



**Application Number:** PL2025324  
**Application Type:** Special Use Permit  
**Application Name:** 5 SW Industrial Dr

### NEIGHBORHOOD MEETING

1. Notices were mailed on December 23, 2025 and the meeting was held at the site on January 6, 2026. No attendees were present. Mailed notice has been uploaded

### PLANNING REVIEW –

1. There are two unpermitted signs on the southwest corners of the property on the outter fence. The signs require sign permits if they are to remain on the site.

- **Both signs will be removed prior to the meeting**

2. When reviewing the site photos and on a site inspection, staff noticed wooden pallets being stored outside. No outside storage is permitted per the UDO.

- **Pallets have been removed and tenants have been notified / reminded no outside storage**

3. The potholes near the entrance and along the driveway need to be patched. Plans for maintenance repairs can be provided which should include contract details for the repairs.

- **Potholes have been patched**

4. Please add ADA parking signs to the accessible parking stalls.

- **ADA signs have been installed**

5. On a site inspection there was a vehicle parked on a gravel patch on the southeast corner of the property. The site plan does not show this and parking on gravel is not allowed. If the vehicle is going to be parked there the spot needs to be paved. If it isn't paved the vehicle cannot be parked there.

- **The parked car has been removed and the tenants have been notified / reminded no outdoor parking on gravel is allowed**

### ENGINEERING REVIEW –

1. Remove all silt and weeds from the detention basin. Evaluate the inlet and outlet pipes to make sure they are free of debris and function adequately.

- **The basin has been cleaned and the outlet pipe has been inspected and appear to be in good condition and functioning properly**