

**The City of Lee's Summit**  
**Action Letter**  
**Planning Commission**

Thursday, January 11, 2024

5:00 PM

City Council Chambers

City Hall

220 SE Green Street

Lee's Summit, MO 64063

---

Notice is hereby given that the Planning Commission for the City of Lee's Summit will meet on Thursday, January 11, 2024, at 5:00 pm in the City Council Chambers at City Hall, 220 SE Green Street, Lee's Summit, Missouri, and via video conference as provided by Section 2-50 of the City of Lee's Summit Code of Ordinances, adopted by the City Council on June 15, 2021, Ordinance No. 9172. Persons wishing to comment on any item of business on the agenda, including public testimony during a Public Hearing, via video conference may do so by sending a request prior to 5:00 pm on Wednesday, January 10, 2024, to the City Clerk at [clerk@cityofs.net](mailto:clerk@cityofs.net) to attend the meeting on the video conference platform. The City Clerk will provide instructions regarding how to attend by this method.

**1. Call to Order**

**2. Roll Call**

**Present:** 7 - Chairperson Donnie Funk  
Board Member Randy Benbrook  
Board Member Tanya Jana-Ford  
Board Member Mark Kitchens  
Board Member Jake Loveless  
Board Member Chip Touzinsky  
Board Member Terry Trafton

**Absent:** 2 - Vice Chair Dana Arth  
Board Member Cynda Rader

**3. Approval of Agenda**

A motion was made by Board Member Loveless, seconded by Board Member Benbrook, that this agenda be approved. The motion carried unanimously.

**4. Public Comments**

There were no public comments at the meeting.

**5. Approval of Consent Agenda**

- A. [TMP-2878](#) Appl. #PL2022-245 - FINAL PLAT - The Villas of Chapel Ridge, 2nd Plat, Lots 43-74 and Tracts C-1 & D-1; Engineering Solutions, LLC, applicant

A motion was made by Board Member Loveless, seconded by Board Member Benbrook, that this application be recommended for approval to the City Council - Regular Session. The motion carried unanimously.

Planning Commission

Action Letter

January 11, 2024

---

- B. [BILL NO. 24-016](#) An Ordinance accepting Final Plat entitled, "Tailor Made Landing, Lots 1-2 and Tract A", as a subdivision to the City of Lee's Summit, Missouri.
- A motion was made by Board Member Loveless, seconded by Board Member Benbrook, that this application be recommended for approval to the City Council - Regular Session. The motion carried unanimously.**
- C. [TMP-2882](#) Appl. #PL2023-302 - VACATION OF EASEMENT - Summit Orchard West, Townsend Summit, LLC, Applicant
- A motion was made by Board Member Loveless, seconded by Board Member Benbrook, that this application be recommended for approval to the City Council - Regular Session. The motion carried unanimously.**
- D. [2023-5963](#) Approval of the November 9, 2023 Planning Commission action report.
- A motion was made by Board Member Loveless, seconded by Board Member Benbrook, that the minutes be approved. The motion carried unanimously.**
- E. [2023-6042](#) Approval of the December 14, 2023 Planning Commission action report.
- A motion was made by Board Member Loveless, seconded by Board Member Benbrook, that the minutes be approved. The motion carried unanimously.**

## 6. Roundtable

**Dawn Bell thanked the Planning Commission members and showed appreciation of her time working with them. Chip Touzinsky gave thanks to the Public Works employees for their efforts with the snow removal over the past few days.**

## 7. Adjournment

**There being no further business Chairperson Funk adjourned the meeting at 5:05 p.m.**

For your convenience, Planning Commission agendas, as well as videos of Planning Commission meetings, may be viewed on the City's Legislative Information Center website at "lsmo.legistar.com"