



LEE'S SUMMIT PARKS AND RECREATION BOARD MEETING MINUTES

CITY OF LEE'S SUMMIT, MISSOURI

DATE:	April 24, 2024	TIME:	6:01 PM	PLACE:	Strother Conference Room
Board Members Present:		Board Members Absent:		Staff Present:	
Lawrence Bivins, President		Samantha Shepard, Treasurer		Joe Snook	
Jim Huser, Vice President		Tyler Morehead		Brooke Chestnut	
Mindy Aulenbach				Steve Casey	
Kathy Campbell				Tede Price	
Casey Crawford				Devin Blazek	
Jon Ellis				Jodi Jordan	
Wesley Fields				David Dean	
				Steve Thomas	
				Paul Arndorfer	
				Megan Crews	
SPECIAL GUESTS					
1st Quarter Employee of the Quarter, 2023 Employee of the Year		Mr. Snook presented employee of the quarter to Megan Crews. And, employee of the year for 2023 was presented to Paul Arndorfer. Mr. Snook thanked both for their hard work to LSPR.			
CITIZEN COMMENTS					
PRESENTATIONS					
DISCUSSION (Findings/Conclusions)					
RECOMMENDATIONS/ ACTIONS					
AGENDA ITEM					
Approval of Minutes – March 27, 2024		Supporting documentation (see pages 1-2). No questions or discussion.			
Treasurer's Report – March 2024		Supporting documentation (see pages 3-12). Mr. Huser read the treasurer's report from March 2024. No questions or discussion.			
Sales and Use Tax Report – March 2024		Supporting documentation (see pages 13-14). Mr. Blazek stated both sales tax and use tax is performing well. YTD sales tax is 2% under budget. Use tax is 33% over budget.			
BOARD APPROVAL ITEMS					
Longview Land Purchase		<p>Supporting documentation (see pages 15-45). Mr. Snook said this has been discussed multiple times in closed session with the Board. Staff is wishing to move forward purchasing 13 acres adjacent to the Longview Community Center. If approved, it will go before the College's Board of Trustees and then City Council. Staff is hopeful to get this wrapped up prior to the end of the fiscal year. Ms. Campbell asked what the appraisal came in at. Mr. Snook said he couldn't recall the exact number but stated we are paying less than what the appraisal was.</p> <p>Mr. Crawford asked for clarification on the right of first refusal. Mr. Ison stated because the college wanted to maintain a cohesive look of the campus property. Mr. Ison said it is similar to how the community center property was purchased from the college. Mr. Ison stated it will be like any other land transaction with the city listed as the owner and the care and custody of the Parks Department.</p>			
		Mr. Ellis made a motion to approve the Longview Land purchase Ms. Campbell seconded. Motion carried unanimously.			



OLD BUSINESS		
Projects and Services Review –	Supporting documentation (See page 46-53) No additional comments.	No Board Action.
William Grant Update	Supporting documentation (See pages 54-56). Mr. Thomas stated all the playground equipment has been installed. Staff is currently in the process of installing the drainage system under the playground equipment.	No Board Action.
NEW BUSINESS		
Security Report	Supporting documentation (See pages 57-60). Ms. Chestnut said there was nothing additional to add. Mr. Snook stated the contracted security company has started park patrols in the parks through July.	No Board Action.
Fundraising Report	Supporting documentation (See pages 61-62) Mr. Dean said several new banner sponsors have been brought on.	No Board Action.
End of Project Review- Lower Banner	Supporting documentation (See pages 63-65) Mr. Thomas said this project is completely wrapped up. The project came in at \$197,700, 21% under budget.	No Board Action.
End of Activity Reports	Supporting documentation (See pages 66-82). No additional comments.	No Board Action.
PATRON COMMENT REVIEW		
	Supporting documentation (see pages 83-85) No additional comments.	No Board Action.
MONTHLY CALENDARS		
Supporting documentation (see pages 86-87) no additional comments		
ROUNDTABLE		
Ms. Campbell thanked Ms. Aulenbach for being a part of the nomination committee and being a part of the budget committee. Mr. Crawford said he is in every part of the YSA's and youth sports and is thankful for all that staff does handling angry parents. Mr. Ellis complemented Mr. Blazek on his budget presentation. President Bivins thanked the department for the LSPR jacket. He reminded the Board to be at the Volunteer Gala tomorrow, if possible. President Bivins also thanked Mr. Snook and staff on the presentation on the Park Impact Fee.		
OTHER ITEMS TO BE BROUGHT BEFORE THE BOARD		
Mr. Snook reminded the Board of the Volunteer Gala tomorrow night. May is a busy month with Camp starting, Summit Waves and LPA opening. Camp is still looking for additional counselors. Lee's Summit Historical Society is hosting an event where Tom Lovell will be receiving an award on Thursday, May 16 and the Board is invited to attend.		
MEETING ADJOURNMENT:		
The meeting adjourned into closed session 6:42pm by a motion made by Ms. Aulenbach to move into closed session, Ms. Campbell seconded.		
CLOSED SESSION:		
Pursuant to Section 610.021(1) of the Revised Statutes of the State of Missouri pertaining to legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys.		
Pursuant to Section 610.021 (2) of the Revised Statutes of the State of Missouri pertaining to leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration.		