

Board of Aeronautic Commissioners (BOAC)

The Board of Aeronautic Commissioners shall engage in public outreach related to the Airport. The Board may make recommendations for the Airport based on public outreach, the Airport Master Plan, the Airport Business Plan, and the approved Airport Budget. The nine voting citizen members are appointed by the mayor, with the confirmation of the City Council for three-year terms.

Role

- Engage in public outreach related to the Airport.
- Make recommendations for the Airport based on public outreach, the Airport Master Plan, the Airport Business Plan, and the approved Airport Budget.
- Maintain a vision for the Airport to support the mission and goals of the City.
- Make recommendations on rules and regulations for consideration by City staff and the Council regarding operations at the Airport.
- Provide input for periodic updates to the Airport Master Plan and Airport Business Plan.

BOAC meets bi-monthly with special meetings as needed. BOAC currently meets at City Hall, but will return to meeting at airport when Hangar 2 conference space is completed.

Human Relations Commission (HRC)

It is the mission of the commission to promote mutual understanding, respect, and inclusion among all diverse groups represented in Lee's Summit through increased awareness and communication.

Role

- Promote mutual understanding and respect among all diverse groups in the City and seek solutions to related problems concerning citizens of the City with the objective to provide an environment in which each citizen shall have the opportunity to grow to his or her maximum potential and be treated with dignity and respect.
- Endeavor to eliminate prejudice among various groups in the City and to create harmonious relationships among citizens, groups and agencies within the City.
- Foster better human relations among the citizenry of Lee's Summit and within the surrounding communities when those relations will significantly impact the quality of life in Lee's Summit.
- Facilitate the formation of local community groups to initiate and coordinate discussions between individuals or groups in order to lessen tensions and promote human relations understanding in the City.
- Encourage the cooperation of all community groups, both private and public, and work with civil rights organizations, community organizations, law enforcement agencies, school districts and other community educational institutions and other groups.

- Collect and review data relating to patterns of discrimination, hate crimes, hate group activity and general issues of civil and human rights and community relations.
- Serve as an advocate to prevent discrimination and bias and hate crimes.
- Conduct studies and assemble pertinent data.
- Seek and enlist the cooperation, including financial assistance of private charitable, religious, labor, civic or benevolent organizations, for the purposes of this section.
- Implement and coordinate programs that may be funded by City, County, State and Federal grants or other programs.
- Bring to the attention of the Council issues and items that require city manager or council notice or action to resolve.
- Issue such publications and such results of its research as in its judgment will tend to promote good will and minimize or eliminate discrimination because of race, religion, color, sex, age, disability, national origin or ancestry, or disabled or veteran status.

HRC meets monthly. Subcommittees or project groups meet as needed. Meetings may be held at publicly accessible locations that are not City facilities.

License Tax Review Committee

Annually, the City manager, with the assistance of the Development Services, Finance, and Public Works Departments, prepares a report on the City's License Tax.

Role

- The License Tax Review Committee's primary purpose is to review and comment on the annual report prepared by the City Manager. Comments from the Committee are forwarded to the City Council for their review.

The License Tax Review Committee meets 1-2 times annually, typically sometime between November and March.

Public Safety Advisory Board (PSAB)

This board was formed in June of 1986 by combining the Fire Advisory Board and Police Advisory Board.

Role

- Advises staff on methods and procedures to improve public relations and public image;
- Has the capability of initiating investigations regarding general public complaints against the Fire and Police Departments;
- Recommends improvements to the Fire and Police Departments to the City Council;
- Considers complaints related to traffic regulations;
- Receives reports on traffic activities, reviews and recommends traffic ordinances to the City Council;
- Reviews and studies fire prevention, fire safety, law enforcement and animal control ordinances for recommendation to the city manager and City Council.

PSAB typically meets monthly at the Lee's Summit Justice Center.

Water Utilities Advisory Board (WUAB)

WUAB's purpose is to provide input to the City Council on the services, financial policies, planning, and the fees and charges of the Water Utilities Department.

Role

- Helping to ensure the efficient and sustainable provision of Water Utilities services.
- Review and make recommendations related to the financial policies, fees, and charges of the Water Utilities Department to the City Council.
- Make recommendations to the Council on other Water Utilities related matters as the Council requests.

WUAB meets as needed. Current they meet 1-4 times per year on average at the Water Utilities facility.

Board of Appeals (BOA)

The Board of Appeals considers and decides appeals of orders, decisions, or determinations made by the Building Official, Fire Chief, or City Engineer relative to the application and interpretation of the adopted building codes, fire codes, and Design and Construction Manual accordingly. In addition, the Board of Appeals also serves as the Contractor Licensing Board which hears matters related to contractor performance concern(s) related to building construction.

Role

- Serve as a recommending body to the City Council on matters requesting waivers to the building codes, fire code, and Design and Construction Manual (infrastructure requirements)
- Review updated editions to the International Building and Fire Codes for recommendation to the City Council
- Has the authority to admonish, reprimand, and otherwise discipline any contractor including suspension or revocation of the contractor's license for specified reasons as outlined in the contractor licensing provisions.

The Board of Appeals meets as needed.

Parks and Recreation Board

The Parks Board provides guidance and governance to Lee's Summit Parks and Recreation. The City Council may review any action of the Board, except personnel actions, through a prescribed administrative hearing process.

Role

- Adopt by-laws, rules and regulations for their own guidance and for the governance of the parks, in conjunction with Missouri State Statutes;
- Control the supervision, improvement, care and custody of parks and recreation activities;
- Appoint, suspend or remove and render the annual performance review of the Parks and Recreation Administrator;
- Control the expenditure of all monies collected for and deposited to the credit of the parks and recreation fund;
- Acquire or dispose of real property; and,
- Submit to the Council, an annual report, on or before the second Monday of June, containing such information as the Council shall require.

Park Board meets monthly and as needed for special considerations.

Wellness Commission

To advise and recommend to the City Council plans, programs, and projects which improve the health and well-being of City residents in alignment with the 2020 Ignite Strategic Plan's Community Health and Well-being goals and objectives. The commission supports promotes and develops community resources in mental health, fitness, walkability, bike-ability, multimodal transportation, and community well-being.

Key Functions Summary

- Identify and assess the community's needs in relation to mental and physical health and well-being.
- Recommend strategies that bring awareness to or address the mental, physical and well-being needs of the community.
- Uphold the City's Livable Streets Policy.
- Advise City Council and staff on positive community design that promotes safe and accessible walking and biking streetscapes and trail systems.

Wellness Commission currently meets monthly along with additional subcommittee or project meetings as necessary. Meetings may be held at publicly accessible locations other than City Hall to facilitate community asset site visits or joint discussions with other organizations.

Cultural Commission

The Cultural Commission elevates the public realm by advising the City Council on recommendations regarding arts and culture programming, community beautification, and historic preservation issues relevant to citizens and visitors.

Key Functions Summary

- To advise on and support the implementation of artistic, cultural, and historic initiatives coordinated through the relevant City departments, commissions, or entities.
- Work with other departments and organizations to encourage the incorporation of artistic, cultural, historic, and beautification efforts into the City's overall design, function, and economic development when possible.
- Make recommendations to City Council and Administration on ways to increase public awareness of the arts, culture, and historic resources that make our City unique.
- Serve as the City's Historic Preservation Commission for the purpose of maintaining the City's status as a Certified Local Government with the State Historic Preservation Office.
- Advise on public art initiatives and policies (collections, monuments, gateways, etc.)

Cultural Commission currently meets monthly along with additional subcommittee or project meetings as necessary. Meetings may be held at publicly accessible locations other than City Hall to facilitate community asset site visits or joint discussions with other organizations.

Land Clearance for Redevelopment Authority (LCRA)

The Land Clearance for Redevelopment Authority Law was enacted by state statute (Sections 99.300-99.715 RSMs) in 1951 to help local municipalities eradicate blighted and insanitary areas of their community and to encourage redevelopment of real property, particularly in urban areas. LCRA, once created locally, is a separate political entity required to comply with all Missouri laws applicable to political subdivisions.

Role

LCRA may provide the financing of any land clearance or urban renewal project within the redevelopment area through, among other powers, the issuance of bonds or certificates of qualification for tax abatement for property owners within the area. Additional powers of the authority include:

- Prepare or cause to be prepared and to recommend redevelopment plans to the governing body of the community
- Arrange or contract for the furnishing of services, works, streets, roads, public utilities or other facilities in connection with a land clearance project
- Within its area of operation, as necessary or incidental to a land clearance project, to purchase or obtain; hold or improve; develop; and sell, dispose of or retain for its own use real or personal property
- Borrow money, issue bonds, provide security for loans or bonds, and invest reserve funds
- Conduct examinations, hear testimony under oath at public hearings, to administer oaths and issue subpoenas on any matter of material for its information
- Make or have made surveys, studies and plans necessary for carrying out the LCRA law
- Delegate to a municipality or other public body any of the powers or functions of the authority with respect to the planning or undertaking of a land clearance project

LCRA meets as needed.

Tax Increment Financing Commission (TIF Commission)

Missouri Revised Statutes requires the City to create a commission to review redevelopment areas and make recommendations to the City Council. The Tax Increment Financing Commission encourages the economic viability of the City and assists in identifying redevelopment areas and recommending infrastructure improvements and funded by payments in lieu of taxes.

Role

The Tax Increment Financing Commission shall have the following duties:

- Hold Public Hearings and provide notice pursuant to 99.825 and 99.830 RSMo.
- Vote on all proposed redevelopment plans, redevelopment projects and designation of redevelopment areas, and amendments thereto, within thirty (30) days following completion of the hearing on any such plan, project or designation;
- Make recommendations to the City Council within (90) days of the hearing required by 99.825 RSMo. concerning the adoption of, or amendment to, redevelopment plans and redevelopment projects and the designation of redevelopment areas.

TIF Commission meets needed.

Board of Zoning Adjustments (BZA)

BZA hears and decides all matters referred to it or upon which it is required to pass under the provisions of the UDO or other Chapters of the City Code.

The Board shall adopt rules for the transaction of business in accordance with the provision of this Chapter (Unified Development Ordinance (UDO)) and RSMo. Chapter 89, as amended.

Role

- Hear and decide appeals where it is alleged there is an error in an order, requirement, decision, or determination made by an administrative official in the enforcement of related ordinances.
- Hear and decide all matters referred to it or upon which it is required to pass under the provisions of the UDO or other Chapters of the City Code.

BZA has a monthly meeting schedule, but only meets if there are matter for it to hear.