputy Fire Chief<br>Deputy Police Chief   | \$52.3558   | \$65.4447 | \$78.5337 | \$108,900.00         | \$136,125.00 | \$163,350.00 |

**Pay and Classification Plan**

| See separate schedules for union progression rates | Hourly Rate |           | Est. Annualized Rate                |             |
|--|-------------|-----------|-------------------------------------|-------------|
|  | Minimum     | Maximum   | Minimum                             | Maximum     |
| <b>Police - Union</b>                              |             |           | <b>Based on 2080 hours per year</b> |             |
| Police Officer                                     | \$22.3462   | \$36.2981 | \$46,480.00                         | \$75,500.00 |
| Sergeant   | \$34.0370   | \$44.1106 | \$70,797.00                         | \$91,750.00 |
|  |             |           |                                     |             |
| <b>Fire - Union</b>                                |             |           | <b>Based on 2912 hours per year</b> |             |
| Fire Fighter                                       | \$14.5021   | \$22.8234 | \$42,230.00                         | \$66,461.85 |
| Fire Fighter - Paramedic                           | \$16.6243   | \$24.9457 | \$48,410.00                         | \$72,641.85 |
| Fire Engineer                                      | \$18.6051   | \$24.7600 | \$54,178.00                         | \$72,101.06 |
| Fire Engineer - Paramedic                          | \$20.7273   | \$26.8822 | \$60,358.00                         | \$78,281.06 |
| Fire Captain                                       | \$25.5028   | \$30.7911 | \$74,264.09                         | \$89,663.56 |
| Fire Captain - Paramedic                           | \$27.6250   | \$32.9133 | \$80,444.09                         | \$95,843.56 |
|  |             |           | <b>Based on 2080 hours per year</b> |             |
| Communication Specialist                           | \$18.8611   | \$31.0961 | \$39,231.16                         | \$64,679.87 |
| Lead Communication Specialist                      | \$19.8042   | \$32.6509 | \$41,192.71                         | \$67,913.86 |
| <b>IAM - Union</b>                                 |             |           | <b>Based on 2080 hours per year</b> |             |
| Custodian  | \$14.5000   | \$19.5629 | \$30,160.00                         | \$40,690.83 |
| Meter Tech   | \$14.7500   | \$21.0000 | \$30,680.00                         | \$43,680.00 |
| Meter Specialist                                   | \$17.0000   | \$22.5000 | \$35,360.00                         | \$46,800.00 |
| Mechanic   | \$19.0000   | \$27.0000 | \$39,520.00                         | \$56,160.00 |
| Mechanic/Inventory Tech                            | \$19.0000   | \$27.0000 | \$39,520.00                         | \$56,160.00 |
| Utility Worker Trainee                             | \$16.0000   | \$16.0000 | \$33,280.00                         | \$33,280.00 |
| Utility Worker                                     | \$18.0000   | \$25.2500 | \$37,440.00                         | \$52,520.00 |
| Utility Specialist I                               | \$22.0000   | \$28.5000 | \$45,760.00                         | \$59,280.00 |
| Utility Specialist II                              | \$24.0000   | \$31.2500 | \$49,920.00                         | \$65,000.00 |
| Apprentice Operator                                | \$16.0000   | \$16.0000 | \$33,280.00                         | \$33,280.00 |
| Operator   | \$18.0000   | \$25.2500 | \$37,440.00                         | \$52,520.00 |
| Skilled Operator                                   | \$22.0000   | \$28.5000 | \$45,760.00                         | \$59,280.00 |
| Senior Operator                                    | \$24.0000   | \$31.2500 | \$49,920.00                         | \$65,000.00 |