

CITY OF LEE'S SUMMIT
 PROCUREMENT AND CONTRACT SERVICES DIVISION
 STANDARDIZED EVALUATION FORM
 Interview Ranking Composite Score Sheet

PROJECT: Health Insurance and Employment Benefit Brokerage/Consulting Services
 RFP NO.: 2026-029

Composite Interview Score Sheet

	30 Point Questions	20 Point Questions	10 Point Questions				FIRM	FIRM	FIRM	FIRM
Outstanding	25 - 30	17 - 20	9 - 10	Pts	# Mmbrs	Max Pts	Alliant	Bukaty	Holmes Murphy	Segal
Exceeds Acceptable	19 - 24	13 - 16	7 - 8							
Acceptable	13 - 18	9 - 12	5 - 6							
Marginal	0 - 12	0 - 8	0 - 4							
1. Evidence of Experience, Reliability and References: Consider experience and references listed by the firm/provider. Is the provider experienced in providing services similar to that requested in the RFP? Consider any sub-consultants to be used and their experience (if applicable).				30	6	180	159	111	147	149
2. Expertise of Firm Personnel: Consider comparable experience and background of specific personnel that shall be assigned to the City's project. Also consider the specific involvement of those persons in projects listed on Form 3 of the RFP. Experience on projects of similar scope and size: Project Manager, Project team, sub-consultants (if applicable).				20	6	120	111	81	100	111
3. Applicable Resources: Evaluate the extent of applicable resources available to the firm / provider to complete the City's project. Standard Quality Assurance/Quality Control program or procedures the firm has in place. Adequacy of proposed team/resources to complete project within proposed time frame.				20	6	120	111	77	98	109
4. Project Approach: Evaluate the firm/ provider's approach to and understanding of the Scope of Services required in the RFP as evidenced by the project approach out. Project schedule and detailed approach is reasonable/responsive to City's needs. Roles of all involved parties clearly identified. Familiarity with project location as evidenced by proposal (if applicable). Identify/recognize critical or unique issues specific to the project. Adequacy of proposed communications process. Unique approaches that have been successful elsewhere.				20	6	120	104	82	97	104
5. Cost: Includes all related cost associated with this project.				10	6	60	0	0	0	0
				100		600	485	351	442	473