



## The City of Lee's Summit

### Action Letter

### Planning Commission

Thursday, June 25, 2020

5:00 PM

Via Video Conference

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Notice is hereby given that the Planning Commission of the City of Lee's Summit will meet in regular session on Thursday, June 25, 2020, at 5:00 pm via videoconference as provided by Section 610.015 of the Revised Statutes of the State of Missouri. Due to the ongoing Covid-19 pandemic, City Hall will be physically closed and therefore, the public is invited to attend by viewing the meeting on the City website at [www.WatchLS.net](http://www.WatchLS.net), and various cable providers (Spectrum channel 2, Google TV channel 143, AT&T U-Verse channel 99 and Comcast channel 7) for those whose cable providers carry the City of Lee's Summit meetings. In the event that the meeting cannot be broadcast via [www.WatchLS.net](http://www.WatchLS.net) and the cable channels noted above, this agenda will be amended to include directions for the public to attend via the Zoom software platform at [www.Zoom.com](http://www.Zoom.com); such amendment will include a specific link to attend the Planning Commission meeting. Additionally, persons wishing to comment on any item of business on the agenda may do so in writing prior to 5:00 pm on June 24, 2020, either by e-mail to: [clerk@cityofls.net](mailto:clerk@cityofls.net), by leaving a voicemail at 816-969-1005 or by leaving written printed comments in the utility payments drop boxes located in the alley behind City Hall or inside the foyer at the north end of City Hall, both located at 220 SE Green Street, Lee's Summit, MO 64063. Written comments submitted by these methods will be presented at the Planning Commission meeting. Persons wishing to speak at a public hearing on this agenda may do so by contacting the City Clerk prior to 5:00 p.m. on June 24, 2020, by e-mail at [clerk@cityofls.net](mailto:clerk@cityofls.net), and they will be provided with instructions regarding how to provide their live testimony via videoconference during the public hearing.

Call to Order

Roll Call

**Present:** 8 - Chairperson Jason Norbury  
Vice Chair Donnie Funk  
Board Member Dana Arth  
Board Member Carla Dial  
Board Member Mark Kitchens  
Board Member Jake Loveless  
Board Member John Lovell  
Board Member Terry Trafton

**Absent:** 1 - Board Member Jeff Sims

Approval of Agenda

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**A motion was made by Vice Chair Funk, seconded by Board Member Dial, that this agenda be approved. The motion carried by the following vote:**

**Aye:** 8 - Chairperson Norbury  
Vice Chair Funk  
Board Member Arth  
Board Member Dial  
Board Member Kitchens  
Board Member Loveless  
Board Member Lovell  
Board Member Trafton

**Aye:** 8 - Chairperson Norbury  
Vice Chair Funk  
Board Member Arth  
Board Member Dial  
Board Member Kitchens  
Board Member Loveless  
Board Member Lovell  
Board Member Trafton

**Absent:** 1 - Board Member Sims

**Absent:** 1 - Board Member Sims

Public Comments

**No public comments were submitted for this meeting.**

1. Approval of Consent Agenda

- A** [TMP-1605](#) An Ordinance accepting final plat entitled Woodland Glen, 2nd Plat, Lots 34 thru 59 and Tracts A2 thru E2, as a subdivision to the City of Lee's Summit, Missouri.

**A motion was made by Vice Chair Funk, seconded by Board Member Dial, that this application be recommended for approval. The motion carried by the following vote:**

**Aye:** 8 - Chairperson Norbury  
Vice Chair Funk  
Board Member Arth  
Board Member Dial  
Board Member Kitchens  
Board Member Loveless  
Board Member Lovell  
Board Member Trafton

**Absent:** 1 - Board Member Sims

- B** [TMP-1610](#) Appl. #PL2020-099 - FINAL PLAT - The Estates of Chapel Ridge, 2nd Plat, Lots 23 & 24; Engineering Solutions, LLC, applicant

**A motion was made by Vice Chair Funk, seconded by Board Member Dial, that this application be recommended for approval. The motion carried by the following vote:**

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**Aye:** 8 - Chairperson Norbury  
Vice Chair Funk  
Board Member Arth  
Board Member Dial  
Board Member Kitchens  
Board Member Loveless  
Board Member Lovell  
Board Member Trafton

**Absent:** 1 - Board Member Sims

- C** [TMP-1611](#) Appl. #PL2020-127 - FINAL PLAT - The Townhomes of Chapel Ridge, 2nd Plat, Lots 9-19 & Tracts A-D; Engineering Solutions, LLC, applicant

**A motion was made by Vice Chair Funk, seconded by Board Member Dial, that this application be recommended for approval. The motion carried by the following vote:**

**Aye:** 8 - Chairperson Norbury  
Vice Chair Funk  
Board Member Arth  
Board Member Dial  
Board Member Kitchens  
Board Member Loveless  
Board Member Lovell  
Board Member Trafton

**Absent:** 1 - Board Member Sims

- D** [TMP-1607](#) Appl. #PL2020-163 - SIGN APPLICATION - Stuey McBrews projecting sign, 321 SE Main St; Fossil Forge Design, applicant

**A motion was made by Vice Chair Funk, seconded by Board Member Dial, that this application be approved. The motion carried by the following vote:**

**Aye:** 8 - Chairperson Norbury  
Vice Chair Funk  
Board Member Arth  
Board Member Dial  
Board Member Kitchens  
Board Member Loveless  
Board Member Lovell  
Board Member Trafton

**Absent:** 1 - Board Member Sims

- E** [TMP-1608](#) Appl. #PL2020-164 - SIGN APPLICATION - Reece Nichols wall sign, 222 SW Main St; Fossil Forge Design, applicant

**A motion was made by Vice Chair Funk, seconded by Board Member Dial, that this application be approved. The motion carried by the following vote:**

**Aye:** 8 - Chairperson Norbury  
Vice Chair Funk  
Board Member Arth  
Board Member Dial  
Board Member Kitchens  
Board Member Loveless  
Board Member Lovell  
Board Member Trafton

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**Absent:** 1 - Board Member Sims

**F** [2020-3527](#) Approval of the May 28, 2020 Planning Commission minutes

**A motion was made by Vice Chair Funk, seconded by Board Member Dial, that the minutes be approved. The motion carried by the following vote:**

**Aye:** 8 - Chairperson Norbury  
Vice Chair Funk  
Board Member Arth  
Board Member Dial  
Board Member Kitchens  
Board Member Loveless  
Board Member Lovell  
Board Member Trafton

**Absent:** 1 - Board Member Sims

Other Agenda Items

**2.** [2020-3531](#) Election of Officers

**Chairperson Norbury announced his resignation from the Planning Commission. The resignation will take effect immediately following this meeting. Chairperson Norbury announced that he would accept nominations for the following positions: Chairperson, Vice-Chairperson, Secretary, and Assistant Secretary.**

**Dana Arth nominated Donnie Funk as Chairperson. Mr. Funk accepted the nomination. The Planning Commission voted unanimously by roll call vote to Approve Donnie Funk as Chairperson to the Planning Commission.**

**Jake Loveless nominated Carla Dial as Vice-Chairperson. Ms. Dial accepted the nomination. The Planning Commission voted unanimously by roll call vote to Approve Carla Dial as Vice-Chairperson to the Planning Commission.**

**Carla Dial nominated John Lovell as Secretary. Mr. Lovell accepted the nomination. The Planning Commission voted unanimously by roll call vote to Approve John Lovell as Secretary to the Planning Commission.**

**John Lovell nominated Jake Loveless as Assistant Secretary. The Planning Commission voted by roll call vote to Approve Jake Loveless as Secretary to the Planning Commission. Jake Loveless voted Nay. All others voted Aye.**

Roundtable

**Ryan Elam thanked Jason Norbury for ten years of service to the community and wished him well. John Lovell thanked Jason Norbury for the service he provided to the community with passion, research, and the commitment that is required. Carla Dial seconded John Lovell's comments. Donnie Funk thanked Jason Norbury for passing on great knowledge and Terry Trafton echoed everyone else's sentiment.**

**Jason Norbury commented on the upheaval in today's social climate and the impact that it was having on the community. He reminded the Planning Commission members to keep that in mind and to possibly use it as a training topic in the future.**

Adjournment

**There being no further business, Chairperson Norbury adjourned the meeting at 5:18 p.m.**

**Planning Commission**

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For your convenience, Planning Commission agendas, as well as videos of Planning Commission meetings, may be viewed on the City's Legislative Information Center website at "[lsmo.legistar.com](http://lsmo.legistar.com)"