

**The City of Lee's Summit**  
**Action Letter - Final**  
**Community and Economic Development Committee**

Wednesday, November 6, 2024

4:00 PM

City Council Chambers  
and Via Video Conference  
220 SE Green Street  
Lee's Summit, MO 64063

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Notice is hereby given that the Community and Economic Development Committee for the City of Lee's Summit will meet in Regular Session on Wednesday, November 6, 2024 at 4:00 pm in person and via video conference as provided by Section 2-50 of Ordinance No. 9172. Persons wishing to comment on any item of business on the agenda, including public testimony during a Public Hearing, via video conference may do so by sending a request prior to 5:00 p.m. on Tuesday, November 5, 2024, to the City Clerk at [clerk@cityofls.net](mailto:clerk@cityofls.net) to attend the meeting on the video conferencing platform. The meeting may be viewed on the City's website at [WatchLS.net](http://WatchLS.net), or Spectrum Channel 2, AT&T U-Verse Channel 99 and Comcast Channel 7.

**1. Call to Order**

Chair Lovell called the November 6, 2024 Community and Economic Development Committee to order at 4:01 p.m.

**2. Roll Call**

**Present:** 5 - Chairperson John Lovell  
Vice Chair Mia Prier  
Councilmember Faith Hodges  
Councilmember Cynda Rader  
Planning Commissioner Donnie Funk

**3. Approval of Agenda**

**A motion was made by Councilmember Hodges, seconded by Councilmember Rader, to approve the November 6, 2024 Community and Economic Development Committee agenda. The motion carried by the following vote:**

**Aye:** 4 - Chairperson Lovell  
Vice Chair Prier  
Councilmember Hodges  
Councilmember Rader

**4. Public Comments**

There were no public comments.

**5. Business**

- A. [2024-6595](#)** Approval of the September 11, 2024 Community and Economic Development Action Letter.

A motion was made by Councilmember Hodges, seconded by Vice Chair Prier, to approve the September 11, 2024 Community and Economic Development Committee Action Letter. The motion carried by the following vote.

Aye: 4 - Chairperson Lovell  
Vice Chair Prier  
Councilmember Hodges  
Councilmember Rader

B. [2024-6534](#) Discussion: Housing Initiatives: updates and recommendations

Aimee Nassif, Interim Director of Development Services, updated the Committee on current housing data and initiatives. Staff provided the following recommendations on how to move forward:

UDO and Code Process:

1. Draft Infill Development Policy.
2. Review UDO for additional housing opportunities in residential districts.

Community Engagement and Partnerships:

1. Look into a home buyer education workshop.
2. Develop strategies to promote housing diversity awareness and advocates.

Economic Incentives and Assistance:

1. Explore Neighborhood Improvement Program
2. Provide details on a first-time home buyer's assistance program.
3. Provide information on land bank programs.

After discussion, the committee agreed to all the recommendations mentioned.

C. [2024-6605](#) Discussion: Review Processes for City Development Projects

Shannon McGuire, Planning Manager, reviewed the process for city development projects and stated the City's Code of Ordinance outlines all the requirements. He further added that city projects are held to the same standards as the rest of the community.

D. [2024-6604](#) Discussion: Property Enforcement, Maintenance, and Enhancement

Steve Robbins, Assist. Dir. of Field Services, provided information pertaining to the property enforcement process, which includes property maintenance, management and enhancement. Additionally, he presented information from other local communities for comparison. Following the presentation discussion ensued.

## 6. Roundtable

Councilmember Rader stated there will be a Housing Summit in KCMO in February 2025 which would be an opportunity to learn more about this topic.

## 7. Adjournment

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Hearing no further business, Chair Lovell adjourned the November 6, 2024 Community and Economic Development Committee at 5:31 p.m.